

RESOLUTION NO. 2022-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOSTER CITY AMENDING THE POLICY STATEMENT OF THE PARKS AND RECREATION COMMITTEE TO CHANGE THE MEETING LOCATION FROM THE SUNFISH ROOM, FOSTER CITY RECREATION CENTER, 650 SHELL BOULEVARD TO THE CONFERENCE ROOM, COUNCIL CHAMBERS, 620 FOSTER CITY BOULEVARD

CITY OF FOSTER CITY

WHEREAS, Parks and Recreation Committee meetings have been held virtually since the start of the State proclaimed state of emergency related to COVID-19 in March 2020, in accordance with Government Code Section 54953. Beginning in 2021 as State and local guidelines changed during the course of the Covid-19 pandemic, the City began holding meetings in a hybrid format in accordance with AB 361 to allow for virtual and in-person meeting participation, providing for greater accessibility to the public while reducing risk to the health and safety of attendees; and

WHEREAS, the IT Division has advised that the Sunfish Room where the Parks and Recreation Committee currently meets is not conducive to a hybrid meeting format, and has suggested the Council Chambers Conference Room as the preferred meeting location to allow for technological access to continue the hybrid meetings.

NOW, THEREFORE, BE IT RESOLVED that the Policy Statement of the Foster City Parks and Recreation Committee is hereby amended effective June 1, 2022 as follows:

" Meetings: Regular meetings of this Committee shall be held on the 1st Tuesday of each month at 6:30pm in the Conference Room, City Council Chambers, 620 Foster City Boulevard, Foster City, CA."

PASSED AND ADOPTED as a Resolution of the City Council of the City of Foster City at the regular meeting held on the 2nd day of May, 2022, by the following vote:

AYES: Councilmembers Froomin, Gehani, Hindi, Sullivan, and Mayor Awasthi

NOES: None

ABSENT: None

ABSTAIN: None

DocuSigned by:

Richa Awasthi

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RICHA AWASTHI, MAYOR

ATTEST:

DocuSigned by:

Priscilla Schaus

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PRISCILLA SCHAUS, CITY CLERK

Policy Statement for Parks and Recreation Committee

Statement of Purpose: The Parks and Recreation Committee serves in an advisory capacity at the pleasure of the City Council through the Parks and Recreation Department Director and staff. The Parks and Recreation Committee shall support the spirit of City Council priorities and Parks and Recreation Department goals and objectives in order to provide for a parks and recreation program that is responsive to the interests of Foster City citizens and strives for comprehensive community engagement by:

- A. *Serve as ambassadors* of the Parks and Recreation Department through volunteering for Parks and Recreation Department functions.
8. *Be the voice* of citizen interests relevant to enhancing the community's parks and recreation opportunities.
- C. *Actively promote and advocate* for parks and recreation services that enhance community life.
- D. Make recommendations to the City Council on Parks and Recreation Department operations from a pure policy standpoint, pertaining only to programs, levels of services, and capital improvement.
- E. Periodically review and make recommendations on the parks and recreation element of the City General Plan.

Membership: This Committee shall consist of seven (7) voting members appointed by the City Council. The term of membership on this Committee shall be as stated in Chapter 2.36 of the Foster City Municipal Code.

Officers: The officers of this Committee shall be the chairman and vice-chairman. Duties of the chairman and vice-chairman shall be as stated in Chapter 2.36 of the City Code for City Committees.

At the first meeting of the members of this Committee, nominations shall be made and the election of the officers accomplished. Subsequently, nominations shall be made and the election of the officers made by the committee as a whole shall be made at the first meeting on or after January 1st of each year.

In accordance with Chapter 2.36 of the City Code, Officers shall serve a term of one year only and shall not succeed themselves.

Meetings: Regular meetings of this Committee shall be held on the 1st Tuesday of each month at 6:30pm in the Conference Room, City Council Chambers, 620 Foster City Boulevard, Foster City, CA. Regular, adjourned, and special meetings will follow the procedures as stated in the Chapter 2.36 of the City Code for City Committees and the Ralph M. Brown Act.

Annual Report: The Committee shall submit and present a year-end report (Parks and Recreation Committee mission statement, accomplishments and goals) to the City Council.

Committee Support: The Parks and Recreation Director, or the Director's designated representative, shall be available for all meetings to act as an advisor and to perform related services. Action minutes shall be recorded and a copy forwarded to the City Council.

Procedures: All Committee procedures shall be conducted in accordance with Robert's Rules of Order and the Chapter 2.36 of the City Code for the duties of City Committees. The City Manager shall review all Committee recommendations for City Council action before presentation to the City Council in accordance with Chapter 2.36 of the City Code.