

**City of Foster City/Estero Municipal Improvement District
Master Fees & Service Charges Schedule
Fiscal Year 2023-24**

REF. NO.	REVENUE TITLE	Fee
	Community Development	
CDB-01	Plan Checking Fees	
	1st Plan Check	70% of building fee
	2nd Plan Check	No additional cost
	3rd and following	Actual Cost
(NEW)	Express Plan Check	\$161
CDB-02	Building Permit Fees (Based on valuation)	
	A) \$1 to 500	\$58.82
	B) \$501 to 2,000	\$58.82 for the first \$500, + \$7.41 for each additional \$100 or fraction thereof, to and including \$2,000
	C) \$2,001 to 25,000	\$175.43 for the first \$2,000, + \$35.36 for each additional \$1,000 or fraction thereof, to and including \$25,000
	D) \$25,001 to 50,000	\$993.83 for the first \$25,000, + \$24.61 for each additional \$1,000 or fraction thereof, to and including \$50,000
	E) \$50,001 to 100,000	\$1,614.14 for the first \$50,000, + \$17.48 for each additional \$1,000 or fraction thereof, to and including \$100,000
	F) \$100,001 to 500,000	\$2,507.51 for the first \$100,000, + \$13.74 for each additional \$1,000 or fraction thereof, to and including \$500,000
	G) \$500,001 to 1,000,000	\$8,123.83 for the first \$500,000, + \$11.84 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
	H) \$1,000,000+ and up	\$14,130.39 for the first \$1,000,000, + \$7.01 for each additional \$1,000 or fraction thereof
	I) Solar (Photovoltaic) Panels	Exempt from Building Permit Fees.
	J) Kitchen Remodel Building Permit Fee - Flat Rate	\$438.89
	K) Single Bathroom Remodel Building Permit Fee Flat Rate	\$351.61
CDB-03	General Plan and Title 15 Building and Title 17 Zoning Ordinance Maintenance Fees	
	1) \$1 to \$500	No Fee
	2) Accessory Dwelling Units	No Fee
	3) Affordable Housing Projects that are 100% income restricted	No Fee
	4) \$501 and up	0.50% of the application value above \$500
CDB-04	Plumbing Permit Fees	
	Per Unit Fee Schedule (Plumbing)	
	1. Plumbing Permit Issuance Fee	\$102.86
	2. Plumbing Supplemental Permit Issuance Fee (per application)	\$102.86
	3. For each trap	\$26.35
	4. For each building sewer system	\$56.70
	5. For each building water system	\$26.35
	6. For each rainwater system per drain	\$26.35
	7. For each water heater or vent	\$26.35
	8. For each gas piping system (1-5 outlets)	\$4.15
	9. For each gas outlet over 5 (per outlet)	\$4.15
	10. For each interceptor or grease trap	\$26.35
	11. For each repair to a water system	\$26.35
	12. For each repair to a drain/vent	\$26.35
	13. For each check/backflow (2" or smaller)	\$26.35
	14. For each check/backflow (over 2")	\$56.70
	15. For each vacuum breaker (1-5)	\$18.45
	16. For each vacuum breaker over 5	\$4.15
	17. For fire sprinkler systems	\$14.65
	18. For medical gas piping system	\$190.40
	19. For each medical gas outlet	\$18.45
	20. For graywater system	\$151.15
	21. For Plumbing per valuation	\$13.06 per each \$1,000 in valuation or fraction thereof

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REF. NO.	REVENUE TITLE	Fee
CDB-05	Mechanical Permit Fees	
	Per Unit Fee Schedule (Mechanical)	
	1. Mechanical Permit Issuance Fee	\$102.86
	2. Mechanical Supplement Permit Issuance Fee (per application)	\$102.86
	3. For each furnace/heat pump to 100,000 BTU	\$56.10
	4. For each furnace/heat pump over 100,000 BTU	\$68.80
	5. For each floor furnace	\$56.10
	6. For each suspended or wall furnace	\$56.10
	7. For each appliance vent	\$26.95
	8. For repair to a heating or cooling appliance.	\$50.95
	9. For each boiler/comp. to 100,000 BTU (3hp)	\$55.40
	10. For each boiler/comp. over 100,000 BTU (15hp)	\$103.25
	11. For each boiler/comp. over 500,000 BTU (30hp)	\$140.75
	12. For each boiler/comp. over 1,000,000 BTU (50hp)	\$156.09
	13. For each boiler/comp. over 1,750,000 BTU (over 50 hp)	\$156.09
	14. For each AC unit up to 10,000 CFM	\$40.00
	15. For each AC unit over 10,000 CFM	\$68.45
	16. For each single duct vent fan	\$26.95
	17. For each ventilation system	\$40.00
	18. For each hood	\$40.00
	19. For each domestic type incinerator	\$68.80
	20. For each commercial type incinerator	\$55.00
	21. For any other appliance	\$40.00
	22. Fireplace Inserts	\$39.25
	23. Freestanding Stove	\$39.25
	24. For Mechanical per valuation	\$13.06 per each \$1,000 in valuation or fraction thereof
CDB-06	Electrical Permit Fees	
	Per Unit Fee Schedule (Electrical)	
	1. Permit Issuance Fee	\$102.86
	2. Supplement Permit Issuance Fee	\$102.86
	3. For each receptacle/switch/fixture	\$2.68
	4. For each circuit	\$2.68
	5. For each fixed electrical appliance	\$11.34
	6. For each new service to 200 amps	\$70.05
	7. For each new service 200 to 1,000 amps	\$142.10
	8. For each service upgrade 0 to 1,000 amps	\$94.80
	9. For each service upgrade over 1,000 amps	\$156.09
	10. For each additional meter	\$1.56
	11. For each temporary power pole	\$56.70
	12. For each circuit for a sign	\$56.70
	13. For each sub-panel	\$41.70
	14. For each pool/spa/hot-tub	\$56.75
	15. For each electric water heater	\$11.30
	16. For each electric heater	\$11.30
	17. For each motor 0 to 1 HP	\$11.30
	18. For each motor 2 to 10 HP	\$28.20
	19. For each motor 11 to 50 HP	\$56.75
	20. For each motor 51 to 100 HP	\$113.60
	21. For low voltage/wireless per \$100 val.	\$11.30
	22. For each busway	\$11.30
	23. For each miscellaneous	\$28.20
	24. For Electrical per val.	\$13.06 per each \$1,000 in valuation or fraction thereof
CDB-07	Penalty Fee - Building Division	
	a. R-1	\$344 processing fee, + 200% of the permit fee
	b. Others	\$688 processing fee, + 200% of the permit fee
CDB-08	Digitizing Processing Fee	\$4.04/Plan Sheet \$2.04 /Document Sheet (Less than 8 1/2" x 14")
CDB-09	Administrative Fee	\$14.54 Min. (or Actual Cost*)
CDB-10	Technology Fee	\$4.80 per application + \$.80 per each \$1,000 in valuation or fraction thereof
CDB-11	Permit Processing Fee	\$53.82

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REF. NO.	REVENUE TITLE	Fee
CDM-01	Miscellaneous Fees	
	1. Reinspection Fee	Actual Cost
	2. After hours inspections / inspections outside of normal hours	Actual overtime cost, including overhead, 4 hour minimum
	3. Strong Motion Instrumentation and Seismic Hazard Mapping Fee	Per state of California Department of Conservation latest edition 2004 fees: Category 1 Construction (all Residential under 3 stories): \$13.00 per \$100,000 permit valuation; Category 2 Construction (Residential over 3 stories, all Commercial): \$28.00 per \$100,000 permit valuation
	4. Construction and Demolition Debris Recycling Deposit. Note: A pro-rata deposit refund is made for diversion rates less than required by ordinance.	Required deposit: \$50.00 per ton of debris estimated to be generated by project. All Projects: If calculation is less than \$1,000, then minimum deposit is \$1,000. Residential Projects: If calculation exceeds \$10,000, then \$10,000 is the maximum deposit. Commercial Projects: If calculation exceeds \$30,000, then \$30,000 is the maximum deposit.
	5. Request for author's release of plans.	\$36.92 base fee
	6. Building Standards Administration Special Revolving Fund (Green Fee)	Per current state of California-State and Consumer Services Agency-Building Standards Commission valuation schedule
	7. C&D Application Fee	
	a. C&D Application Fee - Roof	\$145.53
	b. C&D Application Fee - Others	\$407.85
Note for CDB Fees	<i>These fees are subject to annual adjustment to account for annual inflation based on prior year annual % (i.e. FY 24-25 increase will be based on 2023 Annual %) construction cost data from the Building Cost Index (BCI) published by the California Department of General Services, Real Estate Services Division.</i>	
CDP-01	Preliminary Project Review Fees	
	a. City Council/Planning Commission Review	Actual Cost* Subject to a minimum \$2,000 Deposit at time of filing
	b. Staff Review	Actual Cost* Subject to a minimum \$1,000 Deposit at time of filing
CDP-02	General Plan Amendment Fees	Actual Cost* Subject to a minimum \$5,000 Deposit at time of filing
CDP-03	Variance Fees	Actual Cost* Subject to a minimum \$2,000 Deposit at time of filing
CDP-04	Zoning Text/Map Amendment Fees	Actual Cost* Subject to a minimum \$5,000 Deposit at time of filing
CDP-05	Use Permit Modification Fees	
	a. Administrative Minor Use Permit Modification (e.g. paint change, landscape modifications, prototype amendments and other improvements per Section 17.06.030 of Title 17 Zoning of Foster City Municipal Code)	Actual Cost* Subject to a minimum \$500 Deposit at time of filing
	b. Administrative Major Use Permit Modification (e.g. Façade and site improvements)	Actual Cost* Subject to a minimum \$3,000 Deposit at time of filing
	c. Planning Commission/City Council Use Permit Modification (e.g. Use Permit list, facade upgrades to existing commercial/office buildings)	Actual Cost* Subject to a minimum \$5,000 Deposit at time of filing
CDP-06	Use Permit Fees	
	a. Administrative Use Permit (e.g. changes to existing wireless facility)	Actual Cost* Subject to a minimum \$750 Deposit at time of filing
	b. Planning Commission/City Council Use Permit (e.g. Residential Additions to Waterfront properties, Conditional Use Permits, new wireless facility)	Actual Cost* Subject to a minimum \$5,000 Deposit at time of filing
	c. Use Permit accompanying Specific Development Plan per Section 17.36.050 Title 17 Zoning of Foster City Municipal Code	Actual Cost* Subject to a minimum \$5,000 Deposit at time of filing
	d. Density Bonus Fees per Section 17.86.040 of Title 17 Zoning of Foster City Municipal Code	Actual Cost* Subject to a minimum \$500 Deposit at time of filing
CDP-07	Architectural Review Fees (Excluding Solar Panels, which are exempt)	
	a. Administrative Minor Architectural Review (e.g. windows, decks, fences, front yard paving, skylights, accessory structures)	Actual Cost* Subject to a minimum \$750 Deposit at time of filing
	b. Administrative Major Architectural Review (e.g. additions to non-water front homes or residential additions less than 400 SF)	Actual Cost* Subject to a minimum \$2,000 Deposit at time of filing
	c. Planning Commission Architectural Review per Section 2.28.100 of Title 2 of the Foster City Municipal Code	Actual Cost* Subject to a minimum \$5,000 deposit at time of filing
CDP-08	Sign Review^(Note 1)	
	a. Administrative Sign Permit	\$342.65
	b. Planning Commission Review/Sign Use Permit	Actual Cost* Subject to a minimum \$1,500 Deposit at time of filing
	c. Temporary/Promotional/Public Convenience Sign Review	\$114.15

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REF. NO.	REVENUE TITLE	Fee
CDP-09	Appeal Fees	
	a. Appeal by Resident / Applicant	Actual Cost* Subject to a minimum \$500 Deposit at time of filing
	b. Appeal by Non-Resident / Non-Applicant	Actual Cost* Subject to a minimum \$1,000 Deposit at time of filing
CDP-10	Request for Planning Commission Interpretation Fees	Actual Cost* Subject to a minimum \$1,000 Deposit at time of filing
CDP-11	Environmental Assessment Fees	Actual Cost* Subject to a minimum \$1,000 Deposit at time of filing
CDP-12	Environmental Impact Report Fees	Actual Cost* Subject to a minimum \$10,000 Deposit at time of filing
CDP-13	Zoning Compliance Letter	Actual cost* Subject to a minimum \$500 initial deposit
CDP-14	Development Agreement	Actual cost* Subject to a minimum \$5,000 initial deposit
CDP-15	Disposition and Development Agreement	Actual cost* Subject to a minimum \$5,000 initial deposit
CDP-16	Owner Participation Agreement	Actual cost* Subject to a minimum \$5,000 initial deposit
CDP-17	Subdivision Map Fees	
	a. Tentative Subdivision Map Fees	\$810 (or Actual Cost*)
	b. Tentative Parcel Map Fees	\$810 (or Actual Cost*)
	c. Tentative Subdivision or Parcel Map Revision Fees	\$810 (or Actual Cost*)
	d. Tentative Subdivision or Parcel Map Extension Fees	\$810 (or Actual Cost*)
	e. Lot Line Adjustment Fee	\$476 (or Actual Cost*)
CDP-18	Temporary Use Permit	
	- Minor Events/Use (as determined by the Director of Community Development Services) including shopping center promotional events; outdoor sales by individual stores within shopping centers; parking lot sales/fairs; outdoor exhibits or open displays; special small scale events sponsored by religious institutions or their supporting clubs, schools or school organizations and clubs or civic groups and clubs	Exempt
	- Major Events/Uses (as determined by the Community Development Director) including commercial operations by other than civic, school or religious organizations, clubs and institutions	\$286 (or Actual Cost*)
CDP-19	Code Enforcement	
	a. 1st Inspection and/or 1st Letter	\$0.00
	b. 2nd Inspection and/or 2nd Letter, and each additional inspection / letter thereafter	\$240.00, plus actual cost of City Attorney time, until compliance is achieved and when staff is able to recover the associated costs.
CDP-20	Penalty Fee - Planning Division (per Section 17.06.175 of Title 17 of the Municipal Code)	
	a. R-1	\$333.00 penalty processing fee; Deposit of twice the standard time and materials costs, against which 200% of the actual processing fees will be applied.
	b. Others	\$779.05 penalty processing fee; Deposit of twice the standard time and materials costs, against which 200% of the actual processing fees will be applied.
CDP-21	Photography / Filming Temporary Use Permit Processing Fee	\$374.58
CDP-22	Interdepartmental Evaluation Committee Review of Proposals by Persons, Businesses and Organizations Located Outside of Foster City (Excluding Land Use and Photography / Filming Temporary Use Permit see S-122 above)	\$354.00
CDP-23	Annual Wireless Facilities Site License (Per Site)	\$270.00
Note: 1	The penalty fee for sign installed prior to obtaining a sign permit shall be double the normal fee. Signs erected by nonprofit and community interest groups, senior clubs and organizations deemed "similar" by the Community Development Director shall be exempt from the payment of sign permit application fees.	
FOOTNOTE:	* "Actual Cost" is time and materials, including all direct and indirect overhead costs. "Actual Cost" billing begins after the initial fee payment amount is exceeded by direct and/or indirect costs.	
	Proposals designed and located in strict conformance with approved residential development design prototypical guidelines for property improvements in the specific subdivision shall be charged 1/2 of the usual fee for such improvements.	
	Initial fees paid at the time of project submittal for all project categories without deposit are considered minimum fees which are not refundable. Initial fees paid for project categories with deposits may be refunded in part, depending upon the amount of staff time and reimbursable expenditures expended on the project as determined by the Director of Community Development.	
	"Actual Cost" is charged against the required deposit.	
	EIR and other technical consultant contracts for a project shall be paid in full by the applicant.	
	When the account balance goes negative, the request to replenish funds shall be paid in full by the applicant within five (5) business days. If the payment is not paid in full, the project will be put on hold.	
	For work requiring an Outside Consultant, the City will be reimbursed at the rate of the consultant plus 15% for administration.	

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REF. NO.	REVENUE TITLE	Fee
	PUBLIC WORKS	
PW-01	Subdivision Fees	
	Public Works Plan Review and Inspection Fee	
	a. Common area improvements in planned unit developments, including but not limited to recreational facilities (other than those covered by building fees) landscaping and irrigation, underground structures and utilities, curb and gutter, paving, sidewalks and other walkways and lighting.	6.0% of the approved engineers' estimated costs of construction of improvements including a 10% contingency
	b. Improvements in commercial and industrial developments, including but not limited to landscaping, and irrigation, underground structures and utilities, curb and gutter, paving, sidewalks and other walkways and lighting	6.0% of the approved engineers' estimated costs of construction of improvements including a 10% contingency
PW-02	Minor Land Division Fees	\$150.00 Application Fee plus Actual Cost*
		(Requires a deposit of 6% of the estimated construction cost with a \$7,000 minimum; deposit will be renewed when it reaches 50% of the original required amount)
PW-03	Transportation Permit	Per CA Vehicle Code 35795 - \$16.00 per trip or \$90.00 annual permit
PWE-01	Encroachment Permit/Non-Utility	\$200.00 Application Fee plus Actual Cost*
		(Requires a deposit of 5% of the estimated construction cost with a \$1,000 minimum; deposit will be renewed when it reaches 50% of the original required amount)
PWE-02	Encroachment Permit/Utility	\$400.00 Application Fee plus Actual Cost*
PWE-03	Encroachment Permit/Utility (Renewal Fee)	15% of Original Permit Fee
PWE-04	Encroachment Permit/Temporary placement of a debris box	\$65.00
PWE-05	Work Done Without Encroachment Permit	Two (2) times Application Fee plus Actual Cost*
PWE-06	Encroachment Permit/Banner	\$200.00 Application Fee plus \$750.00 required deposit
PWE-07	Business Stormwater Inspection Fee	\$150/inspection with Business License Renewal
PWE-08	PW Research	Actual Cost
FOOTNOTE:	* "Actual Cost" is time and materials, including all direct and indirect overhead costs.	
	"Actual Cost" is charged against the required deposit.	
	For work requiring an outside consultant, the City will be reimbursed at the rate of the consultant plus 15% for administration.	

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REF. NO.	REVENUE TITLE	Fee
	POLICE	
PD-01	Parking Enforcement	Per attached Parking Violations Fine Schedule A, plus \$3.00 State parking penalty assessment
PD-02	Vehicle Code Enforcement	Per Current CA State Court Approved Bail Schedule
PD-03	Abandoned Vehicle	
	a. Mark	\$0.00
	b. Tow	\$90.00
PD-04	Police Security Alarm Response - Standard Response	
	1st False Alarm	\$0.00
	2nd False Alarm	\$65.82
	3rd Alarm	\$135.11
	4th Alarm	\$135.11
	5th Alarm	\$277.16
	6th and 7th Alarm	\$277.16
	8th Alarm and thereafter	\$342.71 each
PD-05	Police Security Alarm Response - High Risk Response	
	1st False Alarm	\$0.00
	2nd False Alarm	\$811.50
	3rd False Alarm	\$973.80
	4th False Alarm	\$1,137.15
	5th False Alarm	\$1,299.45
	6th False Alarm	\$1,461.75
	7th False Alarm	\$1,625.15
	8th Alarm and thereafter	\$1,787.40 each
PD-06	Fingerprinting	\$44.16/per card
PD-07	Report copying (including reports for Property Damage, Minor Accident or Injury Accident)	
	a. 1-2 Pages	\$4.74
	b. 3-9 Pages	\$5.31
	c. 10+ pages	\$6.58
PD-08	DUI Emergency Cost Recovery	Government Code-Emergency Response Cost reimbursement up to \$12,000
PD-09	Solicitor Review	
	Non-Profit	\$76.52
	For-Profit (Initial Review)	\$229.56
	For-Profit (Renewal)	\$76.52
PD-10	Enforcement Vehicle Tow	\$138.58
PD-11	Booking Fee	Per Current San Mateo County Charges
PD-12	Local Records Check	\$34.60
PD-13	Court Ordered Record Sealing	\$103.32
PD-14	Records check processing	Federal / State actual charges
PD-15	Concealed Weapon Permit Processing (non-refundable)	\$268.35
PD-16	Planning Application Review and Inspection Services - Police	Actual Costs *
PD-17	Video/Audio Duplication	\$38.00
PD-18	Vehicle Repossession Fee -Per California Vehicle Code	\$20.00
FOOTNOTE:	*Actual cost" is the time and materials, including all direct and indirect overhead costs.	
	FIRE	
	Per attached San Mateo Consolidated Fire Fees - To Be Published/Updated in Fall	Published independently Fall 2023

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REF. NO.	REVENUE TITLE	Fee
	PARKS & RECREATION	
PR-01	Adult Special Interest Class	Per current City The Guide (NOTE 3)
PR-02	Youth Special Interest Class	Per current City The Guide (NOTE 3)
PR-03	Day Camp	Per current City The Guide (NOTE 3)
PR-04	Pre-School	Per current City The Guide (NOTE 3)
PR-05	City Adult Sports Program	Per current City Sports Package (NOTE 3)
PR-06	Private Youth/Adult Sports Coordination & Field Maintenance	Refer to Municipal Code 12.16.090 for Classification
	Classification A	\$ 0.00
	Classification B	\$ 0.00
	Classification C	\$16.45 per hour
	Classification D	\$16.45 per hour
	Classification E	\$16.45 per hour
PR-07	City Youth Sports Organization Coordination & Field Maintenance	\$0.00
PR-08	Summer Parks Youth Program	Per current City The Guide (NOTE 3)
PR-09	Trips and Tours	Per current City The Guide (NOTE 3)
PR-10	Recreation Building Rental	Per attached Schedule B
PR-11	Elementary School Recreation Rental	Per attached Schedule B
PR-12	Senior Citizen Programs	Per current City The Guide (NOTE 3)
PR-13	Library Building Maintenance	Per Lease Agreement
PR-14	Parks & Recreation Concessions	Per Contract
PR-15	Library Community Center Rental	Per attached Schedule B
PR-16	Park Fees	Per attached Schedule B
PR-17	Sports Field Rental	Per attached Schedule B
PR-18	Special Event Fees	Per attached Schedule B
PR-19	Council Chambers Rental / Video Production Services	Per attached Schedule B
	The Recreation Division sets activity fees according to :	
	1. Competing fees in other cities and colleges.	
	2. Session length and length of class time per meeting.	
	3. Class enrollment statistics regarding an activity and the fees that were charged for that activity.	
	4. Commensurate with instructor's qualification and experience.	

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REF. NO.	REVENUE TITLE	Fee
	PUBLIC WORKS	
PWWA-01	Water Service	
	a. 5/8" X 3/4"	\$27.60
	b. 3/4"	\$27.60
	c. 1"	\$46.00
	d. 1 1/2"	\$110.40
	e. 2"	\$147.20
	f. 3"	\$322.00
	g. 4"	\$579.60
	h. 6"	\$1,288.00
	i. 8"	\$2,208.00
	j. Water consumption rates - per hundred cubic feet (ccf) of water consumed	
	1) Base Consumption Rate	\$6.47
	2) Single Family Residential Consumption Rate	
	a) 0-20 ccf bi-monthly	\$6.36
	b) Over 20 ccf bi-monthly	\$7.01
	3) Multi-Family Residential Consumption Rate	
	a) 0 to 10 ccf per living unit bi-monthly	\$6.36
	b) Over 10 ccf per living unit bi-monthly	\$7.09
	4) Irrigation Customer Consumption Rate	
	a) Up to 100% of Annual Water Budget	\$6.36
	b) Over 100% of Annual Water Budget	\$7.22
	5) Commercial and Private Fire Line Customer Consumption Rate	\$6.47
	a. Private fire protection services - water availability charge (if a meter is not present, the size of the fire service line will be used as a basis for the charge):	
	1) 3/4" meter	\$38.64
	2) 1" meter	\$38.64
	3) 1 1/2" meter	\$38.64
	4) 2" meter	\$51.61
	5) 3" meter	\$112.61
	6) 4" meter	\$202.86
	7) 6" meter	\$450.71
	8) 8" meter	\$772.80
PWWA-02	Water Turn on / Off (Regular Hours: Business Day-8 AM to 3:30 PM. Non-Regular Hours: All other hours that is not regular hours)	
	a. Account Set Up Fees	\$43.40
	1) RUSH Service-on/off within 90 minutes within Regular Hours	\$54.00
	2) RUSH Service-on/off within 90 minutes during Non-Regular hours	\$108.40
	b. Reconnection charge after disconnection for nonpayment:	
	1) Regular hours	\$54.00
	2) Non-Regular Hours	\$108.40
	c. Reconnection charge after voluntary disconnection:	
	1) Regular hours	\$54.00
	2) Non-Regular Hours	\$108.40
	d. Customer initiated Turn-on/Turn off (per incident)	
	1) Regular hours	\$54.00
	2) Non-Regular Hours	\$108.40
PWWA-03	Water Meter Test	\$396.00 deposit is required
	a. When a customer requests the test and the meter is found to be defective	\$0.00 (deposit will be refunded)
	b. When a customer requests the test and the meter is found NOT to be defective	\$198/hour (2 Hours minimum)
PWWA-04	Water Leak Investigation	\$198 deposit is required
	a. When a customer requests a water leak investigation, and the leak is found to be on the City side of the water meter	\$0.00 (deposit will be refunded)
	b. When a customer requests a water leak investigation, and the leak is found to be on the Private Property side of the water meter	\$198/hour (30 minutes minimum)

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REF. NO.	REVENUE TITLE	Fee
PWWA-05	Water Meters (including installation)	
	a. 3/4"	Actual Meter Cost + \$198 / hour installation fee (1 hour minimum)
	b. 1"	Actual Meter Cost + \$198 / hour installation fee (1 hour minimum)
	c. 1-1/2"	Actual Meter Cost + \$198 / hour installation fee (1 hour minimum)
	d. 2"	Actual Meter Cost + \$396/ hour installation fee (1 hour minimum)
	e. 3"	Actual Meter Cost + \$396/ hour installation fee (1 hour minimum)
	f. 4"	Actual Meter Cost + \$396/ hour installation fee (1 hour minimum)
	g. 6"	Actual Meter Cost + \$396/ hour installation fee (1 hour minimum)
	h. 8" and larger Water Meter	Actual meter and labor cost
PWWA-06	Fire Hydrant Testing (per hydrant)	\$269.55
PWWA-07	Temporary Hydrant Meter Application Fee & Deposit	
	Application Fee	\$95.00
	Meter Deposit	\$1,557.00
	Meter Deposit processing charge (based on issuance date of meter)	Return within 1 month or less- charge 10% of deposit Return within 3 months or less- charge 15% of deposit Return within 6 months or less- charge 20% of deposit Return within 12 months or less- charge 25% of deposit
	Water Deposit	\$1,500.00
	Water Usage Charge	See PWWA-01
	Meter Charge	See PWWA-01
PWWW-01	Sewer/Wastewater Service	
	<i>A. Sewer Service Monthly Service Rates:</i>	
	1) Residential:	
	a) Single Family	\$130.87
	b) Duplex (per dwelling unit)	\$109.93
	c) Townhouse (per dwelling unit)	\$109.93
	d) Apartment / Condominium (per dwelling unit)	\$109.93
	2) Commercial/Institutional:	
	a) Low Strength (per unit of water billed)	\$5.50
	b) Medium Strength (per unit of water billed)	\$8.36
	c) High Strength (per unit of water billed)	\$23.78
	<i>B. Sewer Availability Charges</i>	
	1) Parcels 1 acre and larger (per acre per year)	\$741.95
	2) Parcels less than 1 acre (per acre per year)	\$378.85
PWM-01	Utility Street Use	
PWM-02	Private Refuse Utility Street Use	Per Franchise Agreement
PWM-03	Street Lighting	NO
PWM-04	Street and Easement Landscaping	CITY-
PWM-05	Median Maintenance	WIDE
PWM-06	Cul-de-Sac Maintenance	ASSESSMENTS
PWM-07	Street Sweeping	AT
PWM-08	Storm Drainage	THIS
PWM-09	Neighborhood Park Maintenance	TIME
PWM-10	Fat, Oil and Grease (FOG) Monitoring Program (Waste Discharge Permit Annual Fee)	
	A. Class A (Industry) Waste Discharge Permit Annual Fee	\$687.00 per permit pass-through fee from San Mateo Source Control Inspectors
	B. Class B (Restaurant) Waste Discharge Permit Annual Fee	\$497.00 per permit pass-through fee from San Mateo Source Control Inspectors
	C. Analytical Services Fee	Actual Cost pass-through fee from San Mateo Source Control Inspectors
	[1] est. gpd = commercial customer's estimated gallons per day of indoor water use [2] Estimated gallons per day of single family indoor water use [3] Strength factors based on baseline single family strengths of 240 mg/L of BOD and 240 mg/L of TSS mg/L = milligrams/liter BOD = Biochemical Oxygen Demand TSS = Total Suspended Solids	
PWM-11	Sidewalk Maintenance Administration Fee	
	Tier 1 - R1 (Voluntary)	\$150 (Administrative Fee) + Actual Contractor Cost
	Tier 2 - R1 (Advanced) and All Other Zones	\$419 (Administrative Fee) + Actual Contractor Cost

**City of Foster City/Estero Municipal Improvement District
Master Fees & Service Charges Schedule
Fiscal Year 2023-24**

REF. NO.	REVENUE TITLE	Fee
	HUMAN RESOURCES	
HR-01	CalOpps	
	CalOpps Join Fee for Full Membership (One-time set up fee)	\$6,491.00
	Annual Fee for Full Membership	\$3,975.00
	Per-Posting Fee (Advertise Only)	\$567.00
	MISCELLANEOUS	
MISC-01	New Business License Review	\$43.00
	State Mandated Disability Access Fee (each Business Tax Application and renewal)	Per Senate Bill No. 1186 - \$4.00
	Business License for branches	\$25/address
	Business License - reprinting	\$25/certificate
MISC-02	Returned Deposit Processing	Per CA Civil Code 1719 - \$25 for first and \$35 for each subsequent deposit
MISC-03	Check Stop Payment & Replacement	Actual costs
MISC-04	Document Printing and Copying	
	Photocopying (8 1/2" x 11")	\$5.00 for 1st page, \$0.25 for each additional page
	Large Documents (11" x 17")	\$6.00 first page, \$1.16 for each additional page
	Special Maps (24" x 36")	\$7.00 first page, \$2.00 for each additional page
	Blueprint (36" x 48")	\$8.00 first page, \$2.50 for each additional page
MISC-05	Document Certification (Per document)	\$21.00
MISC-06	Records & Information Research	\$127.00
MISC-07	Agenda/Minute Mailing	
	Agendas	\$113/per year plus postage cost
	Agendas & Minutes	\$183/per year plus postage cost
	Planning Commission Agendas	\$109/per year plus postage cost
MISC-08	Repair of City Property	100% of Dir. Exp. + Overhead
MISC-09	Video / Audio Duplication (DVD, VHS, Cassette)	Actual costs
MISC-10	For services requested of City Staff for which no fee is listed in this Master Fee Schedule, the appropriate fee hourly rates for staff time involved in the service	Per attached Schedule C
MISC-11	For services requested of Outside Consultant, the City will be reimbursed at the rate of the consultant plus 15% for administration.	Actual costs + 15% Administration Cost
MISC-12	Outgoing Wire Fee	\$69/wire
MISC-13	Notary Fee	\$15 per document

**City of Foster City/Estero Municipal Improvement District
Master Fees & Service Charges Schedule - Development Fees
Fiscal Year 2023-24**

REF. NO.	REVENUE TITLE	Fees
DEV-01	Affordable Housing Commercial Linkage Fees for New Nonresidential Development Projects ^(Note 1)	
	Office (including Medical Office)	\$30.00
	Retail (including Restaurant and Services)	\$5.00
	Industrial (including Research & Development)	\$30.00
	Hotel (effective starting 8/20/2022)	\$10.00
DEV-02	Park in Lieu of Land Dedication Fee (Per Section 16.36.100 of Title 16 of Foster City Municipal Code)	<p>The fees shall be computed based on fair market value of land that would otherwise have been dedicated, and at a ratio of five acres per one thousand project residents. Project residents shall be computed as provided in Section 16.36.040.</p> <p>The population that will reside within a proposed project shall be calculated using the following factors and based upon the following formula:</p> <p style="text-align: center;">Average Household Size X Number of Dwelling Units Proposed for Construction = Project Resident Population.</p>
DEV-03	Below Market Rate Housing In-Lieu Fee	
	a. Rental – to be multiplied by the net rentable square feet. All net rentable square footage includes measurements from the outside surface of the exterior walls and includes all finished living space. It does not include parking areas, common hallways and stairways, common rooms, building lobbies, balconies, elevator shafts, and utility rooms. On July 1st of each year beginning in 2023 the fee amount shall be automatically adjusted in accordance with the change in the Engineering Construction Cost Index for San Francisco, California, most recently published by Engineering News-Record, for the elapsed time period from May of the previous year to May of the current year.	\$75.32/sq ft
	b. For Sale – to be multiplied by the habitable area measured from the outside surface of the exterior walls, including all finished living space and common areas inside the dwelling unit. It does not include unheated areas such as parking and balconies. On July 1 st of each year beginning in 2023 the fee amount shall be automatically adjusted in accordance with the change in the Engineering Construction Cost Index for San Francisco, California, most recently published by Engineering News-Record, for the elapsed time period from May of the previous year to May of the current year.	\$48.21/sq ft
DEV-04	PARKS FACILITIES IMPACT FEE ^(Note 1)	
	<i>Residential Development Projects (per unit)</i> ^(Note 2)	
	Single Family Residential	\$14,926
	Multifamily Residential	\$11,639
	<i>Non-Residential Development Projects (per Sq. Ft.)</i>	
	Office	\$6.24
	Retail	\$2.35
	Industrial	\$3.51
	Hotel	\$2.14
DEV-05	PUBLIC SAFETY IMPACT FEE ^(Note 1)	
	<i>Residential Development Projects (per unit)</i> ^(Note 2)	
	Single Family Residential	\$1,594
	Multifamily Residential	\$1,243
	<i>Non-Residential Development Projects (per Sq. Ft.)</i>	
	Office	\$1.14
	Retail	\$0.64
Industrial	\$0.38	
	Hotel	\$0.23
DEV-06	TRANSPORTATION IMPACT FEE ^(Note 1)	
	<i>Residential Development Projects (per unit)</i> ^(Note 2)	
	Single Family Residential	\$2,123
	Multifamily Residential	\$1,656
	<i>Non-Residential Development Projects (per Sq. Ft.)</i>	
	Office	\$3.62
	Retail	\$2.01
Industrial	\$1.19	
	Hotel	\$0.72
DEV-07	Water Service Connection ^(Note1)	
	a. 3/4" meter	\$12,188
	b. 1" meter	\$20,355
	c. 1-1/2" meter	\$48,753
	d. 2" meter	\$64,965
	e. 3" meter	\$142,240
	f. 4" meter	\$255,959
	g. 6" meter	\$568,837
	h. 8" meter	\$975,081
DEV-08	Sewer Service Connection ^(Note 1)	
	1) Single Family Residence	\$8,525 per dwelling unit (=1 EDU)
	2) Multi Family	\$5,328 per dwelling unit (=0.625 EDUs)
	3) Commercial	\$8,525 per EDU (as calculated below)
	Low Strength	Low Strength EDUs = est. gpd ^[1] ÷ 200 ^[2] x 0.65 ^[3]
	Medium Strength	Med. Strength EDUs = est. gpd ^[1] ÷ 200 ^[2] x 1.00 ^[3]
High Strength	High Strength EDUs = est. gpd ^[1] ÷ 200 ^[2] x 2.84 ^[3]	
Note 1:	Development fees are subject to annual adjustment based on Engineering News Record Construction Cost Index (ENR CCI).	
Note 2:	A seventy-five percent (75%) reduction will be applied for very low and low income affordable units as defined in FCMC sections 17.90.020.P and 17.90.020.X, provided that at least twenty percent (20%) of units in the project are designated as affordable, and a one hundred percent (100%) fee reduction will be applied for very low and low units if at least twenty-five (25%) of the units in the project are designated as affordable.	
Footnote:	<p>[1] est. gpd = commercial customer's estimated gallons per day of indoor water use [2] Estimated gallons per day of single family indoor water use [3] Strength factors based on baseline single family strengths of 240 mg/L of BOD and 240 mg/L of TSS mg/L = milligrams/liter BOD = Biochemical Oxygen Demand TSS = Total Suspended Solids</p>	



Police Department - Fine Schedule FY 2023-2024

Code	Section	Fine	Penalty	Description
27600	27600 CVC	\$38.00	\$42.00	MUDGUARD REQ \$10/PROOF CORR
22522	22522 CVC	\$328.00	\$42.00	OBSTRUCTING HANDICAPPED RAMP
10207G	10.207 (G) UFC	\$38.00	\$42.00	FIRE LANE/POSTED
4457	4457 CVC	\$123.00	\$42.00	STOLEN/LOST CARDS OR PLATES
1032060	10.32.060 MO	\$38.00	\$42.00	FOR SALE SIGN
1044040	10.44.040 MC	\$38.00	\$42.00	LOADING ZONE, COMMERCIAL
225078	22507.8 CVC	\$328.00	\$42.00	DISABLED PARKING
BOUNCE	NSF FEE	\$15.00	\$0.00	RETURNED CHECK FEE
1032030C	10.32.030 (C) MO	\$38.00	\$42.00	RED ZONE
225078C2	22507.8(C) (2)CVC	\$328.00	\$42.00	PARKED IN HASH MARKS
22500B	22500 (B) CVC	\$38.00	\$42.00	CROSSWALK
41525	41525 CVC	\$123.00	\$42.00	FOREIGN REG \$10 W/PROOF CORR
1032170	10.32.170 MO	\$38.00	\$42.00	GREEN ZONE - 24 MIN PKG
22500A	22500 (A) CVC	\$38.00	\$42.00	WITHIN AN INTERSECTION
24951B	24951 (B) CVC	\$38.00	\$42.00	TURN SIGNALS \$10 W/PROOF CORR
267085	267085 CVC	\$38.00	\$42.00	TINTED WINDOWS \$10 W/PRF CORR
1032070	10.32.070 MO	\$38.00	\$42.00	REPAIR ON THE STREET
1044050	10.44.050 MO	\$38.00	\$42.00	PASSENGER LOADING ZONE
22500D	22500 (D) CVC	\$38.00	\$42.00	15 FT. OF FIREHOUSE
1032040	10.32.040 MO	\$38.00	\$42.00	PARKING ON PARKWAYS PROHIBITED
21210	21210 CVC	\$38.00	\$42.00	BICYCLE ON SIDEWALK
620010	62.00.10 MO	\$38.00	\$42.00	FIRE LANE
27155	27155 CVC	\$38.00	\$42.00	NO GAS CA-\$10 W/PROOF OF CORR
22500K	22500 (K) CVC	\$38.00	\$42.00	BRIDGE
1032250	10.32.250 MO	\$38.00	\$42.00	NO STOPPING ZONE
22500E	22500 (E) CVC	\$38.00	\$42.00	BLOCKING A DRIVEWAY
932020	9.32.020 EMIDC	\$38.00	\$42.00	NO PKG 1:00 AM TO SUNRISE
21113A	21113 (A) CVC	\$38.00	\$42.00	DRIVE/PARK ON PUBLIC GROUNDS
22502A	22502 (A) CVC	\$38.00	\$42.00	PARKED WITHIN 18IN OF CURB
224206A	224206 (A) CVC	\$38.00	\$42.00	VENDING IN VISTA AREA
22523A/B	22523 A/B CVC	\$123.00	\$42.00	ABANDONED VEHICLE
1032252	10.32.252 MO	\$38.00	\$42.00	RESTR PKG-OVERSIZED VEH
1032252A	10.32.252 (A) MO	\$38.00	\$42.00	RESTRICTED PARKING
5204	5204 CVC	\$38.00	\$42.00	NO TABS-\$10 W/PROOF CORRECTION
44625	4462.5 CVC	\$123.00	\$42.00	FALSE EVIDENCE OF REG-\$10/PRF
1032150	10.32.150 MO	\$38.00	\$42.00	CITY PROPERTY POSTED
5201F	5201 (F) CVC	\$38.00	\$42.00	PLATES COVERED-\$10 W/PRF CORR
1044020C	10.44.020(C) MC	\$38.00	\$42.00	PARKING OVER 3 MINUTES
22504	22504 CVC	\$38.00	\$42.00	ON A HIGHWAY
225078C	22507.8 (C) CVC	\$328.00	\$42.00	HANDICAP UNLOADING ZONE

Code	Section	Fine	Penalty	Description
5202	5204 CVC	\$38.00	\$42.00	IMPROP DISPLAY OF PLT-\$10/PRF
225078A	22507.8 (A) CVC	\$328.00	\$42.00	HANDICAPPED PARKING
22500F	22500 (F) CVC	\$38.00	\$42.00	PARKING ON SIDEWALK
22500G	22500 (G) CVC	\$38.00	\$42.00	NEAR EXCAVATION
26709A	26709 (A) CVC	\$38.00	\$42.00	MIRRORS REQ \$10 W/PROOF CORR
1049020	10.49.020 MO	\$38.00	\$42.00	COMMERCIAL VEH PROHIBITED
XXXX	XXXX	\$0.00	\$0.00	ORIGINAL CITATION NOT RECEIVED
5201	5201 CVC	\$38.00	\$42.00	POS OF PLATES \$10 W/PROOF CORR
58	58 EMID	\$38.00	\$42.00	NO PKG 1 AM TO SUNRISE
1032030D	10.32.030 (D) MO	\$38.00	\$42.00	POSTED NO PARKING
22515A	22515 (A) CVC	\$38.00	\$42.00	UNATTENDED RUNNING VEHICLE
5200	5200 CVC	\$38.00	\$42.00	DISPLAY OF PLATES-\$10/PROOF
ADMINFEE	ADMIN FEE	\$25.00	\$0.00	ADMINISTRATIVE FEE
1032140	10.32.140 MO	\$38.00	\$42.00	COMM VEHICLE RESIDENTIAL DIST
21116A	21116 (A) CVC	\$38.00	\$42.00	LEVEE/CANAL BANK
24607A	24607 (A) CVC	\$38.00	\$42.00	REAR REFLECTORS \$10 W/PRF CORR
10322251	10.32.225(1)D MO	\$38.00	\$42.00	TRAILER ON CITY STREET
26710	26710 CVC	\$38.00	\$42.00	WINDSHIELD REQ \$10 W/PRF CORR
27465B	27465 (B) CVC	\$38.00	\$42.00	LOW TIRE TREAD-\$10/PROOF CORR
EFFDATE	20110101	\$0.00	\$0.00	EFFECTIVE DATE OF FINES
22502	22502 CVC	\$38.00	\$42.00	MUST PK IN DIRECT FLOW TRAFF
1017010	10.17.010 MO	\$38.00	\$42.00	FIRE LANE
22502E	22502 (E) CVC	\$38.00	\$42.00	WITHIN 18 INCHES OF CURB
22500L	22500 (L) CVC	\$328.00	\$42.00	PKDED RED ZONE HNDCAP RAMP
226510	22651 (O) CVC	\$123.00	\$42.00	REG EXPIRED - 1 YR & 1 DAY
22520	22520 CVC	\$38.00	\$42.00	ON FREEWAY
22500C	22500 (C) CVC	\$38.00	\$42.00	BETWEEN ZONE AND CURB
1032050	10.32.050 MO	\$38.00	\$42.00	OVER 72 HOURS
1032130	10.32.130 MC	\$38.00	\$42.00	NO STOP/STAND/PARK
10206	10.206 UFC	\$38.00	\$42.00	FIRE HYDRANT/PRIVATE PROPERTY
22505	22505 CVC	\$38.00	\$42.00	POSTED NO PARKING
22500J	22500 (J) CVC	\$38.00	\$42.00	TUNNEL
1032030F	10.32.030 (F) MO	\$38.00	\$42.00	TRAFFIC HAZARD
22500I	22500 (I) CVC	\$38.00	\$42.00	LOADING ZONE
4462B	4462 (B) CVC	\$123.00	\$42.00	WRONG PLATES ON VEH-\$10/PROOF
24953A	24953 (A) CVC	\$38.00	\$42.00	TURN SIGNALS \$10 W/PRF CORR
CORRAMT	CORRECTABLE AMT	\$10.00	\$0.00	CORRECTABLE AMOUNT
225001	22500.1 CVC	\$38.00	\$42.00	FIRE LANE
22514	22514 CVC	\$38.00	\$42.00	PARKED W/IN 15 FT OF HYDRANT
22500H	22500 (H) CVC	\$38.00	\$42.00	DOUBLE PARKED
4000A	4000 (A) CVC	\$123.00	\$42.00	UNREG VEHICLE-\$10 W/PRF CORR
4461B	4461 (B) CVC	\$123.00	\$42.00	IMPROPER USE OF TABS-\$10/PROOF
5201G	5201 (G) CVC	\$38.00	\$42.00	OBSTRUCT PLATE

Code	Section	Fine	Penalty	Description
4464	4464 CVC	\$38.00	\$42.00	ALTERED LIC PLATE \$10/PROOF
1032251D	10.32.251(D) MO	\$38.00	\$42.00	TRAILER/BOAT PUBLIC ST
22521	22521 CVC	\$38.00	\$42.00	PKD W/IN 7 1/2 FT OF R/R TRACK
1032251E	10.32.251(E) MO	\$38.00	\$42.00	CAMPER EQUIPMENT
1032020	10.32.020 MO	\$38.00	\$42.00	RESTRICTED PARKING
1232020	12.32.020 FCMD	\$38.00	\$42.00	NO PKG 1:00 AM TO SUNRISE
4458	4458 CVC	\$123.00	\$42.00	STOLEN PLATE

Foster City Recreation Center and Community Center Fees

Room	Day of the Week	FY 23/24 Resident	FY 23/24 Non-Resident
Lagoon Room	Monday -Thursday	\$104/hr.	\$156/hr.
	Friday - Sunday	\$182/hr. (5 hr. min.)	\$260/hr. (5 hr. min.)
Administrative Fee		\$26 (flat fee)	\$26 (flat fee)
Custodial Fee	For groups of over 100	\$52 (flat fee)	\$52 (flat fee)
Lagoon Rm Kitchen Fee		\$78 (flat fee)	\$78 (flat fee)
Mist, Crane, Gull, Mallard, Bluebird, Spirit, Clipper, Sunfish, Port (LCC), Starboard (LCC), Sail (LCC). Conf (LCC)	Monday – Thursday	\$52/hr.	\$78/hr.
	Friday – Sunday	\$88.40/hr.	\$104/hr.
Bluebird Kitchen Fee		\$104 (flat fee)	\$104 (flat fee)
Spray and Bow	Monday – Thursday	\$41.60/hr.	\$67.60/hr.
	Friday – Sunday	\$67.60/hr.	\$88.40/hr.
Wind (LCC)	Monday – Thursday	\$78/hr.	\$104/hr.
	Friday – Saturday	\$130/hr. (5 hr. min.)	\$187.20/hr. (5 hr. min.)
Custodial Fee	For groups of over 80	\$52 (flat fee)	\$52 (flat fee)
Patio (with Wind Room)		\$104 (flat fee)	\$104 (flat fee)
VIBE- Kitchen, Small Activity Rm, and Patio	Monday – Sunday	\$74.80/hr.	\$91.50/hr.
The VIBE- (Entire Facility: includes Kitchen, Small Activity Rm, Main Floor, and Patio)	Monday – Sunday	\$156/hr.	\$208/hr.
Administrative Fee		\$26 (flat fee)	\$26 (flat fee)
Custodial Fee	For groups of over 100	\$52 (flat fee)	\$52 (flat fee)

(LCC) = Library Community Center

- Deposit for Lagoon and VIBE is \$500.00; Deposit for Wind Room is \$350.00. Deposit for all other rooms is \$200.00
- Proof of insurance will be required for all parties or if serving alcohol.
- Custodial fee required for all parties/events larger than 100 (80 for LCC).
- First change to a facility and park rental is free. For additional changes (location and date), Renter will incur a charge per change.

Non-Profit Organization Fee Structure

Room	Day of the Week	FY 23/24 Non-Profit Rate
Lagoon Room	Monday –Thursday	\$57.20/hr.
	Friday – Sunday	\$78/hr. (5 hr. min.)
Administrative Fee		\$26 (flat fee)
Custodial Fee	For groups over 100	\$52 (flat fee)
Lagoon Rm. Kitchen Fee		\$78 (flat fee)
Mist, Crane, Gull, Mallard, Bluebird, Spirit, Clipper, Sunfish, Port (LCC), Starboard (LCC) Sail (LCC), Conf(LCC)	Monday – Thursday	\$36.40/hr.
	Friday – Sunday	\$52/hr.
Bluebird Kitchen Fee		\$104 (flat fee)
Spray and Bow	Monday – Thursday	\$26/hr.
	Friday – Sunday	\$36.40/hr.
Wind (LCC)	Monday - Thursday	\$57.20/hr.
	Friday - Sunday	\$88.40/hr.
Administrative Fee		\$26 (flat fee)
Custodial Fee	For groups over 100	\$52 (flat fee)

- To be eligible for this rate structure, groups must present the Parks and Recreation Department with their letter of non-profit status 501(c)(3)
- Deposit fees still apply

FOSTER CITY FACILITY RENTALS- MATERIAL BASED FEES

Recreation Center Material Fees	
Material	FY 23/24 Fees
Coffee Maker*	\$10.40
Air Pots	\$10.40 for 3
Portable Coat Racks*	\$10.40 each
Portable Stage*	\$10.40 each piece (3 pieces = full stage)
Podium*	\$10.40 each
TV/DVD Combo	\$10.40
Large Screen TV ((75")	\$50
Portable Screen	\$10.40
CD Player*	\$10.40

The Vibe & LCC Material Fees	
Material	FY 23/24 Fees
BBQ Grill	\$15.60
Patio Heater	\$15.60 each
Patio Umbrella	\$15.60 each
Cover for Pool Table	\$10.40 each

*Lagoon room only

- **FY 23/24** Added Large Screen TV

Foster City School and Audubon Elementary School - Rental Fees

Room	Day of the Week	FY 23/24 Resident	FY 23/24 Non-resident
School MPRs	Monday-Thursday	\$52	\$98.80
	Friday-Sunday	\$114.40	\$140.40

- Proof of insurance will be required for all parties or if serving alcohol.

Foster City School and Audubon Elementary School - Rental Fees – Non-Profit

Room	Day of the Week	FY 23/24 Resident Non-Profit	FY 23/24 Non-resident Non-Profit
School MPRs	Monday-Thursday	\$31.20/hr.	\$36.40/hr.
	Friday-Sunday	\$46.80/hr.	\$67.60/hr.

- Deposit for School MPR Rooms is \$200.00
- To be eligible for the non-profit rate structure, groups must present the Parks and Recreation Department with their letter of non-profit status 501(c)(3)
- To be eligible for the **resident** non-profit rate, a roster must be presented showing at least 51% of the group to be Foster City residents in addition to the non-profit letter
- Deposit still applies
- Proof of insurance will be required for all parties or if serving alcohol.

Special Non-Profit Facility Rental Fees – Non-Profit

Special Non-Profit Category	FY 23/24 Rate
County-Wide Community Group	\$20.80/hr
Foster City Based Non-Profit Community Group	\$10.40/hr
City Use or City Affiliated Community Group	No charge

Foster City Park Rental Rates

Park	FY 23/24 Resident Rate	Non-Resident Rate
Gull, Marlin, Erckenbrack	\$78	N/A
	Capacity 50 people	
Boothbay	25-50 people \$130	N/A
	51-100 people \$182	
	101-150 people \$234	
Leo Ryan Patio Area	\$78	N/A
	Capacity 50 people	
Leo Ryan Amphitheater Four (4) hour maximum rental time	1-100 people = \$156 flat fee	N/A
	101-150 = \$260 flat fee	
Leo Ryan Gazebo Two (2) hour maximum rental time	\$41.60	N/A
	Capacity 25 people	
Leo Ryan Grass West	\$41.60	N/A
	Capacity 25 people	
Bridgeview and Shorebird Park	\$41.60	N/A
	Capacity 30 people	
Catamaran, Farragut, Edgewater Park	\$67.60	N/A
	Capacity 30 people	
Food truck fee	\$78 per park per truck	N/A

FY 23/24

- Food truck fee as \$78, regardless of planned location (food trucks used to be charged the same rate as the park at which they were located). First change to a facility and park rental is free. For additional changes (location and date), Renter will incur a \$10 charge per change.
- First change to a facility and park rental is free. For additional changes (location and date), Renter will incur a \$10 charge per change.
- A \$26 cancellation fee will be charged for park rentals cancelled less than seven (7) calendar days in advance of the reservation.
- Proof of insurance will be required for all parties or if serving alcohol.
- Rain Out Policy- Full refunds will be issued if it rains during a scheduled rental and makes the reserved area unusable. Park user must contact Parks and Recreation Department staff within the week following the date of the permit. Requests to cancel a permit due to the forecast of bad weather will not be granted without a \$26 cancellation fee.
- If you are expecting at least 50 people at your event, it may require a Special Event Application, regardless of whether it is open to the public. If it requires three or more permits, it is considered to have a high impact for review as it must be reviewed by multiple departments in the City's Interdepartmental Evaluation Committee (IDEC).
- All parks are available to residents only with the exception of Leo J. Ryan hilltop
- Damage reimbursement agreement.

Foster City Park Sports Fields Rental Rate

	FY 23/24 Effective 1/1/24	FY 23/24	FY 23/24
	Foster City Youth Based Programs (Tiers 2 & 3) *Youth Participant Player Fees \$10 per resident player \$45 non-resident player	Resident Rate and Foster City Based Non-profits and Businesses (Tier 4)	Non-Resident Youth and Adult Rate (Tier 5)
Softball/ Baseball	\$3/hour (Tier 2) \$5/hour (Tier 3a) \$7/hour (Tier 3b)	\$15.60/hour plus \$36.40/non-resident per season	\$36.40/hour
Soccer	\$3/hour (Tier 2) \$5/hour (Tier 3a) \$7/hour (Tier 3b)	\$20.80/hour plus \$36.40/non-resident per season	\$36.40/hour
Field Lights	\$30/hour	\$36.40/hour	\$36.40/hour

PRIORITY SCHEDULE (In accordance with Foster City Municipal Code Section 12.16.090):

- Tier 1. City of Foster City sponsored activities. This may include all programs and activities offered/sponsored by the San Mateo-Foster City School District under the joint use agreement with the City of Foster City. Priority goes to schools within the district that are located within the city limits.
- Tier 2. Foster City based youth sports organizations with a recreation focus; Minimum 80% participants must be Foster City residents.
- Tier 3a. Foster City based youth organizations with a competitive focus; Minimum 75% participants must be Foster City residents.
- Tier 3b. Foster City based youth organizations with a competitive focus; Minimum 51% participants must be Foster City residents.
- Tier 4. Foster City residents (includes resident adult groups)
- Tier 5. Foster City based non-profit organizations/businesses
- Tier 6. Non-city non-profit residents, clubs or organizations.
- Tier 7. Community Fundraising events sponsored by groups in Tiers 2 & 3.
- Tier 8. Private Social Parties

Foster City Bocce Court Rental Rates

Resident and Non-Resident Rates

	FY 2023-24
Court 1	\$26/hr.
Court 2	\$26/hr.

Proof of insurance (required if serving alcohol)

Brewer Island Elementary School Gymnasium

Resident and Non-Resident Rates

	FY 2023-24
Gym	\$100/hr.
Liability Insurance*	\$1,000,000 coverage

*Coverage required for any and all use of the gymnasium

FY 23/24

- Propose increase to Brewer Island Gymnasium rate to \$100 to move closer to school district rate

Tennis Courts*Resident Groups/Organizations Only. No private rentals.*

	FY 2023-24
Edgewater Court #1	\$26/hr.
Edgewater Court #3	\$26/hr.
Edgewater Court #4	\$26/hr.
Edgewater Court #5	\$26/hr.
Boothbay Court #1	\$26/hr.
Boothbay Court #2	\$26/hr.

Foster City Tennis Club non-resident rate \$36.40 per year.

Pickleball Courts*Resident Groups/Organizations Only.**No private rentals.*

	FY 2023-24
Leo Ryan Pickleball Court #1	\$26/hr.
Leo Ryan Pickleball Court #2	\$26/hr.
Leo Ryan Pickleball Court #3	\$26/hr.
Leo Ryan Pickleball Court #4	\$26/hr.
Leo Ryan Pickleball Court #5	\$26/hr.
Leo Ryan Pickleball Court #6	\$26/hr.

Foster City Outdoor Volleyball Court Rental Rates*Resident and Non-Resident Rates*

	FY 2023-24
Sand Court at Catamaran Park	\$26/hr.
Sand Court at Boothbay Park	\$26/hr.

Citywide Special Event Fees

The goal of Special Event Fees is full cost recovery of events, while encouraging and supporting events that help promote a sense of community, enrich Foster City's culture and support the City's philosophy of inclusiveness and other values, by helping organizers A) lower costs and B) eliminate process burden and bureaucracy, where possible, without adding risks/unintended consequences.

FEE TITLE	FY 2023-24
Application Fee - Low Impact Events	\$1,061
Application Fee - Recurring High Impact Events (See Definition)	\$2,089
Application Fee - Nonrecurring High Impact Events (See Definition)	\$3,482
High Impact Recreation Center Day Fee	\$2,152
Street Closure Approval Fee	\$1,201
Boulevard Closure by City Staff	\$23,830
Special Events Open to the General Public without an entrance cost - Discount for Foster City Based Organizers (See Definition)	50% off Non-Permit fees up to \$10,000 cap
Special Events Open to the General Public without an entrance cost - Discount for Organizers Not Based in Foster City	25% off Non-Permit fees up to \$5,000 cap

DEFINITIONS

- Recurring Event - For the purpose of this fee, a "Recurring Event" is an event that has been held in Leo Ryan Park for at least the previous three (3) years without incident and has an anticipated attendance of under 3,000 people.
- Foster City Based Organizer - For the purpose of this discount, a "Foster City Based Organizer" maintains a physical presence (e.g., an office) in Foster City and its membership is at least 51% Foster-City based.

A special event is often referred to an outdoor function with over 50 people in attendance. Once the application is reviewed by City Staff, it will be forwarded to IDEC for further review if applicable. Per City Council direction, non-city co-sponsored special events are to be cost recovery.

**IDEC stands for Interdepartmental Evaluation Committee*

FY 2023-24 Staff Billing Hourly Rate

Department/Division	Hourly Rate	Department/Division	Hourly Rate
Administrative Services Department		Parks & Recreation	
Administrative Assistant	\$ 140	Administrative Assistant II	\$ 267
Administrative Services Director	\$ 310	Building Services Coordinator	\$ 234
HR Manager	\$ 184	Director of Parks & Recreation	\$ 591
Human Resources Analyst	\$ 158	Irrigation Technician	\$ 274
Human Resources Technician	\$ 130	Management Analyst I	\$ 345
Information Technology Manager	\$ 241	Management Coordinator	\$ 274
Sr. Human Resources Technician	\$ 191	Office Assistant I	\$ 168
Sr. Systems Analyst	\$ 201	Parks Maintenance Lead Worker	\$ 274
Technology Analyst I	\$ 137	Parks Maintenance Manager	\$ 380
City Clerk/Communications Department		Parks Maintenance Worker I	\$ 225
Communications Director / City Clerk	\$ 292	Parks Maintenance Worker II	\$ 248
Communications Manager	\$ 143	Parks Supervisor	\$ 345
Deputy City Clerk	\$ 147	Recreation Coordinator	\$ 261
Office Assistant	\$ 83	Recreation Manager	\$ 380
Social Media / Communication Assistant	\$ 132	Public Works Department	
City Manager Department		Administrative Assistant II	\$ 209
City Manager	\$ 390	Associate Civil Engineer	\$ 298
Assistant City Manager	\$ 305	Building and Vehicle Maintenance Manager	\$ 297
Management Analyst I	\$ 178	Building Maintenance Lead Worker	\$ 214
Principal Management Analyst	\$ 226	Building Maintenance Worker I	\$ 183
Senior Management Analyst	\$ 198	Building Maintenance Worker II	\$ 202
Community Development Department		Director of Public Works	\$ 476
Administrative Assistant	\$ 169	Engineering Manager	\$ 354
Assistant Planner	\$ 201	Equipment Maintenance Worker	\$ 192
Associate Planner	\$ 222	Management Analyst II	\$ 298
Building Inspector	\$ 208	Mechanic I	\$ 212
Building Permit Technician I	\$ 146	Prinicpal Management Analyst	\$ 342
Building Permit Technician II	\$ 153	Public Works Maintenance Lead Worker	\$ 218
Chief Building Official	\$ 286	Public Works Maintenance Manager	\$ 345
Code Enforcement Officer	\$ 149	Public Works Maintenance Superintendent	\$ 297
Community Development Director	\$ 384	Public Works Maintenance Worker I	\$ 179
Economic Development Manager	\$ 290	Public Works Maintenance Worker II	\$ 198
Housing Coordinator	\$ 218	Senior Engineer	\$ 345
Management Analyst II	\$ 241	Senior Engineering Technician	\$ 228
Management Assistant	\$ 157	Vehicle Maintenance Worker I	\$ 192
Plan Examiner	\$ 252	Police Department	
Planning Manager	\$ 286	Management Analyst I	\$ 131
Senior Bldg Inspector	\$ 229	Police Captain	\$ 266
Senior Planner	\$ 233	Police Chief	\$ 297
Financial Services Department		Police Corporal	\$ 186
Accountant I	\$ 117	Police Dispatch Supervisor	\$ 174
Administrative Assistant II	\$ 133	Police Dispatcher	\$ 144
Assistant Finance Director	\$ 242	Police Lead Dispatcher	\$ 162
Finance Director	\$ 294	Police Lieutenant	\$ 234
Financial Services Manager	\$ 217	Police Officer	\$ 161
Senior Accountant	\$ 157	Police Records Specialist	\$ 101
Accounting Specialist	\$ 98	Police Records Supervisor	\$ 137
Sr/Accounting Specialist	\$ 104	Police Recruit	\$ 142
		Police Sergeant	\$ 202
		Sr. Comm. Services Officer	\$ 104
		Reserve Officer	\$ 65

Staff billing rates were updated in FY 2022-2023 as part of the May 2023 Willdan Financial Services User Fee Study and will adjust annually thereafter for cost escalation. A copy of the User Fee Study can be found at <https://www.fostercity.org/finance/page/master-fees-and-service-charges-schedule>.