

**REQUESTS FOR INFORMATION
CITY OF FOSTER CITY
RECREATION CENTER REPLACEMENT PROJECT (CIP 301-678)**

Questions for Week of 01/13/2023		
	Question	Response
1	Would you consider increasing the page count to 25 pages, excluding the resumes? (Resumes would be in the Appendix)	Not at this time. It is noted that staff resumes are already allowed to be included as part of an appendix that does not count toward the overall page limit.
2	Page 5, Section D, Item No. 1, Project Approach. You refer to a "professional engineering services contract? Do you mean a Professional Services or a Professional Construction Management Services contract?	This would be a Professional Services contract
3	Page 6, Section H, Consultant References. We develop Project Sheets for each Project that includes all the information you are requesting. Is it ok to submit five project sheets, one for each project?	It is acceptable to submit separate project sheets, but note that they must be included as part of Section H (not the appendix) and count separately towards the page limit.
4	PART 2, Section J, Consultant Fee and Schedule. This Section requests an estimate of number of hours by staff to complete the scope of work. The same information is already requested in Section F, Labor Projections. Do you want the same information in both places, in Section F and in Section J? Or can we just include it in one Section?	Please include in Section J only. Section F - Labor Projections will be removed from the RFP.
5	On Page 2, Paragraph , Staffing of Project. This Section states that Public Outreach Staff is required as part of our Team. On the Pre-Proposal Meeting I thought I heard that Public Outreach would be done by the City. Could you please confirm if we need to bring on a Consultant on our Team to assist the City with Public Outreach?	The City will handle the Public Outreach. The City will issue an addendum to the RFP.

6	<p>Page 7, Section I, Item No. 3, Project Team Experience and References.</p> <p>Please confirm the Project Team Composition requirements:</p> <ol style="list-style-type: none"> 1.Principal-In-Charge 2.Resident Engineer Construction Engineer 3.Office Engineer 4.Estimator 5.Scheduler 6.Lead Inspector 7.Inspector for SWPPP 8.Geotechnical Materials Testing and Special Inspections (consultant) 9.Public Outreach Consultant 	<p>Confirming the list as shown per the RFP. It is noted that the list is the City's tentative list. If the Consultant feels additional members are needed/not needed, please elaborate within the proposal and City may consider.</p> <p>The design consultant will be handling outreach during design. During construction, the City will be hiring public outreach consultant, but will be expecting coordination/support from the CM team to address public inquiries.</p>
7	<p>Page 7, Section I, Item No. 3, Project Team Experience and References.</p> <p>Please confirm that if our Lead Inspector has the skills to the SWPPP Reviews that it would be sufficient and acceptable?</p>	Yes
8	<p>Page 7, Section I, Item No. 4, Project Team Experience and References.</p> <p>Please confirm that in this Section the References requested are only for the Resident Engineer Construction Manager.</p>	Yes
9	<p>Page 1, Section I, Introduction.</p> <p>Would you consider extending the Proposal Deadline?</p>	Not at this time.