

**CITY OF FOSTER CITY  
ESTERO MUNICIPAL IMPROVEMENT DISTRICT**

**PRELIMINARY BUDGET  
Fiscal Year 2025-26**



**CITY COUNCIL/DISTRICT BOARD**

Stacy Jimenez, Mayor / President  
Art Kiesel, Vice Mayor / Vice President  
Suzy Niederhofer  
Patrick Sullivan  
Phoebe Venkat

**SUBMITTED BY THE CITY/DISTRICT MANAGER**

Stefan Chatwin



**City of Foster City / Estero Municipal Improvement District**  
**Fiscal Year 2025-26 Preliminary Budget**  
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# City of Foster City/Estero Municipal Improvement District Organization Chart

FOSTER CITY RESIDENTS

## CITY COUNCIL



### ADVISORY COMMITTEES

Audit Committee

Citizens Sustainability  
Advisory Committee

Parks and Recreation  
Committee

Planning Commission

Traffic Review Committee

Youth Advisory Committee

City Attorney

City Manager

Assistant City Manager

Community Development  
Department

Parks and Recreation  
Department

Public Works  
Department

Administrative Services  
Department

Communications/City  
Clerk Department

Financial Services/City  
Treasurer Department

Police  
Department

San Mateo  
Consolidated Fire  
Department

# 2025 STRATEGIC PRIORITIES

## VISION:

Create a vibrant and sustainable Foster City community through smart, inclusive, and efficient actions to preserve and enhance our quality of life for current and future generations.

## MISSION:

The mission of the City of Foster City is to deliver services, invest in quality infrastructure and implement policies that prioritize public safety, smart planning, a vibrant economy, fiscal stability, community connections, and a sustainable environment. In pursuit of this mission, we use community engagement and data to make decisions and measure progress based on economic, social, and environmental factors.

## STAFF EMPOWERMENT AND OPERATIONAL EXCELLENCE:

The staff of Foster City is committed to and takes pride in proactively providing exceptional service to our community.

## CITY COUNCIL OPERATIONS AND IMPROVED COMMUNITY ENGAGEMENT:

The City Council operates at the highest level of civil discourse, encouraging resident engagement, and full transparency.

## SMART PLANNING, DEVELOPMENT, AND THE LOCAL ECONOMY:

Create a long-term vision that protects, maintains, and enhances our community character through thoughtful planning and economic development policies.

## SUSTAINABILITY:

Focus on a multi-decade timeline with policy development that prioritizes the environment, economics, and community of Foster City.

## INNOVATION:

Welcome and support ideas and new initiatives that allow the City to experiment with solutions and recognize that accepting modest risk is required to allow for new ideas to be tried.

## PUBLIC SAFETY AND SOCIAL EQUITY:

Continue to promote diversity and inclusive policies within the City organization and seek social equity in all City policies including public safety.

## FACILITIES AND INFRASTRUCTURE:

Maintain a standard of excellence with regards to infrastructure, including streets, lagoon, levee, parks, water supply system, wastewater system, storm water collection system, and City facilities to preserve and enhance quality of life for future generations.



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# **BUDGET MESSAGE**

## **FISCAL YEAR 2025-26**

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**May 2025**

Honorable Mayor and Members of the City Council:

### INTRODUCTION

On behalf of the Executive Leadership Team and the employees of the City of Foster City/Estero Municipal Improvement District, it is my pleasure to submit the Annual Budget for Fiscal Year 2025-26 ("Budget") and the Five-Year Financial Plan. The budget includes the City Council/EMID Board's strategic priorities and serves to provide a long-term policy framework and financial plan of delivering high quality programs and services to our community. As in past practice, the City/District's Budget and Five-Year Financial Plan is a result of a comprehensive development process, which included many hours of preparation and several public meetings. The public meetings that began in February 2025 and continue through June 2025 culminate in the Budget's final adoption by the City Council/EMID Board scheduled for June 16, 2025.

The projected multi-year structural deficits, volatile CalPERS investment performance, and the State's reluctance to backfill annual VLF shortfalls are some of the major challenges as City staff prepares FY 2025-26 budget and 5-year financial plan. The budget and five-year plan reflects more realistic revenue and expense projections, some of which were previously too conservative, including a new assumption of 2% unspent funds in personnel expenses each year due to normal vacancy rates. These revised assumptions are likely to result in the need to transfer appropriation authority between department budgets, subject to City Manager approval. Transferred funds would still be subject to fund-level appropriation limits and all applicable expenditure rules such as hiring and procurement policies.

The Budget and corresponding Five-Year Financial Plan were developed in alignment with Citywide Organizational Goals and Department Strategic Plans that support the City Council/EMID Board's vision to create a vibrant and sustainable Foster City through smart, inclusive, and efficient actions to enhance our quality of place for current and future generations.

## ELEMENTS OF THE BUDGET

The budget document is organized as follows:

1. **Introductory Items:**  
Table of Contents  
Foster City Organization Chart  
Vision, Mission, and Strategic Priorities. These were reaffirmed and updated at the City Council's annual Vision & Policy Summit in January 2024.
2. **Budget Message:** Includes the letter of transmittal from the City Manager submitting the recommended budget to the City Council, major initiatives/issues, organizational changes addressed in the budget, and the City's current and projected financial position.
3. **Budget Guide:** Includes a description of the annual budget process, a glossary of budget terminology, and the structure of the City's finances.
4. **Five-Year Financial Plan:** Includes a Citywide look at expenditure and revenue trends affecting the City over the course of the next five years.
5. **Financial and Personnel Summaries:** Includes financial information on projected revenues, expenditures, fund balances and reserves, personnel resources, and a summary of funds as well as fund descriptions and information on all revenue sources and expenditure projections.
6. **Department Operating Budgets:** Operating department sections include the departmental mission statement, organization chart for FY 2025-26, and changes in financial resources required to accomplish the department goals. The account summaries include the following five major categories of department appropriations:

Employee Services represents permanent full-time and part-time salary costs, overtime, holiday pay, and fringe benefits.

Services and Supplies represents legal, consulting, and other professional services, contract repair and maintenance, utility charges, training and memberships, equipment rentals, insurance, and employment services. This category also represents items purchased for repair and maintenance, operational activities such as publications, uniforms, recreation supplies, and office supplies.

Internal Service Charges represents vehicle replacement charges, equipment replacement charges, self-insurance charges, information technology service charges, building maintenance charges, and funding for longevity recognition benefits, PEMHCA benefits, and compensated absences.

Capital Outlay represents expenditures for fixed assets in excess of \$1,000 including land, buildings, furniture, equipment, and City vehicles.

Reallocation represents reallocation of department operating expenses to non-General Fund budgets such as Special Revenue Funds and Enterprise Funds.

Behind the account summaries are the detailed line item expenditures.

7. **Non-Department Budgets:** Includes historical and proposed FY 2025-26 expenditures for non-department General Fund, special revenue, debt service, enterprise, internal service, or agency fund budgets.



8. **Capital Improvements:** Includes various tables showing the capital projects for the upcoming fiscal year and for a five-year period, along with detailed descriptions of capital improvement projects.

#### CONCLUSION

The City of Foster City/Estero Municipal Improvement District has been well managed and prides itself on being fiscally prudent, operating lean, and utilizing resources responsibly. Although the current unpredictability in federal trade and monetary policy provides some short term uncertainty, Foster City remains strong and is well positioned to manage the projected deficits. We thank both the City Council/EMID Board and community for its partnership and patience as we face financial challenges, respond to shifting financial and labor conditions, and work together to identify solutions that are fiscally sound and best serve the community.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Stefan Chatwin', with a stylized flourish at the end.

Stefan Chatwin  
City/District Manager

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# **FISCAL YEAR 2025-26 ANNUAL BUDGET FIVE YEAR FINANCIAL PLAN BUDGET CALENDAR**

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## **March 3, 2025 (Monday) Regular City Council Meeting at 6:30 p.m.**

- Mid-year Financial Review for FY 2024-25
- Policy Direction on the Preparation of FY 2025-26 Annual Budget and Five-Year Financial Plan
- Organizational Assessment - Preliminary Proposals for City Restructuring/Governmental Operations Improvement.

## **March 24, 2025 (Monday) Study Session at 6:30 p.m.**

- Review of Capital Improvement Projects, Annual and Long-term CIP Funding Plan
- Review of Enterprise Funds and Internal Services Funds
- Review of Proposed Master Fee Schedule for FY 2025-26
- Review Analysis of Water and Wastewater Rates
- Review of Special Reports (if any)

## **April 21, 2025 (Monday) Regular City Council Meeting at 6:30 p.m.**

- Public Hearing on Master Fee Schedule for FY 2025-26

## **May 22, 2025 (Thursday) Study Session at 6:30 p.m.**

- Review of Five-Year Financial Plan, Review of Preliminary Budget (All Funds)
- Review Special Reports (if any)

## **June 2, 2025 (Monday) Regular City Council Meeting at 6:30 p.m.**

- Budget Public Hearing and Follow-up from All Prior Budget Study Sessions
- Public Hearing and Adoption of Water and Wastewater Rates

## **June 16, 2025 (Monday) Regular City Council Meeting at 6:30 p.m.**

- Adoption of Annual Budget

## **June 30, 2025 (Monday)**

- Budget and Five-Year Financial Plan Printed, Distributed and Posted Online

(Note: all items above relate to the preparation of the FY 2025-26 Budget except where otherwise noted.)

## GLOSSARY OF BUDGET TERMS

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**Account** - A separate financial reporting unit for budgeting, management or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

**Adopted Budget** - Revenues and appropriations approved by the City Council in June for the following July 1 through June 30 fiscal year.

**Appropriation** - An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

**Assessed Valuation** - The value of property against which a tax is levied. Valuations are established by the County Assessor and reflect a percentage of the true or market value of a property.

**Bond** - The written evidence of the debt issued by the government entity (City, District, etc.). It bears a stated rate of interest and maturity date on which a fixed sum of money plus interest is payable to the holder.

**Budget** - A financial plan for a specific period of time (fiscal year) that matches all planned revenues and expenditures with various municipal services.

**Budget Amendment** - A legal procedure utilized by the City Manager or City Council to revise a budget appropriation. Adjustments to appropriations within departmental budgets may be accomplished administratively by the City Manager. City Council approval is required for additional appropriations from fund balance or new revenue sources.

**Budget Deficit** - Generally, defined as the amount by which a fund's spending exceeds its income over a period of time. Specifically, it is the sum of expenditures and transfers out that exceed the sum of revenues, transfers in and other adjustments. It is normally determined as a result of a quarterly review.

**Budget Guidelines** - Guidelines developed by the City Manager, in consultation with the City Council, that describe the budget environment - e.g. revenue expectations and policy emphasis - for the forthcoming year; departments make their budget requests on the basis of the guidelines.

**Capital Assets (fixed assets)** - Things the local government owns that cost a considerable amount of money and are intended to last a long time - for example, buildings, land, roads, bridges and wastewater and water systems.

**Capital Improvement Program** - A plan for capital expenditures to provide for the acquisition, expansion or rehabilitation of an element of the City's physical plant to be incurred over a fixed period of several future years.

**Capital Outlay** - Expenditures relating to the purchase of equipment, land and other fixed assets which usually occur in a single fiscal year.

**Cash Flow** - A cash budget that projects the inflow, outflow, and net balance of cash reserves on a daily, weekly and monthly basis.

**Compensated Absences** - Employee absences for which employees will be paid (e.g., vacation leave, sick leave) based upon the terms of an approved memorandum of understanding or compensation and benefits plan.

**Cost Allocation Plan** - A tool to calculate and spread city-wide indirect cost to departments and funds that receive support services from other departments. Indirect costs are administrative in nature and incurred while providing a service to other departments in the City.

**Cost Recovery** - The establishment of user fees that are equal to the full or partial cost of providing services.

**Debt Service** - Principal and interest paid on bonds and notes.

**Debt Service Fund** - A fund used to account for the payment of debt service.

**Department** - A major administrative segment of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area. (e.g. Public Works Department).

**Division** - An area of activity organized as a functional unit within a department. (e.g. Engineering, Water Operations and Street & Lagoon Maintenance Divisions within the Public Works Department)

**Encumbrances** - A budgetary technique for recording unperformed contracts for goods and services. Use of encumbrances restricts the balance in each fund so that total commitments (expenditures plus encumbrances) will not exceed appropriations.

**Enterprise Funds** - Funds used to account for business-like operations of a governmental agency that are funded by customer services charges. The enterprise funds include Water Utility operations and Wastewater Utility operations.

**Expenditure** - Utilization of fund resources. Expenditures include operating expenses, debt service and capital outlays.

**Expenditure Category** - A basis for distinguishing types of expenditures. The major expenditure categories used by the City are employee services, services and supplies, internal service charges, capital outlay and reallocations.

**Fiduciary Funds** - Fiduciary Funds are used to account for resources held by the reporting government in a purely custodial capacity.

**Fiscal Year** - A twelve-month time period signifying the beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 as its fiscal year.

**Fund** - A set of separate, self-balancing accounts to account for resources that are used for a specific purpose based on regulations or limitations.

**Fund Balance** - The net worth of a fund, which is the difference between the assets and liabilities of a fund at any given point in time.

**General Fund** - The fund used to account for the major operating revenues and expenditures of the City, except for those financial resources required to be accounted for in another fund category. General Fund revenues are derived primarily from property and other taxes. This fund is the most flexible but also the most vulnerable to economic influences.

**General Obligation Bonds** - Bonds issued by a government entity with a tax levy on property located within the governmental boundaries in an amount sufficient to pay annual debt service on the bonds.

**Goal** - Broad mission statement that defines the purpose of a department, based upon the needs of the community.

**Grant** - A payment of money from one governmental unit to another, from a governmental unit to a not-for-profit agency or from a private foundation to a governmental agency. Grants are often earmarked for a specific purpose or program.

**Indirect Cost Allocation** - Using a Cost Allocation Plan, these are costs allocated by Support Departments (City Manager, City Council, City Attorney, Communications/City Clerk, Financial Services/City Treasurer, Human Resources) and administrative divisions to Line Departments (Community Development, Fire, Parks and Recreation, Police, and Public Works including Water and Wastewater Enterprises) and programs (e.g. BAERS, CalOPPS, etc.) who provide direct services to the public.

**Infrastructure** - Basic public investments such as streets, storm drains, water and wastewater lines, streetlights and sidewalks.

**Interest** - The amount paid for the use of money.

**Interfund Transfer** - The transfer of money from one fund to another in a governmental unit. Interfund transfers usually have to be approved by the governing body and are normally subject to restrictions in state and local law.

**Internal Service Funds** - A series of funds used to account for the services provided by one department to other departments on a cost reimbursement basis.

**Interim Financial Reports** - Quarterly or monthly comparisons of budgets with actual revenues and expenditures to date. These reports provide decision-makers with an early warning of potential expenditure overruns or revenue shortfalls.

**Line Item Budget** - A budget format in which departmental outlays are grouped according to the items that will be purchased, with one item or group of items on each line.

**Notes** - Short term promises to pay specified amounts of money, secured by specific sources of future revenue.

**Objective** - Desired output-oriented accomplishments that can be measured and achieved within a given time frame.

**Operating Budget** - A financial plan for the provision of direct service and support functions that provide basic governmental services. The operating budget contains appropriations for such expenditures as employee services, services and supplies, internal service charges, capital outlay and reallocations.

**Principal** - The face amount of a bond which the issuer promises to pay at maturity.

**Program** - A group of related activities performed by one or more organizational units for the purpose of accomplishing an objective.

**Public Hearing** - An open meeting which provides citizens with an opportunity to voice their views on the merits of proposals.

**Reallocation** - The allocation of an expense charged by one department/division to another for services performed or expenditures of a general nature which are charged to one main account and allocated to other departments/divisions by a specified formula.

**Reserve** - An account used to designate a portion of the fund balance for a future use and is, therefore, not available for general appropriation.

**Resolution** - A legal and public declaration by the City Council of intent, policy or authorization.

**Revenue** - Increases in fund resources. Revenues include income from user fees, taxes, permits and other sources.

**Revenue Bond** - A bond on which the debt service is payable solely from the revenue generated from the operation of the project being financed.

**Special Revenue Fund** - A fund used to account for revenues legally earmarked for a particular purpose.

**Subsidy** - Supplemental resources provided to ensure adequate funding when anticipated expenditures exceed revenues.

**Tax Rate** - The amount of tax levied for each \$100 of assessed valuation.

**User Fees** - Fees charged to users of a particular service provided by the City.

## STRUCTURE OF THE CITY'S AND DISTRICT'S FINANCES

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Funds are the basic accounting and reporting entities in governmental accounting. The City/District uses the cash and encumbrance basis of accounting for budgetary purposes. Encumbrances lapse at year-end with the exception of Capital Improvement projects and debt service expenditures. The fund types that comprise the FY 2025-26 budget are grouped into three major categories, Governmental Funds, Proprietary Funds, and Fiduciary/Agency Funds. The purpose of the various funds within each category is described below:

### GOVERNMENTAL FUNDS

#### **GENERAL FUND GROUP (FUNDS 001-012)**

The General Fund group is used to account for all revenue and expenditures necessary to carry out basic governmental activities of the City/District that are not accounted for through other funds. Within the group, Funds 001 to 003 are the operating Funds which include activities such as police, planning, building inspection, engineering, recreation and community services, public works operation and maintenance, legal and administrative services and contracted fire protection and prevention. The remaining funds within the group have designated purposes (e.g. community benefits, facilities replacement, etc.). In FY 2020-21, Sustainable Foster City (Fund 012) was added to the General Fund Group. See Fund 125 for a description of the Sustainable Foster City Fund. The fund balance includes a minimum reserve equal to 50% (6 months) of annual budgeted operating expenditures as dictated by City Council / Estero Municipal Improvement District Board policy.

#### **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for revenues that are restricted by law or administrative action to expenditures for specified purposes. Special Revenue Funds used by the City/District are listed below:

*Traffic Safety Fund (Fund 101):* Revenues received by the City as its share of fines generated from violations of the State Motor Vehicle Code. Expenditure of these funds is restricted to traffic safety programs.

*Measure A Fund (Fund 102):* Revenues generated by a special one half cent sales tax that was approved by the voters of San Mateo County in 1988 and subsequently reauthorized by voters in 2004 for a period of an additional 25 years up to December 31, 2034. Expenditure of these funds is restricted to engineering construction and maintenance of City/District streets and transportation-related purposes.

*Gas Tax Funds (Fund 103); Streets and Highways Code Section 2030, 2103, 2105-2107.5):* Revenues apportioned to the City from State-collected gasoline taxes. Expenditure of these funds is restricted to engineering, construction and maintenance of City streets.

*Park In-Lieu Fees Fund (Fund 104):* Revenues received from residential property developers with which the City has negotiated fees, under the provisions of state law. Expenditure of these funds is restricted to new improvements of local parks and recreation amenities that benefit residents of the new development.

*Measure M (Fund 105):* Revenues generated by a special \$10 registration fee for each vehicle registered in San Mateo County for a period of 25 years that was approved by the voters of San Mateo County in November 2010. Expenditure of these funds is restricted to congestion mitigation programs (including roadway maintenance, pothole repairs, and traffic congestion management) and pollution mitigation programs (water pollution prevention).

*SLESF/COPS Grant Fund (Fund 108):* Revenues received from the State of California. Expenditure of these funds is restricted to funding personnel, equipment and program operating expenses associated



with supplemental law enforcement services such as anti-gang and community crime prevention programs, as well as traffic safety initiatives.

*CalOpps.org Fund (Fund 114):* Revenues and expenditures associated with a City-created public sector recruitment and applicant tracking website for the benefit of public employers. Expenditure of these funds is restricted to programs and services associated with the activities of this endeavor.

*Foster City Foundation (Fund 116):* From time to time, the City receives donations from individuals and organizations. The City is the administrator of those funds, which are donated for specific purposes by donors to fund various City programs, services, and/or improvement projects.

*SB1 Road Maintenance and Rehabilitation Fund (Fund 119):* In April 2017, Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017, was enacted to provide funding to jurisdictions for road maintenance and rehabilitation and other types of transportation improvement projects.

*Low- and Moderate-Income Housing Fund (LMIHF Fund 122):* Created in recognition of the City's decision to become the successor housing agency to the former Foster City Community Development Agency that was dissolved on January 31, 2012 by the State's passage of ABx1 26 and subsequent ruling by the California Supreme Court upholding it. Revenues and expenditures associated with the rental and maintenance of the remaining City-owned six (6) affordable housing units, and loan repayments from the Metro Center Senior Housing project and the 1<sup>st</sup> Time Homebuyer Loan program are included in this Fund. Any other funds which are enacted through legislation and which are considered legally enforceable to be used exclusively for the provision of affordable housing in the community (e.g., affordable housing fees if enacted by the City Council, State legislation that may provide ongoing revenue sources for affordable housing) are also deposited into this fund.

*City Affordable Housing Fund (Fund 124):* Created in recognition of the dissolution of the former Foster City Community Development Agency that was dissolved on January 31, 2012 by the State's passage of ABx1 26 and AB1484, and the City Council's action by resolution to commit all of the approximately \$3.3 million in "boomerang" funds from the \$12.7 million that was swept by the State from the former Agency's housing funds for the purpose of funding affordable housing projects. Funds collected from the developer of the Foster Square Project on the City's formerly-owned 15-acre site adjacent to City Hall were also deposited into this fund, and a loan to Mid-Pen Housing, Inc. of \$4.75 million was made in FY 2014-2015. This fund differs from the LMIHF fund in that these funds are committed by action of the City Council and may, at the City Council's discretion, be uncommitted and used for other purposes.

*Sustainable Foster City Special Fund (Fund 125):* Created to support the implementation of the Sustainable Foster City plan, to achieve the vision to, "Sustain and Enhance the Quality of Life in Foster City." By policy direction, the City Council deposited approximately \$209,000 in "boomerang" funds from the \$809,000 that was swept by the State from the former Agency's non-housing or other funds. In addition, the City Council authorized a one-time transfer of \$258,100 in FY 2014-2015 from the General Fund. Additional General Fund transfers were also made in subsequent years to support economic and environmental sustainability initiatives. Effective FY 2020-2021, Sustainable Foster City has moved over to the General Fund group (Fund 012) as its funding sources no longer carry imposed spending restrictions.

*General Plan Maintenance Fund (Fund 128):* This fee was established as part of the FY 2011-2012 budget. The fee provides funding for the unreimbursed State mandated costs of updating and maintaining the City's General Plan, Title 15 Buildings and Construction Ordinance and Title 17 Zoning Ordinance Maintenance. The fee is collected at the time of building permit issuance and is based on the value of the application and provides a dedicated funding source for future General Plan updates and zoning and building code updates without relying on the General Fund.

*Construction and Demolition Recycling Fund (Fund 129):* The Construction and Demolition Fund was created in FY 2005-2006 as a result of the passing of the Construction and Demolition Ordinance (Chapter 15.44 Recycling and Salvaging of Construction and Demolition Debris, Title 15, Buildings and Construction) that same year. The ordinance requires that specific construction and demolition projects submit a Waste Management Plan as a condition of their building permit. The plan estimates the tonnage

of material that will be generated by the project, and demonstrates how the contractor will maximize recycling of debris and other waste generated from the project. The ordinance requires that a refundable deposit be submitted based on the estimate of the debris that will be generated during the project. As a condition of return of the deposit, the applicant must provide documentation demonstrating that a minimum of 50% of the debris generated from the project was diverted. For applicants that do not show proof of recycling or do not meet the 50% minimum diversion requirement, a portion of or the full deposit is forfeited. Per the Construction and Demolition Ordinance, forfeited deposits shall be turned over to a fund designated to further promote the development and expansion of recycling and waste reduction programs.

*Technology Maintenance Fund (Fund 130):* The City established a system wide fee in FY 2015-2016. Fees are collected and set aside for maintenance and future replacement of the permitting system, including related software and hardware purchases to support the permitting system.

*SB 1186 Fee Fund (Fund 131):* Revenues collected comes from a four-dollar fee paid for the issuance or renewal of a business license and is used to increase disability access and to fund for costs associated with compliance with construction-related accessibility requirements. SB 1186 provides that the city or county may retain up to ninety (90) percent of the fees collected for related administrative costs and to provide training for inspectors as Certified Access Specialists (CAS). The remainder is paid to Division of the State Architect to maintain oversight of the CAS Program.

*Strong Motion Instrumentation Program (SMIP) Fee Fund (Fund 132):* The state of California passed the Strong Motion Instrumentation Act in 1972. The Strong Motion Investigation fee is paid by each applicant for a building permit, where square footage is added and is mandated by the Public Resources Code section 2705. SMIP Fund provides that the city or county may retain up to five (5) percent of the fees collected for related administrative costs. This remainder fee is remitted to the State of California to obtain vital earthquake data for the engineering and scientific communities through a statewide network of strong motion instruments.

*CRV Grant Fund (Fund 133):* The State's Beverage Container Recycling Payment Program offers grants to Cities and Counties to assist in the implementation of beverage container recycling and litter abatement projects.

*Curbside Recycling Fund (Fund 134):* On an annual basis, the Department of Resources Recycling and Recovery (Cal Recycle) makes curbside supplemental payment to operators of curbside and neighborhood drop-off programs for beverage container recycling. As a member of the SBWMA, and part owner/operator of the San Carlos Transfer Station, Foster City's annual revenue represents the curbside supplemental payment program's share of the volume of beverage containers reported to Cal Recycle by SBWMA's trash hauler, Recology. Per Public Resources Code 14549.6(a), expenditure of funds is limited to payment for activities related to beverage container recycling.

*Green Building Fees Fund (Fund 135):* On September 30, 2008, Governor Schwarzenegger signed SB 1473 into law. It took effect on January 1, 2009. The bill provides for the creation of the Building Standards Administration Special Revolving Fund, which is established in the State Treasury. Monies deposited in this fund come from a surcharge on both residential and nonresidential building permits. The bill requires that each city, county collect a fee from an applicant for a building permit, assessed at the rate of four dollars (\$4) per one hundred thousand dollars (\$100,000) in valuation, with appropriate fractions thereof, but not less than one dollar (\$1). SB 1473 provides that the city or county may retain up to ten (10) percent of the fees collected for related administrative costs and for code enforcement education. The remainder is paid to CBSC for deposit into the Building Standards Administration Special Revolving Fund.

*Measure W Fund (Fund 136):* In 2018, San Mateo County voters passed Measure W, a half-cent sales tax ballot measure providing the County with additional resources to improve transit and relieve traffic congestion. 50% of these sales tax revenues are administered by the San Mateo County Transportation Authority while the remaining 50% are administered by the SamTrans Board of Directors. The measure, which went into effect in July of 2019 provides funding for highway projects, local street repairs, grade

separations for Caltrain tracks that intersect local streets, expanded bicycle and pedestrian facilities, and improved transit connections

*Affordable Housing - Commercial Linkage Fees Fund (Fund 137):* In December 2016, the City Council adopted Ordinance 606, establishing Chapter 17.88, Affordable Housing Commercial Linkage Fee, which became effective in February 2017. Commercial linkage fees provide a mechanism for commercial development to pay fees to offset the impacts of the development on the need for affordable housing.

*Tenant Relocation Assistance Fund - (Fund 138):* In FY 2020-2021, the City established the Tenant Relocation Assistance Fund to fund programs, in partnership with Essex Properties to help minimize the impacts of expiring affordable housing covenants to the residents of Foster's Landing.

*Workforce Housing - (Fund 139):* The City of Foster City purchased 22 Workforce Housing Units 551—565 Pilgrim Drive and 1159 Triton Drive (Pilgrim Triton Phase C/Laguna Vista) in May 2022. The Workforce Housing Program is designed to help address the housing needs of first responders, public employees, and teachers in the very low, low, and moderate income households in order to make it possible for public servants to live near where they work.

*Equipment Replacement - Workforce Housing Reserves - (Fund 140):* Equipment replacement related billings to workforce housing units.

*SB 1383 Implementation - (Fund 141):* Based on guidance from CalRecycle, the SB 1383 Local Assistance Grant Program provides subsidized compost to encourage and expand the use of compost within our County with the end goal to expand the capacity for compost use within the County into the future.

*Park Facilities Impact Fee - (Fund 142):* In June 2022, the City Council establishing Chapter 3.50, Park Facilities Impact Fee, which became effective in August 2022. This fee will fund park, trail and recreation facility improvements necessary to accommodate growth.

*Public Safety Impact Fee - (Fund 143):* In June 2022, the City Council establishing Chapter 3.70, Park Facilities Impact Fee, which became effective in August 2022. This Fee will fund police and fire capital facilities and equipment (e.g. vehicles) necessary to accommodate growth.

*Transportation Impact Mitigation Fee - (Fund 144):* In June 2022, the City Council establishing Chapter 3.60, Park Facilities Impact Fee, which became effective in August 2022. This fee will fund needed additions and improvements to City's transportation infrastructure to accommodate future transportation volumes associated with the new development. These improvements will include infrastructure that supports both vehicles as well as transit, pedestrian, bicycle, and other modes.

*Local Housing Trust Fund - (Fund 145):* In February 2024, the City Council approved a resolution 2024-9 establishing Local Housing Trust Fund (LHTF) to enable the City to apply for matching funds from the California Department of Housing and Community Development (HCD) LHTF Program. The fund is established with dedicated sources of funding to include Commercial Linkage Fees collected pursuant to Foster City Municipal Code (FCMC) Chapter 17.88 and Below Market Rate Housing In-Lieu Fees collected pursuant to FCMC Chapter 17.90.

## **DEBT SERVICE FUNDS**

Debt Service Funds are used to account for payment of debt service of Governmental Funds. The City/District's has one Debt Service Fund as listed below:

*Levee Protection Planning and Improvements General Obligation Bond Fund (Fund 230):* The Levee Protection Planning and Improvements General Obligation Bond Fund accounts for the payment of debt service (principal and interest) on the City's general obligation bond debt used for financing up to \$90 million levee improvements costs.

## **CAPITAL PROJECTS FUNDS**

Capital Projects Funds are used to account for resources used for the acquisition and construction of capital facilities or major capital equipment, except for capital facilities financed by proprietary fund types. Capital Project Funds used at the City/District are listed below:

*Capital Investment - City Fund (Fund 301):* Revenues from City sources are used for development, construction or acquisition of approved capital projects funded by certain general obligation bonds, the sale of property, or other unrestricted revenue sources of the City. The fund balance includes a \$2 million emergency reserve.

*Capital Asset Acquisition and Replacement Fund (Fund 326):* Revenues from the sale of City property, including the sale of the City-owned 11 acre site formerly leased to the North Peninsula Jewish Campus in September 2012, are being deposited into this fund. Revenues from the sale of the City-owned 15 acre site to TNHC-HW Foster City, LLC were also deposited into this fund. By policy direction, assets in these funds may only be used for the acquisition or replacement of significant assets or capital improvements by 4/5<sup>th</sup> vote of the City Council, except for a limited duration transfer to the City General Fund of \$205,000 per year in FY 2012-2013, 2013-2014 and 2014-2015.

*Levee Project Fund (Fund 327 and Fund 328):* The Levee Project Fund is for the design and construction of Levee Protection Planning and Improvements Project (CIP 301-657).

## **PROPRIETARY FUND TYPES**

### **ENTERPRISE FUNDS**

Enterprise Funds are used to account for City/District operations that are financed and operated like private business enterprises. Use of this type of fund permits user charges to finance or recover the cost of providing the enterprise's services to the general public on a continuing basis.

Enterprise Funds used at the City/District are listed below:

*Water Enterprise Funds:* Activities associated with providing water services including construction and maintenance of water distribution systems. There are four funds associated with the Water Enterprise:

- *Water Revenue Fund (Fund 401)* - Accounts for all of the revenues and the operational and maintenance expenditures associated with the retail sale of water to customers.
- *Water Capital Investment Fund (Fund 405)* - Captures funds that are spent towards capital improvements to the Water system, funded through monies collected from ratepayers that go towards current or future capital improvement projects. It also holds equipment replacement, acquisition and funding from water revenues for replacement of equipment supporting water operations. The fund balance includes a \$2 million emergency reserve.
- *Water Equipment Replacement Fund (Fund 408)* - Funds held for the replacement and acquisition of water enterprise equipment.
- *Water Connection Fees (Fund 409)* - Funds held for the water connection fees collected and to be use in future Water CIP projects.

*Wastewater Enterprise Funds:* Activities associated with wastewater collection and treatment including construction of wastewater treatment plant facilities (shared with the City of San Mateo). There are eight funds associated with the Wastewater Enterprise:

- *Wastewater Revenue (Fund 451)* - Accounts for all of the revenues and the operational and maintenance expenditures associated with the wastewater collection system and treatment activities.
- *Wastewater Rate Stabilization Fund (Fund 453)* - Accounts for net revenues collected from the Wastewater Revenue Fund for debt service payments to be made by the Wastewater Long-Term Debt Fund and for cash funding of EMID's share of WWTP costs.
- *San Mateo-Foster City Public Financing Authority Loan Fund (Fund 454)* - The San Mateo-Foster City Public Financing Authority (SM-FC PFA) Loan Fund accounts for the payment of principal and interest on long term debt incurred for EMID's share of WWTP costs, including loan(s) from the San Mateo-Foster City Public Financing Authority.
- *Wastewater Capital Investment Fund (Fund 455)* - Captures funds that are spent towards capital improvements to the Wastewater Collection (sewer) system, funded through monies collected from ratepayers that go toward current or future capital improvement projects. It includes accounts for collection of wastewater system expansion fees for vacant parcels representing new developments that will be connected to the system. Funds are transferred to the Capital Investment Fund (above) where they are spent on Wastewater Collection (sewer) system expansion capital projects. The fund balance includes a \$2 million emergency reserve.
- *Wastewater Equipment Replacement Fund (Fund 458)* - Funds held for the replacement and acquisition of wastewater enterprise equipment.
- *Water Infrastructure Finance and Innovation Act (WIFIA) Loan Fund (Fund 459)* - The WIFIA program provide a long-term, low-cost loan for the District's Wastewater Treatment Plant Master Plan Improvements project (CIP 455-652). The Fund also accounts for debt service payments associated with the WIFIA loan and the 2021 revenues notes. At maturity, the revenue notes are to be repaid with the WIFIA loan.
- *Wastewater Connection Fee (Fund 460)* - Funds held for the wastewater connection fees collected and to be use in future Water CIP projects.
- *Wastewater State Revolving Fund/Other Bonds (Fund 461)* - The State Revolving Fund program provide a long-term, low-cost loan for the District's Wastewater Treatment Plant Master Plan Improvements project (CIP 455-652).

## **INTERNAL SERVICE FUNDS**

Internal Service Funds are used to account for the financing of goods and services provided by one department to other departments on a cost reimbursement basis. Internal Service Funds used at the City/District are listed below:

*Vehicle Replacement Fund (Fund 501):* Vehicle replacement, acquisition and maintenance service charges and the related billings to various departments.

*Equipment Replacement Fund (Fund 502):* Equipment replacement, acquisition and the related billings to various departments for non-Enterprise fund assets.

*Self-Insurance Fund (Fund 503):* Charges to the various departments for general liability and property insurance premiums, defense costs and related administrative costs.

*Information Technology Fund (Fund 504):* Information technology-related acquisitions, maintenance service charges and the related billings to various departments.

*Building Maintenance Fund (Fund 505):* Management, maintenance, janitorial service, and some capital replacement for all City/District buildings and building-related equipment.

*Longevity Recognition Benefits Fund (Fund 507):* Benefits paid to retired employees in accordance with benefit plans approved in labor contracts and/or compensation and benefits plans, funded by charges to operating departments based on salary costs.

*PEMHCA Benefits Plan Fund (Fund 508):* Benefits paid on behalf of retirees participating in the CalPERS' Public Employees' Medical and Hospital Care Act (PEMHCA) medical benefits plan.

*Compensated Absences Fund (Fund 509):* Vacation and sick leave benefits which have monetary value and must be paid out to employees upon separation of employment in accordance with the terms of an existing memorandum of understanding or compensation and benefits plan.

*Workers Compensation Fund (Fund 510):* In FY 2025-26 the City begins its shift to self insuring Worker's Compensation. To that end, this fund is being established to fund current and future workers compensation claims including medical, legal and salary benefit costs. In prior years, these costs were previously paid by an insurer, with the insurance premiums budgeted as an operating expense under the departments' expenditures.

### **FIDUCIARY/CUSTODIAL FUNDS**

Fiduciary/Custodial Funds are used to account for resources held by the reporting government in a purely custodial capacity. The Fiduciary/Custodial Funds used by the City/District is listed below:

*Foster City Successor Agency Fund (Fund 604):* The Foster City Successor Agency Fund is a private-purpose trust fund that accounts for the accumulation of resources to be used for payments of recognized obligations of the former Foster City Community Development Agency that was dissolved on January 31, 2012 as a result of the passage of ABx1 26 by the State.

*San Mateo Consolidated Fire Department Custodial Fund (Fund 608):* Accounts for fire permit and plan check fees collected from construction permits that the City is holding for San Mateo Consolidated Fire Department.

**CITY OF FOSTER CITY  
ESTERO MUNICIPAL IMPROVEMENT DISTRICT**

**FIVE YEAR FINANCIAL PLAN  
For the Five Years ended June 30, 2030**



**CITY COUNCIL/DISTRICT BOARD**

Stacy Jimenez, Mayor / President  
Art Kiesel, Vice Mayor / Vice President  
Suzy Niederhofer  
Patrick Sullivan  
Phoebe Venkat

**SUBMITTED BY THE CITY/DISTRICT MANAGER**

Stefan Chatwin

# FOSTER CITY COMMUNITY PROFILE

## Location

Foster City is located midway between San Francisco and San Jose on the western shoreline of the San Francisco Bay, east of U.S. 101, which provides convenient access to the San Francisco Airport and San Francisco to the north and Santa Clara County to the south. The City is bisected by State Route 92 (the J. Arthur Younger Freeway), which runs between Half Moon Bay to the west and Highway 880 to the east via the San Mateo-Hayward Bridge. The City encompasses 12,345 acres, of which 9,726 acres are part of San Francisco Bay and Belmont Slough, and 2,619 acres are land area.

## History

Foster City had its beginning as reclaimed marshlands devoted to dairy farming and evaporation ponds. At the turn of the 20th century, the approximately 2,600 acres of tidal marshes now occupied by Foster City were owned by Frank Brewer, and the land was called Brewer Island. Brewer eventually sold his land to the Leslie Salt Company and Schilling Estate Company.

During the late 1950's, T. Jack Foster, in association with Bay Area developer Richard Grant, purchased an option to acquire Brewer Island for the development of a complete community. In 1960, the California Legislature created the Estero Municipal Improvement District (EMID), the state's first such public agency. The District was granted most of the governing powers associated with an incorporated municipality, except the powers to zone and approve development and certain police powers. A board of three directors representing the two landowners governed the District.

Because San Mateo County retained the authority to approve development permits, T. Jack Foster prepared a master plan for the development of Brewer Island (Foster City) and submitted it to the County in 1961. The plan envisioned a self-contained community with a variety of housing types, waterfront lots and parks, an internal lagoon for drainage and public recreation, marinas, offices, stores, industry, and public services. The ultimate "buildout" was to include 11,000 housing units and a population of approximately 35,000. The Town Center, to be focused on an interior lake, was to include a combination of community and regional commercial services, offices, government agencies, entertainment establishments, and parks.





One of the more difficult aspects of the plan for the City was how to handle drainage in an area that was basically flat and at sea level. The engineering firm of Wilsey and Ham developed a plan to raise the surface level of the island four to five feet and to dig a central drainage basin area that also would serve as a runoff storage area. This drainage basin is now the Foster City Lagoon.

The County Board of Supervisors approved the Foster City plan in 1961, and groundbreaking for the first reclamation and development projects took place in August. Due to the extensive fill, compaction, and construction of facilities that had to precede any building, three years passed before the first homes were completed.

The Estero Municipal Improvement District was authorized to issue \$82,130,000 in bonds in order to finance the improvements necessary for development of Brewer Island (of which \$78,437,000 was issued). The bonds provided enough funding to build the lagoon, water system, sewer system, roads, bridges, and other necessary improvements.

By the end of 1964, 200 families had moved into Foster City. By 1966, the community had grown to 5,000 residents. The first public buildings constructed included the Corporation Yard in the early 1960's and the Public Safety Building (the former Fire Station) in 1965.

As the City developed, residents came to realize that their lack of representation on the EMID Board made it difficult to affect Board decisions on development and taxation issues. In early 1967, residents reached a compromise with T. Jack Foster and Sons to introduce legislation increasing the Board's size from three to five. Foster City residents would elect the two new directors. The legislation also contained a provision for eventual transition of the Board to full citizen representation by 1970, a year prior to the statutory deadline. At that time, the EMID Board began incorporation proceedings.

Foster City was incorporated in April 1971, with the newly elected City Council assuming the powers of the EMID Board. Nearly seven years after the first families moved to Foster City, residents gained full control over municipal governance.

In 1972, the City opened a new City Hall. In 1974, the Recreation Center opened in Central Park (now Leo J. Ryan Park) on the shores of the Lagoon. In 1976 the fourth and last of the bridges crossing the Foster City lagoon system was completed and it was named the Bicentennial Bridge. The Foster City Community Development Agency was formed in 1981 to assist the growth of the City. A new Police Station located at 1030 East Hillsdale Boulevard was dedicated in March 1985. The Recreation Center was remodeled and expanded in 1997. The Recreation Center building was demolished in Fall 2024 and a new center is currently under construction and expected to open in mid-late 2026. A new Library/Community Center building was also completed in 1997. The new Government Center with Fire Station, City Hall, and an addition to the Police Station was completed December 2002. The new Council Chambers was completed November 2003. The Teen Center (Vibe) moved from a temporary building to a permanent home by the Recreation Center in 2009. The Community Development Agency was dissolved by the State in 2012.

### **Government Services**

The City of Foster City and Estero Municipal Improvement District provide governmental services to the Foster City community, including residents, visitors, and the general public. The members of the City Council serve as the policy-making body for both governmental agencies. City voters elect Council members to staggered terms of four years each. The City Council meets regularly on the first and third Mondays of each month at 6:30 p.m. in the Council Chambers located at 620 Foster City Boulevard and may call additional special meetings as needed. These meetings are televised on the City's government access station, Foster City Television (FCTV). Comcast Channel 27 or ATT Channel 99 and streamed on the FCTV website. All meetings of the City Council, Planning Commission and any committees are open to the public except when certain personnel matters and legal items are discussed.



Figure 2: Foster City Government Center

The City Council has appointed one commission and six Citizen Advisory committees to advise it on matters of special interest:

- Planning Commission
- Audit Committee
- Citizens Sustainability Advisory Committee
- Levee Bond Oversight Committee
- Parks and Recreation Committee
- Traffic Review Committee
- Youth Advisory Committee

#### City of Foster City

Foster City was incorporated on April 27, 1971 and is a general law city as established by California Government Code, Section 34102. It uses the Council-Manager form of government. A City Manager is appointed by the City Council to serve as Chief Administrative Officer who is responsible for overseeing personnel, developing the budget, proposing policy objectives, and implementing policies and programs adopted by the City Council. Eight departments report to the City Manager, and the City has two contracted services, which include:

- Five line departments, so-called because they provide direct services to the public: Community Development, , Parks and Recreation, Police, Public Works, and San Mateo Consolidated Fire (contracted service); and
- Five support departments, which primarily serve to support the efforts of the line departments: Administrative Services (consisting of the Information Technology and Human Resources Divisions), City Attorney/Legal Counsel Services (contracted service), City Manager, Communications/City Clerk, and Financial Services/City Treasurer.
- The Fire Department has transitioned to the San Mateo Consolidated Fire (SMC Fire) Department, serving Foster City, Belmont and San Mateo. This process took several years and was completed on January 13, 2019.

#### Estero Municipal Improvement District

As described in the History section, the Estero Municipal Improvement District (EMID) was created in 1960 and granted most of the governing powers associated with an incorporated municipality. EMID sold bonds to finance the major improvements needed for development of the City. EMID provides water and

sewer service to Foster City and water service to Mariner's Island and is a separate legal entity with the City Council serving as its Board of Directors. The last of the EMID bonds was paid off on August 1, 2007.

### ***Cultural***

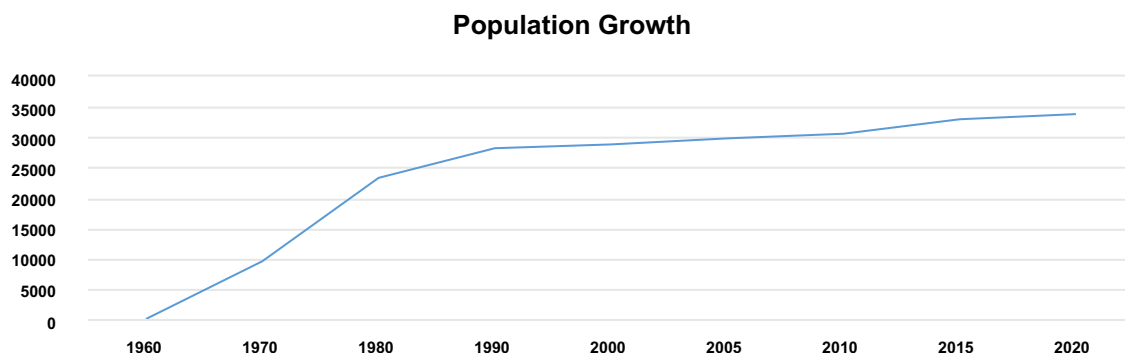
The Parks and Recreation Division offers a variety of cultural activities in the form of special events throughout the year. Leo Ryan Park serves as the backdrop for many events that provide the community exposure to culture and the arts in all its forms. One of the most widely attended events for all ages and backgrounds is the very popular annual Summer Concert Series at Leo Ryan Park. The Summer Concerts provide free family-friendly evenings in the beautiful outdoor amphitheater. The Fourth of July Celebration is an all-day event co-sponsored by the Lions Club that includes fireworks, family games, food, demonstrations, and other activities.

The Department also hosts several events specifically for Foster City residents. In August, a Family Overnighter is held at Boothbay Park. This popular event features a fun-filled evening of games, songs and camping.

In May of 2018, it was decided by the City Council that the City would host an annual "City Birthday Party." The inaugural City event is called "Summer Days" and includes live entertainment, traditional carnival/amusement rides & games, on-site food trucks, craft beer tastings, art/craft exhibits (by local artists and SF Etsy), in addition to activities and information booths by our local community groups. This special event for the City, created by City staff is the ultimate birthday celebration and wrap up to a fun-filled summer of Parks and Recreation programs.

### ***Population***

Foster City was virtually undeveloped in 1961 but experienced major growth in the 1970's and grew at a slower pace during the 1980's and 1990's. The original Master Plan estimated a population at buildout of 35,000. The City's population was determined to be 33,805 by the 2020 US Census. The most recent estimate by the California Department of Finance is 32,581 as of January 1, 2024.



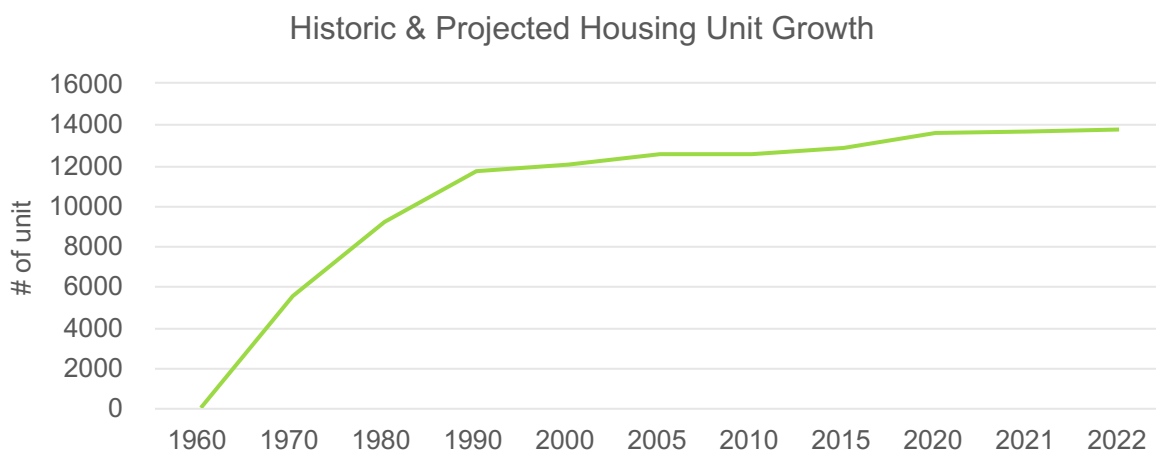
## Housing

As of January 1, 2024, the City has 13,811 housing units.

The housing stock of Foster City is aging, with 85% of units built between 1960 and 1999. In recent years, most housing produced in the region and across the state consisted of single-family homes and larger multi-unit buildings. In Foster City, 38% of housing units are in complexes of five or more units, 35% are detached single family homes, and 20% are attached single family homes. Buildings of two to four units comprise just 7% of all housing units. In addition, the number of accessory dwelling units (ADUs) is beginning to increase due recent state regulations that make building ADUs easier for homeowners. ADUs will create more options across incomes and tenure, from young households seeking homeownership options to seniors looking to downsize and age-in-place.

In the last thirteen years, Foster City has seen the development of several large apartment buildings and commercial development, including Foster Square, a mixed-use commercial project that includes 155 assisted living units (including 24 memory care units), 66 below market rate apartments and 200 for-sale units along with up to 35,000 square feet of commercial, and the Pilgrim-Triton developments that included The Plaza, The Triton, 100 Grand, Laguna Vista, and 501 Pilgrim Drive, the 22-unit workforce housing development purchased by the City in 2022. In all, the Pilgrim Triton developments have provided 805 new housing units, of which 163 are below market rate units. The City's workforce housing development includes eight rent-restricted units, and 14 income and rent restricted units. The workforce housing units have a preference priority for first responders and city employees and two of the units are fully accessible for those with disabilities. .

With the adoption of the Housing Element in May 2023, which covers the period of 2023 – 2031, the number of housing units in the City of Foster City is expected to grow, and the City anticipates growth in the number of ADUs due to streamlining in state regulations. In addition, the City anticipates an increase in the rehabilitation of older units as the bulk of the housing stock continues to age. The City's Regional Housing Needs Assessment calls for the addition of 1,896 new housing units between 2023 and 2031.

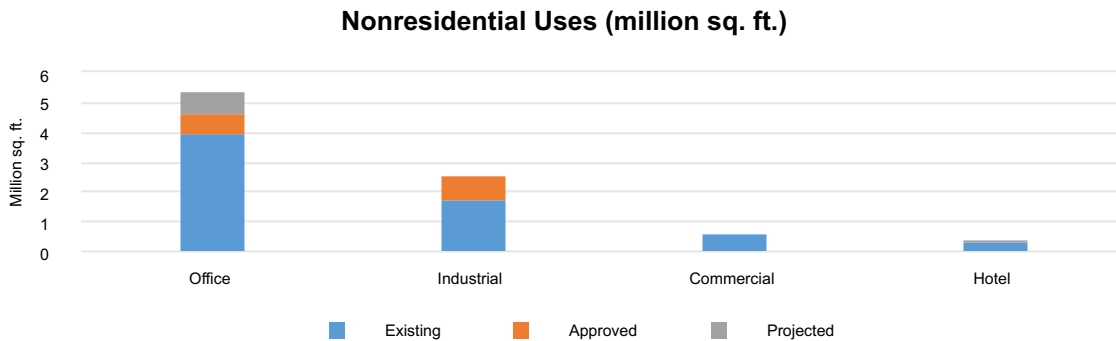


## Land Use

The benefits of providing a balance of land uses that serve a wide range of community needs have been recognized since the first Foster City Master Plan. Although construction during the early years of Foster City was largely residential, the City has actively pursued commercial and research and development

uses over the past twenty years to achieve a more balanced mix of uses. Commercial, office, and industrial development provide a healthy and stable tax base as well as job opportunities within the City.

Existing non-residential building stock includes 3.9 million sq. ft. of office, 1.8 million sq. ft. of industrial/ research and development, and 0.6 million sq. ft. of commercial and 630 hotel rooms.



The amount of residential and non-residential development is expected to increase over the next several years as older properties are redeveloped and the few remaining vacant sites are developed. Furthermore, the pandemic is expected to further change commercial development patterns within the City, as trends such as employees working from home affects office uses.

On March 21, 2024, the Planning Commission adopted Resolution P-5-24, approving a Use Permit modification (UP2023-0103) request for a 312 square-foot addition and interior remodeling at Kid's Connection Preschool located at 1998 Beach Park Blvd.

On July 3, 2024, the Planning Commission approved a Use Permit Modification (UP2024-0005) request to construct a 1,400 square foot first-story addition and a 3,992 square foot second-story addition at the North Peninsula Jewish Campus (NPJC) located at 800 Foster City Blvd.

## Shopping

Foster City has a total of five (5) retail shopping centers – three (3) neighborhood commercial centers (Edgewater Place, Marlin Cove, and Beach Park Plaza) and two (2) regional-serving areas: The Marketplace along East Hillsdale Boulevard and the area along Metro Center Boulevard that includes Costco Wholesale and the former Orchard Supply Hardware. In addition, there are retail spaces in new mixed-use developments including Chess Retail Center, Foster Square, Pilgrim Triton and Parkside Towers.

Several of the shopping centers have redeveloped over the years to meet the needs of the community (e.g., Port O' Call redeveloped into Miramar Apartments, Marlin Cove redeveloped into a mix of commercial and housing).

On November 3, 2016, the San Mateo-Foster City School District (District) entered into a School Conveyance Agreement (Agreement) to purchase Charter Square Shopping Center from the Chang Income Property Partnership, LP (Owner) to build a school facility on the property by Westlake Urban, LLC (Developer). The school opened in fall 2021.

Orchard Supply Hardware closed in 2018. No new tenant or use of the site has been the subject of any applications as of March 2024.

## ***Jobs***

During the initial stages of Foster City's development, new growth was mainly residential or residential-serving in nature. Since 1980, several major commercial and research and development uses have been completed, adding a substantial daytime work force population to the City and providing employment opportunities to Foster City residents. The largest employers as of June 2024 are indicated in the accompanying table.

<i>Principal Employers</i>	<i>No. of Employees</i>
Gilead Sciences	7,167
Visa USA Inc.	2,895
Zoox Inc.	1,401
Visa Technology and Operations LLC	1,154
Cybersource Corporation	427
Sledgehammer Games Inc.	338
Peninsula Jewish Community Center	300
Qualys Inc.	285
Costco Wholesale Corporation	284
Quinstreet Inc.	284

Source: Foster City Business License Data

Based on the Foster City's 2024 business license records, businesses in Foster City employ approximately 19,837 persons. Another source, Census on the Map from the US Census Bureau, estimated 28,028 primary jobs in Foster City in 2021. Using the Census of the Map estimate and adding the estimated increase in office, industrial and retail space, total employment in Foster City, in the year 2025 is projected to be approximately 33,938 persons. In comparison, Projections 2040, published in 2018 by the Association of Bay Area Governments/Metropolitan Transportation Commission (the latest forecast by an independent source) projected total jobs in Foster City at 33,435 in 2025 and 35,250 in 2035. The accelerated development occurring in Foster City over the past 5 years has allowed the local job market to grow beyond expectations.



### ***Education***

The community is served by various private and public educational facilities. From a public education perspective, Foster City is served by the San Mateo-Foster City School District (elementary), the San Mateo Union High School District (high school), and the San Mateo Community College District (community college). There are eight private preschools, four public and three private elementary schools, one private and one public middle (junior high) school in the city limits. High school students are assigned to one of the public high schools in the District, or may choose from a variety of private high school institutions in the nearby area. The elementary schools and high schools serving Foster City youth continue to be highly ranked in educational achievement statewide. Finally, there are a variety of public and private colleges and universities within 40 miles of Foster City.

### ***Recreation***

Foster City prides itself on the wealth of recreational amenities and activities provided to the community. Foster City has one of the highest ratios of park acreage to population in the nation, boasting more than 100 acres of park and open space land including bike paths, dog exercise areas, a lighted softball field, soccer and youth baseball fields, tennis courts, pickleball courts, basketball courts, volleyball courts, picnic facilities, and a wildlife refuge. Leo J. Ryan Park, encompassing eight (it is 21 acres from Vibe to the beach) acres overlooking Central Lake, is home to the gazebo, amphitheater, stage area, and the William J. Walker Recreation Center. The City has constructed synthetic turf fields at Sea Cloud Park, Catamaran Park, Edgewater and Port Royal Park to provide recreational amenities for soccer and baseball/softball players during all weather conditions and in an effort towards water conservation. In 2015, the City constructed two new parks - Bridgeview Park and Shorebird Park. Shorebird Park includes sculptural art pieces and the City's first outdoor Fitness Court. Additionally, the City rebuilt one existing park (Baywinds Park) previously known as Windsurf Park, a popular area for kiteboarding and windsurfing. The City's lagoon system offers more than 200 acres of surface area, winding five miles throughout the City, for sailboat and windsurfing enthusiasts.

The City's Parks and Recreation Department offers a wide variety of classes year-round including creative arts, sports, and fitness programs for children, teens, adults and seniors. Foster City has started the process to rebuild the Recreation Center, with construction taking place in Fall 2024 and expected to be complete by mid-late 2026. "The Vibe" Teen Center hosts activities for youth and teens, including a skateboard park. Active sports enthusiasts can join any number of organized team sports, including basketball, softball, soccer and volleyball. The City offers reservable space at the Community Center and the Vibe for parties, meetings, and events. During the rebuilding of the Recreation Center, there are also temporary modular units available for rental for programs and meetings.

The Foster City Library (a branch of the San Mateo County Library) is located in the Civic Center complex at 1000 East Hillsdale Boulevard. This library building includes 18,500 sq. ft. of library space and the 9,000 sq. ft. Community Center.

### ***Climate Action***

Foster City maintains the levee along the Bayfront. The Levee provides protection from flood hazards and storms. It also provides recreational uses for the community and serves as a main link to the Bay Trail. The Federal Emergency Management Agency (FEMA) conducted a coastal flood hazard study in 2014, which determined that roughly 85% of the City's levee system does not meet FEMA requirements. FEMA granted Foster City a temporary "seclusion mapping" designation in 2015 to remain classified as Zone X, so long as progress was made to address the deficiencies of the levee. The City retained a consultant to design improvements so the levee once again meets FEMA standards. An Environmental Impact Report for the Levee Project was adopted on May 8, 2017. In order to maintain FEMA accreditation and keep Foster City properties out of the flood zone, the City Council placed Measure P, a bond measure to fund levee improvements, on the June 5, 2018 ballot. The measure was approved and will provide funds to strengthen the levee to meet FEMA standards, keeping Foster City properties out of the flood zone and allowing residents to avoid mandatory expensive flood insurance. Levee improvements would not only allow Foster City to maintain FEMA accreditation, but also protect essential city services during storms and from earthquake damage. All regulatory permits were obtained and a construction contract was awarded on July 20, 2020 with construction starting in earnest in September 2020. The levee was re-opened in phases with Phase 1 opening in March 2023, Phase 2 opening in August 2023, and Phase 3 opening in October 2023. Substantial completion was issued on October 6, 2023, with final completion being achieved in February 2024. The Notice of Completion was accepted by the City Council on May 6, 2024. Coordination with FEMA for accreditation is ongoing.

The City has a climate action plan to address challenges that climate change will bring to the community. The Climate Action Plan describes climate change effects and prescribes measures to mitigate its negative impacts. By addressing potential issues arising from climate change impacts, the City will better adapt to changing conditions and can protect general community welfare.

The City began updating its Climate Action Plan in 2022 by hiring a community engagement consultant and establishing a permanent Citizens Sustainability Advisory Committee. Led by City Staff, the CAP Team conducted extensive community outreach and engagement. Engagement included workshops, direct engagement focus groups, targeted emails, a sustainability website, and other opportunities for the Foster City community to engage in the Climate Planning Process. Staff completed a draft of the CAP in November of 2023. City Council was presented with the draft of the Climate Action Plan Update in the Spring of 2024, with public comment occurring afterward.

The City approved an updated Climate Action Plan ("CAP") in November 2024 that contained strategies to achieve 49 percent GHG emissions reduction below 2005 levels by 2030. The Climate Action Plan 2024 Update incorporates new GHG reduction goals that align with new State targets, identifies specific measures to achieve GHG reductions, and suggests strategies for future adaptations of climate action planning.



## **FIVE-YEAR FINANCIAL FORECAST (FY 2025-26 to FY 2029-30)**

The fiscal stewardship exercised by the City Council and its staff has allowed the City to build up reserves in its General Fund (Funds 001 to 003), Capital Improvement Funds, Internal Service Funds, and in its Enterprise operations to ensure that the services and infrastructure required to allow the community to thrive are provided the necessary financial resources. These policies and actions help ensure the long-term financial stability of the City, highlighted by the forecasted 97.2% reserve as we enter FY 2025-26.

This reserve is critical as the world faces a high level of economic uncertainty from unpredictable federal monetary and trade policy, which could in high inflation, interest rate volatility, and recession. Further action will be needed to maintain those reserves, as the five year financial plan for FY 2025-26 through FY 2029-30 indicates General Fund (Funds 001 to 003) deficits of \$3.79 million, \$5.54 million, \$6.46 million, \$8.38 million, and \$7.84 million respectively.

The five-year forecast for the General Fund is a financial planning tool to understand multi-year budgetary impacts in the context of economic conditions, planned and potential development, revenue changes, compensation adjustments, and Capital Improvement Program (CIP) funding. Property tax, real property transfer tax, sale tax, transient occupancy tax, building and planning permits, and charges for services are all included in the five-year forecast. Following the completion of several major development projects in recent years—including Pilgrim Triton, Foster Square, and workforce housing—the primary activity in Foster City has been the continued expansion of the Gilead Sciences campus. The City's 5-year financial plan highlights four (4) potential development projects: the Gilead Campus Expansion including a new 181,000-square-foot Technical Development Center in the main campus and an approximately 200,000-square-foot R&D facility in the Chess Hatch area; approximately 124,395-square-foot R&D building at 388 Vintage Drive, and the Redevelopment of Lantern Cove Apartments.

Since FY 2019-20, San Mateo County has experienced annual Property Tax in lieu of Vehicle License Fees (VLF) shortfalls. Historically, the State has made counties and cities whole by reimbursing in-lieu VLF shortfalls through a special appropriation in the State budget. This appropriation ensures that all counties and cities receive their full in-lieu VLF payment required by law. However, for the first time since the VLF shortfall began, last year's Proposed State Budget failed to include an appropriation to cover the County's shortfall for FY 2022-23. Although the backfill was ultimately included in the approved budget at the last moment, the uncertainty around future VLF shortfall appropriations remains. The FY 2025-26 Proposed State Budget does not include funds to backfill the VLF shortfall, therefore the Foster City budget assumes there is no backfill, which is valued at \$2.2 million. The County, on behalf of itself and its 20 cities, has continued to advocate with the State's legislative leaders to include the backfill in their version of the FY 2025-26 state budget. City staff will continue to monitor the VLF shortfall issue closely.

On April 7, 2025, City Council approved an AFSCME MOU effective April 1, 2025 through June 30, 2029. On May 5, 2025, City Council approved a Management Compensation and Benefits Plan that had similar provisions to the AFSCME MOU through June 30, 2029. The POA Memorandum of Understanding (MOA) is in effect until June 30, 2026. Under these agreements, each group will receive an annual COLA based on the local CPI-U with a floor and ceiling of 3% and 5% as well as flexible benefits adjustments each January 1 based on the percentage increase in the CalPERS Kaiser HMO Basic Premium. These increases will likely help with staff retention and recruitment in the current tight labor market.

The forecasted General Fund employer pension costs over the 5-year financial plan is \$11.72 million for FY 2025-26; \$12.32 million for FY 2026-27; \$12.20 million for FY 2027-28; \$13.16 million for FY 2028-29; and \$12.91 million for FY 2029-30. The 5-year forecast of pension costs (including both the unfunded accrued liability and contributions required under current CalPERS programs) is provided below.

All Dollar Amounts in Thousands						
	Fiscal Year					
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>General Fund Contributions</b>	\$10,811	\$11,724	\$12,319	\$12,196	\$13,156	\$12,907
<b>General Fund Spending</b>	\$61,668	\$64,885	\$67,415	\$68,900	\$71,819	\$73,263
<b>Contribution Cost as % of General Fund Spending</b>	17.5%	18.1%	18.3%	17.7%	18.3%	17.6%

In November 2018, the City Council formed a Pension Subcommittee to discuss strategies toward the City's long-term pension obligations. The City Council authorized a \$3.48 additional discretionary payment (ADP) in June 2019 and another \$7.5 million ADP in June 2021. Additional discretionary payments may be a useful tool for reducing the unfunded accrued liability and addressing the operating deficit shown in the five year financial plan.

After considering the multiple variables in developing the City's budget, including those identified above, the 5-year General Fund financial plan can be summarized in the table below. Notably, FY 2029-30 reserve levels are forecasted below the 50% requirement established by City Council.

**City of Foster City, California**  
**General Fund (Fund 001 to 003)**  
**Five Year Financial Plan FY 2025-26 to FY 2029-30**

	Projected	Forecast				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
Total Revenues	\$67,111,139	\$66,099,165	\$66,871,145	\$67,440,924	\$68,439,405	\$70,418,441
Projected Expenditures	\$61,667,827	\$64,885,243	\$67,414,507	\$68,899,793	\$71,818,875	\$73,262,966
Net revenues over (under) expenditures before transfers	\$5,443,312	\$1,213,922	(\$543,362)	(\$1,458,869)	(\$3,379,470)	(\$2,844,525)
Net Transfers In (Out)	(\$5,750,000)	(\$5,000,000)	(\$5,000,000)	(\$5,000,000)	(\$5,000,000)	(\$5,000,000)
Net Increase (Decrease) in Fund Balance	(\$306,688)	(\$3,786,078)	(\$5,543,362)	(\$6,458,869)	(\$8,379,470)	(\$7,844,525)
Opening Fund Balance	\$63,383,901	\$63,077,213	\$59,291,135	\$53,747,773	\$47,288,904	\$38,909,434
Ending Fund Balance (Reserves)	\$63,077,213	\$59,291,135	\$53,747,773	\$47,288,904	\$38,909,434	\$31,064,909
Reserve Balance as % of Next Year's Operating Expenditures	97.2%	88.0%	78.0%	65.8%	53.1%	41.6 %

Based on the City's 15-year Capital Improvement Program analysis that was presented to the City Council on March 24, 2025, the annual transfer recommended from the General Fund is \$5 million.

## **City of Foster City**

### **Summary of Key Assumptions Used in Preparation of the Five-Year Financial Plan for the Five Years Ended June 30, 2030**

The City of Foster City's Five-Year Financial Plan covers the five-year period ending June 30, 2030. The analysis makes key assumptions that, based on historical trends and current information received from various sources, are considered relevant sources of information. However, there is significant unpredictability caused by shifts in federal trade and monetary policy. The sources used in preparing these assumptions are:

- Consumer price index adjustments from the Bureau of Labor Statistics
- Property assessment valuations from the County Assessor's office
- Anticipated commercial and residential developments in the City through the Community Development Department
- Projected investment returns from the City's investment portfolio
- Pending and current legislation affecting local government revenues and costs
- Known one-time revenues and expenditures

#### **Overall Economic Forecast**

Generally speaking, revenues (with the exception of VLF shortfall reimbursements) and expenditures are very stable, with projected inflationary increases leading to a General Fund (Funds 001 to 003) deficit of \$3.79 million for FY 2025-26 which grows over the five year plan to \$7.84 million.

#### **Revenue Assumptions**

Assumptions made in determining significant revenue amounts are listed below:

##### **Property Taxes**

- Since FY 2009-10, property tax revenues (excluding ERAF refunds) grew annually in the range of 2.5% to 22.3%, with an average of 6%. Under the provisions of Proposition 13, County Assessors make increases to a property's assessed value based on an inflation factor, the California Consumer Price Index (CCPI), not to exceed 2 percent. This 2% limit does not impact value increases due to construction or to properties which have sold, such that the overall growth rate may exceed 2%. The inflation factor forecasted for FY 2025-26 is 2.5%. Over the four remaining years of the five-year financial plan, the City has forecasted the growth rate will slowly revert towards the 6% average, reaching 4.5% in FY 2029-30.
- Excess ERAF is difficult to forecast given its mathematical connection to school funding. The City forecasts \$3.6 million for FY 2025-26, which assumes inflationary growth over FY 2024-25.

##### **Property Tax in lieu of Vehicle License Fees (VLF)**

- The County has incurred 6 consecutive VLF shortfalls since FY 2019-20. Historically, the State has made counties and cities whole by reimbursing in-lieu VLF shortfalls through a special appropriation in the State budget. This appropriation ensures that all counties and cities receive their full in-lieu VLF payment required by law. However, for the first time since the VLF shortfall began, last year's Proposed State Budget failed to include an appropriation to cover the County's shortfall. Although the backfill was ultimately included in the approved budget at the last moment, the uncertainty around future VLF shortfall appropriations remains. The FY 2025-26 Proposed State Budget does not include funds to backfill the VLF shortfall, therefore the Foster City budget assumes there is no backfill. Therefore, instead of the full VLF obligation forecast of \$4.8 m, the City is only budgeting

\$2.6 million revenue without reimbursement of the \$2.2 million shortfall. The remainder of the five year financial plan continues to assume no VLF shortfall payment from the state.

#### Sales & Use Tax

- Staff is projecting minor increases of roughly 1.5% per year over the five year plan in line with county and state sales tax trends.

#### Transient Occupancy Tax (TOT)

- The City has a transient occupancy tax of 12% and there are three hotels -- Crowne Plaza, Marriott Courtyard, and TownePlace Suites in the City. As one of the City's most elastic revenue sources, this revenue fluctuates with economic conditions more than most. The City forecasts inflationary growth over the five year plan.

#### Business License Tax

- The Business License Tax Ordinance was updated in November 2024 based on voter approval. The new tax structure is projected to generate \$4.06 million in its first fiscal year (FY 2024-25), with inflationary growth projected over the five year plan window.

#### Investment Earnings

- High inflation rates have provided for high investment returns in recent years. With the high level of uncertainty surrounding federal trade and monetary policy, a 25% reduction to investment yields were assumed in FY 2025-26 to allow for this short term uncertainty, with yields returning to the low interest rate environment over the five year plan. Note that interest earning forecast also reflects reductions in invested cash as expenses for the Recreation Center increase.

#### Water and Wastewater Revenues

- Water Rates -- The City currently serves over 8,200 utility accounts. Using the analysis performed by its consultants, Bartle Wells Associates, staff is proposing a 3% volumetric rate increase and an 8.5% meter charge increase (equal to a 5% increase for the average single family home).
- Wastewater Rates - Wastewater rates are scheduled to remain at the current rates for FY 2025-26.

#### Expenditure Assumptions

Assumptions made in determining significant expenditures are listed below:

#### Service Levels, Staffing, and Capital Improvement Projects

- The City's FY 2025-26 budget includes an addition of 2 full-time FTEs to address various service needs with details provided in the "Employee Services" section below.
- In FY 2010-11, the City implemented long-term funding of Capital Improvement Projects. Capital Improvement Projects in the five-year forecast are shown and incorporated in the five-year forecast for the City's General Fund and the Water and Wastewater Enterprise Funds. As discussed in the Budget Study Session held on March 25, 2024, based on the annual forecasted CIP costs in the 15-year CIP, annual General Fund transfers of \$5.00 million over the course of the 5-year financial plan will be needed to support the City CIP projects. This annual funding amount takes into consideration the availability of current reserves above the \$2 million emergency reserve level.

### Employee Services

- A net increase of 2.0 full-time FTEs for a citywide total of 181 FTEs is recommended for FY 2025-26. The personnel changes include the following:

Department	Prior Years		Budget
	2023-24	2024-25	2025-26
City / District Manager	4.00	5.00	4.00
Communications/City Clerk	5.00	5.00	5.00
Administrative Services	9.00	9.00	9.00
Financial Services/City Treasurer	9.00	9.00	9.00
Parks and Recreation	30.00	30.00	30.00
Police	55.00	55.00	56.00
Community Development	18.00	17.00	17.00
Public Works	47.00	49.00	51.00
<b>Totals</b>	<b>177.00</b>	<b>179.00</b>	<b>181.00</b>

- **City/District Manager:**
    - Remove Deputy City Manager.
  - **Communications/City Clerk :**
    - None.
  - **Community Development :**
    - Upgrade Housing Coordinator to Housing and Sustainability Manager.
  - **Financial Services/City Treasurer:**
    - Upgrade (1) Sr. Accounting Specialist to Accountant.
  - **Administrative Services:**
    - Upgrade Administrative Assistant to Human Resource Technician.
  - **Parks and Recreation:**
    - None.
  - **Police:**
    - One overhire Police Officer for FY 2025-26 only.
  - **Public Works:**
    - Add One (1) Associate Engineer.
    - Add One (1) Connection Control Coordinator.
- The forecasted employer pension costs in the General Fund's 5-year financial plan are forecasted by CalPERS actuarial studies, and are subject to fluctuations in investment returns, life expectancy, and predicted hiring/retiring patterns. These costs include both the unfunded accrued liability plus contributions required under the current CalPERS plans.
  - As discussed previously, on April 7, 2025, City Council approved an AFSCME MOU effective April 1, 2025 through June 30, 2029. On May 5, 2025, City Council approved a Management Compensation and Benefits Plan that had similar provisions to the AFSCME MOU through June 30, 2029. The POA Memorandum of Understanding (MOA) is in effect until June 30, 2026. Under these agreements, each group will receive an annual COLA based on the local CPI-U with a floor and ceiling of 3% and 5% as well as flexible benefits adjustments each January 1 based on the percentage increase in the CalPERS Kaiser HMO Basic Premium. These increases will likely help with staff retention and recruitment in the current tight labor market.

#### Supplies and Services, Capital Outlay, Internal Service Charges, and Reallocations

- General Fund supplies and services costs for FY 2025-26 are in-line with FY 2024-25. Details of these items can be found in the individual department summary sections of this budget book. This is followed by the assumption of a return to a moderate 2% annual increase for the subsequent 4 years of the 5 Year financial plan.

#### Realistic Expenditure Savings Forecast

- Each year, the City typically realizes General Fund budgetary expenditure savings. There are several factors that contribute to these savings, the most significant being salary savings generated from employee retirements and/or separations and corresponding difficulty in filling vacant positions. In addition, the City has had a culture of budgeting its expenditures conservatively to ensure that budgetary resources are available to achieve the City's objective of delivering a high level of services on a timely basis. This includes conservative assumptions on employee benefits options and costs. Notwithstanding, departments generally realize expenditure savings each fiscal year. Therefore, beginning in FY 2025-26, the City's budget includes an unspent funding assumption of 2% of personnel costs.

#### General Fund (Funds 001 to 003) Reserves

- The General Fund is projected to incur a \$3.79 million deficit in FY 2025-26,. Based on an anticipated (\$0.31) million deficit in the current fiscal year, General Fund reserves will reach 88.0% of the next year's operating expenses, which exceeds the City Council Reserve Policy of 50%. Notwithstanding, the projected annual structural deficits are a concern and will require structural solutions within the five year plan.

#### Wastewater Expenditure Increase from Debt Refinancing

- In February of 2024, wastewater successfully negotiated the refinancing of \$62.7 million in 2021 revenue bond debt with WIFIA loan financing for significant interest savings. The actual repayment is scheduled for August of 2025, driving the large appropriation increase in Wastewater. This increase is funded by WIFIA loan proceeds which are already in place to pay off the revenue bonds

# City of Foster City, California

## Summary -- All Funds

### Five Year Financial Plan for the Years Ended June 30, 2030

Revenues by Source:	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Governmental Fund Type Revenues</b>						
Property taxes	\$39,831,754	\$40,883,516	\$42,086,513	\$43,505,273	\$45,158,886	\$47,070,473
Excess ERAF	\$3,600,000	\$3,600,000	\$3,708,000	\$3,819,240	\$3,933,817	\$4,051,832
Property tax in-lieu of Vehicle License Fee	\$4,631,493	\$2,680,715	\$1,829,065	\$921,164	\$942,803	\$462,007
Sales taxes	\$4,457,233	\$4,459,902	\$4,550,129	\$4,661,951	\$4,762,813	\$4,850,250
Transient occupancy taxes	\$4,300,000	\$4,600,000	\$4,738,000	\$4,880,140	\$5,026,544	\$5,177,340
Business Licenses Tax	\$4,061,000	\$4,100,000	\$4,223,000	\$4,349,690	\$4,480,181	\$4,614,586
Franchise taxes	\$1,377,700	\$1,377,700	\$1,377,700	\$1,377,700	\$1,377,700	\$1,377,700
Other taxes	\$2,987,829	\$3,105,706	\$3,189,730	\$3,276,275	\$3,365,416	\$3,457,232
Permits	\$2,744,194	\$2,721,093	\$2,842,289	\$2,444,595	\$1,454,476	\$1,498,110
Intergovernmental	\$470,100	\$484,203	\$498,730	\$513,691	\$529,102	\$544,975
Charges for current services	\$3,067,281	\$12,034,912	\$6,811,010	\$4,403,702	\$3,800,659	\$3,931,909
Interest and rentals	\$8,647,254	\$6,880,258	\$5,897,525	\$5,783,847	\$5,631,331	\$5,705,178
Bond and Other Financing Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle, equipment rental and other user charges	\$28,340	\$29,190	\$30,066	\$30,968	\$31,897	\$32,854
Other	\$1,327,501	\$2,740,227	\$1,928,457	\$6,688,253	\$1,564,794	\$1,616,311
<b>Proprietary Fund Type Revenues</b>						
Sales & service charges	\$39,393,000	\$40,732,000	\$42,294,000	\$43,924,000	\$45,626,000	\$47,388,000
Connection fees	\$254,365	\$1,698,351	\$0	\$0	\$0	\$0
Vehicle, equipment rental and other user charges	\$12,357,155	\$14,028,105	\$14,433,233	\$14,850,208	\$15,279,373	\$15,721,080
Interest and rentals	\$4,918,900	\$2,365,523	\$1,822,421	\$1,801,434	\$1,896,567	\$1,884,826
Bond and Other Financing Proceeds	\$0	\$66,860,640	\$0	\$0	\$0	\$0
Other	\$240,662	\$292,882	\$344,138	\$345,432	\$346,765	\$348,138
<b>Fiduciary Fund Type Revenues</b>						
Sales & service charges	\$296,500	\$305,395	\$314,557	\$323,994	\$333,714	\$343,725
Other	\$149,000	\$149,000	\$149,000	\$149,000	\$149,000	\$149,000
Interest and rentals	\$3,800	\$3,914	\$4,031	\$4,152	\$4,277	\$4,405
<b>Total Revenues</b>	<b>\$139,145,061</b>	<b>\$216,133,232</b>	<b>\$143,071,594</b>	<b>\$148,054,709</b>	<b>\$145,696,115</b>	<b>\$150,229,931</b>
<b>Expenditures (see attached)</b>	<b>\$152,618,668</b>	<b>\$219,703,473</b>	<b>152,154,031</b>	<b>\$163,292,522</b>	<b>\$149,395,845</b>	<b>\$153,394,487</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>(\$13,473,607)</b>	<b>(\$3,570,241)</b>	<b>(\$9,082,437)</b>	<b>(\$15,237,813)</b>	<b>(\$3,699,730)</b>	<b>(\$3,164,556)</b>
<b>Net Transfers In (Out)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(\$13,473,607)</b>	<b>(\$3,570,241)</b>	<b>(\$9,082,437)</b>	<b>(\$15,237,813)</b>	<b>(\$3,699,730)</b>	<b>(\$3,164,556)</b>
<b>Opening Fund Balance</b>	<b>\$291,777,085</b>	<b>\$278,303,478</b>	<b>\$274,733,237</b>	<b>\$265,650,800</b>	<b>\$250,412,987</b>	<b>\$246,713,257</b>
<b>Ending Fund Balance</b>	<b>\$278,303,478</b>	<b>\$274,733,237</b>	<b>\$265,650,800</b>	<b>\$250,412,987</b>	<b>\$246,713,257</b>	<b>\$243,548,701</b>

# City of Foster City, California

## Expenditure Summary -- All Funds

Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
<b>Employee Services</b>	\$49,065,612	\$51,812,286	\$53,606,362	\$54,719,589	\$57,099,636	\$58,133,725
Salaries and Wages	\$26,543,887	\$27,753,621	\$28,559,426	\$29,415,188	\$30,299,113	\$31,211,001
PERS	\$12,576,424	\$13,526,955	\$14,206,996	\$14,065,704	\$15,152,759	\$14,858,042
Flex Allowance (Health)	\$4,848,702	\$5,299,881	\$5,584,242	\$5,863,477	\$6,156,673	\$6,464,473
Workers Compensation	\$1,563,883	\$1,563,882	\$1,595,159	\$1,627,065	\$1,659,610	\$1,692,800
Other	\$3,532,716	\$3,667,947	\$3,660,539	\$3,748,155	\$3,831,481	\$3,907,409
<b>Supplies and other</b>	\$65,551,124	\$118,259,346	\$55,152,168	\$57,055,478	\$58,840,231	\$60,763,425
<b>Capital Improvement Projects</b>	\$22,295,067	\$31,854,779	\$23,877,803	\$31,010,000	\$13,963,000	\$14,041,000
<b>Capital Outlay</b>	\$3,372,346	\$2,783,804	\$3,446,777	\$3,961,076	\$2,665,555	\$3,130,725
<b>Total department expenses</b>	<b>\$140,284,149</b>	<b>\$204,710,215</b>	<b>\$136,083,110</b>	<b>\$146,746,143</b>	<b>\$132,568,422</b>	<b>\$136,068,875</b>
<b>Internal Services Charges</b>	\$12,334,519	\$14,993,258	\$16,070,921	\$16,546,379	\$16,827,423	\$17,325,612
<b>Reallocation</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Net Expenditures</b>	<b>\$152,618,668</b>	<b>\$219,703,473</b>	<b>\$152,154,031</b>	<b>\$163,292,522</b>	<b>\$149,395,845</b>	<b>\$153,394,487</b>



# City of Foster City, California

## General Fund (Fund 001 to 003)

### Five Year Financial Plan for the Years Ended June 30, 2030

Revenues by Source:	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
Property tax	\$35,506,460	\$36,356,666	\$37,433,686	\$38,722,933	\$40,243,382	\$42,018,038
Excess ERAF	\$3,600,000	\$3,600,000	\$3,708,000	\$3,819,240	\$3,933,817	\$4,051,832
Transient Occupancy Tax	\$4,300,000	\$4,600,000	\$4,738,000	\$4,880,140	\$5,026,544	\$5,177,340
Property Taxes in-lieu of Vehicle License Fee	\$4,631,493	\$2,680,715	\$1,829,065	\$921,164	\$942,803	\$462,007
Sales Tax	\$4,003,133	\$3,992,179	\$4,068,374	\$4,165,743	\$4,251,719	\$4,323,823
Business License Tax	\$4,061,000	\$4,100,000	\$4,223,000	\$4,349,690	\$4,480,181	\$4,614,586
Charges for current services - Recreation	\$1,640,589	\$1,781,431	\$1,947,620	\$2,163,100	\$2,245,568	\$2,330,166
Charges for current services - CDD & Others	\$651,732	\$566,739	\$583,741	\$601,253	\$619,290	\$637,869
Permits	\$2,744,194	\$2,721,093	\$2,842,289	\$2,444,595	\$1,454,476	\$1,498,110
Franchise Taxes	\$1,377,700	\$1,377,700	\$1,377,700	\$1,377,700	\$1,377,700	\$1,377,700
Interest Income	\$2,097,553	\$1,713,900	\$1,413,900	\$1,173,900	\$981,900	\$981,900
Rentals - City/EMID	\$1,063,700	\$1,030,686	\$1,051,081	\$1,053,801	\$1,056,581	\$1,059,423
Rentals - Parks and Recreation	\$500,000	\$549,121	\$604,033	\$694,638	\$729,370	\$765,838
Other (Fines, Shared Services, Street Sweeping, Other)	\$524,985	\$579,835	\$597,230	\$615,146	\$633,603	\$652,611
Other taxes (real property tax transfer)	\$268,600	\$304,900	\$304,900	\$304,900	\$304,900	\$304,900
Intergovernmental (SB90, Grants, etc)	\$140,000	\$144,200	\$148,526	\$152,981	\$157,571	\$162,298
<b>Total Revenues</b>	<b>\$67,111,139</b>	<b>\$66,099,165</b>	<b>\$66,871,145</b>	<b>\$67,440,924</b>	<b>\$68,439,405</b>	<b>\$70,418,441</b>
<b>Projected Expenditures <sup>(1)</sup></b>	<b>\$61,667,827</b>	<b>\$64,885,243</b>	<b>\$67,414,507</b>	<b>\$68,899,793</b>	<b>\$71,818,875</b>	<b>\$73,262,966</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>\$5,443,312</b>	<b>\$1,213,922</b>	<b>(\$543,362)</b>	<b>(\$1,458,869)</b>	<b>(\$3,379,470)</b>	<b>(\$2,844,525)</b>
<b>Net Transfers In (Out)</b>	<b>(\$5,750,000)</b>	<b>(\$5,000,000)</b>	<b>(\$5,000,000)</b>	<b>(\$5,000,000)</b>	<b>(\$5,000,000)</b>	<b>(\$5,000,000)</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(\$306,688)</b>	<b>(\$3,786,078)</b>	<b>(\$5,543,362)</b>	<b>(\$6,458,869)</b>	<b>(\$8,379,470)</b>	<b>(\$7,844,525)</b>
<b>Opening Fund Balance</b>	<b>\$63,383,901</b>	<b>\$63,077,213</b>	<b>\$59,291,135</b>	<b>\$53,747,773</b>	<b>\$47,288,904</b>	<b>\$38,909,434</b>
<b>Reserve Balance (2)</b>	<b>\$63,077,213</b>	<b>\$59,291,135</b>	<b>\$53,747,773</b>	<b>\$47,288,904</b>	<b>\$38,909,434</b>	<b>\$31,064,909</b>
Minimum Reserve of 50%	\$32,442,622	\$33,707,254	\$34,449,897	\$35,909,438	\$36,631,483	\$37,730,427
Excess (Deficient) Reserves	\$30,634,591	\$25,583,881	\$19,297,876	\$11,379,466	\$2,277,951	(\$6,665,518)
Reserve Balance as % of Next Year's Operating Expenditures	97.2 %	88.0 %	78.0 %	65.8 %	53.1 %	41.6 %

(1) Expenditures for FY 2025-26 represent budgeted appropriations; expenditures for FY 2026-27 to FY 2029-30 are projections.

(2) The City is able to meet the City Council Reserve Policy of 50% through FY 2028-29, but is projected to fall below it in the following year.

# City of Foster City, California

## General Fund (Fund 001 to 003) Expenditures Detail

### Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
<b><i>Employee Services</i></b>	<b>\$38,194,263</b>	<b>\$40,297,001</b>	<b>\$41,791,584</b>	<b>\$42,619,530</b>	<b>\$44,564,357</b>	<b>\$45,335,243</b>
Salaries and Wages	\$21,155,467	\$21,910,054	\$22,543,552	\$23,221,988	\$23,923,012	\$24,646,422
PERS	\$10,810,852	\$11,723,762	\$12,318,557	\$12,196,268	\$13,156,227	\$12,907,223
Flex Allowance (Health)	\$3,814,907	\$4,122,039	\$4,347,505	\$4,564,893	\$4,793,157	\$5,032,790
Workers Compensation	\$1,203,173	\$1,203,217	\$1,227,279	\$1,251,828	\$1,276,867	\$1,302,400
Other	\$1,209,864	\$1,337,929	\$1,354,691	\$1,384,553	\$1,415,094	\$1,446,408
<b><i>Supplies and other</i></b>	<b>\$18,402,560</b>	<b>\$19,043,231</b>	<b>\$19,451,441</b>	<b>\$19,930,302</b>	<b>\$20,720,691</b>	<b>\$21,204,518</b>
<b><i>Capital Outlay</i></b>	<b>\$115,000</b>	<b>\$33,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total department expenses</b>	<b>\$56,711,823</b>	<b>\$59,373,732</b>	<b>\$61,243,025</b>	<b>\$62,549,832</b>	<b>\$65,285,048</b>	<b>\$66,539,761</b>
<b>Internal Services Charges</b>	<b>\$8,097,964</b>	<b>\$8,702,933</b>	<b>\$9,458,646</b>	<b>\$9,735,740</b>	<b>\$10,021,180</b>	<b>\$10,315,178</b>
<b>Reallocation</b>	<b>(\$3,141,960)</b>	<b>(\$3,191,422)</b>	<b>(\$3,287,164)</b>	<b>(\$3,385,779)</b>	<b>(\$3,487,353)</b>	<b>(\$3,591,973)</b>
<b>Projected Expenditures</b>	<b>\$61,667,827</b>	<b>\$64,885,243</b>	<b>\$67,414,507</b>	<b>\$68,899,793</b>	<b>\$71,818,875</b>	<b>\$73,262,966</b>

**City of Foster City, California**

General Fund (Fund 005 to 012)

Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Intergovernmental	\$1,000	\$1,030	\$1,061	\$1,093	\$1,126	\$1,160
Interest and rentals	\$108,650	\$111,310	\$114,650	\$118,089	\$121,633	\$125,283
Other	\$0	\$12,000	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$109,650</b>	<b>\$124,340</b>	<b>\$115,711</b>	<b>\$119,182</b>	<b>\$122,759</b>	<b>\$126,443</b>
<b>Projected Expenditures (see below)</b>	<b>\$238,163</b>	<b>\$40,397</b>	<b>\$29,231</b>	<b>\$30,091</b>	<b>\$30,974</b>	<b>\$31,885</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>(\$128,513)</b>	<b>\$83,943</b>	<b>\$86,480</b>	<b>\$89,091</b>	<b>\$91,785</b>	<b>\$94,558</b>
<b>Net Transfers In (Out)</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(\$78,513)</b>	<b>\$133,943</b>	<b>\$136,480</b>	<b>\$139,091</b>	<b>\$141,785</b>	<b>\$144,558</b>
<b>Opening Fund Balance</b>	<b>\$4,247,135</b>	<b>\$4,168,622</b>	<b>\$4,302,565</b>	<b>\$4,439,045</b>	<b>\$4,578,136</b>	<b>\$4,719,921</b>
<b>Ending Fund Balance</b>	<b>\$4,168,622</b>	<b>\$4,302,565</b>	<b>\$4,439,045</b>	<b>\$4,578,136</b>	<b>\$4,719,921</b>	<b>\$4,864,479</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
<i>Employee Services</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Supplies and other</i>	\$238,163	\$40,397	\$29,231	\$30,091	\$30,974	\$31,885
<i>Capital Improvement Projects</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Capital Outlay</i>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total department expenses</b>	<b>\$238,163</b>	<b>\$40,397</b>	<b>\$29,231</b>	<b>\$30,091</b>	<b>\$30,974</b>	<b>\$31,885</b>
<b>Internal Services Charges</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Reallocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Expenditures</b>	<b>\$238,163</b>	<b>\$40,397</b>	<b>\$29,231</b>	<b>\$30,091</b>	<b>\$30,974</b>	<b>\$31,885</b>
<b>Less: Expected Expenditure Savings</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Projected Expenditures</b>	<b>\$238,163</b>	<b>\$40,397</b>	<b>\$29,231</b>	<b>\$30,091</b>	<b>\$30,974</b>	<b>\$31,885</b>

**City of Foster City, California**

Special Revenue Funds (Fund 101-145)

Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Sales tax	\$454,100	\$467,723	\$481,755	\$496,208	\$511,094	\$526,427
Other taxes	\$2,719,229	\$2,800,806	\$2,884,830	\$2,971,375	\$3,060,516	\$3,152,332
Equipment Replacement	\$28,340	\$29,190	\$30,066	\$30,968	\$31,897	\$32,854
Intergovernmental	\$329,100	\$338,973	\$349,143	\$359,617	\$370,405	\$381,517
Charges for current services	\$774,960	\$9,686,742	\$4,279,649	\$1,639,349	\$935,801	\$963,874
Interest and rentals	\$1,264,951	\$1,303,065	\$1,280,662	\$1,324,715	\$1,338,082	\$1,384,481
Other	\$79,011	\$1,376,930	\$534,363	\$5,250,004	\$80,985	\$85,498
<b>Total Revenues</b>	<b>\$5,649,691</b>	<b>\$16,003,429</b>	<b>\$9,840,468</b>	<b>\$12,072,236</b>	<b>\$6,328,780</b>	<b>\$6,526,983</b>
<b>Projected Expenditures (see below)</b>	<b>\$13,154,980</b>	<b>\$5,040,978</b>	<b>\$8,671,131</b>	<b>\$5,728,955</b>	<b>\$6,745,773</b>	<b>\$4,764,114</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>(\$7,505,289)</b>	<b>\$10,962,451</b>	<b>\$1,169,337</b>	<b>\$6,343,281</b>	<b>(\$416,993)</b>	<b>\$1,762,869</b>
<b>Net Transfers In (Out)</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(\$7,555,289)</b>	<b>\$10,912,451</b>	<b>\$1,119,337</b>	<b>\$6,293,281</b>	<b>(\$466,993)</b>	<b>\$1,712,869</b>
<b>Opening Fund Balance</b>	<b>\$34,676,081</b>	<b>\$27,120,792</b>	<b>\$38,033,243</b>	<b>\$39,152,580</b>	<b>\$45,445,861</b>	<b>\$44,978,868</b>
<b>Ending Fund Balance</b>	<b>\$27,120,792</b>	<b>\$38,033,243</b>	<b>\$39,152,580</b>	<b>\$45,445,861</b>	<b>\$44,978,868</b>	<b>\$46,691,737</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
<b>Employee Services</b>	<b>\$414,348</b>	<b>\$482,903</b>	<b>\$496,695</b>	<b>\$505,843</b>	<b>\$522,375</b>	<b>\$531,059</b>
Salaries and Wages	\$310,017	\$337,395	\$344,517	\$351,846	\$359,406	\$367,197
PERS	\$52,498	\$82,393	\$86,418	\$85,468	\$91,543	\$89,406
Flex Allowance (Health)	\$33,406	\$43,401	\$45,571	\$47,850	\$50,243	\$52,755
Workers Compensation	\$5,007	\$4,962	\$5,062	\$5,163	\$5,267	\$5,373
Other	\$13,420	\$14,752	\$15,127	\$15,516	\$15,916	\$16,328
<b>Supplies and other</b>	<b>\$11,358,607</b>	<b>\$1,262,871</b>	<b>\$1,185,911</b>	<b>\$1,218,832</b>	<b>\$1,252,288</b>	<b>\$1,284,311</b>
<b>Capital Improvement Projects</b>	<b>\$560,300</b>	<b>\$2,467,000</b>	<b>\$6,130,000</b>	<b>\$3,110,000</b>	<b>\$4,050,000</b>	<b>\$2,000,000</b>
<b>Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,300</b>	<b>\$10,609</b>
<b>Total department expenses</b>	<b>\$12,333,255</b>	<b>\$4,212,774</b>	<b>\$7,812,606</b>	<b>\$4,844,675</b>	<b>\$5,834,963</b>	<b>\$3,825,979</b>
<b>Internal Services Charges</b>	<b>\$87,363</b>	<b>\$87,363</b>	<b>\$95,459</b>	<b>\$98,322</b>	<b>\$101,273</b>	<b>\$104,312</b>
<b>Reallocation</b>	<b>\$734,362</b>	<b>\$740,841</b>	<b>\$763,066</b>	<b>\$785,958</b>	<b>\$809,537</b>	<b>\$833,823</b>
<b>Net expenditures</b>	<b>\$13,154,980</b>	<b>\$5,040,978</b>	<b>\$8,671,131</b>	<b>\$5,728,955</b>	<b>\$6,745,773</b>	<b>\$4,764,114</b>

**City of Foster City, California**

**Debt Service Funds (Fund 230)**

**Five Year Financial Plan for the Years Ended June 30, 2030**

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Property taxes	\$4,085,000	\$4,207,550	\$4,333,777	\$4,463,790	\$4,597,704	\$4,735,635
Interest and rentals	\$4,500	\$4,635	\$4,774	\$4,917	\$5,065	\$5,217
<b>Total Revenues</b>	<b>\$4,089,500</b>	<b>\$4,212,185</b>	<b>\$4,338,551</b>	<b>\$4,468,707</b>	<b>\$4,602,769</b>	<b>\$4,740,852</b>
<b>Projected Expenditures (see below)</b>	<b>\$3,904,188</b>	<b>\$3,904,988</b>	<b>\$3,902,788</b>	<b>\$3,902,688</b>	<b>\$3,899,588</b>	<b>\$3,898,388</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>\$185,312</b>	<b>\$307,197</b>	<b>\$435,763</b>	<b>\$566,019</b>	<b>\$703,181</b>	<b>\$842,464</b>
<b>Net Transfers In (Out)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>\$185,312</b>	<b>\$307,197</b>	<b>\$435,763</b>	<b>\$566,019</b>	<b>\$703,181</b>	<b>\$842,464</b>
<b>Opening Fund Balance</b>	<b>\$4,677,430</b>	<b>\$4,862,742</b>	<b>\$5,169,939</b>	<b>\$5,605,702</b>	<b>\$6,171,721</b>	<b>\$6,874,902</b>
<b>Ending Fund Balance</b>	<b>\$4,862,742</b>	<b>\$5,169,939</b>	<b>\$5,605,702</b>	<b>\$6,171,721</b>	<b>\$6,874,902</b>	<b>\$7,717,366</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$3,904,188	\$3,904,988	\$3,902,788	\$3,902,688	\$3,899,588	\$3,898,388
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total department expenses</b>	<b>\$3,904,188</b>	<b>\$3,904,988</b>	<b>\$3,902,788</b>	<b>\$3,902,688</b>	<b>\$3,899,588</b>	<b>\$3,898,388</b>
<b>Internal Services Charges</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Reallocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Expenditures</b>	<b>\$3,904,188</b>	<b>\$3,904,988</b>	<b>\$3,902,788</b>	<b>\$3,902,688</b>	<b>\$3,899,588</b>	<b>\$3,898,388</b>

**City of Foster City, California**

**Debt Service Funds (Fund 231)**

**Five Year Financial Plan for the Years Ended June 30, 2030**

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Property taxes	\$240,294	\$319,300	\$319,050	\$318,550	\$317,800	\$316,800
Bond and Other Financing Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
Interest and rentals	\$500	\$515	\$530	\$546	\$562	\$579
Total Revenues	\$240,794	\$319,815	\$319,580	\$319,096	\$318,362	\$317,379
<b>Projected Expenditures (see below)</b>	\$214,100	\$214,300	\$316,675	\$316,300	\$315,675	\$314,800
Net revenues over (under) expenditures before transfers	\$26,694	\$105,515	\$2,905	\$2,796	\$2,687	\$2,579
Net Transfers In (Out)	\$0	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in Fund Balance	\$26,694	\$105,515	\$2,905	\$2,796	\$2,687	\$2,579
Opening Fund Balance	\$124,529	\$151,223	\$256,738	\$259,643	\$262,439	\$265,126
Ending Fund Balance	\$151,223	\$256,738	\$259,643	\$262,439	\$265,126	\$267,705

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Supplies and other	\$214,100	\$214,300	\$316,675	\$316,300	\$315,675	\$314,800
Total department expenses	\$214,100	\$214,300	\$316,675	\$316,300	\$315,675	\$314,800
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$214,100	\$214,300	\$316,675	\$316,300	\$315,675	\$314,800

# City of Foster City, California

## Capital Improvements (City) Fund (Fund 301)

### Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Interest and rentals	\$2,877,400	\$1,450,000	\$725,000	\$725,000	\$725,000	\$725,000
Other	\$15,250	\$15,708	\$16,179	\$16,664	\$17,164	\$17,679
<b>Total Revenues</b>	<b>\$2,892,650</b>	<b>\$1,465,708</b>	<b>\$741,179</b>	<b>\$741,664</b>	<b>\$742,164</b>	<b>\$742,679</b>
<b>Projected Expenditures (see below)</b>	<b>\$8,998,104</b>	<b>\$8,228,263</b>	<b>\$10,960,000</b>	<b>\$17,165,000</b>	<b>\$3,065,000</b>	<b>\$7,606,000</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>(\$6,105,454)</b>	<b>(\$6,762,555)</b>	<b>(\$10,218,821)</b>	<b>(\$16,423,336)</b>	<b>(\$2,322,836)</b>	<b>(\$6,863,321)</b>
<b>Net Transfers In (Out)</b>	<b>\$5,750,000</b>	<b>\$6,861,400</b>	<b>\$5,000,000</b>	<b>\$5,000,000</b>	<b>\$5,000,000</b>	<b>\$5,500,000</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(\$355,454)</b>	<b>\$98,845</b>	<b>(\$5,218,821)</b>	<b>(\$11,423,336)</b>	<b>\$2,677,164</b>	<b>(\$1,363,321)</b>
<b>Opening Fund Balance</b>	<b>\$21,487,235</b>	<b>\$21,131,781</b>	<b>\$21,230,626</b>	<b>\$16,011,805</b>	<b>\$4,588,469</b>	<b>\$7,265,633</b>
<b>Ending Fund Balance</b>	<b>\$21,131,781</b>	<b>\$21,230,626</b>	<b>\$16,011,805</b>	<b>\$4,588,469</b>	<b>\$7,265,633</b>	<b>\$5,902,312</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
<i>Employee Services</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Supplies and other</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Capital Improvement Projects</i>	\$8,998,104	\$8,228,263	\$10,960,000	\$17,165,000	\$3,065,000	\$7,606,000
<i>Capital Outlay</i>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total department expenses</b>	<b>\$8,998,104</b>	<b>\$8,228,263</b>	<b>\$10,960,000</b>	<b>\$17,165,000</b>	<b>\$3,065,000</b>	<b>\$7,606,000</b>
<b>Internal Services Charges</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Reallocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net expenditures</b>	<b>\$8,998,104</b>	<b>\$8,228,263</b>	<b>\$10,960,000</b>	<b>\$17,165,000</b>	<b>\$3,065,000</b>	<b>\$7,606,000</b>

# City of Foster City, California

## Capital Asset Acquisition and Replacement Fund (Fund 326)

### Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Interest and rentals	\$730,000	\$717,026	\$702,895	\$688,241	\$673,138	\$657,457
Other	\$708,255	\$755,754	\$780,685	\$806,439	\$833,042	\$860,523
Total Revenues	\$1,438,255	\$1,472,780	\$1,483,580	\$1,494,680	\$1,506,180	\$1,517,980
<b>Projected Expenditures (see below)</b>	\$0	\$0	\$0	\$0	\$0	\$0
Net revenues over (under) expenditures before transfers	\$1,438,255	\$1,472,780	\$1,483,580	\$1,494,680	\$1,506,180	\$1,517,980
Net Transfers In (Out)	\$0	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in Fund Balance	\$1,438,255	\$1,472,780	\$1,483,580	\$1,494,680	\$1,506,180	\$1,517,980
Opening Fund Balance	\$7,980,345	\$9,418,600	\$10,891,380	\$12,374,960	\$13,869,640	\$15,375,820
Ending Fund Balance	\$9,418,600	\$10,891,380	\$12,374,960	\$13,869,640	\$15,375,820	\$16,893,800

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$0	\$0	\$0	\$0	\$0	\$0
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$0	\$0	\$0	\$0	\$0	\$0



# City of Foster City, California

## Levee Project Fund (Fund 327 & Fund 328)

### Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Other taxes	\$0	\$0	\$0	\$0	\$0	\$0
Bond and Other Financing Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
Interest and rentals	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0
Projected Expenditures (see below)	\$2,118,579	\$0	\$0	\$0	\$0	\$0
Net revenues over (under) expenditures before transfers	(\$2,118,579)	\$0	\$0	\$0	\$0	\$0
Net Transfers In (Out)	\$0	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in Fund Balance	(\$2,118,579)	\$0	\$0	\$0	\$0	\$0
Opening Fund Balance	\$3,071,451	\$952,872	\$952,872	\$952,872	\$952,872	\$952,872
Ending Fund Balance	\$952,872	\$952,872	\$952,872	\$952,872	\$952,872	\$952,872

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$2,118,579	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$2,118,579	\$0	\$0	\$0	\$0	\$0
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$2,118,579	\$0	\$0	\$0	\$0	\$0

**City of Foster City, California**

Water Operating Funds (excluding CIP) (Fund 401)

Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
<b>Sales &amp; service charges</b>	<b>\$18,109,000</b>	<b>\$19,174,000</b>	<b>\$20,226,000</b>	<b>\$21,334,000</b>	<b>\$22,501,000</b>	<b>\$23,716,000</b>
<b>Interest and rentals</b>	<b>\$650,000</b>	<b>\$317,000</b>	<b>\$244,000</b>	<b>\$181,000</b>	<b>\$255,000</b>	<b>\$216,000</b>
<b>Other</b>	<b>\$200,000</b>	<b>\$250,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>
<b>Total Revenues</b>	<b>\$18,959,000</b>	<b>\$19,741,000</b>	<b>\$20,770,000</b>	<b>\$21,815,000</b>	<b>\$23,056,000</b>	<b>\$24,232,000</b>
<b>Projected Expenditures (see below)</b>	<b>\$18,835,358</b>	<b>\$19,488,871</b>	<b>\$19,925,456</b>	<b>\$20,285,422</b>	<b>\$21,190,212</b>	<b>\$22,384,582</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>\$123,642</b>	<b>\$252,129</b>	<b>\$844,544</b>	<b>\$1,529,578</b>	<b>\$1,865,788</b>	<b>\$1,847,418</b>
<b>Net Transfers In (Out)</b>	<b>(\$1,120,000)</b>	<b>(\$2,600,000)</b>	<b>(\$2,600,000)</b>	<b>(\$2,500,000)</b>	<b>(\$2,500,000)</b>	<b>(\$1,750,000)</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(\$996,358)</b>	<b>(\$2,347,871)</b>	<b>(\$1,755,456)</b>	<b>(\$970,422)</b>	<b>(\$634,212)</b>	<b>\$97,418</b>
<b>Opening Fund Balance</b>	<b>\$12,792,814</b>	<b>\$11,796,456</b>	<b>\$9,448,585</b>	<b>\$7,693,129</b>	<b>\$6,722,707</b>	<b>\$6,088,495</b>
<b>Ending Fund Balance</b>	<b>\$11,796,456</b>	<b>\$9,448,585</b>	<b>\$7,693,129</b>	<b>\$6,722,707</b>	<b>\$6,088,495</b>	<b>\$6,185,913</b>
	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
<b>Employee Services</b>	<b>\$2,962,216</b>	<b>\$3,343,722</b>	<b>\$3,449,904</b>	<b>\$3,530,994</b>	<b>\$3,653,712</b>	<b>\$3,732,925</b>
Salaries and Wages	\$1,605,136	\$1,918,981	\$1,976,551	\$2,035,797	\$2,096,906	\$2,159,878
PERS	\$558,490	\$522,419	\$545,619	\$540,936	\$574,847	\$562,184
Flex Allowance (Health)	\$326,844	\$417,416	\$438,289	\$460,206	\$483,217	\$507,374
Workers Compensation	\$132,029	\$132,029	\$134,670	\$137,363	\$140,111	\$142,913
Other	\$339,717	\$352,877	\$354,775	\$356,692	\$358,631	\$360,576
<b>Supplies and other</b>	<b>\$12,169,628</b>	<b>\$12,937,418</b>	<b>\$13,126,865</b>	<b>\$13,305,283</b>	<b>\$13,983,880</b>	<b>\$14,992,457</b>
<b>Capital Improvement Projects</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Capital Outlay</b>	<b>\$639,525</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total department expenses</b>	<b>\$15,771,369</b>	<b>\$16,281,140</b>	<b>\$16,576,769</b>	<b>\$16,836,277</b>	<b>\$17,637,592</b>	<b>\$18,725,382</b>
<b>Internal Services Charges</b>	<b>\$1,701,468</b>	<b>\$1,844,531</b>	<b>\$1,944,591</b>	<b>\$2,002,926</b>	<b>\$2,063,014</b>	<b>\$2,124,906</b>
<b>Reallocation</b>	<b>\$1,362,521</b>	<b>\$1,363,200</b>	<b>\$1,404,096</b>	<b>\$1,446,219</b>	<b>\$1,489,606</b>	<b>\$1,534,294</b>
<b>Net expenditures</b>	<b>\$18,835,358</b>	<b>\$19,488,871</b>	<b>\$19,925,456</b>	<b>\$20,285,422</b>	<b>\$21,190,212</b>	<b>\$22,384,582</b>

**City of Foster City, California**

Water Capital Improvement Project Funds (Fund 405)

Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Sales & service charges	\$0	\$0	\$0	\$0	\$0	\$0
Connection fees	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle, equipment rental and other user charges	\$0	\$0	\$0	\$0	\$0	\$0
Interest and rentals	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Projected Expenditures (see below)</b>	<b>\$150,000</b>	<b>\$800,000</b>	<b>\$2,950,000</b>	<b>\$7,250,000</b>	<b>\$1,438,000</b>	<b>\$1,000,000</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>(\$150,000)</b>	<b>(\$800,000)</b>	<b>(\$2,950,000)</b>	<b>(\$7,250,000)</b>	<b>(\$1,438,000)</b>	<b>(\$1,000,000)</b>
<b>Net Transfers In (Out)</b>	<b>\$1,120,000</b>	<b>\$2,600,000</b>	<b>\$2,600,000</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>	<b>\$1,750,000</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>\$970,000</b>	<b>\$1,800,000</b>	<b>(\$350,000)</b>	<b>(\$4,750,000)</b>	<b>\$1,062,000</b>	<b>\$750,000</b>
<b>Opening Fund Balance</b>	<b>\$4,466,028</b>	<b>\$5,436,028</b>	<b>\$7,236,028</b>	<b>\$6,886,028</b>	<b>\$2,136,028</b>	<b>\$3,198,028</b>
<b>Ending Fund Balance</b>	<b>\$5,436,028</b>	<b>\$7,236,028</b>	<b>\$6,886,028</b>	<b>\$2,136,028</b>	<b>\$3,198,028</b>	<b>\$3,948,028</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$150,000	\$800,000	\$2,950,000	\$7,250,000	\$1,438,000	\$1,000,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total department expenses</b>	<b>\$150,000</b>	<b>\$800,000</b>	<b>\$2,950,000</b>	<b>\$7,250,000</b>	<b>\$1,438,000</b>	<b>\$1,000,000</b>
<b>Internal Services Charges</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Reallocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Expenditures</b>	<b>\$150,000</b>	<b>\$800,000</b>	<b>\$2,950,000</b>	<b>\$7,250,000</b>	<b>\$1,438,000</b>	<b>\$1,000,000</b>

**City of Foster City, California**

Water Equipment Replacement Funds (Fund 408)

Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Vehicle, equipment rental and other user charges	\$456,767	\$470,470	\$484,584	\$499,122	\$514,096	\$529,519
<b>Total Revenues</b>	<b>\$456,767</b>	<b>\$470,470</b>	<b>\$484,584</b>	<b>\$499,122</b>	<b>\$514,096</b>	<b>\$529,519</b>
<b>Projected Expenditures (see below)</b>	<b>\$226,000</b>	<b>\$59,700</b>	<b>\$367,376</b>	<b>\$189,047</b>	<b>\$1,012,950</b>	<b>\$1,014,393</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>\$230,767</b>	<b>\$410,770</b>	<b>\$117,208</b>	<b>\$310,075</b>	<b>(\$498,854)</b>	<b>(\$484,874)</b>
<b>Net Transfers In (Out)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>\$230,767</b>	<b>\$410,770</b>	<b>\$117,208</b>	<b>\$310,075</b>	<b>(\$498,854)</b>	<b>(\$484,874)</b>
<b>Opening Fund Balance</b>	<b>\$4,347,361</b>	<b>\$4,578,128</b>	<b>\$4,988,898</b>	<b>\$5,106,106</b>	<b>\$5,416,181</b>	<b>\$4,917,327</b>
<b>Ending Fund Balance</b>	<b>\$4,578,128</b>	<b>\$4,988,898</b>	<b>\$5,106,106</b>	<b>\$5,416,181</b>	<b>\$4,917,327</b>	<b>\$4,432,453</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$226,000	\$59,700	\$367,376	\$189,047	\$1,012,950	\$1,014,393
<b>Total department expenses</b>	<b>\$226,000</b>	<b>\$59,700</b>	<b>\$367,376</b>	<b>\$189,047</b>	<b>\$1,012,950</b>	<b>\$1,014,393</b>
<b>Internal Services Charges</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Reallocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Expenditures</b>	<b>\$226,000</b>	<b>\$59,700</b>	<b>\$367,376</b>	<b>\$189,047</b>	<b>\$1,012,950</b>	<b>\$1,014,393</b>

**City of Foster City, California**

Water Connection Funds (Fund 409)

Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Connection fees	\$0	\$497,855	\$0	\$0	\$0	\$0
Interest	\$32,800	\$33,784	\$34,798	\$35,842	\$36,917	\$38,025
<b>Total Revenues</b>	<b>\$32,800</b>	<b>\$531,639</b>	<b>\$34,798</b>	<b>\$35,842</b>	<b>\$36,917</b>	<b>\$38,025</b>
<b>Projected Expenditures (see below)</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>(\$167,200)</b>	<b>\$531,639</b>	<b>(\$465,202)</b>	<b>\$35,842</b>	<b>\$36,917</b>	<b>\$38,025</b>
<b>Net Transfers In (Out)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(\$167,200)</b>	<b>\$531,639</b>	<b>(\$465,202)</b>	<b>\$35,842</b>	<b>\$36,917</b>	<b>\$38,025</b>
<b>Opening Fund Balance</b>	<b>\$230,094</b>	<b>\$62,894</b>	<b>\$594,533</b>	<b>\$129,331</b>	<b>\$165,173</b>	<b>\$202,090</b>
<b>Ending Fund Balance</b>	<b>\$62,894</b>	<b>\$594,533</b>	<b>\$129,331</b>	<b>\$165,173</b>	<b>\$202,090</b>	<b>\$240,115</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$100,000	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$100,000	\$0	\$500,000	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total department expenses</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Internal Services Charges</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Reallocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Expenditures</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**City of Foster City, California**

Wastewater Collection System Operating Funds (excluding CIP) (Fund 451)

Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Sales & service charges	\$21,284,000	\$21,558,000	\$22,068,000	\$22,590,000	\$23,125,000	\$23,672,000
Interest and rentals	\$1,120,000	\$1,000,000	\$526,000	\$564,000	\$581,000	\$604,000
Other	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
<b>Total Revenues</b>	<b>\$22,404,000</b>	<b>\$22,559,000</b>	<b>\$22,595,000</b>	<b>\$23,155,000</b>	<b>\$23,707,000</b>	<b>\$24,277,000</b>
<b>Projected Expenditures (see below)</b>	<b>\$10,695,333</b>	<b>\$11,227,479</b>	<b>\$11,877,570</b>	<b>\$13,079,332</b>	<b>\$13,436,087</b>	<b>\$13,842,540</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>\$11,708,667</b>	<b>\$11,331,521</b>	<b>\$10,717,430</b>	<b>\$10,075,668</b>	<b>\$10,270,913</b>	<b>\$10,434,460</b>
<b>Net Transfers In (Out)</b>	<b>(\$16,733,539)</b>	<b>(\$23,576,811)</b>	<b>(\$9,508,654)</b>	<b>(\$9,888,853)</b>	<b>(\$12,129,892)</b>	<b>(\$12,130,798)</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(\$5,024,872)</b>	<b>(\$12,245,290)</b>	<b>\$1,208,776</b>	<b>\$186,815</b>	<b>(\$1,858,979)</b>	<b>(\$1,696,338)</b>
<b>Opening Fund Balance</b>	<b>\$25,155,044</b>	<b>\$20,130,172</b>	<b>\$7,884,882</b>	<b>\$9,093,658</b>	<b>\$9,280,473</b>	<b>\$7,421,494</b>
<b>Ending Fund Balance</b>	<b>\$20,130,172</b>	<b>\$7,884,882</b>	<b>\$9,093,658</b>	<b>\$9,280,473</b>	<b>\$7,421,494</b>	<b>\$5,725,156</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
<b>Employee Services</b>	<b>\$3,063,146</b>	<b>\$3,215,450</b>	<b>\$3,318,517</b>	<b>\$3,389,560</b>	<b>\$3,511,678</b>	<b>\$3,579,461</b>
Salaries and Wages	\$1,689,086	\$1,785,945	\$1,839,523	\$1,894,662	\$1,951,535	\$2,010,141
PERS	\$538,964	\$584,801	\$612,960	\$606,646	\$648,752	\$633,750
Flex Allowance (Health)	\$332,600	\$339,646	\$356,630	\$374,465	\$393,188	\$412,845
Workers Compensation	\$130,504	\$130,504	\$133,114	\$135,776	\$138,492	\$141,262
Other	\$371,992	\$374,554	\$376,290	\$378,011	\$379,711	\$381,463
<b>Supplies and other</b>	<b>\$4,601,950</b>	<b>\$4,891,450</b>	<b>\$5,303,534</b>	<b>\$6,336,588</b>	<b>\$6,470,629</b>	<b>\$6,705,684</b>
<b>Capital Improvement Projects</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total department expenses</b>	<b>\$7,665,096</b>	<b>\$8,106,900</b>	<b>\$8,622,051</b>	<b>\$9,726,148</b>	<b>\$9,982,307</b>	<b>\$10,285,145</b>
<b>Internal Services Charges</b>	<b>\$1,985,160</b>	<b>\$2,033,198</b>	<b>\$2,135,517</b>	<b>\$2,199,582</b>	<b>\$2,265,570</b>	<b>\$2,333,539</b>
Reallocation	\$1,045,077	\$1,087,381	\$1,120,002	\$1,153,602	\$1,188,210	\$1,223,856
<b>Net expenditures</b>	<b>\$10,695,333</b>	<b>\$11,227,479</b>	<b>\$11,877,570</b>	<b>\$13,079,332</b>	<b>\$13,436,087</b>	<b>\$13,842,540</b>

**City of Foster City, California**

**Wastewater Rate Stabilization Fund (Fund 453)**

**Five Year Financial Plan for the Years Ended June 30, 2030**

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0
<b>Projected Expenditures (see below)</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Net revenues over (under) expenditures before transfers</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Net Transfers In (Out)</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Net Increase (Decrease) in Fund Balance</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Opening Fund Balance</b>	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
<b>Ending Fund Balance</b>	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$0	\$0	\$0	\$0	\$0	\$0
<b>Internal Services Charges</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Reallocation</b>	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$0	\$0	\$0	\$0	\$0	\$0

**City of Foster City, California**

San Mateo-Foster City Public Financing Authority Loan Fund (Fund 454)

Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Interest and rentals	\$0	\$0	\$0	\$0	\$0	\$0
Loan Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Projected Expenditures (see below)</b>	<b>\$1,867,891</b>	<b>\$2,090,625</b>	<b>\$2,091,500</b>	<b>\$2,090,625</b>	<b>\$2,088,000</b>	<b>\$2,088,500</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>(\$1,867,891)</b>	<b>(\$2,090,625)</b>	<b>(\$2,091,500)</b>	<b>(\$2,090,625)</b>	<b>(\$2,088,000)</b>	<b>(\$2,088,500)</b>
<b>Net Transfers In (Out)</b>	<b>\$2,089,225</b>	<b>\$2,088,875</b>	<b>\$2,089,750</b>	<b>\$2,088,875</b>	<b>\$2,086,250</b>	<b>\$2,086,750</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>\$221,334</b>	<b>(\$1,750)</b>	<b>(\$1,750)</b>	<b>(\$1,750)</b>	<b>(\$1,750)</b>	<b>(\$1,750)</b>
<b>Opening Fund Balance</b>	<b>(\$37,636,024)</b>	<b>(\$37,414,690)</b>	<b>(\$37,416,440)</b>	<b>(\$37,418,190)</b>	<b>(\$37,419,940)</b>	<b>(\$37,421,690)</b>
<b>Ending Fund Balance*</b>	<b>(\$37,414,690)</b>	<b>(\$37,416,440)</b>	<b>(\$37,418,190)</b>	<b>(\$37,419,940)</b>	<b>(\$37,421,690)</b>	<b>(\$37,423,440)</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$1,867,891	\$2,090,625	\$2,091,500	\$2,090,625	\$2,088,000	\$2,088,500
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total department expenses</b>	<b>\$1,867,891</b>	<b>\$2,090,625</b>	<b>\$2,091,500</b>	<b>\$2,090,625</b>	<b>\$2,088,000</b>	<b>\$2,088,500</b>
<b>Internal Services Charges</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Reallocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net expenditures</b>	<b>\$1,867,891</b>	<b>\$2,090,625</b>	<b>\$2,091,500</b>	<b>\$2,090,625</b>	<b>\$2,088,000</b>	<b>\$2,088,500</b>



# City of Foster City, California

## Wastewater Capital Improvement Project Funds (Fund 455)

### Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Bond Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0
<b>Projected Expenditures (see below)</b>	<b>\$10,625,263</b>	<b>\$20,359,516</b>	<b>\$2,857,803</b>	<b>\$2,600,000</b>	<b>\$4,800,000</b>	<b>\$3,000,000</b>
Net revenues over (under) expenditures before transfers	(\$10,625,263)	(\$20,359,516)	(\$2,857,803)	(\$2,600,000)	(\$4,800,000)	(\$3,000,000)
Loan from General Fund for WWTP Project	\$0	\$0	\$0	\$0	\$0	\$0
Net Transfers In (Out)	\$25,735,063	\$16,000,000	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,000
Net Increase (Decrease) in Fund Balance	\$15,109,800	(\$4,359,516)	\$642,197	\$900,000	(\$1,300,000)	\$500,000
Opening Fund Balance	\$159,467,956	\$174,577,756	\$170,218,240	\$170,860,437	\$171,760,437	\$170,460,437
Ending Fund Balance	\$ 174,577,756	\$170,218,240	\$170,860,437	\$171,760,437	\$170,460,437	\$170,960,437

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$10,625,263	\$20,359,516	\$2,857,803	\$2,600,000	\$4,800,000	\$3,000,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$10,625,263	\$20,359,516	\$2,857,803	\$2,600,000	\$4,800,000	\$3,000,000
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net expenditures	\$10,625,263	\$20,359,516	\$2,857,803	\$2,600,000	\$4,800,000	\$3,000,000

**City of Foster City, California**

Wastewater Expansion Fund (Fund 456)

Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Vehicle, equipment rental and other user charges	\$636	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Interest and rentals	\$0	\$0	\$0	\$0	\$0	\$0
Bond Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$636</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
<b>Projected Expenditures (see below)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>\$636</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
<b>Net Transfers In (Out)</b>	<b>(\$636)</b>	<b>(\$2,500)</b>	<b>(\$2,500)</b>	<b>(\$2,500)</b>	<b>(\$2,500)</b>	<b>(\$2,500)</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Opening Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
<i>Employee Services</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Supplies and other</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Capital Improvement Projects</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Capital Outlay</i>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total department expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Internal Services Charges</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Reallocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**City of Foster City, California**

**Wastewater Equipment Replacement Funds (Fund 458)**

**Five Year Financial Plan for the Years Ended June 30, 2030**

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Vehicle, equipment rental and other user charges	\$462,234	\$476,101	\$490,384	\$505,096	\$520,249	\$535,856
<b>Total Revenues</b>	<b>\$462,234</b>	<b>\$476,101</b>	<b>\$490,384</b>	<b>\$505,096</b>	<b>\$520,249</b>	<b>\$535,856</b>
<b>Projected Expenditures (see below)</b>	<b>\$142,350</b>	<b>\$305,000</b>	<b>\$80,000</b>	<b>\$448,500</b>	<b>\$317,250</b>	<b>\$835,000</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>\$319,884</b>	<b>\$171,101</b>	<b>\$410,384</b>	<b>\$56,596</b>	<b>\$202,999</b>	<b>(\$299,144)</b>
<b>Net Transfers In (Out)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>\$319,884</b>	<b>\$171,101</b>	<b>\$410,384</b>	<b>\$56,596</b>	<b>\$202,999</b>	<b>(\$299,144)</b>
<b>Opening Fund Balance</b>	<b>\$2,848,810</b>	<b>\$3,168,694</b>	<b>\$3,339,795</b>	<b>\$3,750,179</b>	<b>\$3,806,775</b>	<b>\$4,009,774</b>
<b>Ending Fund Balance</b>	<b>\$3,168,694</b>	<b>\$3,339,795</b>	<b>\$3,750,179</b>	<b>\$3,806,775</b>	<b>\$4,009,774</b>	<b>\$3,710,630</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$142,350	\$305,000	\$80,000	\$448,500	\$317,250	\$835,000
<b>Total department expenses</b>	<b>\$142,350</b>	<b>\$305,000</b>	<b>\$80,000</b>	<b>\$448,500</b>	<b>\$317,250</b>	<b>\$835,000</b>
<b>Internal Services Charges</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Reallocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net expenditures</b>	<b>\$142,350</b>	<b>\$305,000</b>	<b>\$80,000</b>	<b>\$448,500</b>	<b>\$317,250</b>	<b>\$835,000</b>

# City of Foster City, California

## Water Infrastructure Finance and Innovation Act (WIFIA) (Fund 459)

### Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Interest and rentals	\$1,900,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Bond Proceeds	\$0	\$66,860,640	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$1,900,000</b>	<b>\$66,960,640</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
<b>Projected Expenditures (see below)</b>	<b>\$3,875,403</b>	<b>\$66,988,832</b>	<b>\$2,659,832</b>	<b>\$2,659,832</b>	<b>\$2,659,832</b>	<b>\$2,659,832</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>(\$1,975,403)</b>	<b>(\$28,192)</b>	<b>(\$2,559,832)</b>	<b>(\$2,559,832)</b>	<b>(\$2,559,832)</b>	<b>(\$2,559,832)</b>
<b>Net Transfers In (Out)</b>	<b>\$3,144,950</b>	<b>\$4,228,832</b>	<b>\$2,659,832</b>	<b>\$3,040,938</b>	<b>\$5,284,634</b>	<b>\$5,285,072</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>\$1,169,547</b>	<b>\$4,200,640</b>	<b>\$100,000</b>	<b>\$481,106</b>	<b>\$2,724,802</b>	<b>\$2,725,240</b>
<b>Opening Fund Balance</b>	<b>(\$50,714,710)</b>	<b>(\$49,545,163)</b>	<b>(\$45,344,523)</b>	<b>(\$45,244,523)</b>	<b>(\$44,763,417)</b>	<b>(\$42,038,615)</b>
<b>Ending Fund Balance</b>	<b>(\$49,545,163)</b>	<b>(\$45,344,523)</b>	<b>(\$45,244,523)</b>	<b>(\$44,763,417)</b>	<b>(\$42,038,615)</b>	<b>(\$39,313,375)</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$3,875,403	\$66,988,832	\$2,659,832	\$2,659,832	\$2,659,832	\$2,659,832
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total department expenses</b>	<b>\$3,875,403</b>	<b>\$66,988,832</b>	<b>\$2,659,832</b>	<b>\$2,659,832</b>	<b>\$2,659,832</b>	<b>\$2,659,832</b>
<b>Internal Services Charges</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Reallocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Expenditures</b>	<b>\$3,875,403</b>	<b>\$66,988,832</b>	<b>\$2,659,832</b>	<b>\$2,659,832</b>	<b>\$2,659,832</b>	<b>\$2,659,832</b>

**City of Foster City, California**

Wastewater Connection (Fund 460)

Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Connection fees	\$254,365	\$1,200,496	\$0	\$0	\$0	\$0
Interest	\$8,800	\$9,064	\$9,336	\$9,616	\$9,904	\$10,201
<b>Total Revenues</b>	<b>\$263,165</b>	<b>\$1,209,560</b>	<b>\$9,336</b>	<b>\$9,616</b>	<b>\$9,904</b>	<b>\$10,201</b>
<b>Projected Expenditures (see below)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>\$263,165</b>	<b>\$1,209,560</b>	<b>\$9,336</b>	<b>\$9,616</b>	<b>\$9,904</b>	<b>\$10,201</b>
<b>Net Transfers In (Out)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>\$263,165</b>	<b>\$1,209,560</b>	<b>\$9,336</b>	<b>\$9,616</b>	<b>\$9,904</b>	<b>\$10,201</b>
<b>Opening Fund Balance</b>	<b>\$ 416,868</b>	<b>\$680,033</b>	<b>\$1,889,593</b>	<b>\$1,898,929</b>	<b>\$1,908,545</b>	<b>\$1,918,449</b>
<b>Ending Fund Balance</b>	<b>\$ 680,033</b>	<b>\$1,889,593</b>	<b>\$1,898,929</b>	<b>\$1,908,545</b>	<b>\$1,918,449</b>	<b>\$1,928,650</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total department expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Internal Services Charges</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Reallocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# City of Foster City, California

## State Revolving Fund / Other Bonds (Fund 461)

### Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Bond Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Projected Expenditures (see below)</b>	<b>\$136,332</b>	<b>\$1,261,604</b>	<b>\$1,261,572</b>	<b>\$1,261,540</b>	<b>\$1,261,508</b>	<b>\$1,261,476</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>(\$136,332)</b>	<b>(\$1,261,604)</b>	<b>(\$1,261,572)</b>	<b>(\$1,261,540)</b>	<b>(\$1,261,508)</b>	<b>(\$1,261,476)</b>
<b>Net Transfers In (Out)</b>	<b>(\$14,235,063)</b>	<b>\$1,261,604</b>	<b>\$1,261,572</b>	<b>\$1,261,540</b>	<b>\$1,261,508</b>	<b>\$1,261,476</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(\$14,371,395)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Opening Fund Balance</b>	<b>(\$19,211,609)</b>	<b>(\$33,583,004)</b>	<b>(\$33,583,004)</b>	<b>(\$33,583,004)</b>	<b>(\$33,583,004)</b>	<b>(\$33,583,004)</b>
<b>Ending Fund Balance</b>	<b>(\$33,583,004)</b>	<b>(\$33,583,004)</b>	<b>(\$33,583,004)</b>	<b>(\$33,583,004)</b>	<b>(\$33,583,004)</b>	<b>(\$33,583,004)</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$136,332	\$1,261,604	\$1,261,572	\$1,261,540	\$1,261,508	\$1,261,476
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total department expenses</b>	<b>\$136,332</b>	<b>\$1,261,604</b>	<b>\$1,261,572</b>	<b>\$1,261,540</b>	<b>\$1,261,508</b>	<b>\$1,261,476</b>
<b>Internal Services Charges</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Reallocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Expenditures</b>	<b>\$136,332</b>	<b>\$1,261,604</b>	<b>\$1,261,572</b>	<b>\$1,261,540</b>	<b>\$1,261,508</b>	<b>\$1,261,476</b>

# City of Foster City, California

## Internal Service Funds (Fund 501-510)

### Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Vehicle, equipment rental and other user charges	\$11,437,518	\$13,079,034	\$13,455,765	\$13,843,490	\$14,242,528	\$14,653,205
Interest and rentals	\$1,207,300	\$905,675	\$908,287	\$910,976	\$913,746	\$916,600
Other	\$40,662	\$41,882	\$43,138	\$44,432	\$45,765	\$47,138
<b>Total Revenues</b>	<b>\$12,685,480</b>	<b>\$14,026,591</b>	<b>\$14,407,190</b>	<b>\$14,798,898</b>	<b>\$15,202,039</b>	<b>\$15,616,943</b>
<b>Projected Expenditures (see below)</b>	<b>\$14,662,036</b>	<b>\$14,154,047</b>	<b>\$15,614,734</b>	<b>\$16,704,085</b>	<b>\$14,627,175</b>	<b>\$14,733,358</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>(\$1,976,556)</b>	<b>(\$127,456)</b>	<b>(\$1,207,544)</b>	<b>(\$1,905,187)</b>	<b>\$574,864</b>	<b>\$883,585</b>
<b>Net Transfers In (Out)</b>	<b>\$0</b>	<b>(\$1,861,400)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$500,000)</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(\$1,976,556)</b>	<b>(\$1,988,856)</b>	<b>(\$1,207,544)</b>	<b>(\$1,905,187)</b>	<b>\$574,864</b>	<b>\$383,585</b>
<b>Opening Fund Balance</b>	<b>\$47,947,805</b>	<b>\$45,971,249</b>	<b>\$43,982,393</b>	<b>\$42,774,849</b>	<b>\$40,869,662</b>	<b>\$41,444,526</b>
<b>Ending Fund Balance</b>	<b>\$45,971,249</b>	<b>\$43,982,393</b>	<b>\$42,774,849</b>	<b>\$40,869,662</b>	<b>\$41,444,526</b>	<b>\$41,828,111</b>

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
<b>Employee Services</b>	<b>\$4,431,639</b>	<b>\$4,473,210</b>	<b>\$4,549,662</b>	<b>\$4,673,662</b>	<b>\$4,847,514</b>	<b>\$4,955,037</b>
Salaries and Wages	\$1,784,181	\$1,801,246	\$1,855,283	\$1,910,895	\$1,968,254	\$2,027,363
PERS	\$615,620	\$613,580	\$643,442	\$636,386	\$681,390	\$665,479
Flex Allowance (Health)	\$340,945	\$377,379	\$396,247	\$416,063	\$436,868	\$458,709
Workers Compensation	\$93,170	\$93,170	\$95,034	\$96,935	\$98,873	\$100,852
Other	\$1,597,723	\$1,587,835	\$1,559,656	\$1,613,383	\$1,662,129	\$1,702,634
<b>Supplies and other</b>	<b>\$5,656,962</b>	<b>\$6,825,000</b>	<b>\$7,059,613</b>	<b>\$7,290,055</b>	<b>\$7,495,229</b>	<b>\$7,712,740</b>
<b>Capital Improvement Projects</b>	<b>\$1,861,400</b>	<b>\$0</b>	<b>\$480,000</b>	<b>\$885,000</b>	<b>\$610,000</b>	<b>\$435,000</b>
<b>Capital Outlay</b>	<b>\$2,249,471</b>	<b>\$2,385,604</b>	<b>\$2,999,401</b>	<b>\$3,313,529</b>	<b>\$1,325,055</b>	<b>\$1,270,723</b>
<b>Total department expenses</b>	<b>\$14,199,472</b>	<b>\$13,683,814</b>	<b>\$15,088,676</b>	<b>\$16,162,246</b>	<b>\$14,277,798</b>	<b>\$14,373,500</b>
<b>Internal Services Charges</b>	<b>\$462,564</b>	<b>\$470,233</b>	<b>\$526,058</b>	<b>\$541,839</b>	<b>\$349,377</b>	<b>\$359,858</b>
<b>Reallocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net expenditures</b>	<b>\$14,662,036</b>	<b>\$14,154,047</b>	<b>\$15,614,734</b>	<b>\$16,704,085</b>	<b>\$14,627,175</b>	<b>\$14,733,358</b>

**City of Foster City, California**

Fiduciary Funds (Fund 604 - 608)

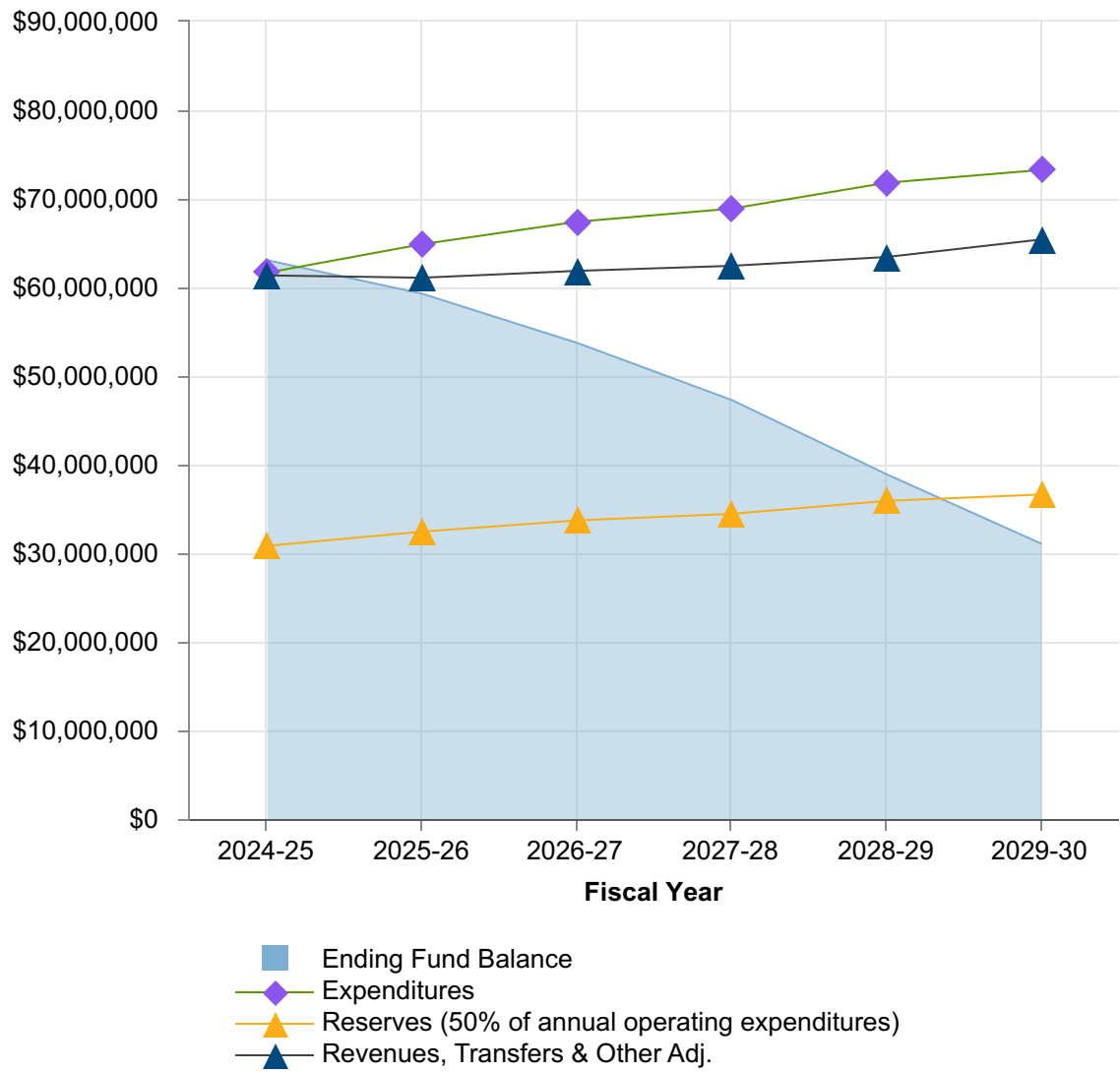
Five Year Financial Plan for the Years Ended June 30, 2030

	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Revenues by Source:</b>						
Sales & service charges	\$296,500	\$305,395	\$314,557	\$323,994	\$333,714	\$343,725
Interest and rentals	\$3,800	\$3,914	\$4,031	\$4,152	\$4,277	\$4,405
Other	\$149,000	\$149,000	\$149,000	\$149,000	\$149,000	\$149,000
<b>Total Revenues</b>	<b>\$449,300</b>	<b>\$458,309</b>	<b>\$467,588</b>	<b>\$477,146</b>	<b>\$486,991</b>	<b>\$497,130</b>
<b>Projected Expenditures (see below)</b>	<b>\$774,392</b>	<b>\$653,630</b>	<b>\$673,856</b>	<b>\$681,312</b>	<b>\$688,946</b>	<b>\$696,653</b>
<b>Net revenues over (under) expenditures before transfers</b>	<b>(\$325,092)</b>	<b>(\$195,321)</b>	<b>(\$206,268)</b>	<b>(\$204,166)</b>	<b>(\$201,955)</b>	<b>(\$199,523)</b>
<b>Net Transfers In (Out)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>(\$325,092)</b>	<b>(\$195,321)</b>	<b>(\$206,268)</b>	<b>(\$204,166)</b>	<b>(\$201,955)</b>	<b>(\$199,523)</b>
<b>Opening Fund Balance</b>	<b>(\$113,828)</b>	<b>(\$438,920)</b>	<b>(\$634,241)</b>	<b>(\$840,509)</b>	<b>(\$1,044,675)</b>	<b>(\$1,246,630)</b>
<b>Ending Fund Balance</b>	<b>(\$438,920)</b>	<b>(\$634,241)</b>	<b>(\$840,509)</b>	<b>(\$1,044,675)</b>	<b>(\$1,246,630)</b>	<b>(\$1,446,153)</b>

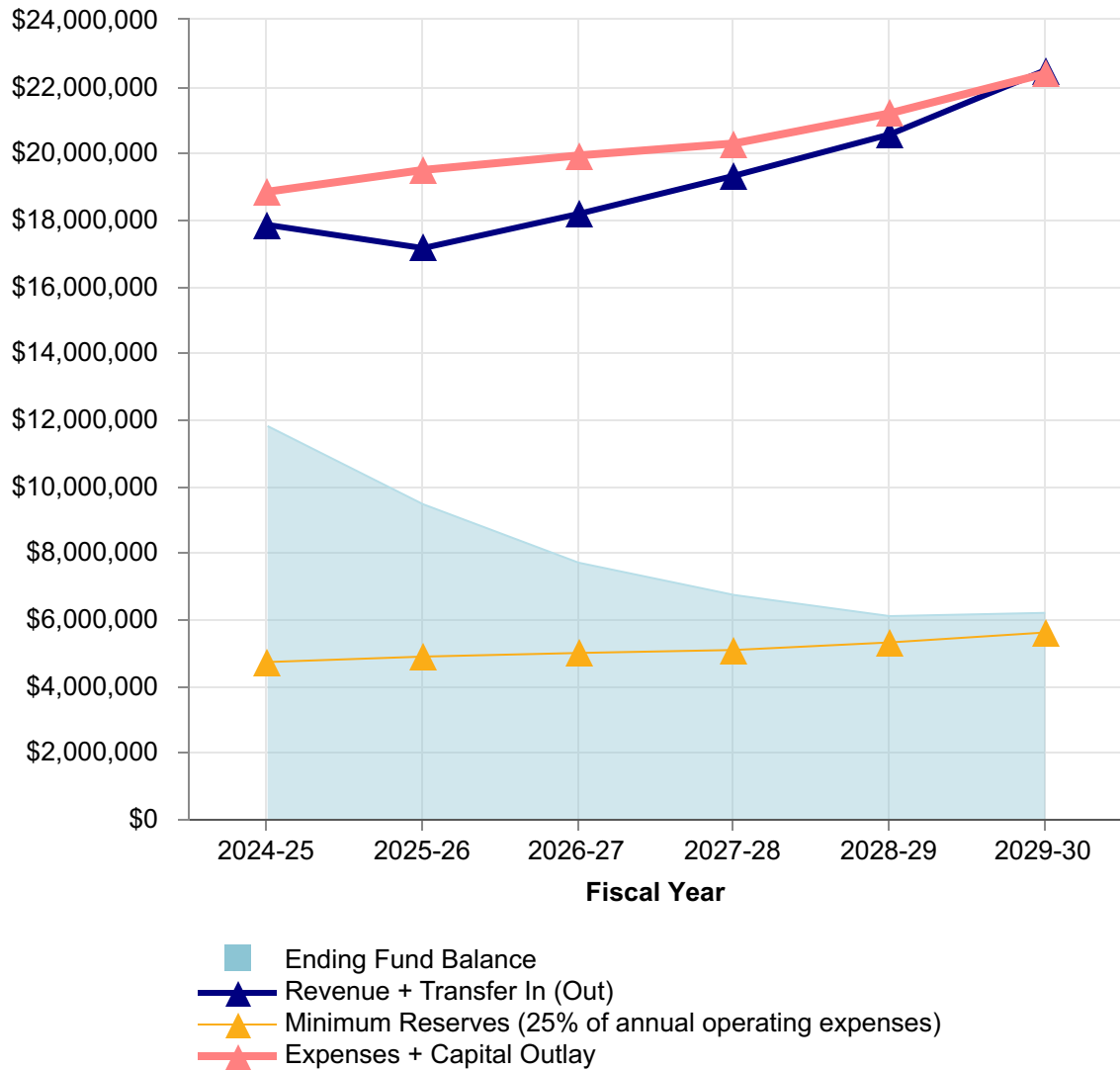
	Projected	Five Year Financial Plan				
	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Expenditures by Categories:</b>						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$774,392	\$653,630	\$673,856	\$681,312	\$688,946	\$696,653
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total department expenses</b>	<b>\$774,392</b>	<b>\$653,630</b>	<b>\$673,856</b>	<b>\$681,312</b>	<b>\$688,946</b>	<b>\$696,653</b>
<b>Internal Services Charges</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Reallocation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net expenditures</b>	<b>\$774,392</b>	<b>\$653,630</b>	<b>\$673,856</b>	<b>\$681,312</b>	<b>\$688,946</b>	<b>\$696,653</b>



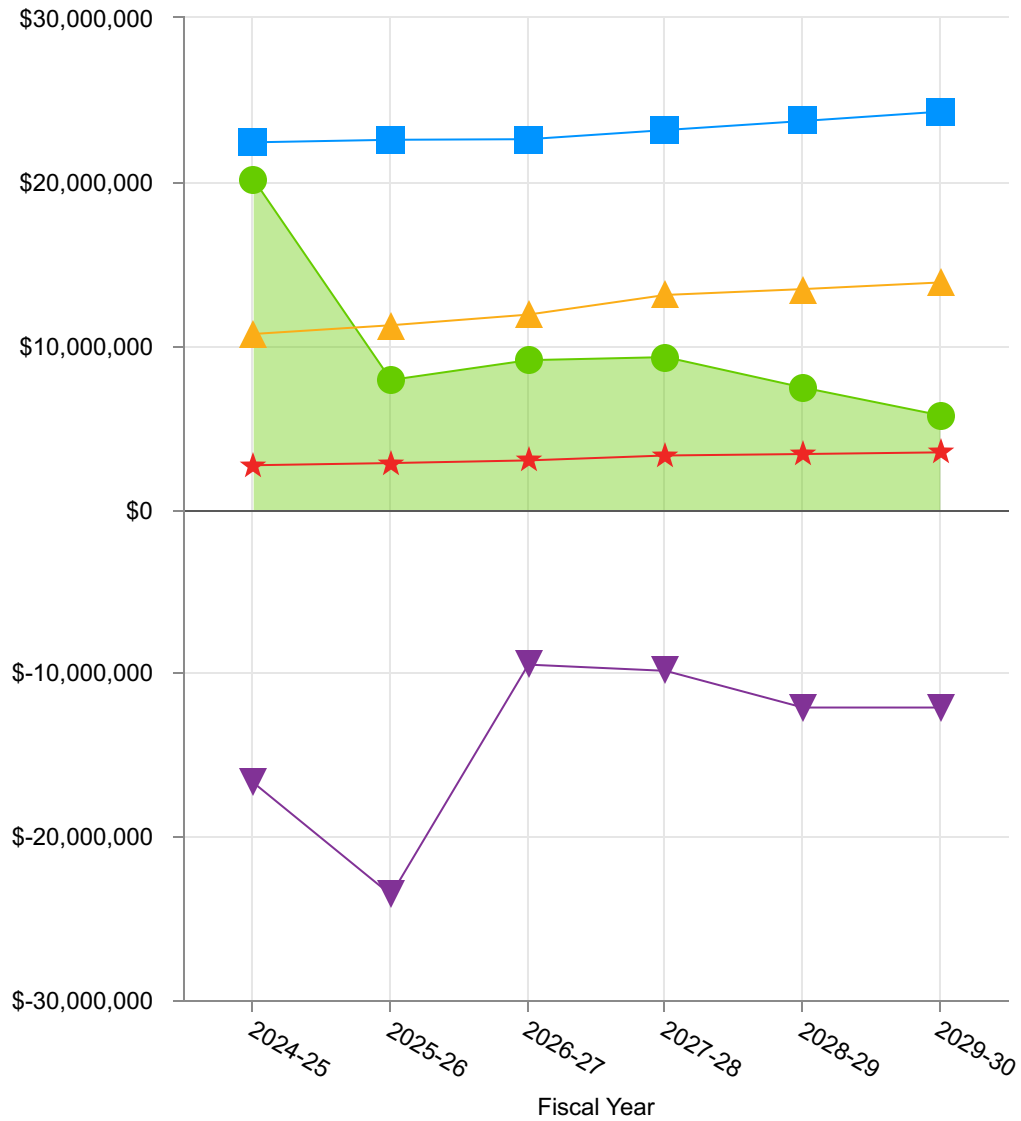
**City of Foster City  
General Fund (Funds 001-003)**



## Estero Municipal Improvement District Water Operating Fund



### Estero Municipal Improvement District Wastewater Operating Fund



- Ending Fund Balance
- Revenue
- ★ Minimum Reserves (25% of annual operating expenses)
- ▲ Expenses + Capital Outlay
- ▼ Transfer In (Out) include transfers out for debt svcs/project cost/annual CIP Fund

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# *FINANCIAL AND PERSONNEL SUMMARY*



**CITY OF FOSTER CITY / EMID**  
**Summary of Resources and Requirements by Funds**  
**For the Fiscal Year Ended June 30, 2026**

PRELIMINARY BUDGET

Fund	*Available July 1, 2025	Estimated Revenues	Transfers In	Transfers Out	Total Available	Operating Expenditures	Capital Expenditures	Total Requirements	Net Change in Reserves	*Available June 30, 2026
<b>General Funds</b>										
001 GENERAL FUND	\$63,077,213	\$22,466,421	\$40,616,307	\$5,759,654	\$120,400,287	\$61,489,537	\$0	\$61,489,537	(\$4,166,463)	\$58,910,750
002 GENERAL FUND-DISTRICT	\$0	\$41,302,192	\$0	\$40,616,307	\$685,885	\$305,500	\$0	\$305,500	\$380,385	\$380,385
003 SPECIAL RECREATION	\$0	\$2,330,552	\$759,654	\$0	\$3,090,206	\$3,090,206	\$0	\$3,090,206	\$0	\$0
005 COMMUNITY BENEFIT PROGRAM	\$952,523	\$20,000	\$0	\$0	\$972,523	\$0	\$0	\$0	\$20,000	\$972,523
006 DRUG ABUSE RESIST EDUCATION	\$7,021	\$13,030	\$0	\$0	\$20,051	\$12,600	\$0	\$12,600	\$430	\$7,451
007 SOLAR INCENTIVE GRANT PROGRAM	\$29,568	\$1,854	\$0	\$0	\$31,422	\$15,000	\$0	\$15,000	(\$13,146)	\$16,422
008 EE HOME LOAN PROGRAM	\$67,277	\$1,494	\$0	\$0	\$68,771	\$0	\$0	\$0	\$1,494	\$68,771
009 ASSET SEIZURE	\$39,350	\$1,751	\$0	\$0	\$41,101	\$4,097	\$0	\$4,097	(\$2,346)	\$37,004
010 PENSION STABILIZATION	\$102,792	\$3,399	\$0	\$0	\$106,191	\$0	\$0	\$0	\$3,399	\$106,191
011 FACILITIES REPLACEMENT	\$2,691,620	\$77,971	\$0	\$0	\$2,769,591	\$0	\$0	\$0	\$77,971	\$2,769,591
012 SUSTAINABLE FC	\$278,471	\$4,841	\$50,000	\$0	\$333,312	\$8,700	\$0	\$8,700	\$46,141	\$324,612
<b>Subtotal General Funds</b>	<b>\$67,245,835</b>	<b>\$66,223,505</b>	<b>\$41,425,961</b>	<b>\$46,375,961</b>	<b>\$128,519,340</b>	<b>\$64,925,640</b>	<b>\$0</b>	<b>\$64,925,640</b>	<b>(\$3,652,135)</b>	<b>\$63,593,700</b>
<b>Special Revenue Funds</b>										
101 TRAFFIC SAFETY	\$6,279	\$41,200	\$0	\$0	\$47,479	\$40,000	\$0	\$40,000	\$1,200	\$7,479
102 MEASURE "A"	\$2,875,167	\$1,090,092	\$0	\$0	\$3,965,259	\$0	\$0	\$0	\$1,090,092	\$3,965,259
103 GAS TAX	\$533,373	\$949,793	\$0	\$0	\$1,483,166	\$627,270	\$500,000	\$1,127,270	(\$177,477)	\$355,896
104 PARK IN-LIEU FEES	\$2,399,895	\$100,000	\$0	\$0	\$2,499,895	\$0	\$0	\$0	\$100,000	\$2,499,895
105 MEASURE M	\$0	\$127,823	\$0	\$0	\$127,823	\$0	\$0	\$0	\$127,823	\$127,823
108 SLESF/COPS GRANT	\$0	\$169,950	\$0	\$0	\$169,950	\$100,000	\$0	\$100,000	\$69,950	\$69,950
114 CalOpps Fund	\$369,206	\$464,982	\$0	\$0	\$834,188	\$472,120	\$0	\$472,120	(\$7,138)	\$362,068
116 FOSTER CITY FOUNDATION FUND	\$353,437	\$21,000	\$0	\$0	\$374,437	\$88,000	\$0	\$88,000	(\$67,000)	\$286,437
119 SB1 ROAD MAINT&REHAB A/C	\$1,998,433	\$930,502	\$0	\$0	\$2,928,935	\$0	\$1,500,000	\$1,500,000	(\$569,498)	\$1,428,935
122 LMHAF-HOUSING SUCCESSOR	\$2,549,885	\$146,878	\$0	\$0	\$2,696,763	\$186,500	\$0	\$186,500	(\$39,622)	\$2,510,263
124 FC AFFORDABLE HOUSING	\$4,762,052	\$66,364	\$0	\$0	\$4,828,416	\$5,224	\$0	\$5,224	\$61,140	\$4,823,192
128 GENERAL PLAN MAINTENANCE	\$2,511,590	\$1,198,168	\$0	\$0	\$3,709,758	\$409,512	\$0	\$409,512	\$788,656	\$3,300,246
129 CONST & DEMO RECYCLING FUND	\$705,954	\$76,014	\$0	\$50,000	\$731,968	\$106,500	\$0	\$106,500	(\$80,486)	\$625,468
130 TECHNOLOGY MAINTENANCE	\$274,758	\$210,983	\$0	\$0	\$485,741	\$105,485	\$0	\$105,485	\$105,498	\$380,256
131 SB 1186 FUND	\$53,619	\$7,056	\$0	\$0	\$60,675	\$2,300	\$0	\$2,300	\$4,756	\$58,375
132 SMIP FEE FUND	\$5	\$639	\$0	\$0	\$644	\$500	\$0	\$500	\$139	\$144
133 CRV GRANT FUND	\$6,049	\$9,002	\$0	\$0	\$15,051	\$13,000	\$0	\$13,000	(\$3,998)	\$2,051
134 CURBSIDE RECYCLING	\$279,052	\$24,257	\$0	\$0	\$303,309	\$25,000	\$0	\$25,000	(\$743)	\$278,309
135 GREEN BUILDING FEE	\$8,254	\$927	\$0	\$0	\$9,181	\$500	\$0	\$500	\$427	\$8,681
136 MEASURE W	\$937,157	\$501,095	\$0	\$0	\$1,438,252	\$0	\$0	\$0	\$501,095	\$1,438,252
137 AFFORDABLE HOUSING-COMMERCIAL LINKAGE FEES	\$5,564,059	\$7,848,278	\$0	\$0	\$13,412,337	\$10,000	\$0	\$10,000	\$7,838,278	\$13,402,337
138 TENANT RELOCATION ASSISTANCE	\$254,649	\$3,708	\$0	\$0	\$258,357	\$0	\$0	\$0	\$3,708	\$258,357
139 WORKFORCE HOUSING	\$308,611	\$661,395	\$0	\$0	\$970,006	\$375,088	\$0	\$375,088	\$286,307	\$594,918
140 EQUIP REPLACEMENT-WORKFORCE HOUSING	\$76,511	\$29,767	\$0	\$0	\$106,278	\$0	\$0	\$0	\$29,767	\$106,278
141 SB1383 IMPLEMENTATION	\$6,464	\$515	\$0	\$0	\$6,979	\$6,979	\$0	\$6,979	(\$6,464)	\$0
142 IMPACT FEE - PARKS FACILITIES	\$21,821	\$915,952	\$0	\$0	\$937,773	\$0	\$467,000	\$467,000	\$448,952	\$470,773
143 IMPACT FEE - PUBLIC SAFETY	\$64,022	\$96,684	\$0	\$0	\$160,706	\$0	\$0	\$0	\$96,684	\$160,706
144 IMPACT FEE - TRANSPORTATION	\$200,490	\$310,405	\$0	\$0	\$510,895	\$0	\$0	\$0	\$310,405	\$510,895
145 LOCAL HOUSING TRUST	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Subtotal Special Revenue Funds</b>	<b>\$27,120,792</b>	<b>\$16,003,429</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$43,074,221</b>	<b>\$2,573,978</b>	<b>\$2,467,000</b>	<b>\$5,040,978</b>	<b>\$10,912,451</b>	<b>\$38,033,243</b>

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# CITY OF FOSTER CITY / EMID

## Summary of Resources and Requirements by Funds

For the Fiscal Year Ended June 30, 2026

PRELIMINARY BUDGET

Fund	*Available July 1, 2025	Estimated Revenues	Transfers In	Transfers Out	Total Available	Operating Expenditures	Capital Expenditures	Total Requirements	Net Change in Reserves	*Available June 30, 2026
<b>(Continued from previous page)</b>										
<b>Debt Service Fund</b>										
230 LEVEE PROTECT I&R IMP	\$4,862,742	\$4,212,185	\$0	\$0	\$9,074,927	\$3,904,988	\$0	\$3,904,988	\$307,197	\$5,169,939
231 2023 GO BOND-LEVEE PRJ FD	\$151,223	\$319,815	\$0	\$0	\$471,038	\$214,300	\$0	\$214,300	\$105,515	\$256,738
<b>Subtotal Debt Service Funds</b>	<b>\$5,013,965</b>	<b>\$4,532,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,545,965</b>	<b>\$4,119,288</b>	<b>\$0</b>	<b>\$4,119,288</b>	<b>\$412,712</b>	<b>\$5,426,677</b>
<b>Capital Projects Funds</b>										
301 CIP-CITY	\$21,131,781	\$1,465,708	\$6,861,400	\$0	\$29,458,889	\$0	\$8,228,263	\$8,228,263	\$98,845	\$21,230,626
326 CAPITAL ASSET ACQUISITION & REPLACEMENT	\$9,418,600	\$1,472,780	\$0	\$0	\$10,891,380	\$0	\$0	\$0	\$1,472,780	\$10,891,380
327 LEVEE PROJECT FUND	\$939,135	\$0	\$0	\$0	\$939,135	\$0	\$0	\$0	\$0	\$939,135
328 LEVEE PROJECT FD-2023 GO BOND	\$13,737	\$0	\$0	\$0	\$13,737	\$0	\$0	\$0	\$0	\$13,737
<b>Subtotal Capital Projects Funds</b>	<b>\$31,503,253</b>	<b>\$2,938,488</b>	<b>\$6,861,400</b>	<b>\$0</b>	<b>\$41,303,141</b>	<b>\$0</b>	<b>\$8,228,263</b>	<b>\$8,228,263</b>	<b>\$1,571,625</b>	<b>\$33,074,878</b>
<b>Enterprise Funds</b>										
<b>Water Funds</b>										
401 WATER REVENUE	\$11,796,456	\$19,741,000	\$0	\$2,600,000	\$28,937,456	\$19,488,871	\$0	\$19,488,871	(\$2,347,871)	\$9,448,585
405 CIP-WATER	\$5,436,028	\$0	\$2,600,000	\$0	\$8,036,028	\$0	\$800,000	\$800,000	\$1,800,000	\$7,236,028
408 WATER EQUIPMENT REPLACEMENT	\$4,578,128	\$470,470	\$0	\$0	\$5,048,598	\$59,700	\$0	\$59,700	\$410,770	\$4,988,898
409 WATER CONNECTION FEE	\$62,894	\$531,639	\$0	\$0	\$594,533	\$0	\$0	\$0	\$531,639	\$594,533
<b>Subtotal Water Funds</b>	<b>\$21,873,506</b>	<b>\$20,743,109</b>	<b>\$2,600,000</b>	<b>\$2,600,000</b>	<b>\$42,616,615</b>	<b>\$19,548,571</b>	<b>\$800,000</b>	<b>\$20,348,571</b>	<b>\$394,538</b>	<b>\$22,268,044</b>
<b>Wastewater Funds</b>										
451 WASTEWATER REVENUE	\$20,130,172	\$22,559,000	\$2,500	\$23,579,311	\$19,112,361	\$11,227,479	\$0	\$11,227,479	(\$12,245,290)	\$7,884,882
453 WASTEWATER SURPLUS	\$2,000,000	\$0	\$2,088,875	\$2,088,875	\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000
454 SAN MATEO-FOSTER CITY PUBLIC FINANCING AUTHORITY LOAN	(\$37,414,690)	\$0	\$2,088,875	\$0	(\$35,325,815)	\$2,090,625	\$0	\$2,090,625	(\$1,750)	(\$37,416,440)
455 CIP-SEWER	\$174,577,756	\$0	\$16,000,000	\$0	\$190,577,756	\$0	\$20,359,516	\$20,359,516	(\$4,359,516)	\$170,218,240
456 WASTEWATER PLANT EXPANSION	\$0	\$2,500	\$0	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0
458 WASTEWATER EQUIPMENT REPLACEMENT	\$3,168,694	\$476,101	\$0	\$0	\$3,644,795	\$305,000	\$0	\$305,000	\$171,101	\$3,339,795
459 WATER INFRASTRUCTURE FINANCE & INNOVATION ACT LOAN	(\$49,545,163)	\$66,960,640	\$4,228,832	\$0	\$21,644,309	\$66,988,832	\$0	\$66,988,832	\$4,200,640	(\$45,344,523)
460 WASTEWATER CONNECTION	\$680,033	\$1,209,560	\$0	\$0	\$1,889,593	\$0	\$0	\$0	\$1,209,560	\$1,889,593
461 STATE REVOLVING FUND/OTHER BONDS	(\$33,583,004)	\$0	\$1,261,604	\$0	(\$32,321,400)	\$1,261,604	\$0	\$1,261,604	\$0	(\$33,583,004)
<b>Subtotal Wastewater Funds</b>	<b>\$80,013,798</b>	<b>\$91,207,801</b>	<b>\$25,670,686</b>	<b>\$25,670,686</b>	<b>\$171,221,599</b>	<b>\$81,873,540</b>	<b>\$20,359,516</b>	<b>\$102,233,056</b>	<b>(\$11,025,255)</b>	<b>\$68,988,543</b>
<b>Subtotal Enterprise Funds</b>	<b>\$101,887,304</b>	<b>\$111,950,910</b>	<b>\$28,270,686</b>	<b>\$28,270,686</b>	<b>\$213,838,214</b>	<b>\$101,422,111</b>	<b>\$21,159,516</b>	<b>\$122,581,627</b>	<b>(\$10,630,717)</b>	<b>\$91,256,587</b>
<b>Internal Service Funds</b>										
501 VEHICLE REPLACEMENT	\$6,523,736	\$2,181,031	\$0	\$0	\$8,704,767	\$2,339,837	\$0	\$2,339,837	(\$158,806)	\$6,364,930
502 EQUIPMENT REPLACEMENT	\$7,850,887	\$830,163	\$0	\$0	\$8,681,050	\$924,900	\$0	\$924,900	(\$94,737)	\$7,756,150
503 SELF INSURANCE	\$1,147,784	\$2,162,925	\$0	\$0	\$3,310,709	\$1,980,000	\$0	\$1,980,000	\$182,925	\$1,330,709
504 COMMUNICATION & INFO SVC	\$6,748,563	\$2,955,171	\$0	\$0	\$9,703,734	\$2,780,864	\$0	\$2,780,864	\$174,307	\$6,922,870
505 BUILDING MAINTENANCE	\$10,425,598	\$3,784,842	\$0	\$1,861,400	\$12,349,040	\$3,657,183	\$0	\$3,657,183	(\$1,733,741)	\$8,691,857
507 EMPLOYEE BENEFITS LIAB	\$2,925,754	\$297,487	\$0	\$0	\$3,223,241	\$231,820	\$0	\$231,820	\$65,667	\$2,991,421
508 PEMHCA	\$6,629,086	\$162,915	\$0	\$0	\$6,792,001	\$566,314	\$0	\$566,314	(\$403,399)	\$6,225,687
509 COMPENSATED ABSENCES	\$3,719,841	\$87,975	\$0	\$0	\$3,807,816	\$493,029	\$0	\$493,029	(\$405,054)	\$3,314,787
510 WORKERS COMPENSATION	\$0	\$1,564,082	\$0	\$0	\$1,564,082	\$1,180,100	\$0	\$1,180,100	\$383,982	\$383,982
<b>Subtotal Internal Service Funds</b>	<b>\$45,971,249</b>	<b>\$14,026,591</b>	<b>\$0</b>	<b>\$1,861,400</b>	<b>\$58,136,440</b>	<b>\$14,154,047</b>	<b>\$0</b>	<b>\$14,154,047</b>	<b>(\$1,988,856)</b>	<b>\$43,982,393</b>
<b>Fiduciary Fund</b>										
604 SUCCESSOR AGENCY	(\$438,920)	\$309,309	\$0	\$0	(\$129,611)	\$504,630	\$0	\$504,630	(\$195,321)	(\$634,241)
608 SAN MATEO CONSOLIDATED FIRE	\$0	\$149,000	\$0	\$0	\$149,000	\$149,000	\$0	\$149,000	\$0	\$0
<b>Subtotal Fiduciary Fund</b>	<b>(\$438,920)</b>	<b>\$458,309</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,389</b>	<b>\$653,630</b>	<b>\$0</b>	<b>\$653,630</b>	<b>(\$195,321)</b>	<b>(\$634,241)</b>
<b>Total All Funds</b>	<b>\$278,303,478</b>	<b>\$216,133,232</b>	<b>\$76,558,047</b>	<b>\$76,558,047</b>	<b>\$494,436,710</b>	<b>\$187,848,694</b>	<b>\$31,854,779</b>	<b>\$219,703,473</b>	<b>(\$3,570,240)</b>	<b>\$274,733,237</b>

\*Beginning and Ending available resources excludes Capital Assets (except for Fund 455) and Non-Spendable, Restricted, Committed, and/or Assigned Funds, including Prepayments, Inventory, Garbage Stabilization Reserve, and unrealized investment gains/losses.

**City of Foster City / Estero Municipal Improvement District**  
**Revenue by Source**  
**For the Fiscal Year Ended June 30, 2026**

		2024-25		2025-26
		Approved	Projected	Budget
<b>General Fund 001-003</b>				
City				
Property Taxes in-lieu of Vehicle License Fee		\$4,288,848	\$4,631,493	\$2,680,715
Sales Taxes		\$4,099,600	\$4,003,133	\$3,992,179
Transient Occupancy Tax		\$4,698,500	\$4,300,000	\$4,600,000
Business License Tax		\$1,890,000	\$4,061,000	\$4,100,000
Franchise Taxes		\$1,377,700	\$1,377,700	\$1,377,700
Real Property Transfer Tax		\$268,600	\$268,600	\$304,900
Permits		\$1,081,140	\$2,744,194	\$2,721,093
Intergovernmental (POST, SB90, Grants, etc.)		\$42,000	\$42,000	\$43,260
Charges for current services		\$523,366	\$651,732	\$566,739
Fines and forfeitures		\$47,400	\$47,400	\$87,922
Interest		\$1,350,000	\$1,724,305	\$1,500,000
Other (Fines, Reimbursement, Street Sweeping, Other)		\$477,585	\$477,585	\$491,913
General Fund (City) Subtotal		\$20,144,739	\$24,329,142	\$22,466,421
District				
Property Taxes		\$35,476,460	\$35,506,460	\$36,356,666
Excess ERAF		\$2,800,000	\$3,600,000	\$3,600,000
Intergovernmental		\$98,000	\$98,000	\$100,940
Rentals		\$1,063,700	\$1,063,700	\$1,030,686
Interest		\$213,900	\$373,248	\$213,900
General Fund (District) Subtotal		\$39,652,060	\$40,641,408	\$41,302,192
Special Recreation				
Program Revenues		\$1,640,589	\$1,640,589	\$1,781,431
Rents and Concessions		\$500,000	\$500,000	\$549,121
General Fund (Special Recreation) Subtotal		\$2,140,589	\$2,140,589	\$2,330,552
<b>total general fund 001-003</b>		<b>\$61,937,388</b>	<b>\$67,111,139</b>	<b>\$66,099,165</b>
<b>General Fund 005-012</b>				
City				
Community Benefits Program		\$20,000	\$20,000	\$20,000
Intergovernmental (D.A.R.E.)		\$1,000	\$1,000	\$13,030
Solar Incentive Grant Program		\$1,800	\$1,800	\$1,854
Employee Rental Assistance Program		\$1,450	\$1,450	\$1,494
Asset Seizure Program		\$1,700	\$1,700	\$1,751
Pension Sustainability Fund		\$3,300	\$3,300	\$3,399
Facilities Replacement Fund		\$75,700	\$75,700	\$77,971
Sustainable Foster City Fund		\$4,700	\$4,700	\$4,841
General Fund 005-012 (City) Subtotal		\$109,650	\$109,650	\$124,340
<b>total general fund 005-012</b>		<b>\$109,650</b>	<b>\$109,650</b>	<b>\$124,340</b>
<b>Total General Fund (ALL)</b>		<b>\$62,047,038</b>	<b>\$67,220,789</b>	<b>\$66,223,505</b>

(Continued on next page)



**City of Foster City / Estero Municipal Improvement District**

**Revenue by Source**

**For the Fiscal Year Ended June 30, 2026**

(Continued from previous page)

	2024-25	2025-26	
	Approved	Projected	Budget
Special Revenue Funds			
Traffic Safety			
Vehicle Code Fines	\$40,000	\$40,000	\$41,200
Interest	\$0	\$0	\$0
Traffic Safety Subtotal	\$40,000	\$40,000	\$41,200
Measure A			
Sales Taxes	\$936,400	\$936,400	\$964,492
Interest	\$125,600	\$125,600	\$125,600
Measure A Subtotal	\$1,062,000	\$1,062,000	\$1,090,092
Gas Tax (2030; 2105 - 2107.5; 2103 Gas Tax Swap)			
Gas Tax (2105-2107.5)	\$609,000	\$609,000	\$627,270
Gas Tax (2103)	\$299,229	\$299,229	\$308,206
Interest	\$13,900	\$13,900	\$14,317
Gas Tax (2030; 2105-2107.5; 2103 Gas Tax Swap) Subtotal	\$922,129	\$922,129	\$949,793
Park In-Lieu Fees			
Developer Fees	\$0	\$0	\$0
Interest	\$100,000	\$100,000	\$100,000
Park In-Lieu Fees Subtotal	\$100,000	\$100,000	\$100,000
Measure M			
Vehicle License Fees	\$124,100	\$124,100	\$127,823
Measure M Subtotal	\$124,100	\$124,100	\$127,823
SLESF/COPS Grant			
Grant	\$165,000	\$165,000	\$169,950
SLESF/COPS Subtotal	\$165,000	\$165,000	\$169,950
CalOpps.org			
Fees for Services	\$545,000	\$545,000	\$445,000
Interest	\$19,400	\$19,400	\$19,982
CalOpps.org Subtotal	\$564,400	\$564,400	\$464,982
Foster City Foundation			
Grants and Donations	\$40,200	\$40,200	\$21,000
Foster City Foundation Subtotal	\$40,200	\$40,200	\$21,000
SB1 Road Maintenance and Rehabilitation			
Road Maintenance and Rehabilitation Account	\$874,600	\$874,600	\$900,838
Interest	\$28,800	\$28,800	\$29,664
SB1 Road Maintenance and Rehabilitation Fund Subtotal	\$903,400	\$903,400	\$930,502
Low- and Moderate-Income Housing Fund (LMIHF)			
Loan Payment	\$0	\$0	\$0
Rentals	\$61,500	\$61,500	\$63,345
Interest	\$81,100	\$81,100	\$83,533
LMIHF Fund Subtotal	\$142,600	\$142,600	\$146,878
City Affordable Housing Fund			
Loan Repayment	\$0	\$0	\$0
Other	\$0	\$0	\$35,000
Interest	\$30,450	\$30,450	\$31,364
City Affordable Housing Fund Subtotal	\$30,450	\$30,450	\$66,364

(Continued on next page)

**City of Foster City / Estero Municipal Improvement District**

**Revenue by Source**

**For the Fiscal Year Ended June 30, 2026**

(Continued from previous page)

	2024-25		2025-26
	Approved	Projected	Budget
General Plan Maintenance Fund			
Other	\$130,000	\$130,000	\$1,136,522
Interest	\$59,850	\$59,850	\$61,646
General Plan Maintenance Fund Subtotal	\$189,850	\$189,850	\$1,198,168
Construction & Demo Fund			
Other	\$37,900	\$37,900	\$39,037
Interest	\$35,900	\$35,900	\$36,977
Construction & Demo Fund Subtotal	\$73,800	\$73,800	\$76,014
Technology Maintenance Fund			
Other	\$31,940	\$31,940	\$203,773
Interest	\$7,000	\$7,000	\$7,210
Technology Maintenance Fund Subtotal	\$38,940	\$38,940	\$210,983
SB 1186 Fund			
Other	\$5,500	\$5,500	\$5,665
Interest	\$1,350	\$1,350	\$1,391
SB 1186 Fund Subtotal	\$6,850	\$6,850	\$7,056
SMIP Fund			
Other	\$420	\$420	\$433
Interest	\$200	\$200	\$206
SMIP Fund Subtotal	\$620	\$620	\$639
CRV Grant Fund			
Other	\$8,500	\$8,500	\$8,755
Interest	\$240	\$240	\$247
CRV Grant Fund Subtotal	\$8,740	\$8,740	\$9,002
Curbside Recycling Fund			
Other	\$15,000	\$15,000	\$15,450
Interest	\$8,550	\$8,550	\$8,807
Curbside Recycling Fund Subtotal	\$23,550	\$23,550	\$24,257
Green Building Fees Fund			
Other	\$700	\$700	\$721
Interest	\$200	\$200	\$206
Green Building Fees Fund Subtotal	\$900	\$900	\$927
Measure W Fund			
Sales Taxes	\$454,100	\$454,100	\$467,723
Interest	\$32,400	\$32,400	\$33,372
Measure W Fund Subtotal	\$486,500	\$486,500	\$501,095
Affordable Housing Fund-Commercial Linkage Fees Fund			
Charges for current services	\$0	\$0	\$7,831,386
Interest	\$16,400	\$16,400	\$16,892
Affordable Housing Fund-Commercial Linkage Fees Fund Subtotal	\$16,400	\$16,400	\$7,848,278
Tenant Relocation Assistance Fund			
Interest	\$3,600	\$3,600	\$3,708
Tenant Relocation Assistance Fund Subtotal	\$3,600	\$3,600	\$3,708

(Continued on next page)

**City of Foster City / Estero Municipal Improvement District**

**Revenue by Source**

**For the Fiscal Year Ended June 30, 2026**

(Continued from previous page)

	2024-25		2025-26
	Approved	Projected	Budget
Workforce Housing Fund			
Rentals	\$631,551	\$631,551	\$622,488
Other	\$38,811	\$38,811	\$32,889
Interest	\$5,900	\$5,900	\$6,018
Workforce Housing Fund Subtotal	\$676,262	\$676,262	\$661,395
Workforce Housing - Equipment Replacement Fund			
ISF Charges	\$28,340	\$28,340	\$29,190
Interest	\$560	\$560	\$577
Workforce Housing - Equipment Replacement Fund Subtotal	\$28,900	\$28,900	\$29,767
SB1383 Implementation Fund			
Interest	\$500	\$500	\$515
SB1383 Implementation Subtotal	\$500	\$500	\$515
Impact Fees - Parks Facilities			
Charges for current services	\$0	\$0	\$915,952
Interest	\$0	\$0	\$0
Impact Fees - Parks Facilities Subtotal	\$0	\$0	\$915,952
Impact Fees - Public Safety			
Charges for current services	\$0	\$0	\$96,684
Interest	\$0	\$0	\$0
Impact Fees - Public Safety Subtotal	\$0	\$0	\$96,684
Impact Fees - Transportation			
Charges for current services	\$0	\$0	\$310,405
Interest	\$0	\$0	\$0
Impact Fees - Transportation Subtotal	\$0	\$0	\$310,405
Local Housing Trust Fund			
Intergovernmental	\$500,000	\$0	\$0
Local Housing Trust Fund Subtotal	\$500,000	\$0	\$0
<b>total special revenue funds</b>	<b>\$6,149,691</b>	<b>\$5,649,691</b>	<b>\$16,003,429</b>
<b>Debt Services Fund</b>			
City - GO Bond 2020			
Property Taxes	\$4,085,000	\$4,085,000	\$4,207,550
Interest	\$4,500	\$4,500	\$4,635
City Debt Services Subtotal	\$4,089,500	\$4,089,500	\$4,212,185
City - GO Bond 2023			
Property Taxes	\$240,294	\$240,294	\$319,300
Interest	\$500	\$500	\$515
City Debt Services Subtotal	\$240,794	\$240,794	\$319,815
<b>total debt services fund</b>	<b>\$4,330,294</b>	<b>\$4,330,294</b>	<b>\$4,532,000</b>

(Continued on next page)

**City of Foster City / Estero Municipal Improvement District**

**Revenue by Source**

**For the Fiscal Year Ended June 30, 2026**

(Continued from previous page)

	2024-25	2025-26	
	Approved	Projected	Budget
Capital Projects Fund			
City Capital Projects			
Other	\$15,250	\$15,250	\$15,708
Interest	\$2,877,400	\$2,877,400	\$1,450,000
City Capital Projects Subtotal	\$2,892,650	\$2,892,650	\$1,465,708
Capital Asset Acquisition and Replacement Fund			
Loans Receivable Payments	\$708,255	\$708,255	\$755,754
Interest	\$267,000	\$730,000	\$717,026
Capital Asset Acquisition and Replacement Subtotal	\$975,255	\$1,438,255	\$1,472,780
total capital projects fund	\$3,867,905	\$4,330,905	\$2,938,488
Enterprise Funds			
Water Revenue			
User Charges	\$18,109,000	\$18,109,000	\$19,174,000
Interest	\$650,000	\$650,000	\$317,000
Sustainability Fund Revenues	\$200,000	\$200,000	\$250,000
Water Revenue Subtotal	\$18,959,000	\$18,959,000	\$19,741,000
Water Equipment Replacement			
Equipment Rental	\$456,767	\$456,767	\$470,470
Water Equipment Replacement Subtotal	\$456,767	\$456,767	\$470,470
Water Connection			
Connection Fees	\$0	\$0	\$497,855
Interest	\$32,800	\$32,800	\$33,784
Water Connection Subtotal	\$32,800	\$32,800	\$531,639
Wastewater Revenue			
User Charges	\$21,284,000	\$21,284,000	\$21,558,000
Other	\$0	\$0	\$1,000
Interest	\$1,120,000	\$1,120,000	\$1,000,000
Wastewater Revenue Subtotal	\$22,404,000	\$22,404,000	\$22,559,000
Wastewater Expansion			
Other	\$636	\$636	\$2,500
Wastewater Expansion Subtotal	\$636	\$636	\$2,500
Wastewater Equipment Replacement			
Equipment Rental	\$462,234	\$462,234	\$476,101
Wastewater Equipment Replacement Subtotal	\$462,234	\$462,234	\$476,101
Water Infrastructure Finance and Innovation Act (WIFIA)			
Financing Proceeds	\$0	\$0	\$66,860,640
Interest	\$1,900,000	\$1,900,000	\$100,000
Water Infrastructure Finance and Innovation Act (WIFIA) Subtotal	\$1,900,000	\$1,900,000	\$66,960,640
Wastewater Connection			
Connection Fees	\$8,928,037	\$254,365	\$1,200,496
Interest	\$8,800	\$8,800	\$9,064
Wastewater Connection Subtotal	\$8,936,837	\$263,165	\$1,209,560
total enterprise funds	\$53,152,274	\$44,478,602	\$111,950,910

(Continued on next page)

**City of Foster City / Estero Municipal Improvement District**

**Revenue by Source**

**For the Fiscal Year Ended June 30, 2026**

(Continued from previous page)

	2024-25	2025-26	
	Approved	Projected	Budget
Internal Service Funds			
Vehicle Replacement			
Vehicle Replacement Charges	\$2,028,234	\$2,028,234	\$2,089,081
Interest	\$122,600	\$122,600	\$91,950
Vehicle Replacement Subtotal	\$2,150,834	\$2,150,834	\$2,181,031
Equipment Replacement			
Equipment Rental	\$638,362	\$638,362	\$657,513
Interest	\$230,200	\$230,200	\$172,650
Equipment Replacement Subtotal	\$868,562	\$868,562	\$830,163
Self-Insurance			
Insurance Charges	\$2,081,723	\$2,081,723	\$2,144,175
Interest	\$25,000	\$25,000	\$18,750
Self-Insurance Subtotal	\$2,106,723	\$2,106,723	\$2,162,925
Information Technology			
User Charges	\$2,697,950	\$2,697,950	\$2,778,889
Other	\$40,662	\$40,662	\$41,882
Interest	\$179,200	\$179,200	\$134,400
Information Technology Subtotal	\$2,917,812	\$2,917,812	\$2,955,171
Building Maintenance			
User Charges	\$3,510,769	\$3,510,769	\$3,616,092
Interest	\$225,000	\$225,000	\$168,750
Building Maintenance Subtotal	\$3,735,769	\$3,735,769	\$3,784,842
Longevity Recognition Benefits			
Longevity Benefits Charges	\$222,720	\$222,720	\$229,402
Interest	\$90,780	\$90,780	\$68,085
Longevity Recognition Benefits Subtotal	\$313,500	\$313,500	\$297,487
PEMHCA Benefits Plan			
PEMHCA Benefits Charges	\$257,760	\$257,760	\$0
Interest	\$217,220	\$217,220	\$162,915
PEMHCA Benefits Plan Subtotal	\$474,980	\$474,980	\$162,915
Compensated Absences			
Employer Contributions	\$0	\$0	\$0
Interest	\$117,300	\$117,300	\$87,975
Compensated Absences Subtotal	\$117,300	\$117,300	\$87,975
Workers Compensation			
Workers Compensation Charges	\$0	\$0	\$1,563,882
Interest	\$0	\$0	\$200
Workers Compensation Subtotal	\$0	\$0	\$1,564,082
total internal service funds	\$12,685,480	\$12,685,480	\$14,026,591

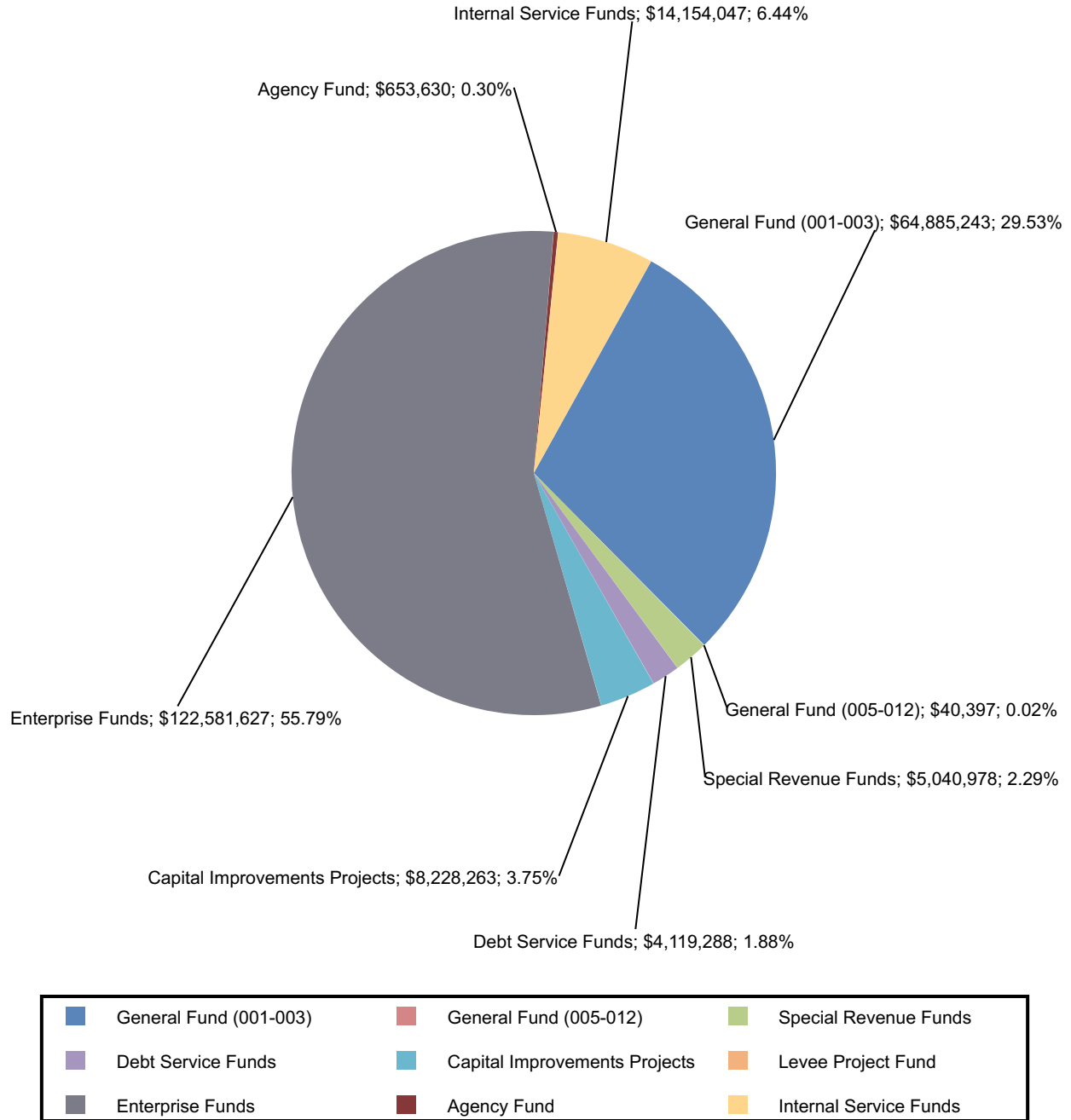
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**City of Foster City / Estero Municipal Improvement District**  
**Revenue by Source**  
**For the Fiscal Year Ended June 30, 2026**

(Continued from previous page)

	2024-25		2025-26
	Approved	Projected	Budget
<b>Fiduciary Fund</b>			
Successor Agency of Community Development Agency			
Property, Current Secured	\$296,500	\$296,500	\$305,395
Interest	\$3,800	\$3,800	\$3,914
Successor Agency - Redevelopment Property Tax Trust Subtotal	\$300,300	\$300,300	\$309,309
San Mateo Consolidated Fire			
Other	\$149,000	\$149,000	\$149,000
San Mateo Consolidated Fire Subtotal	\$149,000	\$149,000	\$149,000
total fiduciary funds	\$449,300	\$449,300	\$458,309
<b>TOTAL REVENUE ALL FUNDS</b>	<b>\$142,681,982</b>	<b>\$139,145,061</b>	<b>\$216,133,232</b>

**City of Foster City / Estero Municipal Improvement District  
Appropriations by Fund  
For the Fiscal Year Ended June 30, 2026  
Total Appropriations: \$219,703,473**



**City of Foster City, California / Estero Municipal Improvement District**  
**Summary of Appropriations by Fund**  
**Annual Appropriations for the Year Ending June 30, 2026**

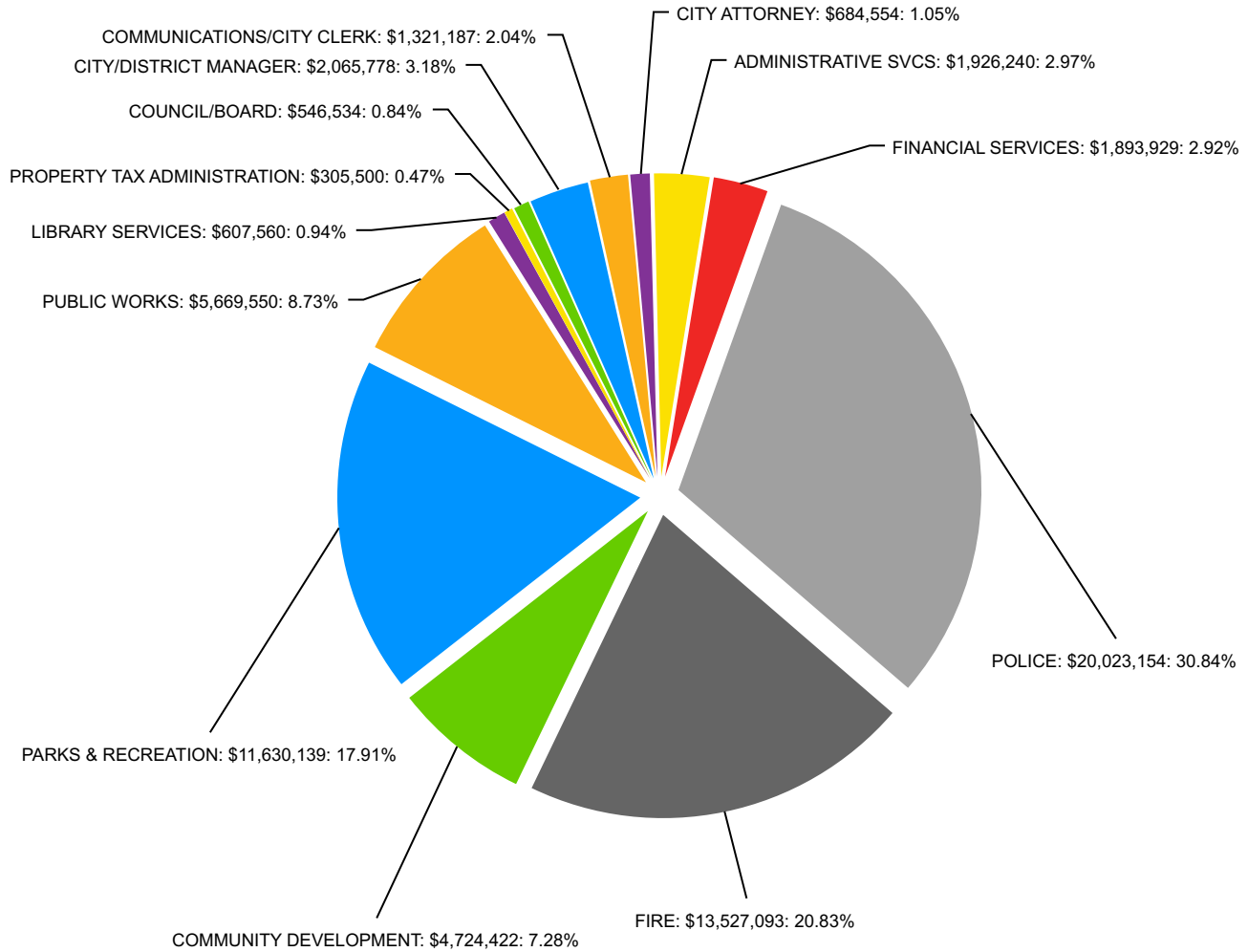
	<b>2024-25</b>	<b>2024-25</b>	<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
GENERAL FUND (001-003)	\$61,771,027	\$61,667,827	\$64,885,243
GENERAL FUND (005-012)	\$238,163	\$370,532	\$40,397
TRAFFIC SAFETY	\$40,000	\$40,000	\$40,000
MEASURE A	\$1,000,000	\$4,652,153	\$0
GAS TAX (2105-2107)	\$1,109,000	\$1,109,000	\$1,127,270
PARK IN-LIEU FEES	\$745,000	\$745,000	\$0
SLESF/COPS GRANT	\$100,000	\$100,000	\$100,000
CALOPPS.ORG	\$466,040	\$716,349	\$472,120
FOSTER CITY FOUNDATION	\$85,000	\$85,000	\$88,000
SB1 ROAD MAINTENANCE AND REHABILITATION	\$750,000	\$1,200,000	\$1,500,000
LMIHAF-HOUSING SUCCESSOR	\$156,384	\$173,884	\$186,500
CITY AFFORDABLE HOUSING FUND	\$0	\$0	\$5,224
GENERAL PLAN MAINTENANCE FUND	\$595,350	\$876,162	\$409,512
CONSTRUCTION AND DEMOLITION FUND	\$101,500	\$104,500	\$106,500
TECHNOLOGY MAINTENANCE FUND	\$105,485	\$105,485	\$105,485
SB 1186 FUND	\$2,300	\$2,300	\$2,300
SMIP FEE FUND	\$500	\$500	\$500
CRV GRANT FUND	\$14,000	\$14,000	\$13,000
CURBSIDE RECYCLING FEE FUND	\$25,000	\$25,000	\$25,000
GREEN BUILDING FEE FUND	\$500	\$500	\$500
MEASURE W	\$1,000,000	\$1,575,000	\$0
AFFORDABLE HOUSING-COMMERCIAL LINKAGE FEES	\$110,000	\$110,000	\$10,000
WORKFORCE HOUSING	\$341,161	\$357,208	\$375,088
SB1383 IMPLEMENTATION	\$92,779	\$92,779	\$6,979
IMPACT FEE - PARKS FACILITIES	\$560,300	\$560,300	\$467,000
LOCAL HOUSING TRUST	\$509,860	\$509,860	\$0
DEBT SERVICES FUND	\$3,904,188	\$3,904,188	\$3,904,988
CAPITAL IMPROVEMENT PROJECTS	\$8,398,104	\$8,998,104	\$8,228,263
DSF-231	\$214,100	\$214,100	\$214,300
LEVEE PROJECT FUND	\$0	\$2,118,579	\$0
WATER	\$18,631,468	\$19,411,358	\$20,348,571
WASTEWATER	\$27,336,054	\$27,342,572	\$102,233,056
VEHICLE REPLACEMENT	\$2,611,527	\$2,619,617	\$2,339,837
EQUIPMENT REPLACEMENT	\$616,300	\$745,796	\$924,900
SELF INSURANCE	\$2,007,000	\$2,007,000	\$1,980,000
INFORMATION TECHNOLOGY	\$2,511,199	\$3,022,579	\$2,780,864
BUILDING MAINTENANCE	\$4,921,120	\$4,965,436	\$3,657,183
LONGEVITY RECOGNITION BENEFITS	\$232,720	\$232,720	\$231,820
PEMHCA BENEFITS PLAN	\$267,760	\$554,054	\$566,314
COMPENSATED ABSENCES	\$514,834	\$514,834	\$493,029
WORKERS COMPENSATION	\$0	\$0	\$1,180,100
SUCCESSOR AGENCY (SA) OF COMMUNITY DEVELOPMENT AGENCY	\$625,392	\$625,392	\$504,630
SAN MATEO CONSOLIDATED FIRE	\$149,000	\$149,000	\$149,000
<b>TOTAL FOR CITY / EMID</b>	<b>\$142,860,115</b>	<b>\$152,618,668</b>	<b>\$219,703,473</b>



**City of Foster City, California / Estero Municipal Improvement District**  
**Summary of Operating Expenditures and Capital Expenditures by Category**  
**Annual Operating Budget Appropriations For the Fiscal Year Ended June 30, 2026**

	<b>2024-25</b>	<b>2024-25</b>	<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$49,764,155	\$ 49,065,612	\$51,812,286
SERVICES AND SUPPLIES	\$52,934,124	\$ 65,551,124	\$118,259,346
CAPITAL OUTLAY	\$2,137,250	\$ 3,372,346	\$2,783,804
INTERNAL SERVICES	\$12,334,519	\$ 12,334,519	\$14,993,258
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$117,170,048</b>	<b>\$130,323,601</b>	<b>\$187,848,694</b>
CAPITAL EXPENDITURES	\$25,690,067	\$22,295,067	\$31,854,779
<b>TOTAL CITY / EMID / SA EXPENDITURES</b>	<b>\$142,860,115</b>	<b>\$152,618,668</b>	<b>\$219,703,473</b>

**City of Foster City**  
**General Fund Operating Expenditures by Department (001-012)**  
**For the Fiscal Year Ended June 30, 2026**  
**Total General Fund Operating Expenditures: \$64,925,640**



**City of Foster City, California / Estero Municipal Improvement District**  
**Summary of General Fund Appropriations (001-003)**  
**Annual Operating Budget Appropriations For the Fiscal Year Ended June 30, 2026**

	2024-25	2024-25	2025-26
<b>DEPARTMENT</b>	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
COUNCIL/BOARD	\$501,844	\$501,844	\$546,534
CITY/DISTRICT MANAGER	\$1,901,526	\$1,839,046	\$2,065,778
COMMUNICATIONS/CITY CLERK	\$1,355,948	\$1,390,110	\$1,321,187
CITY ATTORNEY	\$677,968	\$677,968	\$684,554
ADMINISTRATIVE SVCS	\$2,262,391	\$2,227,159	\$1,926,240
FINANCIAL SERVICES	\$1,816,099	\$1,895,108	\$1,893,929
PARKS & RECREATION	\$11,354,928	\$11,344,220	\$11,630,139
POLICE	\$18,726,067	\$18,332,502	\$20,006,457
FIRE	\$12,531,604	\$12,531,604	\$13,527,093
COMMUNITY DEVELOPMENT	\$4,453,562	\$4,767,980	\$4,715,722
PUBLIC WORKS	\$5,234,983	\$5,206,179	\$5,654,550
LIBRARY SERVICES	\$547,507	\$547,507	\$607,560
PROPERTY TAX ADMINISTRATION	\$406,600	\$406,600	\$305,500
<b>TOTAL GENERAL FUND APPROPRIATIONS</b>	<b>\$61,771,027</b>	<b>\$61,667,827</b>	<b>\$64,885,243</b>

	2024-25	2024-25	2025-26
<b>EXPENDITURES BY CATEGORY</b>	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$39,196,741	\$38,194,263	\$40,297,001
SERVICES AND SUPPLIES	\$17,618,282	\$18,402,560	\$19,043,231
CAPITAL OUTLAY	\$0	\$115,000	\$33,500
INTERNAL SERVICES	\$8,097,964	\$8,097,964	\$8,702,933
REALLOCATIONS	(\$3,141,960)	(\$3,141,960)	(\$3,191,422)
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$61,771,027</b>	<b>\$61,667,827</b>	<b>\$64,885,243</b>

**City of Foster City, California / Estero Municipal Improvement District**  
**Summary of General Fund Appropriations (005-012)**  
**Annual Operating Budget Appropriations For the Fiscal Year Ended June 30, 2026**

	2024-25	2024-25	2025-26
<b>DEPARTMENT</b>	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
COUNCIL/BOARD	\$0	\$0	\$0
CITY/DISTRICT MANAGER	\$162,000	\$183,231	\$0
COMMUNICATIONS/CITY CLERK	\$0	\$0	\$0
CITY ATTORNEY	\$0	\$0	\$0
HUMAN RESOURCES	\$0	\$0	\$0
FINANCIAL SERVICES	\$0	\$0	\$0
POLICE	\$42,463	\$42,463	\$16,697
FIRE	\$0	\$0	\$0
COMMUNITY DEVELOPMENT	\$8,700	\$119,838	\$8,700
PUBLIC WORKS	\$25,000	\$25,000	\$15,000
LIBRARY SERVICES	\$0	\$0	\$0
PROPERTY TAX ADMINISTRATION	\$0	\$0	\$0
<b>TOTAL GENERAL FUND APPROPRIATIONS</b>	<b>\$238,163</b>	<b>\$370,532</b>	<b>\$40,397</b>

	2024-25	2024-25	2025-26
<b>EXPENDITURES BY CATEGORY</b>	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$238,163	\$370,532	\$40,397
CAPITAL OUTLAY	\$0	\$0	\$0
INTERNAL SERVICES	\$0	\$0	\$0
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$238,163</b>	<b>\$370,532</b>	<b>\$40,397</b>

**City of Foster City / Estero Municipal Improvement District**

Personnel Summary - Full-Time Employees

For the Fiscal Years Ended June 30, 2025 to 2026

Department	Prior Years		Budget
	2023-24	2024-25	2025-26
City / District Manager	4.00	5.00	<b>4.00</b>
Communications/City Clerk	5.00	5.00	<b>5.00</b>
Community Development	18.00	17.00	<b>17.00</b>
Financial Services/City Treasurer	9.00	9.00	<b>9.00</b>
Administrative Services	9.00	9.00	<b>9.00</b>
Parks and Recreation	30.00	30.00	<b>30.00</b>
Police	55.00	55.00	<b>56.00</b>
Public Works	47.00	49.00	<b>51.00</b>
<b>Totals</b>	<b>177.00</b>	<b>179.00</b>	<b>181.00</b>

**Personnel Changes FY 2025-26**

- **City/District Manager:**
  - Remove Deputy City Manager.
- **Communications/City Clerk :**
  - None.
- **Community Development :**
  - Upgrade Housing Coordinator to Housing and Sustainability Manager.
- **Financial Services/City Treasurer:**
  - Upgrade (1) Sr. Accounting Specialist to Accountant.
- **Administrative Services:**
  - Upgrade Administrative Assistant to Human Resource Technician.
- **Parks and Recreation:**
  - None.
- **Police:**
  - One overhire Police Officer for FY 2025-26 only.
- **Public Works:**
  - Add One (1) Associate Engineer.
  - Add One (1) Connection Control Coordinator.

**TABLE C**  
**CAPITAL IMPROVEMENT PROJECT (CIP) PLAN (FISCAL YEAR 2025-26)**

PROJECT NAME	Funding Source*	Total Project Cost	Prior Years' Funding	FY 2025-26	CIP City (Fund 301)	Developer Deposits (4)	Impact Fees - Park Facility (Fund 142)	Gas Tax 2103 (Fund 103)	SB1 (FUND 119)	Water CIP (Fund 405)	Wastewtr CIP (Fund 455)
<b>BUILDING PROJECTS</b>											
BD-02 (NEW CIP) INSTALL ELECTRIC VEHICLE CHARGING STATIONS (FY 2025-2026)	CC	\$1,000,000	\$0	\$1,000,000	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL BUILDING PROJECTS</b>	<b>1</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PARKS PROJECTS</b>											
PK-01 (CIP 301-678) RECREATION CENTER REBUILD (FY 2017-2018)	PIF	\$61,501,770	\$61,034,770	\$467,000	\$0	\$0	\$467,000	\$0	\$0	\$0	\$0
<b>TOTAL PARKS PROJECTS</b>	<b>1</b>	<b>\$61,501,770</b>	<b>\$61,034,770</b>	<b>\$467,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$467,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>STORMWATER/LAGOON PROJECTS</b>											
SW-01 (CIP 301-717) LAGOON PUMP STATION SEISMIC REHABILITATION AND CAPACITY ENHANCEMENT PROJECT (NEW NAME) (FY 2023-2024)	CC	\$9,620,000	\$2,670,000	\$6,950,000	\$6,950,000	\$0	\$0	\$0	\$0	\$0	\$0
SW-02 (CIP 301-721) LAGOON INTAKE STRUCTURE REHABILITATION (FY 2024-2025)	CC	\$1,550,000	\$1,500,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL STORMWATER/LAGOON PROJECTS</b>	<b>2</b>	<b>\$11,170,000</b>	<b>\$4,170,000</b>	<b>\$7,000,000</b>	<b>\$7,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>STREETS/TRAFFIC PROJECTS</b>											
ST-02 (NEW CIP) STREET REHABILITATION (FY 2025-2026)	GT/SB1/DD	\$2,228,263	\$0	\$2,228,263	\$0	\$228,263	\$0	\$500,000	\$1,500,000	\$0	\$0
<b>TOTAL STREETS/TRAFFIC PROJECTS</b>	<b>1</b>	<b>\$2,228,263</b>	<b>\$0</b>	<b>\$2,228,263</b>	<b>\$0</b>	<b>\$228,263</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$1,500,000</b>	<b>\$0</b>	<b>\$0</b>
<b>WATER PROJECTS</b>											
WA-01 (CIP 405-723) WATER MAIN CONDITION ASSESSMENT (FY 2024-2025)	WCF	\$750,000	\$250,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0
WA-02 (NEW CIP) PERMANENT EMERGENCY BYPASS TRANSMISSION MAIN ON E. THIRD AVE. (FY 2025-2026)	WCF	\$300,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0
<b>TOTAL WATER PROJECTS</b>	<b>2</b>	<b>\$1,050,000</b>	<b>\$250,000</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$800,000</b>	<b>\$0</b>
<b>WASTEWATER PROJECTS</b>											
WW-01 (CIP 455-652) WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS (FY 2015-2016)	CWW	\$172,478,998	\$162,519,482	\$9,959,516	\$0	\$0	\$0	\$0	\$0	\$0	\$9,959,516
WW-02 (CIP 455-705) EMERGENCY GENERATOR REPLACEMENTS (FY 2021-2022)	CWW	\$6,200,000	\$4,200,000	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
WW-03 (CIP 455-710) SHELL BRIDGE SANITARY SEWER FORCE MAIN REHABILITATION (FY 2022-2023)	CWW	\$1,500,000	\$1,000,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
WW-04 (CIP 455-719) SANITARY SEWER LIFT STATION IMPROVEMENTS - PHASE 6 (FY 2023-2024)	CWW	\$8,500,000	\$600,000	\$7,900,000	\$0	\$0	\$0	\$0	\$0	\$0	\$7,900,000
<b>TOTAL WASTEWATER PROJECTS</b>	<b>4</b>	<b>\$188,678,998</b>	<b>\$168,319,482</b>	<b>\$20,359,516</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,359,516</b>
<b>GRAND TOTAL</b>	<b>11</b>	<b>\$265,629,031</b>	<b>\$233,774,252</b>	<b>\$31,854,779</b>	<b>\$8,000,000</b>	<b>\$228,263</b>	<b>\$467,000</b>	<b>\$500,000</b>	<b>\$1,500,000</b>	<b>\$800,000</b>	<b>\$20,359,516</b>

\*BMF=Building Maintenance Fund; CC=CIP City; CW=CIP Water; CWW=CIP Wastewater; CWW-ERF= Wastewater Equipment Replacement Fund; DD=Developers Deposit; ERF=Equipment Replacement Fund; GT=Gas Tax (2103); MA=Measure A; MM=Measure M; MW=Measure W; SB 1 = Road Maintenance & Rehab; PIF = Park Facility Impact Fees; PIL = Park-In-Lieu; TIF = Transportation Impact Fees; WCF=Water Connection Fees; WWCF=Wastewater Connection Fees

**City of Foster City / Estero Municipal Improvement District**  
**Schedule of Fund Balance Transfers**  
For the Fiscal Year Ended June 30, 2026

#	Transfer In Fund	Transfers Out Fund								Totals
		001	002	129	401	451	453	456	505	
1	001 GENERAL FUND	\$0	\$40,616,307	\$0	\$0	\$0	\$0	\$0	\$0	\$40,616,307
2	003 GENERAL FUND-SPECIAL RECREATION	\$759,654	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$759,654
3	012 SUSTAINABLE FOSTER CITY	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
4	301 CAPITAL INVESTMENT-CITY	\$5,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,861,400	\$6,861,400
5	405 CAPITAL INVESTMENT-WATER	\$0	\$0	\$0	\$2,600,000	\$0	\$0	\$0	\$0	\$2,600,000
6	451 WASTEWATER REVENUE	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500	\$0	\$2,500
7	453 WASTEWATER RATE STABILIZATION FUND	\$0	\$0	\$0	\$0	\$2,088,875	\$0	\$0	\$0	\$2,088,875
8	454 SM-FC PFA LOAN FUND*	\$0	\$0	\$0	\$0	\$0	\$2,088,875	\$0	\$0	\$2,088,875
9	455 CAPITAL INVESTMENT-WASTEWATER	\$0	\$0	\$0	\$0	\$16,000,000	\$0	\$0	\$0	\$16,000,000
10	459 WIFIA*	\$0	\$0	\$0	\$0	\$4,228,832	\$0	\$0	\$0	\$4,228,832
11	461 SRF LOAN*	\$0	\$0	\$0	\$0	\$1,261,604	\$0	\$0	\$0	\$1,261,604
	<b>Totals</b>	<b>\$5,759,654</b>	<b>\$40,616,307</b>	<b>\$50,000</b>	<b>\$2,600,000</b>	<b>\$23,579,311</b>	<b>\$2,088,875</b>	<b>\$2,500</b>	<b>\$1,861,400</b>	<b>\$76,558,047</b>

\*SRF = State Revolving Fund; WIFIA = Water Infrastructure Finance and Innovation Act Loan

Fund 002 - General Fund - District; Fund 129 - Construction & Demolition; Fund 137 - Commercial Linkage Fee; Fund 401 - Water Revenue; Fund 456 - Wastewater Plant Expansion; Fund 505 - Building Maintenance

Footnotes:

1. Transfer of District Surplus to General Fund 001 \$40,616,307.
2. Transfers to subsidize Special Recreation Fund \$759,654.
3. Annual transfer to General Fund Sustainable Foster City Fund \$50,000.
4. Set aside funds for long-term Capital Improvement Projects \$5,000,000 & transfer \$1,861,400 from Fund 505 to CIP 301-678
5. Transfers to set aside funds for Long-Term CIP Projects in the Water Capital Investment Fund \$2,600,000.
6. Transfers to transfers to Wastewater Revenue \$2,500.
7. Set aside funds for Wastewater Rate Stabilization Fund \$2,088,875.
8. Transfers to SM-FC PFA debt service \$2,088,875.
9. Set aside funds for Long-Term CIP Projects in the Wastewater Capital Investment Fund \$16,000,000.
10. Set aside funds for debt service, fiscal agent fees and expenses \$4,228,832.
11. Set aside funds for debt service, fiscal agent fees and expenses \$1,261,604.

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# City Council/EMID Board of Directors

Foster City is a "General Law" city, meaning that we operate by the standard governing rules that are set up by the State of California for cities in our state. The City Council consists of five Foster City residents who serve the city on a part-time basis, and all of them serve the whole City. They are elected by the voters of the City to staggered terms of four years each. The City Council is the only body elected directly by the residents of Foster City (they are not elected by district). As the legislative branch of the government, it makes final decisions on all major city matters. The Council adopts ordinances and resolutions necessary for efficient governmental operations, approves the budget and acts as a board of appeals.

## **MISSION STATEMENT**

The mission of the City of Foster City is to deliver services, invest in quality infrastructure and implement policies that prioritize public safety, smart planning, a vibrant economy, fiscal stability, community connections and a sustainable environment. In pursuit of this mission, we use community engagement and data to make decisions and measure progress based on economic, social and environmental factors.

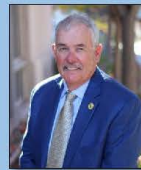
## **CHANGES IN FINANCIAL RESOURCES REQUIRED**

- In recent years, most or all five Councilmembers have opted to participate in the two major annual conferences across the state (San Mateo County Chamber Progress Seminar and CalCities Annual Conference) as well as the monthly Council of Cities meetings across the county. There was an increase in the Travel/Conference/Meeting account to allow each Councilmember to attend the two major conferences and monthly county meetings if they would like. An additional increase is to allow for legislative affairs in Washington DC.

# City of Foster City/Estero Municipal Improvement District Organization Chart

FOSTER CITY RESIDENTS

## CITY COUNCIL



### ADVISORY COMMITTEES

Audit Committee

Citizens Sustainability  
Advisory Committee

Parks and Recreation  
Committee

Planning Commission

Traffic Review Committee

Youth Advisory Committee

City Attorney

City Manager

Assistant City Manager

Community Development  
Department

Parks and Recreation  
Department

Public Works  
Department

Administrative Services  
Department

Communications/City  
Clerk Department

Financial Services/City  
Treasurer Department

Police  
Department

San Mateo  
Consolidated Fire  
Department

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**COUNCIL/BOARD**  
**GENERAL FUND**  
Annual Budget Appropriation for Fiscal Year

	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
AUDIT COMMITTEE	\$200	\$200	\$200
COMMUNITY PROMOTION	\$125,100	\$125,100	\$75,300
COUNCIL/BOARD	\$345,147	\$345,147	\$440,557
PARKS & REC COMMITTEE	\$2,000	\$2,000	\$2,000
PLANNING COMMISSION	\$24,047	\$24,047	\$23,127
YOUTH ADVISORY COMMITTEE	\$5,350	\$5,350	\$5,350
<b>TOTAL FOR COUNCIL/BOARD</b>	<b>\$501,844</b>	<b>\$501,844</b>	<b>\$546,534</b>

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$189,686	\$189,686	\$188,471
SERVICES AND SUPPLIES	\$356,829	\$356,829	\$334,637
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$546,515	\$546,515	\$523,108
INTERNAL SERVICES	\$193,648	\$193,648	\$263,672
Subtotal (Total Department Expenses before Reallocations)	\$740,163	\$740,163	\$786,780
REALLOCATIONS	(\$238,319)	(\$238,319)	(\$240,246)
<b>TOTAL FOR COUNCIL/BOARD</b>	<b>\$501,844</b>	<b>\$501,844</b>	<b>\$546,534</b>

<b>Position</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
Council Members	5.000	5.000	5.000
<b>Totals</b>	<b>5.000</b>	<b>5.000</b>	<b>5.000</b>

**DETAIL LINE ITEM: 001-1010 Council/Board - Council/Board Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$345,147</b>	<b>\$440,557</b>	<b>\$95,410</b>	
<b>Totals Employee Services</b>		<b>\$173,259</b>	<b>\$172,044</b>	<b>(\$1,215)</b>	
001-1010-413-41-15	DIR,COUNCILMEN,COMM FEES	\$34,000	\$34,000	\$0	
001-1010-413-41-21	PERS RETIREMENT	\$1,548	\$0	(\$1,548)	
001-1010-413-41-35	FLEX ALLOWANCE	\$134,329	\$135,146	\$817	
001-1010-413-41-36	WORKERS COMPENSATION	\$112	\$112	\$0	
001-1010-413-41-39	OTHER FRINGE BENEFITS	\$1,151	\$935	(\$216)	
001-1010-413-41-61	EMPLOYEE BENEFIT-PERS UAL	\$2,119	\$1,851	(\$268)	
<b>Totals Internal Services</b>		<b>\$191,728</b>	<b>\$263,672</b>	<b>\$71,944</b>	
001-1010-413-42-56	EQUIP REPLACEMENT CHARGES	\$6,843	\$5,128	(\$1,715)	
001-1010-413-42-69	BUILDING MAINTENANCE CHG	\$184,885	\$258,544	\$73,659	
001-1010-413-42-69	BLDG MAINTENANCE (87% Cncl Chambers)	\$130,138	\$184,400	\$54,262	
001-1010-413-42-69	BUILDING MAINTENANCE	\$54,747	\$74,144	\$19,397	
<b>Totals Services and Supplies</b>		<b>\$218,479</b>	<b>\$245,087</b>	<b>\$26,608</b>	
001-1010-413-42-41	COPY EXPENSE	\$150	\$150	\$0	
001-1010-413-42-42	POSTAGE EXPENSE	\$150	\$150	\$0	
001-1010-413-42-43	GENERAL OFFICE SUPPLIES	\$15,100	\$15,250	\$150	
001-1010-413-42-43	PLAQUES/NAME TAGS	\$600	\$600	\$0	
001-1010-413-42-43	MENTOS FOR DIGNITARIES	\$700	\$700	\$0	
001-1010-413-42-43	LOGO ITEMS	\$1,600	\$1,700	\$100	
001-1010-413-42-43	GENERAL OFFICE SUPPLIES	\$2,000	\$2,000	\$0	
001-1010-413-42-43	COUNCIL REORGANIZATION RECEPTION	\$500	\$500	\$0	
001-1010-413-42-43	COFFEE AND SUPPLIES FOR CITY HALL	\$3,000	\$3,000	\$0	
001-1010-413-42-43	BUSINESS CARDS	\$200	\$250	\$50	
001-1010-413-42-43	CIVICS ACADEMY	\$6,500	\$6,500	\$0	
001-1010-413-42-51	CONTRACT, PROF, SPEC SVCS	\$121,439	\$129,077	\$7,638	
001-1010-413-42-51	SAN MATEO LEADERSHIP PROGRAM	\$15,000	\$15,000	\$0	
001-1010-413-42-51	C/CAG CONGESTION RELIEF PLAN FEE (GAS TAX)	\$91,268	\$93,426	\$2,158	
001-1010-413-42-51	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$5,100)	\$0	\$5,100	
001-1010-413-42-51	C/CAG CONGESTION MGMT PLAN (GAS TAX)	\$20,271	\$20,651	\$380	
001-1010-413-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$56,640	\$58,960	\$2,320	
001-1010-413-42-53	MISCELLANEOUS	\$1,000	\$1,000	\$0	
001-1010-413-42-53	LCC PENINSULA DIVISION DUES	\$400	\$500	\$100	
001-1010-413-42-53	LCC ANNUAL DUES	\$15,590	\$16,057	\$467	
001-1010-413-42-53	LAFCO ASSESSMENT	\$10,177	\$11,177	\$1,000	
001-1010-413-42-53	C/CAG ADMINISTRATIVE COSTS	\$13,632	\$14,040	\$408	
001-1010-413-42-53	BAY PLANNING COALITION	\$1,346	\$1,346	\$0	
001-1010-413-42-53	ASSOCIATION OF BAY AREA GOVTS	\$11,521	\$11,866	\$345	
001-1010-413-42-53	SISTER CITIES INT'L NETWORK DUES	\$610	\$610	\$0	
001-1010-413-42-53	AIRPORT/COMMUNITY ROUNDTABLE	\$2,364	\$2,364	\$0	
001-1010-413-42-54	TRAVEL,CONFERENCE,MEETING	\$22,000	\$37,500	\$15,500	1
001-1010-413-42-55	TRAINING	\$3,000	\$4,000	\$1,000	
<b>Totals Reallocation</b>		<b>(\$238,319)</b>	<b>(\$240,246)</b>	<b>(\$1,927)</b>	
001-1010-413-45-02	ALLOCATION OF EXP-OTHER C/CAG (103-1010)	(\$111,539)	(\$114,077)	(\$2,538)	
001-1010-413-45-05	INDIRECT COST ALLOCATION	(\$126,780)	(\$126,169)	\$611	

**DETAIL LINE ITEM: 001-1022 Council/Board - Audit Committee Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$200</b>	<b>\$200</b>	<b>\$0</b>	
<b>Totals Services and Supplies</b>		<b>\$200</b>	<b>\$200</b>	<b>\$0</b>	
001-1022-413-42-43	GENERAL OFFICE SUPPLIES	\$200	\$200	\$0	

**DETAIL LINE ITEM: 001-1026 Council/Board - Parks & Recreation Committee Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$2,000</b>	<b>\$2,000</b>	<b>\$0</b>	
<b>Totals Services and Supplies</b>		<b>\$2,000</b>	<b>\$2,000</b>	<b>\$0</b>	
001-1026-413-42-43	GENERAL OFFICE SUPPLIES	\$1,000	\$1,000	\$0	
001-1026-413-42-51	CONTRACT, PROF, SPEC SVCS	\$500	\$500	\$0	
001-1026-413-42-54	TRAVEL,CONFERENCE,MEETING	\$500	\$500	\$0	

**DETAIL LINE ITEM: 001-1027 Council/Board - Planning Commission Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$24,047</b>	<b>\$23,127</b>	<b>(\$920)</b>	
<b>Totals Employees Services</b>		<b>\$16,427</b>	<b>\$16,427</b>	<b>\$0</b>	
001-1027-413-41-15	DIR,COUNCILMEN,COMM FEES	\$16,140	\$16,140	\$0	
001-1027-413-41-36	WORKERS COMPENSATION	\$53	\$53	\$0	
001-1027-413-41-39	OTHER FRINGE BENEFITS	\$234	\$234	\$0	
<b>Totals Internal Services</b>		<b>\$1,920</b>	<b>\$0</b>	<b>(\$1,920)</b>	
001-1027-413-41-54	PEMHCA	\$1,920	\$0	(\$1,920)	
<b>Totals Services and Supplies</b>		<b>\$5,700</b>	<b>\$6,700</b>	<b>\$1,000</b>	
001-1027-413-42-54	TRAVEL,CONFERENCE,MEETING	\$5,700	\$6,700	\$1,000	

**DETAIL LINE ITEM: 001-1028 Council/Board - Youth Advisory Committee Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$5,350</b>	<b>\$5,350</b>	<b>\$0</b>	
<b>Totals Services and Supplies</b>		<b>\$5,350</b>	<b>\$5,350</b>	<b>\$0</b>	
001-1028-413-42-41	COPY EXPENSE	\$20	\$0	(\$20)	
001-1028-413-42-42	POSTAGE EXPENSE	\$200	\$50	(\$150)	
001-1028-413-42-43	GENERAL OFFICE SUPPLIES	\$2,190	\$2,360	\$170	
001-1028-413-42-51	CONTRACT, PROF, SPEC SVCS	\$2,000	\$2,000	\$0	
001-1028-413-42-54	TRAVEL,CONFERENCE,MEETING	\$940	\$940	\$0	

**DETAIL LINE ITEM: 001-1030 Council/Board - Community Promotion Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$125,100</b>	<b>\$75,300</b>	<b>(\$49,800)</b>	
<b>Totals Services and Supplies</b>		<b>\$125,100</b>	<b>\$75,300</b>	<b>(\$49,800)</b>	
001-1030-413-42-43	GENERAL OFFICE SUPPLIES	\$300	\$300	\$0	
001-1030-413-42-51	CONTRACT, PROF, SPEC SVCS	\$49,800	\$0	(\$49,800)	
001-1030-413-42-51	FOURTH OF JULY FIREWORKS	\$49,800	\$0	(\$49,800)	2
001-1030-413-42-60	CONTRIB TO OTHER AGENCIES	\$75,000	\$75,000	\$0	
001-1030-413-42-60	N/P -- BAYBASI	\$1,600	\$0	(\$1,600)	
001-1030-413-42-60	N/P -- CORA	\$7,400	\$0	(\$7,400)	
001-1030-413-42-60	N/P -- FOSTER CITY HISTORICAL SOCIETY	\$2,550	\$0	(\$2,550)	
001-1030-413-42-60	N/P -- FOSTER CITY VILLAGE	\$7,900	\$0	(\$7,900)	
001-1030-413-42-60	N/P -- HILLBARN THEATER	\$2,000	\$0	(\$2,000)	
001-1030-413-42-60	N/P -- HO'OKAHI PU'UWAI FOUNDATION	\$700	\$0	(\$700)	
001-1030-413-42-60	N/P -- LIFEMOVES (FORMERLY IVSN)	\$6,000	\$0	(\$6,000)	
001-1030-413-42-60	N/P -- MISSION HOSPICE AND HOME CARE	\$6,300	\$0	(\$6,300)	
001-1030-413-42-60	N/P -- OMBUDSMAN SERVICES OF SM COUNTY INC	\$1,000	\$0	(\$1,000)	
001-1030-413-42-60	N/P -- PACIFIC BEACH COALITION	\$3,400	\$0	(\$3,400)	
001-1030-413-42-60	N/P -- PARCA	\$5,850	\$0	(\$5,850)	
001-1030-413-42-60	N/P -- PENINSULA JEWISH COMMUNITY CENTER	\$3,450	\$0	(\$3,450)	
001-1030-413-42-60	N/P -- SAMARITAN HOUSE	\$18,700	\$0	(\$18,700)	
001-1030-413-42-60	N/P -- SAN MATEO-FOSTER CITY COMMUNITY	\$4,350	\$0	(\$4,350)	
001-1030-413-42-60	N/P -- STARVISTA	\$3,800	\$0	(\$3,800)	
001-1030-413-42-60	Placeholder	\$0	\$75,000	\$75,000	

**Detailed Analysis (Significant Changes):**

Note 1 Increase Conference attendance.

Note 2 Suspend due to Community Center Construction. Future years expenditures will be under to Parks & Recreation.

# City/District Manager

## DEPARTMENT DESCRIPTION

The City/District Manager Department provides administrative and legislative/policy support to the City Council/EMID Board and City staff, general oversight of all City operations, and specific City-wide oversight in the following areas: Community Relations/Services, Legislative Advocacy, Budget, Animal Control, and Emergency Preparedness.

## MISSION STATEMENT

The mission of the City/District Manager Department is to assist the City Council/EMID Board in achieving its vision for the community, to manage the City's resources in a fiscally responsible manner, and to ensure the continuous delivery of high-quality services that promote the health, safety, welfare, and vitality of the community during normal operations and emergency situations.

As a strategic partner to the City's operating departments, the City/District Manager Department advocates, supports, and maintains the necessary technology to achieve the mission of the organization and efficient/effective service delivery. The department also strives to preserve and enhance the quality of life for Foster City through neighborhood-oriented services, community-based problem-solving, and information and resources that are relevant, accessible, and responsive to the community. Through partnership, the City/District Manager Department is committed to providing innovative services that promote and engage enriching lifestyles, foster social interaction, and encourage environmental stewardship, which in turn contribute to a healthy community.

## CHANGES IN FINANCIAL RESOURCES REQUIRED

The City/District Manager Department has set some ambitious strategic goals and initiatives for FY 2025-26 in addition to overseeing the daily operations of the City and managing special projects and requests. Overall, the Administration Division budget is decreasing by \$164,252 after allocations, and the increasing is for the following reasons:

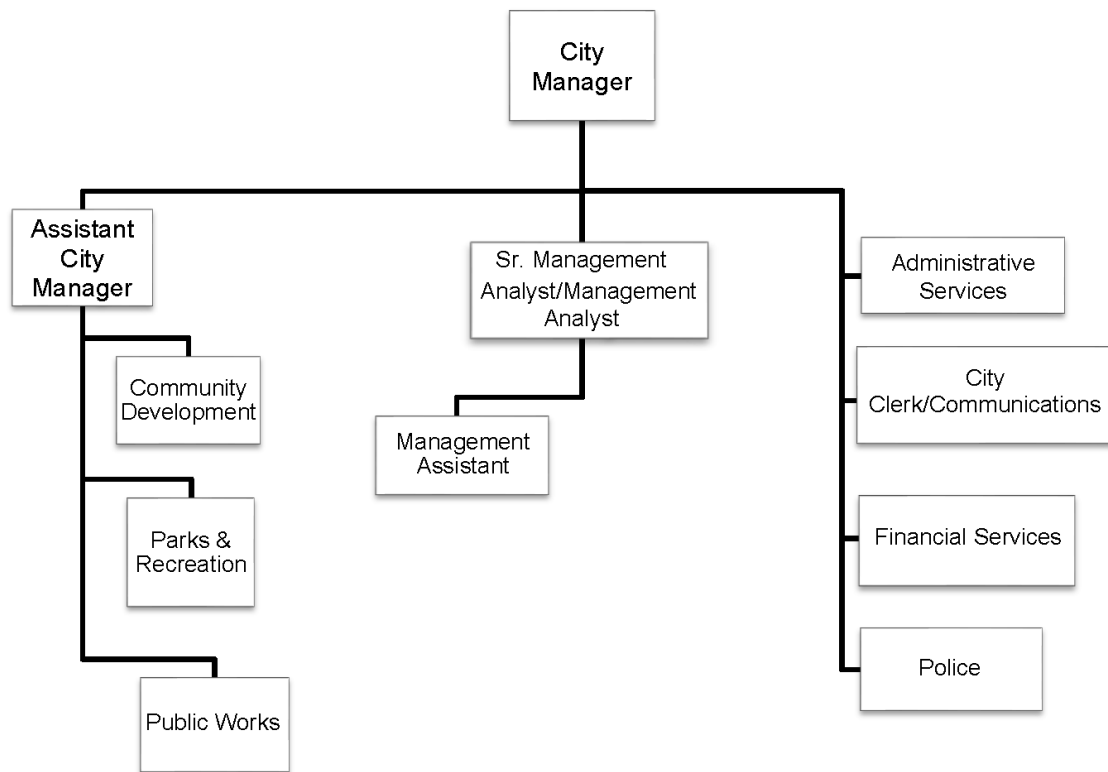
### Administration Division

- Savings from downgrading Principal Management Analyst position to Administrative Assistant
- Council approved no charges for Compensated Absences in FY 25-26
- Remove the Deputy City Manager position. The funding allocated for the position would instead be used for a land use analysis or study related to economic development.

### Community Benefit Fund

- Program expenditures to be determined by policy direction of the City Council. The Fund was established from monies received in FY 2015-16 from Biomed Realty for Community Benefits Program for the City.

**CITY MANAGER'S OFFICE**  
***FY 2025/2026***





**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**CITY/DISTRICT MANAGER**  
**GENERAL FUND**  
Annual Budget Appropriation for Fiscal Year

CITY/DISTRICT MANAGER DIVISION	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
ADMINISTRATION	\$1,901,526	\$1,839,046	\$2,065,778
COMMUNITY BENEFITS PROGRAM FUND	\$162,000	\$183,231	\$0
<b>TOTAL FOR CITY/DISTRICT MANAGER</b>	<b>\$2,063,526</b>	<b>\$2,022,277</b>	<b>\$2,065,778</b>

EXPENDITURES BY CATEGORY:	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$1,898,859	\$1,836,379	\$1,456,686
SERVICES AND SUPPLIES	\$443,440	\$464,671	\$766,164
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$2,342,299	\$2,301,050	\$2,222,850
INTERNAL SERVICES	\$201,795	\$201,795	\$358,598
Subtotal (Total Department Expenses before Reallocations)	\$2,544,094	\$2,502,845	\$2,581,448
REALLOCATIONS	(\$480,568)	(\$480,568)	(\$515,670)
<b>TOTAL FOR CITY/DISTRICT MANAGER</b>	<b>\$2,063,526</b>	<b>\$2,022,277</b>	<b>\$2,065,778</b>

**Staffing (Full Time Equivalents)**

Full Time Position	FY 2023-24	FY 2024-25	FY 2025-26
City/District Manager	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00
Deputy City Manager <sup>(1)</sup>	0.00	1.00	0.00
Principal Management Analyst	1.00	0.00	0.00
Senior Management Analyst/Management Analyst	1.00	1.00	1.00
Management Assistant	0.00	1.00	1.00
<b>Total Full Time Positions</b>	<b>4.00</b>	<b>5.00</b>	<b>4.00</b>
 Total Full Time Equivalents	 <b>4.00</b>	 <b>5.00</b>	 <b>4.00</b>

(1) Remove in FY 2025-26. Funding for this position will be used for a land use analysis or economic development study.

**DETAIL LINE ITEM: 001-0110 City/District Manager - Administration Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$1,901,526</b>	<b>\$2,065,778</b>	<b>\$164,252</b>	
<b>Totals Employee Services</b>		<b>\$1,898,859</b>	<b>\$1,456,686</b>	<b>(\$442,173)</b>	
001-0110-413-41-10	PERMANENT SALARIES	\$1,201,878	\$934,329	(\$267,549)	1
001-0110-413-41-20	VACANCIES SAVINGS	\$0	(\$53,466)	(\$53,466)	
001-0110-413-41-21	PERS RETIREMENT	\$133,793	\$98,742	(\$35,051)	
001-0110-413-41-35	FLEX ALLOWANCE	\$164,963	\$128,344	(\$36,619)	
001-0110-413-41-36	WORKERS COMPENSATION	\$3,348	\$3,347	(\$1)	
001-0110-413-41-39	OTHER FRINGE BENEFITS	\$127,114	\$115,740	(\$11,374)	
001-0110-413-41-61	EMPLOYEE BENEFIT-PERS UAL	\$267,763	\$229,650	(\$38,113)	
<b>Totals Internal Services</b>		<b>\$201,795</b>	<b>\$358,598</b>	<b>\$156,803</b>	
001-0110-413-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0110-413-41-54	PEMHCA	\$7,680	\$0	(\$7,680)	
001-0110-413-42-57	COMM & INFO SERVICES CHGS	\$79,904	\$84,192	\$4,288	
001-0110-413-42-69	BUILDING MAINTENANCE CHG	\$114,211	\$274,406	\$160,195	
<b>Totals Services and Supplies</b>		<b>\$281,440</b>	<b>\$766,164</b>	<b>\$484,724</b>	
001-0110-413-42-41	COPY EXPENSE	\$3,060	\$1,000	(\$2,060)	
001-0110-413-42-42	POSTAGE EXPENSE	\$700	\$700	\$0	
001-0110-413-42-43	GENERAL OFFICE SUPPLIES	\$1,531	\$2,000	\$469	
001-0110-413-42-43	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$3,511)	\$0	\$3,511	
001-0110-413-42-43	GENERAL OFFICE SUPPLIES	\$5,042	\$2,000	(\$3,042)	
001-0110-413-42-51	CONTRACT, PROF, SPEC SVCS	\$236,499	\$684,134	\$447,635	
001-0110-413-42-51	ANIMAL CONTROL CONTRACT W/COUNTY	\$188,551	\$181,759	(\$6,792)	
001-0110-413-42-51	ANIMAL CARE SHELTER CONSTRUCTION COSTS	\$30,448	\$27,875	(\$2,573)	
001-0110-413-42-51	CONTRACTUAL, PROF., & SPEC. SVC.	\$2,500	\$2,500	\$0	
001-0110-413-42-51	LAND USE ANALYSIS / ECONOMIC DEVELOPMENT STUDY	\$0	\$300,000	\$300,000	1
001-0110-413-42-51	LEGISLATIVE ADVOCACY & GRANT WRITING SVCS	\$0	\$162,000	\$162,000	2
001-0110-413-42-51	MINIMUM WAGE ADMINISTRATION	\$15,000	\$10,000	(\$5,000)	
001-0110-413-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$8,850	\$49,030	\$40,180	
001-0110-413-42-53	CALIF CITY MGMT FOUNDATION MEMBERSHIP DUES (1)	\$400	\$800	\$400	
001-0110-413-42-53	CHAMBER OF COMMERCE	\$2,100	\$2,100	\$0	
001-0110-413-42-53	ICMA MEMBERSHIP DUES (3)	\$2,800	\$2,600	(\$200)	
001-0110-413-42-53	MISCELLANEOUS	\$2,500	\$2,500	\$0	
001-0110-413-42-53	MMANC MEMBERSHIP DUES (2)	\$150	\$190	\$40	
001-0110-413-42-53	NEWSPAPER SUBSCRIPTIONS (2)	\$650	\$590	(\$60)	
001-0110-413-42-53	ONE SHORELINE COUNTY PROJECT	\$0	\$40,000	\$40,000	
001-0110-413-42-53	SAN MATEO CO. CITY MANAGERS' ASSOCIATION	\$250	\$250	\$0	
001-0110-413-42-54	TRAVEL,CONFERENCE,MEETING	\$30,800	\$29,300	(\$1,500)	
001-0110-413-42-54	FEDERAL LEGISLATIVE ADVOCACY (CONT'D 1 YR)	\$6,000	\$6,000	\$0	
001-0110-413-42-54	ICMA CONFERENCE (2)	\$6,050	\$6,050	\$0	
001-0110-413-42-54	ICMA CM DEPT MEETING	\$0	\$2,500	\$2,500	
001-0110-413-42-54	LOCC ANNUAL CONFERENCE (2)	\$5,050	\$5,050	\$0	
001-0110-413-42-54	LOCC CM DEPARTMENT MEETING (2)	\$5,050	\$2,550	(\$2,500)	
001-0110-413-42-54	MISCELLANEOUS CONFERENCES & MEETINGS	\$1,000	\$1,000	\$0	
001-0110-413-42-54	MMANC ANNUAL CONFERENCE (2) > (1)	\$1,900	\$1,900	\$0	
001-0110-413-42-54	NATIONAL LEAGUE OF CITIES	\$2,550	\$2,550	\$0	
001-0110-413-42-54	NEW MAYORS & COUNCILMEMBERS CONF.	\$1,500	\$0	(\$1,500)	
001-0110-413-42-54	PROGRESS SEMINAR	\$1,500	\$1,500	\$0	
001-0110-413-42-54	SAN MATEO CO. CITY MANAGERS' ASSOCIATION LUNCHEON	\$200	\$200	\$0	
<b>Totals Reallocation</b>		<b>(\$480,568)</b>	<b>(\$515,670)</b>	<b>(\$35,102)</b>	
001-0110-413-45-05	INDIRECT COST ALLOCATION	(\$480,568)	(\$515,670)	(\$35,102)	

**DETAIL LINE ITEM: 005-0110 City/District Manager - Community Benefits Program Fund Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$162,000</b>	<b>\$0</b>	<b>(\$162,000)</b>	
<b>Totals Services and Supplies</b>		<b>\$162,000</b>	<b>\$0</b>	<b>(\$162,000)</b>	
005-0110-413-42-51	CONTRACT, PROF, SPEC SVCS	\$162,000	\$0	(\$162,000)	
005-0110-413-42-51	Legislative Advocacy and Grant Writing Services	\$162,000	\$0	(\$162,000)	2

**Detailed Analysis:**

Note 1 Remove Deputy City Manager and replace with Land Use Analysis / Economic Development Study.  
Note 2 Transfer from 005-0110-413-42-51 to 001-0110-413-42-51.

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# Communications/City Clerk

## DEPARTMENT DESCRIPTION

The Communications/City Clerk Department is comprised of two divisions: City Clerk and Communications.

### City Clerk Division

#### Legislative Administration

Manage the preparation and distribution of the City Council agenda and packets, prepare minutes, ensure legislative actions and recordings meet Brown Act requirements, and maintain on-demand video streaming of City Council meetings.

#### Managing City Records

Accurately record, maintain and preserve City/District records; oversee the City's records management program, and ensure transparency through a Public Records Act management system.

#### Administering Local Elections and Acting as the Elections Official for the City

Administer free and open municipal elections in full accordance with the law in collaboration with the San Mateo County Elections Office, and serve as the filing officer for Campaign Expenditure Statements required for candidates in municipal elections.

### Communications Division

#### Public Engagement

Ensure the dissemination of timely and accurate public information of City operations, projects, policies, Council action, services, and programs through traditional media, social media and the internet.

#### Video Production

Produce and manage engaging original programming (videos and FCTV) that provides timely and easy to understand information.

Manage Foster City Television (FCTV), Foster City's Government Access Cable Television Channel, which has provided local information to Foster City since 1986. FCTV can be viewed on Comcast Channel 27, AT&T Channel 99 and YouTube.

#### Social Media

Engage the community and increase transparency through the use of multiple social media platforms and online communication tools that promote accurate, accessible and convenient information.

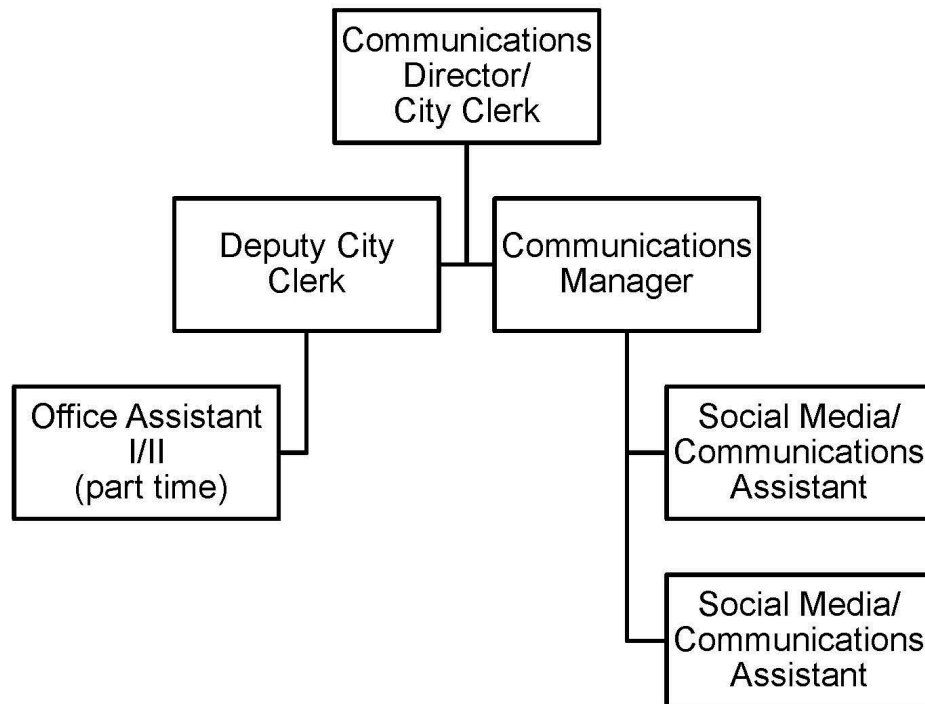
## MISSION STATEMENT

The mission of the Communications / City Clerk Department is to promote the free exchange of public information to engage residents in City policies and decision-making processes. The City Clerk Division manages and provides access to city records, and administers and records elections and legislative functions. The Communications Division promotes inclusive public engagement and positive community relations through effective and transparent communications strategies.

#### **CHANGES IN FINANCIAL RESOURCES REQUIRED**

- The City Clerk Division will take over funding the Netfile system from the Information Technology Division.
- There was an increase for the music licensing services subscription.
- There is no municipal election scheduled in FY 2025-2026.

## Communications/City Clerk Department



**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
COMMUNICATIONS/CITY CLERK  
GENERAL FUND  
Annual Budget Appropriation for Fiscal Year

	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
ADMINISTRATION	\$555,157	\$545,839	\$616,029
MUNICIPAL ELECTIONS	\$123,500	\$196,700	\$2,500
COMMUNICATIONS	\$677,291	\$647,571	\$702,658
<b>TOTAL FOR COMMUNICATIONS/CITY CLERK</b>	<b>\$1,355,948</b>	<b>\$1,390,110</b>	<b>\$1,321,187</b>

	<b>2024-25</b>		<b>2025-26</b>
<b>EXPENDITURES BY CATEGORY:</b>	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$1,200,083	\$1,161,045	\$1,268,145
SERVICES AND SUPPLIES	\$241,990	\$315,190	\$120,165
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$1,442,073	\$1,476,235	\$1,388,310
INTERNAL SERVICES	\$211,969	\$211,969	\$244,798
Subtotal (Total Department Expenses before Reallocations)	\$1,654,042	\$1,688,204	\$1,633,108
REALLOCATIONS	(\$298,094)	(\$298,094)	(\$311,921)
<b>TOTAL FOR COMMUNICATIONS/CITY CLERK</b>	<b>\$1,355,948</b>	<b>\$1,390,110</b>	<b>\$1,321,187</b>

**Staffing (Full Time Equivalents)**

<b>Full Time Position</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
Communications Director/City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Communications Manager	1.00	1.00	1.00
Social Media & Communications Assistant	2.00	2.00	2.00
<b>Total Full Time Positions</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Part Time with Benefits Position</b>			
Office Assistant I/I	0.75	0.75	0.75
<b>Total Part Time with Benefits Positions</b>	<b>0.75</b>	<b>0.75</b>	<b>0.75</b>
<b>Total Full Time Equivalents</b>	<b>5.75</b>	<b>5.75</b>	<b>5.75</b>



**DETAIL LINE ITEM: 001-0210 Communications/City Clerk - Administration Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$555,157</b>	<b>\$616,029</b>	<b>\$60,872</b>	
<b>Totals Employee Services</b>		<b>\$462,301</b>	<b>\$498,633</b>	<b>\$36,332</b>	
001-0210-411-41-10	PERMANENT SALARIES	\$247,724	\$255,171	\$7,447	
001-0210-411-41-20	VACANCIES SAVINGS	\$0	(\$11,397)	(\$11,397)	
001-0210-411-41-11	HOURLY & PART TIME SALARY	\$61,319	\$63,650	\$2,331	
001-0210-411-41-21	PERS RETIREMENT	\$34,509	\$34,040	(\$469)	
001-0210-411-41-35	FLEX ALLOWANCE	\$51,709	\$61,536	\$9,827	
001-0210-411-41-36	WORKERS COMPENSATION	\$954	\$954	\$0	
001-0210-411-41-39	OTHER FRINGE BENEFITS	\$18,493	\$18,918	\$425	
001-0210-411-41-61	EMPLOYEE BENEFIT-PERS UAL	\$47,593	\$75,761	\$28,168	
<b>Totals Internal Services</b>		<b>\$164,156</b>	<b>\$191,257</b>	<b>\$27,101</b>	
001-0210-411-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0210-411-41-54	PEMHCA	\$5,760	\$0	(\$5,760)	
001-0210-411-42-57	COMM & INFO SERVICES CHGS	\$81,173	\$86,673	\$5,500	
001-0210-411-42-69	BUILDING MAINTENANCE CHG	\$77,223	\$104,584	\$27,361	
<b>Totals Services and Supplies</b>		<b>\$31,580</b>	<b>\$43,280</b>	<b>\$11,700</b>	
001-0210-411-42-41	COPY EXPENSE	\$4,000	\$1,500	(\$2,500)	
001-0210-411-42-42	POSTAGE EXPENSE	\$800	\$800	\$0	
001-0210-411-42-43	GENERAL OFFICE SUPPLIES	\$4,000	\$4,000	\$0	
001-0210-411-42-49	ADVERTISING/PUBLICITY	\$1,700	\$2,700	\$1,000	
001-0210-411-42-51	CONTRACT, PROF, SPEC SVCS	\$14,500	\$26,700	\$12,200	
001-0210-411-42-51	FC/EMID MUNICIPAL CODE BOOKS SUPPLEMENT SERVICE	\$5,000	\$6,000	\$1,000	
001-0210-411-42-51	NETFILE (FORM 700, CAMPAIGN STATEMENTS, ETHICS, BAC)	\$0	\$11,000	\$11,000	
001-0210-411-42-51	OFF-SITE RECORDS STORAGE/RECORDS MGMT	\$2,200	\$2,200	\$0	
001-0210-411-42-51	PUBLIC RECORDS ACT MGMT SYSTEM	\$7,300	\$7,500	\$200	
001-0210-411-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$1,080	\$1,080	\$0	
001-0210-411-42-53	CCAC - CITY CLERKS ASSOCIATION OF CA (2)	\$500	\$500	\$0	
001-0210-411-42-53	IIMC - INTL INSTITUTE OF MUNICIPAL CLERKS (2)	\$350	\$350	\$0	
001-0210-411-42-53	NATIONAL NOTARY ASSOCIATION DUES & INSURANCE (2)	\$230	\$230	\$0	
001-0210-411-42-54	TRAVEL,CONFERENCE,MEETING	\$4,000	\$5,000	\$1,000	
001-0210-411-42-55	TRAINING	\$1,500	\$1,500	\$0	
001-0210-411-42-55	ARMA & OTHER CITY CLERK/USERS GROUP TRAINING	\$300	\$300	\$0	
001-0210-411-42-55	CLERK TRAINING	\$1,200	\$1,200	\$0	
<b>Totals Reallocation</b>		<b>(\$102,880)</b>	<b>(\$117,141)</b>	<b>(\$14,261)</b>	
001-0210-411-45-05	INDIRECT COST ALLOCATION	(\$102,880)	(\$117,141)	(\$14,261)	

**DETAIL LINE ITEM: 001-0220 Communications/City Clerk - Municipal Elections Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$123,500</b>	<b>\$2,500</b>	<b>(\$121,000)</b>	<b>1</b>
<b>Totals Services and Supplies</b>		<b>\$123,500</b>	<b>\$2,500</b>	<b>(\$121,000)</b>	
001-0220-414-42-41	COPY EXPENSE	\$150	\$0	(\$150)	
001-0220-414-42-42	POSTAGE EXPENSE	\$250	\$0	(\$250)	
001-0220-414-42-43	GENERAL OFFICE SUPPLIES	\$300	\$0	(\$300)	
001-0220-414-42-49	ADVERTISING/PUBLICITY	\$7,500	\$0	(\$7,500)	
001-0220-414-42-51	CONTRACT, PROF, SPEC SVCS	\$113,800	\$0	(\$113,800)	
001-0220-414-42-54	TRAVEL,CONFERENCE,MEETING	\$1,500	\$2,500	\$1,000	

**DETAIL LINE ITEM: 001-0230 Communications/City Clerk - Communications Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$677,291</b>	<b>\$702,658</b>	<b>\$25,367</b>	
<b>Totals Employee Services</b>		<b>\$737,782</b>	<b>\$769,512</b>	<b>\$31,730</b>	
001-0230-411-41-10	PERMANENT SALARIES	\$491,838	\$508,277	\$16,439	
001-0230-411-41-20	VACANCIES SAVINGS	\$0	(\$22,872)	(\$22,872)	
001-0230-411-41-21	PERS RETIREMENT	\$55,311	\$54,671	(\$640)	
001-0230-411-41-35	FLEX ALLOWANCE	\$67,725	\$81,687	\$13,962	
001-0230-411-41-36	WORKERS COMPENSATION	\$1,533	\$1,533	\$0	
001-0230-411-41-39	OTHER FRINGE BENEFITS	\$24,511	\$25,175	\$664	
001-0230-411-41-61	EMPLOYEE BENEFIT-PERS UAL	\$96,864	\$121,041	\$24,177	
<b>Totals Internal Services</b>		<b>\$47,813</b>	<b>\$53,541</b>	<b>\$5,728</b>	
001-0230-411-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0230-411-42-56	EQUIP REPLACEMENT CHARGES	\$29,083	\$27,002	(\$2,081)	
001-0230-411-42-69	BUILDING MAINTENANCE CHG	\$18,730	\$26,539	\$7,809	
<b>Totals Services and Supplies</b>		<b>\$86,910</b>	<b>\$74,385</b>	<b>(\$12,525)</b>	
001-0230-411-42-41	COPY EXPENSE	\$500	\$500	\$0	
001-0230-411-42-42	POSTAGE EXPENSE	\$50	\$50	\$0	
001-0230-411-42-43	GENERAL OFFICE SUPPLIES	\$1,500	\$1,500	\$0	
001-0230-411-42-45	TOOLS & EQUIP(<5000@ITEM)	\$2,000	\$2,000	\$0	
001-0230-411-42-46	MAINT-FACILITY & EQUIP	\$2,000	\$2,000	\$0	
001-0230-411-42-51	CONTRACT, PROF, SPEC SVCS	\$69,550	\$52,050	(\$17,500)	
001-0230-411-42-51	CONTRACT VIDEO PRODUCTION SERVICES	\$20,000	\$0	(\$20,000)	
001-0230-411-42-51	PUBLIC ENGAGEMENT PROGRAM / MAILERS	\$4,550	\$7,050	\$2,500	
001-0230-411-42-51	SOCIAL MEDIA ARCHIVAL SYSTEM	\$5,000	\$5,000	\$0	
001-0230-411-42-51	VIDEO TECHNICIAN CONTRACT	\$40,000	\$40,000	\$0	
001-0230-411-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$3,410	\$6,885	\$3,475	
001-0230-411-42-53	CA ASSOCIATION OF PUBLIC INFO OFFICIALS MEMBERSHIP	\$275	\$275	\$0	
001-0230-411-42-53	ENGAGING LOCAL GOVERNMENT LEADERS MEMBERSHIP	\$40	\$40	\$0	
001-0230-411-42-53	FCTV PROGRAMMING LICENSING	\$400	\$400	\$0	
001-0230-411-42-53	GOVERNMENT SOCIAL MEDIA ORGANIZATION MEMBERSHIP	\$200	\$200	\$0	
001-0230-411-42-53	GRAPHIC DESIGN SUBSCRIPTION/ONLINE SERVICES	\$400	\$400	\$0	
001-0230-411-42-53	MUSIC SUBSCRIPTION SERVICE	\$525	\$4,000	\$3,475	
001-0230-411-42-53	ONLINE VIDEO HOST / WEB SOLUTIONS	\$850	\$850	\$0	
001-0230-411-42-53	POWTOONS VIDEO LICENSING	\$720	\$720	\$0	
001-0230-411-42-54	TRAVEL,CONFERENCE,MEETING	\$4,400	\$5,400	\$1,000	
001-0230-411-42-55	TRAINING	\$3,500	\$4,000	\$500	
<b>Totals Reallocation</b>		<b>(\$195,214)</b>	<b>(\$194,780)</b>	<b>\$434</b>	
001-0230-411-45-05	INDIRECT COST ALLOCATION	(\$195,214)	(\$194,780)	\$434	

**Detailed Analysis:**

Note                      None

# City Attorney/District Legal Counsel

## **DEPARTMENT DESCRIPTION**

The City Attorney/District Legal Counsel Department is tasked with providing legal services to minimize the City/EMID's liability risks, ensuring that the policies and procedures employed by all departments are legally compliant, and ensuring that the City Council receives information and advice needed to make well-informed decisions.

Core activities for the City Attorney/District Legal Counsel Department include responding to requests for legal advice from Council and staff, drafting/reviewing staff reports, resolutions, ordinances, contracts and other legal documents, prosecuting violations of the Municipal Code, representing the City/EMID in administrative/legal actions, and attending City Council and Planning Commission meetings, as requested.

## **MISSION STATEMENT**

The mission of the City Attorney/District Legal Counsel is to provide timely, accurate, and proactive legal advice to the City Council/EMID Board of Directors and staff on all legal matters pertaining to City/EMID business.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
CITY ATTORNEY/DISTRICT LEGAL COUNSEL  
GENERAL FUND  
Annual Budget Appropriation for Fiscal Year

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$766,597	\$766,597	\$779,595
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$766,597	\$766,597	\$779,595
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$766,597	\$766,597	\$779,595
REALLOCATIONS	(\$88,629)	(\$88,629)	(\$95,041)
<b>TOTAL FOR CITY ATTORNEY</b>	<b>\$677,968</b>	<b>\$677,968</b>	<b>\$684,554</b>

## DETAIL LINE ITEM: 001-0310 City Attorney/Legal Counsel - Expenses

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$677,968</b>	<b>\$684,554</b>	<b>\$6,586</b>	
<b>Totals Services and Supplies</b>		<b>\$766,597</b>	<b>\$779,595</b>	<b>\$12,998</b>	
001-0310-412-42-51	CONTRACT, PROF, SPEC SVCS	\$766,597	\$779,595	\$12,998	
<b>Totals Reallocation</b>		<b>(\$88,629)</b>	<b>(\$95,041)</b>	<b>(\$6,412)</b>	
001-0310-412-45-05	INDIRECT COST ALLOCATION	(\$88,629)	(\$95,041)	(\$6,412)	

### Detailed Analysis:

Note                      None

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# Administrative Services

## DEPARTMENT DESCRIPTION

The Administrative Services Department was created in February 2023 and provides human resources, risk management, and information technology services in support of the City's employees, operations, and community.

## MISSION STATEMENT

The Human Resources Division of the Administrative Services Department provides the following quality services to Foster City employees: recruitment and retention of qualified employees; training, development and education to promote individual and team success and increase overall value to the City; a safe and healthy working environment; inspiration and encouragement for a high level of employee morale through recognition, effective communication and feedback; resources for administering benefits, policies and procedures; and positive employee relations.

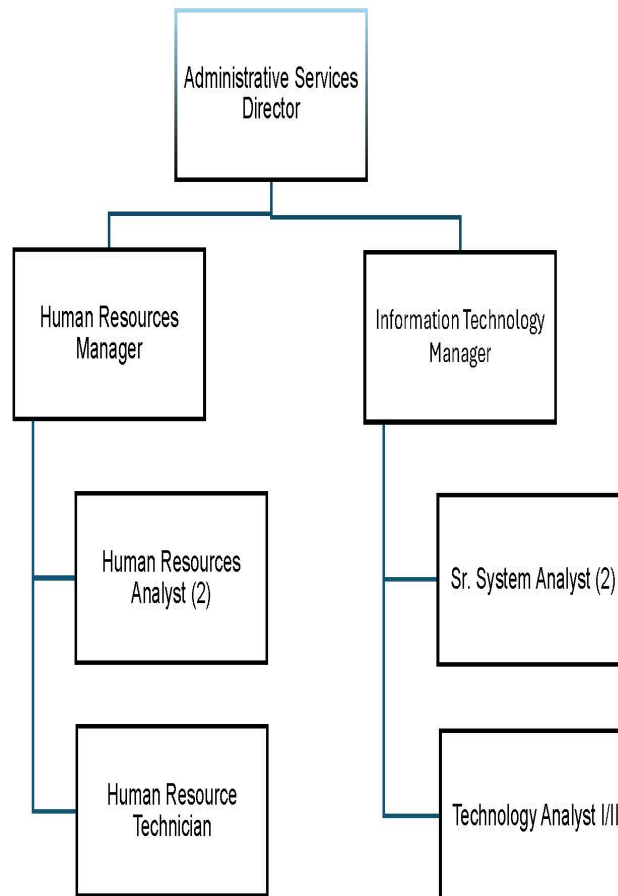
The Information Technology Division of the Administrative Services Department advocates, supports, and maintains the necessary technology to achieve the mission of the organization and efficient and effective service delivery.

## CHANGES IN FINANCIAL RESOURCES REQUIRED

During Fiscal Year 2024-2025, Human Resources was fully staffed based on hiring of a Human Resources Manager which reduced the need for human resources services from a professional services contract. One of the main projects, evaluating and determining the best approach to Workers Compensation claim administration, required expert consultant assistance. This project will continue into the beginning of Fiscal Year 2025-2026 with continued assistance through a professional services contract. Based on efficiencies gained through technology and process improvement, there is less administrative work which provides an opportunity to transition those duties to a Human Resources Technician. This will provide even greater support and focus on the Human Resources function.

Aggregate supplies and services expenditures for Fiscal Year 2025-2026 are budgeted for \$250,794, an decrease of \$55,551 from the prior fiscal year.

**Administrative Services Department**  
***FY 2025/2026***





**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**ADMINISTRATIVE SERVICES**  
**GENERAL FUND**  
Annual Budget Appropriation for Fiscal Year

	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
HUMAN RESOURCES	\$1,360,961	\$1,325,729	\$1,319,071
SELF INSURANCE	\$901,430	\$901,430	\$607,169
<b>TOTAL FOR ADMINISTRATIVE SERVICES</b>	<b>\$2,262,391</b>	<b>\$2,227,159</b>	<b>\$1,926,240</b>

	<b>2024-25</b>		<b>2025-26</b>
<b>EXPENDITURES BY CATEGORY:</b>	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$1,119,892	\$1,079,251	\$1,117,593
SERVICES AND SUPPLIES	\$306,345	\$311,754	\$250,794
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$1,426,237	\$1,391,005	\$1,368,387
INTERNAL SERVICES	\$1,112,692	\$1,112,692	\$861,990
Subtotal (Total Department Expenses before Reallocations)	\$2,538,929	\$2,503,697	\$2,230,377
REALLOCATIONS	(\$276,538)	(\$276,538)	(\$304,137)
<b>TOTAL FOR ADMINISTRATIVE SERVICES</b>	<b>\$2,262,391</b>	<b>\$2,227,159</b>	<b>\$1,926,240</b>

**Staffing (Full Time Equivalents)**

<b>Permanent Positions</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
Administrative Services Director	1.00	1.00	1.00
Administration Assistant I/II	1.00	1.00	0.00
Human Resources Analyst	1.00	1.00	0.00
SR / Human Resources Analyst	0.00	0.00	2.00
Human Resources Director	0.00	0.00	0.00
Human Resources Manager	1.00	1.00	1.00
Human Resources Technician	1.00	1.00	1.00
Information Technology Manager	1.00	1.00	1.00
Sr. Systems Analyst	2.00	2.00	2.00
Technology Analyst I	1.00	1.00	1.00
<b>Total Full Time Equivalents</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

**DETAIL LINE ITEM: 001-0170 Administrative Services - Self Insurance Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$901,430</b>	<b>\$607,169</b>	<b>(\$294,261)</b>	
<b>Totals Internal Services</b>		<b>\$936,775</b>	<b>\$646,493</b>	<b>(\$290,282)</b>	
001-0170-413-42-62	INSURANCE & OTHER COSTS	\$936,775	\$646,493	(\$290,282)	
<b>Totals Reallocation</b>		<b>(\$35,345)</b>	<b>(\$39,324)</b>	<b>(\$3,979)</b>	
001-0170-413-45-05	INDIRECT COST ALLOCATION	(\$35,345)	(\$39,324)	(\$3,979)	

**DETAIL LINE ITEM: 001-1210 Administrative Services - Human Resources Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$1,360,961</b>	<b>\$1,319,071</b>	<b>(\$41,890)</b>	
<b>Totals Employee Services</b>		<b>\$1,119,892</b>	<b>\$1,117,593</b>	<b>(\$2,299)</b>	
001-1210-415-41-10	PERMANENT SALARIES	\$766,358	\$777,520	\$11,162	
001-1210-415-41-20	VACANCIES SAVINGS	\$0	(\$35,009)	(\$35,009)	
001-1210-415-41-21	PERS RETIREMENT	\$85,292	\$81,310	(\$3,982)	
001-1210-415-41-35	FLEX ALLOWANCE	\$120,087	\$119,967	(\$120)	
001-1210-415-41-36	WORKERS COMPENSATION	\$1,746	\$1,746	\$0	
001-1210-415-41-39	OTHER FRINGE BENEFITS	\$49,104	\$51,018	\$1,914	
001-1210-415-41-61	EMPLOYEE BENEFIT-PERS UAL	\$97,305	\$121,041	\$23,736	
<b>Totals Internal Services</b>		<b>\$175,917</b>	<b>\$215,497</b>	<b>\$39,580</b>	
001-1210-415-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-1210-415-41-54	PEMHCA	\$7,680	\$0	(\$7,680)	
001-1210-415-42-56	EQUIP REPLACEMENT CHARGES	\$1,088	\$3,026	\$1,938	
001-1210-415-42-57	COMM & INFO SERVICES CHGS	\$78,744	\$84,701	\$5,957	
001-1210-415-42-69	BUILDING MAINTENANCE CHG	\$88,405	\$127,770	\$39,365	
<b>Totals Services and Supplies</b>		<b>\$306,345</b>	<b>\$250,794</b>	<b>(\$55,551)</b>	
001-1210-415-42-40	SPECIAL DEPARTMENTAL SUP	\$20,230	\$21,230	\$1,000	
001-1210-415-42-40	EMPLOYEE EVENTS	\$10,000	\$11,000	\$1,000	
001-1210-415-42-40	EMPLOYEE RECOGNITION PROGRAMS	\$3,950	\$3,950	\$0	
001-1210-415-42-40	GYM MAINTENANCE	\$3,780	\$3,780	\$0	
001-1210-415-42-40	WELLNESS / HEALTH SCREENINGS	\$2,500	\$2,500	\$0	
001-1210-415-42-41	COPY EXPENSE	\$5,000	\$5,000	\$0	
001-1210-415-42-42	POSTAGE EXPENSE	\$1,500	\$1,500	\$0	
001-1210-415-42-43	GENERAL OFFICE SUPPLIES	\$3,250	\$3,250	\$0	
001-1210-415-42-49	ADVERTISING/PUBLICITY	\$47,895	\$17,895	(\$30,000)	
001-1210-415-42-49	INTERVIEWING/ASSESSMENT CENTER EXPENSES	\$3,000	\$3,000	\$0	
001-1210-415-42-49	POLICE PROMOTIONAL TESTING PROCESS	\$1,000	\$1,000	\$0	
001-1210-415-42-49	EXECUTIVE RECRUITMENT - \$15,000/POSITION	\$30,000	\$0	(\$30,000)	
001-1210-415-42-49	RECRUITMENT ADVERTISING/EXPENSES	\$8,395	\$8,395	\$0	
001-1210-415-42-49	STATE DOJ FINGERPRINTING SERVICES	\$2,500	\$2,500	\$0	
001-1210-415-42-49	WRITTEN EXAMS/JOINT TESTING EXPENSES	\$3,000	\$3,000	\$0	

**001-1210 Administrative Services - Human Resources Expenses (Continued)**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
001-1210-415-42-51	CONTRACT, PROF, SPEC SVCS	\$141,560	\$94,009	(\$47,551)	
001-1210-415-42-51	CLASS B LIC.EXAM & RENEWAL FEES/RESPIRATORY EXAMS	\$4,000	\$4,000	\$0	
001-1210-415-42-51	CONSULTANT SVCS - WC/RISK MGMNT/UPDATE CW POLICIES & PROCEDURES (ONE YR ONLY)	\$48,700	\$0	(\$48,700)	
001-1210-415-42-51	D.O.T. ALCOHOL/DRUG TESTING PROGRAM COMPLIANCE	\$8,000	\$8,000	\$0	
001-1210-415-42-51	IEDA (Labor Relations)	\$38,300	\$39,449	\$1,149	
001-1210-415-42-51	LEGAL SERVICES	\$31,560	\$31,560	\$0	
001-1210-415-42-51	OSHA BLOODBORNE PATHOGENS RULE COMPLIANCE	\$3,500	\$3,500	\$0	
001-1210-415-42-51	SPECIALIZED MEDICAL EXAMS (FFD, ETC.)	\$6,500	\$6,500	\$0	
001-1210-415-42-51	TRANSPORTATION SYSTEM MGMT PROGRAM	\$1,000	\$1,000	\$0	
001-1210-415-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$1,610	\$2,610	\$1,000	
001-1210-415-42-53	CA.PUBLIC EMPLOYEE RELATIONS ASSN. (CALPELRA)	\$400	\$1,120	\$720	
001-1210-415-42-53	HR PROFESSIONAL MEMBERSHIP DUES	\$500	\$500	\$0	
001-1210-415-42-53	ICMA	\$200	\$200	\$0	
001-1210-415-42-53	PSHRA MEMBERSHIP	\$510	\$790	\$280	
001-1210-415-42-54	TRAVEL,CONFERENCE,MEETING	\$14,500	\$14,500	\$0	
001-1210-415-42-54	CALPERLRA CONFERENCE	\$3,250	\$3,250	\$0	
001-1210-415-42-54	CONSORTIUM & REGIONAL MEETINGS	\$2,000	\$2,000	\$0	
001-1210-415-42-54	PSHRAI and National Conference	\$3,000	\$3,000	\$0	
001-1210-415-42-54	LEAGUE OF CA.CITIES - EMPL REL INST / ANNUAL CONF	\$1,500	\$1,500	\$0	
001-1210-415-42-54	Legal Conference (LCW)	\$1,500	\$1,500	\$0	
001-1210-415-42-54	MANAGEMENT MTGS / EXEC RETREAT / MISC CITY MTGS	\$250	\$250	\$0	
001-1210-415-42-54	NORCAL PERSONNEL MGRS. CONF./ROUNDTABLE	\$1,000	\$1,000	\$0	
001-1210-415-42-54	SFBA-IPMA-HR MEETINGS	\$2,000	\$2,000	\$0	
001-1210-415-42-55	TRAINING	\$70,800	\$90,800	\$20,000	
001-1210-415-42-55	CITYWIDE TRAINING & STAFF DEVELOPMENT	\$30,000	\$30,000	\$0	
001-1210-415-42-55	EXECUTIVE DEVELOPMENT	\$0	\$20,000	\$20,000	
001-1210-415-42-55	LEADERSHIP DEVELOPMENT	\$25,000	\$25,000	\$0	
001-1210-415-42-55	SAFETY TRAINING	\$10,000	\$10,000	\$0	
001-1210-415-42-55	SUCCESSION PLANNING EMPLOYEE DEVELOPMENT	\$5,800	\$5,800	\$0	
<b>Totals Reallocation</b>		<b>(\$241,193)</b>	<b>(\$264,813)</b>	<b>(\$23,620)</b>	
001-1210-415-45-05	INDIRECT COST ALLOCATION	(\$241,193)	(\$264,813)	(\$23,620)	

**Detailed Analysis:**

Note                      None

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# Financial Services/City Treasurer

## DEPARTMENT DESCRIPTION

- The Financial Services/City Treasurer Department is responsible to provide timely and accurate financial information and reports and provide high-quality services to the community and all operating departments. The Department is also responsible for the control of all financial activities of the City/District and the Successor Agency of the former Community Development Agency, including the disbursement of financial resources and ensuring that adequate resources are available.
- The Administration Division oversees cash, debt, and investment management, budgeting, financial reporting, design, and evaluates internal controls, and the formulation of financial policies for the City/District and the Successor Agency of the former Community Development Agency.
- The General Accounting Division is responsible for general ledger, cashiering, capital assets, accounts payable, payroll, annual audits, and preparation of the Annual Financial Report, Annual State Controller's reports, Annual Government Compensation in California Report (GCC), and other external and internal financial reports.
- The Utility Accounting Division is responsible for water/wastewater billing, collection, and works in conjunction with Public Works Maintenance for the integration of meter reading data.
- The Taxes and Licenses Division is responsible for processing business license applications and collecting business license taxes; processes accounts receivable billing and performs collections on delinquent accounts.

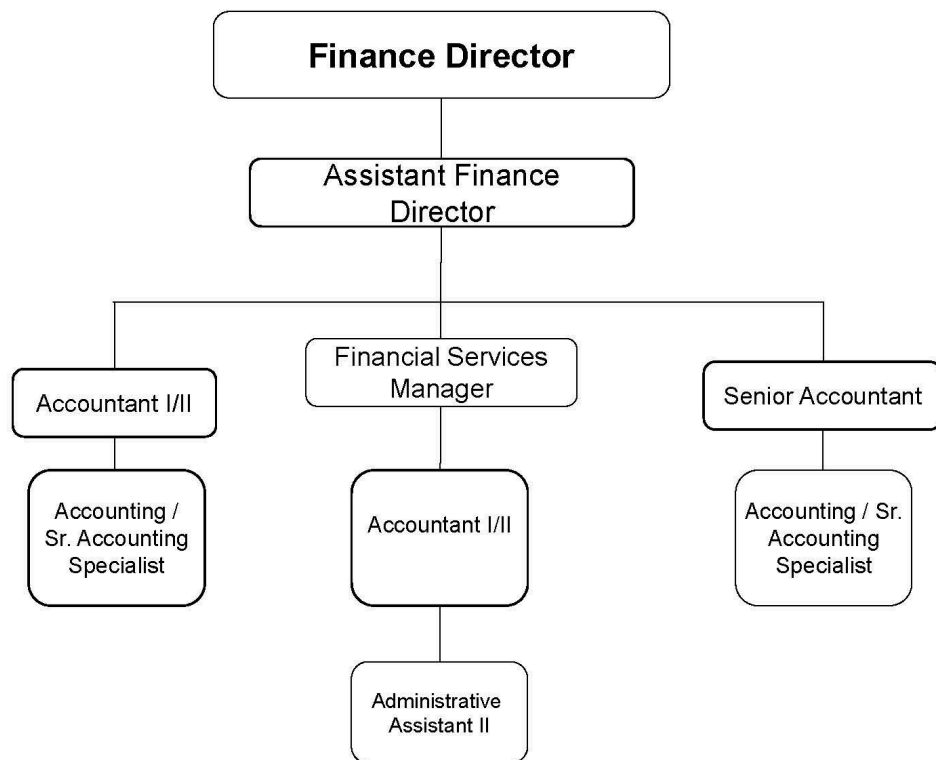
## MISSION STATEMENT

The mission of the Financial Services/City Treasurer Department is to manage the City/District's financial resources responsibly, responsively, and effectively.

## CHANGES IN FINANCIAL RESOURCES

- Employee services (wages and fringe benefits) costs have been adjusted upward based on merit (step) increases, a 3% placeholder for general wage adjustment, and benefit formula changes (e.g. increase in CalPERS employer rate/unfunded accrue liability charges, medical premium, employee flex benefit plan changes, etc.). Total FY 2025-26 employee services expenditures for the Department are \$2,301,803, an increase of \$-11,074 or (0.5)% from the FY 2024-25 adopted budget.
- Internal Services charges are based on assessments from the Equipment Replacement, Information Technology, Compensated Absences, PEMHCA, Longevity and Building Maintenance Internal Services Funds. The aggregate charges for FY 2025-26 is \$362,751, an increase of \$31,995 or 9.67% from the prior fiscal year.
- Aggregate Service and Supplies expenditures for FY 2025-26 are budgeted for \$218,057, an increase of \$16,957 or 8.4% from prior fiscal year due primarily to the increase in the cost of contracts and professional services.
- Reallocation of expenses to other Departments which serves to reduce overall Department expenses increased by \$39,952 or 3.9% to \$988,682.
- The overall Financial Services Department expenditures are increasing by \$77,830 or 4.3% to \$1,893,929, with majority of the increase due to the higher cost of employee services.

**Financial Services/City Treasurer Department  
FY 2025-26**



**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**FINANCIAL SERVICES/CITY TREASURER**  
**GENERAL FUND**  
Annual Budget Appropriation for Fiscal Year

	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
ADMINISTRATION	\$544,365	\$598,823	\$576,811
GENERAL ACCOUNTING	\$1,100,251	\$1,136,577	\$1,128,425
UTILITY ACCOUNTING	\$220	\$(7,994)	\$0
TAXES & LICENSES	\$171,263	\$167,702	\$188,693
<b>TOTAL FOR FINANCIAL SERVICES/CITY TREASURER</b>	<b>\$1,816,099</b>	<b>\$1,895,108</b>	<b>\$1,893,929</b>

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$2,312,877	\$2,391,886	\$2,301,803
SERVICES AND SUPPLIES	\$201,100	\$201,100	\$218,057
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$2,513,977	\$2,592,986	\$2,519,860
INTERNAL SERVICES	\$330,756	\$330,756	\$362,751
Subtotal (Total Department Expenses before Reallocations)	\$2,844,733	\$2,923,742	\$2,882,611
REALLOCATIONS	(\$1,028,634)	(\$1,028,634)	(\$988,682)
<b>TOTAL FOR FINANCIAL SERVICES/CITY TREASURER</b>	<b>\$1,816,099</b>	<b>\$1,895,108</b>	<b>\$1,893,929</b>

**Staffing (Full Time Equivalents)**

<b>Full Time Position</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
Finance Director/City Treasurer	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00
Financial Services Manager	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00
Accountant I/II	1.00	1.00	2.00
Accounting Specialist & Sr. Acctg Specialist	3.00	3.00	2.00
Administrative Assistant II	1.00	1.00	1.00
<b>Total Full Time Equivalents</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

## DETAIL LINE ITEM REPORT

### DETAIL LINE ITEM: 001-1110 Financial Services/City Treasurer - Administration Expenses

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$544,365</b>	<b>\$576,811</b>	<b>\$32,446</b>	
<b>Totals Employee Services</b>		<b>\$641,436</b>	<b>\$654,198</b>	<b>\$12,762</b>	
001-1110-415-41-10	PERMANENT SALARIES	\$404,987	\$432,587	\$27,600	1
001-1110-415-41-12	OVERTIME	\$7,099	\$436	(\$6,663)	1
001-1110-415-41-20	VACANCIES SAVINGS	\$0	(\$19,511)	(\$19,511)	
001-1110-415-41-21	PERS RETIREMENT	\$44,219	\$46,456	\$2,237	
001-1110-415-41-35	FLEX ALLOWANCE	\$54,184	\$55,194	\$1,010	
001-1110-415-41-36	WORKERS COMPENSATION	\$1,217	\$1,217	\$0	
001-1110-415-41-39	OTHER FRINGE BENEFITS	\$27,303	\$29,715	\$2,412	
001-1110-415-41-61	EMPLOYEE BENEFIT-PERS UAL	\$102,427	\$108,104	\$5,677	
<b>Totals Internal Services</b>		<b>\$70,136</b>	<b>\$72,622</b>	<b>\$2,486</b>	
001-1110-415-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-1110-415-41-54	PEMHCA	\$7,680	\$0	(\$7,680)	
001-1110-415-42-56	EQUIP REPLACEMENT CHARGES	\$181	\$90	(\$91)	
001-1110-415-42-57	COMM & INFO SERVICES CHGS	\$41,936	\$44,986	\$3,050	
001-1110-415-42-69	BUILDING MAINTENANCE CHG	\$20,339	\$27,546	\$7,207	
<b>Totals Services and Supplies</b>		<b>\$18,470</b>	<b>\$20,357</b>	<b>\$1,887</b>	
001-1110-415-42-41	COPY EXPENSE	\$3,000	\$3,090	\$90	
001-1110-415-42-42	POSTAGE EXPENSE	\$300	\$309	\$9	
001-1110-415-42-43	GENERAL OFFICE SUPPLIES	\$1,300	\$1,339	\$39	
001-1110-415-42-49	ADVERTISING/PUBLICITY	\$200	\$206	\$6	
001-1110-415-42-51	CONTRACT, PROF, SPEC SVCS	\$6,500	\$8,160	\$1,660	
001-1110-415-42-51	TEMPORARY HELP	\$1,500	\$1,550	\$50	
001-1110-415-42-51	COST ALLOCATION PLAN & USER FEES STUDY	\$5,000	\$6,610	\$1,610	
001-1110-415-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$1,420	\$1,463	\$43	
001-1110-415-42-54	TRAVEL,CONFERENCE,MEETING	\$4,850	\$4,850	\$0	
001-1110-415-42-54	CA MUNICIPAL TREASURER ASSN ANNUAL CONFERENCE	\$1,300	\$1,300	\$0	
001-1110-415-42-54	GFOA ANNUAL CONFERENCE	\$2,000	\$2,000	\$0	
001-1110-415-42-54	LEAGUE OF CALIFORNIA CITIES	\$1,300	\$1,300	\$0	
001-1110-415-42-54	MISCELLANEOUS MEETINGS	\$250	\$250	\$0	
001-1110-415-42-55	TRAINING	\$900	\$940	\$40	
<b>Totals Reallocation</b>		<b>(\$185,677)</b>	<b>(\$170,366)</b>	<b>\$15,311</b>	
001-1110-415-45-05	INDIRECT COST ALLOCATION	(\$185,677)	(\$170,366)	\$15,311	



**DETAIL LINE ITEM: 001-1120 Financial Services/City Treasurer - General Accounting Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$1,100,251</b>	<b>\$1,128,425</b>	<b>\$28,174</b>	
<b>Totals Employee Services</b>		<b>\$1,241,197</b>	<b>\$1,248,594</b>	<b>\$7,397</b>	
001-1120-415-41-10	PERMANENT SALARIES	\$791,497	\$791,060	(\$437)	
001-1120-415-41-12	OVERTIME	\$2,699	\$2,510	(\$189)	
001-1120-415-41-20	VACANCIES SAVINGS	\$0	(\$36,207)	(\$36,207)	
001-1120-415-41-21	PERS RETIREMENT	\$86,823	\$84,444	(\$2,379)	
001-1120-415-41-35	FLEX ALLOWANCE	\$139,818	\$149,841	\$10,023	
001-1120-415-41-36	WORKERS COMPENSATION	\$2,410	\$2,410	\$0	
001-1120-415-41-39	OTHER FRINGE BENEFITS	\$41,352	\$52,191	\$10,839	
001-1120-415-41-61	EMPLOYEE BENEFIT-PERS UAL	\$176,598	\$202,345	\$25,747	
<b>Totals Internal Services</b>		<b>\$134,150</b>	<b>\$145,064</b>	<b>\$10,914</b>	
001-1120-415-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-1120-415-41-54	PEMHCA	\$9,600	\$0	(\$9,600)	
001-1120-415-42-57	COMM & INFO SERVICES CHGS	\$83,871	\$89,972	\$6,101	
001-1120-415-42-69	BUILDING MAINTENANCE CHG	\$40,679	\$55,092	\$14,413	
<b>Totals Services and Supplies</b>		<b>\$79,720</b>	<b>\$76,220</b>	<b>(\$3,500)</b>	
001-1120-415-42-41	COPY EXPENSE	\$2,300	\$2,800	\$500	
001-1120-415-42-42	POSTAGE EXPENSE	\$3,000	\$3,350	\$350	
001-1120-415-42-43	GENERAL OFFICE SUPPLIES	\$5,250	\$5,250	\$0	
001-1120-415-42-43	PAYABLE & PAYROLL WINDOW ENVELOPES	\$600	\$600	\$0	
001-1120-415-42-43	AP SIGNATURE CARD	\$700	\$700	\$0	
001-1120-415-42-43	CALCULATORS (2)	\$150	\$150	\$0	
001-1120-415-42-43	MISC OFFICE SUPPLIES (BINDERS, BOXES, PAPER, ETC.)	\$300	\$300	\$0	
001-1120-415-42-43	P.O.'S, ACCOUNTS PAYABLE CHECKS & 1099	\$2,200	\$2,200	\$0	
001-1120-415-42-43	PAYROLL CHECKS & W2	\$1,000	\$1,000	\$0	
001-1120-415-42-43	PAYROLL WINDOW ENVELOPES	\$300	\$300	\$0	
001-1120-415-42-46	MAINT - FACILITY & EQUIP	\$1,000	\$1,000	\$0	
001-1120-415-42-51	CONTRACT, PROF, SPEC SVCS	\$61,360	\$56,110	(\$5,250)	
001-1120-415-42-51	AUDIT FEES	\$50,000	\$45,000	(\$5,000)	
001-1120-415-42-51	AD FOR SCO ANNUAL REPORT (FTR)	\$950	\$950	\$0	
001-1120-415-42-51	ANNUAL FINANCIAL REPORT STATISTICS REPORTS	\$1,350	\$1,600	\$250	
001-1120-415-42-51	GFOA ANNUAL REPORT AWARD APPLICATION FEE	\$560	\$560	\$0	
001-1120-415-42-51	MANDATED COST ALLOCATION SB90 CLAIMS	\$3,500	\$3,000	(\$500)	
001-1120-415-42-51	MISCELLANEOUS	\$5,000	\$5,000	\$0	
001-1120-415-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$410	\$510	\$100	
001-1120-415-42-53	ASSOCIATION OF GOV'T ACCOUNTANTS	\$110	\$110	\$0	
001-1120-415-42-53	MEMBERSHIP - GFOA	\$150	\$250	\$100	
001-1120-415-42-53	MEMBERSHIP - CSMFO	\$150	\$150	\$0	
001-1120-415-42-54	TRAVEL,CONFERENCE,MEETING	\$1,700	\$2,500	\$800	
001-1120-415-42-54	CSMFO/LEAGUE OF CALIFORNIA CITIES	\$1,500	\$2,200	\$700	
001-1120-415-42-54	MISCELLANEOUS MEETING	\$200	\$300	\$100	
001-1120-415-42-55	TRAINING	\$4,700	\$4,700	\$0	
001-1120-415-42-55	CSMFO CONFERENCE REGISTRATION	\$1,500	\$1,500	\$0	
001-1120-415-42-55	GFOA ANNUAL GAAP UPDATE	\$300	\$300	\$0	
001-1120-415-42-55	GOVERNMENT TAX SEMINAR	\$900	\$900	\$0	
001-1120-415-42-55	TECHNICAL ACCOUNTING / FINANCE TRAINING	\$2,000	\$2,000	\$0	
<b>Totals Reallocation</b>		<b>(\$354,816)</b>	<b>(\$341,453)</b>	<b>\$13,363</b>	
001-1120-415-45-05	INDIRECT COST ALLOCATION	(\$354,816)	(\$341,453)	\$13,363	

**DETAIL LINE ITEM: 001-1130 Financial Services/City Treasurer - Utility Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$220</b>	<b>\$0</b>	<b>(\$220)</b>	
<b>Totals Employee Services</b>		<b>\$305,398</b>	<b>\$284,447</b>	<b>(\$20,951)</b>	
001-1130-415-41-10	PERMANENT SALARIES	\$166,934	\$173,523	\$6,589	
001-1130-415-41-12	OVERTIME	\$29,310	\$6,542	(\$22,768)	1
001-1130-415-41-20	VACANCIES SAVINGS	\$0	(\$8,104)	(\$8,104)	
001-1130-415-41-21	PERS RETIREMENT	\$22,212	\$19,484	(\$2,728)	
001-1130-415-41-35	FLEX ALLOWANCE	\$35,911	\$36,150	\$239	
001-1130-415-41-36	WORKERS COMPENSATION	\$530	\$530	\$0	
001-1130-415-41-39	OTHER FRINGE BENEFITS	\$5,471	\$8,420	\$2,949	
001-1130-415-41-61	EMPLOYEE BENEFIT-PERS UAL	\$45,030	\$47,902	\$2,872	
<b>Totals Internal Services</b>		<b>\$93,412</b>	<b>\$108,798</b>	<b>\$15,386</b>	
001-1130-415-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-1130-415-42-57	COMM & INFO SERVICES CHGS	\$62,903	\$67,479	\$4,576	
001-1130-415-42-69	BUILDING MAINTENANCE CHG	\$30,509	\$41,319	\$10,810	
<b>Totals Services and Supplies</b>		<b>\$61,960</b>	<b>\$62,780</b>	<b>\$820</b>	
001-1130-415-42-41	COPY EXPENSE	\$450	\$200	(\$250)	
001-1130-415-42-42	POSTAGE EXPENSE	\$300	\$100	(\$200)	
001-1130-415-42-43	GENERAL OFFICE SUPPLIES	\$1,000	\$500	(\$500)	
001-1130-415-42-43	DELINQUENT, FINAL, & MISC DOOR HANGING NOTICES	\$300	\$200	(\$100)	
001-1130-415-42-43	MAILING AND RETURN ENVELOPES	\$200	\$100	(\$100)	
001-1130-415-42-43	OFFICE SUPPLIES (PAPER, PENS, BINDERS, BOXES, ETC)	\$500	\$200	(\$300)	
001-1130-415-42-51	CONTRACT, PROF, SPEC SVCS	\$58,710	\$60,480	\$1,770	
001-1130-415-42-51	BANK DRAFT FEES	\$6,000	\$6,180	\$180	
001-1130-415-42-51	ONLINE ACH TRANSACTION FEES	\$11,000	\$11,330	\$330	
001-1130-415-42-51	ONLINE UTILITY BILL AND EBPP PRINT SERVICES	\$41,710	\$42,970	\$1,260	
001-1130-415-42-55	TRAINING	\$1,500	\$1,500	\$0	
<b>Totals Reallocation</b>		<b>(\$460,550)</b>	<b>(\$456,025)</b>	<b>\$4,525</b>	
001-1130-415-45-05	INDIRECT COST ALLOCATION	(\$460,550)	(\$456,025)	\$4,525	
001-1130-415-45-05	INDIRECT COST ALLOCATION	(\$429,739)	(\$462,026)	(\$32,287)	
001-1130-415-45-05	INDIRECT COST ALLOCATION - 2nd ROUND	(\$30,811)	\$6,001	\$36,812	

**DETAIL LINE ITEM: 001-1140 Financial Services/City Treasurer - Taxes & Licenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$171,263</b>	<b>\$188,693</b>	<b>\$17,430</b>	
<b>Totals Employee Services</b>		<b>\$124,846</b>	<b>\$114,564</b>	<b>(\$10,282)</b>	
001-1140-415-41-10	PERMANENT SALARIES	\$72,673	\$71,463	(\$1,210)	
001-1140-415-41-12	OVERTIME	\$6,963	\$3,925	(\$3,038)	1
001-1140-415-41-20	VACANCIES SAVINGS	\$0	(\$3,393)	(\$3,393)	
001-1140-415-41-21	PERS RETIREMENT	\$8,942	\$8,085	(\$857)	
001-1140-415-41-35	FLEX ALLOWANCE	\$11,351	\$10,937	(\$414)	
001-1140-415-41-36	WORKERS COMPENSATION	\$229	\$229	\$0	
001-1140-415-41-39	OTHER FRINGE BENEFITS	\$2,790	\$2,987	\$197	
001-1140-415-41-61	EMPLOYEE BENEFIT-PERS UAL	\$21,898	\$20,331	(\$1,567)	
<b>Totals Internal Services</b>		<b>\$33,058</b>	<b>\$36,267</b>	<b>\$3,209</b>	
001-1140-415-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-1140-415-41-54	PEMHCA	\$1,920	\$0	(\$1,920)	
001-1140-415-42-57	COMM & INFO SERVICES CHGS	\$20,968	\$22,494	\$1,526	
001-1140-415-42-69	BUILDING MAINTENANCE CHG	\$10,170	\$13,773	\$3,603	
<b>Totals Services and Supplies</b>		<b>\$40,950</b>	<b>\$58,700</b>	<b>\$17,750</b>	
001-1140-415-42-41	COPY EXPENSE	\$250	\$250	\$0	
001-1140-415-42-42	POSTAGE EXPENSE	\$1,000	\$500	(\$500)	
001-1140-415-42-43	GENERAL OFFICE SUPPLIES	\$500	\$750	\$250	
001-1140-415-42-51	CONTRACT, PROF, SPEC SVCS	\$37,900	\$55,900	\$18,000	
001-1130-415-42-51	BANK FEES & CREDIT CARD FEES	\$200	\$200	\$0	
001-1130-415-42-51	BUSINESS LICENSE RENEWAL PROCESSING	\$36,200	\$54,200	\$18,000	
001-1130-415-42-51	MRC SALES TAX AUDIT	\$1,500	\$1,500	\$0	
001-1140-415-42-55	TRAINING	\$1,300	\$1,300	\$0	
<b>Totals Reallocation</b>		<b>(\$27,591)</b>	<b>(\$20,838)</b>	<b>\$6,753</b>	
001-1140-415-45-05	INDIRECT COST ALLOCATION	(\$27,591)	(\$20,838)	\$6,753	

**Detailed Analysis:**

Note 1 Upgrade Sr. Accountant Specialist to Accountant I/II.  
 Note 2 Increase in number of business license being processed.

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# Parks and Recreation



## DEPARTMENT DESCRIPTION

The Parks and Recreation Department exists to build and create community through people, parks, and programs.

Foster City residents are passionate about their parks system. They have come to expect a high level of service and want that service to continue. As the City grows older and the social landscape evolves, Foster City's parks and recreation needs are growing and becoming more diverse. Parks and recreational needs are progressing.

- Foster City has a parks and recreation system of which we are rightfully proud. Our Strategic Plan is our vision to protect our heritage and provide guidance in making parks and recreation services that are available to all, and our plan perhaps leaves a legacy for our children that is better than our inheritance.
- The parks system is built upon a legacy of leadership and public support from the past. Each generation has had to recommit its own share of energy and resources to keep our park system growing and responsive to emerging needs.
- Foster City's parks, public spaces, facilities, and recreational space give life and beauty to the City and enhance residents' lives. These essential assets connect people to place, self, and others. Foster City's residents will treasure and care for this legacy, building on the past to provide for future generations.

## MISSION STATEMENT

Foster City Parks and Recreation is committed to providing excellent service, exciting programs, and exceptional places, to enhance our community's quality of life.

The Department fulfills its mission by carrying out four key functions where we will:

- Provide high-quality parks and recreation facilities
- Provide high-quality recreational programs
- Create and maintain effective organizational processes
- Recruit, support, retain, and challenge great employees

The vision that guides our Department is partnering with the community to provide innovative services that promote and engage enriching lifestyles, foster social interaction, and encourage environmental stewardship, which contributes to our healthy community.

## **CHANGES IN FINANCIAL RESOURCES REQUIRED**

### **Recreation Division**

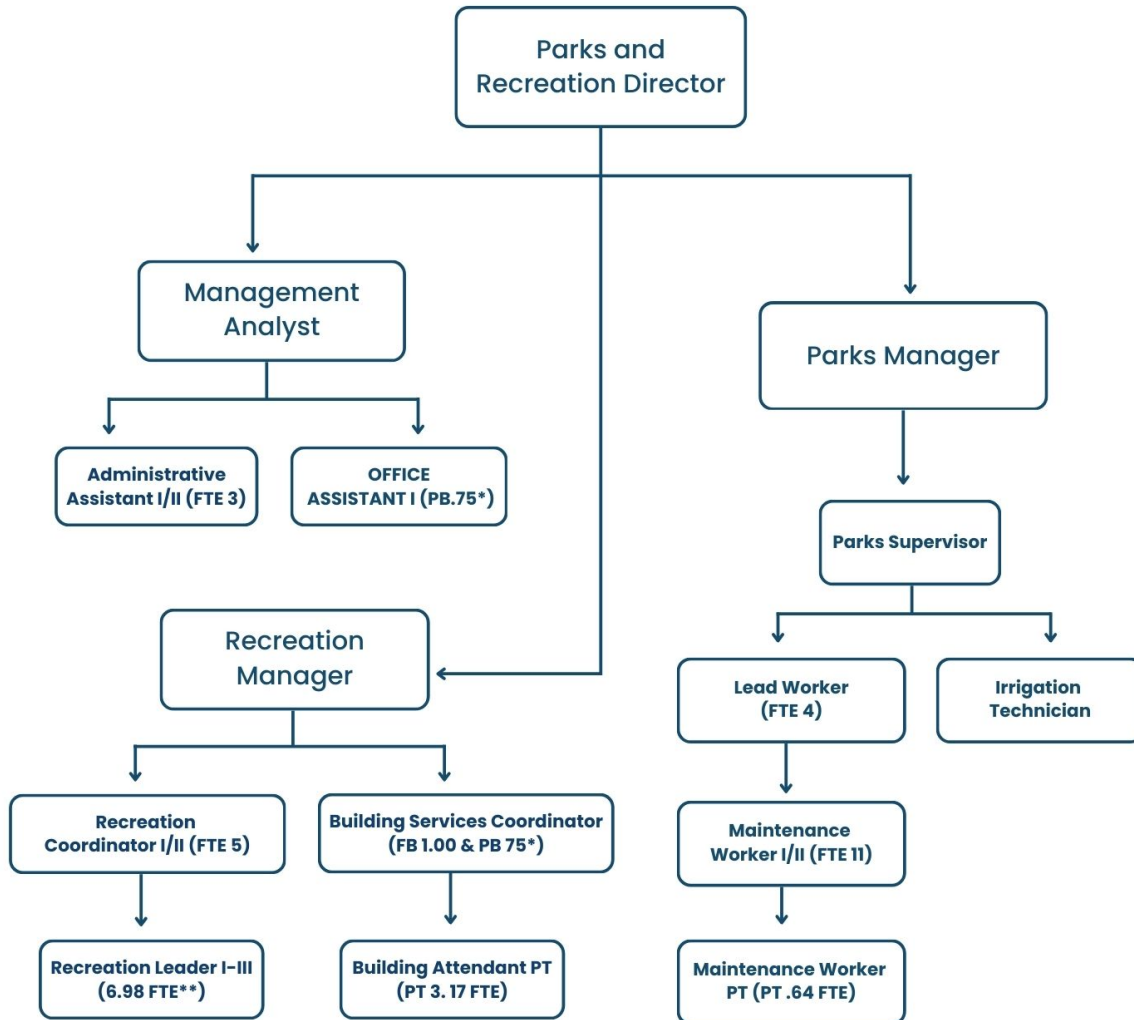
- Building Services Coordinator 30-hour part-time benefited position will remain vacant and unfilled during the closure of the Recreation Center. The department intends to fill this vital position after the building is completed.
- Office Assistant 30-hour part-time benefited position will remain vacant and unfilled during the closure of the Recreation Center. The department intends to fill this vital position after the building is completed.
- Exception request made to increase budget for Adult Sports part-time staff, supplies and services due to expansion of adult softball leagues.

### **Parks Division**

- None

# Parks & Recreation Department

## FY 2025/2026



\*The part-time benefitted Office Assistant and Building Services Coordinator 30-hour positions will remain vacant and unfilled during the two-year closure of the Recreation Center.

\*\*The Recreation Leader FTE was increased from 6.53 FTE to 6.98 due to the expansion of the Adult Sports program.

**DEPARTMENT SUMMARY BY DIVISION**

**City of Foster City, California**

**PARKS & RECREATION**

**GENERAL FUND**

Annual Budget Appropriation for Fiscal Year

	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
REC ADMINISTRATION	\$1,759,872	\$1,725,022	\$1,360,702
PARKS MAINTENANCE	\$6,447,275	\$6,501,469	\$7,179,231
Subtotal - City General Fund Divisions	\$8,207,147	\$8,226,491	\$8,539,933
ADULT CONTRACT CLASSES	\$179,553	\$191,382	\$159,400
ADULTS SPORTS	\$153,683	\$149,892	\$251,184
ADVERTISING	\$63,080	\$63,080	\$47,999
FACILITY OPERATIONS	\$888,390	\$868,313	\$848,442
SENIORS / VOLUNTEERS	\$295,773	\$290,517	\$116,218
SPECIAL EVENTS	\$143,346	\$143,346	\$133,618
TEEN PROGRAMS	\$416,174	\$411,444	\$430,491
YOUTH CAMPS	\$522,761	\$517,905	\$601,199
YOUTH CONTRACT CLASSES	\$485,021	\$481,850	\$501,655
Subtotal - Special Recreation Fund	\$3,147,781	\$3,117,729	\$3,090,206
<b>TOTAL FOR PARKS &amp; RECREATION</b>	<b>\$11,354,928</b>	<b>\$11,344,220</b>	<b>\$11,630,139</b>

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$6,431,285	\$6,258,661	\$6,523,065
SERVICES AND SUPPLIES	\$2,731,736	\$2,853,652	\$2,770,709
CAPITAL OUTLAY	\$0	\$40,000	\$0
Subtotal (Total Department-Controlled Expenses)	\$9,163,021	\$9,152,313	\$9,293,774
INTERNAL SERVICES	\$2,191,907	\$2,191,907	\$2,336,365
Subtotal (Total Department Expenses before Reallocations)	\$11,354,928	\$11,344,220	\$11,630,139
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR PARKS &amp; RECREATION</b>	<b>\$11,354,928</b>	<b>\$11,344,220</b>	<b>\$11,630,139</b>



**Staffing (Full Time Equivalents)**

<b>Full Time Position</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
Parks & Recreation Director	1.00	1.00	1.00
Parks Manager	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00
Management Coordinator	0.00	0.00	0.00
Recreation Coordinator I/II*	5.00	5.00	5.00
Parks Supervisor	1.00	1.00	1.00
Parks Maintenance Lead Worker	4.00	4.00	4.00
Parks Irrigation Technician	1.00	1.00	1.00
Parks Maintenance Worker I/II	11.00	11.00	11.00
Sr. Management Analyst	0.00	0.00	0.00
Administration Assistant I/II	3.00	3.00	3.00
Building Services Coordinator*	1.00	1.00	1.00
<b>Total Full Time Positions</b>	<b>30.00</b>	<b>30.00</b>	<b>30.00</b>
<b>Part Time with Benefits Position</b>			
Recreation Leader III	0.75	0.00	0.00
Office Assistant I/II	0.75	0.00	0.00
Building Services Coordinator	0.75	0.00	0.00
<b>Total Part Time with Benefits Positions</b>	<b>2.25</b>	<b>0.00</b>	<b>0.00</b>
<b>Part Time without Benefits Position</b>			
Recreation Leader I			
Recreation Leader II	5.20	6.53	6.98
Recreation Leader III			
Building Service Assistant (10)	3.32	3.17	3.17
Park Maintenance Worker (3)	0.64	0.64	0.64
<b>Total Part Time without Benefits Position</b>	<b>9.16</b>	<b>10.34</b>	<b>10.79</b>
<b>Total Full Time Equivalents</b>	<b>41.41</b>	<b>40.34</b>	<b>40.79</b>

**Note:**

Part Time with Benefits Position (Office Assistant I/II & Building Services Coordinator) are not filled for FY 24-25 during the Recreation Center Construction.

The Recreation Leader FTE was increased from 6.53 FTE to 6.98 due to the expansion of the Adult Sports program.

**DETAIL LINE ITEM: 001-0510 Parks & Recreation - Recreation Administration Expense**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$1,759,872</b>	<b>\$1,360,702</b>	<b>(\$399,170)</b>	
<b>Totals Employee Services</b>		<b>\$1,062,231</b>	<b>\$1,083,099</b>	<b>\$20,868</b>	
001-0510-451-41-10	PERMANENT SALARIES	\$653,944	\$680,984	\$27,040	
001-0510-451-41-20	VACANCIES SAVINGS	\$0	(\$30,644)	(\$30,644)	
001-0510-451-41-21	PERS RETIREMENT	\$71,934	\$71,681	(\$253)	
001-0510-451-41-35	FLEX ALLOWANCE	\$112,811	\$126,755	\$13,944	
001-0510-451-41-36	WORKERS COMPENSATION	\$27,454	\$27,454	\$0	
001-0510-451-41-39	OTHER FRINGE BENEFITS	\$33,618	\$34,558	\$940	
001-0510-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$162,470	\$172,311	\$9,841	
<b>Totals Internal Services</b>		<b>\$1,323,215</b>	<b>\$960,239</b>	<b>(\$362,976)</b>	
001-0510-451-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0510-451-41-53	LONGEVITY	\$5,550	\$5,550	\$0	
001-0510-451-41-54	PEMHCA	\$7,680	\$0	(\$7,680)	
001-0510-451-42-44	VEHICLE RENTAL CHARGES	\$60,283	\$81,467	\$21,184	
001-0510-451-42-56	EQUIP REPLACEMENT CHARGES	\$38,140	\$16,711	(\$21,429)	
001-0510-451-42-57	COMM & INFO SERVICES CHGS	\$91,967	\$99,483	\$7,516	
001-0510-451-42-69	BUILDING MAINTENANCE CHG	\$1,119,595	\$757,028	(\$362,567)	
<b>Totals Services and Supplies</b>		<b>\$33,863</b>	<b>\$33,645</b>	<b>(\$218)</b>	
001-0510-451-42-41	COPY EXPENSE	\$100	\$100	\$0	
001-0510-451-42-42	POSTAGE EXPENSE	\$500	\$100	(\$400)	
001-0510-451-42-43	GENERAL OFFICE SUPPLIES	\$10,000	\$7,000	(\$3,000)	
001-0510-451-42-46	MAINT-FACILITY & EQUIP	\$4,000	\$7,570	\$3,570	
001-0510-451-42-46	SUPPLIES & EQUIPMENT	\$4,000	\$4,000	\$0	
001-0510-451-42-46	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$3,570)	\$0	\$3,570	
001-0510-451-42-46	YOUTH SUMMIT / YOUTH LEADERSHIP	\$3,570	\$3,570	\$0	
001-0510-451-42-49	ADVERTISING/PUBLICITY	\$5,202	\$4,000	(\$1,202)	
001-0510-451-42-51	CONTRACT, PROF, SPEC SVCS	\$531	\$100	(\$431)	
001-0510-451-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$3,775	\$3,775	\$0	
001-0510-451-42-53	CALIF. PARKS & RECREATION SOCIETY - AGENCY	\$600	\$600	\$0	
001-0510-451-42-53	CPRS STAFF MEMBERSHIP	\$1,275	\$1,275	\$0	
001-0510-451-42-53	LERN MEMBERSHIP	\$370	\$370	\$0	
001-0510-451-42-53	MATTERPORT SITE HOSTING	\$120	\$120	\$0	
001-0510-451-42-53	NATIONAL RECREATION & PARKS SOCIETY - AGENCY	\$800	\$800	\$0	
001-0510-451-42-53	NRPA NET	\$60	\$60	\$0	
001-0510-451-42-53	OTHER MEMBERSHIPS, DUES, SUBSCRIPTION	\$550	\$550	\$0	
001-0510-451-42-54	TRAVEL,CONFERENCE,MEETING	\$5,955	\$9,000	\$3,045	
001-0510-451-42-54	CPRS REGIONAL - REC COORDINATORS (5)	\$5,150	\$2,850	(\$2,300)	
001-0510-451-42-54	NRPA - DIRECTOR	\$2,400	\$2,400	\$0	
001-0510-451-42-54	CA PARKS & REC TRAINING - MANAGER (1)	\$1,500	\$1,500	\$0	
001-0510-451-42-54	DEPARTMENT RETREAT & MEETINGS	\$1,200	\$1,200	\$0	
001-0510-451-42-54	GENERAL TRAVEL, CONFERENCE, MEETING	\$1,050	\$1,050	\$0	
001-0510-451-42-54	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$5,345)	\$0	\$5,345	
001-0510-451-42-55	TRAINING	\$3,800	\$2,000	(\$1,800)	
<b>Totals Reallocation</b>		<b>(\$659,437)</b>	<b>(\$716,281)</b>	<b>(\$56,844)</b>	
001-0510-451-45-05	INDIRECT COST ALLOCATION	(\$659,437)	(\$716,281)	(\$56,844)	

**DETAIL LINE ITEM: 001-0520 Parks & Recreation - Parks Maintenance Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$6,447,275</b>	<b>\$7,179,231</b>	<b>\$731,956</b>	
<b>Totals Capital Outlay</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
001-0520-452-43-84	MOTOR VEHICLES	\$0	\$0	\$0	
<b>Totals Employee Services</b>		<b>\$3,667,913</b>	<b>\$3,848,544</b>	<b>\$180,631</b>	
001-0520-452-41-10	PERMANENT SALARIES	\$2,045,197	\$2,230,295	\$185,098	
001-0520-452-41-11	HOURLY & PART TIME SALARY	\$43,122	\$44,760	\$1,638	
001-0520-452-41-12	OVERTIME	\$79,000	\$80,978	\$1,978	
001-0520-452-41-20	VACANCIES SAVINGS	\$0	(\$103,364)	(\$103,364)	
001-0520-452-41-21	PERS RETIREMENT	\$237,262	\$248,610	\$11,348	
001-0520-452-41-35	FLEX ALLOWANCE	\$554,046	\$639,975	\$85,929	
001-0520-452-41-36	WORKERS COMPENSATION	\$91,714	\$91,714	\$0	
001-0520-452-41-39	OTHER FRINGE BENEFITS	\$80,980	\$85,695	\$4,715	
001-0520-452-41-61	EMPLOYEE BENEFIT-PERS UAL	\$536,592	\$529,881	(\$6,711)	
<b>Totals Internal Services</b>		<b>\$847,723</b>	<b>\$1,373,299</b>	<b>\$525,576</b>	
001-0520-452-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0520-452-41-53	LONGEVITY	\$750	\$750	\$0	
001-0520-452-41-54	PEMHCA	\$24,960	\$0	(\$24,960)	
001-0520-452-42-44	VEHICLE RENTAL CHARGES	\$369,131	\$852,997	\$483,866	
001-0520-452-42-56	EQUIP REPLACEMENT CHARGES	\$140,248	\$147,707	\$7,459	
001-0520-452-42-57	COMM & INFO SERVICES CHGS	\$76,169	\$78,013	\$1,844	
001-0520-452-42-69	BUILDING MAINTENANCE CHG	\$236,465	\$293,832	\$57,367	
<b>Totals Services and Supplies</b>		<b>\$1,931,639</b>	<b>\$1,957,388</b>	<b>\$25,749</b>	
001-0520-452-42-40	SPECIAL DEPARTMENTAL SUP	\$6,800	\$6,000	(\$800)	
001-0520-452-42-41	COPY EXPENSE	\$2,200	\$1,200	(\$1,000)	
001-0520-452-42-42	POSTAGE EXPENSE	\$200	\$100	(\$100)	
001-0520-452-42-43	GENERAL OFFICE SUPPLIES	\$7,000	\$5,000	(\$2,000)	
001-0520-452-42-45	TOOLS & EQUIP(<5000@ITEM)	\$16,100	\$14,000	(\$2,100)	
001-0520-452-42-46	MAINT-FACILITY & EQUIP	\$426,861	\$396,853	(\$30,008)	
001-0520-452-42-46	AGRICULTURE SUPPLIES - CHEMICALS & FERTILIZERS	\$79,260	\$79,260	\$0	
001-0520-452-42-46	DOG BAGS/SUPPLIES	\$7,255	\$7,255	\$0	
001-0520-452-42-46	ELECTRICAL SUPPLIES & REPAIRS	\$6,550	\$6,550	\$0	
001-0520-452-42-46	FOSTER CITY BLVD LANDSCAPING REFURBISHMENT	\$40,000	\$0	(\$40,000)	
001-0520-452-42-46	FENCING	\$12,556	\$12,556	\$0	
001-0520-452-42-46	HARDWARE & MISC. MATERIALS INCL. SIGNS	\$25,000	\$25,000	\$0	
001-0520-452-42-46	HOLIDAY DECORATIONS	\$3,200	\$3,200	\$0	
001-0520-452-42-46	IRRIGATION SUPPLIES & REPAIRS	\$48,850	\$48,850	\$0	
001-0520-452-42-46	JANITORIAL SUPPLIES FOR PARK RESTROOMS	\$53,374	\$53,374	\$0	
001-0520-452-42-46	LEEVE MAINTENANCE (Repairs, Erosion Control)	\$13,000	\$13,000	\$0	
001-0520-452-42-46	PAINT & CHALK - LINING FIELDS	\$3,770	\$3,770	\$0	
001-0520-452-42-46	PLANT MATERIALS REPLACEMENT/SEEDS/AMENDMENTS	\$34,144	\$34,144	\$0	
001-0520-452-42-46	PLAY EQUIPMENT MAINT. PARTS - NETS, GOAL REPAIRS	\$7,300	\$7,300	\$0	
001-0520-452-42-46	SAFETY EQUIPMENT - (Gloves, Coverings, etc.)	\$10,810	\$10,810	\$0	
001-0520-452-42-46	SEA CLOUD PARK MAINTENANCE SUPPLIES	\$17,284	\$17,284	\$0	
001-0520-452-42-46	SOIL/CONCRETE/BARK/PLAYGROUND	\$51,800	\$51,800	\$0	
001-0520-452-42-46	TRASH CONTAINER	\$3,500	\$3,500	\$0	
001-0520-452-42-46	TENNIS & BALLFIELD WINDSCREENS	\$3,100	\$3,100	\$0	
001-0520-452-42-46	VANDALISM REPAIR	\$16,100	\$16,100	\$0	
001-0520-452-42-46	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$3,162)	\$0	\$3,162	
001-0520-452-42-46	BUDGET BALANCING STRATEGY TOOLBOX 2020-09 - LEEVE RELATED	(\$6,830)	\$0	\$6,830	
001-0520-452-42-47	RENTS AND LEASES	\$10,353	\$10,000	(\$353)	

**DETAIL LINE ITEM: 001-0520 Parks & Recreation - Parks Maintenance Expenses (continued)**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
001-0520-452-42-48	UTILITIES & COMMUNICATION	\$805,000	\$828,910	\$23,910	
001-0520-452-42-48	METERS/WATER/WASTEWATER	\$747,000	\$769,410	\$22,410	
001-0520-452-42-48	COMMUNICATION EQUIPMENT (Pagers, Phones, Radios)	\$1,000	\$1,000	\$0	
001-0520-452-42-48	ELECTRICITY	\$57,000	\$58,500	\$1,500	
001-0520-452-42-51	CONTRACT, PROF, SPEC SVCS	\$631,820	\$670,020	\$38,200	
001-0520-452-42-51	CANADIAN GEESE CONTROL - DEPREDEATION	\$75,000	\$0	(\$75,000)	
001-0520-452-42-51	CANADIAN GEESE CONTROL - PARKS	\$45,000	\$45,000	\$0	
001-0520-452-42-51	ELECTRICAL SERVICES & LIGHTS MAINTENANCE	\$22,660	\$22,660	\$0	
001-0520-452-42-51	FENCE MAINTENANCE CONTRACT	\$2,000	\$2,000	\$0	
001-0520-452-42-51	IRRIGATION & PLUMBING SERVICES	\$10,300	\$10,300	\$0	
001-0520-452-42-51	MEDIAN & CUL-DE-SAC MAINTENANCE CONTRACT	\$223,400	\$326,400	\$103,000	1
001-0520-452-42-51	PARK LIGHTING INFRASTRUCTURE IMPROVEMENTS	\$15,000	\$15,000	\$0	
001-0520-452-42-51	PARKS LIGHTING - LED	\$5,000	\$5,000	\$0	
001-0520-452-42-51	PARKS MAINTENANCE CONTRACTUAL SERVICES	\$92,700	\$92,700	\$0	
001-0520-452-42-51	PLANTS/SUPPLIES FOR PARKS, CUL-DE-SACS AND MEDIANS	\$10,200	\$10,200	\$0	
001-0520-452-42-51	PLAYGROUND FENCING	\$15,000	\$15,000	\$0	
001-0520-452-42-51	SEMI-ANNUAL SYNTHETIC FIELD MAINTENANCE	\$31,000	\$31,000	\$0	
001-0520-452-42-51	TREE MAINTENANCE	\$94,760	\$94,760	\$0	
001-0520-452-42-51	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$10,200)	\$0	\$10,200	
001-0520-452-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$4,245	\$4,245	\$0	
001-0520-452-42-54	TRAVEL,CONFERENCE,MEETING	\$1,000	\$1,000	\$0	
001-0520-452-42-55	TRAINING	\$20,060	\$20,060	\$0	
001-0520-452-42-55	CERT/TRAIN/RENEW-DMV,SWP,QAC/PCA, ISA, CPSI,BKFLOW	\$3,000	\$3,000	\$0	
001-0520-452-42-55	PARK MANAGER PROFESSIONAL TRAINING	\$2,500	\$2,500	\$0	
001-0520-452-42-55	MAINTENANCE WORKERS TRAINING	\$14,560	\$14,560	\$0	

**DETAIL LINE ITEM: 003-0525 Parks & Recreation - Facility Operations Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$888,390</b>	<b>\$848,442</b>	<b>(\$39,948)</b>	
<b>Totals Employee Services</b>		<b>\$582,504</b>	<b>\$589,157</b>	<b>\$6,653</b>	
003-0525-451-41-10	PERMANENT SALARIES	\$246,744	\$256,220	\$9,476	
003-0525-451-41-11	HOURLY & PART TIME SALARY	\$135,110	\$143,682	\$8,572	
003-0525-451-41-12	OVERTIME	\$3,843	\$3,989	\$146	
003-0525-451-41-20	VACANCIES SAVINGS	\$0	(\$11,535)	(\$11,535)	
003-0525-451-41-21	PERS RETIREMENT	\$27,529	\$27,336	(\$193)	
003-0525-451-41-35	FLEX ALLOWANCE	\$51,069	\$56,096	\$5,027	
003-0525-451-41-36	WORKERS COMPENSATION	\$20,938	\$20,938	\$0	
003-0525-451-41-39	OTHER FRINGE BENEFITS	\$8,531	\$8,818	\$287	
003-0525-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$88,740	\$83,613	(\$5,127)	
<b>Totals Internal Services</b>		<b>\$20,969</b>	<b>\$2,827</b>	<b>(\$18,142)</b>	
003-0525-451-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
003-0525-451-41-54	PEMHCA	\$1,920	\$0	(\$1,920)	
003-0525-451-42-56	EQUIP REPLACEMENT CHARGES	\$19,049	\$2,827	(\$16,222)	
<b>Totals Services and Supplies</b>		<b>\$64,300</b>	<b>\$54,300</b>	<b>(\$10,000)</b>	
003-0525-451-42-42	POSTAGE EXPENSE	\$100	\$100	\$0	
003-0525-451-42-43	GENERAL OFFICE SUPPLIES	\$5,000	\$5,000	\$0	
003-0525-451-42-46	MAINT-FACILITY & EQUIP	\$57,000	\$27,000	(\$30,000)	
003-0525-451-42-51	CONTRACT, PROF, SPEC SVCS	\$1,000	\$21,000	\$20,000	
003-0525-451-42-65	MISC EXPENSE	\$1,200	\$1,200	\$0	
<b>Totals Reallocation</b>		<b>\$220,617</b>	<b>\$202,158</b>	<b>(\$18,459)</b>	
003-0525-451-42-63	ALLOCATION OF OVERHEAD	\$220,617	\$202,158	(\$18,459)	

**DETAIL LINE ITEM: 003-0530 Parks & Recreation - Adult Sports Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$153,683</b>	<b>\$251,184</b>	<b>\$97,501</b>	
<b>Totals Employee Services</b>		<b>\$125,155</b>	<b>\$171,680</b>	<b>\$46,525</b>	
003-0530-451-41-10	PERMANENT SALARIES	\$79,585	\$82,615	\$3,030	
003-0530-451-41-11	HOURLY & PART TIME SALARY	\$8,524	\$30,323	\$21,799	
003-0530-451-41-12	OVERTIME	\$793	\$824	\$31	
003-0530-451-41-20	VACANCIES SAVINGS	\$0	(\$3,743)	(\$3,743)	
003-0530-451-41-21	PERS RETIREMENT	\$8,718	\$8,642	(\$76)	
003-0530-451-41-35	FLEX ALLOWANCE	\$24,625	\$27,108	\$2,483	
003-0530-451-41-36	WORKERS COMPENSATION	\$787	\$787	\$0	
003-0530-451-41-39	OTHER FRINGE BENEFITS	\$2,123	\$2,484	\$361	
003-0530-451-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
003-0530-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$0	\$22,640	\$22,640	
<b>Totals Services and Supplies</b>		<b>\$20,034</b>	<b>\$44,534</b>	<b>\$24,500</b>	
003-0530-451-42-43	GENERAL OFFICE SUPPLIES	\$20,034	\$6,034	(\$14,000)	
003-0530-451-42-43	EXPANSION OF PICKLEBALL AND BOCCE, ADULT SOFTBALL	\$37,374	\$6,034	(\$31,340)	
003-0530-451-42-43	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$17,340)	\$0	\$17,340	
003-0530-451-42-51	CONTRACT, PROF, SPEC SVCS	\$0	\$38,500	\$38,500	2
<b>Totals Reallocation</b>		<b>\$8,494</b>	<b>\$34,970</b>	<b>\$26,476</b>	
003-0530-451-42-63	ALLOCATION OF OVERHEAD	\$8,494	\$34,970	\$26,476	

**DETAIL LINE ITEM: 003-0534 Parks & Recreation - Youth Camps Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$522,761</b>	<b>\$601,199</b>	<b>\$78,438</b>	
<b>Totals Employee Services</b>		<b>\$326,091</b>	<b>\$351,824</b>	<b>\$25,733</b>	
003-0534-451-41-10	PERMANENT SALARIES	\$107,740	\$111,882	\$4,142	
003-0534-451-41-11	HOURLY & PART TIME SALARY	\$169,711	\$177,827	\$8,116	
003-0534-451-41-20	VACANCIES SAVINGS	\$0	(\$4,802)	(\$4,802)	
003-0534-451-41-21	PERS RETIREMENT	\$11,699	\$11,620	(\$79)	
003-0534-451-41-35	FLEX ALLOWANCE	\$20,258	\$22,239	\$1,981	
003-0534-451-41-36	WORKERS COMPENSATION	\$11,503	\$11,503	\$0	
003-0534-451-41-39	OTHER FRINGE BENEFITS	\$5,180	\$5,384	\$204	
003-0534-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$0	\$16,171	\$16,171	
<b>Totals Internal Services</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
003-0534-451-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
<b>Totals Services and Supplies</b>		<b>\$105,125</b>	<b>\$130,421</b>	<b>\$25,296</b>	
003-0534-451-42-43	GENERAL OFFICE SUPPLIES	\$12,125	\$12,125	\$0	
003-0534-451-42-51	CONTRACT, PROF, SPEC SVCS	\$93,000	\$118,296	\$25,296	
003-0534-451-42-51	Contractual Services	\$118,296	\$118,296	\$0	
003-0534-451-42-51	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$25,296)	\$0	\$25,296	
<b>Totals Reallocation</b>		<b>\$91,545</b>	<b>\$118,954</b>	<b>\$27,409</b>	
003-0534-451-42-63	ALLOCATION OF OVERHEAD	\$91,545	\$118,954	\$27,409	

**DETAIL LINE ITEM: 003-0535 Parks & Recreation - Adult Contracts Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$179,553</b>	<b>\$159,400</b>	<b>(\$20,153)</b>	

<b>Totals Employee Services</b>		<b>\$76,427</b>	<b>\$72,843</b>	<b>(\$3,584)</b>	
003-0535-451-41-10	PERMANENT SALARIES	\$45,335	\$47,058	\$1,723	
003-0535-451-41-12	OVERTIME	\$515	\$535	\$20	
003-0535-451-41-20	VACANCIES SAVINGS	\$0	(\$2,142)	(\$2,142)	
003-0535-451-41-21	PERS RETIREMENT	\$4,989	\$4,945	(\$44)	
003-0535-451-41-35	FLEX ALLOWANCE	\$5,525	\$6,110	\$585	
003-0535-451-41-36	WORKERS COMPENSATION	\$2,262	\$2,262	\$0	
003-0535-451-41-39	OTHER FRINGE BENEFITS	\$1,113	\$1,138	\$25	
003-0535-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$16,688	\$12,937	(\$3,751)	

<b>Totals Internal Services</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
003-0535-451-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	

<b>Totals Services and Supplies</b>		<b>\$45,100</b>	<b>\$45,700</b>	<b>\$600</b>	
003-0535-451-42-43	GENERAL OFFICE SUPPLIES	\$2,000	\$2,000	\$0	
003-0535-451-42-46	MAINT-FACILITY & EQUIP	\$500	\$100	(\$400)	
003-0535-451-42-51	CONTRACT, PROF, SPEC SVCS	\$42,600	\$43,600	\$1,000	

<b>Totals Reallocation</b>		<b>\$58,026</b>	<b>\$40,857</b>	<b>(\$17,169)</b>	
003-0535-451-42-63	ALLOCATION OF OVERHEAD	\$58,026	\$40,857	(\$17,169)	

**DETAIL LINE ITEM: 003-0537 Parks & Recreation - Special Events Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$143,346</b>	<b>\$133,618</b>	<b>(\$9,728)</b>	

<b>Totals Services and Supplies</b>		<b>\$112,100</b>	<b>\$101,000</b>	<b>(\$11,100)</b>	
003-0537-451-42-42	POSTAGE EXPENSE	\$100	\$0	(\$100)	
003-0537-451-42-43	GENERAL OFFICE SUPPLIES	\$13,000	\$13,000	\$0	
003-0537-451-42-49	ADVERTISING/PUBLICITY	\$2,000	\$1,000	(\$1,000)	
003-0537-451-42-51	CONTRACT, PROF, SPEC SVCS	\$97,000	\$87,000	(\$10,000)	
003-0537-451-42-51	CONTRACTUAL SERVICES	\$28,000	\$18,000	(\$10,000)	
003-0537-451-42-51	SUMMER DAY EVENT	\$69,000	\$69,000	\$0	

<b>Totals Reallocation</b>		<b>\$31,246</b>	<b>\$32,618</b>	<b>\$1,372</b>	
003-0537-451-42-63	ALLOCATION OF OVERHEAD	\$31,246	\$32,618	\$1,372	

**DETAIL LINE ITEM: 003-0538 Parks & Recreation - Youth Contract Classes Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$485,021</b>	<b>\$501,655</b>	<b>\$16,634</b>	
<b>Totals Employee Services</b>		<b>\$75,297</b>	<b>\$71,712</b>	<b>(\$3,585)</b>	
003-0538-451-41-10	PERMANENT SALARIES	\$45,336	\$47,058	\$1,722	
003-0538-451-41-12	OVERTIME	\$516	\$535	\$19	
003-0538-451-41-20	VACANCIES SAVINGS	\$0	(\$2,142)	(\$2,142)	
003-0538-451-41-21	PERS RETIREMENT	\$4,988	\$4,945	(\$43)	
003-0538-451-41-35	FLEX ALLOWANCE	\$5,526	\$6,110	\$584	
003-0538-451-41-36	WORKERS COMPENSATION	\$1,131	\$1,131	\$0	
003-0538-451-41-39	OTHER FRINGE BENEFITS	\$1,112	\$1,138	\$26	
003-0538-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$16,688	\$12,937	(\$3,751)	
<b>Totals Internal Services</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
003-0538-451-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
<b>Totals Services and Supplies</b>		<b>\$319,530</b>	<b>\$319,576</b>	<b>\$46</b>	
003-0538-451-42-43	GENERAL OFFICE SUPPLIES	\$1,530	\$1,576	\$46	
003-0538-451-42-51	CONTRACT, PROF, SPEC SVCS	\$318,000	\$318,000	\$0	
<b>Totals Reallocation</b>		<b>\$90,194</b>	<b>\$110,367</b>	<b>\$20,173</b>	
003-0538-451-42-63	ALLOCATION OF OVERHEAD	\$90,194	\$110,367	\$20,173	

**DETAIL LINE ITEM: 003-0539 Parks & Recreation - Advertising Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$63,080</b>	<b>\$47,999</b>	<b>(\$15,081)</b>	
<b>Totals Services and Supplies</b>		<b>\$49,245</b>	<b>\$33,645</b>	<b>(\$15,600)</b>	
003-0539-451-42-42	POSTAGE EXPENSE	\$11,600	\$6,000	(\$5,600)	
003-0539-451-42-43	GENERAL OFFICE SUPPLIES	\$515	\$515	\$0	
003-0539-451-42-51	CONTRACT, PROF, SPEC SVCS	\$37,130	\$27,130	(\$10,000)	
<b>Totals Reallocation</b>		<b>\$13,835</b>	<b>\$14,354</b>	<b>\$519</b>	
003-0539-451-42-63	ALLOCATION OF OVERHEAD	\$13,835	\$14,354	\$519	

**DETAIL LINE ITEM: 003-0540 Parks & Recreation - Senior/Volunteers Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$295,773</b>	<b>\$116,218</b>	<b>(\$179,555)</b>	
<b>Totals Employee Services</b>		<b>\$228,635</b>	<b>\$37,915</b>	<b>(\$190,720)</b>	
003-0540-451-41-10	PERMANENT SALARIES	\$136,005	\$23,529	(\$112,476)	
003-0540-451-41-12	OVERTIME	\$257	\$267	\$10	
003-0540-451-41-20	VACANCIES SAVINGS	\$0	(\$1,071)	(\$1,071)	
003-0540-451-41-21	PERS RETIREMENT	\$15,392	\$2,472	(\$12,920)	
003-0540-451-41-35	FLEX ALLOWANCE	\$37,940	\$3,055	(\$34,885)	
003-0540-451-41-36	WORKERS COMPENSATION	\$2,625	\$2,625	\$0	
003-0540-451-41-39	OTHER FRINGE BENEFITS	\$3,392	\$569	(\$2,823)	
003-0540-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$33,024	\$6,469	(\$26,555)	
<b>Totals Internal Services</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
003-0540-451-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	

**DETAIL LINE ITEM: 003-0540 Parks & Recreation - Senior/Volunteers Expenses (Continued)**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals Services and Supplies</b>		<b>\$12,300</b>	<b>\$11,000</b>	<b>(\$1,300)</b>	
003-0540-451-42-42	POSTAGE EXPENSE	\$100	\$0	(\$100)	
003-0540-451-42-43	GENERAL OFFICE SUPPLIES	\$4,000	\$2,000	(\$2,000)	
003-0540-451-42-43	SENIOR PROGRAMS TRIPS & TOURS	\$3,000	\$1,000	(\$2,000)	
003-0540-451-42-43	SUPPLIES	\$1,000	\$1,000	\$0	
003-0540-451-42-49	ADVERTISING/PUBLICITY	\$100	\$0	(\$100)	
003-0540-451-42-51	CONTRACT, PROF, SPEC SVCS	\$8,100	\$9,000	\$900	
003-0534-451-42-51	TRIP & TRANSPORTATION	\$11,976	\$8,000	(\$3,976)	
003-0534-451-42-51	SPECIAL EVENTS	(\$3,876)	\$1,000	\$4,876	
<b>Totals Reallocation</b>		<b>\$54,838</b>	<b>\$67,303</b>	<b>\$12,465</b>	
003-0540-451-42-63	ALLOCATION OF OVERHEAD	\$54,838	\$67,303	\$12,465	

**DETAIL LINE ITEM: 003-0541 Parks & Recreation - Teen Programs Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$416,174</b>	<b>\$430,491</b>	<b>\$14,317</b>	
<b>Totals Employee Services</b>		<b>\$287,032</b>	<b>\$296,291</b>	<b>\$9,259</b>	
003-0541-451-41-10	PERMANENT SALARIES	\$106,142	\$110,127	\$3,985	
003-0541-451-41-11	HOURLY & PART TIME SALARY	\$114,818	\$117,523	\$2,705	
003-0541-451-41-12	OVERTIME	\$0	\$0	\$0	
003-0541-451-41-20	VACANCIES SAVINGS	\$0	(\$4,802)	(\$4,802)	
003-0541-451-41-21	PERS RETIREMENT	\$11,185	\$11,620	\$435	
003-0541-451-41-35	FLEX ALLOWANCE	\$20,258	\$22,239	\$1,981	
003-0541-451-41-36	WORKERS COMPENSATION	\$9,694	\$9,694	\$0	
003-0541-451-41-39	OTHER FRINGE BENEFITS	\$4,361	\$4,484	\$123	
003-0541-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$20,574	\$25,406	\$4,832	
<b>Totals Internal Services</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
003-0541-451-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
<b>Totals Services and Supplies</b>		<b>\$38,500</b>	<b>\$39,500</b>	<b>\$1,000</b>	
003-0541-451-42-43	GENERAL OFFICE SUPPLIES	\$8,000	\$8,000	\$0	
003-0541-451-42-49	ADVERTISING/PUBLICITY	\$500	\$500	\$0	
003-0541-451-42-51	CONTRACT, PROF, SPEC SVCS	\$30,000	\$31,000	\$1,000	
003-0541-451-42-51	SUMMER CAMP - FIELD TRIPS & BUS TRANSPORTATION	\$27,000	\$28,000	\$1,000	
003-0541-451-42-51	TEEN PROGRAMS	\$2,000	\$2,000	\$0	
003-0541-451-42-51	MIDDLE SCHOOL DANCES (NET \$1,000)	\$1,000	\$1,000	\$0	
<b>Totals Reallocation</b>		<b>\$90,642</b>	<b>\$94,700</b>	<b>\$4,058</b>	
003-0541-451-42-63	ALLOCATION OF OVERHEAD	\$90,642	\$94,700	\$4,058	

**Detailed Analysis:**

- Note 1                      Reso 2024-133
- Note 2                      Sport Official (various) Transfer from 42-43



# POLICE DEPARTMENT



*Excellent Service – Every Call – Every Contact- Every Day*

## **DEPARTMENT DESCRIPTION**

The Police Department is comprised of two primary divisions working together in support of our mission of maintaining the highest quality of life for those who live, work, and play in Foster City.

- The **Field Operations Division** includes all uniformed personnel who patrol the streets and respond to crimes and the wide variety of additional calls for service we receive. Included in this division is Patrol, Traffic, S.W.A.T., Community Service Officers, and Reserve Officers.
- The **Administrative Services Division** is comprised of sworn and non-sworn assignments based out of the police station. These assignments include the Detective Bureau, Community Engagement, Recruitment & Hiring, Policy & Procedure, Crime Prevention, Property & Evidence, Dispatch Communications, Records Bureau, Emergency Service Volunteers, and Police Explorers.

## **MISSION STATEMENT**

We, the members of the Foster City Police Department, are dedicated to providing a professional level of public service, ensuring personal safety and the protection of property, with the continuous goal of enhancing the quality of life in our community.

## **CHANGES IN RESOURCES & FUNDING**

The Department's authorized staffing levels are proposed to be 40 Police Officers (includes one over-hire for FY 2025-26), three Senior Community Service Officers, seven Dispatchers, four records staff, one Management Analyst and one Administrative Assistant II, totaling 56 staff members.

Continued efforts will be made to adjust staffing responsibilities, schedules, and assignments to maintain or increase efficiency, productivity, and the Department's level of service whenever possible. The Department is currently down several Police Officer positions, one dispatcher and one records specialist. Recruitment & retention will be a major focus in the coming year.

We will provide equitable services for all community members as we conduct proactive traffic education and enforcement activities as well as proactive crime mitigation strategies.

Two budget items that have traditionally been funded by the state and are anticipated to again be funded this FY are the COPS Grant and Booking Fees.

### **Employee Services**

- SLESF/COPS Grant Funding – In previous years, the City received \$100,000 from the State of California under the Citizens Option for Public Safety (COPS) program, a Special Revenue Fund. Funding received from the COPS program is used to reduce General Fund Police Department salaries via a reallocation to the SLESF/COPS Special Revenue Fund 108 expenditures, nor is it reflected in our personnel allocations. The City is projecting to receive this State funding of \$100,000 for FY 2025-26.

### **Services and Supplies**

- Booking Fees – Most charges for booking suspects into County Jail are billed by the County directly to the State. Bookings that are ineligible for State funding may be charged back to the City. We anticipate receiving this State funding, and with the reduced number of crimes that qualify for booking at county jail, we have not allotted any funds for booking fees in FY 2025-26. If the current billing for booking offenders at the County Jail is reinstated, we will need to request funding to continue any bookings that may be required.

## **Exception Requests for FY 2025-26**

### Overhire of One (1) Police Officer Position

The Police Department has faced ongoing challenges in maintaining fully staffed patrol shifts and specialized units due to a combination of factors, including higher-than-expected turnover, on-duty injuries, retirements, and challenges in recruitment. These vacancies have put additional strain on the department's ability to meet the demands of the community while maintaining necessary response times and officer safety standards. At this time, the department is operating with a reduced number of officers, which has led to concerns about burnout, decreased coverage, and challenges in maintaining optimal service levels. Given the ongoing nature of the staffing shortages and the critical need for personnel to meet the public safety needs of the community, it is necessary to request a temporary over-hire of one police officer for the 25/26 fiscal year. City Council approved a temporary over hire from April 1, 2025 to June 30, 2025 at the January 21, 2025 Council meeting. This exception request would extend that overhire through the 25/26FY. The fiscal impact for FY 2025-26 is approximately \$199,916. This includes the remaining three months in the academy as Police Officer Recruit step 1 (\$46,500), five months in our Field Training Program as Police Officer Recruit, step 2 (\$82,083) and four months as a Police Officer, step 1 (\$71,333).

### Replacement of Police Department Chairs

For Fiscal Year 2025-26, the Police Department recommends the following budget exception: Replace all office chairs throughout the Police Department. The estimated cost to replace all office chairs is \$33,500. This one-time purchase of new office chairs will be added to our Equipment Replacement Fund for any future replacements.

### Replacement of Men's & Women's Lockers

The Police Department recommends replacing both men's and women's lockers. The one-time replacement cost is estimated to be about \$250,000. The current lockers in use are outdated, worn, broken, and no longer meet the needs of the department, compromising both safety and operational

efficiency. In light of these challenges, I am requesting a budget of \$250,000 to replace the existing lockers with durable, secure, and functional lockers to ensure our officers can store their gear, uniforms, and personal items in a safe and organized manner. Reviewed and approved by City Manager.

#### Axon In-Car Cameras

The Police Department is requesting \$17,100 budget exception be approved to purchase year one of the Axon In-Car cameras. Given the critical role in-car cameras play in officer safety, accountability, and evidence collection, we recommend approval of the \$92,700 five-year contract. The investment aligns with department priorities and enhances the effectiveness of patrol operations.

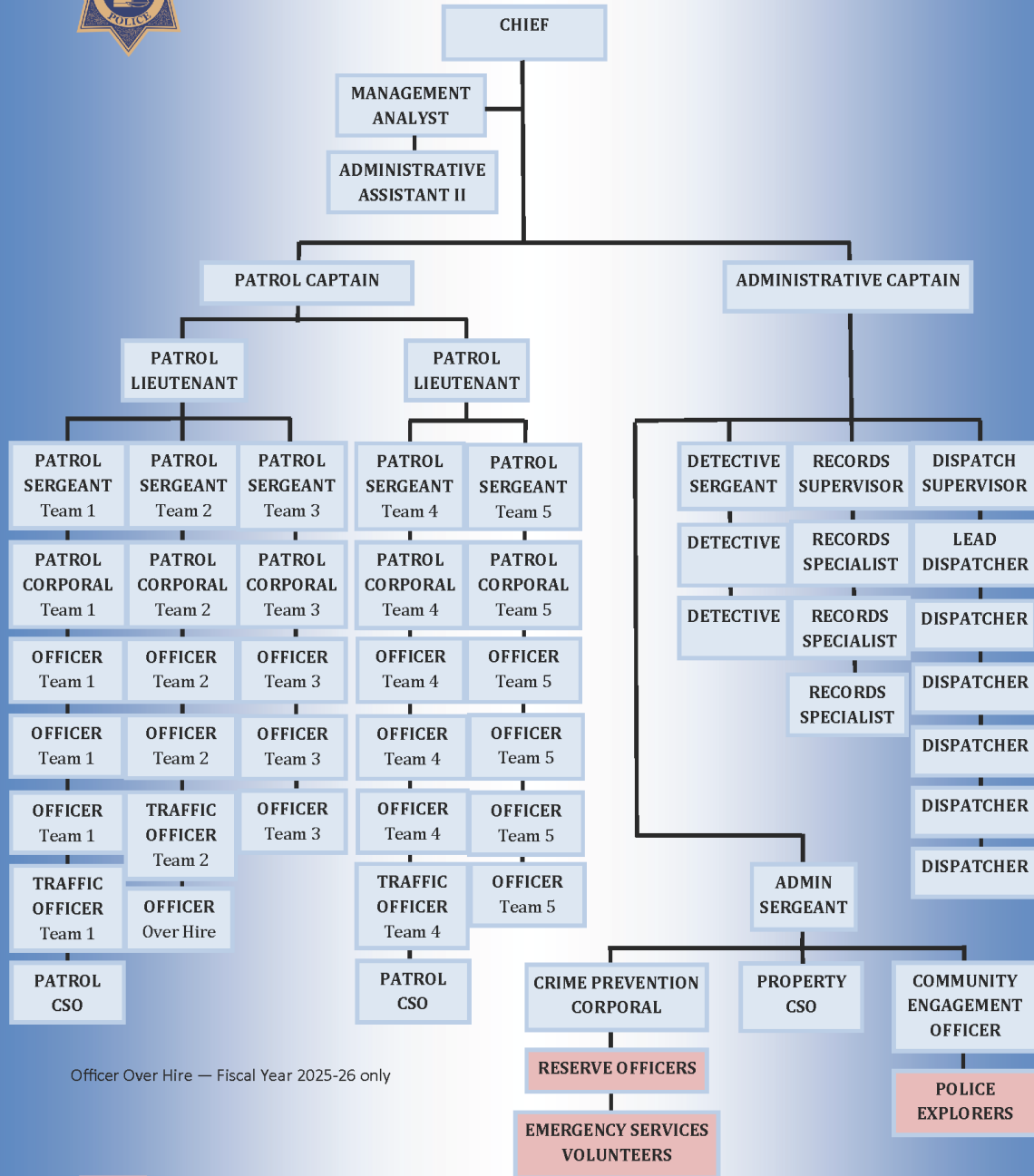
#### Flock Safety ALPR Cameras

For FY 2025-26, it is recommended the \$29,200 budget exception be approved to install (8) additional ALPR cameras throughout the city, with a recurring \$24,000 annual cost. ALPR's assist in identifying stolen vehicles, wanted suspects, and persons of interest, increasing case resolution rates. The expanded coverage area will help deter crime and improve community security. The new cameras will seamlessly integrate with our current surveillance network and will enhance the capabilities of existing law enforcement tools without requiring major infrastructure overhauls.

# POLICE DEPARTMENT



## ORGANIZATIONAL CHART



**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**POLICE**  
**GENERAL FUND**  
Annual Budget Appropriation for Fiscal Year

	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
CHIEF'S OFFICE	\$1,181,128	\$1,169,915	\$1,289,220
FIELD OPERATIONS	\$10,463,132	\$10,203,761	\$10,959,749
ADMINISTRATION	\$6,902,755	\$6,779,774	\$7,603,752
CROSSING GUARDS	\$21,600	\$21,600	\$21,600
TRAINING	\$94,600	\$94,600	\$97,400
BSCAA PROP 47 GRANT	\$22,852	\$22,852	\$22,238
BSCC GRANT	\$40,000	\$40,000	\$12,498
DRUG ABUSE RESISTANCE EDUCATION (DARE)	\$38,366	\$38,366	\$12,600
ASSET SEIZURE	\$4,097	\$4,097	\$4,097
<b>TOTAL FOR POLICE</b>	<b>\$18,768,530</b>	<b>\$18,374,965</b>	<b>\$20,023,154</b>

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$16,221,160	\$15,713,881	\$17,114,233
SERVICES AND SUPPLIES	\$688,395	\$727,109	\$947,608
CAPITAL OUTLAY	\$0	\$75,000	\$33,500
Subtotal (Total Department-Controlled Expenses)	\$16,909,555	\$16,515,990	\$18,095,341
INTERNAL SERVICES	\$1,858,975	\$1,858,975	\$1,927,813
Subtotal (Total Department Expenses before Reallocations)	\$18,768,530	\$18,374,965	\$20,023,154
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR POLICE</b>	<b>\$18,768,530</b>	<b>\$18,374,965</b>	<b>\$20,023,154</b>

**Police Department  
Staffing (Full Time Equivalents)**

<b>Full Time Position</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
Police Chief	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00
Police Lieutenant	2.00	2.00	2.00
Police Sergeant	7.00	7.00	7.00
Police Corporal	6.00	6.00	6.00
Police Officer*	21.00	21.00	22.00
Sr. Community Services Officer	4.00	3.00	3.00
Communications Supervisor	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00
Lead Dispatcher	1.00	1.00	1.00
Police Dispatcher	5.00	5.00	5.00
Police Records Specialist	3.00	3.00	3.00
Management Analyst	1.00	1.00	1.00
Administrative Assistant	0.00	1.00	1.00
<b>Total Full Time Positions</b>	<b>55.00</b>	<b>55.00</b>	<b>56.00</b>
<hr/>			
<b>Part Time without Benefits Position</b>			
Police Dispatcher (2)	0.5	0.5	0.5
<b>Total Part Time without Benefits Position</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>
<hr/>			
<b>Total Full Time Equivalents</b>	<b>55.5</b>	<b>55.5</b>	<b>56.5</b>

- Overhire of One (1) Police Officer for FY 2025-26

**DETAIL LINE ITEM: 001-0610 Police - Chief's Office Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$1,181,128</b>	<b>\$1,289,220</b>	<b>\$108,092</b>	
<b>Totals Capital Outlay</b>		<b>\$0</b>	<b>\$7,600</b>	<b>\$7,600</b>	
001-0610-421-43-85	MACHINERY & EQUIP >5000	\$0	\$7,600	\$7,600	
<b>Totals Employee Services</b>		<b>\$1,101,968</b>	<b>\$1,204,438</b>	<b>\$102,470</b>	
001-0610-421-41-10	PERMANENT SALARIES	\$566,662	\$594,818	\$28,156	
001-0610-421-41-20	VACANCIES SAVINGS	\$0	(\$27,403)	(\$27,403)	
001-0610-421-41-21	PERS RETIREMENT	\$109,272	\$108,345	(\$927)	
001-0610-421-41-35	FLEX ALLOWANCE	\$91,426	\$100,589	\$9,163	
001-0610-421-41-36	WORKERS COMPENSATION	\$17,473	\$17,473	\$0	
001-0610-421-41-39	OTHER FRINGE BENEFITS	\$33,343	\$46,607	\$13,264	
001-0610-421-41-61	EMPLOYEE BENEFIT-PERS UAL	\$283,792	\$364,009	\$80,217	
<b>Totals Internal Services</b>		<b>\$46,052</b>	<b>\$41,404</b>	<b>(\$4,648)</b>	
001-0610-421-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0610-421-41-53	LONGEVITY	\$16,740	\$14,220	(\$2,520)	
001-0610-421-41-54	PEMHCA	\$7,680	\$0	(\$7,680)	
001-0610-421-42-44	VEHICLE RENTAL CHARGES	\$21,632	\$27,184	\$5,552	
<b>Totals Services and Supplies</b>		<b>\$33,108</b>	<b>\$35,778</b>	<b>\$2,670</b>	
001-0610-421-42-43	GENERAL OFFICE SUPPLIES	\$1,000	\$2,500	\$1,500	
001-0610-421-42-51	CONTRACT, PROF, SPEC SVCS	\$25,000	\$26,000	\$1,000	
001-0610-421-42-51	LEGAL SERVICES	\$4,000	\$4,000	\$0	
001-0610-421-42-51	PRE-EMPLOYMENT EXAMS	\$21,000	\$22,000	\$1,000	
001-0610-421-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$3,808	\$3,978	\$170	
001-0610-421-42-53	CALIFORNIA POLICE CHIEFS' ASSOCIATION	\$730	\$803	\$73	
001-0610-421-42-53	CALIFORNIA POLICE OFFICERS' ASSOCIATION	\$1,150	\$1,150	\$0	
001-0610-421-42-53	FRATERNAL ORDER OF POLICE / LDF	\$500	\$500	\$0	
001-0610-421-42-53	INTERNATIONAL POLICE CHIEFS' ASSOCIATION	\$228	\$275	\$47	
001-0610-421-42-53	SAN MATEO COUNTY CHIEFS OF POLICE	\$1,200	\$1,250	\$50	
001-0610-421-42-54	TRAVEL,CONFERENCE,MEETING	\$3,300	\$3,300	\$0	
001-0610-421-42-54	LOCAL MEETINGS AND TOLLS	\$1,300	\$1,300	\$0	
001-0610-421-42-54	SAN MATEO COUNTY POLICE CHIEFS' SEMINAR	\$2,000	\$2,000	\$0	

**DETAIL LINE ITEM: 001-0620 Police - Field Operations Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$10,463,132</b>	<b>\$10,959,749</b>	<b>\$496,617</b>	
<b>Totals Capital Outlay</b>		<b>\$0</b>	<b>\$5,500</b>	<b>\$5,500</b>	
001-0620-421-43-85	MACHINERY & EQUIP >5000	\$0	\$5,500	\$5,500	1
<b>Totals Employee Services</b>		<b>\$9,783,521</b>	<b>\$10,221,525</b>	<b>\$438,004</b>	
001-0620-421-41-10	PERMANENT SALARIES	\$5,238,288	\$5,593,688	\$355,400	2
001-0620-421-41-10	PERMANENT SALARIES	\$5,421,163	\$5,693,688	\$272,525	
001-0620-421-41-10	Reallocation to SLESF/COPS GRANT	(\$100,000)	(\$100,000)	\$0	
001-0620-421-41-10	BUDGET BALANCING STRATEGY TOOLBOX 2020-09-Allowance for Vacancy	(\$82,875)	\$0	\$82,875	
001-0620-421-41-12	OVERTIME	\$218,072	\$253,845	\$35,773	
001-0620-421-41-12	OVERTIME	\$260,085	\$253,845	(\$6,240)	
001-0620-421-41-12	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$42,013)	\$0	\$42,013	
001-0620-421-41-17	HOLIDAY PAY	\$259,220	\$272,522	\$13,302	
001-0620-421-41-20	VACANCIES SAVINGS	\$0	(\$289,777)	(\$289,777)	
001-0620-421-41-21	PERS RETIREMENT	\$1,154,569	\$1,224,185	\$69,616	
001-0620-421-41-35	FLEX ALLOWANCE	\$808,459	\$960,072	\$151,613	
001-0620-421-41-36	WORKERS COMPENSATION	\$285,132	\$285,132	\$0	
001-0620-421-41-39	OTHER FRINGE BENEFITS	\$340,423	\$401,829	\$61,406	
001-0620-421-41-61	EMPLOYEE BENEFIT-PERS UAL	\$1,479,358	\$1,520,029	\$40,671	
<b>Totals Internal Services</b>		<b>\$521,095</b>	<b>\$556,083</b>	<b>\$34,988</b>	
001-0620-421-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0620-421-41-53	LONGEVITY	\$74,760	\$75,540	\$780	
001-0620-421-41-54	PEMHCA	\$32,640	\$0	(\$32,640)	
001-0620-421-42-44	VEHICLE RENTAL CHARGES	\$369,474	\$458,027	\$88,553	
001-0620-421-42-56	EQUIP REPLACEMENT CHARGES	\$44,221	\$22,516	(\$21,705)	
<b>Totals Services and Supplies</b>		<b>\$158,516</b>	<b>\$176,641</b>	<b>\$18,125</b>	
001-0620-421-42-40	SPECIAL DEPARTMENTAL SUP	\$31,495	\$32,495	\$1,000	
001-0620-421-42-40	ANCILLARY PATROL EQUIPMENT	\$1,900	\$1,900	\$0	
001-0620-421-42-40	BADGE REFURBISHING	\$600	\$600	\$0	
001-0620-421-42-40	EVIDENCE SUPPLIES	\$3,200	\$3,200	\$0	
001-0620-421-42-40	LEATHER AND SAFETY EQUIPMENT	\$6,000	\$6,500	\$500	
001-0620-421-42-40	MOTOR OFFICER EQUIPMENT	\$5,000	\$5,000	\$0	
001-0620-421-42-40	RANGE/FIREARM PROGRAM	\$14,795	\$15,295	\$500	
001-0620-421-42-46	MAINT-FACILITY & EQUIP	\$850	\$850	\$0	
001-0620-421-42-51	CONTRACT, PROF, SPEC SVCS	\$123,136	\$140,236	\$17,100	
001-0620-421-42-51	BWC/CAR CAMERA - AXON	\$23,000	\$40,100	\$17,100	4
001-0620-421-42-51	COMMUNITY OVERCOMING RELATIONSHIP ABUSE	\$6,606	\$6,606	\$0	
001-0620-421-42-51	CRITICAL REACH SUPPORT FEE	\$590	\$590	\$0	
001-0620-421-42-51	CWCRT MENTAL HEALTH CLINICIAN (RESO 2023-91)	\$64,000	\$64,000	\$0	
001-0620-421-42-51	RANGE FEES	\$5,800	\$5,800	\$0	
001-0620-421-42-51	STAR VISTA/FIRST CHANCE FACILITY	\$23,140	\$23,140	\$0	
001-0620-421-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$2,185	\$2,185	\$0	
001-0620-421-42-53	CALIFORNIA PEACE OFFICERS' ASSOCIATION (1CPT/2 LT)	\$375	\$375	\$0	
001-0620-421-42-53	CALIFORNIA POLICE CHIEFS' ASSN. ASSOCIATE MEMBER	\$155	\$155	\$0	
001-0620-421-42-53	CALIFORNIA TACTICAL OFFICERS ASSOCIATION	\$30	\$30	\$0	
001-0620-421-42-53	FRATERNAL ORDER OF POLICE / LDF	\$1,500	\$1,500	\$0	
001-0620-421-42-53	SAN MATEO COUNTY TRAINING MANAGERS' ASSOCIATION	\$125	\$125	\$0	
001-0620-421-42-54	TRAVEL,CONFERENCE,MEETING	\$850	\$875	\$25	



**DETAIL LINE ITEM: 001-0630 Police - Administrative Bureau Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$6,902,755</b>	<b>\$7,603,752</b>	<b>\$700,997</b>	
<b>Totals Capital Outlay</b>		<b>\$0</b>	<b>\$20,400</b>	<b>\$20,400</b>	
001-0630-421-43-85	MACHINERY & EQUIP >5000	\$0	\$20,400	\$20,400	1
<b>Totals Employee Services</b>		<b>\$5,335,671</b>	<b>\$5,688,270</b>	<b>\$352,599</b>	
001-0630-421-41-10	PERMANENT SALARIES	\$2,699,796	\$2,816,902	\$117,106	
001-0630-421-41-10	PERMANENT SALARIES	\$2,719,230	\$2,816,902	\$97,672	
001-0630-421-41-10	BUDGET BALANCING STRATEGY TOOLBOX 2020-09-Allowance for Vacancy	(\$19,434)	\$0	\$19,434	
001-0630-421-41-11	HOURLY & PART TIME SALARY	\$60,092	\$62,376	\$2,284	
001-0630-421-41-12	OVERTIME	\$188,708	\$230,681	\$41,973	
001-0630-421-41-12	OVERTIME	\$207,128	\$230,681	\$23,553	
001-0630-421-41-12	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$18,420)	\$0	\$18,420	
001-0630-421-41-17	HOLIDAY PAY	\$105,619	\$108,051	\$2,432	
001-0630-421-41-20	VACANCIES SAVINGS	\$0	(\$146,252)	(\$146,252)	
001-0630-421-41-21	PERS RETIREMENT	\$485,596	\$493,417	\$7,821	
001-0630-421-41-35	FLEX ALLOWANCE	\$532,466	\$578,911	\$46,445	
001-0630-421-41-36	WORKERS COMPENSATION	\$169,897	\$169,897	\$0	
001-0630-421-41-39	OTHER FRINGE BENEFITS	\$155,411	\$193,834	\$38,423	
001-0630-421-41-61	EMPLOYEE BENEFIT-PERS UAL	\$938,086	\$1,180,453	\$242,367	
<b>Totals Internal Services</b>		<b>\$1,291,828</b>	<b>\$1,330,326</b>	<b>\$38,498</b>	
001-0630-421-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0630-421-41-53	LONGEVITY	\$23,820	\$24,660	\$840	
001-0630-421-41-54	PEMHCA	\$17,280	\$0	(\$17,280)	
001-0630-421-42-44	VEHICLE RENTAL CHARGES	\$102,312	\$126,359	\$24,047	
001-0630-421-42-56	EQUIP REPLACEMENT CHARGES	\$110,893	\$39,427	(\$71,466)	
001-0630-421-42-57	COMM & INFO SERVICES CHGS	\$711,319	\$727,707	\$16,388	
001-0630-421-42-69	BUILDING MAINTENANCE CHG	\$326,204	\$412,173	\$85,969	
<b>Totals Services and Supplies</b>		<b>\$275,256</b>	<b>\$564,756</b>	<b>\$289,500</b>	
001-0630-421-42-40	SPECIAL DEPARTMENTAL SUP	\$15,620	\$16,620	\$1,000	
001-0630-421-42-40	BALLISTIC VEST REPLACEMENT	\$9,000	\$10,000	\$1,000	
001-0630-421-42-40	FILM/PHOTO PROCESSING	\$200	\$200	\$0	
001-0630-421-42-40	PENAL CODES/PUBLICATIONS	\$800	\$800	\$0	
001-0630-421-42-40	FACILITY K-9 SUPPLIES	\$5,620	\$5,620	\$0	
001-0630-421-42-42	POSTAGE EXPENSE	\$2,244	\$2,244	\$0	
001-0630-421-42-43	GENERAL OFFICE SUPPLIES	\$20,000	\$21,000	\$1,000	
001-0630-421-42-43	CITATIONS	\$1,500	\$1,500	\$0	
001-0630-421-42-43	OFFICE SUPPLIES	\$16,500	\$17,500	\$1,000	
001-0630-421-42-43	PRINTING	\$2,000	\$2,000	\$0	
001-0630-421-42-46	MAINT-FACILITY & EQUIP	\$33,336	\$284,336	\$251,000	
001-0630-421-42-46	COMMUNICATIONS CENTER EQUIPMENT	\$2,000	\$2,000	\$0	
001-0630-421-42-46	FIXED RADIO EQUIP (TEA)	\$23,736	\$24,736	\$1,000	
001-0630-421-42-46	MOBILE RADIO REPAIR	\$2,100	\$2,100	\$0	
001-0630-421-42-46	PLAIN PAPER COPIERS (6765 AND 6632)	\$1,500	\$1,500	\$0	
001-0630-421-42-46	REPLACE REPLACE MEN'S & WOMEN'S LOCKERS	\$0	\$250,000	\$250,000	3
001-0630-421-42-46	SHREDDER AND FAX	\$500	\$500	\$0	
001-0630-421-42-46	UPS (BEST POWER INC.)	\$1,000	\$1,000	\$0	
001-0630-421-42-46	VEHICLE EQUIPMENT MAINTENANCE	\$2,500	\$2,500	\$0	

**DETAIL LINE ITEM: 001-0630 Police - Administrative Bureau Expenses (Continued)**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
001-0630-421-42-49	ADVERTISING/PUBLICITY	\$3,700	\$4,700	\$1,000	
001-0630-421-42-51	CONTRACT, PROF, SPEC SVCS	\$179,721	\$214,221	\$34,500	
001-0630-421-42-51	COPWARE/LEXIPOL (SOFTWARE UPDATES)	\$10,500	\$12,700	\$2,200	
001-0630-421-42-51	CORODATA DOCUMENT STORAGE SVCS	\$1,500	\$1,500	\$0	
001-0630-421-42-51	FLOCK SAFETY ALPR CAMERAS	\$50,000	\$79,200	\$29,200	5
001-0630-421-42-51	SAN MATEO COUNTY CRIME LAB FEES	\$28,000	\$30,000	\$2,000	
001-0630-421-42-51	SAN MATEO COUNTY INFORMATION SERVICES DIVISION	\$25,000	\$25,000	\$0	
001-0630-421-42-51	SAN MATEO COUNTY NARCOTICS TASK FORCE	\$47,000	\$47,000	\$0	
001-0630-421-42-51	CYRACOM/LANGUAGELINE SOLUTIONS	\$2,000	\$3,100	\$1,100	
001-0630-421-42-51	WELLNESS (CORDICO SUBSCRIPTION)	\$10,000	\$10,000	\$0	
001-0630-421-42-51	WEB ANALYTICS (CLEAR PLUS)	\$5,721	\$5,721	\$0	
001-0630-421-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$1,785	\$1,785	\$0	
001-0630-421-42-53	CA CLETS USERS GROUP	\$150	\$150	\$0	
001-0630-421-42-53	CA CRIMINAL JUSTICE WARRANT SERVICE ASSN.	\$75	\$75	\$0	
001-0630-421-42-53	CA LAW ENF. ASSN. OF RECORDS SUPERVISORS	\$50	\$50	\$0	
001-0630-421-42-53	CA POLICE CHIEFS' ASSN ASSOCIATE MEMBER	\$155	\$155	\$0	
001-0630-421-42-53	CALIFORNIA ASSN OF PROPERTY & EVIDENCE OFFICERS	\$50	\$50	\$0	
001-0630-421-42-53	CALIFORNIA PEACE OFFICERS' ASSOCIATION 1CPT 2 N/S	\$205	\$205	\$0	
001-0630-421-42-53	FRATERNAL ORDER OF POLICE / LDF	\$1,000	\$1,000	\$0	
001-0630-421-42-53	SAN MATEO CO. COMMUNICATIONS MANAGERS ASSOC	\$100	\$100	\$0	
001-0630-421-42-54	TRAVEL,CONFERENCE,MEETING	\$1,350	\$1,350	\$0	
001-0630-421-42-65	MISC EXPENSE	\$17,500	\$18,500	\$1,000	
001-0630-421-42-65	ADMINISTRATIVE INVESTIGATIVE FUND	\$2,500	\$2,500	\$0	
001-0630-421-42-65	INVESTIGATION TECHNOLOGY	\$15,000	\$16,000	\$1,000	

**DETAIL LINE ITEM: 001-0650 Police - Crossing Guards Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$21,600</b>	<b>\$21,600</b>	<b>\$0</b>	
<b>Totals Services and Supplies</b>		<b>\$21,600</b>	<b>\$21,600</b>	<b>\$0</b>	
001-0650-421-42-51	CONTRACT, PROF, SPEC SVCS	\$21,600	\$21,600	\$0	

**DETAIL LINE ITEM: 001-0670 Police - Training Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$94,600</b>	<b>\$97,400</b>	<b>\$2,800</b>	
<b>Totals Services and Supplies</b>		<b>\$94,600</b>	<b>\$97,400</b>	<b>\$2,800</b>	
001-0670-421-42-55	TRAINING	\$94,600	\$97,400	\$2,800	
001-0670-421-42-55	POST TRAINING	\$65,000	\$70,000	\$5,000	
001-0670-421-42-55	CHIEF DIVISION	\$2,000	\$2,000	\$0	
001-0670-421-42-55	APROC RESERVE TRAINING CONFERENCE	\$3,000	\$100	(\$2,900)	
001-0670-421-42-55	CPCA TRAINING CONFERENCE - CAPTAIN	\$2,000	\$2,000	\$0	
001-0670-421-42-55	CAPE/CCUG TRAINING	\$1,100	\$1,100	\$0	
001-0670-421-42-55	CPOA TRAINING SYMPOSIUM (1 CAPTAIN)	\$2,000	\$2,000	\$0	
001-0670-421-42-55	RIMS USERS GROUP CONFERENCE (3 ATTENDEES)	\$7,000	\$7,000	\$0	
001-0670-421-42-55	MISCELLANEOUS	\$12,500	\$13,200	\$700	

**DETAIL LINE ITEM: 001-0680 Police - BSCAA Prop 47 Grant Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$22,852</b>	<b>\$22,238</b>	<b>(\$614)</b>	
<b>Totals Services and Supplies</b>		\$22,852	\$22,238	(\$614)	
001-0680-421-42-55	TRAINING	\$22,852	\$22,238	(\$614)	

**DETAIL LINE ITEM: 001-0681 Police - BSCC (Wellness) Grant Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$40,000</b>	<b>\$12,498</b>	<b>(\$27,502)</b>	
<b>Totals Services and Supplies</b>		\$40,000	\$12,498	(\$27,502)	
001-0681-421-42-51	CONTRACT, PROF, SPEC SVCS	\$40,000	\$12,498	(\$27,502)	

**DETAIL LINE ITEM: 006-0610 Police - Drug Abuse Resistance Education (DARE)**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$38,366</b>	<b>\$12,600</b>	<b>(\$25,766)</b>	
<b>Totals Services and Supplies</b>		\$38,366	\$12,600	(\$25,766)	
006-0610-421-42-51	CONTRACT, PROF, SPEC SVCS	\$600	\$600	\$0	
006-0610-421-42-65	MISC EXPENSE	\$37,766	\$12,000	(\$25,766)	

**DETAIL LINE ITEM: 009-0610 Police - Asset Seizure Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$4,097</b>	<b>\$4,097</b>	<b>\$0</b>	
<b>Totals Services and Supplies</b>		\$4,097	\$4,097	\$0	
009-0610-421-42-51	CONTRACT, PROF, SPEC SVCS	\$4,097	\$4,097	\$0	

**Detailed Analysis:**

Note 1	Replacement of Chairs in Department.
Note 2	Overhire 1 Police Officer position for one fiscal year.
Note 3	Replacement of Men's & Women's Lockers.
Note 4	Purchase Axon In-Car cameras.
Note 5	8 additional ALPR cameras.

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# ***San Mateo Consolidated Fire Department***



## **DEPARTMENT DESCRIPTION**

The Fire Departments in the Cities of Belmont, Foster City, and San Mateo have joined together as the San Mateo Consolidated (SMC) Fire Department, a Joint Powers Authority (JPA) as of January 13, 2019. The department continues to provide integrated and comprehensive emergency response services to all three communities in a cost-effective way, while maintaining and improving the existing level of fire suppression and emergency medical services within each community. SMC Fire consists of three divisions: Administration, Community Risk Reduction (CRR), and Operations.

The Administration Division, which includes the Office of the Fire Chief, provides program direction to all divisions and budget oversight. The CRR Division works to reduce the factors which contribute to the cause and spread of fire by consulting with the public, educating citizens and businesses about emergency preparedness and planning, including the City's Emergency Operations Center (EOC), issuing permits, checking plans, inspecting for fire code compliance, and developing and recommending new or modified codes to the City Council. The Operations Division personnel, trained in the most current and modern firefighting and medical techniques, respond and provide fire, medical, and rescue services.

## **MISSION STATEMENT**

Providing all risk fire and emergency services through professionalism, collaboration, and public trust.

## **CHANGES IN FINANCIAL RESOURCES REQUIRED**

Foster City pays 20% of SMC Fire's adopted annual budget.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**FIRE**  
**GENERAL FUND**  
Annual Budget Appropriation for Fiscal Year

	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
DISASTER PREPAREDNESS	\$2,924	\$2,924	\$2,924
SMC FIRE	\$9,861,700	\$9,861,700	\$10,571,469
FIRE LEGACY COSTS	\$2,666,980	\$2,666,980	\$2,952,700
<b>TOTAL FOR FIRE</b>	<b>\$12,531,604</b>	<b>\$12,531,604</b>	<b>\$13,527,093</b>

	<b>2024-25</b>		<b>2025-26</b>
<b>EXPENDITURES BY CATEGORY:</b>	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$2,666,980	\$2,666,980	\$2,952,700
SERVICES AND SUPPLIES	\$9,673,555	\$9,673,555	\$10,432,641
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$12,340,535	\$12,340,535	\$13,385,341
INTERNAL SERVICES	\$191,069	\$191,069	\$141,752
Subtotal (Total Department Expenses before Reallocations)	\$12,531,604	\$12,531,604	\$13,527,093
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR FIRE</b>	<b>\$12,531,604</b>	<b>\$12,531,604</b>	<b>\$13,527,093</b>

**DETAIL LINE ITEM: 001-0740 Fire - Disaster Preparedness Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$2,924</b>	<b>\$2,924</b>	<b>\$0</b>	

<b>Totals Internal Services</b>		\$2,924	\$2,924	\$0	
001-0740-422-42-56	EQUIP REPLACEMENT CHARGES	\$2,924	\$2,924	\$0	

**DETAIL LINE ITEM: 001-0750 Fire - JPA-SMC Fire Operating Costs Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$9,861,700</b>	<b>\$10,571,469</b>	<b>\$709,769</b>	

<b>Totals Internal Services</b>		\$188,145	\$138,828	(\$49,317)	
001-0750-422-41-53	LONGEVITY	\$94,800	\$94,800	\$0	
001-0750-422-41-54	PEMHCA	\$40,320	\$0	(\$40,320)	
001-0750-422-42-69	BUILDING MAINTENANCE CHG	\$53,025	\$44,028	(\$8,997)	
<b>Totals Services and Supplies</b>		<b>\$9,673,555</b>	<b>\$10,432,641</b>	<b>\$759,086</b>	
001-0750-422-42-51	CONTRACT, PROF, SPEC SVCS	\$9,673,555	\$10,432,641	\$759,086	
001-0750-422-42-51	SAN MATEO COUNTY DEPT OF EMERGENCY MGMT JPA	\$71,000	\$83,482	\$12,482	
001-0750-422-42-51	SMC FIRE OPERATING COST	\$9,582,555	\$10,349,159	\$766,604	
001-0750-422-42-51	WORKERS COMPENSATION	\$20,000	\$0	(\$20,000)	

**DETAIL LINE ITEM: 001-0760 Fire - Legacy Costs Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$2,666,980</b>	<b>\$2,952,700</b>	<b>\$285,720</b>	

<b>Totals Employee Services</b>		\$2,666,980	\$2,952,700	\$285,720	
001-0760-422-41-36	WORKERS COMPENSATION	\$330,168	\$330,168	\$0	
001-0760-422-41-61	EMPLOYEE BENEFIT-PERS UAL	\$2,336,812	\$2,622,532	\$285,720	

**Detailed Analysis:**

Note

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# Community Development Department

## DEPARTMENT DESCRIPTION

The Community Development Department is organized into three Divisions:

1. **Planning and Code Enforcement Division:** This division focuses on the long-term planning and sustainable growth of the City, including housing development, economic expansion, and the preservation of the community's character. It is responsible for overseeing the planning and review of land use and development applications, ensuring that new projects align with the City's vision for growth and sustainability. The division also enforces codes that maintain the aesthetic and environmental integrity of the community while supporting a vibrant local economy.
2. **The Housing and Sustainability Division:** The Housing Division administers the City's housing programs, including monitoring affordable housing units throughout the City, working to create more affordable housing opportunities, and implementing the City's affordable housing regulations. The Sustainability Division seeks to maintain a healthy environment, including clean air, clean water, and a living area free from pollution, in which resources are used wisely to meet the needs of the present without compromising the ability of future generations to meet their needs.
3. **Building and Inspection Division:** The Building Inspection Division ensures that all construction projects within the City comply with the California Building Code, the Foster City Municipal Code, and other relevant regulations. This division is responsible for inspecting construction sites, issuing permits, and ensuring safety and quality in every aspect of building construction, renovation, and improvement projects. It plays a key role in maintaining the integrity of the built environment and ensuring that all developments meet the highest standards of safety, functionality, and design.

## MISSION STATEMENT

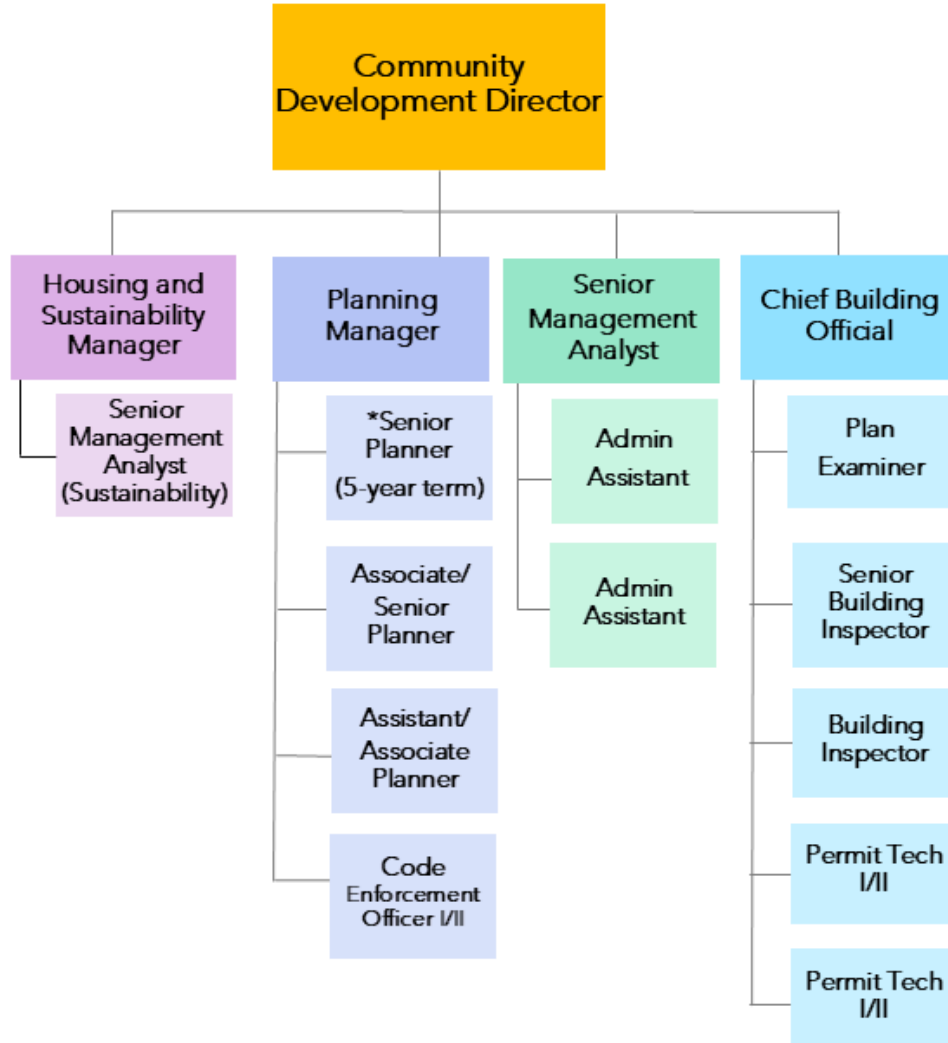
The Community Development Department is committed to planning, maintaining and improving the quality of life and public safety of Foster City in keeping with the vision of the City Council in the General Plan and other measures that reflect the City's heritage as a Master Planned community.

## CHANGES IN FINANCIAL RESOURCES REQUIRED

### Services and Supplies

- Reclassification of Housing Coordinator to Housing and Sustainability Manager

## Community Development Department FY 2025-2026



\*5-year limited term Senior Planner position was approved by City Council /EMID on June 20, 2022, Reso 2022-79

## DEPARTMENT SUMMARY BY DIVISION

### City of Foster City, California COMMUNITY DEVELOPMENT GENERAL FUND Annual Budget Appropriation for Fiscal Year

	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
ADVANCE PLANNING	\$460,706	\$431,548	\$432,856
BUILDING SAFETY, CODE, PLAN CHECK	\$1,870,197	\$2,195,198	\$1,919,132
CURRENT PLANNING	\$666,912	\$640,570	\$631,143
ECONOMIC DEVELOPMENT	\$0	\$42,200	\$0
HOUSING & SUSTAINABILITY	\$0	\$0	\$292,265
ORDINANCE ENFORCEMENT	\$263,307	\$275,221	\$293,587
PLANNING ADMINISTRATION	\$1,192,440	\$1,183,243	\$1,146,739
SUSTAINABLE FC	\$8,700	\$119,838	\$8,700
<b>TOTAL FOR COMMUNITY DEVELOPMENT</b>	<b>\$4,462,262</b>	<b>\$4,887,818</b>	<b>\$4,724,422</b>

EXPENDITURES BY CATEGORY:	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$3,849,281	\$3,693,660	\$4,035,753
SERVICES AND SUPPLIES	\$191,648	\$772,825	\$201,148
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$4,040,929	\$4,466,485	\$4,236,901
INTERNAL SERVICES	\$421,333	\$421,333	\$487,521
Subtotal (Total Department Expenses before Reallocations)	\$4,462,262	\$4,887,818	\$4,724,422
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR COMMUNITY DEVELOPMENT</b>	<b>\$4,462,262</b>	<b>\$4,887,818</b>	<b>\$4,724,422</b>

**Staffing (Full Time Equivalents)**

<b>Full Time Position</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
Community Development Director	1.00	1.00	1.00
Administrative Assistant I / II	2.00	2.00	2.00
Assistant/Associate Planner	1.00	1.00	1.00
Associate/Senior Planner	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00
Building Permit Technician I/II	2.00	2.00	2.00
Chief Building Officer	1.00	1.00	1.00
Code Enforcement Officer I/II	1.00	1.00	1.00
Housing Coordinator	1.00	1.00	0.00
Housing & Sustainability Manager	0.00	0.00	1.00
Senior Management Analyst / Management Analyst I/II	1.00	2.00	2.00
Management Assistant	1.00	0.00	0.00
Office Assistant I/II	1.00	0.00	0.00
Plan Examiner	0.00	1.00	1.00
Planning Manager	1.00	1.00	1.00
Principal Building Inspector	1.00	0.00	0.00
Senior Building Inspector	1.00	1.00	1.00
Senior Planner (Limited 5 Yr Term)	1.00	1.00	1.00
<b>Total Full Time Positions</b>	<b>18.00</b>	<b>17.00</b>	<b>17.00</b>

## 001-0810 CDD - Planning Administration Expenses

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$1,192,440</b>	<b>\$1,146,739</b>	<b>(\$45,701)</b>	
<b>Totals Employee Services</b>		<b>\$919,501</b>	<b>\$880,054</b>	<b>(\$39,447)</b>	
001-0810-419-41-10	PERMANENT SALARIES	\$588,051	\$565,708	(\$22,343)	1
001-0810-419-41-20	VACANCIES SAVINGS	\$0	(\$25,385)	(\$25,385)	
001-0810-419-41-21	PERS RETIREMENT	\$64,953	\$59,744	(\$5,209)	
001-0810-419-41-35	FLEX ALLOWANCE	\$106,039	\$110,573	\$4,534	
001-0810-419-41-36	WORKERS COMPENSATION	\$5,566	\$5,183	(\$383)	
001-0810-419-41-39	OTHER FRINGE BENEFITS	\$31,450	\$29,795	(\$1,655)	
001-0810-419-41-61	EMPLOYEE BENEFIT-PERS UAL	\$123,442	\$134,436	\$10,994	
<b>Totals Internal Services</b>		<b>\$190,989</b>	<b>\$222,735</b>	<b>\$31,746</b>	
001-0810-419-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0810-419-41-53	LONGEVITY	\$0	\$0	\$0	
001-0810-419-41-54	PEMHCA	\$7,680	\$0	(\$7,680)	
001-0810-419-42-44	VEHICLE RENTAL CHARGES	\$38,239	\$48,911	\$10,672	
001-0810-419-42-57	COMM & INFO SERVICES CHGS	\$80,889	\$86,902	\$6,013	
001-0810-419-42-69	BUILDING MAINTENANCE CHG	\$64,181	\$86,922	\$22,741	
<b>Totals Services and Supplies</b>		<b>\$81,950</b>	<b>\$43,950</b>	<b>(\$38,000)</b>	
001-0810-419-42-41	COPY EXPENSE	\$3,000	\$3,000	\$0	
001-0810-419-42-42	POSTAGE EXPENSE	\$4,000	\$4,000	\$0	
001-0810-419-42-43	GENERAL OFFICE SUPPLIES	\$9,500	\$9,500	\$0	
001-0810-419-42-49	ADVERTISING/PUBLICITY	\$7,000	\$2,000	(\$5,000)	
001-0810-419-42-51	CONTRACT, PROF, SPEC SVCS	\$40,000	\$7,000	(\$33,000)	
001-0810-419-42-51	IMAGING DOCUMENTS & PLANS	\$6,000	\$7,000	\$1,000	
001-0810-419-42-51	RENTAL REGISTRY	\$25,000	\$0	(\$25,000)	2
001-0810-419-42-51	21 ELEMENTS ADU CENTER	\$9,000	\$0	(\$9,000)	2
001-0810-419-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$4,550	\$4,550	\$0	
001-0810-419-42-53	AMERICAN PLANNING ASSOC. (2 MEMBERSHIPS)	\$3,800	\$3,800	\$0	
001-0810-419-42-53	MMANC MEMBERSHIP DUES (1)	\$150	\$150	\$0	
001-0810-419-42-53	SUBSCRIPTIONS/MAGAZINES	\$600	\$600	\$0	
001-0810-419-42-55	TRAINING	\$13,900	\$13,900	\$0	
001-0810-419-42-55	APA ANNUAL TECHNICAL TRAINING CONF.- STATE (2)	\$6,000	\$6,000	\$0	
001-0810-419-42-55	MISCELLANEOUS TECHNICAL TRAINING	\$5,000	\$5,000	\$0	
001-0810-419-42-55	MMANC ANNUAL CONFERENCE (1)	\$2,900	\$2,900	\$0	

## DETAIL LINE ITEM: 001-0811 CDD - Advance Planning Expenses

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$460,706</b>	<b>\$432,856</b>	<b>(\$27,850)</b>	
<b>Totals Employee Services</b>		<b>\$459,554</b>	<b>\$432,856</b>	<b>(\$26,698)</b>	
001-0811-419-41-10	PERMANENT SALARIES	\$310,074	\$274,010	(\$36,064)	1
001-0811-419-41-20	VACANCIES SAVINGS	\$0	(\$12,116)	(\$12,116)	
001-0811-419-41-21	PERS RETIREMENT	\$35,161	\$29,707	(\$5,454)	
001-0811-419-41-35	FLEX ALLOWANCE	\$41,269	\$43,306	\$2,037	
001-0811-419-41-36	WORKERS COMPENSATION	\$4,443	\$4,443	\$0	
001-0811-419-41-39	OTHER FRINGE BENEFITS	\$19,778	\$17,277	(\$2,501)	
001-0811-419-41-61	EMPLOYEE BENEFIT-PERS UAL	\$48,829	\$76,229	\$27,400	
<b>Totals Internal Services</b>		<b>\$1,152</b>	<b>\$0</b>	<b>(\$1,152)</b>	
001-0811-419-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0811-419-41-54	PEMHCA	\$1,152	\$0	(\$1,152)	

**DETAIL LINE ITEM: 001-0812 CDD - Current Planning Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$666,912</b>	<b>\$631,143</b>	<b>(\$35,769)</b>	
<b>Totals Employee Services</b>		<b>\$665,088</b>	<b>\$631,143</b>	<b>(\$33,945)</b>	
001-0812-419-41-10	PERMANENT SALARIES	\$435,554	\$403,407	(\$32,147)	1
001-0812-419-41-20	VACANCIES SAVINGS	\$0	(\$18,263)	(\$18,263)	
001-0812-419-41-21	PERS RETIREMENT	\$48,609	\$43,270	(\$5,339)	
001-0812-419-41-35	FLEX ALLOWANCE	\$68,590	\$65,676	(\$2,914)	
001-0812-419-41-36	WORKERS COMPENSATION	\$9,340	\$9,340	\$0	
001-0812-419-41-39	OTHER FRINGE BENEFITS	\$27,146	\$25,152	(\$1,994)	
001-0812-419-41-61	EMPLOYEE BENEFIT-PERS UAL	\$75,849	\$102,561	\$26,712	
<b>Totals Internal Services</b>		<b>\$1,824</b>	<b>\$0</b>	<b>(\$1,824)</b>	
001-0812-419-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0812-419-41-54	PEMHCA	\$1,824	\$0	(\$1,824)	

**DETAIL LINE ITEM: 001-0813 CDD - Ordinance Enforcement Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$263,307</b>	<b>\$293,587</b>	<b>\$30,280</b>	
<b>Totals Employee Services</b>		<b>\$259,423</b>	<b>\$289,587</b>	<b>\$30,164</b>	
001-0813-419-41-10	PERMANENT SALARIES	\$154,502	\$188,671	\$34,169	
001-0813-419-41-12	OVERTIME	\$9,308	\$12,644	\$3,336	
001-0813-419-41-20	VACANCIES SAVINGS	\$0	(\$9,059)	(\$9,059)	
001-0813-419-41-21	PERS RETIREMENT	\$18,586	\$21,923	\$3,337	
001-0813-419-41-35	FLEX ALLOWANCE	\$22,642	\$25,004	\$2,362	
001-0813-419-41-36	WORKERS COMPENSATION	\$1,065	\$1,065	\$0	
001-0813-419-41-39	OTHER FRINGE BENEFITS	\$6,610	\$7,303	\$693	
001-0813-419-41-61	EMPLOYEE BENEFIT-PERS UAL	\$46,710	\$42,036	(\$4,674)	
<b>Totals Internal Services</b>		<b>\$384</b>	<b>\$0</b>	<b>(\$384)</b>	
001-0813-419-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0813-419-41-54	PEMHCA	\$384	\$0	(\$384)	
<b>Totals Services and Supplies</b>		<b>\$3,500</b>	<b>\$4,000</b>	<b>\$500</b>	
001-0813-419-42-43	GENERAL OFFICE SUPPLIES	\$500	\$1,000	\$500	
001-0813-419-42-55	TRAINING	\$3,000	\$3,000	\$0	

**DETAIL LINE ITEM: 001-0815 CDD - Housing & Sustainability Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$0</b>	<b>\$292,265</b>	<b>\$292,265</b>	
<b>Totals Employee Services</b>		<b>\$0</b>	<b>\$243,265</b>	<b>\$243,265</b>	
001-0815-419-41-10	PERMANENT SALARIES	\$0	\$195,627	\$195,627	1
001-0815-419-41-20	VACANCIES SAVINGS	\$0	(\$8,803)	(\$8,803)	
001-0815-419-41-21	PERS RETIREMENT	\$0	\$21,304	\$21,304	
001-0815-419-41-35	FLEX ALLOWANCE	\$0	\$22,641	\$22,641	
001-0815-419-41-36	WORKERS COMPENSATION	\$0	\$428	\$428	
001-0815-419-41-39	OTHER FRINGE BENEFITS	\$0	\$12,068	\$12,068	
<b>Totals Internal Services</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
001-0815-419-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	

**DETAIL LINE ITEM: 001-0815 CDD - Housing & Sustainability Expenses (Continued)**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals Services and Supplies</b>		\$0	\$49,000	\$49,000	
001-0815-419-42-49	ADVERTISING/PUBLICITY	\$0	\$2,000	\$2,000	2
001-0815-419-42-51	CONTRACT, PROF, SPEC SVCS	\$0	\$45,000	\$45,000	2
001-0815-419-42-51	21 Elements	\$0	\$10,000	\$10,000	
001-0815-419-42-51	Legal Fees	\$0	\$10,000	\$10,000	
001-0815-419-42-51	Rental Registry	\$0	\$25,000	\$25,000	
001-0815-419-42-55	TRAINING	\$0	\$2,000	\$2,000	

**DETAIL LINE ITEM: 001-0820 CDD - Building Safety, Code, Plan Check Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$1,870,197</b>	<b>\$1,919,132</b>	<b>\$48,935</b>	
<b>Totals Employee Services</b>		<b>\$1,545,715</b>	<b>\$1,558,848</b>	<b>\$13,133</b>	
001-0820-424-41-10	PERMANENT SALARIES	\$939,072	\$981,871	\$42,799	
001-0820-424-41-20	VACANCIES SAVINGS	\$0	(\$44,832)	(\$44,832)	
001-0820-424-41-21	PERS RETIREMENT	\$107,010	\$107,730	\$720	
001-0820-424-41-35	FLEX ALLOWANCE	\$181,635	\$182,330	\$695	
001-0820-424-41-36	WORKERS COMPENSATION	\$32,361	\$32,361	\$0	
001-0820-424-41-39	OTHER FRINGE BENEFITS	\$52,881	\$53,156	\$275	
001-0820-424-41-61	EMPLOYEE BENEFIT-PERS UAL	\$232,756	\$246,232	\$13,476	
<b>Totals Internal Services</b>		<b>\$226,984</b>	<b>\$264,786</b>	<b>\$37,802</b>	
001-0820-424-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0820-424-41-54	PEMHCA	\$8,640	\$0	(\$8,640)	
001-0820-424-42-44	VEHICLE RENTAL CHARGES	\$73,275	\$90,962	\$17,687	
001-0820-424-42-57	COMM & INFO SERVICES CHGS	\$80,888	\$86,902	\$6,014	
001-0820-424-42-69	BUILDING MAINTENANCE CHG	\$64,181	\$86,922	\$22,741	
<b>Totals Services and Supplies</b>		<b>\$97,498</b>	<b>\$95,498</b>	<b>(\$2,000)</b>	
001-0820-424-42-41	COPY EXPENSE	\$200	\$200	\$0	
001-0820-424-42-42	POSTAGE EXPENSE	\$1,000	\$1,000	\$0	
001-0820-424-42-43	GENERAL OFFICE SUPPLIES	\$7,000	\$5,000	(\$2,000)	
001-0820-424-42-51	CONTRACT, PROF, SPEC SVCS	\$44,751	\$44,751	\$0	
001-0820-424-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$5,086	\$5,086	\$0	
001-0820-424-42-53	CALIFORNIA BUILDING OFFICIALS	\$215	\$215	\$0	
001-0820-424-42-53	INTERNATIONAL ASSN. OF PLMB & HTG OFFICIALS	\$250	\$250	\$0	
001-0820-424-42-53	INT'L ASSOC OF ELECTRICAL INSPECTORS	\$695	\$695	\$0	
001-0820-424-42-53	INTERNATIONAL CODE COUNCIL	\$300	\$300	\$0	
001-0820-424-42-53	MISCELLANEOUS PUBLICATIONS & SUBSCRIPTIONS	\$790	\$790	\$0	
001-0820-424-42-53	PENINSULA CHAPTER OF ICBO	\$180	\$180	\$0	
001-0820-424-42-53	STATE CODES AND AMENDMENTS (TRIENNIAL CYCLE)	\$1,381	\$1,381	\$0	
001-0820-424-42-53	UNIFORM CODES & AMENDMENTS SUBSCRIPTION	\$1,275	\$1,275	\$0	
001-0820-424-42-55	TRAINING	\$39,461	\$39,461	\$0	
001-0820-424-42-55	CALBIG (BUILDING INSPECTOR'S GROUP) TRAINING	\$540	\$540	\$0	
001-0820-424-42-55	CALBO ANNUAL TRAINING MEETING	\$10,978	\$10,978	\$0	
001-0820-424-42-55	CALBO/IAE/APMO ANNUAL TRAINING MEETINGS	\$12,350	\$12,350	\$0	
001-0820-424-42-55	MISC TRAINING AND/OR EDUCATION WEEK FOR INSPECTORS	\$3,235	\$3,235	\$0	
001-0820-424-42-55	ICC ANNUAL TRAINING MEETINGS - ISO Rating 2% of Bldg Div budget	\$11,338	\$11,338	\$0	
001-0820-424-42-55	PENINSULA BLDG INSPECTOR'S TRAINING (BLDG OFFL)	\$600	\$600	\$0	
001-0820-424-42-55	PENINSULA CHAPTER ICC MONTHLY TRAINING	\$420	\$420	\$0	

**DETAIL LINE ITEM: 012-0110 CDD - SUSTAINABLE FC**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$8,700</b>	<b>\$8,700</b>	<b>\$0</b>	
<b>Totals Services and Supplies</b>		<b>\$8,700</b>	<b>\$8,700</b>	<b>\$0</b>	
012-0110-413-42-53	MEMBERSHIP, DUES & SUBSCRIPTION	\$5,700	\$5,700	\$0	
012-0110-413-42-53	ICLEI MEMBERSHIP	\$700	\$700	\$0	
012-0110-413-42-53	MISCELLANEOUS	\$1,500	\$1,500	\$0	
012-0110-413-42-53	SVEDA MEMBERSHIP	\$3,500	\$3,500	\$0	
012-0110-413-42.54	TRAVEL, CONFERENCE & MEETING	\$3,000	\$3,000	\$0	
012-0110-413-42-54	SMART CITIES CONFERENCE	\$3,000	\$3,000	\$0	

**Detailed Analysis:**

Note 1 Upgrade Housing Coordinator to Housing & Sustainability Manager  
 Note 2 Transfer to 001-0815 from 001-0810 \$34,000 & 001-0310 \$10,000



# Public Works

## DEPARTMENT DESCRIPTION

The Public Works Department manages infrastructure engineering, construction, operations and maintenance programs for streets (including traffic signal system, street lighting, sweeping and signage, pavement markings and striping), lagoon, levee, drainage, buildings, water distribution system, wastewater collection and treatment system and the vehicle fleet. The Department also manages the City's Capital Improvement Program (CIP) and reviews infrastructure improvements for private developments within the City.

## MISSION STATEMENT

The mission of the Public Works Department is to foster a thriving community by delivering innovative solutions, dependable service, and collaborative teamwork. Guided by our principles of safety, reliability, and efficiency, we ensure sustainable infrastructure and high-quality services for all residents. As first responders, we safeguard essential systems and swiftly restore operations during emergencies. Through our seven dedicated divisions, we provide critical services, including Construction Engineering, CIP Management, Water and Wastewater Services, Streets and Pavement Maintenance, Levee, Lagoon, and Stormwater Management, Building and Fleet Maintenance, Traffic Review, and Solid Waste and Recycling Programs.

## CHANGES IN FINANCIAL RESOURCES REQUIRED

### Building Maintenance Division

- Added new dedicated funding to implement the ADA Transition Plan in City-owned buildings.

### Vehicle Maintenance Division

- Aligned the vehicle purchase to reflect the number and type of vehicles scheduled for replacement in FY 2025-26.

### Administration and Engineering Division

- Added funding to update the City's Standard Details in FY 2025-26.

### Lagoon and Levees Division

- Moved funding for ongoing testing, monitoring and maintenance of levee components from the Capital budget to the Operating budget since the levee construction is complete.
- Added funding for a professional survey of the current depth of the lagoon to determine whether dredging is warranted (Bathymetric Survey).

### Streets Division

- Added funding to address the need to replace aging parts until the Citywide Traffic Signal System Upgrade Projects is completed.
- Added new dedicated funding to implement the first year of the ADA Transition Plan on City streets.

### Water Division

- Added new position of Cross Connection Control Coordinator to administer and oversee the State-mandated cross-connection inspection and control program.
- Added one Assistant/Associate Engineer assigned to Water and Wastewater Capital projects at 50 percent each.
- Updated the Bay Area Water Supply and Conservation Agency (BAWSCA) fees and dues assessment and bond surcharge to reflect current rates.

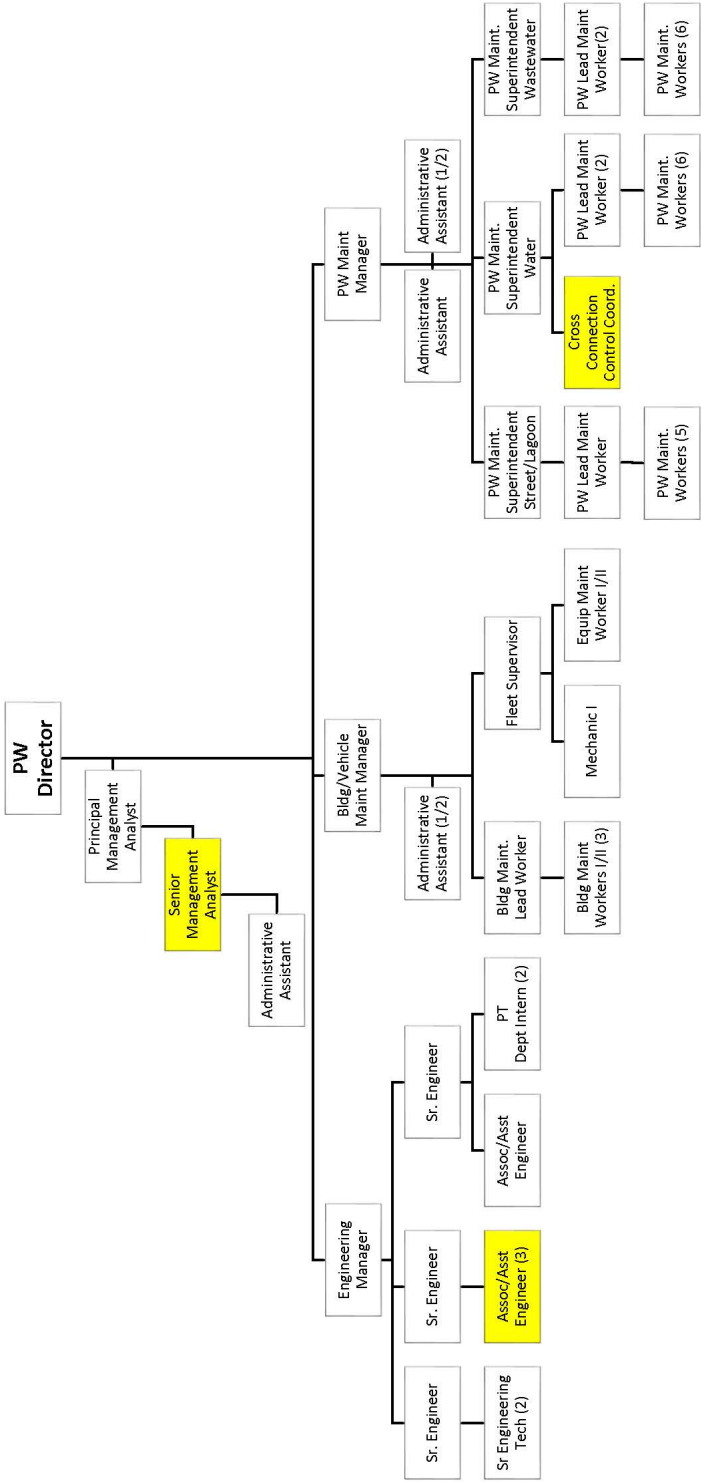
#### **Wastewater**

- Added one Assistant/Associate Engineer assigned to Water and Wastewater Capital projects at 50 percent each.

#### **Solar Rebate Program**

- The Solar Rebate fund was established from the conversion of PG&E Rule 20A credits to \$200,000 cash. There are estimated to be approximately \$34,000 uncommitted funds remaining as of June 30, 2025. Since this funding source is not recurring, this incentive program is likely to sunset in three (3) to four (4) years unless a new funding source is identified and/or additional funding is appropriated now or in the coming years.

PUBLIC WORKS DEPARTMENT  
Fiscal Year 2025-2026



**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**GENERAL FUND**  
Annual Budget Appropriation for Fiscal Year

	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
ADMINISTRATION & ENGINEERING	\$2,063,206	\$2,006,596	\$2,169,248
LAGOON & LEVEES	\$1,483,058	\$1,534,461	\$1,777,186
STREETS	\$1,637,719	\$1,614,122	\$1,663,116
SOLID WASTE RATE STABILIZATION	\$51,000	\$51,000	\$45,000
SOLAR REBATE	\$25,000	\$25,000	\$15,000
<b>TOTAL FOR PUBLIC WORKS</b>	<b>\$5,259,983</b>	<b>\$5,231,179</b>	<b>\$5,669,550</b>

	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$3,306,638	\$3,202,834	\$3,338,552
SERVICES AND SUPPLIES	\$1,848,210	\$1,923,210	\$1,956,610
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$5,154,848	\$5,126,044	\$5,295,162
INTERNAL SERVICES	\$836,313	\$836,313	\$1,110,113
Subtotal (Total Department Expenses before Reallocations)	\$5,991,161	\$5,962,357	\$6,405,275
REALLOCATIONS	(\$731,178)	(\$731,178)	(\$735,725)
<b>TOTAL FOR PUBLIC WORKS</b>	<b>\$5,259,983</b>	<b>\$5,231,179</b>	<b>\$5,669,550</b>

**Public Works Department**  
**Staffing (Full Time Equivalents)**

<b>Full Time Position</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>
Administrative Assistant I/II	3.00	3.00	3.00
Connection Control Coordinator*	0.00	0.00	1.00
Engineering Manager	1.00	1.00	1.00
Junior/Assistant/Associate Engineer**	3.00	3.00	4.00
Maintenance Manager	1.00	1.00	1.00
Management Coordinator	0.00	0.00	0.00
Management Analyst	1.00	1.00	0.00
Principal Management Analyst	1.00	1.00	1.00
Public Works Director/City Engineer	1.00	1.00	1.00
PW Maint Worker/ MW1/MW2	16.00	17.00	17.00
PW Maintenance Lead Worker	5.00	5.00	5.00
PW Maintenance Superintendent	3.00	3.00	3.00
Senior Engineer	3.00	3.00	3.00
Senior Engineering Technician	2.00	2.00	2.00
Senior Management Analyst	0.00	0.00	1.00
Vehicle & Bldg Manager	1.00	1.00	1.00
Fleet Supervisor	0.00	1.00	1.00
Mechanic	1.00	1.00	1.00
Equipment Maintenance Worker	1.00	1.00	1.00
Building Maintenance Lead Worker	1.00	1.00	1.00
Building Maintenance Worker I/II	3.00	3.00	3.00
<b>Total Full Time Positions</b>	<b>47.00</b>	<b>49.00</b>	<b>51.00</b>
<b>Part Time without Benefits Position</b>			
Department Interns (2)	1.00	1.00	1.00
<b>Total Part Time without Benefits Positions</b>	<b>2.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Total Full Time Equivalents</b>	<b>49.00</b>	<b>50.00</b>	<b>52.00</b>

\* Add One Connection Control Coordinator

\*\* Add Associate Engineer

**DETAIL LINE ITEM: 001-0910 Public Works - Administration & Engineering Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$2,063,206</b>	<b>\$2,169,248</b>	<b>\$106,042</b>	
<b>Totals Employee Services</b>		<b>\$1,676,362</b>	<b>\$1,734,692</b>	<b>\$58,330</b>	
001-0910-431-41-10	PERMANENT SALARIES	\$1,053,810	\$1,099,727	\$45,917	
001-0910-431-41-11	HOURLY & PART TIME SALARY	\$31,200	\$31,200	\$0	
001-0910-431-41-20	VACANCIES SAVINGS	\$0	(\$49,464)	(\$49,464)	
001-0910-431-41-21	PERS RETIREMENT	\$118,431	\$118,163	(\$268)	
001-0910-431-41-35	FLEX ALLOWANCE	\$151,370	\$157,506	\$6,136	
001-0910-431-41-36	WORKERS COMPENSATION	\$84,310	\$84,310	\$0	
001-0910-431-41-39	OTHER FRINGE BENEFITS	\$59,407	\$61,289	\$1,882	
001-0910-431-41-61	EMPLOYEE BENEFIT-PERS UAL	\$177,834	\$231,961	\$54,127	
<b>Totals Internal Services</b>		<b>\$314,861</b>	<b>\$387,888</b>	<b>\$73,027</b>	
001-0910-431-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0910-431-41-54	PEMHCA	\$8,630	\$0	(\$8,630)	
001-0910-431-42-44	VEHICLE RENTAL CHARGES	\$55,902	\$95,554	\$39,652	
001-0910-431-42-57	COMM & INFO SERVICES CHGS	\$162,645	\$170,576	\$7,931	
001-0910-431-42-69	BUILDING MAINTENANCE CHG	\$87,684	\$121,758	\$34,074	
<b>Totals Services and Supplies</b>		<b>\$265,700</b>	<b>\$229,200</b>	<b>(\$36,500)</b>	
001-0910-431-42-40	SPECIAL DEPARTMENTAL SUP	\$4,100	\$4,100	\$0	
001-0910-431-42-40	ENGINEERING TOOLS AND SUPPLIES	\$1,000	\$1,000	\$0	
001-0910-431-42-40	EVENT GIVE-AWAYS	\$600	\$600	\$0	
001-0910-431-42-40	LARGE COPIER SUPPLIES	\$1,500	\$1,500	\$0	
001-0910-431-42-40	REPRODUCIBLE DRAWINGS	\$1,000	\$1,000	\$0	
001-0910-431-42-41	COPY EXPENSE	\$4,500	\$4,500	\$0	
001-0910-431-42-42	POSTAGE EXPENSE	\$1,500	\$1,000	(\$500)	
001-0910-431-42-43	GENERAL OFFICE SUPPLIES	\$4,000	\$3,000	(\$1,000)	
001-0910-431-42-46	MAINT-FACILITY & EQUIP	\$1,000	\$500	(\$500)	
001-0910-431-42-51	CONTRACT, PROF, SPEC SVCS	\$235,000	\$200,000	(\$35,000)	
001-0910-431-42-51	ENGINEERING ON-CALL SVCS	\$160,000	\$139,000	(\$21,000)	
001-0910-431-42-51	MISC CONSULTANT SERVICES	\$30,000	\$36,000	\$6,000	
001-0910-431-42-51	STAFFING NEEDS ASSESSMENT	\$45,000	\$0	(\$45,000)	
001-0910-431-42-51	UPDATE CITY STANDARD DETAILS	\$0	\$25,000	\$25,000	
001-0910-431-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$4,400	\$4,600	\$200	
001-0910-431-42-53	PROFESSIONAL ASSOCIATIONS	\$2,400	\$2,400	\$0	
001-0910-431-42-53	PROFESSIONAL LICENSE RENEWAL (3)	\$1,000	\$1,000	\$0	
001-0910-431-42-53	PROFESSIONAL PUBLICATIONS	\$1,000	\$1,200	\$200	
001-0910-431-42-54	TRAVEL,CONFERENCE,MEETING	\$3,900	\$4,000	\$100	
001-0910-431-42-54	APWA NATIONAL CONGRESS (DIRECTOR)	\$1,100	\$1,000	(\$100)	
001-0910-431-42-54	DEPARTMENT RETREAT	\$1,000	\$1,000	\$0	
001-0910-431-42-54	LOCAL MEETINGS	\$700	\$1,000	\$300	
001-0910-431-42-54	STATE CONFERENCE/WORKSHOP	\$1,100	\$1,000	(\$100)	
001-0910-431-42-55	TRAINING	\$7,300	\$7,500	\$200	
<b>Totals Reallocation</b>		<b>(\$193,717)</b>	<b>(\$182,532)</b>	<b>\$11,185</b>	
001-0910-431-45-05	INDIRECT COST ALLOCATION	(\$193,717)	(\$182,532)	\$11,185	

**DETAIL LINE ITEM: 001-0913 Public Works -Solid Waste Rate Stabilization Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$51,000</b>	<b>\$45,000</b>	<b>(\$6,000)</b>	

<b>Totals Services and Supplies</b>		<b>\$51,000</b>	<b>\$45,000</b>	<b>(\$6,000)</b>	
001-0913-431-42-51	CONTRACT, PROF, SPEC SVCS	\$51,000	\$45,000	(\$6,000)	
001-0913-431-42-51	SB 1383 IMPLEMENTATION	\$51,000	\$45,000	(\$6,000)	

**DETAIL LINE ITEM: 001-0920 Public Works - Lagoon & Levees Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$1,483,058</b>	<b>\$1,777,186</b>	<b>\$294,128</b>	

<b>Totals Employee Services</b>		<b>\$815,138</b>	<b>\$801,930</b>	<b>(\$13,208)</b>	
001-0920-431-41-10	PERMANENT SALARIES	\$483,732	\$482,473	(\$1,259)	
001-0920-431-41-12	OVERTIME	\$13,282	\$13,704	\$422	
001-0920-431-41-20	VACANCIES SAVINGS	\$0	(\$22,317)	(\$22,317)	
001-0920-431-41-21	PERS RETIREMENT	\$55,717	\$52,428	(\$3,289)	
001-0920-431-41-35	FLEX ALLOWANCE	\$99,438	\$93,471	(\$5,967)	
001-0920-431-41-36	WORKERS COMPENSATION	\$41,589	\$41,589	\$0	
001-0920-431-41-39	OTHER FRINGE BENEFITS	\$21,514	\$20,009	(\$1,505)	
001-0920-431-41-61	EMPLOYEE BENEFIT-PERS UAL	\$99,866	\$120,573	\$20,707	

<b>Totals Internal Services</b>		<b>\$206,870</b>	<b>\$432,306</b>	<b>\$225,436</b>	
001-0920-431-42-44	VEHICLE RENTAL CHARGES	\$22,371	\$29,232	\$6,861	
001-0920-431-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0920-431-41-53	LONGEVITY	\$6,300	\$6,300	\$0	
001-0920-431-41-54	PEMHCA	\$2,736	\$0	(\$2,736)	
001-0920-431-42-56	EQUIP REPLACEMENT CHARGES	\$63,104	\$263,823	\$200,719	
001-0920-431-42-57	COMM & INFO SERVICES CHGS	\$41,223	\$44,557	\$3,334	
001-0920-431-42-69	BUILDING MAINTENANCE CHG	\$71,136	\$88,394	\$17,258	

<b>Totals Services and Supplies</b>		<b>\$461,050</b>	<b>\$542,950</b>	<b>\$81,900</b>	
001-0920-431-42-40	SPECIAL DEPARTMENTAL SUP	\$55,950	\$57,450	\$1,500	
001-0920-431-42-40	BOOTS AND SAFETY GEAR	\$4,500	\$4,500	\$0	
001-0920-431-42-40	FLows TO BAY BUTTONS FOR CATCH BASINS	\$950	\$950	\$0	
001-0920-431-42-40	LAGOON MANAGEMENT PRODUCTS	\$50,000	\$51,500	\$1,500	
001-0920-431-42-40	SMALL TOOLS	\$500	\$500	\$0	
001-0920-431-42-43	GENERAL OFFICE SUPPLIES	\$1,000	\$500	(\$500)	
001-0920-431-42-45	TOOLS & EQUIP(<5000@ITEM)	\$1,500	\$1,000	(\$500)	
001-0920-431-42-46	MAINT-FACILITY & EQUIP	\$39,000	\$40,000	\$1,000	
001-0920-431-42-46	OIL FOR DIESEL ENGINES	\$2,000	\$2,000	\$0	
001-0920-431-42-46	REPAIR MATERIALS	\$17,000	\$17,000	\$0	
001-0920-431-42-46	REPAIR TO DIESEL ENGINES, PUMPS AND CONTROLS	\$20,000	\$21,000	\$1,000	

**DETAIL LINE ITEM: 001-0920 Public Works - Lagoon & Levees Expenses (Continued)**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
001-0920-431-42-51	CONTRACT, PROF, SPEC SVCS	\$357,000	\$435,000	\$78,000	
001-0920-431-42-51	BATHYMETRIC SURVEY	\$0	\$150,000	\$150,000	
001-0920-431-42-51	CATHODIC INSPECTION OF ALUMINUM BULKHEADS	\$7,000	\$7,000	\$0	
001-0920-431-42-51	CATHODIC INSPECTION OF SHEET PILE WALL - LEVEE	\$35,000	\$0	(\$35,000)	
001-0920-431-42-51	CORROSION MONITORING OF SHEET PILE	\$0	\$30,000	\$30,000	
001-0920-431-42-51	LAB TESTS REQUIRED FOR NPDES	\$20,000	\$20,000	\$0	
001-0920-431-42-51	LAGOON MANAGEMENT PLAN IMPLEMENTATION	\$100,000	\$80,000	(\$20,000)	
001-0920-431-42-51	LEVEE FLOOD GATE MAINTENANCE	\$0	\$15,000	\$15,000	
001-0920-431-42-51	LEVEE MONITORING, MITIGATION & REORTING	\$45,000	\$0	(\$45,000)	
001-0920-431-42-51	LEVEE SHEET PILES ANNUAL TESTING & ANODE REPLACEMENT	\$10,000	\$10,000	\$0	
001-0920-431-42-51	MOSQUITO ABATEMENT PROGRAM	\$50,000	\$45,000	(\$5,000)	
001-0920-431-42-51	MRP 3.0 NPDES IMPLEMENTATION	\$25,000	\$20,000	(\$5,000)	
001-0920-431-42-51	NPDES PERMIT FEE	\$22,000	\$20,000	(\$2,000)	
001-0920-431-42-51	SMC FLOOD & SEA LEVEL RISE Resiliency AGENCY	\$40,000	\$35,000	(\$5,000)	
001-0920-431-42-51	UNIFORM SERVICES	\$3,000	\$3,000	\$0	
001-0920-431-42-53	MEMBERSHIP DUES,SUBSCRIPT-VARIOUS WATERWAYS MANAGEMENT ASSOCIATIONS	\$350	\$350	\$0	
001-0920-431-42-54	TRAVEL,CONFERENCE,MEETING	\$1,250	\$650	(\$600)	
001-0920-431-42-55	TRAINING	\$5,000	\$8,000	\$3,000	
001-0920-431-42-55	TRAINING AND CERTIFICATION	\$2,000	\$5,000	\$3,000	
001-0920-431-42-55	CDL CERTIFICATIONS - NEW REQUIREMENT	\$3,000	\$3,000	\$0	

**DETAIL LINE ITEM: 001-0930 Public Works - Streets Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$1,637,719</b>	<b>\$1,663,116</b>	<b>\$25,397</b>	
<b>Totals Employee Services</b>		<b>\$815,138</b>	<b>\$801,930</b>	<b>(\$13,208)</b>	
001-0930-431-41-10	PERMANENT SALARIES	\$483,732	\$482,473	(\$1,259)	
001-0930-431-41-12	OVERTIME	\$13,282	\$13,704	\$422	
001-0930-431-41-20	VACANCIES SAVINGS	\$0	(\$22,317)	(\$22,317)	
001-0930-431-41-21	PERS RETIREMENT	\$55,717	\$52,428	(\$3,289)	
001-0930-431-41-35	FLEX ALLOWANCE	\$99,438	\$93,471	(\$5,967)	
001-0930-431-41-36	WORKERS COMPENSATION	\$41,589	\$41,589	\$0	
001-0930-431-41-39	OTHER FRINGE BENEFITS	\$21,514	\$20,009	(\$1,505)	
001-0930-431-41-61	EMPLOYEE BENEFIT-PERS UAL	\$99,866	\$120,573	\$20,707	
<b>Totals Internal Services</b>		<b>\$314,582</b>	<b>\$289,919</b>	<b>(\$24,663)</b>	
001-0930-431-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
001-0930-431-41-54	PEMHCA	\$3,696	\$0	(\$3,696)	
001-0930-431-42-56	EQUIP REPLACEMENT CHARGES	\$120,143	\$36,800	(\$83,343)	
001-0930-431-42-57	COMM & INFO SERVICES CHGS	\$41,222	\$44,556	\$3,334	
001-0930-431-42-69	BUILDING MAINTENANCE CHG	\$71,136	\$88,394	\$17,258	
001-0930-431-42-44	VEHICLE RENTAL CHARGES - UNITS # 13,14,15,16,23	\$78,385	\$120,169	\$41,784	
<b>Totals Services and Supplies</b>		<b>\$1,045,460</b>	<b>\$1,124,460</b>	<b>\$79,000</b>	
001-0930-431-42-42	POSTAGE EXPENSE	\$0	\$2,000	\$2,000	
001-0930-431-42-40	SPECIAL DEPARTMENTAL SUP	\$126,430	\$151,430	\$25,000	
001-0930-431-42-40	BARRICADES AND ACCESSORIES	\$1,000	\$1,000	\$0	
001-0930-431-42-40	BOOTS AND SAFETY GEAR	\$3,500	\$3,500	\$0	
001-0930-431-42-40	CRACK SEAL	\$25,000	\$25,000	\$0	
001-0930-431-42-40	MATERIALS FOR TRAFFIC MARKINGS	\$13,000	\$13,000	\$0	
001-0930-431-42-40	MISC. SUPPLIES	\$1,000	\$1,000	\$0	
001-0930-431-42-40	PAVEMENT MATERIALS	\$25,000	\$25,000	\$0	
001-0930-431-42-40	SANDBAGS, SAND, ROCK MATERIALS	\$8,000	\$8,000	\$0	



**DETAIL LINE ITEM: 001-0930 Public Works - Streets Expenses (Continued)**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
001-0930-431-42-40	SEALER AND ASPHALT, CUT BACK	\$4,000	\$4,000	\$0	
001-0930-431-42-40	SIGN REPAIR MATERIALS	\$10,930	\$10,930	\$0	
001-0930-431-42-40	STORM WATER REPAIR MATERIALS	\$20,000	\$20,000	\$0	
001-0930-431-42-40	STREET LIGHTS POLES REPLACEMENT	\$5,000	\$0	(\$5,000)	
001-0930-431-42-40	TRAFFIC SIGNAL REPAIRS	\$0	\$30,000	\$30,000	
001-0930-431-42-40	TRC PROJECT MATERIALS	\$10,000	\$10,000	\$0	
001-0930-431-42-43	GENERAL OFFICE SUPPLIES	\$1,500	\$1,000	(\$500)	
001-0930-431-42-46	MAINT-FACILITY & EQUIP	\$4,000	\$4,000	\$0	
001-0930-431-42-46	LUBRICATING OIL AND GREASE	\$500	\$500	\$0	
001-0930-431-42-46	SMALL EQUIPMENT MAINTENANCE	\$1,500	\$1,500	\$0	
001-0930-431-42-46	TRAFFIC MARKING EQUIPMENT AND PARTS	\$2,000	\$2,000	\$0	
001-0930-431-42-47	RENTS AND LEASES	\$1,500	\$2,000	\$500	
001-0930-431-42-48	UTILITIES & COMMUNICATION	\$205,000	\$305,000	\$100,000	
001-0930-431-42-51	CONTRACT, PROF, SPEC SVCS	\$699,280	\$652,280	(\$47,000)	
001-0930-431-42-51	ADA TRANSITION PLAN PROJECTS	\$0	\$50,000	\$50,000	
001-0930-431-42-51	BATTERY BACK-UP SYSTEM FOR TRAFFIC SIGNALS	\$22,000	\$25,000	\$3,000	
001-0930-431-42-51	CONCRETE REPAIR (GAS TAX 2103)	\$62,000	\$60,000	(\$2,000)	
001-0930-431-42-51	CONTRACT STAFFING	\$52,430	\$26,280	(\$26,150)	
001-0930-431-42-51	CURB RAMP INSTALLATION / REPLACEMENT	\$50,000	\$30,150	(\$19,850)	
001-0930-431-42-51	MAINTENANCE AND REPAIR OF 2100 STREET LIGHTS	\$67,000	\$67,000	\$0	
001-0930-431-42-51	MAINTENANCE AND REPAIR OF 27 TRAFFIC SIGNALS	\$62,850	\$62,850	\$0	
001-0930-431-42-51	NPDES CONSULTANT SERVICES	\$50,000	\$15,000	(\$35,000)	
001-0930-431-42-51	PAVEMENT REPAIR	\$75,000	\$60,000	(\$15,000)	
001-0930-431-42-51	RECYCLE AND DISPOSAL OF HAZARDOUS WASTE	\$10,000	\$8,000	(\$2,000)	
001-0930-431-42-51	STREET SWEEPING	\$126,000	\$126,000	\$0	
001-0930-431-42-51	RESIDENTIAL SIDEWALK REPAIR PROGRAM	\$100,000	\$100,000	\$0	
001-0930-431-42-51	TRC PROJECT CONSULTANT SERVICES	\$20,000	\$20,000	\$0	
001-0930-431-42-51	UNIFORM SERVICES	\$2,000	\$2,000	\$0	
001-0930-431-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$1,000	\$1,000	\$0	
001-0930-431-42-54	TRAVEL,CONFERENCE,MEETING	\$1,750	\$750	(\$1,000)	
001-0930-431-42-55	TRAINING	\$5,000	\$5,000	\$0	
<b>Totals Reallocation</b>		<b>(\$537,461)</b>	<b>(\$553,193)</b>	<b>(\$15,732)</b>	
001-0930-431-45-02	ALLOCATION OF EXP-OTHER	(\$537,461)	(\$553,193)	(\$15,732)	
001-0930-431-45-02	REALLOCATION FROM PW STREETS (2105-2107.5)	(\$497,461)	(\$513,193)	(\$15,732)	
001-0930-431-45-02	REALLOCATION FROM PW STREETS (Fund 101)	(\$40,000)	(\$40,000)	\$0	

**DETAIL LINE ITEM: 007-0914 Public Works - Solar Incentive Grant Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$25,000</b>	<b>\$15,000</b>	<b>(\$10,000)</b>	
<b>Totals Services and Supplies</b>		<b>\$25,000</b>	<b>\$15,000</b>	<b>(\$10,000)</b>	
007-0914-431-42-79	REBATES	\$25,000	\$15,000	(\$10,000)	

**Detailed Analysis:**

Note None

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# Library Services

The County of San Mateo Library Services Joint Powers Authority (JPA), of which Foster City is a member, operates a library on the ground floor of the Foster City Library / Community Center. The JPA funds the operations of the Library: acquires and maintains book asset inventory, provides personnel to operate the library, etc. Under the JPA, the City owns the building housing the library and is responsible for its maintenance.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**LIBRARY SERVICES**  
**GENERAL FUND**  
Annual Budget Appropriation for Fiscal Year

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$0	\$0	\$0
INTERNAL SERVICES	\$547,507	\$547,507	\$607,560
Subtotal (Total Department Expenses before Reallocations)	\$547,507	\$547,507	\$607,560
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR LIBRARY SERVICES</b>	<b>\$547,507</b>	<b>\$547,507</b>	<b>\$607,560</b>

**DETAIL LINE ITEM: 001-1310 - Library Services Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$547,507</b>	<b>\$607,560</b>	<b>\$60,053</b>	
<b>Totals Internal Services</b>		<b>\$547,507</b>	<b>\$607,560</b>	<b>\$60,053</b>	
001-1310-413-42-69	BUILDING MAINTENANCE CHG	\$547,507	\$607,560	\$60,053	

**Detailed Analysis:**

Note                      None

# Property Tax Administration



The property tax administration fee is charged by the County of San Mateo for services rendered in collecting the property taxes for the Estero Municipal Improvement District.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PROPERTY TAX ADMINISTRATION**  
**GENERAL FUND - DISTRICT**  
Annual Budget Appropriation for Fiscal Year

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$406,600	\$406,600	\$305,500
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$406,600	\$406,600	\$305,500
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$406,600	\$406,600	\$305,500
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR PROPERTY TAX ADMINISTRATION</b>	<b>\$406,600</b>	<b>\$406,600</b>	<b>\$305,500</b>

**DETAIL LINE ITEM: 002-1120 Financial Services/City Treasurer - Property Tax Administration**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$406,600</b>	<b>\$305,500</b>	<b>(\$101,100)</b>	
<b>Totals Internal Services</b>		<b>\$406,600</b>	<b>\$305,500</b>	<b>(\$101,100)</b>	
002-1120-415-42-51	PROPERTY TAX ADMINISTRATION FEE	\$406,600	\$305,500	(\$101,100)	

**Detailed Analysis:**

Note                      None

# Traffic Safety



Revenues are received by the City as its share of fines generated from violations of the State Motor Vehicle Code and expended for traffic safety programs. These funds are eligible to be spent on street and roadway improvements that facilitate traffic safety programs in Foster City. A portion of the costs incurred in the Public Works – Streets Maintenance Division are charged to the Traffic Safety Fund as an expenditure reallocation.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**TRAFFIC SAFETY FUND (Fund 101)**  
**Annual Budget Appropriation for Fiscal Year**

EXPENDITURES BY CATEGORY	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$0	\$0	\$0
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$0	\$0	\$0
REALLOCATIONS	\$40,000	\$40,000	\$40,000
<b>TOTAL FOR TRAFFIC SAFETY</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>

**DETAIL LINE ITEM: 101 Traffic Safety Fund Expense**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$40,000</b>	<b>\$40,000</b>	<b>\$0</b>	
<b>Totals Reallocation</b>		<b>\$40,000</b>	<b>\$40,000</b>	<b>\$0</b>	
101-0930-431-42-63	ALLOCATION OF OVERHEAD - REALLOCATION FROM PW STREETS	\$40,000	\$40,000	\$0	

**Detailed Analysis:**

Note                      None



# Gas Tax



The State of California imposes excise taxes on various transportation fuels and apportions those taxes based upon state law to the City. There are two separate funds to account for these gas taxes.

## Gas Tax (Section 2105-2107.5)

Historically, Gas Taxes of 18 cents per gallon of fuel sold statewide were remitted to the City in accordance with the Streets and Highways Code under the four following sections:

- Section 2105(b) – Allocation of tax revenues above 9 cents per gallon based on city population.
- Section 2106 – Revenues equal to 1.04 cents per gallon subject to a flat amount of \$400 per month plus any residual based on registered vehicles in the county
- Section 2107 – allocations ranging from 1.315 cents per gallon of gasoline to 2.59 cents per gallon of LP Gas based on population
- Section 2107.5 – Flat allocation based on city size (\$6,000 for Foster City based on population between 25,000 and 50,000)

These funds are eligible to be spent for engineering, construction and maintenance of city streets. The City has chosen to allocate expenses related to the City / County Association of Governments Congestion Management and Relief Plans in the Council/Board division as eligible expenditures for reimbursement from these Gas Tax revenues, as well as all costs associated with Streets Maintenance under the Public Works – Streets Division in the General Fund up to the full amount of gas tax revenues expected in each budget year.

## Gas Tax (Section 2103)

As part of the State's attempt to solve its budgetary deficit in FY 2010-2011, the State passed legislation by creating a new section in the Streets and Highway Code:

- Section 2103 – Allocation of funds from a new motor vehicle fuel excise tax (17.3 cents per gallon) that replaces previous city and county allocations from the Proposition 42 sales tax on gasoline. Forty-four percent (44%) of the amount collected is allocated to cities and counties based on a pro rata share of the total of the other gas taxes in Sections 2105-2107.5 above.

When the legislation was passed, Section 2103 revenues were intended for the same purposes as the Proposition 42 revenues, which were intended for streets and roadways infrastructure projects. However, clean-up legislation was signed by the Governor in light of the passage of Propositions 22 and 26 in November 2010 that changes the characterization of those revenues and allows them to be used for the same purposes as the other Gas Tax revenues (Sections 2105-2107.5).

The City has elected to retain the Gas Tax (Section 2103) revenues for purposes of funding streets and roadway capital improvement projects in future years. The Budget for this fiscal year also includes the use of gas tax revenues for street maintenance activities within the Streets Division and annual C/CAG assessment in the Council/Board Department.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**GAS TAX FUND (Fund 103)**  
**Annual Budget Appropriation for Fiscal Year**

EXPENDITURES BY CATEGORY	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$0	\$0	\$0
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$0	\$0	\$0
REALLOCATIONS	\$609,000	\$609,000	\$627,270
<b>TOTAL FOR TRAFFIC SAFETY</b>	<b>\$609,000</b>	<b>\$609,000</b>	<b>\$627,270</b>

**DETAIL LINE ITEM**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$609,000</b>	<b>\$627,270</b>	<b>\$18,270</b>	
<b>Totals Reallocation</b>		<b>\$609,000</b>	<b>\$627,270</b>	<b>\$18,270</b>	
103-0930-431-42-63	ALLOCATION OF OVERHEAD-REALLOCATION FROM PW STREETS (2105-2107.5)	\$497,461	\$513,193	\$15,732	
103-1010-413-42-63	ALLOCATION OF OVERHEAD-REALLOCATION FROM COUNCIL/BOARD	\$111,539	\$114,077	\$2,538	

**Detailed Analysis:**

Note                      None

# SLESF/COPS Grant



SLESF/COPS Grant Funding – In previous years, the City received \$100,000 from the State of California under the Citizens Option for Public Safety (COPS) program, a Special Revenue Fund. These funds have been the subject of intense debate during the last few State budget cycles. The current State budget proposal includes funding for FY 2025-26. Based on this information, the City is projecting to receive this State funding of \$100,000 for FY 2025-26.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**POLICE**  
**SLESF / COPS GRANT (Fund 108)**  
**Annual Budget Appropriation for Fiscal Year**

EXPENDITURES BY CATEGORY	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$100,000	\$100,000	\$100,000
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$100,000	\$100,000	\$100,000
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$100,000	\$100,000	\$100,000
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR SLESF/COPS GRANT</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>

**DETAIL LINE ITEM**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>	

<b>Totals Employee Services</b>		<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>	
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108-0620-421-41-10	PERMANENT SALARIES	\$100,000	\$100,000	\$0	
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**Detailed Analysis:**

Note                      None



In 2004, the City of Foster City took the initiative to create and launch a recruitment website for advertising public sector employment opportunities, which also functions as an applicant tracking and processing tool. This entrepreneurial endeavor was developed by the Human Resources Department in partnership with the Information Technology Division. The Human Resources Department administers the program, handling all aspects of marketing and relationships with over 200 employer clients. Job seekers can log on to one website and search for career opportunities in the public sector, post their resumes, and apply for open jobs. There will be no increases to agency fees for fiscal year 2025-2026. Employers will be charged an initiation fee of \$7,121 to join CalOpps, and then an annual maintenance fee of \$4,078. Agencies can also opt not to become members and pay to advertise on the site for a fee of \$82 per job posting. A job seeker incurs no cost to submit applications or create a user profile.

The City benefits from the creation and maintenance of this entrepreneurial endeavor. The City would otherwise process all recruitments manually through paper applications and scoring, or contract with a similar service at a significant cost. The use of web-based technology increases the quality of the applicant pool and decreases time spent on recruitment by approximately 60%, allowing staff to focus on more strategic City endeavors. If Foster City purchased these recruitment services from another vendor, the cost would be approximately \$15,000 annually. This is an expense that the City does not incur, but rather enjoys at no cost to the City.

Annual costs of approximately \$207,000 for application support, website hosting, and other services and supplies are included in the CalOpps.org Fund. The City/District General Fund does not provide the funding for CalOpps, and staff hours spent on CalOpps administration including the services of the consultants is funded by CalOpps membership fees.

CalOpps signifies an important partnership of over 242 governmental entities and strives to continue to provide public sector recruitment services at an affordable cost to employers while fully recovering the annual cost to the City and establishing reserves for future expenses and upgrades.

## RESOURCES REQUIRED

CalOpps is a self-supporting initiative accounted for in the City's Special Revenue Funds (Fund #114). Resources required include the following:

- Personnel Allocations – Allocations of 10% of the Administrative Services Director, 5% of the Human Resources Manager, 10% of two Human Resources Analysts, and 40% of one Human Resources Technician are charged to the fund on an annual basis.
- Internal Services Charges – Support hardware and software replacement charges from the Information Technology Internal Services Fund are allocated to the fund. Support from Finance for billing are also allocated to the fund.
- Supplies – Miscellaneous supply and copy expenses are borne by the City for the CalOpps program.
- Consulting Services – Fees associated with managing enhancements to the CalOpps system by Urban Insight, the managing vendor for CalOpps.
- Website hosting – Fees associated with hosting of the servers by Mission Cloud.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**HUMAN RESOURCES**  
**CALOPPS (Fund 114)**  
Annual Budget Appropriation for Fiscal Year

<b>EXPENDITURES BY CATEGORY</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$173,582	\$173,891	\$191,353
SERVICES AND SUPPLIES	\$161,350	\$411,350	\$161,450
CAPITAL OUTLAY	\$0	\$0	\$0
<i>Subtotal (Total Department-Controlled Expenses)</i>	<i>\$334,932</i>	<i>\$585,241</i>	<i>\$352,803</i>
INTERNAL SERVICES	\$45,746	\$45,746	\$45,746
<i>Subtotal (Total Department Expenses before Reallocations)</i>	<i>\$380,678</i>	<i>\$630,987</i>	<i>\$398,549</i>
REALLOCATIONS	\$85,362	\$85,362	\$73,571
<b>TOTAL FOR CALOPPS FUND</b>	<b>\$466,040</b>	<b>\$716,349</b>	<b>\$472,120</b>

# DETAIL LINE ITEM: 114 - CalOpps Expenses

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$466,040</b>	<b>\$472,120</b>	<b>\$6,080</b>	
<b>Totals Employee Services</b>		<b>\$173,582</b>	<b>\$191,353</b>	<b>\$17,771</b>	
114-1210-415-41-10	PERMANENT SALARIES	\$113,563	\$123,622	\$10,059	
114-1210-415-41-21	PERS RETIREMENT	\$12,654	\$13,179	\$525	
114-1210-415-41-35	FLEX ALLOWANCE	\$16,338	\$20,314	\$3,976	
114-1210-415-41-36	WORKERS COMPENSATION	\$954	\$954	\$0	
114-1210-415-41-39	OTHER FRINGE BENEFITS	\$6,056	\$7,878	\$1,822	
114-1210-415-41-61	EMPLOYEE BENEFIT-PERS UAL	\$24,017	\$25,406	\$1,389	
<b>Totals Internal Services</b>		<b>\$45,746</b>	<b>\$45,746</b>	<b>\$0</b>	
114-1210-415-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
114-1210-415-42-57	COMM & INFO SERVICES CHGS	\$45,746	\$45,746	\$0	
<b>Totals Services and Supplies</b>		<b>\$161,350</b>	<b>\$161,450</b>	<b>\$100</b>	
114-1210-415-42-41	COPY EXPENSE	\$500	\$600	\$100	
114-1210-415-42-48	UTILITIES & COMMUNICATION	\$143,450	\$143,450	\$0	
114-1210-415-42-48	APPLICATION SUPPORT	\$80,000	\$80,000	\$0	
114-1210-415-42-48	COMMUNICATION COSTS - WEBSITE HOSTING	\$37,200	\$37,200	\$0	
114-1210-415-42-48	Infrastructure Maintenance (Mission Cloud)	\$25,000	\$25,000	\$0	
114-1210-415-42-48	TRANSACTION EMAIL	\$1,250	\$1,250	\$0	
114-1210-415-42-49	ADVERTISING/PUBLICITY	\$7,400	\$7,400	\$0	
114-1210-415-42-51	CONTRACT, PROF, SPEC SVCS	\$10,000	\$10,000	\$0	
<b>Totals Reallocation</b>		<b>\$85,362</b>	<b>\$73,571</b>	<b>(\$11,791)</b>	
114-1210-415-42-63	ALLOCATION OF OVERHEAD	\$85,362	\$73,571	(\$11,791)	

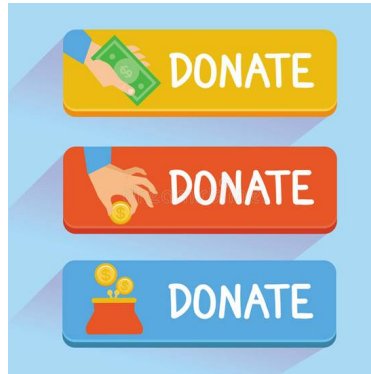
## Detailed Analysis:

Note None

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# Foster City Foundation



From time to time, the City receives donations from individuals and organizations designated by the donors to fund various City programs, services, and/or improvement projects. The City is the administrator of those funds. Such donations are kept separate from the General Fund in the Foster City Foundation Fund.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
CITY MANAGER  
FOSTER CITY FOUNDATION (Fund 116)  
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$85,000	\$85,000	\$88,000
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$85,000	\$85,000	\$88,000
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$85,000	\$85,000	\$88,000
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR FOSTER CITY FOUNDATION FUND</b>	<b>\$85,000</b>	<b>\$85,000</b>	<b>\$88,000</b>

**DETAIL LINE ITEM: 116 - Foster City Foundation Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals Foster City Foundation Expenses</b>		<b>\$85,000</b>	<b>\$88,000</b>	<b>\$3,000</b>	
<b>Totals Parks &amp; Recreation</b>		<b>\$75,000</b>	<b>\$78,000</b>	<b>\$3,000</b>	
<b>Totals Services and Supplies - Parks &amp; Recreation</b>		<b>\$75,000</b>	<b>\$78,000</b>	<b>\$3,000</b>	
116-0510-451-42-65	MISC EXPENSE	\$75,000	\$78,000	\$3,000	
116-0510-451-42-65	Community Events	\$75,000	\$75,000	\$0	
116-0510-451-42-65	Community Garden	\$0	\$3,000	\$3,000	
<b>Totals Police - Chief's Office</b>		<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	
<b>Totals Services and Supplies - Police</b>		<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	
116-0610-421-42-65	MISC EXPENSE	\$10,000	\$10,000	\$0	

**Detailed Analysis:**

Note                      None

# Senate Bill 1



On April 28, 2017, the Governor signed Senate Bill (SB) 1, known as the Road Repair and Accountability Act of 2017, creating the Local Partnership Program to provide funding to jurisdictions for road maintenance/rehabilitation and other types of transportation improvement projects. For Foster City, funds will most often be used for pavement rehabilitation types of projects.

These funds are transferred for Capital Improvement expenditures.

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# Low- and Moderate-Income Housing Fund (LMIHF)



## Low and Moderate Income Housing Fund - 122

The LMIH Fund was established in FY 2012-2013 as a result of the passage of ABx1 26 by the State on June 29, 2011 that dissolved redevelopment agencies in California. The legislation, which was upheld by ruling of the California Supreme Court on December 29, 2011, dissolved agencies on January 31, 2012. On January 9, 2012, the City Council exercised its right under the legislation to become the Successor Housing Agency to the former Agency. All non-cash housing assets and obligations, including eight (8) affordable housing units formerly owned and operated by the Agency under the Existing Unit Purchase Program (EUPP) and loans receivable from the Metro Center Senior Housing Project and individual borrowers under the former first Time Homebuyers Program, were transferred to the City Affordable Housing Fund effective February 1, 2012. In addition, continuing obligations of the Successor Agency to the Community Development Agency, including affordable housing obligations related to Marlin Cove, the Plaza, and Miramar and monitoring affordable housing covenants in various developments, are funded from the tax increment received by the Successor Agency and included in this fund. They are not included in the budget for the City Affordable Housing Fund (Fund 124).

The budget for FY 2023-2024 for the LMIH Fund includes continued expenditures related to operating and maintaining the remaining six (6) affordable housing units in the Existing Unit Purchase Program, including property management services, landscaping, repairs and maintenance costs, and homeowners' association dues, obligations related to Marlin Cove, Miramar, and the Plaza, as well as initiatives that were formerly funded by the Agency that support and enhance the availability of affordable housing in Foster City.

Revenues going into the LMIH Fund include rental income and loan repayments. The City Council has set a goal of maintaining a \$300,000 fund balance as a reserve for capital expenditures related to the affordable housing units owned by the City. (Note: these funds are distinguished from the City Affordable Housing Funds as they are restricted for the use of low- to moderate-income housing based on California Health & Safety Code §34176 et. seq. or through enacted legislation and which are considered legally enforceable to be used exclusively for the provision of affordable housing in the community.)

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**COMMUNITY DEVELOPMENT**  
**LMIHAF HOUSING SUCCESSOR FUNDS (Fund 122)**  
**Annual Budget Appropriation for Fiscal Year**

<b>DIVISION</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
HOUSING	\$120,120	\$137,620	\$169,000
HOMELESS PREVENTION	\$5,000	\$5,000	\$5,000
DEVELOPMENT AFFORD HSNB	\$31,264	\$31,264	\$12,500
<b>TOTAL FOR LMIHAF - HOUSING SUCCESSOR</b>	<b>\$156,384</b>	<b>\$173,884</b>	<b>\$186,500</b>

<b>EXPENDITURES BY CATEGORY</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$19,764	\$19,764	\$0
SERVICES AND SUPPLIES	\$136,620	\$154,120	\$186,500
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$156,384	\$173,884	\$186,500
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$156,384	\$173,884	\$186,500
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR LMIHAF-HOUSING SUCCESSOR</b>	<b>\$156,384</b>	<b>\$173,884</b>	<b>\$186,500</b>

**DETAIL LINE ITEM: 122-0832 LMIHF - Monitor & Preserve Long-Term Affordability Exp**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$120,120</b>	<b>\$169,000</b>	<b>\$48,880</b>	

<b>Totals Services and Supplies</b>		<b>\$120,120</b>	<b>\$169,000</b>	<b>\$48,880</b>	
122-0832-463-42-51	CONTRACT, PROF, SPEC SVCS	\$27,000	\$93,000	\$66,000	
122-0832-463-42-51	HOUSING STAFFING ADMINISTRATION - MONITORING	\$25,000	\$25,000	\$0	
122-0832-463-42-51	LEGAL SERVICES	\$2,000	\$10,000	\$8,000	
122-0832-463-42-51	PROPERTY MANAGEMENT CONTRACT - HHAV-RESO 2024-119	\$0	\$58,000	\$58,000	1
122-0832-463-42-81	MANAGEMENT FEE	\$18,120	\$0	(\$18,120)	
122-0832-463-42-84	REPAIR & MAINTENANCE	\$30,000	\$30,000	\$0	
122-0832-463-42-85	LANDSCAPE & PEST CONTROL	\$10,000	\$11,000	\$1,000	
122-0832-463-42-86	HSINGSTAFFADMIN-EXISTUNIT	\$10,000	\$10,000	\$0	
122-0832-463-42-87	CONTINGENCY MAJOR REPAIRS	\$25,000	\$25,000	\$0	

**DETAIL LINE ITEM: 122-0836 LMIHF - Homeless Prevention & Rapid Rehousing Svcs Exp**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$5,000</b>	<b>\$5,000</b>	<b>\$0</b>	

<b>Totals Services and Supplies</b>		<b>\$5,000</b>	<b>\$5,000</b>	<b>\$0</b>	
122-0836-463-42-51	CONTRACT, PROF, SPEC SVCS-HIP HOUSING HOMESHARE PROGRAM	\$5,000	\$5,000	\$0	

**DETAIL LINE ITEM: 122-0837 LMIHF - Development Affordable Housing Exp**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$31,264</b>	<b>\$12,500</b>	<b>(\$18,764)</b>	

<b>Totals Employee Services</b>		<b>\$19,764</b>	<b>\$0</b>	<b>(\$19,764)</b>	
122-0837-463-41-10	PERMANENT SALARIES	\$14,837	\$0	(\$14,837)	
122-0837-463-41-21	PERS RETIREMENT	\$1,688	\$0	(\$1,688)	
122-0837-463-41-35	FLEX ALLOWANCE	\$2,276	\$0	(\$2,276)	
122-0837-463-41-36	WORKERS COMPENSATION	\$45	\$0	(\$45)	
122-0837-463-41-39	OTHER FRINGE BENEFITS	\$918	\$0	(\$918)	

<b>Totals Services and Supplies</b>		<b>\$11,500</b>	<b>\$12,500</b>	<b>\$1,000</b>	
122-0837-463-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$11,500	\$12,500	\$1,000	
122-0837-463-42-53	HEART	\$11,500	\$12,500	\$1,000	

**Detailed Analysis:**

Note 1                      HHAV Agreement Reso 2024-119

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# City Affordable Housing Fund



The City Affordable Housing Fund was established for FY 2012-2013 as a result of the passage of Abx1 26 by the State on June 29, 2011 that dissolved redevelopment agencies in California. The legislation, which was upheld by ruling of the California Supreme Court on December 29, 2011 dissolved agencies on January 31, 2012. In FY 2012-2013. The City received \$3.3 million of one-time “boomerang” funds that were the City/EMID share of the one-time “sweep” by the State of \$12.1 million of the Community Development Agency’s housing funds that were not already obligated. The City Council chose to dedicate these funds to funding affordable housing projects. In FY 2014-2015, the expenditure of \$4.75 million was made from the City Affordable Housing Fund to assist the affordable housing project to be constructed on the Foster Square site by MidPen Housing (Alma Point). These funds are expended in the form of a loan payable from future residual income from the property. The loan was funded through the \$3.3 million of one-time “boomerang” funds as indicated above, plus a contribution by TNHC-HW Foster City LLC, the master developer of the Foster Square Project, totaling \$1.45 million upon the close of escrow of the 15-acre site formerly owned by the City.

The Affordable Housing Fund may be used at the discretion of the City Council for affordable housing.

Revenues going to the Affordable Housing Fund include commercial linkage fees. In December 2016, the City Council adopted Ordinance 606, establishing Chapter 17.88, Affordable Housing Commercial Linkage Fee, which became effective in February 2017. The Commercial Linkage Fee provides a mechanism for commercial development to pay a fee to offset the impacts of the development on the need for affordable housing. Revenues from the Commercial Linkage Fee are deposited into the City Affordable Housing Fund.

The Affordable Housing Fund is distinguished from the LMIH Fund in that Affordable Housing funds may be used at the discretion of the City Council for affordable housing, as opposed to LMIH Fund assets which are subject to specific restrictions for spending and recording by state law.

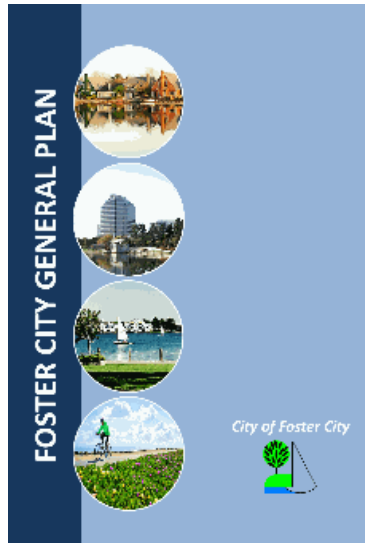
**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**COMMUNITY DEVELOPMENT**  
**CITY AFFORDABLE HOUSING FUND (Fund 124)**  
**Annual Budget Appropriation for Fiscal Year**

EXPENDITURES BY CATEGORY	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$5,224
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$0	\$0	\$5,224
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$0	\$0	\$5,224
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR FC AFFORDABLE HOUSING</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,224</b>

**DETAIL LINE ITEM: 124-0832 City Affordable Housing Fund Exp**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$0</b>	<b>\$5,224</b>	<b>\$5,224</b>	
<b>Totals Employee Services</b>		<b>\$0</b>	<b>\$5,224</b>	<b>\$5,224</b>	
124-0832-463-41-10	PERMANENT SALARIES	\$0	\$4,027	\$4,027	
124-0832-463-41-21	PERS RETIREMENT	\$0	\$439	\$439	
124-0832-463-41-35	FLEX ALLOWANCE	\$0	\$500	\$500	
124-0832-463-41-36	WORKERS COMPENSATION	\$0	\$18	\$18	
124-0832-463-41-39	OTHER FRINGE BENEFITS	\$0	\$240	\$240	
124-0832-463-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	

# **GENERAL PLAN- BUILDING AND CONSTRUCTION ORDINANCE- ZONING CODE MAINTENANCE FUND**



This fee was established as part of the FY 2011-2012 budget. The fee provides funding for the unreimbursed State mandated costs of updating and maintaining the City's General Plan, Title 15 Buildings and Construction Ordinance and Title 17 Zoning Ordinance Maintenance. The fee is collected at the time of building permit issuance and is based on the value of the application and provides a dedicated funding source for future General Plan updates and zoning and building code updates without relying on the General Fund.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**COMMUNITY DEVELOPMENT**  
**GENERAL PLAN MAINTENANCE FUND (Fund 128)**  
**Annual Budget Appropriation for Fiscal Year**

<b>DIVISION</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
GENERAL PLAN	\$595,350	\$876,162	\$409,512
<b>TOTAL FOR GENERAL PLAN MAINTENANCE FUND</b>	<b>\$595,350</b>	<b>\$876,162</b>	<b>\$409,512</b>

<b>EXPENDITURES BY CATEGORY</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$112,950	\$88,950	\$156,112
SERVICES AND SUPPLIES	\$482,400	\$787,212	\$253,400
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$595,350	\$876,162	\$409,512
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$595,350	\$876,162	\$409,512
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR GENERAL PLAN MAINTENANCE</b>	<b>\$595,350</b>	<b>\$876,162</b>	<b>\$409,512</b>

**DETAIL LINE ITEM: 128-0838 - General Plan Maintenance Fund - General Govt**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>	<b>128-0838 - General Plan Maintenance Fund - General Govt</b>	<b>\$595,350</b>	<b>\$409,512</b>	<b>(\$185,838)</b>	

<b>Totals Employee Services</b>		<b>\$112,950</b>	<b>\$156,112</b>	<b>\$43,162</b>	
128-0838-419-41-10	PERMANENT SALARIES	\$83,090	\$89,611	\$6,521	
128-0838-419-41-21	PERS RETIREMENT	\$9,456	\$9,759	\$303	
128-0838-419-41-35	FLEX ALLOWANCE	\$11,378	\$20,087	\$8,709	
128-0838-419-41-36	WORKERS COMPENSATION	\$3,963	\$3,963	\$0	
128-0838-419-41-39	OTHER FRINGE BENEFITS	\$5,063	\$5,435	\$372	
128-0838-419-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
128-0838-419-41-61	EMPLOYEE BENEFIT-PERS UAL	\$0	\$27,257	\$27,257	

<b>Totals Services and Supplies</b>		<b>\$482,400</b>	<b>\$253,400</b>	<b>(\$229,000)</b>	
128-0838-419-42-51	CONTRACT, PROF, SPEC SVCS	\$480,000	\$250,000	(\$230,000)	
128-0838-419-42-51	GENERAL PLAN IMPLEMENTATION	\$50,000	\$50,000	\$0	
128-0838-419-42-51	BICYCLE/PEDESTRIAN MASTER PLAN CONSULTANT	\$160,000	\$0	(\$160,000)	
128-0838-419-42-51	CODE UPDATES & HOUSING ELEMENT IMPLEMENTATION	\$50,000	\$50,000	\$0	
128-0838-419-42-51	GENERAL PLAN UPDATE KICK-OFF	\$50,000	\$0	(\$50,000)	
128-0838-419-42-51	PRE-APPROVED ADU/JADU DESIGNS	\$50,000	\$0	(\$50,000)	
128-0838-419-42-51	SINGLE-FAMILY & ADU OBJECTIVE DESIGN & DEVELOPMENT STANDARDS	\$120,000	\$50,000	(\$70,000)	
128-0838-419-42-51	URBAN WASTE MANAGEMENT PLAN	\$0	\$100,000	\$100,000	
128-0838-419-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$2,400	\$3,400	\$1,000	

**Detailed Analysis:**

Note                      None

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# Construction and Demolition Fund



The Construction and Demolition Fund was created in Fiscal Year 2005-2006 to support the implementation of the Construction and Demolition Ordinance (Chapter 15.44 Recycling and Salvaging of Construction and Demolition Debris, Title 15, Buildings and Construction).

In FY 2016-2017, the City Council adopted the new CalGreen Building Code, which further refines waste diversion requirements and in FY 2019-2018 the City's Chapter 15.44 was updated accordingly.

Under both CalGreen and the City's ordinance, specific construction and demolition projects must submit Waste Management Plans as a condition of their building permit. The Waste Management Plan estimates the tons of material that will be generated by the project, and delineates how the contractor will maximize recycling of debris and other waste generated from the project. The ordinance requires that a refundable deposit be submitted based on the estimate of the debris that will be generated. As a condition of return of the deposit, the applicant must provide documentation demonstrating that it has diverted the requisite waste from the projects.

Applicants who do not provide documentation of waste diversion forfeit the deposit. These forfeitures are placed in this fund for a broad array of ordinance-defined uses that promote environmental sustainability.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**CONSTRUCTION AND DEMOLITION FUND (Fund 129)**  
**Annual Budget Appropriation for Fiscal Year**

EXPENDITURES BY CATEGORY	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$101,500	\$104,500	\$106,500
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$101,500	\$104,500	\$106,500
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$101,500	\$104,500	\$106,500
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR CONST &amp; DEMO RECYCLING FUND</b>	<b>\$101,500</b>	<b>\$104,500</b>	<b>\$106,500</b>

**DETAIL LINE ITEM: 129 - Construction & Demolition Fund Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Note
<b>Totals</b>		<b>\$101,500</b>	<b>\$106,500</b>	<b>\$5,000</b>	
<b>Totals Services and Supplies</b>		<b>\$101,500</b>	<b>\$106,500</b>	<b>\$5,000</b>	
129-0932-431-42-40	SPECIAL DEPARTMENTAL SUP	\$1,500	\$1,500	\$0	
129-0932-431-42-42	POSTAGE EXPENSE - PROP 218 MAILING POSTAGE	\$2,500	\$2,500	\$0	
129-0932-431-42-49	ADVERTISING/PUBLICITY - LEGAL ADVERTISING - PROP 218	\$500	\$500	\$0	
129-0932-431-42-51	CONTRACT, PROF, SPEC SVCS	\$96,500	\$101,500	\$5,000	
129-0932-431-42-51	CLIMATE MITIGATION & ADAPTION PLAN (CEQA COMPLIANCE)	\$90,000	\$90,000	\$0	
129-0932-431-42-51	EVENTS	\$500	\$500	\$0	
129-0932-431-42-51	GREEN EVENT	\$0	\$5,000	\$5,000	
129-0932-431-42-51	PROP 218 MAILING	\$3,500	\$3,500	\$0	
129-0932-431-42-51	SOLID WASTE REDUCTION PROGRAMS	\$2,500	\$2,500	\$0	
129-0932-431-42-79	REBATES - COMPOST BIN INCENTIVE PROGRAM	\$500	\$500	\$0	

**Detailed Analysis:**

Note                      None



# TECHNOLOGY MAINTENANCE FUND



This fee was established in FY 2015-2016. Each year funds are set aside in the Internal Services Account toward the maintenance and future replacement of the permitting system, including related software and hardware purchases to support the permitting system. The Community Development Department recommends that a system-wide technology fee be incorporated into the Master Fee schedule to recover the costs and ongoing expenses of the new permitting system.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**COMMUNITY DEVELOPMENT**  
**TECHNOLOGY MAINTENANCE FUND (Fund 130)**  
**Annual Budget Appropriation for Fiscal Year**

EXPENDITURES BY CATEGORY	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$63,868	\$63,868	\$63,868
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$63,868	\$63,868	\$63,868
INTERNAL SERVICES	\$41,617	\$41,617	\$41,617
Subtotal (Total Department Expenses before Reallocations)	\$105,485	\$105,485	\$105,485
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR TECHNOLOGY MAINTENANCE</b>	<b>\$105,485</b>	<b>\$105,485</b>	<b>\$105,485</b>

**DETAIL LINE ITEM: 130 - Technology Maintenance Fund Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$105,485</b>	<b>\$105,485</b>	<b>\$0</b>	
<b>Totals Internal Services</b>		<b>\$41,617</b>	<b>\$41,617</b>	<b>\$0</b>	
130-0839-419-42-57	COMM & INFO SERVICES CHGS	\$41,617	\$41,617	\$0	
<b>Totals Services and Supplies</b>		<b>\$63,868</b>	<b>\$63,868</b>	<b>\$0</b>	
130-0839-419-42-51	CONTRACT, PROF, SPEC SVCS	\$63,868	\$63,868	\$0	
130-0839-419-42-51	SUNGARD/CRW SOFTWARE ANNUAL MAINTENANCE	\$41,868	\$41,868	\$0	
130-0839-419-42-51	TECH MAINTENANCE - HARDWARE & SOFTWARE	\$22,000	\$22,000	\$0	

**Detailed Analysis:**

Note                      None

## SB 1186 Fee



Senate Bill (SB) 1186 (Chapter 383, Statutes of 2012) created Government Code Section 4467. This statute was recently amended by Assembly Bill 1379 (Chapter 667, Statutes 2017). Among other things, this statute requires:

- January 1, 2013 through December 31, 2017, a one-dollar (\$1) additional fee to be paid by any applicant for a local business license, permit or similar instrument when it is issued or renewed. The fee is divided between the local entity that collected the funds, which retains 70 percent, and DSA, which receives 30 percent.
- January 1, 2018 through December 31, 2023, a four-dollar (\$4) additional fee is to be paid by any applicant for a local business license, permit or similar instrument when it is issued or renewed. If no such instrument exists, the fee is to be paid by an applicant for a building permit. The fee is divided between the local entity that collected the funds, which retains 90 percent, and DSA, which receives 10 percent.
- On January 1, 2024, the fees and requirements were extended in the amount of \$4 indefinitely. The city, county, or city and county will retain 70 percent of the fees collected and submit 30 percent to DSA.

The purpose of the fee is to increase disability access and compliance with construction-related accessibility requirements. Additionally, the fee assists local jurisdictions in supporting the Certified Access Specialist (CASP) program and provides the Division of the State Architect (DSA) with funds to maintain oversight of the CASp program. The fee is used by the City of Foster City to provide training for inspectors as Certified Access Specialists.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**COMMUNITY DEVELOPMENT**  
**SB 1186 FUND (Fund 131)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$2,300	\$2,300	\$2,300
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$2,300	\$2,300	\$2,300
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$2,300	\$2,300	\$2,300
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR SB 1186 FUND</b>	<b>\$2,300</b>	<b>\$2,300</b>	<b>\$2,300</b>

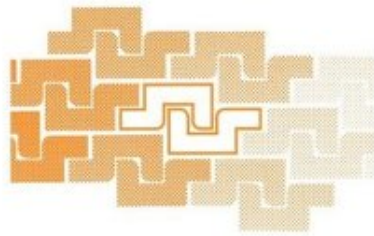
**DETAIL LINE ITEM: 131 - SB 1186 Fee Expenses**

<b>Account String</b>	<b>Object Name / Description</b>	<b>FY 24-25 Budget</b>	<b>FY 25-26 Requested</b>	<b>Increase (Decrease)</b>	<b>Notes</b>
<b>Totals</b>		<b>\$2,300</b>	<b>\$2,300</b>	<b>\$0</b>	
<b>Totals Services and Supplies</b>		<b>\$2,300</b>	<b>\$2,300</b>	<b>\$0</b>	
131-0841-419-42-55	TRAINING	\$2,300	\$2,300	\$0	

**Detailed Analysis:**

Note                      None

# Strong Motion Instrumentation Fee



## Strong Motion Instrumentation for Civil Engineering Structures

Edited by

M. Erdik, M. Celebi, V. Mihailov  
and N. Apaydin

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The state of California passed the Strong Motion Instrumentation Act in 1972. The Strong Motion Investigation fee is paid by each applicant for a building permit, where square footage is added and is mandated by the Public Resources Code section 2705. This fee is remitted to the state of California to obtain vital earthquake data for the engineering and scientific communities through a statewide network of strong motion instruments.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**COMMUNITY DEVELOPMENT**  
**STRONG MOTION INSTRUMENTATION PROGRAM (SMIP) FUND (Fund 132)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$500	\$500	\$500
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$500	\$500	\$500
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$500	\$500	\$500
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR SMIP FEE FUND</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>

**DETAIL LINE ITEM: 132 - Strong Motion Instrumentation Fee Expenses**

<b>Account String</b>	<b>Object Name / Description</b>	<b>FY 24-25 Budget</b>	<b>FY 25-26 Requested</b>	<b>Increase (Decrease)</b>	<b>Notes</b>
<b>Totals</b>		<b>\$500</b>	<b>\$500</b>	<b>\$0</b>	
<b>Totals Services and Supplies</b>		<b>\$500</b>	<b>\$500</b>	<b>\$0</b>	
132-0842-419-42-55	TRAINING - SEISMIC MOTION AND INSTRUMENTATION	\$500	\$500	\$0	

**Detailed Analysis:**

Note                      None

# California Redemption Value (CRV) Grant Fund



The CRV Grant Fund was created in Fiscal Year 2016-2017 for the administration of funds received from the Beverage Container Recycling Payment Program.

The California Redemption Value (CRV) is collected by beverage retailers at the point of sale and remitted to CalRecycle. The portion of the CRV that is not redeemed by consumers, is made available to cities and counties to assist in the implementation of beverage container recycling and litter abatement projects in their communities. Eligible programs include:

- New or existing curbside recycling programs
- Neighborhood drop-off recycling programs
- Public education promoting beverage container recycling
- Litter reduction and cleanup where the waste stream includes beverage containers that will be recycled
- Water Bottle Filling Stations
- Other beverage container recycling programs
- Supporting AB 341 Mandatory Commercial Recycling (MCR) requirements (e.g., infrastructure, support, public education/outreach)

On an annual basis, the City submits a funding request with a plan to expend the program funds. Funds must be spent within two years of award and an expenditure report must document funds expended.

Foster City receives approximately \$8,500 annually through this program..

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**CALIFORNIA REDEMPTION VALUE (CRV) GRANT FUND (Fund 133)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$14,000	\$14,000	\$13,000
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$14,000	\$14,000	\$13,000
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$14,000	\$14,000	\$13,000
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR CRV GRANT FUND</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$13,000</b>

**DETAIL LINE ITEM: 133 - CRV Grant Fund Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$14,000</b>	<b>\$13,000</b>	<b>(\$1,000)</b>	
<b>Totals Services and Supplies</b>		<b>\$14,000</b>	<b>\$13,000</b>	<b>(\$1,000)</b>	
133-0933-431-42-40	SPECIAL DEPARTMENTAL SUP - RECYCLING CONTAINERS	\$13,000	\$13,000	\$0	1
133-0933-431-42-51	CONTRACT, PROF, SPEC SVCS-RECYCLING/LITTER REDUCTION PROGRAMS	\$1,000	\$0	(\$1,000)	

**Detailed Analysis:**

Note 1                      City recycling containers, bin liners and water bottle filling stations.



# Curbside Recycling Fund



The Curbside Recycling fund supports the implementation of activities related to beverage container recycling. On an annual basis, the State of California Department of Resources Recycling and Recovery (CalRecycle) makes a curbside supplemental payment to operators of curbside and neighborhood drop-off programs for beverage container recycling. As a member of the SBWMA, and part-owner/operator of the Shoreway Environmental Center, Foster City's payment represents the City's share of the volume of beverage containers collected from Recology's curbside collection operation for one year. Since 2011, the City has received, on average, \$22,000 per year from the curbside supplemental payment program. Per Public Resources Code 14549.6(a) expenditure of funds is limited to payment for activities related to beverage container recycling.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**CURBSIDE RECYCLING FUND (Fund 134)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$25,000	\$25,000	\$25,000
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$25,000	\$25,000	\$25,000
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$25,000	\$25,000	\$25,000
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR CURBSIDE RECYCLING</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>

**DETAIL LINE ITEM: 134 Curbside Recycling Fund Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$25,000</b>	<b>\$25,000</b>	<b>\$0</b>	
<b>Totals Services and Supplies</b>		<b>\$25,000</b>	<b>\$25,000</b>	<b>\$0</b>	
134-0934-431-42-51	CONTRACT, PROF, SPEC SVCS - LITTER ABATEMENT	\$25,000	\$25,000	\$0	

**Detailed Analysis:**

Note                      None

# Building Standards Administration Special Revolving Fund



On September 30, 2008, Governor Schwarzenegger signed SB 1473 into law. It took effect on January 1, 2009. Among other things, the bill provides for the creation of the Building Standards Administration Special Revolving Fund, which is established in the State Treasury. Moneys deposited in this fund will come from a surcharge on both residential and nonresidential building permits. The bill requires that each city, county, and city and county collect a fee from an applicant for a building permit, assessed at the rate of four dollars (\$4) per one hundred thousand dollars (\$100,000) in valuation, with appropriate fractions thereof, but not less than one dollar (\$1).

SB 1473 provides that the city, county, or city and county may retain up to ten (10) percent of the fees collected for related administrative costs and for code enforcement education. The bill requires that the local jurisdiction transmit the remainder to CBSC for deposit in the Building Standards Administration Special Revolving Fund.

Once appropriated, moneys deposited in this fund will be available to CBSC, the Department of Housing and Community Development, and the Office of the State Fire Marshal for expenditure in carrying out the provisions of the State Building Standards Law and provisions of State Housing Law that relate to building standards. Emphasis is to be placed on the development, adoption, publication, updating, and educational efforts associated with green building standards.

## DEPARTMENT SUMMARY BY DIVISION

### City of Foster City, California

#### COMMUNITY DEVELOPMENT

Building Standards Administration Special Revolving (Green Building Fee) Fund (Fund 135)  
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$500	\$500	\$500
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$500	\$500	\$500
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$500	\$500	\$500
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR GREEN BUILDING FEE</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>

#### DETAIL LINE ITEM: 135 - Bldg Standards Admin Special Revolving Fund Expenses

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$500</b>	<b>\$500</b>	<b>\$0</b>	
<b>Totals Services and Supplies</b>		<b>\$500</b>	<b>\$500</b>	<b>\$0</b>	
135-0843-419-42-55	TRAINING	\$500	\$500	\$0	

#### Detailed Analysis:

Note                      None

# Measure W

In 2018, when San Mateo County voters passed Measure W by a 66.9 percent margin, they provided the county with additional resources to improve transit and relieve traffic congestion raised from a half-cent sales tax. 50% of those funds are administered by the San Mateo County Transportation Authority while the remaining 50% are administered by the SamTrans Board of Directors.

The measure, which went into effect in July of 2019, includes funds for highway projects, local street repair, grade separations for Caltrain tracks that intersect local streets, expanded bicycle and pedestrian facilities, and improved transit connections. The types of uses for the Fund include:

- Implementation of advanced technologies and communications on the roadway system
- Improving local streets and roads by paving and/or repairing potholes
- Promoting alternative modes of transportation, which may include funding shuttles, or sponsoring carpools, bicycling and pedestrian programs
- Planning and implementing traffic operations and safety projects, including signal coordination and bicycling/pedestrian safety projects

These funds are transferred for Capital Improvement expenditures.

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# **Commercial Linkage Fee**

In December 2016, the City Council adopted Ordinance 606, establishing Chapter 17.88, Affordable Housing Commercial Linkage Fee, which became effective in February 2017. The Commercial Linkage Fee provides a mechanism for commercial development to pay a fee to offset the impacts of the development on the need for affordable housing. Commercial linkage fees collected are deposited into the Affordable Housing - Commercial Linkage Fees Fund.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
COMMUNITY DEVELOPMENT  
COMMERCIAL LINKAGE FEE FUND (Fund 137)  
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$110,000	\$110,000	\$10,000
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$110,000	\$110,000	\$10,000
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$110,000	\$110,000	\$10,000
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR GENERAL PLAN MAINTENANCE</b>	<b>\$110,000</b>	<b>\$110,000</b>	<b>\$10,000</b>

**DETAIL LINE ITEM: 137 - Commercial Linkage Fee Fund Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$110,000</b>	<b>\$10,000</b>	<b>0)</b>	
<b>Totals Employee Services</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
137-0847-419-41-10	PERMANENT SALARIES	\$0	\$0	\$0	
<b>Totals Services and Supplies</b>		<b>\$110,000</b>	<b>\$10,000</b>	<b>(\$100,000)</b>	
137-0847-419-42-51	CONTRACT, PROF, SPEC SVCS	\$110,000	\$10,000	(\$100,000)	
137-0847-419-42-51	LOWER-INCOME HOMEOWNER REHABILITATION LOANS	\$30,000	\$0	(\$30,000)	
137-0847-419-42-51	FACILITATE NON-PROFIT REHABILITATION/ MAINTENANCE ASSISTANCE	\$30,000	\$0	(\$30,000)	
137-0847-419-42-51	ADU/JADU FINANCIAL INCENTIVE PROGRAM	\$30,000	\$0	(\$30,000)	
137-0847-419-42-51	FAIR HOUSING TRAINING FOR LANDLORDS & TENANTS	\$10,000	\$0	(\$10,000)	
137-0847-419-42-51	MISC CONSULTANT	\$10,000	\$10,000	\$0	

**Detailed Analysis:**

Note None



# Workforce Housing

On August 10, 2022, the City of Foster City purchased 22 workforce housing units located in the 4.78 acres Pilgrim Triton Master Plan development project. The Workforce Housing Program is designed to address the housing needs of first responders, public employees, and teachers. Fourteen of the units are rent and income restricted below market rate units for very low, low, moderate income households and eight units are rent-restricted but not income-restricted workforce housing units. The workforce housing program makes it possible for public servants to live near where they work.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**COMMUNITY DEVELOPMENT SERVICES**  
**WORKFORCE HOUSING (Fund 139)**  
Annual Budget Appropriation for Fiscal Year

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$21,883	\$21,883	\$30,214
SERVICES AND SUPPLIES	\$319,278	\$335,325	\$344,874
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$341,161	\$357,208	\$375,088
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$341,161	\$357,208	\$375,088
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR WORKFORCE HOUSING</b>	<b>\$341,161</b>	<b>\$357,208</b>	<b>\$375,088</b>

**DETAIL LINE ITEM: 139 - Workforce Housing**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$341,161</b>	<b>\$375,088</b>	<b>\$33,927</b>	
<b>Totals Employee Services</b>		<b>\$21,883</b>	<b>\$30,214</b>	<b>\$8,331</b>	
139-0846-419-41-10	PERMANENT SALARIES	\$14,837	\$20,135	\$5,298	
139-0846-419-41-21	PERS RETIREMENT	\$1,688	\$2,193	\$505	
139-0846-419-41-35	FLEX ALLOWANCE	\$2,276	\$2,500	\$224	
139-0846-419-41-36	WORKERS COMPENSATION	\$45	\$27	(\$18)	
139-0846-419-41-39	OTHER FRINGE BENEFITS	\$918	\$1,199	\$281	
139-0846-419-41-61	EMPLOYEE BENEFIT-PERS UAL	\$2,119	\$4,160	\$2,041	
<b>Totals Internal Services</b>		<b>\$69,386</b>	<b>\$15,000</b>	<b>(\$54,386)</b>	
139-0846-419-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
139-0846-419-42-62	INSURANCE & OTHER COSTS	\$69,386	\$15,000	(\$54,386)	
<b>Totals Services and Supplies</b>		<b>\$249,892</b>	<b>\$329,874</b>	<b>\$79,982</b>	
139-0846-419-42-46	MAINT-FACILITY & EQUIP	\$14,520	\$37,000	\$22,480	
139-0846-419-42-46	Repairs and Maintenance - HHAV time + materials billed to project	\$14,520	\$37,000	\$22,480	1
139-0846-419-42-48	UTILITIES & COMMUNICATION	\$75,300	\$111,608	\$36,308	
139-0846-419-42-48	Common Area Electricity	\$11,450	\$12,023	\$573	
139-0846-419-42-48	EV Charger Electricity	\$0	\$25,000	\$25,000	
139-0846-419-42-48	Gas - water heating only	\$9,300	\$9,765	\$465	
139-0846-419-42-48	Sewer	\$27,860	\$29,810	\$1,950	
139-0846-419-42-48	Trash removal	\$5,600	\$7,353	\$1,753	
139-0846-419-42-48	Water - Common Area Landscape Irrigation	\$9,000	\$9,450	\$450	
139-0846-419-42-48	Water - Fire System	\$3,540	\$3,717	\$177	
139-0846-419-42-48	Water - Tenant Usage	\$8,550	\$14,490	\$5,940	
139-0846-419-42-51	CONTRACT, PROF, SPEC SVCS	\$102,794	\$121,836	\$19,042	
139-0846-419-42-51	Lease-Up Fees - \$500/contract	\$1,000	\$0	(\$1,000)	1
139-0846-419-42-51	Legal Expenses	\$1,203	\$0	(\$1,203)	
139-0846-419-42-51	Maintenance Technician and Ppty Manager Sal and Benefits	\$18,748	\$0	(\$18,748)	1
139-0846-419-42-51	MANAGEMENT FEES, PROPERTY MANAGER, JANITORIAL, LEASE UP - RESO2024-118	\$23,587	\$60,000	\$36,413	1
139-0846-419-42-51	Materials and Supplies - HHAV	\$4,600	\$0	(\$4,600)	1
139-0846-419-42-51	Miscellaneous Ops and Maint - Key replacement/Others	\$1,030	\$0	(\$1,030)	1
139-0846-419-42-51	Property Manager Salaries & Benefits	\$23,236	\$0	(\$23,236)	1
139-0846-419-42-51	Repairs - outside contractors for operating expenses	\$11,272	\$47,000	\$35,728	2
139-0846-419-42-51	Security-Fire Alarm Monitoring	\$10,000	\$10,000	\$0	
139-0846-419-42-51	Technology Property Management software	\$3,282	\$0	(\$3,282)	
139-0846-419-42-51	Telephone line for building entry	\$3,600	\$3,600	\$0	
139-0846-419-42-51	Telephone line for Fire Alarm	\$1,236	\$1,236	\$0	
139-0846-419-42-56	EQUIP REPLACEMENT CHARGES	\$22,000	\$23,000	\$1,000	
139-0846-419-42-65	MISC EXPENSE	\$1,000	\$1,000	\$0	
139-0846-419-42-85	LANDSCAPE & PEST CONTROL	\$29,200	\$30,200	\$1,000	
139-0846-419-42-85	LANDSCAPE	\$14,200	\$14,700	\$500	
139-0846-419-42-85	PEST CONTROL	\$15,000	\$15,500	\$500	
139-0846-419-42-98	POSSESSORY INT PPTY TAX	\$5,078	\$5,230	\$152	

**Detailed Analysis:**

Note 1                      Reso 2024-118.

Note 2                      \$15,000 - Cost to install EV Charger software and device to track electric usage. \$20,000 additional for outside contractor to repair appliances, annual servicing, gutter, windows, carpets, etc.

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## **Equipment Replacement Fund - Workforce Housing**

This fund is held for replacement and acquisition of 22 workforce housing units fixture and equipments.  
No plan expenditure for FY 2025-26.

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# **SB1383 IMPLEMENTATION**

SB 1383 passed in 2016 as part of California's larger strategy to combat climate change. SB 1383 was designed to reduce global warming super pollutants like methane by reducing the amount of landfilled organic waste. The extensive regulations went into effect on January 1, 2022, with full enforcement starting January 1, 2024.

While implementation of most of the regulations will be funded through solid waste rates, this fund was created in Fiscal Year 2022-2023 to capture non-rate revenues such as grants for the implementation of SB 1383 requirements..

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**SB1383 IMPLEMENTATION (Fund 141)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$92,779	\$92,779	\$6,979
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$92,779	\$92,779	\$6,979
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$92,779	\$92,779	\$6,979
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR SB 1383 IMPLEMENTATION</b>	<b>\$92,779</b>	<b>\$92,779</b>	<b>\$6,979</b>

**DETAIL LINE ITEM: 141 - SB1383 Implementation**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$92,779</b>	<b>\$6,979</b>	<b>(\$85,800)</b>	
<b>Totals Services and Supplies</b>		<b>\$92,779</b>	<b>\$6,979</b>	<b>(\$85,800)</b>	
141-0910-431-42-40	SPECIAL DEPARTMENTAL SUP	\$37,779	\$6,979	(\$30,800)	
141-0910-431-42-51	CONTRACT, PROF, SPEC SVCS - SB1383-IMPLEMENTATION COST	\$55,000	\$0	(\$55,000)	

**Detailed Analysis:**

Note                      None



## **Impact Fee - Parks Facilities**

In June 2022, the City Council adopted Resolution No 2022-75 establishing the nexus for the adoption of Ordinance No. 650, establishing a transportation impact mitigation fee, a public safety impact fee, and a park facility impact fee for new development projects within the City in order to provide necessary funding for public services within the City. Park Facilities Impact Fee collected will fund the costs associated with increased demand for community and neighborhood parks and recreational facilities related by the new development.

## **Impact Fee - Public Safety**

In June 2022, the City Council adopted Resolution No 2022-75 establishing the nexus for the adoption of Ordinance No. 650, establishing a transportation impact mitigation fee, a public safety impact fee, and a park facility impact fee for new development projects within the City in order to provide necessary funding for public services within the City. Public Safety Fee collected will provide the necessary funding for police and fire services related to the new development.

## **Impact Fee - Transportation**

In June 2022, the City Council adopted Resolution No 2022-75 establishing the nexus for the adoption of Ordinance No. 650, establishing a transportation impact mitigation fee, a public safety impact fee, and a park facility impact fee for new development projects within the City in order to provide necessary funding for public services within the City. Transportation Impact Mitigation Fee collected will fund the costs associated with maintaining adequate street and transportation facilities related to the new development.

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# Local Housing Trust Fund

On February 20, 2024, the City Council approved a resolution 2024-9 establishing Local Housing Trust Fund (LHTF) to enable the City to apply for matching funds from the California Department of Housing and Community Development (HCD) LHTF Program. The fund is established with dedicated sources of funding to include Commercial Linkage Fees collected pursuant to Foster City Municipal Code (FCMC) Chapter 17.88 and Below Market Rate Housing In-Lieu Fees collected pursuant to FCMC Chapter 17.90. The LHTF remains eligible to receive allocations from additional sources as they become available. The LHTF trust will be used for eligible uses of funds as stated in Section 105 of HCD's LHTF Guidelines as may be amended from time to time. The City Council can allocate funding in the LHTF Trust to be used as eligible funds for grant matching. Potential uses of the LHTF (See Section 100 of LHTF Guidelines) include construction loans or permanent financing for the following:

- Development or rehabilitation of affordable rental housing projects
- Emergency shelters
- Permanent supportive housing
- Transitional housing
- Affordable homebuyer/homeowner projects, including assistance to income-eligible households to purchase for-sale units
- Construction, conversion, repair, reconstruction, or rehabilitation of accessory dwelling units (ADUs) or Junior Accessory Dwelling Units (JADUs).

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**COMMUNITY DEVELOPMENT**  
**LOCAL HOUSING TRUST FUND (Fund 145)**  
**Annual Budget Appropriation for Fiscal Year**

EXPENDITURES BY CATEGORY	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$9,860	\$9,860	\$0
SERVICES AND SUPPLIES	\$500,000	\$500,000	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	<b>\$509,860</b>	<b>\$509,860</b>	<b>\$0</b>
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$509,860	\$509,860	\$0
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR LOCAL HOUSING TRUST</b>	<b>\$509,860</b>	<b>\$509,860</b>	<b>\$0</b>

**DETAIL LINE ITEM: 145 - Local Housing Trust**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$509,860</b>	<b>\$0</b>	<b>(\$509,860)</b>	<b>1</b>
<b>Totals Employee Services</b>		<b>\$9,860</b>	<b>\$0</b>	<b>(\$9,860)</b>	
145-0832-419-41-10	PERMANENT SALARIES	\$7,418	\$0	(\$7,418)	
145-0832-419-41-21	PERS RETIREMENT	\$845	\$0	(\$845)	
145-0832-419-41-35	FLEX ALLOWANCE	\$1,138	\$0	(\$1,138)	
145-0832-419-41-39	OTHER FRINGE BENEFITS	\$459	\$0	(\$459)	
<b>Totals Internal Services</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
145-0832-419-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
<b>Totals Services and Supplies</b>		<b>\$500,000</b>	<b>\$0</b>	<b>(\$500,000)</b>	
145-0832-419-42-51	CONTRACT, PROF, SPEC SVCS	\$500,000	\$0	(\$500,000)	
145-0832-419-42-51	NOFA GRANT	\$490,000	\$0	(\$490,000)	
145-0832-419-42-51	CONSULTANT SERVICES	\$10,000	\$0	(\$10,000)	

**Detailed Analysis:**

Note 1                      Not anticipate any activities during FY 2025-26.

# Levee Protection Planning and Improvements General Obligation Bond Fund



Foster City maintains the levee along the Bayfront which surrounds the majority of the outer perimeter of the City. The Federal Emergency Management Agency (FEMA) determined that Foster City's levee system does not meet FEMA requirements into future years. Unless the City upgrades the levee to meet the required FEMA standards, Foster City will be designated as a flood zone. In order to maintain its FEMA accreditation, on March 5, 2018, the City Council unanimously voted to place Measure P, a local levee improvement General Obligation Bond measure (GO Bonds), on the June 5, 2018 ballot to keep Foster City properties out of the flood zone and avoid mandatory, annual flood insurance for local residents and businesses. Measure P would cost the property owner approximately \$36 per \$100,000 of assessed (not market) property value annually for 30 years for the levee improvements instead of the estimated \$2,000-\$3,000 or more per year in flood insurance indefinitely. Foster City voters passed Measure P and after securing all the necessary permits from the various regulatory agencies, in August 2020, the City issued the first tranche for \$85 million of G.O. Bonds. In July 2023, the City issued the second and final tranche for \$5 million of these Bonds.

The Levee Protection Planning and Improvements General Obligation Bond Fund accounts for the payment of principal and interest on the City's general obligation debt used for financing the estimated \$90 million cost of levee improvements.

## DEPARTMENT SUMMARY BY DIVISION

### City of Foster City, California

#### FINANCIAL SERVICES

LEVEE PROTECTION PLANNING AND IMPROVEMENTS GENERAL OBLIGATION BOND FUND  
(Fund 230)

Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$3,904,188	\$3,904,188	\$3,904,988
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$3,904,188	\$3,904,188	\$3,904,988
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$3,904,188	\$3,904,188	\$3,904,988
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR LEVEE PROTECT I&amp;R IMP</b>	<b>\$3,904,188</b>	<b>\$3,904,188</b>	<b>\$3,904,988</b>

#### DETAIL LINE ITEM: 230 - Levee Protection Planning and Improvements Gen Obligation Bond Fund Exp

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$3,904,188</b>	<b>\$3,904,988</b>	<b>\$800</b>	
<b>Totals Services and Supplies</b>					
230-1120-415-42-51	CONTRACT, PROF, SPEC SVCS - Continuing disclosure fees	\$2,275	\$2,275	\$0	1
230-1120-415-42-70	DEBT SERVICE - RETIRE PRINCIPAL	\$1,700,000	\$1,770,000	\$70,000	2
230-1120-415-42-71	DEBT SERVICE - INTEREST EXPENSE	\$2,201,313	\$2,131,913	(\$69,400)	2
230-1120-415-42-73	DEBT SVC - PAYING & FISCAL - Fiscal Agent	\$600	\$800	\$200	2

#### Detailed Analysis:

Note 1      Maintain Loan Reporting requirement.  
Note 2      Debt Servicing.



## DEPARTMENT SUMMARY BY DIVISION

### City of Foster City, California

#### FINANCIAL SERVICES

LEVEE PROTECTION PLANNING AND IMPROVEMENTS 2023 GENERAL OBLIGATION BOND FUND  
(Fund 231)

Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$214,100	\$214,100	\$214,300
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$214,100	\$214,100	\$214,300
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$214,100	\$214,100	\$214,300
REALLOCATIONS	\$214,100	\$0	\$0
<b>TOTAL FOR 2023 GO BOND-LEVEE PRJ FD</b>	<b>\$428,200</b>	<b>\$214,100</b>	<b>\$214,300</b>

#### DETAIL LINE ITEM: 231 - Levee Protection Planning and Improvements 2023 GO Bond Fund Exp

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$214,100</b>	<b>\$214,300</b>	<b>\$200</b>	
<b>Totals Services and Supplies</b>		<b>\$214,100</b>	<b>\$214,300</b>	<b>\$200</b>	
231-1120-415-42-51	CONTRACT, PROF, SPEC SVCS - Continuing disclosure fees	\$2,000	\$2,000	\$0	1
231-1120-415-42-70	DEBT SERVICE - RETIRE PRINCIPAL	\$0	\$0	\$0	
231-1120-415-42-71	DEBT SERVICE - INTEREST EXPENSE	\$211,500	\$211,500	\$0	2
231-1120-415-42-73	DEBT SVC - PAYING & FISCAL - Fiscal Agent	\$600	\$800	\$200	2

#### Detailed Analysis:

Note 1      Maintain Loan Reporting requirement.  
Note 2      Debt Servicing.

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# Water Enterprise Fund



The Estero Municipal Improvement District (EMID) provides water utility services to customers in Foster City and the Mariner's Island area of the City of San Mateo. Potable water is purchased exclusively from the San Francisco Water Department, a department of the San Francisco Public Utilities Commission (SFPUC). The water is supplied to EMID via the Hetch Hetchy Reservoir distribution system at approximately 120 pounds per square inch (PSI) of pressure. EMID reduces the pressure to approximately 60 PSI operating pressure for customers. While the SFPUC treats and monitors the water quality to meet all drinking water standards, EMID also continually tests the water it distributes with dedicated sampling sites throughout our service area to assure compliance with State health standards.

EMID maintains and operates the distribution system within its boundaries, consisting of four (4) water tanks with a total storage of 20 million gallons, two (2) natural gas engines with propane backup systems, two (2) electrical powered pumps that pump water from the storage tanks into the distribution system, more than 110 miles of water distribution mains, more than 4,800 mainline water valves, more than 8,200 water meters, more than 1,400 fire hydrants, and two (2) water pressure reduction stations.

EMID customers are billed monthly or bi-monthly for water services. There are two (2) components of customer charges: a fixed water availability charge, which is often referred to as a meter charge because the charge is based on the size of the water meter, and a variable consumption charge for the amount of water consumed by the customer. The City provides an online utility billing system option that allows customers to view and pay their utility bills online at no additional cost. Customers also have the ability to track their usage online, or they may contact Public Works for further information.

In 2018, as a result of the Governor's direction to make water conservation a "California Way of Life", the EMID Board implemented permanent prohibitions on wasteful water practices, which remain in place today.

The EMID Water Enterprise Fund organization chart and personnel summary are in the Public Works narrative in this Budget Document.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**WATER ENTERPRISE FUND (Fund 401)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$2,956,001	\$2,962,216	\$3,343,722
SERVICES AND SUPPLIES	\$12,135,478	\$12,169,628	\$12,937,418
CAPITAL OUTLAY	\$0	\$639,525	\$0
Subtotal (Total Department-Controlled Expenses)	\$15,091,479	\$15,771,369	\$16,281,140
INTERNAL SERVICES	\$1,701,468	\$1,701,468	\$1,844,531
Subtotal (Total Department Expenses before Reallocations)	\$16,792,947	\$17,472,837	\$18,125,671
REALLOCATIONS	\$1,362,521	\$1,362,521	\$1,363,200
<b>TOTAL FOR WATER REVENUE</b>	<b>\$18,155,468</b>	<b>\$18,835,358</b>	<b>\$19,488,871</b>

**DETAIL LINE ITEM: 401 - Water Enterprise Fund Expenses**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$18,155,468</b>	<b>\$19,488,871</b>	<b>\$1,333,403</b>	
<b>Totals Employee Services</b>		<b>\$2,956,001</b>	<b>\$3,343,722</b>	<b>\$387,721</b>	
401-0960-461-41-10	PERMANENT SALARIES	\$1,559,114	\$1,877,479	\$318,365	
401-0960-461-41-11	HOURLY & PART TIME SALARY	\$15,600	\$15,600	\$0	
401-0960-461-41-12	OVERTIME	\$24,985	\$25,902	\$917	
401-0960-461-41-21	PERS RETIREMENT	\$177,222	\$205,044	\$27,822	
401-0960-461-41-35	FLEX ALLOWANCE	\$326,844	\$417,416	\$90,572	
401-0960-461-41-36	WORKERS COMPENSATION	\$132,029	\$132,029	\$0	
401-0960-461-41-39	OTHER FRINGE BENEFITS	\$68,639	\$81,877	\$13,238	
401-0960-461-41-41	GASB68 PENSION EXP-PERS	\$253,000	\$253,000	\$0	
401-0960-461-41-42	GASB75 OPEB EXP-PEMHCA	\$18,000	\$18,000	\$0	
401-0960-461-41-61	EMPLOYEE BENEFIT-PERS UAL	\$380,568	\$317,375	(\$63,193)	
<b>Totals Internal Services</b>		<b>\$1,701,468</b>	<b>\$1,844,531</b>	<b>\$143,063</b>	
401-0960-461-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
401-0960-461-41-54	PEMHCA	\$19,877	\$0	(\$19,877)	
401-0960-461-42-44	VEHICLE RENTAL CHARGES	\$232,672	\$528,477	\$295,805	
401-0960-461-42-56	EQUIP REPLACEMENT CHARGES	\$456,767	\$396,971	(\$59,796)	
401-0960-461-42-57	COMM & INFO SERVICES CHGS	\$412,738	\$433,766	\$21,028	
401-0960-461-42-62	INSURANCE & OTHER COSTS	\$437,162	\$308,554	(\$128,608)	
401-0960-461-42-69	BUILDING MAINTENANCE CHG	\$142,252	\$176,763	\$34,511	
<b>Totals Services and Supplies</b>		<b>\$12,135,478</b>	<b>\$12,937,418</b>	<b>\$801,940</b>	
401-0960-461-42-40	SPECIAL DEPARTMENTAL SUP	\$128,212	\$128,212	\$0	
401-0960-461-42-40	ANNUAL WATER QUALITY REPORT - PRINTING	\$250	\$250	\$0	
401-0960-461-42-40	BOOTS AND SAFETY GEAR	\$1,000	\$1,000	\$0	
401-0960-461-42-40	HYDRANT METERS	\$6,962	\$6,962	\$0	
401-0960-461-42-40	REPAIR MATERIALS	\$120,000	\$120,000	\$0	
401-0960-461-42-41	COPY EXPENSE - PROP 218 NOTIFICATION-WATER/ WASTEWATER	\$2,500	\$3,500	\$1,000	
401-0960-461-42-42	POSTAGE EXPENSE	\$1,500	\$2,500	\$1,000	
401-0960-461-42-42	POSTAGE FOR ANNUAL WATER QUALITY REPORT	\$250	\$250	\$0	
401-0960-461-42-42	POSTAGE PROP 218 NOTIFICATION-WATER/WASTEWATER	\$1,250	\$2,250	\$1,000	
401-0960-461-42-43	GENERAL OFFICE SUPPLIES	\$2,500	\$2,500	\$0	
401-0960-461-42-43	BOOKS, MANUALS & TAPES	\$1,000	\$1,000	\$0	
401-0960-461-42-43	MISC. OFFICE SUPPLIES	\$1,500	\$1,500	\$0	
401-0960-461-42-45	TOOLS & EQUIP(<5000@ITEM)	\$4,000	\$4,000	\$0	
401-0960-461-42-46	MAINT-FACILITY & EQUIP	\$47,000	\$47,000	\$0	
401-0960-461-42-46	MAINTENANCE OF AUTOMATIC METER READING EQUIP	\$3,000	\$3,000	\$0	
401-0960-461-42-46	MAINTENANCE OF COPY MACHINE (1/3)	\$1,000	\$1,000	\$0	
401-0960-461-42-46	MAINTENANCE OF PRESSURE REDUCING VALVES & ARV'S	\$20,000	\$20,000	\$0	
401-0960-461-42-46	MAINT REPAIRS TO 5 PORTABLE PUMPS-HYDR EQUIP	\$1,000	\$1,000	\$0	
401-0960-461-42-46	MAINTENANCE REPAIRS TO WATER PUMPS/ENGINES	\$15,000	\$15,000	\$0	
401-0960-461-42-46	REPAIRS/SVC CALLS-WATER/ELECTRICAL CNTRL SYS	\$7,000	\$7,000	\$0	

**DETAIL LINE ITEM: 401 - Water Enterprise Fund Expenses (Continued)**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
401-0960-461-42-47	RENTS AND LEASES	\$3,000	\$1,000	(\$2,000)	
401-0960-461-42-48	UTILITIES & COMMUNICATION	\$11,178,416	\$11,883,356	\$704,940	
401-0960-461-42-48	CA DEPT OF HEALTH SVCS (STATE WTR SYSTEM FEES)	\$38,000	\$38,000	\$0	
401-0960-461-42-48	ELECTRICITY FOR WATER PUMP PLANT	\$56,000	\$56,000	\$0	
401-0960-461-42-48	NATURAL GAS FOR WATER PUMP PLANT	\$11,000	\$11,000	\$0	
401-0960-461-42-48	SFPUC - BAWSCA BOND SURCHARGE	\$601,416	\$739,356	\$137,940	
401-0960-461-42-48	SFPUC WATER PURCHASE	\$10,467,000	\$11,034,000	\$567,000	
401-0960-461-42-48	WATER FOR CORP YARD AND METER CHARGE	\$5,000	\$5,000	\$0	
401-0960-461-42-51	CONTRACT, PROF, SPEC SVCS	\$355,000	\$389,000	\$34,000	
401-0960-461-42-51	ANNUAL WATER LOSS TESTING (BAWSCA)	\$7,000	\$7,000	\$0	
401-0960-461-42-51	ANNUAL WATER SUPPLY & DEMAND ASSESSMENT SVCS	\$27,000	\$27,000	\$0	
401-0960-461-42-51	ANNUAL WATER/WASTEWATER RATE STUDY	\$11,000	\$11,000	\$0	
401-0960-461-42-51	BACKFLOW PREVENTION FEES, SAN MATEO COUNTY	\$36,000	\$50,000	\$14,000	
401-0960-461-42-51	CONTRACT TEMP STAFF (FORMERLY ACCT # 4111)	\$35,000	\$35,000	\$0	
401-0960-461-42-51	DSS MODEL SUPPORT SERVICES AND TRAINING	\$1,500	\$1,500	\$0	
401-0960-461-42-51	LEGAL SERVICES	\$10,000	\$10,000	\$0	
401-0960-461-42-51	MDM PORTAL	\$62,000	\$62,000	\$0	
401-0960-461-42-51	POTABLE WATER LAB TESTS	\$56,000	\$56,000	\$0	
401-0960-461-42-51	PRE-WATER SUPPLY RELIABILITY/REUSE PROJECT	\$14,500	\$14,500	\$0	
401-0960-461-42-51	SPECIAL STUDIES	\$25,000	\$25,000	\$0	
401-0960-461-42-51	UNIFORM SERVICES	\$10,000	\$10,000	\$0	
401-0960-461-42-51	WATER CAPACITY FEE STUDY	\$0	\$20,000	\$20,000	
401-0960-461-42-51	WATER MODEL UPDATE	\$20,000	\$20,000	\$0	
401-0960-461-42-51	WATER REGULATORY CONSULTANT	\$30,000	\$30,000	\$0	
401-0960-461-42-51	WATER RISK ASSMNT AND EMERG RESPONSE PLANS	\$10,000	\$10,000	\$0	
401-0960-461-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$139,500	\$200,500	\$61,000	
401-0960-461-42-53	AWWA DUES	\$2,000	\$2,000	\$0	
401-0960-461-42-53	BAWSCA DUES AND ASSESSMENT	\$134,000	\$195,000	\$61,000	
401-0960-461-42-53	CALWEP ANNUAL MEMBERSHIP	\$3,500	\$3,500	\$0	
401-0960-461-42-54	TRAVEL,CONFERENCE,MEETING	\$4,850	\$4,850	\$0	
401-0960-461-42-54	APWA NATIONAL CONGRESS (DIRECTOR)	\$1,100	\$1,100	\$0	
401-0960-461-42-54	DEPARTMENT RETREAT	\$750	\$750	\$0	
401-0960-461-42-54	TRAVEL, CONFERENCES AND MEETINGS	\$3,000	\$3,000	\$0	
401-0960-461-42-55	TRAINING	\$10,000	\$12,000	\$2,000	
401-0960-461-42-79	REBATES & WATER CONSERVATION PROGRAM	\$250,000	\$250,000	\$0	
401-0960-461-42-89	RATE ASSISTANCE PROGRAM	\$9,000	\$9,000	\$0	
<b>Totals Reallocation</b>		<b>\$1,362,521</b>	<b>\$1,363,200</b>	<b>\$679</b>	
401-0960-461-42-63	ALLOCATION OF OVERHEAD	\$1,362,521	\$1,363,200	\$679	
401-0960-461-42-63	INDIRECT COST ALLOCATION	\$1,320,141	\$1,320,141	\$0	
401-0960-461-42-63	INDIRECT COST ALLOCATION - 2nd Round	\$42,380	\$43,059	\$679	

**Detailed Analysis:**

Note None.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**WATER - EQUIPMENT REPLACEMENT FUND (Fund 408)**  
**Annual Budget Appropriation for Fiscal Year**

	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$226,000	\$226,000	\$59,700
Subtotal (Total Department-Controlled Expenses)	\$226,000	\$226,000	\$59,700
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$226,000	\$226,000	\$59,700
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR WATER EQUIPMENT REPLACEMENT</b>	<b>\$226,000</b>	<b>\$226,000</b>	<b>\$59,700</b>

**DETAIL LINE ITEM: 408 - Water - Equipment Replacement Fund Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$226,000</b>	<b>\$59,700</b>	<b>(\$166,300)</b>	
<b>Totals Services and Supplies</b>		<b>\$226,000</b>	<b>\$59,700</b>	<b>(\$166,300)</b>	
408-0110-413-43-85	MACHINERY & EQUIP >5000	\$226,000	\$59,700	(\$166,300)	

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# Wastewater Collection System Enterprise Funds



The Estero Municipal Improvement District (EMID) collects all wastewater flows within Foster City. Collected wastewater is pumped to the jointly owned Wastewater Treatment Plant (WWTP) in San Mateo for treatment and disposal. EMID staff, with the cooperation of the San Mateo Treatment Plant staff, strives to protect the health and safety of Foster City residents and to ensure the protection of the environment by effectively treating and disposing of all wastewater flows from commercial, industrial, and residential users.

EMID is working with the City of San Mateo to upgrade the San Mateo Wastewater Treatment Plant (SMWWTP). At the conclusion of the project, the WWTP will produce a high-quality effluent that could potentially provide an alternative source of water supply. The improvements are scheduled to be completed by the end of FY 2025.

Within Foster City, EMID operates and maintains more than 63 miles of sewer pipelines, more than 4.5 miles of sewer force mains, 48 pumping stations, 15 permanent standby generators, and three portable generators located within the collection system. The maintenance and operations performed include, but are not limited to, flushing of gravity mains, closed-circuit TV inspection, and pump station and generator inspection and maintenance. Staff also identifies future Capital Improvement Projects to keep the system operating reliably. Nearly 2.1 million gallons of wastewater are generated within Foster City and pumped to the EMID/San Mateo Treatment Plant each day for treatment and disposal.

EMID customers are billed monthly or bi-monthly for sewer services. The City provides an online utility billing system option that allows customers to view and pay their utility bills online at no additional cost. Residential customers are categorized by different classifications (Single Family, Townhouse, Duplex, Apartments). The customers within each classification pay the same flat rate. Commercial customers are charged based on classification and potable water usage. The wastewater rates are reviewed annually and updated accordingly.

The EMID Wastewater Enterprise Fund organization chart and personnel summary are in the Public Works narrative in this Budget Document..

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**WASTEWATER ENTERPRISE FUND (Fund 451)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$3,056,628	\$3,063,146	\$3,215,450
SERVICES AND SUPPLIES	\$4,601,950	\$4,601,950	\$4,891,450
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$7,658,578	\$7,665,096	\$8,106,900
INTERNAL SERVICES	\$1,985,160	\$1,985,160	\$2,033,198
Subtotal (Total Department Expenses before Reallocations)	\$9,643,738	\$9,650,256	\$10,140,098
REALLOCATIONS	\$1,045,077	\$1,045,077	\$1,087,381
<b>TOTAL FOR WASTEWATER REVENUE</b>	<b>\$10,688,815</b>	<b>\$10,695,333</b>	<b>\$11,227,479</b>

**DETAIL LINE ITEM: 451 - Wastewater Collection System Operating Funds Expenses**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$10,688,815</b>	<b>\$11,227,479</b>	<b>\$538,664</b>	
<b>Totals Employee Services</b>		<b>\$3,056,628</b>	<b>\$3,215,450</b>	<b>\$158,822</b>	
451-0970-432-41-10	PERMANENT SALARIES	\$1,587,196	\$1,685,772	\$98,576	
451-0970-432-41-11	HOURLY & PART TIME SALARY	\$15,600	\$15,600	\$0	
451-0970-432-41-12	OVERTIME	\$35,926	\$37,981	\$2,055	
451-0970-432-41-13	STANDBY PAY	\$44,626	\$46,592	\$1,966	
451-0970-432-41-21	PERS RETIREMENT	\$181,526	\$184,816	\$3,290	
451-0970-432-41-35	FLEX ALLOWANCE	\$332,600	\$339,646	\$7,046	
451-0970-432-41-36	WORKERS COMPENSATION	\$130,504	\$130,504	\$0	
451-0970-432-41-39	OTHER FRINGE BENEFITS	\$72,916	\$75,554	\$2,638	
451-0970-432-41-41	GASB68 PENSION EXP-PERS	\$283,000	\$283,000	\$0	
451-0970-432-41-42	GASB75 OPEB EXP-PEMHCA	\$16,000	\$16,000	\$0	
451-0970-432-41-61	EMPLOYEE BENEFIT-PERS UAL	\$356,734	\$399,985	\$43,251	
<b>Totals Internal Services</b>		<b>\$1,985,160</b>	<b>\$2,033,198</b>	<b>\$48,038</b>	
451-0970-432-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
451-0970-432-41-54	PEMHCA	\$14,117	\$0	(\$14,117)	
451-0970-432-42-44	VEHICLE RENTAL CHARGES	\$531,657	\$727,251	\$195,594	
451-0970-432-42-56	EQUIP REPLACEMENT CHARGES	\$462,234	\$401,864	(\$60,370)	
451-0970-432-42-57	COMM & INFO SERVICES CHGS	\$397,738	\$418,766	\$21,028	
451-0970-432-42-62	INSURANCE & OTHER COSTS	\$437,162	\$308,554	(\$128,608)	
451-0970-432-42-69	BUILDING MAINTENANCE CHG	\$142,252	\$176,763	\$34,511	
<b>Totals Services and Supplies</b>		<b>\$4,601,950</b>	<b>\$4,891,450</b>	<b>\$289,500</b>	
451-0970-432-42-40	SPECIAL DEPARTMENTAL SUP	\$103,500	\$103,500	\$0	
451-0970-432-42-40	BOOTS AND SAFETY GEAR	\$1,000	\$1,000	\$0	
451-0970-432-42-40	REPAIR MATERIALS	\$100,000	\$100,000	\$0	
451-0970-432-42-40	WASTEWATER SOLIDS DISPOSAL LAB FEES	\$2,500	\$2,500	\$0	
451-0970-432-42-41	COPY EXPENSE	\$2,500	\$3,000	\$500	
451-0970-432-42-42	POSTAGE EXPENSE	\$1,500	\$2,500	\$1,000	
451-0970-432-42-43	GENERAL OFFICE SUPPLIES	\$3,500	\$3,500	\$0	
451-0970-432-42-45	TOOLS & EQUIP(<5000@ITEM)	\$4,000	\$4,000	\$0	
451-0970-432-42-46	MAINT-FACILITY & EQUIP	\$132,600	\$132,600	\$0	
451-0970-432-42-46	ELECTRICAL REPAIRS	\$5,920	\$5,920	\$0	
451-0970-432-42-46	HEAVY EQUIPMENT MAINTENANCE	\$11,960	\$11,960	\$0	
451-0970-432-42-46	MAINTENANCE OF COPY MACHINE (1/3)	\$500	\$500	\$0	
451-0970-432-42-46	MAINTENANCE OF LS 59 PUMPS	\$5,920	\$5,920	\$0	
451-0970-432-42-46	MECHANICAL PARTS	\$10,800	\$10,800	\$0	
451-0970-432-42-46	REPAIRS TO L/S GENERATORS / ATS(s)	\$38,330	\$38,330	\$0	
451-0970-432-42-46	REPAIRS/MOD TO WASTEWATER CONVEYANCE SYS	\$19,170	\$19,170	\$0	
451-0970-432-42-46	SCADA - EXTENDED SUPPORT	\$5,100	\$5,100	\$0	
451-0970-432-42-46	SCADA MAINTENANCE	\$34,900	\$34,900	\$0	
451-0970-432-42-47	RENTS AND LEASES	\$3,000	\$1,000	(\$2,000)	
451-0970-432-42-48	UTILITIES & COMMUNICATION	\$287,000	\$315,000	\$28,000	
451-0970-432-42-48	ENERGY COSTS (ELECTRICITY)	\$280,000	\$308,000	\$28,000	
451-0970-432-42-48	WATER FOR LIFT STATIONS AND METER	\$7,000	\$7,000	\$0	

**DETAIL LINE ITEM: 451 - Wastewater Collection System Operating Funds Expenses (Continued)**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
451-0970-432-42-51	CONTRACT, PROF, SPEC SVCS	\$4,034,500	\$4,294,500	\$260,000	
451-0970-432-42-51	ALLOWANCE FOR MAJOR ELECTRICAL REPAIRS	\$25,000	\$25,000	\$0	
451-0970-432-42-51	ANNUAL WATER/WASTEWATER RATE STUDY	\$10,000	\$10,000	\$0	
451-0970-432-42-51	BAY AREA AIR QUALITY MGMT DIST	\$11,000	\$11,000	\$0	
451-0970-432-42-51	BIOAMP STATIONS MNTC & SVCS	\$25,000	\$25,000	\$0	
451-0970-432-42-51	CITY OF SAN MATEO - EMID SHARE SM-FC PFA ADMINISTRATIVE EXPENSES	\$38,500	\$38,500	\$0	
451-0970-432-42-51	CONTRACT TEMPORARY STAFFING (FORMERLY ACCOUNT 4111)	\$34,000	\$34,000	\$0	
451-0970-432-42-51	CONTROL SYSTEM SERVICE CALLS FOR LS	\$6,000	\$6,000	\$0	
451-0970-432-42-51	HAZARDOUS MATERIAL DISPOSAL	\$2,500	\$2,500	\$0	
451-0970-432-42-51	LEGAL SERVICES	\$10,000	\$10,000	\$0	
451-0970-432-42-51	PREP-WATER SUPPLY RELIABILITY/REUSE PROJECT	\$12,500	\$12,500	\$0	
451-0970-432-42-51	SAN MATEO COUNTY HEALTH DEPARTMENT	\$6,000	\$6,000	\$0	
451-0970-432-42-51	SM WWTP - EMID SHARE OF O & M - (PC30)	\$3,800,000	\$4,040,000	\$240,000	
451-0970-432-42-51	SPECIAL STUDIES	\$25,000	\$25,000	\$0	
451-0970-432-42-51	STATE WATER RESOURCES CONTROL BOARD	\$5,000	\$5,000	\$0	
451-0970-432-42-51	T-4 SPATIAL SOFTWARE SUPPORT	\$14,000	\$14,000	\$0	
451-0970-432-42-51	UNIFORM SERVICES	\$8,000	\$8,000	\$0	
451-0970-432-42-51	UST COMPLIANCE -- LS #29	\$2,000	\$2,000	\$0	
451-0970-432-42-51	WASTEWATER CAPACITY FEE STUDY	\$0	\$20,000	\$20,000	
451-0970-432-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$3,000	\$3,000	\$0	
451-0970-432-42-54	TRAVEL,CONFERENCE,MEETING	\$7,850	\$7,850	\$0	
451-0970-432-42-54	APWA NATIONAL CONGRESS (DIRECTOR)	\$1,100	\$1,100	\$0	
451-0970-432-42-54	DEPARTMENT RETREAT	\$750	\$750	\$0	
451-0970-432-42-54	STANDBY FASTRAK	\$1,500	\$1,500	\$0	
451-0970-432-42-54	TRAVEL, CONFERENCES, MEETINGS & TECH TRAINING	\$4,500	\$4,500	\$0	
451-0970-432-42-55	TRAINING	\$10,000	\$12,000	\$2,000	
451-0970-432-42-89	RATE ASSISTANCE PROGRAM	\$9,000	\$9,000	\$0	
<b>Totals Reallocation</b>		<b>\$1,045,077</b>	<b>\$1,087,381</b>	<b>\$42,304</b>	
451-0970-432-42-63	ALLOCATION OF OVERHEAD	\$1,045,077	\$1,087,381	\$42,304	
451-0970-432-42-63	INDIRECT COST ALLOCATION	\$1,001,464	\$1,090,044	\$88,580	
451-0970-432-42-63	INDIRECT COST ALLOCATION - 2nd Round	\$43,613	(\$2,663)	(\$46,276)	

**Detailed Analysis:**

Note                      None.

# San Mateo-Foster City Public Financing Authority Loan Fund



The Estero Municipal Improvement District (EMID) and the City of San Mateo jointly own the San Mateo Wastewater Treatment Plant (WWTP) through a Joint Powers Agreement (JPA). As the lead agency, the City of San Mateo operates the plant. As co-owners of the Wastewater Treatment Plant (WWTP), EMID and San Mateo are responsible for providing efficient and reliable wastewater services to Foster City and the other communities served.

The NPDES permit issued to the WWTP in 2013 included special provisions requiring the development of a comprehensive Integrated Master Plan to address flow projections through the year 2035. The Clean Water Program (CWP) is a series of projects to upgrade and replace aging infrastructure, increase capacity, and meet current and future regulatory requirements by combining San Mateo's sanitary sewer collection system CIP with the San Mateo WWTP Master Plan Improvements. This includes meeting the Cities' sustainability objectives including the provision of recycled water.

In October 2014, CH2M was hired to provide Program Management Services to support all aspects of the Clean Water Program and to validate the WWTP Master Plan developed and completed by Carollo Engineers in 2014.

Due to the complexity of the project, the high volume of construction work anticipated in the Bay Area, and to ensure collaboration among all parties during construction, a CMAR delivery approach for the project was recommended and received endorsement by both Cities in May 2016.

In January 2017, San Mateo and EMID selected Sundt, as their Construction Manager at Risk (CMAR) constructor for Phase I of the WWTP expansion and upgrades project which involves providing services during the design of the project such as cost estimating, constructability reviews, value engineering recommendations, construction scheduling, engaging/negotiating with suppliers, construction bid packaging, and development of the Guaranteed Maximum Price (GMP) for the project. Phase II services include the construction of the project. Construction will be broken into 3 GMPs: Phase 1/GMP 1: mass excavation, demolition, and shoring of site; Phase 2/GMP 2: piles and under slab utilities; and Phase 3/GMP 3: remainder of the project including construction of the administration building. Each GMP will be brought forward to the Cities' elected Board/Council for approval.

In accordance with the percentages established in the JPA (San Mateo 75.88%, EMID 24.12%), EMID is responsible for relevant work related to the Wastewater Treatment Plant Master Plan improvements only.

EMID is not responsible for San Mateo's collection system improvements. Total project costs for the Clean Water Program is approximately \$1 billion in improvements over 10 years, which include the WWTP and San Mateo collection system projects. The estimated share of the WWTP costs for EMID is approximately \$153.6 million.

The San Mateo-Foster City Public Financing Authority (Authority) Loan Fund accounts for the payment of principal and interest on revenue bond debt issued by the Authority and loaned to the District to finance improvements for EMID's share of WWTP costs. In 2017, the Cities of San Mateo and Foster City formed a Joint Powers Financing Authority (JPFA) in order to apply for State Revolving Fund (SRF) loans and Revenue Bonds to fund the majority of the project costs. The application for a SRF loan for the WWTP expansion and upgrade project was submitted in February 2017. Based on the high demand on SRF funds, it is unlikely that SRF will be able to fund much, if any of the project costs. Therefore, the program pursued alternative loan options through the Water Infrastructure Finance and Innovation Act of 2014 (WIFIA) program which provides long term, low cost credit assistance to water and wastewater infrastructure projects of regional significance and revenue bonds to finance this project. The 1st Authority revenue bond issuance occurred on June 4, 2019 with EMID's portion amounting to \$33.8 million. There is no cross-collateralization between San Mateo and EMID.

In anticipation of the issuance of revenue bonds and the associated debt service payments, in 2017, the EMID Board approved the adoption of a 5 year rolling wastewater rate increase of 14.25% per year starting in FY 2017-18. In 2018, the EMID Board approved an additional 14.25% rate increase for FY 2022-23. In 2019, the District Board further approved a 10% rate increase to the rolling five-year model for FY 2023-24, and a 2% increase for FY 2024-25. The updated rate model recommends implementing holding rates steady in 2025-26 with 2% annual increases thereafter.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**SAN MATEO-FOSTER CITY PUBLIC FINANCING AUTHORITY LOAN FUND**  
**(Fund 454)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$1,867,891	\$1,867,891	\$2,090,625
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$1,867,891	\$1,867,891	\$2,090,625
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$1,867,891	\$1,867,891	\$2,090,625
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR SAN MATEO-FOSTER CITY PUBLIC FINANCING AUTHORITY LOAN FUND</b>	<b>\$1,867,891</b>	<b>\$1,867,891</b>	<b>\$2,090,625</b>

**DETAIL LINE ITEM: 454 - San Mateo-Foster City Public Financing Authority Loan Fund Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$1,867,891</b>	<b>\$2,090,625</b>	<b>\$222,734</b>	
<b>Totals Services and Supplies</b>		<b>\$1,867,891</b>	<b>\$2,090,625</b>	<b>\$222,734</b>	
454-1120-415-42-51	CONTRACT, PROF, SPEC SVCS - Continuing Disclosure Fees	\$7,400	\$2,000	(\$5,400)	
454-1120-415-42-70	DEBT SERVICE-RETIRE PRINC - 2019 Revenue Bonds	\$630,000	\$665,000	\$35,000	
454-1120-415-42-71	DEBT SVC-INTEREST EXPENSE - 2019 Revenue Bonds	\$1,454,250	\$1,421,875	(\$32,375)	
454-1120-415-42-73	DEBT SVC-PAYING&FISCAL - Fiscal Agent fees	\$1,750	\$1,750	\$0	
454-1120-415-42-74	DEBT SVC-PREMIUM DISCOUNT	(\$225,509)	\$0	\$225,509	

**Detailed Analysis:**

Note                      None

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**WASTEWATER - EQUIPMENT REPLACEMENT FUND (Fund 458)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$142,350	\$142,350	\$305,000
Subtotal (Total Department-Controlled Expenses)	\$142,350	\$142,350	\$305,000
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$142,350	\$142,350	\$305,000
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR WASTEWATER EQUIPMENT REPLACEMENT</b>	<b>\$142,350</b>	<b>\$142,350</b>	<b>\$305,000</b>

**DETAIL LINE ITEM: 458 - Wastewater Equipment Replacement Fund Expenses**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$142,350</b>	<b>\$305,000</b>	<b>\$162,650</b>	
<b>Totals Capital Outlay</b>		<b>\$142,350</b>	<b>\$305,000</b>	<b>\$162,650</b>	
458-0110-413-43-85	MACHINERY & EQUIP >5000	\$142,350	\$305,000	\$162,650	

**Detailed Analysis:**

Note                      None



## **Water Infrastructure Finance and Innovation Act (WIFIA) Loan and Wastewater Revenue Notes (Fund 459)**

The WIFIA program was established by the Water Infrastructure Finance and Innovation Act of 2014 and provides a long-term, low-cost loan for the District's Wastewater Treatment Plant Master Plan Improvements project (CIP 455-652).

On November 5, 2020, the Estero Municipal Improvement District (EMID) entered into agreement with the San Mateo-Foster City Public Financing Authority (PFA) and the Environmental Protection Agency (EPA) for a \$66,860,640 WIFIA loan. The loan is anticipated to be disbursed to payoff 2021 Wastewater Revenue Notes on August 1, 2025.

On July 1, 2021, the San Mateo-Foster City Public Financing Authority issued Wastewater Revenue Notes with EMID's portion amounting to \$62.76 million to finance the WWTP costs.

On February 15, 2024, the City of San Mateo and EMID successfully closed a defeasance of the 2021 Wastewater Notes for \$62,760,000. Since both the agencies submitted draw requisitions for the full amount of \$66,860,640, the remaining proceeds are invested in an escrow of US Treasuries.

The WIFIA and Wastewater Revenue Notes Fund accounts for debt service payments associated with the WIFIA loan and Wastewater Revenue Notes.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**WASTEWATER - WIFIA LOAN FUND (Fund 459)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$3,875,403	\$3,875,403	\$66,988,832
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$3,875,403	\$3,875,403	\$66,988,832
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$3,875,403	\$3,875,403	\$66,988,832
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR WATER INFRASTRUCTURE FINANCE &amp; INNOVATION ACT LOAN</b>	<b>\$3,875,403</b>	<b>\$3,875,403</b>	<b>\$66,988,832</b>

**DETAIL LINE ITEM: 459 - WIFIA LOAN FUND EXPENSES**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$3,875,403</b>	<b>\$66,988,832</b>	<b>\$63,113,429</b>	
<b>Totals Services and Supplies</b>		<b>\$3,875,403</b>	<b>\$66,988,832</b>	<b>\$63,113,429</b>	
459-1120-415-42-51	CONTRACT, PROF, SPEC SVCS - Continuing Disclosure Fees	\$4,950	\$4,950	\$0	
459-1120-415-42-70	DEBT SERVICE-RETIRE PRINC	\$0	\$64,661,509	\$64,661,509	
459-1120-415-42-71	DEBT SVC-INTEREST EXPENSE	\$3,868,453	\$2,320,373	(\$1,548,080)	
459-1120-415-42-71	2021 WW Revenue Notes	\$3,138,000	\$1,569,000	(\$1,569,000)	
459-1120-415-42-71	2020 WIFIA Loan Interest	\$0	\$751,373	\$751,373	
459-1120-415-42-73	DEBT SVC-PAYING & FISCAL - Fiscal agent fees	\$2,000	\$2,000	\$0	

**Detailed Analysis:**

Note                      None

## **STATE REVOLVING FUND (SRF) (Fund 461)**

On May 11, 2022, the District entered into an agreement with The San Mateo-Foster City Public Financing Authority (PFA) and the California State Water Resources Control Board for a \$33,583,004 loan. The funds are being used for a Clean Water Revolving Fund project to upgrade and expand the wastewater treatment plant. The loan bears interest at 0.8 percent per year and the final installment payment is due August 31, 2054.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**STATE REVOLVING FUND (SRF) (Fund 461)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$136,332	\$136,332	\$1,261,604
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$136,332	\$136,332	\$1,261,604
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$136,332	\$136,332	\$1,261,604
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR WATER INFRASTRUCTURE FINANCE &amp; INNOVATION ACT LOAN</b>	<b>\$136,332</b>	<b>\$136,332</b>	<b>\$1,261,604</b>

**DETAIL LINE ITEM: 461 - STATE REVOLVING FUND (SRF) EXPENSES**

Account String	Object Name / Description	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$136,332</b>	<b>\$1,261,604</b>	<b>\$1,125,272</b>	
<b>Totals Services and Supplies</b>		<b>\$136,332</b>	<b>\$1,261,604</b>	<b>\$1,125,272</b>	
461-1120-415-42-51	CONTRACT, PROF, SPEC SVCS	\$2,000	\$2,000	\$0	
461-1120-415-42-70	DEBT SERVICE-RETIRE PRINC	\$0	\$994,920	\$994,920	
461-1120-415-42-71	DEBT SVC-INTEREST EXPENSE	\$134,332	\$264,684	\$130,352	

**Detailed Analysis:**

Note                      None

# Vehicle Replacement Fund



The mission and goal of the Vehicle Maintenance program is to provide management, maintenance, and inspection of all City/District vehicles and provide an efficient and safe vehicle fleet through established vehicle maintenance procedures. The Vehicle Maintenance Division develops ongoing maintenance programs for City vehicles and works to develop a cost-effective inventory system. The Vehicle Replacement Fund provides for the distribution of costs among user departments and replacement of vehicles in a timely manner to accomplish program goals.

The Division's staff consists of one (1) Building/Vehicle Manager (50%), one (1) full-time Fleet Supervisor, one (1) full-time Mechanic I, and one (1) full-time Small Engine Mechanic with leadership and administrative support.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**VEHICLE REPLACEMENT FUND (#501)**  
Annual Budget Appropriation for Fiscal Year

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$884,880	\$892,970	\$923,752
SERVICES AND SUPPLIES	\$568,550	\$568,550	\$568,850
CAPITAL OUTLAY	\$845,000	\$845,000	\$612,304
Subtotal (Total Department-Controlled Expenses)	\$2,298,430	\$2,306,520	\$2,104,906
INTERNAL SERVICES	\$313,097	\$313,097	\$234,931
Subtotal (Total Department Expenses before Reallocations)	\$2,611,527	\$2,619,617	\$2,339,837
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR VEHICLE REPLACEMENT</b>	<b>\$2,611,527</b>	<b>\$2,619,617</b>	<b>\$2,339,837</b>

**DETAIL LINE ITEM: 501 - Vehicle Replacement Fund Expenses**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$2,611,527</b>	<b>\$2,339,837</b>	<b>(\$271,690)</b>	
<b>Totals Capital Outlay</b>		<b>\$845,000</b>	<b>\$612,304</b>	<b>(\$232,696)</b>	
501-0560-431-43-84	MOTOR VEHICLES	\$845,000	\$612,304	(\$232,696)	
501-0560-431-43-84	CITYWIDE VEHICLES	\$745,000	\$512,304	(\$232,696)	
501-0560-431-43-84	CONTINGENCY	\$100,000	\$100,000	\$0	
<b>Totals Employee Services</b>		<b>\$884,880</b>	<b>\$923,752</b>	<b>\$38,872</b>	
501-0560-431-41-10	PERMANENT SALARIES	\$497,699	\$506,496	\$8,797	
501-0560-431-41-12	OVERTIME	\$1,064	\$1,132	\$68	
501-0560-431-41-21	PERS RETIREMENT	\$56,172	\$54,782	(\$1,390)	
501-0560-431-41-35	FLEX ALLOWANCE	\$98,032	\$124,228	\$26,196	
501-0560-431-41-36	WORKERS COMPENSATION	\$41,772	\$41,772	\$0	
501-0560-431-41-39	OTHER FRINGE BENEFITS	\$23,957	\$23,409	(\$548)	
501-0560-431-41-41	GASB68 PENSION EXP-PERS	\$69,000	\$69,000	\$0	
501-0560-431-41-42	GASB75 OPEB EXP-PEMHCA	\$5,000	\$5,000	\$0	
501-0560-431-41-61	EMPLOYEE BENEFIT-PERS UAL	\$92,184	\$97,933	\$5,749	
<b>Totals Internal Services</b>		<b>\$313,097</b>	<b>\$234,931</b>	<b>(\$78,166)</b>	
501-0560-431-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
501-0560-431-41-54	PEMHCA	\$2,352	\$0	(\$2,352)	
501-0560-431-42-56	EQUIP REPLACEMENT CHARGES	\$20,834	\$23,708	\$2,874	
501-0560-431-42-57	COMM & INFO SERVICES CHGS	\$19,287	\$20,213	\$926	
501-0560-431-42-62	INSURANCE & OTHER COSTS	\$270,624	\$191,010	(\$79,614)	
<b>Totals Services and Supplies</b>		<b>\$568,550</b>	<b>\$568,850</b>	<b>\$300</b>	
501-0560-431-42-43	GENERAL OFFICE SUPPLIES	\$1,700	\$1,700	\$0	
501-0560-431-42-43	BOOTS/UNIFORMS	\$1,100	\$1,100	\$0	
501-0560-431-42-43	OFFICE & JANITORIAL SUPPLIES	\$200	\$200	\$0	
501-0560-431-42-43	SMALL TOOLS	\$400	\$400	\$0	
501-0560-431-42-46	MAINT-FACILITY & EQUIP	\$554,500	\$554,500	\$0	
501-0560-431-42-46	AUTO PARTS	\$30,000	\$30,000	\$0	
501-0560-431-42-46	DIESEL FUEL	\$56,000	\$56,000	\$0	
501-0560-431-42-46	GASOLINE	\$260,000	\$260,000	\$0	
501-0560-431-42-46	GASOLINE - SAN MATEO CONSOLIDATED FIRE	\$90,000	\$90,000	\$0	
501-0560-431-42-46	RECYCLING, TIRES DISPOSAL, BATTERIES, FILTERS	\$2,500	\$2,500	\$0	
501-0560-431-42-46	RETROFIT EXHAUST SYSTEMS ON DIESEL VEHICLES	\$10,000	\$10,000	\$0	
501-0560-431-42-46	TIRES (REPLACEMENT, REPAIR, FRONT END WORK)	\$20,000	\$20,000	\$0	
501-0560-431-42-46	VEHICLE REPAIRS	\$83,000	\$83,000	\$0	
501-0560-431-42-46	WASH, DETAIL, TOUCH UP STAFF VEHICLES	\$3,000	\$3,000	\$0	
501-0560-431-42-47	RENTS AND LEASES - RENTAL OF MISCELLANEOUS EQUIPMENT	\$800	\$1,100	\$300	
501-0560-431-42-48	UTILITIES & COMMUNICATION - RADIO MAINTENANCE	\$4,000	\$4,000	\$0	
501-0560-431-42-51	CONTRACT, PROF, SPEC SVCS -UNIFORM SERVICES	\$5,800	\$5,800	\$0	
501-0560-431-42-53	MEMBERSHIP,DUES,SUBSCRIPT - NATIONAL AUTOMOBILE FLEET ASSOCIATION (NAFA)	\$500	\$500	\$0	
501-0560-431-42-54	TRAVEL,CONFERENCE,MEETING - FLEET MAINTENANCE/ NOR CAL CONFERENCES	\$500	\$500	\$0	
501-0560-431-42-55	TRAINING - FORD & TOYOTA DIAGNOSTIC CERT TRAINING	\$750	\$750	\$0	

**Detailed Analysis:**

Note                      None

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# Equipment Replacement Fund



This fund was established to provide for the timely and orderly replacement of equipment valued over \$1,000. This internal service fund allows the City to plan ahead for the replacement of its equipment. The expenditure figure represents the schedule of equipment to be replaced during the fiscal year and deemed to be in need of replacement.

A consistent methodology is used to capture replacement funds for operating department replacement needs. Individually significant assets (over \$1,000), or a pool of assets (which may be less than \$1,000 individually, but when pooled together exceed \$1,000) are assigned replacement values and estimated useful lives. Operating departments are then charged an annual replacement charge such that the replacement value is available upon expiration of the asset. Any changes to replacement values and/or estimated useful lives that occur subsequent to the asset being placed on the Equipment Replacement list are handled on a prospective (or “go-forward”) basis.

This Fund accounts for replacement of assets other than those assets related to Water Operations or Wastewater Operations (which are accounted for in those respective Enterprise funds), or those assets specifically relating to the activities of Vehicle Replacement, Information Technology, and Building Maintenance.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**CITY MANAGER**  
**EQUIPMENT REPLACEMENT FUND (#502)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$3,500	\$5,900	\$7,000
CAPITAL OUTLAY	\$612,800	\$739,896	\$917,900
Subtotal (Total Department-Controlled Expenses)	\$616,300	\$745,796	\$924,900
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$616,300	\$745,796	\$924,900
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR EQUIPMENT REPLACEMENT</b>	<b>\$616,300</b>	<b>\$745,796</b>	<b>\$924,900</b>

**DETAIL LINE ITEM: 502 - Equipment Replacement Fund Expenses**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$616,300</b>	<b>\$924,900</b>	<b>\$308,600</b>	
<b>Totals Services and Supplies</b>		<b>\$3,500</b>	<b>\$7,000</b>	<b>\$3,500</b>	
502-0110-413-42-45	TOOLS & EQUIP(<5000@ITEM)	\$3,500	\$7,000	\$3,500	
<b>Totals Internal Services</b>		<b>\$612,800</b>	<b>\$917,900</b>	<b>\$305,100</b>	
502-0110-413-43-85	MACHINERY & EQUIP >5000	\$577,800	\$917,900	\$340,100	
502-0110-413-43-85	Emergency Replacement	\$50,000	\$50,000	\$0	
502-0110-413-43-85	Equipment Replacement - GF	\$527,800	\$867,900	\$340,100	
502-0110-413-43-87	FC PEG CHANNEL CAPITAL	\$35,000	\$0	(\$35,000)	

**Detailed Analysis:**

Note                      None

# Self-Insurance Fund



The Self Insurance Fund was established many years ago as a cost-savings tool to address the high cost of purchasing commercial liability insurance. The City/District currently has a self-insured retention of \$100,000, meaning that the City/District pays all expenses associated with a claim up to the first \$100,000. The City of Foster City/Estero Municipal Improvement District is a member of a self-insured insurance pool known as PLAN (Pooled Liability Assurance Network) JPA that provides general liability coverage from \$100,000 to \$25,000,000 per claim. Any claim over \$25,000,000 is the City's responsibility. The pool also jointly purchases all-risk (property) and public officials' bond insurance coverage for member agencies. PLAN JPA offers additional insurance and the City participates in an enhanced cyber insurance program.

Expenditures in this fund represent the PLAN JPA premium and an allowance for expenses that may be incurred below the \$100,000 liability self-insured retention, as well as property and vehicle damage deductibles. PLAN JPA premiums are largely based on the member's payroll, services provided, and the value of property insured.

Revenues are derived from assessments to the City General Fund, vehicle replacement fund, water fund and wastewater/sewer fund; interest earnings; and any rebates of the PLAN JPA premiums based on positive experience and PLAN policy.

The Self-Insurance Fund is funded to a target reserve level of \$1 million.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**HUMAN RESOURCES**  
**SELF-INSURANCE FUND (#503)**  
Annual Budget Appropriation for Fiscal Year

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$2,007,000	\$2,007,000	\$1,980,000
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$2,007,000	\$2,007,000	\$1,980,000
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$2,007,000	\$2,007,000	\$1,980,000
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR SELF INSURANCE</b>	<b>\$2,007,000</b>	<b>\$2,007,000</b>	<b>\$1,980,000</b>

**DETAIL LINE ITEM: 503 - Self Insurance Fund Expenses**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$2,007,000</b>	<b>\$1,980,000</b>	<b>(\$27,000)</b>	
<b>Totals Services and Supplies</b>					
503-1220-415-42-41	COPY EXPENSE	\$200	\$200	\$0	
503-1220-415-42-42	POSTAGE EXPENSE	\$200	\$200	\$0	
503-1220-415-42-51	CONTRACT, PROF, SPEC SVCS	\$260,000	\$124,000	(\$136,000)	
503-1220-415-42-51	LEGAL, PROFESSIONAL/CONTRACTUAL SVCS	\$130,000	\$124,000	(\$6,000)	
503-1220-415-42-51	ADA TRANSITION PLAN	\$130,000	\$0	(\$130,000)	
503-1220-415-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$600	\$600	\$0	
503-1220-415-42-53	PRIMA MEMBERSHIP DUES	\$450	\$450	\$0	
503-1220-415-42-53	PARMA MEMBERSHIP DUES	\$150	\$150	\$0	
503-1220-415-42-62	INSURANCE & OTHER COSTS	\$1,746,000	\$1,855,000	\$109,000	1

**Detailed Analysis:**

Note 1      The actual FY 2025-26 premiums for all insurance are projected to be higher due to the impact of the losses that were experienced in the insurance market (series of hurricanes, flood and fires).

# Information Technology Fund



The role of Information Technology is to provide responsive, secure and effective support of the City's network, applications and communication services by coordinating and overseeing the budgeting, planning, implementation, operation and maintenance of City-wide systems and ensure that systems development or implementation proceeds in a logical, integrated and cost-effective manner.

The Information Technology Fund is an Internal Services fund that accounts for the City's investment (both capital and people) in Information Technology. Operating departments are charged back for all of the expenses incurred in this fund based upon their utilization of such technology. Chargebacks also include a charge for IT equipment replacement.

## PROPOSED SERVICE LEVELS

The objective of the IT Division of the Administrative Services Department is to support and maintain the existing Information Technology infrastructures, enterprise-wide and department applications, systems and hardware. IT will continue to have as its highest priority the maintenance of existing network infrastructure, maintaining existing software solutions (of which public safety and financial applications will receive the highest priority of service), and providing desktop support for operating departments. IT will provide proactive assistance in helping departments review business processes, developing or acquiring new applications or revising existing applications and improving existing network infrastructure to support streamlined business processes.

- Support and maintain the existing infrastructures, enterprise-wide and department applications, systems and hardware.
- Maintain at all times the Public Safety applications and Financial Systems that have been identified as critical systems. High priority would be given to the services and systems that support the entire organization.
- Support and maintain the existing applications developed by the City. In addition, support and maintain new development on an as-needed basis.
- Support and maintain the existing 3rd party applications. Work with City departments to integrate new applications, systems or devices.
- Support and maintain network security, virus protection and network administration to protect the City's infrastructure.
- Maintain the City's data / voice communication systems and Internet presence.
- Provide staff training and support for maximum utilization of existing software applications and hardware.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**CITY / DISTRICT MANAGER**  
**INFORMATION TECHNOLOGY FUND (#504)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$1,122,169	\$1,122,362	\$1,156,114
SERVICES AND SUPPLIES	\$1,229,350	\$1,343,524	\$1,379,350
CAPITAL OUTLAY	\$152,000	\$549,013	\$245,400
Subtotal (Total Department-Controlled Expenses)	\$2,503,519	\$3,014,899	\$2,780,864
INTERNAL SERVICES	\$7,680	\$7,680	\$0
Subtotal (Total Department Expenses before Reallocations)	\$2,511,199	\$3,022,579	\$2,780,864
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR COMMUNICATION &amp; INFO SVC</b>	<b>\$2,511,199</b>	<b>\$3,022,579</b>	<b>\$2,780,864</b>

**DETAIL LINE ITEM: 504 - Information Technology Fund Expenses**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$2,511,199</b>	<b>\$2,780,864</b>	<b>\$269,665</b>	
<b>Totals Capital Outlay</b>		<b>\$152,000</b>	<b>\$245,400</b>	<b>\$93,400</b>	
504-0160-419-43-88	COMPUTER EQUIPMENT	\$152,000	\$245,400	\$93,400	
504-0160-419-43-88	CITY ID CARD PRINTING SYSTEM	\$6,000	\$0	(\$6,000)	
504-0160-419-43-88	COPIER REPLACEMENT	\$0	\$63,000	\$63,000	
504-0160-419-43-88	DESKTOP PC REPLACEMENTS	\$3,200	\$4,000	\$800	
504-0160-419-43-88	EOC COMPUTER EQUIPMENT	\$10,000	\$0	(\$10,000)	
504-0160-419-43-88	LAPTOP REPLACEMENTS	\$21,800	\$2,100	(\$19,700)	
504-0160-419-43-88	LIVESCAN FINGERPRINTING SYSTEM	\$31,000	\$0	(\$31,000)	
504-0160-419-43-88	POLICE DISPATCH BATTERY BACKUP SYSTEM	\$50,000	\$0	(\$50,000)	
504-0160-419-43-88	POLICE PATROL CAR PC REPLACEMENTS WITH MOUNTS	\$0	\$90,000	\$90,000	
504-0160-419-43-88	SURVEILLANCE CAMERA SYSTEMS SERVER REPLACEMENTS	\$30,000	\$0	(\$30,000)	
504-0160-419-43-88	WIRING FOR COMMUNITY CENTER (FORMERLY REC CENTER)	\$0	\$46,300	\$46,300	
504-0160-419-43-88	WIRING FOR POLICE DISPATCH REMODEL	\$0	\$40,000	\$40,000	
<b>Totals Employee Services</b>		<b>\$1,122,169</b>	<b>\$1,156,114</b>	<b>\$33,945</b>	
504-0160-419-41-10	PERMANENT SALARIES	\$658,053	\$679,782	\$21,729	
504-0160-419-41-21	PERS RETIREMENT	\$73,071	\$72,001	(\$1,070)	
504-0160-419-41-35	FLEX ALLOWANCE	\$116,401	\$127,428	\$11,027	
504-0160-419-41-36	WORKERS COMPENSATION	\$1,993	\$1,993	\$0	
504-0160-419-41-39	OTHER FRINGE BENEFITS	\$39,179	\$41,525	\$2,346	
504-0160-419-41-41	GASB68 PENSION EXP-PERS	\$60,000	\$60,000	\$0	
504-0160-419-41-42	GASB75 OPEB EXP-PEMHCA	\$8,000	\$8,000	\$0	
504-0160-419-41-61	EMPLOYEE BENEFIT-PERS UAL	\$165,472	\$165,385	(\$87)	
<b>Totals Internal Services</b>		<b>\$7,680</b>	<b>\$0</b>	<b>(\$7,680)</b>	
504-0160-419-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
504-0160-419-41-54	PEMHCA	\$7,680	\$0	(\$7,680)	
<b>Totals Services and Supplies</b>		<b>\$1,229,350</b>	<b>\$1,379,350</b>	<b>\$150,000</b>	
504-0160-419-42-40	SPECIAL DEPARTMENTAL SUPPLIES-CONTINGENCY / EMERGENCY EQUIPMENT REPLACEMENT	\$50,000	\$50,000	\$0	
504-0160-419-42-41	COPY EXPENSE	\$750	\$750	\$0	
504-0160-419-42-42	POSTAGE EXPENSE - CORRESPONDENCE, PACKAGES, ETC.	\$300	\$300	\$0	
504-0160-419-42-43	GENERAL OFFICE SUPPLIES	\$400	\$400	\$0	
504-0160-419-42-45	TOOLS & EQUIP(<5000@ITEM)-REPLACEMENT MONITORS & PROJECTORS & CAMERAS (AS NEEDED)	\$9,000	\$9,000	\$0	

**DETAIL LINE ITEM: 504 - Information Technology Fund Expenses (Continued)**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
504-0160-419-42-46	MAINT-FACILITY & EQUIP	\$915,500	\$955,500	\$40,000	
504-0160-419-42-46	ADOBE SOFTWARE SUBSCRIPTIONS	\$10,000	\$9,500	(\$500)	
504-0160-419-42-46	AGENDA/MINUTES/VIDEO STREAMING ANNUAL FEE	\$26,000	\$28,000	\$2,000	
504-0160-419-42-46	ANTIVIRUS SOFTWARE MAINTENANCE	\$15,000	\$10,000	(\$5,000)	
504-0160-419-42-46	BACKUP HARDWARE MAINT AND CLOUD REPLICATION	\$29,000	\$6,000	(\$23,000)	
504-0160-419-42-46	BUSINESS CONTINUITY SERVICES	\$20,000	\$19,000	(\$1,000)	
504-0160-419-42-46	CITIZEN REQUEST MAINTENANCE APP (SeeClickFix)	\$8,000	\$9,500	\$1,500	
504-0160-419-42-46	CLOUD BASED EMAIL ARCHIVE/SPAM FILTER/BACKUP	\$24,000	\$25,000	\$1,000	
504-0160-419-42-46	CMMS SOFTWARE MAINTENANCE	\$51,000	\$82,000	\$31,000	
504-0160-419-42-46	COMCAST DIGITAL BOXES	\$4,000	\$4,000	\$0	
504-0160-419-42-46	DEBT BOOK SOFTWARE SUBSCRIPTION FOR GASB 96 (SBITA) IMPLEMENTATION	\$12,000	\$12,000	\$0	
504-0160-419-42-46	DOCUMENT MANAGEMENT SOFTWARE MAINTENANCE	\$28,000	\$35,000	\$7,000	
504-0160-419-42-46	E-SIGNATURE SOFTWARE SUBSCRIPTIONS	\$12,000	\$9,000	(\$3,000)	
504-0160-419-42-46	EMPLOYEE ONBOARDING SOFTWARE SUBSCRIPTION	\$10,000	\$0	(\$10,000)	
504-0160-419-42-46	EMPLOYEE PERFORMANCE REVIEW SOFTWARE SUBSCRIPTION	\$15,000	\$15,000	\$0	
504-0160-419-42-46	FIREWALL MAINTENANCE	\$15,000	\$15,000	\$0	
504-0160-419-42-46	FPCC ELECTRONIC FILING FOR CANDIDATES (NETFILE)	\$5,000	\$0	(\$5,000)	
504-0160-419-42-46	GIS AERIAL PHOTOGRAPHY SUBSCRIPTION	\$13,000	\$15,000	\$2,000	
504-0160-419-42-46	GIS SOFTWARE MAINTENANCE	\$59,000	\$48,000	(\$11,000)	
504-0160-419-42-46	GOVINVEST LABOR FORECASTING MODULE	\$0	\$16,000	\$16,000	
504-0160-419-42-46	HR ACUITY SOFTWARE SUBSCRIPTION	\$0	\$13,000	\$13,000	
504-0160-419-42-46	HTE SOFTWARE ANNUAL MAINTENANCE	\$75,000	\$89,000	\$14,000	
504-0160-419-42-46	INSURANCE COI TRACKING SOFTWARE	\$0	\$10,000	\$10,000	
504-0160-419-42-46	ISeries SOFTWARE & HARDWARE MAINTENANCE	\$10,000	\$12,000	\$2,000	
504-0160-419-42-46	KPI DASHBOARD FOR CITY STRATEGIC WORKPLAN	\$20,000	\$20,000	\$0	
504-0160-419-42-46	MANAGED SECURITY SERVICES	\$50,000	\$50,000	\$0	
504-0160-419-42-46	MICROSOFT LICENSES - ENTERPRISE AGREEMENT	\$90,000	\$120,000	\$30,000	
504-0160-419-42-46	OPENGOV BUDGETING SOFTWARE MAINTENANCE	\$51,000	\$57,000	\$6,000	
504-0160-419-42-46	OTHER SOFTWARE MAINTENANCE (<\$3000)	\$28,000	\$28,000	\$0	
504-0160-419-42-46	PLACER.AI SUBSCRIPTION (FOOT TRAFFIC ANALYTICS FOR PAKRS & RECREATION)	\$17,000	\$17,000	\$0	
504-0160-419-42-46	POLICE DISPATCH BATTERY BACKUP MAINTENANCE	\$3,500	\$0	(\$3,500)	
504-0160-419-42-46	POLICE SOFTWARE MAINTENANCE (CAD/RMS, OTHERS)	\$83,000	\$89,000	\$6,000	
504-0160-419-42-46	POLICE TIMEKEEPING SOFTWARE SUBSCRIPTION	\$30,000	\$0	(\$30,000)	
504-0160-419-42-46	PRINTER&SCANNER MAINT/TONER/REPAIR	\$7,000	\$7,000	\$0	
504-0160-419-42-46	PUBLIC ENGAGEMENT SOFTWARE	\$20,000	\$22,000	\$2,000	
504-0160-419-42-46	RECREATION CLASS REGISTRATION SOFTWARE MAINT	\$17,000	\$17,000	\$0	
504-0160-419-42-46	REMOTE MONITORING/MANAGEMENT (RMM) SOFTWARE SUBSCRIPTION	\$8,000	\$10,000	\$2,000	
504-0160-419-42-46	TELEPHONE SYSTEM MAINTENANCE	\$14,000	\$0	(\$14,000)	
504-0160-419-42-46	VMWARE SOFTWARE MAINTENANCE	\$12,000	\$0	(\$12,000)	
504-0160-419-42-46	WEBSITE ACCESSIBILITY MONITORING SOFTWARE	\$6,500	\$6,500	\$0	
504-0160-419-42-46	WEBSITE CONTENT MANAGEMENT SOFTWARE MAINT	\$7,500	\$9,000	\$1,500	
504-0160-419-42-46	WORKFORCE HOUSING PROPERTY MANAGEMENT SOFTWARE	\$0	\$12,000	\$12,000	
504-0160-419-42-46	ZOOM SOFTWARE SUBSCRIPTIONS	\$10,000	\$9,000	(\$1,000)	



**DETAIL LINE ITEM: 504 - Information Technology Fund Expenses (Continued)**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
504-0160-419-42-48	UTILITIES & COMMUNICATION	\$135,000	\$154,000	\$19,000	
504-0160-419-42-48	AT&T TELEPHONE SERVICES	\$22,000	\$15,000	(\$7,000)	
504-0160-419-42-48	CELL PHONE (T-MOBILE)	\$43,000	\$58,000	\$15,000	
504-0160-419-42-48	DATA ACCESS IN VEHICLES (PD/IT)	\$7,000	\$0	(\$7,000)	
504-0160-419-42-48	INTERNET SERVICE PROVIDER	\$63,000	\$53,000	(\$10,000)	
504-0160-419-42-48	ZOOM PHONE SOFTWARE SUBSCRIPTION	\$0	\$28,000	\$28,000	
504-0160-419-42-51	CONTRACT, PROF, SPEC SVCS	\$57,000	\$148,000	\$91,000	
504-0160-419-42-51	AS400 CONSULTING SERVICES	\$3,000	\$3,000	\$0	
504-0160-419-42-51	COGNOS AND TRAKIT SERVER UPGRADES - CONSULTING SERVICES	\$0	\$20,000	\$20,000	
504-0160-419-42-51	ERP SYSTEM - RFP DEVELOPMENT AND PROPOSAL EVALUATION	\$0	\$90,000	\$90,000	
504-0160-419-42-51	LASERFICHE CONSULTING	\$0	\$15,000	\$15,000	
504-0160-419-42-51	POLICE DATABASE OPTIMIZATION CONSULTING	\$4,000	\$0	(\$4,000)	
504-0160-419-42-51	SCADA SERVER UPGRADE - CONSULTING SERVICES	\$0	\$20,000	\$20,000	
504-0160-419-42-51	SECURITY AUDIT/PENETRATION TESTING	\$15,000	\$0	(\$15,000)	
504-0160-419-42-51	SHAREPOINT/INTUNE DEVELOPMENT	\$20,000	\$0	(\$20,000)	
504-0160-419-42-51	WWW.FOSTERCITY.ORG REFRESH	\$15,000	\$0	(\$15,000)	
504-0160-419-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$900	\$900	\$0	
504-0160-419-42-54	TRAVEL,CONFERENCE,MEETING	\$13,500	\$13,500	\$0	
504-0160-419-42-54	ESRI CONFERENCE	\$4,000	\$4,000	\$0	
504-0160-419-42-54	OPENGOV CONFERENCE	\$5,000	\$5,000	\$0	
504-0160-419-42-54	STAFF/MISAC CONFERENCE	\$4,500	\$4,500	\$0	
504-0160-419-42-55	TRAINING	\$10,000	\$10,000	\$0	
504-0160-419-42-55	IT TECHNICAL TRAINING	\$7,500	\$7,500	\$0	
504-0160-419-42-55	SECURITY AWARENESS TRAINING SUBSCRIPTION	\$2,500	\$2,500	\$0	
504-0160-419-42-59	PC, SOFTWARE & HARDWARE	\$37,000	\$37,000	\$0	
504-0160-419-42-59	PRINTER/SCANNER REPLACEMENTS (AS NEEDED)	\$3,000	\$3,000	\$0	
504-0160-419-42-59	SOFTWARE & HARDWARE TOOLS - CITYWIDE (<\$1000)	\$5,000	\$14,000	\$9,000	
504-0160-419-42-59	SOFTWARE & HARDWARE TOOLS - IT (<\$1000)	\$14,000	\$5,000	(\$9,000)	
504-0160-419-42-59	ZOOM EQUIPMENT FOR CONFERENCE ROOMS	\$15,000	\$15,000	\$0	

**Detailed Analysis:**

Note                      None.

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# Building Maintenance Fund



The Building Maintenance Fund captures and distributes the costs of City-wide Building Maintenance. Building Maintenance Division staff ensures that all City facilities are safe and clean by providing management, maintenance and inspection of City/District buildings and equipment, develop ongoing maintenance systems and procedures, provide efficient, timely and quality service to maintain the 132,448 square feet of diverse facilities for the hours of operation that meet community needs and industry standards.

The Building Division's staff consists of a 50% Manager (shared with the Vehicle Maintenance Division), one (1) Lead Building Maintenance Worker and three (3) Building Maintenance Worker I/II positions with supervisory, engineering and administrative support.

In FY 2024-2025, Building Maintenance completed the following projects in addition to routine and emergency repair and preventative maintenance:

- Restored the City entry signs in 3 locations: East Third Avenue, Hillsdale Boulevard, and Highway 92 on-ramp
- Replaced a radiator unit in the Corporation Yard crane, saving \$25,000 compared to hiring an outside contractor
- Worked with the Information Technology Division, wiring and video system in the Police Station
- Created a sleeping area in City Hall for Police Department staff holdovers
- Repaired daylight domes in the library/community center, saving \$30,000 compared to hiring an outside contractor
- Power-washed all City buildings: Library/Community Center, City Hall, Council Chambers, Vibe Teen Center
- Installed water fountains and water bottle filling station in the Vibe Teen Center and Community Center
- Supported the moving of recreation center and relocating to temporary area, saved and repurposed furniture, fixtures, and appliances.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**BUILDING MAINTENANCE FUND (#505)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$1,114,383	\$1,134,699	\$1,122,181
SERVICES AND SUPPLIES	\$1,644,450	\$1,711,988	\$1,689,700
CAPITAL OUTLAY	\$159,100	\$115,562	\$610,000
Subtotal (Total Department-Controlled Expenses)	\$2,917,933	\$2,962,249	\$3,421,881
INTERNAL SERVICES	\$141,787	\$141,787	\$235,302
Subtotal (Total Department Expenses before Reallocations)	\$3,059,720	\$3,104,036	\$3,657,183
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR BUILDING MAINTENANCE</b>	<b>\$3,059,720</b>	<b>\$3,104,036</b>	<b>\$3,657,183</b>

## DETAIL LINE ITEM: 505 - Building Maintenance Fund Expenses

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$3,059,720</b>	<b>\$3,657,183</b>	<b>\$597,463</b>	
<b>Totals Capital Outlay</b>		<b>\$159,100</b>	<b>\$610,000</b>	<b>\$450,900</b>	
505-0550-419-43-85	MACHINERY & EQUIP >5000	\$159,100	\$610,000	\$450,900	
505-0550-419-43-85	CITYWIDE FURNITURE	\$7,500	\$7,500	\$0	
505-0550-419-43-85	CONTINGENCY-INFRASTRUCTURE	\$100,000	\$0	(\$100,000)	
505-0550-419-43-85	CONTINGENCY-REPLACEMENT	\$50,000	\$100,000	\$50,000	
505-0550-419-43-85	ITEMS TO BE REPLACED	\$1,600	\$502,500	\$500,900	
<b>Totals Employee Services</b>		<b>\$1,114,383</b>	<b>\$1,122,181</b>	<b>\$7,798</b>	
505-0550-419-41-10	PERMANENT SALARIES	\$596,537	\$607,998	\$11,461	
505-0550-419-41-12	OVERTIME	\$5,571	\$5,838	\$267	
505-0550-419-41-21	PERS RETIREMENT	\$67,462	\$65,488	(\$1,974)	
505-0550-419-41-35	FLEX ALLOWANCE	\$126,512	\$125,723	(\$789)	
505-0550-419-41-36	WORKERS COMPENSATION	\$49,405	\$49,405	\$0	
505-0550-419-41-39	OTHER FRINGE BENEFITS	\$24,665	\$23,738	(\$927)	
505-0550-419-41-41	GASB68 PENSION EXP-PERS	\$80,000	\$80,000	\$0	
505-0550-419-41-42	GASB75 OPEB EXP-PEMHCA	\$6,000	\$6,000	\$0	
505-0550-419-41-61	EMPLOYEE BENEFIT-PERS UAL	\$158,231	\$157,991	(\$240)	
<b>Totals Internal Services</b>		<b>\$141,787</b>	<b>\$235,302</b>	<b>\$93,515</b>	
505-0550-419-41-40	COMPENSATED ABSENCES	\$0	\$0	\$0	
505-0550-419-41-54	PEMHCA	\$4,272	\$0	(\$4,272)	
505-0550-419-42-44	VEHICLE RENTAL CHARGES	\$72,901	\$82,985	\$10,084	
505-0550-419-42-56	EQUIP REPLACEMENT CHARGES	\$19,611	\$105,153	\$85,542	
505-0550-419-42-57	COMM & INFO SERVICES CHGS	\$45,003	\$47,164	\$2,161	
<b>Totals Services and Supplies</b>		<b>\$1,644,450</b>	<b>\$1,689,700</b>	<b>\$45,250</b>	
505-0550-419-42-43	GENERAL OFFICE SUPPLIES	\$5,900	\$5,900	\$0	
505-0550-419-42-46	MAINT-FACILITY & EQUIP	\$385,300	\$410,300	\$25,000	
505-0550-419-42-46	BLDG. MATERIAL - LUMBER, HARDWARE, PAINT, ETC.	\$35,000	\$60,000	\$25,000	
505-0550-419-42-46	CARPET/WINDOW MAINTENANCE	\$14,000	\$14,000	\$0	
505-0550-419-42-46	CORPORATION YARD AUTOMATIC DOOR MAINTENANCE	\$12,500	\$12,500	\$0	
505-0550-419-42-46	ELECTRICAL SUPPLIES AND REPAIRS	\$5,000	\$5,000	\$0	
505-0550-419-42-46	FIRST AID KIT SUPPLIES	\$1,000	\$1,000	\$0	
505-0550-419-42-46	GOVERNMENT CENTER MAINTENANCE	\$58,000	\$58,000	\$0	
505-0550-419-42-46	HVAC REPAIR AND MAINTENANCE	\$150,000	\$150,000	\$0	
505-0550-419-42-46	JANITORIAL SUPPLIES	\$61,000	\$61,000	\$0	
505-0550-419-42-46	LOCKS AND KEYS	\$3,000	\$3,000	\$0	
505-0550-419-42-46	PEST CONTROL FOR CITY BUILDINGS	\$9,600	\$9,600	\$0	
505-0550-419-42-46	PLUMBING SUPPLIES	\$2,000	\$2,000	\$0	
505-0550-419-42-46	SECURITY CAMERA MAINTENANCE	\$3,000	\$3,000	\$0	
505-0550-419-42-46	STANDBY GENERATORS REPAIR	\$20,200	\$20,200	\$0	
505-0550-419-42-46	SUSTAINABILITY PROJECTS	\$10,000	\$10,000	\$0	
505-0550-419-42-46	VANDALISM REPAIRS	\$1,000	\$1,000	\$0	

**DETAIL LINE ITEM: 505 - Building Maintenance Fund Expenses (Continued)**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
505-0550-419-42-48	UTILITIES & COMMUNICATION	\$752,000	\$762,000	\$10,000	1
505-0550-419-42-48	UTILITIES FOR ALL CITY FACILITIES	\$712,000	\$712,000	\$0	
505-0550-419-42-48	UTILITIES FOR JOINT USE FACILITIES	\$40,000	\$50,000	\$10,000	
505-0550-419-42-51	CONTRACT, PROF, SPEC SVCS	\$494,500	\$506,500	\$12,000	
505-0550-419-42-51	ADA TRANSITION PLAN PROJECTS	\$0	\$30,000	\$30,000	
505-0550-419-42-51	DISPOSAL OF HAZARDOUS MATERIALS	\$4,600	\$4,600	\$0	
505-0550-419-42-51	ELEVATOR MAINTENANCE CONTRACT	\$16,000	\$31,000	\$15,000	1
505-0550-419-42-51	ELEVATOR SMOKE GUARD MAINTENANCE	\$8,600	\$8,600	\$0	
505-0550-419-42-51	FIRE EXTINGUISHER MAINTENANCE	\$4,200	\$4,200	\$0	
505-0550-419-42-51	FIRE PROTECTION SYSTEM	\$20,000	\$20,000	\$0	
505-0550-419-42-51	GOVERNMENT CENTER MAINTENANCE AND BUILDING REPAIRS	\$34,600	\$34,600	\$0	
505-0550-419-42-51	JANITORIAL SERVICES - CITYWIDE	\$325,000	\$292,000	(\$33,000)	2
505-0550-419-42-51	JANITORIAL SERVICES - JUA BREWER ISLAND GYM	\$40,000	\$40,000	\$0	
505-0550-419-42-51	SOLAR MAINTENANCE	\$20,000	\$20,000	\$0	
505-0550-419-42-51	TEST/REPAIR/REPLACE BUILDING BACKFLOW SYSTEMS	\$15,000	\$15,000	\$0	
505-0550-419-42-51	Uniform Services	\$6,500	\$6,500	\$0	
505-0550-419-42-54	TRAVEL,CONFERENCE,MEETING - MAINTENANCE MANAGEMENT SEMINAR	\$2,000	\$2,000	\$0	
505-0550-419-42-55	TRAINING - HVAC INSPECTION	\$4,750	\$3,000	(\$1,750)	

**Detailed Analysis:**

Note 1 Cost Increase.

Note 2 Remove services for Recreation Center during rebuilding period.

# Longevity Recognition Benefits Fund



The Longevity Recognition Benefits Fund was established in FY 2004-05. The City / District agreed to provide this post-retirement benefit in Memoranda of Understanding with employees represented by the Foster City Police Officers' Association (FCPOA), the International Association of Firefighters (IAFF), San Mateo County Local 2400, the American Federation of State, County and Municipal Employees Local 829 (AFSCME), and employees covered under the Management Employees Compensation and Benefits Plan. The Plan provides monthly benefit payments ranging from \$125 to \$350 based on an employee's length of service with the City at the time of his/her retirement from the City.

In FY 2007-08, all AFSCME and non-public safety management employees currently employed with the City voluntarily eliminated the Longevity Recognition plan from their employee agreements. Current FCPOA, IAFF and public safety management employees will continue to participate in the program, but new employees in those groups hired after December 31, 2011 are no longer eligible to participate in the program.

This Fund has been established as an Internal Services Fund. It invests the monies in investment instruments allowed under the CA Government Code and the City's Investment Policy, and benefits are paid out of those earnings and the Fund's reserves. Effective FY 2019-2020, internal service charges will be assessed to applicable departments in the General Fund for projected pay-as-you go benefit payments for that year. The projected pay-as-you-go benefit payments for FY 2025-26 is \$221,820.

Effective FY 2016-2017, Government Accounting Standards Board (GASB) Statement no. 73 requires the accounting and reporting of the Longevity Recognition Benefits Fund be included in the City's financial statements. Since the assets of the Plan are under the control of the Governing Board and have not been set aside into an irrevocable trust, they are not permitted to offset against the Plan's actuarially determined liability in the Balance Sheet. In addition, GASB 73 requires the Plan's liability to be valued using the 20-year tax-exempt General Obligation Municipal Bonds with an average rating of AA/Aa or higher (3.97% as of June 30, 2024). As a result, based on the August 2024 Actuarial Valuation performed by Precision Actuarial, Inc., the 6/30/24 Total Pension Liability for the Plan is \$3.06 million.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**FINANCIAL SERVICES**  
**LONGEVITY RECOGNITION BENEFITS FUND (#507)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$222,720	\$222,720	\$221,820
SERVICES AND SUPPLIES	\$10,000	\$10,000	\$10,000
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$232,720	\$232,720	\$231,820
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$232,720	\$232,720	\$231,820
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR LONGEVITY RECOGNITION BENEFITS FUND</b>	<b>\$232,720</b>	<b>\$232,720</b>	<b>\$231,820</b>

**DETAIL LINE ITEM: 507 - Longevity Recognition Benefits Fund Expenses**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$232,720</b>	<b>\$231,820</b>	<b>(\$900)</b>	
<b>Totals Employee Services</b>		<b>\$222,720</b>	<b>\$221,820</b>	<b>(\$900)</b>	
507-0460-999-41-51	FRINGE BENEFITS	\$222,720	\$221,820	(\$900)	
<b>Totals Services and Supplies</b>		<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	
507-0460-999-42-51	CONTRACT, PROF, SPEC SVCS - ACTUARIAL VALUATION	\$10,000	\$10,000	\$0	

**Detailed Analysis:**

Note                      None.



# PEMHCA Benefits Plan Fund



City / District employees participate in a medical benefits plan provided through CalPERS under the Public Employees' Medical and Hospital Care Act (PEMHCA) benefit plan. In accordance with the provisions of the state law, employers must contribute a minimum fixed monthly amount towards the medical benefits costs for current and retired employees participating in the plan. As of January 1, 2025, the minimum monthly employer contribution is \$158, and is subject to cost of living increases as determined by the State Legislature.

The PEMHCA Benefits Plan fund was established on June 30, 2010 through a transfer of reserves from other Internal Service Funds. The fund was established to pay for retiree benefit payments in accordance with the mandated minimum contribution as indicated above (current employee benefits are paid out of operating department expenditures). The Fund invests the monies in investment instruments allowed under the CA Government Code and the City's Investment Policy, and benefits are paid out of those earnings and the Fund's reserves. Effective FY 2019-20, internal service charges will be assessed to applicable departments for projected pay-as-you go benefit payments for that year. The projected pay-as-you-go retiree benefit payments for FY 2025-26 is \$253,439.

Effective October 2024, the City Council approved the establishment of tax-exempt IRC Section 115 irrevocable trust (Trust) for the City's PEMHCA benefits. It was determined that establishing a trust, through its investment returns, will result in lowering the unfunded liability of PEMHCA benefits plan. During this process, the City Council also approved the investment strategy and a funding strategy and as per the funding strategy's Actuarial Determined Contribution (ADC), City will be contributing \$302,875 to the Trust during FY 2025-26. Additionally, the PEMHCA assessment will not be charged to various departments since the City will be utilizing the available fund balance in Fund 508 (PEMHCA) to pay yearly charges. Based on the August 2024 Actuarial Valuation performed by Precision Actuarial, Inc., the 6/30/24 Total Other Post-Employment Benefits (OPEB) Liability for the Plan is \$8.98 million.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**FINANCIAL SERVICES**  
**PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT (PEMHCA)**  
**BENEFITS PLAN FUND (#508)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$257,760	\$544,054	\$556,314
SERVICES AND SUPPLIES	\$10,000	\$10,000	\$10,000
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$267,760	\$554,054	\$566,314
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$267,760	\$554,054	\$566,314
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL PEMHCA BENEFITS PLAN FUND</b>	<b>\$267,760</b>	<b>\$554,054</b>	<b>\$566,314</b>

**DETAIL LINE ITEM: 508 - PEMHCA Benefits Plan Fund Expenses**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$267,760</b>	<b>\$566,314</b>	<b>\$298,554</b>	
<b>Totals Employee Services</b>		<b>\$257,760</b>	<b>\$556,314</b>	<b>\$298,554</b>	
508-0460-999-41-55	PEMHCA IRC SEC 115 TRUST	\$0	\$302,875	\$302,875	1
508-0460-999-41-20	FRINGE BENEFITS	\$257,760	\$253,439	(\$4,321)	
<b>Totals Services and Supplies</b>		<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	
508-0460-999-42-51	CONTRACT, PROF, SPEC SVCS - ACTUARIAL VALUATION	\$10,000	\$10,000	\$0	

**Detailed Analysis:**

Note 1                      Contribution to PEMHCA IRC SEC 115 TRUST

# Compensated Absences Fund

The Compensated Absences Internal Fund (CA ISF) was established in FY 2012-13. The City / District provides vacation and sick leave benefits to its staff in the compensation and benefits plan for management employees and the various memoranda of understanding with its bargaining groups. These compensated absences are payable to employees upon separation from employment. This fund was established as an internal service fund to capture the projected liability for compensated absences of General Fund and Special Revenue Funds employees. The fund was initially funded at \$2.65 million through a transfer of existing reserves from the General Fund based upon its projected liability as of July 1, 2012. It is funded on an ongoing basis through an internal service charge to each operating department based upon its respective permanent salaries budget. For FY 2025-26, the assessment is 2.33% of permanent salaries and amounts to \$493,029. As per estimates, the FY 2024-25 ending fund balance of the CA ISF will be sufficient to pay for the FY 2025-26 projected benefits' payments of \$493,029 and, therefore, an assessment holiday in FY 2025-26 is approved. As employees separate service from the City, payments of earned compensated absences balances are made out of this Fund.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**FINANCIAL SERVICES**  
**COMPENSATED ABSENCES FUND (#509)**  
**Annual Budget Appropriation for Fiscal Year**

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$514,834	\$ 514,834	\$493,029
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$514,834	\$514,834	\$493,029
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$514,834	\$514,834	\$493,029
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL COMPENSATED ABSENCES FUND</b>	<b>\$514,834</b>	<b>\$514,834</b>	<b>\$493,029</b>

**DETAIL LINE ITEM: 509 - Compensated Absences Fund**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$514,834</b>	<b>\$493,029</b>	<b>(\$21,805)</b>	
<b>Totals Employee Services</b>		<b>\$514,834</b>	<b>\$493,029</b>	<b>(\$21,805)</b>	
509-0460-999-41-40	FRINGE BENEFITS	\$514,834	\$493,029	(\$21,805)	

**Detailed Analysis:**

Note                      None.

# Workers Compensation

Foster City joined the Cities Group in 1978 to provide third-party administration for workers' compensation claims. Currently, Cities Group administers claims for Atherton, Half Moon Bay, Hillsborough, San Carlos, Dublin, and Foster City. After a year of reviewing the administration of Workers' Compensation claims for Foster City, it is recommended that Foster City withdraw from the Cities Group and hire an independent third-party administrator. This new administrator will ensure that Human Resources staff are involved in employee claims processing, that claims are approved or denied in a timely manner, employees receive medical care and treatment so that they can return to work, and that any claim litigation or settlements are handled by the City. Working with a third-party administrator would also provide the City Council the opportunity to approve any settlements over \$50,000, which is best practice. This fund is being established to fund current and future workers compensation claims including medical, legal and salary benefit costs. Since it is just being established, the first year will be evaluated and adjustments will be made moving forward as necessary.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**HUMAN RESOURCES**  
**WORKERS COMPENSATION (#510)**  
Annual Budget Appropriation for Fiscal Year

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$0	\$0	\$1,180,100
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$0	\$0	\$1,180,100
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$0	\$0	\$1,180,100
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL FOR WORKERS COMPENSATION</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,180,100</b>

**DETAIL LINE ITEM: 510 - Workers Compensation Fund Expenses**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$0</b>	<b>\$1,180,100</b>	<b>\$1,180,100</b>	<b>1</b>
<b>Totals Services and Supplies</b>		<b>\$0</b>	<b>\$1,180,100</b>	<b>\$1,180,100</b>	
510-1230-415-42-41	COPY EXPENSE	\$0	\$100	\$100	
510-1230-415-42-51	CONTRACT, PROF, SPEC SVCS	\$0	\$580,000	\$580,000	
510-1230-415-42-51	LEGAL SERVICES	\$0	\$150,000	\$150,000	
510-1230-415-42-51	THIRD PARTY ADMINISTRATION	\$0	\$120,000	\$120,000	
510-1230-415-42-51	WORKERS COMPENSATION CLAIMS	\$0	\$300,000	\$300,000	
510-1230-415-42-51	WORKERS COMPENSATION TRAINING	\$0	\$10,000	\$10,000	
510-1230-415-42-62	INSURANCE & OTHER COSTS	\$0	\$600,000	\$600,000	
510-1230-415-42-62	EXCESS WC INSURANCE	\$0	\$400,000	\$400,000	
510-1230-415-42-62	MEDICAL TREATMENT	\$0	\$200,000	\$200,000	

**Detailed Analysis:**

Note 1      SETTING UP WORKERS COMPENSATION SELF INSURANCE FUND.

# **Successor Agency of Community Development Agency**

The Fiduciary fund is used to account for assets held for Foster City's Successor Agency to the City's former Community Development Agency. The Successor Fiduciary Fund is a Private-Purpose Trust Fund that accounts for the accumulation of resources to be used for payments of recognized obligations. Both funds are subject to agreements and/or obligations with other jurisdictions, which limits the City's ability to adjust appropriations.

The financial activities of the fund is excluded from the Government-wide financial statements, but are presented in separate Fiduciary Fund financial statements.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**CITY/DISTRICT MANAGER**  
**SUCCESSOR AGENCY OF COMMUNITY DEVELOPMENT AGENCY (#604)**  
**Annual Budget Appropriation for Fiscal Year**

EXPENDITURES BY CATEGORY:	2024-25		2025-26
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$625,392	\$625,392	\$504,630
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$625,392	\$625,392	\$504,630
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$625,392	\$625,392	\$504,630
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL SUCCESSOR AGENCY OF CDA FUND</b>	<b>\$625,392</b>	<b>\$625,392</b>	<b>\$504,630</b>

**DETAIL LINE ITEM: 604 - Successor Agency of Community Development Agency**

Account String	Object Name	FY 24-25 Budget	FY 25-26 Requested	Increase (Decrease)	Notes
<b>Totals</b>		<b>\$625,392</b>	<b>\$504,630</b>	<b>(\$120,762)</b>	
<b>Totals Services and Supplies</b>		<b>\$625,392</b>	<b>\$504,630</b>	<b>(\$120,762)</b>	
604-0110-413-42-43	GENERAL OFFICE SUPPLIES	\$100	\$100	\$0	
604-0110-413-42-51	CONTRACT, PROF, SPEC SVCS	\$24,940	\$25,840	\$900	
604-0110-413-42-51	Audit	\$3,145	\$3,145	\$0	
604-0110-413-42-51	Legal	\$1,155	\$1,180	\$25	
604-0110-413-42-51	Urban Planning Partners - Calculation of Housing/Utility Subsidy	\$740	\$1,000	\$260	
604-0110-413-42-51	SA staff admin	\$19,900	\$20,515	\$615	
604-0110-413-42-65	MISC EXPENSE	\$282,534	\$289,313	\$6,779	1
604-0110-413-42-65	PWM Residential Ventures - Housing Subsidy	\$225,767	\$231,411	\$5,644	
604-0110-413-42-65	PWM Residential Ventures - Utility Subsidy	\$56,767	\$57,902	\$1,135	
604-0110-413-42-71	DEBT SVC-INTEREST EXPENSE	\$317,818	\$189,377	(\$128,441)	2
604-0110-413-42-71	Repayment of General Fund Loan	\$317,818	\$189,377	(\$128,441)	

**Detailed Analysis:**

Note 1            Increase subsidy.  
Note 2            Repayment of General Fund loan.



# **San Mateo Consolidated Fire**

Implementation of GASB 84 Fiduciary effective FY 2020-21. The requirements of this Statement will enhance consistency and comparability by (1) establishing specific criteria for identifying activities that should be reported as fiduciary activities and (2) clarifying whether and how business-type activities should report their fiduciary activities. Greater consistency and comparability enhance the value provided by the information reported in financial statements for assessing government accountability and stewardship.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**SAN MATEO CONSOLIDATED FIRE DEPARTMENT**  
**SAN MATEO CONSOLIDATED FIRE (FUND 608)**  
Annual Budget Appropriation for Fiscal Year

<b>EXPENDITURES BY CATEGORY:</b>	<b>2024-25</b>		<b>2025-26</b>
	<b>APPROVED</b>	<b>PROJECTED</b>	<b>REQUESTED</b>
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$149,000	\$149,000	\$149,000
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$149,000	\$149,000	\$149,000
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$149,000	\$149,000	\$149,000
REALLOCATIONS	\$0	\$0	\$0
<b>TOTAL SAN MATEO CONSOLIDATED FIRE FUND</b>	<b>\$149,000</b>	<b>\$149,000</b>	<b>\$149,000</b>

**DETAIL LINE ITEM: 608 - San Mateo Consolidated Fire**

<b>Account String</b>	<b>Object Name</b>	<b>FY 24-25 Budget</b>	<b>FY 25-26 Requested</b>	<b>Increase (Decrease)</b>	<b>Notes</b>
<b>Totals</b>		<b>\$149,000</b>	<b>\$149,000</b>	<b>\$0</b>	
<b>Totals Services and Supplies</b>		<b>\$149,000</b>	<b>\$149,000</b>	<b>\$0</b>	
608-0750-422-42-96	SMC FIRE PLAN CK REMIT - PASS THROUGH FEES COLLECTED	\$149,000	\$149,000	\$0	1

**Detailed Analysis:**

Note 1                      Projection based on proposed building permits.

# Capital Improvement Program



The Capital Improvement Program (CIP) consists of projects to maintain and enhance the City/District's infrastructure of roadways, sidewalks, utilities, structures, and facilities for the benefit of the community.

The primary objective of the CIP is to develop and implement projects to ensure continued and reliable delivery of service to meet the City/District's needs. The following is a summary of active projects to be managed during Fiscal Year 2025-2026.

## **Ongoing Projects:**

### **(CIP 301-635, Budget \$919,169 Median Modifications – Foster City Boulevard at Chess Drive – Multi-Project #3 (2013-2014))**

The project addresses improvements at the intersection of Foster City Boulevard and Chess Drive. The project includes lengthening the northbound left-turn lanes on northbound Foster City Boulevard at Chess Drive to reduce the likelihood of traffic queues extending out of the turn lanes into the through traffic lanes on Foster City Boulevard.

On August 4, 2014, the City Council adopted Resolution No. 2014-86 authorizing an agreement with BKF Engineers, Inc. to prepare construction contract documents and provide construction support services for CIP 301-635. Design is complete and the Caltrans encroachment permit has been issued to the City. Call for bids is scheduled this spring.

This project was one of several projects identified as part of the Multi-Project Roadway Improvements that were funded by four developments based on each development's contribution to traffic impacts. The funds were identified in each development's Master Development Agreement and each development's cost share was allocated to CIP 301-635. Construction is anticipated to commence in summer 2025.

#### *Project Timeline:*

Design: Completed

Construction: FY 2025-2026

**(CIP 455-652, Budget \$162,519,482) Wastewater Treatment Plant Master Plan Improvements (2015-2016)**

In 2024 (year 10), the CWP continued to focus on the construction phase of the WWTP project to assist with full project delivery and execution of major improvement projects. Some notable accomplishments include the following:

WWTP Upgrade & Expansion Project

GMP-1 (Site Preparation, Electrical and Storm Drain System Improvements for GMP3) - Continued project closeout.

GMP-2 (Foundations for GMP3) - Project was closed out and accepted.

GMP-3 (Nutrient Removal and Wet Weather Flow Management Upgrade and Expansion)

- Completed all yard piping with the exception of the final connections of the force mains to the new headworks.
- Achieved Substantial Completion for the Administration Building.
- Completed the installation of the canopy and tanks in Area 70
- Achieved Substantial Completion for the new Warehouse.
- Completed the leak testing for all basins.
- Continued the improvements to the foul air system in the primary screens, grit chambers, and grit wash equipment in Area 51.
- Completed Area 52 's primary clarifiers.
- Completed the installation of the Membrane Bioreactor Filters in September 2024.
- Started site landscaping and hardscape improvements.
- Began on site paving and replacement of paving of Detroit Drive.

Immediate Action Project Package 2 – Improvements to the solids processes

- Completed modifications to the new hopper and its sensors.
- Replaced the mitered piping and installed pipe supports for one of the cake pumps.

Annual Major Components

- Digester Transfer Pump Improvements: Transfer pumps arrived on site in July 2024. Completion of this project is scheduled for April 2025.
- 3 Water Pumping and Ferric to Combined Sludge Improvements: Design is anticipated to be completed by early Summer 2025.
- Other AMC Packages: Biosolids and Energy Management Plan (Brown and Caldwell awarded contract to perform study. Study estimated completion is 2026); DAFT Corrosion Improvements (Carollo awarded contract to perform study. Study estimated completion is Spring 2025); Digester 1 Improvements (pending results of Biosolids study); Centrifuge and Centrifuge Feed Pump Replacement (planning phase); Solids Handling Systems I&C Improvements (planning phase)

Erler & Kalinowski, Inc. is continuing to provide technical support services for EMID.

*Project Timeline:*

Construction: Ongoing through FY 2026-2027

**(CIP 327-657 (formerly CIP 301-657), Budget \$94,900,137) Levee Protection Planning and Improvements Project (2015-2016)**

Construction was completed in February 2024, and the Notice of Completion accepted by the City Council on May 6, 2024.

The Bay Trail was re-opened to the public in three different phases:

1. Phase 1 (Southern portion of project to Shorebird Park) - Opened March 27, 2023.
2. Phase 2 (Shorebird Park to Bridgeview Park) - Opened August 23, 2023
3. Phase 3 (Bridgeview Park to the City limits at the Mariner's Point Golf Course) - Opened October 7, 2023.

Post construction landscape maintenance over the first year following plant installation is complete. Remaining work includes: post-construction environmental monitoring for two more years; easement acquisition at the various access points that abut private developments; pursuit of FEMA accreditation; pursuit of an amendment to the BCDC Permit to reflect design changes; installation of interpretive signage; repair of damaged sprinkler systems and landscaping at 2 HOAs; and regulatory permit close-out.

*Project Timeline:*

Design: Complete

Construction: Complete

Closeout and Post Construction Activities: Ongoing

**(CIP 301-677, Budget \$120,000) Library Exterior Wall Sealing and Tile Installation (2017-2018)**

This project will complete the Library building exterior improvements on the southwest side of the building by providing for permanently removing earth around the southwest wall of the library building, sealing the wall, installing wall drains and drainpipes, re-grading the earth around the exterior of the building, and investigating the extent of tree root intrusion along the north wall.

Staff has cured prior water intrusion issues by removing soil away from the northwest wall of the building. Half of the area has been re-landscaped in house by Parks staff into an attractive drought tolerant and water efficient habitat garden.

Funding in the amount of approximately \$38,000 from this project was utilized in FY 2024-2025 to improve the curb ramps at the Library/Community Center building to current Americans with Disability Act (ADA) standards. This project has been re-prioritized based on staff capacity.

*Project Timeline:*

Design: FY 2026-2027

Construction: FY 2027-2028

**(CIP 301-678, Budget \$61,034,770) Recreation Center Rebuild Project (2017-2018)**

On June 3, 2024, the City Council approved the plans and specifications and authorized the issuance of call for bids for the Project. At this time there was an approved budget of \$55,432,578 which included an additional \$58,323 to the total approved budget for plan check services with West Coast Code Consultants (WC3) (City Council Resolution No. 2024-21 on April 1, 2024).

On June 17, 2024, the budget was adopted for fiscal year 2024-2025 which increased the overall budget of the project to \$64,525,328.

On September 3, 2024, the City Council approved a resolution awarding a construction contract to BHM Construction, LLC for the Base Lump Sum of \$40,647,000 plus the following bid alternates in the amount of \$3,979,000:

- A1 Expanded Entry Canopy
- A3 Fitness Room Operable Partition
- L1a Playground with Play Equipment (Option 2 – Playcraft) and Rubberized Safety Surfacing
- L2 Event Terrace Glass Wind Screen
- L3 Bocce Courts Expansion
- E1 Photovoltaic Panel System (without Battery Storage)

The total construction contract awarded to BHM Construction including bid alternates was \$44,626,000. At its meeting on September 16, 2024, the City Council adopted Resolution No. 2024-100 reducing the total approved project budget by \$3,490,558, to \$61,035,000.

Following the award of the construction contract, a notice to proceed was issued to BHM on November 4, 2024. Construction has begun on the project and is expected to be completed in June 2026.

*Project Timeline:*

Pre-Design/Design: Complete

Construction: FY 2024-2025 – FY 2026-2027

**(CIP 301-682, Budget \$579,803) Park System Master Plan (2018-2019)**

Initiated in FY 2018-2019, the Parks Master Plan was designed to strategize the maintenance, replacement, and upgrade of the city's parks. The project was initially handled by Placeworks, Inc. after the City Council's approval in December 2018, but stalled during the Covid pandemic. Interest resumed in Spring 2021, leading to increased funding for community engagement in FY 2021-2022, with significant progress marked by the acceptance of Parks Survey results in January 2022.

In December 2023, the City Council renewed the project by issuing an RFP for consultancy services. Wallace Roberts & Todd Design, LLC (WRT) secured the contract in May 2024. WRT's responsibilities include drafting the master plan, performing an inventory and assessment, managing the project, driving public involvement, collaborating with city staff, and preparing a public distribution document, encapsulating a renewed effort to enhance the city's park infrastructure.

*Project Timeline:*

Community Engagement/Survey: 2024-2025

Plan Development: FY 2024-2025 and FY 2025-2026

**(CIP 301-685, Budget \$2,040,000) HVAC Improvements in City Buildings (2018-2019)**

Due to the age of the Heating/Ventilation/Air Conditioning (HVAC) system at the Corporation Yard and changes in HVAC technology for this type of building, the existing system cannot be refurbished and needs to be replaced. Additionally, the project will also consist of replacing 3 HVAC package units in the roofs of City Hall and the Fire Station as they are at the end of their useful lives.

This project is currently being evaluated by staff with the intention to start Design in Summer 2025.

*Project Timeline:*

Design: FY 2025 - 2026

Construction: FY 2026 - 2027

#### **(CIP 455-695, Budget \$1,800,000) Lift Station 59 Effluent Line Improvements (2020-2021)**

The project consists of improvements to the effluent line at Lift Station 59, located in the District's Corporation Yard, including replacing the existing ultrasonic effluent flow meter with a new electromagnetic flow meter; installing a permanent emergency bypass to provide operational flexibility and redundancy; and replacing the existing 24" ball valve on the discharge force main.

On February 1, 2021, the EMID Board approved the award of engineering design services to BKF Engineers. On June 20, 2023, the EMID Board rejected the sole construction bid due to it being well above the engineer's estimate and approved further design work to clarify plans and specifications. The project was rebid in 2024, with Performance Mechanical Inc., being awarded the construction contract. Notice to proceed is being issued in 2 parts. The Notice to proceed for procurement of long lead equipment was issued in Winter 2024. Construction is expected to commence in August 2025.

*Project Timeline:*

Procurement: Ongoing

Construction: FY 2025-2026

#### **(CIP 301-698, Budget \$1,625,000) Traffic Signal System Upgrades (2020-2021)**

The City's traffic signal system was evaluated as part of the Bicycle, Pedestrian, and Intersection Evaluation Study (CIP 301-664). This project is built upon recommendations from CIP 301-664 and will include the following tasks for design and construction:

1. Citywide Communications Upgrade
2. Traffic Signal Field Hardware (Signal Heads and Accessible Pedestrian Signals Replacement)
3. Upgrade Traffic Signal Cabinets to NEMA TS-2
4. Replace Traffic Signal Controllers
5. Advanced Traffic Management System (ATMS) (Central Computer System Upgrade) .

A Technical Memorandum will be prepared by one of the City's on-call Traffic Engineering firms to develop a phasing plan for design and construction.

*Project Timeline:*

Technical Memorandum: FY 2025-2026

Design: FY 2025-2026 to FY 2026-2027

Construction: FY 2026-2027 to FY 2027-2028

#### **(CIP 301-699, Budget \$200,000) Corporation Yard Workshops Exterior Paint (2020-2021)**

The Building Maintenance Division is responsible for preserving the interior and exterior paint quality of all City facilities on an ongoing basis. Over time, these facilities require a comprehensive paint replacement to maintain their condition and appearance. The Corporation Yard Shops, last painted in 2007, are now due for repainting to ensure their upkeep. As part of this project, any necessary exterior repairs will also be addressed.

Some exterior repairs, such as replacing dry-rotted wall sheathing, were previously completed under CIP 301-693 Roof Replacements Project. Most of the remaining repairs have now been finished by Building Maintenance. The final steps—including door replacement, painting, and project close-out—are expected to be completed in the first half of FY 2025-2026.

*Project Timeline:*

Completion: FY 2025-2026

#### **(CIP 301-700, Budget \$4,222,000) Fuel Systems Improvements (2021-2022)**

The project consists of the replacement of unleaded and diesel underground fuel storage tanks located at the City's Corporation Yard, with above grade tanks to meet regulatory requirements.

A preliminary assessment of the City's fuel systems was performed in FY 2021-2022 confirming the need for complete replacement of both the diesel and unleaded systems. On January 17, 2023, the City Council approved the issuance of an RFP for professional design services. On May 1, 2023, the City Council approved a design agreement with TAIT Environmental Services for design of the project. Project design was completed and City Council/EMID Board approved the plans and specifications for public bid by resolution number 2024-109 and 3779 at their October 21<sup>st</sup> 2024 meeting.

The City Council/EMID Board approved a construction agreement with West Star Environmental, Inc. by resolution number 2024-131 and 3787 at their December 16, 2024 meeting. A Notice to Proceed has been issued for the procurement of the tanks (long lead items) with construction starting in May 2025 and expected to continue through October 2025.

##### *Project Timeline:*

Preliminary Assessment: Complete

Design: Completed

Construction: FY 2024-2025- FY 2025-2026

#### **(CIP 405-704, Budget \$1,250,000) Large Water Meter Replacements (2021-2022)**

The project consists of the removal and replacement of various large water meters throughout the District. A survey that was conducted in 2022 identified several large water meters that are due for replacement. These meters are currently under-registering and do not account for the full cost of water usage. Due to their size and lay length differences, many will require new meter boxes and reconfiguration of piping to and from the new meters, and therefore their replacement cannot be performed in house by staff.

The Water Maintenance Division has replaced smaller meters (4-inches and under) over the past couple of years and will continue its efforts to replace those meters that can be done in house.

Staff has analyzed and prioritized a list of water meters based on factors such as remaining useful life, the greatest calculated lost revenue, and performance. It is anticipated that following replacement of these inaccurate meters, EMID could recover the cost of replacing most of the meters within a few years.

During FY 2024-2025, staff completed a physical inspection and inventory of all 34 meter locations. Staff is currently preparing construction documents in-house. Construction is anticipated in Fall 2025.

##### *Project Timeline:*

Assessment: FY 2023-2024 to FY 2024-2025

Design: Spring/Summer 2025

Construction: FY 2025-2026

#### **(CIP 455-705, Budget \$4,200,000) Emergency Generator Replacements (2021-2022)**

This project addresses the replacement of certain emergency generators and automatic transfer switches that are located at 10 of the District's wastewater lift stations and are at the end of their useful life as follows: the emergency generators and automatic transfer switches at Lift Stations 10, 12, 14, 15, 16, 26, 29, 40 and 59 and the emergency generator only at Lift Stations 22. In June 2022, staff issued an RFP to procure the services of a design firm to address the replacement of the emergency generators and transfer switches for 2 locations (LS 29 and 59) and replacement of the emergency generator only at LS 22 that required accelerated replacement due to frequent repairs being required and their importance to the overall sewer system.



On August 15, 2022, the District Board adopted EMID Resolution 3672 approving a professional services agreement with Freyer & Laureta, Inc for design services of three critical and complex generator replacements at LS 22, 29 and 59.

On August 19, 2024, the District Board approved EMID Resolution 3772 to purchase agreement with Bay City Electric Works for the three priority generators at LS 22, 29 and 59 (up to 1 year lead). An order for the generators is anticipated to be placed in March 2025. An amendment to the existing contract with Freyer & Laureta through EMID Resolution 3784 was approved by the District Board on November 4, 2024, to include the remaining 7 generators at LS 10, 12, 14, 15, 16, 26 and 40 into the design phase.

Design for the original priority 3 generators is anticipated to be completed by Summer 2025 and Design for the remaining 7 to follow in Winter 2025 with the intent to bid all ten generators together soon after.

*Project Timeline:*

Design: On-going

Construction: FY 2026-2027

**(CIP 301-707, Budget \$500,000) Install Rear Security Gates (2022-2023)**

The project includes the purchase and installation of security gates for the safety of public and for emergency vehicle movement in the driveway behind the Police Station/Fire Station/City Hall. In addition to the gates themselves, the project will require loop detectors, UL-required safety devices, and local controls as well as electrical and concrete work, which could include curb modifications and trenching/back filling for power and control wiring.

*Project Timeline:*

Design: FY 2024-2025

Construction: FY 2025-2026

**(CIP 301-708, Budget \$1,000,000) Renovate Elevators in City Buildings (2022-2023)**

The project addresses replacing essential elevator components in 4 elevators located in City buildings. The elevators are experiencing an increasing number of failures as they age, and replacement parts are difficult or impossible to procure. The goal is to modernize these elevators and bring them into compliance ADA specifications. This project is currently being prepared to start design and construction of the Community Center elevator in Spring 2025 and projected to be in construction in Winter 2025 for the remaining elevators.

*Project Timeline:*

Design: FY 2024-2025

Construction: FY 2025-2026

**(CIP 455-710, Budget \$1,000,000) Shell Bridge Sanitary Sewer Force Main Rehabilitation (2022-2023)**

The project will address the rehabilitation or replacement of the 16" cast iron force main attached to the Shell Bridge. In May 2023, thickness testing along the pipe span was performed to evaluate the current condition of the pipe wall and determine if additional areas of the pipe would need rehabilitation. A Technical Memorandum was prepared documenting the field investigation findings. Based on the investigation, additional sections of the pipe are experiencing wear and require rehabilitation to extend the useful life of the pipe. A feasibility study is currently being performed to determine if lining the pipe is possible. The study will determine if rehabilitating the pipe is the next step or constructing a new pipe is the best option. Design is anticipated to start in late 2025.

*Project Timeline:*

Design: FY 2025-2026 to FY 2026-2027

Construction: FY 2026-2027

**(CIP 301-711, Budget \$130,000) Police Station Kitchen Remodel (2023-2024)**

The project addresses the remodel of the kitchen, and two kitchenettes located within the Police Station. An overhaul of the kitchen to install new cabinets, countertops, sink, appliances, additional storage, and repair the adjacent wall will tackle many issues identified by users of the space. Additionally, the 2 kitchenettes located in the station's management office and dispatch room will be reconfigured to optimize the use of the space to accommodate employees while eating. A preliminary assessment was done in October 2024 and a bid package is currently being prepared for advertisement with a construction target date expected to be summer 2025.

*Project Timeline:*

Design/Construction: Winter/Summer 2025

**(CIP 301-713, Budget \$250,000) Light installation at Boothbay Park (2023-2024)**

This project will enhance the accessibility and utilization of the Tennis Courts at Boothbay Park by installing new infrastructure and appropriate lighting system. The addition of lights will expand the hours that the community and user groups can take advantage of the tennis courts and increase overall capacity in the City for greater play. This project will be scheduled after other priority projects are addressed.

*Project Timeline:*

Design: To be scheduled based on staff resources

**(CIP 301-714, Budget \$300,000) Sea Cloud Maintenance Shed (2023-2024)**

The Sea Cloud Park maintenance facility serves as the central hub for storing both light and heavy park maintenance equipment, providing a dedicated workspace and break area for staff, and offering storage accommodations for sports user groups. Despite undergoing multiple roof repairs to combat persistent leaks, the building has incurred significant dry rot and underlying structural challenges over time. Recognizing these deficiencies, the primary objective of the upcoming project is to replace the structure. An initial structural assessment was conducted as a part of CIP 301-693 Roof Replacements at City Buildings. The findings of the structural assessment found that there is no immediate need to replace the building, and it is acceptable to address the replacement project at a future date, as staffing permits. Additional funding is programmed for construction in the five-year CIP. This project will be scheduled after other priority projects are addressed.

*Project Timeline:*

Design: To be scheduled based on staff resources

**(CIP 301-715, Budget \$1,150,000) Substructure and Superstructure Bridge Improvements (2023-2024)**

This project addresses deficiencies in Bicentennial, Foster City Boulevard, Rainbow, and Shell Boulevard Bridges. Caltrans performs inspections of the above water bridge elements every two years and the underwater elements every five years and reports its findings to the City. The project will address deficiencies identified in the Caltrans inspection documents and any deficiencies identified by an engineering firm working directly for the City. As no addressable deficiencies have been identified in

Caltrans underwater inspections, the project budget does not include funds to repair underwater bridge elements. Additional funding may be requested for the design and construction of underwater bridge improvements, if any are identified.

The design for this project will be conducted in two phases. The initial phase entails conducting a thorough examination of previous Caltrans bridge inspection reports alongside current on-site inspections. This process will result in the development of a Basis of Design report delineating the elements requiring improvements. The second phase will consist of the development of construction documents, including bid and construction support services. The design of the project was temporarily put on hold in FY 2024-2025 while other priority projects are addressed and will be scheduled after other priority projects have been completed.

*Project Timeline:*

Design: To be scheduled based on staff resource

**(CIP 301-716, Budget \$2,678,247) Street Rehabilitation (2023-2024)**

This project will repair/resurface the following areas: the portion of Edgewater Blvd south of Beach Park Blvd, the entirety of E. 3<sup>rd</sup> Ave, and the brick intersection on E. Hillsdale Blvd at Center Park Ln. The original scope of the project also included regarding on Shell Blvd near the driveway at Beach Park Elementary School, and \$300,000 of work towards Park pathway restoration, which included repairing/resurfacing of portions of the pathways in Sea Cloud Park and Boothbay Park and replacing cracked concrete entrances with asphalt at Sunfish, Turnstone, and Marlin Parks. However, no bids were received at the original bid opening on May 9, 2024, and the original scope of the project was revised to remove the Shell Blvd regrade work and the park pathway restoration scope to reflect contractor feedback to make the street rehabilitation project more competitive in the market.

On July 1, 2024, City Council adopted Resolution 2024-70 authorizing the award of the construction contract to G. Bortolotto & Company, Inc for the construction of the project with the modified scope.

On January 21, 2025, City Council adopted Resolution 2025-5, which included authorizing the transfer of \$300,000 of CIP City Funds from this project (CIP 301-716) to Park Pathway Restoration Project 2024-2025 (New CIP), since the park pathway restoration scope was not completed with this project. Construction started in August 2024 and is anticipated to be completed by Spring 2025.

*Project Timeline:*

Design: Complete

Construction: FY 2024-2025

**(CIP 301-717, Budget \$2,670,000) Lagoon Pump Station Seismic Rehabilitation and Capacity Enhancement Project (2023-2024)**

*(Formerly known as Add Third and Fourth Lagoon Pump and Related Infrastructure)*

This project consists of both pumping and structural modifications to the Lagoon Pump Station at the City's Corporation Yard. The project was previously two projects that were merged during the June 2, 2025, City Council meeting, renamed as the Lagoon Pump Station Seismic Rehabilitation and Capacity Enhancement Project (CIP 301-717). The two projects were The Lagoon Pump Station Building Rehabilitation (CIP 301-718) and Add Third and Fourth Lagoon Pump and Related Infrastructure Project (CIP 301-717). The Lagoon Pump Station Building Rehabilitation (CIP 301-718) intended to rehabilitate the Lagoon Pump Station for continued use as the City's sole stormwater pumping station. The Add Third and Fourth Lagoon Pump and Related Infrastructure Project (CIP 301-717) intended to add a third and possibly fourth pump into the Lagoon Pump Station to increase capacity and redundancy. Given their shared location and interdependent scope, the two projects were merged.

The project kicked off in late 2023 with initialization of a preliminary engineering analysis on both third pump feasibility and constructability alongside analyzing the lagoon pump station's structural integrity to ensure adding a third and possibly fourth pump to the existing building was practicable. Preliminary Engineering was completed in July 2024.

In December 2024, the combined project was awarded a \$1.3 million FEMA/CalOES reimbursement grant, which will ultimately offset appropriated City funds.

Following the preliminary engineering, staff scoped an RFP for the project scope, solicited proposals from the City's on-call consultants, and awarded an agreement to begin design for the project.

*Project Timeline:*

Design: FY 2023-2024 – FY 2025-2026

Construction: FY 2026-2027 - FY 2027-2028

**(CIP 301-718, Budget \$670,000) Lagoon Pump Station Building Rehabilitation (2023-2024)**

This project was merged with CIP 301-717 and renamed Lagoon Pump Station Seismic Rehabilitation and Capacity Enhancement Project on June 2, 2025. Please see CIP 301-717 for description.

*Project Timeline:*

Design:

Construction:

**(CIP 455-719, Budget \$600,000) Sanitary Sewer Lift Stations Improvements - Phase 6 (2023-2024)**

This project was identified in the District's Wastewater Collection System Master Plan, and will address deficiencies at Lift Stations 6, 9, 11, 13, 22, 29, 42 and 43. Lift station improvements generally include repairing the interior wet wells; replacing critical components, and electrical improvements including installation of additional systems to remotely monitor and control the lift stations. Design is anticipated to begin in FY 2025-2026 using the City's on-call water and wastewater consultant pool.

*Project Timeline:*

Design: FY 2025-2026

Construction: FY 2026-2027

**(CIP 301-720, Budget \$200,000) City Hall Exterior Rehabilitation (2024-2025)**

Due to drought restrictions, the water features located at the front of City Hall have been inactive for several years. This project involves design and construction of City Hall exterior improvements, including removal of the water feature closest to the council chambers. In its place, a shade structure with seating elements will be installed. Simultaneously, the fountain near the clock tower will be repurposed, transforming into a large planting bed equipped with drip irrigation. The landscaping along Hillsdale Blvd will undergo a refresh, replacing existing ground covers and converting to point source irrigation. This project will adopt a hybrid procurement approach, involving a combination of both City and contracted staff.

*Project Timeline:*

Design: FY 2024-2025

Construction: FY 2025-2026

**(CIP 301-721, Budget \$30,000) Lagoon Intake Structure Rehabilitation (2024-2025)**

This project will rehabilitate or repair the headwall and flap gates at the discharge of the lagoon intake near Wheel House Lane. Permits for this work are likely needed from both the Regional Water Quality Control Board (RWQCB) and the United States Army Corps of Engineers. (USACE). While these permits are not expected to place onerous restrictions on the project, they will take around 6 months to obtain and will restrict the working window for the project, which will impact project delivery time.

A condition assessment is underway and expected to set timelines for the repairs/replacement by end of year. Depending on this assessment, the project may move into design in FY 2025-2026 or push into future years.

*Project Timeline:*

Technical Memo: FY 2024-2025

Design: FY 2025-2026

Construction: FY 2026-2027

**(CIP 301-722, Budget \$1,500,000) Street Rehabilitation (2024-2025)**

The Street Rehabilitation Project will focus on repair/resurfacing for Neighborhood Six, which includes Halsey Blvd/Farragut Blvd to Beach Park Blvd., Bainbridge St., Decatur St., Blythe St., and Burrows St. Additional roadway improvements include grading adjustments along Shell Blvd. at the northern driveway to Beach Park Elementary School, crosswalk installation at Boothbay Ave and Galveston St., and a large base repair on Beach Park Blvd. near the northern intersection with Vega Circle.

All locations identified above include striping and signage improvements, utility adjustments if necessary, and the retrofitting of existing non-compliant curb ramps in conformance with ADA and the City's Transition Plan, and the application of red paint within 20 feet of the vehicle approach side of crosswalks as required by Assembly Bill 413 (AB413). AB413 is a new state law which helps increase the visibility of pedestrians and bicyclists entering crosswalks.

Design was completed in-house January 2025. On January 21, 2025, City Council adopted Resolution 2025-5 approving the plans and specifications and authorizing the call for bids for the project. Construction is anticipated to start May 2025.

*Project Timeline:*

Design: Complete

Construction: FY 2024-2025 - FY 2025-2026

**(CIP 405-723, Budget \$250,000) Water Main Condition Assessment (2024-2025)**

This project is identified in the Water Distribution System Master Plan (Master Plan). This project's purpose is to identify any existing leaks and existing vulnerabilities along the main and make recommendations for repair and rehabilitation. Various non-destructive technologies will be employed to assess and inspect the main. Collectively, the data gathered from the inspections will help to identify locations along the pipeline alignment where there are leaks, coating and/or lining damage, or where the pipe wall is thinning. The findings from this assessment will help the District prioritize future improvements. A Technical Memorandum will be prepared summarizing the findings and including recommendations for Capital Improvement Projects with engineer's cost estimates. Staff will analyze the summary of recommendations for incorporation into the City's CIP. The City Council awarded a contract to Kayuga Solutions, Inc. on March 3, 2025, to perform the condition assessment.

*Project Timeline:*

Study Period: April to October 2025

**(CIP 301-724, Budget \$600,000) Park Pathway Restoration (2024-2025)**

This project will address restoration for park pathways across City Parks at locations identified by Parks Staff. Improvements will include removing and replacing failed and root-damaged asphalt, slurry seal, digouts, concrete entrance replacements, concrete curb adjustments, and if needed, line striping.

This project scope was originally included in the annual Street Rehabilitation Projects of FY2024 and FY2025 (CIP301-716 and CIP301-722). However, based on industry feedback, park pathway restoration work is too dissimilar to street rehabilitation efforts and is a deterrent to bidders for street rehabilitation projects. Consequently, the park pathway restoration work was removed from the street rehabilitation projects to be completed as a separate project. On January 21, 2025, City Council adopted Resolution 2025-5 transferring \$300,000 reserved for park pathway restoration work from both CIP301-716 and CIP301-722 to fund a new CIP, now numbered as CIP301-724, for park pathway restoration work.

*Project Timeline:*

Design/Construction: To be scheduled based on staff resources

## **PROJECTS COMPLETED BUT NOT YET CLOSED IN FY 2024-2025**

### **(CIP 405-660, Budget \$5,800,000) Water Tanks and Facilities Improvements (2016-2017)**

The water storage tanks provide water storage for emergencies, peak use periods, and firefighting. The project addressed improvements to the three steel water storage tanks and the water booster pump station. The scope of work consisted of (1) refurbishing the 3 steel tanks by repairing corroded steel areas, and applying spot coating to the interior and a full coating to exterior surfaces; (2) installing water mixing devices inside the 3 steel tanks to prolong water quality; (3) seismically retrofitting the existing drainpipes and installing new drainpipe at the side of the tanks; and (4) reinforcing the door frame to the water booster pump station and installing flexible connections on the underground utilities entering the building. Construction was completed in Spring of 2025.

### **(CIP 301-690, Budget \$550,000) Seismic Improvements at Lagoon Pump Station (2019-2020)**

The Lagoon Pump Station houses two (2) engines and pumps used to pump water from the lagoon to the bay and controls the water level in the lagoon. G&E Engineering Systems, Inc., completed a seismic vulnerability assessment of the building that concluded that the building meets the seismic code and recommended various improvements including (1) reinforcing the door frame of the roll-up door, (2) isolating the tidal channel walls from the north walkway of the building, (3) installing flexible connections on the underground utilities entering the building and fuel lines from the walls to the engines, and (4) securing equipment and shelving within the building. In addition, staff identified significant areas of spalling concrete and rusting reinforcing steel (rebar) along the concrete walkway connected to the building. Construction for recommendations 2-4 were completed in 2024 and early 2025. A separate CIP (CIP 301-718) has been created to address the rehabilitation of the lagoon pump station building in its entirety including addressing the reinforcement of the door frame (item 1) and replacement of the concrete walkway.

## **Projects Closed Out in FY 2024-2025**

### **(CIP 301-637, Budget \$2,690,000) Road Widening - Foster City Boulevard and Chess Drive – Multi-Project #4, #7, and #8 (2013-2014)**

The project was intended to address improvements at the intersection of Foster City Boulevard and Chess Drive. The improvements included adding a northbound right-turn lane on Foster City Boulevard at Chess Drive; lengthening the westbound left turn lane on Chess Drive at Foster City Boulevard; and adding a westbound lane on Chess Drive east of Foster City Boulevard.

These Improvements were funded by the Chess Hatch development based on the traffic impacts of the future building. The Chess Hatch Development Agreement (DA) expired at the end of 2023. As a result, the building will not be constructed and the associated traffic improvements required to mitigate its impacts are no longer necessary. The funds for the traffic improvements were returned to the developer and the project was closed out. Should another development be proposed at the same location, traffic impacts will be studied and fees collected to fund the improvements required to mitigate its impacts.

**(CIP 455-696, Budget \$900,000) Sanitary Sewer System Improvements (2020-2021)**

The scope of the project includes the replacement relocation, and new installation of sanitary sewer pipelines and manholes at three (3) locations on Argus, Regulus, and Polaris Avenue. The work was bid as options in the completed CIP 455-611 Sanitary Sewer System Improvements Project; however, the options were not exercised due to budgetary constraints. On January 4, 2021, the EMID Board of Directors adopted Resolution No. 3553 authorizing an agreement with HydroScience Engineers, Inc. to prepare construction contract documents and provide construction support services for these 3 locations. The construction contract documents are 90 percent complete.

Improvements made as a part of CIP 611 (which replaced upstream pipelines) appear to have effectively resolved the previously existing issues that were affecting the downstream lift station. It was determined that maintenance will monitor the lift station, and funds that would have been spent on construction be applied to higher priority wastewater projects. The location continues to be monitored by Wastewater maintenance staff and the project has been moved into the 15-year CIP. A small design contract would be required the year that this work is to be performed to finalize the drawings and make any modifications.

**(CIP 301-702, Budget \$300,000) Park Pathway Restoration (2021-2022)**

This project addressed improvements to pathways in the following city parks: Arcturus, Turnstone, Shad, Erckenbrack, and Constitution Walkway. Improvements included removing and replacing failed and root-damaged asphalt and installing root barrier, slurry seal, and, if needed, line striping. Construction has been completed and the Notice of Completion was accepted by the City Council on July 15, 2024.

**(CIP 301-703, Budget \$3,200,000) Street Rehabilitation (2021-2022)**

This project consisted of the repair/resurfacing of the following public streets: Polaris Avenue, Argus Court, Arcturus Court, Pollux Court, portions of Shell Boulevard, Comet Drive, Balclutha Drive, Polynesia Avenue, Constitution Drive, Chrysopolis Drive, Lurline Drive, Niantic Drive, and Pilgrim Drive. Repair methods included crack seal, slurry seal, dig-out repairs, and surface overlays. The project also included curb and gutter replacement and sidewalk repairs on the streets that are being repaired. Sharrow symbols/legends were incorporated as appropriate. Construction of the Park Pathway Restoration Project (CIP 301-702) was performed in conjunction with this project to take advantage of economies of scale and allow more efficient project delivery. Construction has been completed and Notice of Completion was accepted by the City Council on July 15, 2024.

**(CIP 301-712, Budget \$1,250,000) Edgewater Park Softball and Soccer Synthetic Turf Resurfacing (2023-2024)**

The project addressed the full replacement of the turf surface of the Edgewater Park softball/soccer field. A construction contract was awarded to Shaw Integrated and Turf Solutions on May 20, 2024. Construction began in July 2024 and was substantially completed by September 2024, with final Completion in November 2024. The remaining item on this project consists of a final field walk with the design consultant in July 2025 to confirm the field is meeting intended performance characteristics nine months after installation.



# THE CAPITAL IMPROVEMENT PROJECT BUDGETING PROCESS

As part of the City's Annual Budget and Five Year Financial Plan process, the City prepares a Five Year Capital Improvement Project Program. A Capital Improvement Program consisting of several Capital Improvement Projects (CIP) is a plan for capital expenditures to provide for the acquisition, expansion or rehabilitation of an element of the City's physical plant to be incurred over a fixed period of several future years. Examples of such projects include:

- Street pavement projects
- City facilities construction / refurbishment
- Park infrastructure improvements (e.g., paving sport courts, constructing or maintaining walkways, or rehabilitation of park facilities)
- Water valve or pipe replacement
- Sewer Lift Station refurbishment

Because the costs of such improvements are usually significant, the Five-Year Capital Improvement Project Program is a useful tool for anticipating and planning for future costs and developing funding strategies for projects.

## **CIP Planning Process**

### *Identifying CIP Projects*

Throughout the fiscal year, City staff members monitor the functional status and performance of the City's infrastructure elements. Maintenance activities are documented and analyzed to determine if rehabilitation or replacement is necessary. In addition, the City Council may provide policy direction to construct, enhance or rehabilitate City facilities. Based on these inputs, Staff begins to define the scope, nature and extent of projects. Projects on the previous year's Five-Year CIP Plan are reviewed and updated and new recommended projects are defined.

### *Cost Estimates*

Upon identifying the scope and nature of each project, staff prepares cost estimates of the projects. Projects which come up within the next 1-2 years have detailed engineers' cost estimates prepared. Projects which are 3-5 years out have less detailed cost estimates, but are sufficient in detail to give an overall order-of-magnitude cost estimate for planning purposes.

The cost estimates include an inflationary factor in a range of 2% to 10% per year for projects that are in years 2-5 based upon the historical trends and future expectations of raw materials and labor costs for projects. Cost estimates also include contingency factors that can range from 10% to 25% based upon the historical experience of similar projects and the relative uncertainty with respect to the project itself. For example, a construction project built upon ground that is suspected to have hazardous materials may yield a higher contingency factor than a relatively simple replacement of walkways.

### *Funding Sources*

Once the costs and timing have been identified and projected, a financial analysis is prepared to determine whether the projects can be funded. Consideration is given to a variety of sources of funds including:

- Grant funds
- Revenues dedicated for such purposes (e.g., Measure A funds for street improvements)
- Park In-lieu fees
- Water and Wastewater rate revenue
- Interest earnings
- Existing undesignated funds

#### *Development of Five-Year Plan*

The recommended timing of projects in the plan takes into consideration many factors including:

- Status of the existing infrastructure
- Risk management considerations
- City Council policy priorities
- Staffing/staff workload
- Bidding environment
- Available funding

The City Council considers the draft plan at a Study Session that is typically held in late March. The City Council provides direction on each of the projects and any changes are incorporated into a revised plan that is reviewed by the Planning Commission for consistency with the General Plan. Any updates requiring further discussion are provided once again to the City Council at a Budget Study Session, typically held in May.

The City Council then holds a Public Hearing on the budget as a whole, which includes the Five-Year CIP Plan, normally in June. Subject to any public testimony and final Council direction, the final Five-Year CIP Plan is prepared, and the project costs associated with any projects which are funded in the next fiscal year are appropriated by the City Council as part of the adoption of the Annual Budget.

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# FIVE YEAR CAPITAL IMPROVEMENT PROJECT PLAN (FISCAL YEAR 2025-26 TO 2029-30)

Category	PROJECT #	PROJECT NAME	Funding Source*	TOTAL	2025-26	2026-27	2027-28	2028-29	2029-30
<b>BUILDING PROJECTS</b>									
C	BD-01	BD-01 (CIP 301-677) LIBRARY EXTERIOR IMPROVEMENTS AND RE-LANDSCAPING (FY 2017-2018)	CC	\$200,000	\$0	\$200,000	\$0	\$0	\$0
B	BD-02	BD-02 (NEW CIP) INSTALL ELECTRIC VEHICLE CHARGING STATIONS (FY 2025-2026)	CC	\$1,600,000	\$1,000,000	\$100,000	\$500,000	\$0	\$0
B	BD-03	BD-03 (NEW CIP) CORPORATION YARD FENCE REPLACEMENT/REHABILITATION (FY 2027-2028)	CC/CW/CWW	\$2,000,000	\$0	\$0	\$2,000,000	\$0	\$0
B	BD-04	BD-04 (NEW CIP) REPLACE CITY HALL AND FIRE STATION ROOF (FY 2027-2028)	BMF	\$500,000	\$0	\$0	\$500,000	\$0	\$0
B	BD-05	BD-05 (NEW CIP) REPLACE COUNCIL CHAMBERS HVAC (FY 2028-2029)	BMF	\$500,000	\$0	\$0	\$0	\$500,000	\$0
<b>TOTAL BUILDING PROJECTS</b>			<b>5</b>	<b>\$4,800,000</b>	<b>\$1,000,000</b>	<b>\$300,000</b>	<b>\$3,000,000</b>	<b>\$500,000</b>	<b>\$0</b>
<b>PARKS PROJECTS</b>									
A	PK-01	PK-01 (CIP 301-678) RECREATION CENTER REBUILD (FY 2017-2018)	PIF	\$467,000	\$467,000	\$0	\$0	\$0	\$0
B	PK-02	PK-02 (CIP 301-714) SEA CLOUD MAINTENANCE SHED (FY 2023-2024)	CC	\$2,000,000	\$0	\$0	\$2,000,000	\$0	\$0
C	PK-03	PK-03 (NEW CIP) TENNIS AND BASKETBALL COURTS RESURFACING (FY 2026-2027)	CC	\$320,000	\$0	\$320,000	\$0	\$0	\$0
B	PK-04	PK-04 (NEW CIP) PASSIVE TURF REMOVAL AND LANDSCAPE ENHANCEMENT (FY 2026-2027)	CC	\$1,100,000	\$0	\$1,100,000	\$0	\$0	\$0
B	PK-05	PK-05 (NEW CIP) CATAMARAN AND SEA CLOUD S3 SYTHETIC RESURFACING (FY 2026-2027)	CC	\$1,800,000	\$0	\$1,800,000	\$0	\$0	\$0
C	PK-06	PK-06 (NEW CIP) AMPHITHEATER SYNTHETIC TURF RESURFACING (FY 2026-2027)	CC	\$120,000	\$0	\$120,000	\$0	\$0	\$0
B	PK-07	PK-07 (NEW CIP) PARK PATHWAY REHABILITATION (FY 2027-2028)	CC	\$600,000	\$0	\$0	\$600,000	\$0	\$0
B	PK-08	PK-08 (NEW CIP) DOG PARK INFRASTRUCTURE UPGRADE AND SYNTHETIC TURF REPLACEMENT (FY 2027-2028)	CC	\$500,000	\$0	\$0	\$500,000	\$0	\$0
C	PK-09	PK-09 (NEW CIP) PARKING LOT RESURFACING (FY 2028-2029)	CC	\$600,000	\$0	\$0	\$0	\$600,000	\$0
B	PK-10	PK-10 (NEW CIP) PORT ROYAL SYNTHETIC TURF RESURFACING (FY 2028-2029)	CC	\$925,000	\$0	\$0	\$0	\$925,000	\$0
B	PK-11	PK-11 (NEW CIP) SEA CLOUD S1, S2, B1 SYNTHETIC RESURFACING (FY 2029-2030)	CC	\$1,300,000	\$0	\$0	\$0	\$0	\$1,300,000
C	PK-12	PK-12 (NEW CIP) PLACEHOLDER PENDING PARK SYSTEM MASTER PLAN (FY 2027-2028)	CC/ERF/PIL	\$19,001,000	\$0	\$0	\$8,760,000	\$3,500,000	\$6,741,000
<b>TOTAL PARKS PROJECTS</b>			<b>12</b>	<b>\$28,733,000</b>	<b>\$467,000</b>	<b>\$3,340,000</b>	<b>\$11,860,000</b>	<b>\$5,025,000</b>	<b>\$8,041,000</b>
<b>STORMWATER/LAGOON PROJECTS</b>									
A	SW-01	SW-01 (CIP 301-717) LAGOON PUMP STATION SEISMIC REHABILITATION AND CAPACITY ENHANCEMENT PROJECT (NEW NAME) (FY 2023-2024)	CC	\$15,250,000	\$6,950,000	\$4,000,000	\$4,300,000	\$0	\$0
A	SW-02	SW-02 (CIP 301-721) LAGOON INTAKE STRUCTURE REHABILITATION (FY 2024-2025)	CC	\$750,000	\$50,000	\$700,000	\$0	\$0	\$0
<b>TOTAL STORMWATER/LAGOON PROJECTS</b>			<b>2</b>	<b>\$16,000,000</b>	<b>\$7,000,000</b>	<b>\$4,700,000</b>	<b>\$4,300,000</b>	<b>\$0</b>	<b>\$0</b>
<b>STREETS/TRAFFIC PROJECTS</b>									
A	ST-01	ST-01 (CIP 301-698) TRANSPORTATION SAFETY SIGNALIZATION UPGRADES (FY 2020-2021)	CC/ERF/MA/MM/MW/SB1/TIF	\$7,825,000	\$0	\$4,825,000	\$3,000,000	\$0	\$0
A	ST-02	ST-02 (NEW CIP) STREET REHABILITATION (FY 2025-2026)	GT/SB1/DD	\$2,228,263	\$2,228,263	\$0	\$0	\$0	\$0
B	ST-03	ST-03 (NEW CIP) FIRE AND RESCUE BOAT RAMP REHABILITATION (FY 2026-2027)	CC	\$280,000	\$0	\$80,000	\$0	\$200,000	\$0
C	ST-04	ST-04 (NEW CIP) BICYCLE AND PEDESTRIAN IMPROVEMENTS (FY 2026-2027)	SB1	\$325,000	\$0	\$325,000	\$0	\$0	\$0
A	ST-05	ST-05 (NEW CIP) STREET REHABILITATION (FY 2026-2027)	GT/MA/SB1	\$2,000,000	\$0	\$2,000,000	\$0	\$0	\$0
A	ST-06	ST-06 (NEW CIP) STREET REHABILITATION (FY 2027-2028)	GT/MA/SB1	\$2,000,000	\$0	\$0	\$2,000,000	\$0	\$0
A	ST-07	ST-07 (NEW CIP) STREET REHABILITATION (FY 2028-2029)	GT/MA/SB1	\$2,000,000	\$0	\$0	\$0	\$2,000,000	\$0
A	ST-08	ST-08 (NEW CIP) STREET REHABILITATION (FY 2029-2030)	GT/MA/SB1	\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000
<b>TOTAL STREETS/TRAFFIC PROJECTS</b>			<b>8</b>	<b>\$18,658,263</b>	<b>\$2,228,263</b>	<b>\$7,230,000</b>	<b>\$5,000,000</b>	<b>\$2,200,000</b>	<b>\$2,000,000</b>

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**FIVE YEAR CAPITAL IMPROVEMENT PROJECT PLAN (FISCAL YEAR 2025-26 TO 2029-30)**

Category	PROJECT #	PROJECT NAME	Funding Source*	TOTAL	2025-26	2026-27	2027-28	2028-29	2029-30
<b>WATER PROJECTS</b>									
A	WA-01	WA-01 (CIP 405-723) WATER MAIN CONDITION ASSESSMENT (FY 2024-2025)	CW	\$500,000	\$500,000	\$0	\$0	\$0	\$0
A	WA-02	WA-02 (NEW CIP) PERMANENT EMERGENCY BYPASS TRANSMISSION MAIN ON E. THIRD AVE. (FY 2025-2026)	CW	\$1,000,000	\$300,000	\$700,000	\$0	\$0	\$0
A	WA-03	WA-03 (NEW CIP) WATER TANK LINING AND STRUCTURAL RETROFIT (FY 2026-2027)	CW	\$6,000,000	\$0	\$750,000	\$5,250,000	\$0	\$0
B	WA-04	WA-04 (NEW CIP) LARGE WATER VALVE REPLACEMENT (FY 2026-2027)	CW	\$1,500,000	\$0	\$1,000,000	\$500,000	\$0	\$0
B	WA-05	WA-05 (NEW CIP) COATING ON 24-INCH TRANSMISSION MAIN AT SEAL SLOUGH BRIDGE (FY 2026-2027)	CW/WCF	\$1,000,000	\$0	\$1,000,000	\$0	\$0	\$0
A	WA-06	WA-06 (NEW CIP) ASSESSMENT OF CATHODIC PROTECTION ANODE BEDS (FY 2027-2028)	CW	\$500,000	\$0	\$0	\$500,000	\$0	\$0
A	WA-07	WA-07 (NEW CIP) WATER FACILITIES SEISMIC VULNERABILITY ASSESSMENT (FY 2027-2028)	CW	\$125,000	\$0	\$0	\$125,000	\$0	\$0
A	WA-08	WA-08 (NEW CIP) TWO ENGINES AND PUMP REPLACEMENT AT WATER BOOSTER PUMP STATION (FY 2027-2028)	CW	\$975,000	\$0	\$0	\$375,000	\$600,000	\$0
A	WA-09	WA-09 (NEW CIP) CHLORINE ANALYZERS AND AUTOFLUSHERS AT VARIOUS LOCATIONS (FY 2028-2029)	CW	\$700,000	\$0	\$0	\$0	\$700,000	\$0
B	WA-10	WA-10 (NEW CIP) EAST HILLSDALE BOULEVARD LOOP (FY 2028-2029)	CW	\$138,000	\$0	\$0	\$0	\$138,000	\$0
B	WA-11	WA-11 (NEW CIP) LARGE WATER VALVE REPLACEMENT (FY 2029-2030)	CW	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
<b>TOTAL WATER PROJECTS</b>			<b>11</b>	<b>\$13,438,000</b>	<b>\$800,000</b>	<b>\$3,450,000</b>	<b>\$6,750,000</b>	<b>\$1,438,000</b>	<b>\$1,000,000</b>
<b>WASTEWATER PROJECTS</b>									
A	WW-01	WW-01 (CIP 455-652) WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS (FY 2015-2016)	CWW	\$11,317,319	\$9,959,516	\$1,357,803	\$0	\$0	\$0
A	WW-02	WW-02 (CIP 455-705) EMERGENCY GENERATOR REPLACEMENTS (FY 2021-2022)	CWW	\$2,000,000	\$2,000,000	\$0	\$0	\$0	\$0
A	WW-03	WW-03 (CIP 455-710) SHELL BRIDGE SANITARY SEWER FORCE MAIN REHABILITATION (FY 2022-2023)	CWW	\$500,000	\$500,000	\$0	\$0	\$0	\$0
A	WW-04	WW-04 (CIP 455-719) SANITARY SEWER LIFT STATION IMPROVEMENTS - PHASE 6 (FY 2023-2024)	CWW	\$8,900,000	\$7,900,000	\$1,000,000	\$0	\$0	\$0
A	WW-05	WW-05 (NEW CIP) SEWER REHABILITATION (FY 2026-2027)	CWW	\$2,500,000	\$0	\$500,000	\$2,000,000	\$0	\$0
B	WW-06	WW-06 (NEW CIP) OVERFLOW, REDUNDANCY, BYPASSING AND BACKUP POWER STUDY (FY 2027-2028)	CWW	\$1,100,000	\$0	\$0	\$100,000	\$1,000,000	\$0
B	WW-07	WW-07 (NEW CIP) WASTEWATER MASTER PLAN (FY 2028-2029)	CWW	\$600,000	\$0	\$0	\$0	\$600,000	\$0
A	WW-08	WW-08 (NEW CIP) SANITARY SEWER LIFT STATIONS IMPROVEMENTS - PHASE 7 (FY 2028-2029)	CWW	\$6,200,000	\$0	\$0	\$0	\$3,200,000	\$3,000,000
<b>TOTAL WASTEWATER COLLECTION SYSTEM PROJECTS</b>			<b>8</b>	<b>\$33,117,319</b>	<b>\$20,359,516</b>	<b>\$2,857,803</b>	<b>\$2,100,000</b>	<b>\$4,800,000</b>	<b>\$3,000,000</b>
<b>GRAND TOTAL</b>			<b>46</b>	<b>\$114,746,582</b>	<b>\$31,854,779</b>	<b>\$21,877,803</b>	<b>\$33,010,000</b>	<b>\$13,963,000</b>	<b>\$14,041,000</b>

\*BMF=Building Maintenance Fund; CC=CIP City; CW=CIP Water; CWW=CIP Wastewater; CWW-ERF= Wastewater Equipment Replacement Fund; DD=Developers Deposit; ERF=Equipment Replacement Fund; GT=Gas Tax (2103); MA=Measure A; MM=Measure M; MW=Measure W; SB 1 = Road Maintenance & Rehab; PIF = Park Facility Impact Fees; PIL = Park-In-Lieu; TIF = Transportation Impact Fees; WCF=Water Connection Fees; WWCF=Wastewater Connection Fees

**TABLE A**  
**FIVE YEAR CAPITAL IMPROVEMENT PROJECT PLAN (FISCAL YEAR 2025-26 TO 2029-30)**

<b>Project No.</b>	<b>PROJECT DESCRIPTION</b>	<b>TOTAL</b>
<b>CATEGORY A PROJECTS</b>		
PK-01	PK-01 (CIP 301-678) RECREATION CENTER REBUILD (FY 2017-2018)	\$ 467,000
ST-01	ST-01 (CIP 301-698) TRANSPORTATION SAFETY SIGNALIZATION UPGRADES (FY 2020-2021)	\$ 7,825,000
ST-02	ST-02 (NEW CIP) STREET REHABILITATION (FY 2025-2026)	\$ 2,228,263
ST-05	ST-05 (NEW CIP) STREET REHABILITATION (FY 2026-2027)	\$ 2,000,000
ST-06	ST-06 (NEW CIP) STREET REHABILITATION (FY 2027-2028)	\$ 2,000,000
ST-07	ST-07 (NEW CIP) STREET REHABILITATION (FY 2028-2029)	\$ 2,000,000
ST-08	ST-08 (NEW CIP) STREET REHABILITATION (FY 2029-2030)	\$ 2,000,000
SW-01	SW-01 (CIP 301-717) LAGOON PUMP STATION SEISMIC REHABILITATION AND CAPACITY ENHANCEMENT PROJECT (NEW NAME) (FY 2023-2024)	\$ 15,250,000
SW-02	SW-02 (CIP 301-721) LAGOON INTAKE STRUCTURE REHABILITATION (FY 2024-2025)	\$ 750,000
WA-01	WA-01 (CIP 405-723) WATER MAIN CONDITION ASSESSMENT (FY 2024-2025)	\$ 500,000
WA-02	WA-02 (NEW CIP) PERMANENT EMERGENCY BYPASS TRANSMISSION MAIN ON E. THIRD AVE. (FY 2025-2026)	\$ 1,000,000
WA-03	WA-03 (NEW CIP) WATER TANK LINING AND STRUCTURAL RETROFIT (FY 2026-2027)	\$ 6,000,000
WA-06	WA-06 (NEW CIP) ASSESSMENT OF CATHODIC PROTECTION ANODE BEDS (FY 2027-2028)	\$ 500,000
WA-07	WA-07 (NEW CIP) WATER FACILITIES SEISMIC VULNERABILITY ASSESSMENT (FY 2027-2028)	\$ 125,000
WA-08	WA-08 (NEW CIP) TWO ENGINES AND PUMP REPLACEMENT AT WATER BOOSTER PUMP STATION (FY 2027-2028)	\$ 975,000
WA-09	WA-09 (NEW CIP) CHLORINE ANALYZERS AND AUTOFLUSHERS AT VARIOUS LOCATIONS (FY 2028-2029)	\$ 700,000
WW-01	WW-01 (CIP 455-652) WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS (FY 2015-2016)	\$ 11,317,319
WW-02	WW-02 (CIP 455-705) EMERGENCY GENERATOR REPLACEMENTS (FY 2021-2022)	\$ 2,000,000
WW-03	WW-03 (CIP 455-710) SHELL BRIDGE SANITARY SEWER FORCE MAIN REHABILITATION (FY 2022-2023)	\$ 500,000
WW-04	WW-04 (CIP 455-719) SANITARY SEWER LIFT STATION IMPROVEMENTS - PHASE 6 (FY 2023-2024)	\$ 8,900,000
WW-05	WW-05 (NEW CIP) SEWER REHABILITATION (FY 2026-2027)	\$ 2,500,000
WW-08	WW-08 (NEW CIP) SANITARY SEWER LIFT STATIONS IMPROVEMENTS - PHASE 7 (FY 2028-2029)	\$ 6,200,000
<b>Subtotal for Category A Projects</b>		<b>\$ 75,737,582</b>

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**TABLE A**

**FIVE YEAR CAPITAL IMPROVEMENT PROJECT PLAN (FISCAL YEAR 2025-26 TO 2029-30)**

<b>Project No.</b>	<b>PROJECT DESCRIPTION</b>	<b>TOTAL</b>
<b>CATEGORY B PROJECTS</b>		
BD-02	BD-02 (NEW CIP) INSTALL ELECTRIC VEHICLE CHARGING STATIONS (FY 2025-2026)	\$ 1,600,000
BD-03	BD-03 (NEW CIP) CORPORATION YARD FENCE REPLACEMENT/REHABILITATION (FY 2027-2028)	\$ 2,000,000
BD-04	BD-04 (NEW CIP) REPLACE CITY HALL AND FIRE STATION ROOF (FY 2027-2028)	\$ 500,000
BD-05	BD-05 (NEW CIP) REPLACE COUNCIL CHAMBERS HVAC (FY 2028-2029)	\$ 500,000
PK-02	PK-02 (CIP 301-714) SEA CLOUD MAINTENANCE SHED (FY 2023-2024)	\$ 2,000,000
PK-04	PK-04 (NEW CIP) PASSIVE TURF REMOVAL AND LANDSCAPE ENHANCEMENT (FY 2026-2027)	\$ 1,100,000
PK-05	PK-05 (NEW CIP) CATAMARAN AND SEA CLOUD S3 SYTHETIC RESURFACING (FY 2026-2027)	\$ 1,800,000
PK-07	PK-07 (NEW CIP) PARK PATHWAY REHABILITATION (FY 2027-2028)	\$ 600,000
PK-08	PK-08 (NEW CIP) DOG PARK INFRASTRUCTURE UPGRADE AND SYNTHETIC TURF REPLACEMENT (FY 2027-2028)	\$ 500,000
PK-10	PK-10 (NEW CIP) PORT ROYAL SYNTHETIC TURF RESURFACING (FY 2028-2029)	\$ 925,000
PK-11	PK-11 (NEW CIP) SEA CLOUD S1, S2, B1 SYNTHETIC RESURFACING (FY 2029-2030)	\$ 1,300,000
ST-03	ST-03 (NEW CIP) FIRE AND RESCUE BOAT RAMP REHABILITATION (FY 2026-2027)	\$ 280,000
WA-04	WA-04 (NEW CIP) LARGE WATER VALVE REPLACEMENT (FY 2026-2027)	\$ 1,500,000
WA-05	WA-05 (NEW CIP) COATING ON 24-INCH TRANSMISSION MAIN AT SEAL SLOUGH BRIDGE (FY 2026-2027)	\$ 1,000,000
WA-10	WA-10 (NEW CIP) EAST HILLSDALE BOULEVARD LOOP (FY 2028-2029)	\$ 138,000
WA-11	WA-11 (NEW CIP) LARGE WATER VALVE REPLACEMENT (FY 2029-2030)	\$ 1,000,000
WW-06	WW-06 (NEW CIP) OVERFLOW, REDUNDANCY, BYPASSING AND BACKUP POWER STUDY (FY 2027-2028)	\$ 1,100,000
WW-07	WW-07 (NEW CIP) WASTEWATER MASTER PLAN (FY 2028-2029)	\$ 600,000
<b>Subtotal for Category B Projects</b>		<b>\$ 18,443,000</b>
<b>CATEGORY C PROJECTS</b>		
BD-01	BD-01 (CIP 301-677) LIBRARY EXTERIOR IMPROVEMENTS AND RE-LANDSCAPING (FY 2017-2018)	\$ 200,000
PK-03	PK-03 (NEW CIP) TENNIS AND BASKETBALL COURTS RESURFACING (FY 2026-2027)	\$ 320,000
PK-06	PK-06 (NEW CIP) AMPHITHEATER SYNTHETIC TURF RESURFACING (FY 2026-2027)	\$ 120,000
PK-09	PK-09 (NEW CIP) PARKING LOT RESURFACING (FY 2028-2029)	\$ 600,000
PK-12	PK-12 (NEW CIP) PLACEHOLDER PENDING PARK SYSTEM MASTER PLAN (FY 2027-2028)	\$ 19,001,000
ST-04	ST-04 (NEW CIP) BICYCLE AND PEDESTRIAN IMPROVEMENTS (FY 2026-2027)	\$ 325,000
<b>Subtotal for Category C Projects</b>		<b>\$ 20,566,000</b>
<b>GRAND TOTAL</b>		<b>\$ 114,746,582</b>

**TABLE B**  
**FIVE YEAR CAPITAL IMPROVEMENT PROJECT PLAN (FISCAL YEAR 2025-26 TO 2029-30)**

DESCRIPTION	CIP City (Fund 301)	CAP ASSET ACQ & REPL (Fund 326)	ISF-ERF (Fund 502)	ISF-BMF (Fund 505)	Developer Deposits (F)	Measure A (Fund 102)	Gas Tax 2103 (Fund 103)	Park-In- Lieu Fees (Fund 104)	Measure M (Fund 105)	SB1 Road Maint and Rehab (Fund 119)	Measure W (Fund 136)	Impact Fees - Park Facility (Fund 142)	Impact Fees - Transportation (Fund 144)	Water CIP (Fund 405)	Water Connection (Fund 409)	Wastewtr CIP (Fund 455)	Wastewtr ERF (Fund 458)	Wastewater Connection Fees (Fund 460)	TOTAL
Est. Funds Available for CIP Projects, 6/30/2025 (1)	\$26,978,378	\$9,418,600	\$7,850,887	\$10,425,598	\$1,900,897	\$2,875,167	\$533,373	\$2,399,895	\$0	\$1,998,433	\$937,157	\$21,821	\$200,490	\$7,436,028	\$62,894	\$7,746,245	\$3,168,694	\$680,033	\$84,634,590
Long-Term CIP Funding Program (2)	\$25,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,950,000	\$0	\$30,000,000	\$0	\$0	\$66,950,000
Revenue Projections (3)	\$0	\$0	\$0	\$0	\$0	\$5,748,621	\$5,042,579	\$500,000	\$678,631	\$4,940,162	\$2,660,382	\$5,334,705	\$1,050,650	\$0	\$522,750	\$0	\$0	\$1,248,617	\$27,727,097
<b>Total Available</b>	<b>\$51,978,378</b>	<b>\$9,418,600</b>	<b>\$7,850,887</b>	<b>\$10,425,598</b>	<b>\$1,900,897</b>	<b>\$8,623,788</b>	<b>\$5,575,952</b>	<b>\$2,899,895</b>	<b>\$678,631</b>	<b>\$6,938,595</b>	<b>\$3,597,539</b>	<b>\$5,356,526</b>	<b>\$1,251,140</b>	<b>\$19,386,028</b>	<b>\$585,644</b>	<b>\$37,746,245</b>	<b>\$3,168,694</b>	<b>\$1,928,650</b>	<b>\$179,311,687</b>
<b>CATEGORY A PROJECTS</b>																			
PK-01 (CIP 301-678) RECREATION CENTER REBUILD (FY 2017-2018)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$467,000	\$0	\$0	\$0	\$0	\$0	\$0	\$467,000
ST-01 (CIP 301-698) TRANSPORTATION SAFETY SIGNALIZATION UPGRADES (FY 2020-2021)	\$2,430,000	\$0	\$480,000	\$0	\$0	\$2,740,000	\$0	\$0	\$380,000	\$0	\$1,300,000	\$0	\$495,000	\$0	\$0	\$0	\$0	\$0	\$7,825,000
ST-02 (NEW CIP) STREET REHABILITATION (FY 2025-2026)	\$0	\$0	\$0	\$0	\$228,263	\$0	\$500,000	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,228,263
ST-05 (NEW CIP) STREET REHABILITATION (FY 2026-2027)	\$0	\$0	\$0	\$0	\$0	\$1,010,000	\$425,000	\$0	\$0	\$565,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
ST-06 (NEW CIP) STREET REHABILITATION (FY 2027-2028)	\$0	\$0	\$0	\$0	\$0	\$740,000	\$310,000	\$0	\$0	\$950,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
ST-07 (NEW CIP) STREET REHABILITATION (FY 2028-2029)	\$0	\$0	\$0	\$0	\$0	\$725,000	\$325,000	\$0	\$0	\$950,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
ST-08 (NEW CIP) STREET REHABILITATION (FY 2029-2030)	\$0	\$0	\$0	\$0	\$0	\$700,000	\$300,000	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
SW-01 (CIP 301-717) LAGOON PUMP STATION SEISMIC REHABILITATION AND CAPACITY ENHANCEMENT PROJECT (NEW NAME) (FY 2023-2024)	\$15,250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,250,000
SW-02 (CIP 301-721) LAGOON INTAKE STRUCTURE REHABILITATION (FY 2024-2025)	\$750,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$750,000
WA-01 (CIP 405-723) WATER MAIN CONDITION ASSESSMENT (FY 2024-2025)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
WA-02 (NEW CIP) PERMANENT EMERGENCY BYPASS TRANSMISSION MAIN ON E. THIRD AVE. (FY 2025-2026)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
WA-03 (NEW CIP) WATER TANK LINING AND STRUCTURAL RETROFIT (FY 2026-2027)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000,000	\$0	\$0	\$0	\$0	\$6,000,000
WA-06 (NEW CIP) ASSESSMENT OF CATHODIC PROTECTION ANODE BEDS (FY 2027-2028)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000
WA-07 (NEW CIP) WATER FACILITIES SEISMIC VULNERABILITY ASSESSMENT (FY 2027-2028)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0	\$125,000
WA-08 (NEW CIP) TWO ENGINES AND PUMP REPLACEMENT AT WATER BOOSTER PUMP STATION (FY 2027-2028)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$975,000	\$0	\$0	\$0	\$0	\$975,000
WA-09 (NEW CIP) CHLORINE ANALYZERS AND AUTOFLUSHERS AT VARIOUS LOCATIONS (FY 2028-2029)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$700,000	\$0	\$0	\$0	\$0	\$700,000
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**TABLE B**  
**FIVE YEAR CAPITAL IMPROVEMENT PROJECT PLAN (FISCAL YEAR 2025-26 TO 2029-30)**

DESCRIPTION	CIP City (Fund 301)	CAP ASSET ACQ & REPL (Fund 326)	ISF-ERF (Fund 502)	ISF-BMF (Fund 505)	Developer Deposits (%)	Measure A (Fund 102)	Gas Tax 2103 (Fund 103)	Park-In- Lieu Fees (Fund 104)	Measure M (Fund 105)	SB1 Road Maint and Rehab (Fund 119)	Measure W (Fund 136)	Impact Fees - Park Facility (Fund 142)	Impact Fees - Transportation (Fund 144)	Water CIP (Fund 405)	Water Connection (Fund 409)	Wastewtr CIP (Fund 455)	Wastewtr ERF (Fund 458)	Wastewater Connection Fees (Fund 460)	TOTAL
<b>CATEGORY A PROJECTS (continued)</b>																			
WW-01 (CIP 455-652) WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS (FY 2015-2016)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,317,319	\$0	\$0	\$11,317,319
WW-02 (CIP 455-705) EMERGENCY GENERATOR REPLACEMENTS (FY 2021-2022)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$2,000,000
WW-03 (CIP 455-710) SHELL BRIDGE SANITARY SEWER FORCE MAIN REHABILITATION (FY 2022-2023)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
WW-04 (CIP 455-719) SANITARY SEWER LIFT STATION IMPROVEMENTS - PHASE 6 (FY 2023-2024)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,900,000	\$0	\$0	\$8,900,000
WW-05 (NEW CIP) SEWER REHABILITATION (FY 2026-2027)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$2,500,000
WW-08 (NEW CIP) SANITARY SEWER LIFT STATIONS IMPROVEMENTS - PHASE 7 (FY 2028-2029)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,200,000	\$0	\$0	\$6,200,000
<b>SUB TOTAL OF CATEGORY A PROJECTS</b>	<b>\$18,430,000</b>	<b>\$0</b>	<b>\$480,000</b>	<b>\$0</b>	<b>\$228,263</b>	<b>\$5,915,000</b>	<b>\$1,860,000</b>	<b>\$0</b>	<b>\$380,000</b>	<b>\$4,965,000</b>	<b>\$1,300,000</b>	<b>\$467,000</b>	<b>\$495,000</b>	<b>\$9,800,000</b>	<b>\$0</b>	<b>\$31,417,319</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,737,582</b>
<b>FUNDS AVAIL. (LESS CATEGORY A PROJECTS)</b>																			
	<b>\$33,548,378</b>	<b>\$9,418,600</b>	<b>\$7,370,887</b>	<b>\$10,425,598</b>	<b>\$1,672,634</b>	<b>\$2,708,788</b>	<b>\$3,715,952</b>	<b>\$2,899,895</b>	<b>\$298,631</b>	<b>\$1,973,595</b>	<b>\$2,297,539</b>	<b>\$4,889,526</b>	<b>\$756,140</b>	<b>\$9,586,028</b>	<b>\$585,644</b>	<b>\$6,328,926</b>	<b>\$3,168,694</b>	<b>\$1,928,650</b>	<b>\$103,574,105</b>
<b>CATEGORY B PROJECTS</b>																			
BD-02 (NEW CIP) INSTALL ELECTRIC VEHICLE CHARGING STATIONS (FY 2025-2026)	\$1,600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,600,000
BD-03 (NEW CIP) CORPORATION YARD FENCE REPLACEMENT/REHABILITATION (FY 2027-2028)	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$500,000	\$0	\$0	\$2,000,000
BD-04 (NEW CIP) REPLACE CITY HALL AND FIRE STATION ROOF (FY 2027-2028)	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
BD-05 (NEW CIP) REPLACE COUNCIL CHAMBERS HVAC (FY 2028-2029)	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
PK-02 (CIP 301-714) SEA CLOUD MAINTENANCE SHED (FY 2023-2024)	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
PK-04 (NEW CIP) PASSIVE TURF REMOVAL AND LANDSCAPE ENHANCEMENT (FY 2026-2027)	\$1,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100,000
PK-05 (NEW CIP) CATAMARAN AND SEA CLOUD S3 SYTHETIC RESURFACING (FY 2026-2027)	\$1,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800,000
PK-07 (NEW CIP) PARK PATHWAY REHABILITATION (FY 2027-2028)	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000
PK-08 (NEW CIP) DOG PARK INFRASTRUCTURE UPGRADE AND SYNTHETIC TURF REPLACEMENT (FY 2027-2028)	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
PK-10 (NEW CIP) PORT ROYAL SYNTHETIC TURF RESURFACING (FY 2028-2029)	\$925,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$925,000
PK-11 (NEW CIP) SEA CLOUD S1, S2, B1 SYNTHETIC RESURFACING (FY 2029-2030)	\$1,300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,300,000
ST-03 (NEW CIP) FIRE AND RESCUE BOAT RAMP REHABILITATION (FY 2026-2027)	\$280,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$280,000

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**TABLE B**  
**FIVE YEAR CAPITAL IMPROVEMENT PROJECT PLAN (FISCAL YEAR 2025-26 TO 2029-30)**

DESCRIPTION	CIP City (Fund 301)	CAP ASSET ACQ & REPL (Fund 326)	ISF-ERF (Fund 502)	ISF-BMF (Fund 505)	Developer Deposits (4)	Measure A (Fund 102)	Gas Tax 2103 (Fund 103)	Park-In- Lieu Fees (Fund 104)	Measure M (Fund 105)	SB1 Road Maint and Rehab (Fund 119)	Measure W (Fund 136)	Impact Fees - Park Facility (Fund 142)	Impact Fees - Transportation (Fund 144)	Water CIP (Fund 405)	Water Connection (Fund 409)	Wastewtr CIP (Fund 455)	Wastewtr ERF (Fund 458)	Wastewater Connection Fees (Fund 460)	TOTAL
WA-04 (NEW CIP) LARGE WATER VALVE REPLACEMENT (FY 2026-2027)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
WA-05 (NEW CIP) COATING ON 24-INCH TRANSMISSION MAIN AT SEAL SLOUGH BRIDGE (FY 2026-2027)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$1,000,000
WA-10 (NEW CIP) EAST HILLSDALE BOULEVARD LOOP (FY 2028-2029)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$138,000	\$0	\$0	\$0	\$0	\$0	\$138,000
WA-11 (NEW CIP) LARGE WATER VALVE REPLACEMENT (FY 2029-2030)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$1,000,000
WW-06 (NEW CIP) OVERFLOW, REDUNDANCY, BYPASSING AND BACKUP POWER STUDY (FY 2027-2028)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100,000	\$0	\$0	\$0	\$1,100,000
WW-07 (NEW CIP) WASTEWATER MASTER PLAN (FY 2028-2029)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000	\$0	\$0	\$0	\$600,000
<b>SUB TOTAL OF CATEGORY B PROJECTS</b>	<b>\$11,105,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,638,000</b>	<b>\$500,000</b>	<b>\$2,200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,443,000</b>
<b>FUNDS AVAIL. (LESS CATEGORY A AND B PROJECTS)</b>	<b>\$22,443,378</b>	<b>\$9,418,600</b>	<b>\$7,370,887</b>	<b>\$9,425,598</b>	<b>\$1,672,634</b>	<b>\$2,708,788</b>	<b>\$3,715,952</b>	<b>\$2,899,895</b>	<b>\$298,631</b>	<b>\$1,973,595</b>	<b>\$2,297,539</b>	<b>\$4,889,526</b>	<b>\$756,140</b>	<b>\$5,948,028</b>	<b>\$85,644</b>	<b>\$4,128,926</b>	<b>\$3,168,694</b>	<b>\$1,928,650</b>	<b>\$85,131,105</b>
<b>CATEGORY C PROJECTS</b>																			
BD-01 (CIP 301-677) LIBRARY EXTERIOR IMPROVEMENTS AND RE-LANDSCAPING (FY 2017-2018)	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000
PK-03 (NEW CIP) TENNIS AND BASKETBALL COURTS RESURFACING (FY 2026-2027)	\$320,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$320,000
PK-06 (NEW CIP) AMPHITHEATER SYNTHETIC TURF RESURFACING (FY 2026-2027)	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000
PK-09 (NEW CIP) PARKING LOT RESURFACING (FY 2028-2029)	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000
PK-12 (NEW CIP) PLACEHOLDER PENDING PARK SYSTEM MASTER PLAN (FY 2027-2028)	\$16,021,000	\$0	\$930,000	\$0	\$0	\$0	\$0	\$2,050,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,001,000
ST-04 (NEW CIP) BICYCLE AND PEDESTRIAN IMPROVEMENTS (FY 2026-2027)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$325,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$325,000
<b>SUB TOTAL OF CATEGORY C PROJECTS</b>	<b>\$17,261,000</b>	<b>\$0</b>	<b>\$930,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,050,000</b>	<b>\$0</b>	<b>\$325,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,566,000</b>
<b>FUNDS AVAIL. (LESS CATEGORY A, B, AND C PROJECTS)</b>	<b>\$5,182,378</b>	<b>\$9,418,600</b>	<b>\$6,440,887</b>	<b>\$9,425,598</b>	<b>\$1,672,634</b>	<b>\$2,708,788</b>	<b>\$3,715,952</b>	<b>\$849,895</b>	<b>\$298,631</b>	<b>\$1,648,595</b>	<b>\$2,297,539</b>	<b>\$4,889,526</b>	<b>\$756,140</b>	<b>\$5,948,028</b>	<b>\$85,644</b>	<b>\$4,128,926</b>	<b>\$3,168,694</b>	<b>\$1,928,650</b>	<b>\$64,565,105</b>

(1) Funds Available are based upon a March 31, 2025 financial review and also include \$2.0M Emergency Reserve for CIP Water and CIP Wastewater.

(2) Funds transferred from the City General Fund (for CIP - City), Water Operations (CIP Water) and Wastewater Operations (CIP Wastewater) over the next five years per the Long-Term CIP Funding Program.

(3) Revenue projections based on a preliminary projection of revenues in preparation of the 5-Year Financial Plan forecast.

(4) Funds represent the deposits made by the developers of the following projects: Gilead Sciences; Chess Drive Offices; Pilgrim-Triton; 15-acre site; Biomed.

**TABLE C**  
**CAPITAL IMPROVEMENT PROJECT (CIP) PLAN (FISCAL YEAR 2025-26)**

PROJECT NAME	Funding Source*	Total Project Cost	Prior Years' Funding	FY 2025-26	CIP City (Fund 301)	Developer Deposits (4)	Impact Fees - Park Facility (Fund 142)	Gas Tax 2103 (Fund 103)	SB1 (FUND 119)	Water CIP (Fund 405)	Wastewtr CIP (Fund 455)
<b>BUILDING PROJECTS</b>											
BD-02 (NEW CIP) INSTALL ELECTRIC VEHICLE CHARGING STATIONS (FY 2025-2026)	CC	\$1,000,000	\$0	\$1,000,000	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL BUILDING PROJECTS</b>	<b>1</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PARKS PROJECTS</b>											
PK-01 (CIP 301-678) RECREATION CENTER REBUILD (FY 2017-2018)	PIF	\$61,501,770	\$61,034,770	\$467,000	\$0	\$0	\$467,000	\$0	\$0	\$0	\$0
<b>TOTAL PARKS PROJECTS</b>	<b>1</b>	<b>\$61,501,770</b>	<b>\$61,034,770</b>	<b>\$467,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$467,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>STORMWATER/LAGOON PROJECTS</b>											
SW-01 (CIP 301-717) LAGOON PUMP STATION SEISMIC REHABILITATION AND CAPACITY ENHANCEMENT PROJECT (NEW NAME) (FY 2023-2024)	CC	\$9,620,000	\$2,670,000	\$6,950,000	\$6,950,000	\$0	\$0	\$0	\$0	\$0	\$0
SW-02 (CIP 301-721) LAGOON INTAKE STRUCTURE REHABILITATION (FY 2024-2025)	CC	\$1,550,000	\$1,500,000	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL STORMWATER/LAGOON PROJECTS</b>	<b>2</b>	<b>\$11,170,000</b>	<b>\$4,170,000</b>	<b>\$7,000,000</b>	<b>\$7,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>STREETS/TRAFFIC PROJECTS</b>											
ST-02 (NEW CIP) STREET REHABILITATION (FY 2025-2026)	GT/SB1/DD	\$2,228,263	\$0	\$2,228,263	\$0	\$228,263	\$0	\$500,000	\$1,500,000	\$0	\$0
<b>TOTAL STREETS/TRAFFIC PROJECTS</b>	<b>1</b>	<b>\$2,228,263</b>	<b>\$0</b>	<b>\$2,228,263</b>	<b>\$0</b>	<b>\$228,263</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$1,500,000</b>	<b>\$0</b>	<b>\$0</b>
<b>WATER PROJECTS</b>											
WA-01 (CIP 405-723) WATER MAIN CONDITION ASSESSMENT (FY 2024-2025)	WCF	\$750,000	\$250,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0
WA-02 (NEW CIP) PERMANENT EMERGENCY BYPASS TRANSMISSION MAIN ON E. THIRD AVE. (FY 2025-2026)	WCF	\$300,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0
<b>TOTAL WATER PROJECTS</b>	<b>2</b>	<b>\$1,050,000</b>	<b>\$250,000</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$800,000</b>	<b>\$0</b>
<b>WASTEWATER PROJECTS</b>											
WW-01 (CIP 455-652) WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS (FY 2015-2016)	CWW	\$172,478,998	\$162,519,482	\$9,959,516	\$0	\$0	\$0	\$0	\$0	\$0	\$9,959,516
WW-02 (CIP 455-705) EMERGENCY GENERATOR REPLACEMENTS (FY 2021-2022)	CWW	\$6,200,000	\$4,200,000	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
WW-03 (CIP 455-710) SHELL BRIDGE SANITARY SEWER FORCE MAIN REHABILITATION (FY 2022-2023)	CWW	\$1,500,000	\$1,000,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
WW-04 (CIP 455-719) SANITARY SEWER LIFT STATION IMPROVEMENTS - PHASE 6 (FY 2023-2024)	CWW	\$8,500,000	\$600,000	\$7,900,000	\$0	\$0	\$0	\$0	\$0	\$0	\$7,900,000
<b>TOTAL WASTEWATER PROJECTS</b>	<b>4</b>	<b>\$188,678,998</b>	<b>\$168,319,482</b>	<b>\$20,359,516</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,359,516</b>
<b>GRAND TOTAL</b>	<b>11</b>	<b>\$265,629,031</b>	<b>\$233,774,252</b>	<b>\$31,854,779</b>	<b>\$8,000,000</b>	<b>\$228,263</b>	<b>\$467,000</b>	<b>\$500,000</b>	<b>\$1,500,000</b>	<b>\$800,000</b>	<b>\$20,359,516</b>

**TABLE D  
ACTIVE AND PROPOSED CIP'S THROUGH FY 2029-30**

ACTIVE PROJECT	DESCRIPTION	FY AUTH	PRIOR YRS BUDGET & ADJ	CURRENT YR BUDGET & ADJ (FY 2024-25)	TOTAL APPROVED BUDGET & ADJ	2025-26	2026-27	2027-28	2028-29	2029-30	ESTIMATED TOTAL PROJECT BUDGET
301-635	MEDIAN MODIFICATIONS - FOSTER CITY BLVD AT CHESS DRIVE - MP#3 (2013-2014, 2014-2015)	13-14	\$919,169	(\$52,458)	\$866,711	\$0	\$0	\$0	\$0	\$0	\$866,711
301-637	ROAD WIDENNG-FOSTER CTY BLVD AT CHESS DRIVE-MP#7 (2013-2014, 2015-2016)	13-14	\$2,690,000	(\$2,468,816)	\$221,184	\$0	\$0	\$0	\$0	\$0	\$221,184
455-652	WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS (FY 2015-2016)	15-16	\$154,294,219	\$8,225,263	\$162,519,482	\$9,959,516	\$1,357,803	\$0	\$0	\$0	\$173,836,801
405-660	WATER TANK IMPROVEMENTS PROJECT (2016-2017)	16-17	\$5,800,000	\$0	\$5,800,000	\$0	\$0	\$0	\$0	\$0	\$5,800,000
301-677	LIBRARY EXTERIOR IMPROVEMENTS AND RE-LANDSCAPING (2017-2018)	17-18	\$120,000	\$0	\$120,000	\$0	\$200,000	\$0	\$0	\$0	\$320,000
301-678	RECREATION CENTER REBUILD PROJECT (2017-2018)	17-18	\$55,432,578	\$5,602,192	\$61,034,770	\$467,000	\$0	\$0	\$0	\$0	\$61,501,770
301-682	PARK SYSTEM MASTER PLAN (fka: PARK SYSTEM IMPROVEMENTS) (2018-2019)	18-19	\$579,803	\$0	\$579,803	\$0	\$0	\$0	\$0	\$0	\$579,803
301-685	HVAC IMPROVEMENTS IN CITY BUILDINGS (2018-2019)	18-19	\$2,040,000		\$2,040,000	\$0	\$0	\$0	\$0	\$0	\$2,040,000
301-690	SEISMIC IMPROVEMENTS AT LAGOON PUMP STATION (2019-2020)	19-20	\$550,000		\$550,000	\$0	\$0	\$0	\$0	\$0	\$550,000
455-695	LIFT STATION 59 EFFLUENT LINE IMPROVEMENTS (FY 2020-2021)	20-21	\$1,800,000	\$0	\$1,800,000	\$0	\$0	\$0	\$0	\$0	\$1,800,000
455-696	SANITARY SEWER SYSTEM IMPROVEMENTS (2020-2021)	20-21	\$900,000	\$0	\$900,000	\$0	\$0	\$0	\$0	\$0	\$900,000
301-698	TRANSPORTATION SAFETY SIGNALIZATION UPGRADES (FY 2020-2021)	20-21	\$625,000	\$1,000,000	\$1,625,000	\$0	\$4,825,000	\$3,000,000	\$0	\$0	\$9,450,000
301-699	CORPORATION YARD WORKSHOPS EXTERIOR PAINT (2020-2021)	20-21	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
301-700	FUEL SYSTEMS IMPROVEMENTS (2021-2022)	21-22	\$3,077,946	\$1,144,054	\$4,222,000	\$0	\$0	\$0	\$0	\$0	\$4,222,000
405-704	LARGE WATER METER REPLACEMENTS (fka: WATER TRANSMISSION AND DISTRIBUTION SYSTEMS IMPROVEMENTS)(2021-2022)	21-22	\$1,250,000	\$0	\$1,250,000	\$0	\$0	\$0	\$0	\$0	\$1,250,000
455-705	EMERGENCY GENERATOR REPLACEMENTS (FY 2021-2022)	21-22	\$2,300,000	\$1,900,000	\$4,200,000	\$2,000,000	\$0	\$0	\$0	\$0	\$6,200,000
301-707	INSTALL REAR SECURITY GATES (2022-2023)	22-23	\$500,000	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
301-708	RENOVATE ELEVATORS IN CITY BUILDINGS (2022-2023)	22-23	\$800,000	\$200,000	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$1,000,000
455-710	SHELL BRIDGE SANITARY SEWER FORCE MAIN REHABILITATION (FY 2022-2023)	22-23	\$500,000	\$500,000	\$1,000,000	\$500,000	\$0	\$0	\$0	\$0	\$1,500,000
301-711	POLICE STATION KITCHEN REMODEL (2023-2024)	23-24	\$130,000	\$0	\$130,000	\$0	\$0	\$0	\$0	\$0	\$130,000
301-712	EDGEWATER PARK SOFTBALL AND SOCCER SYNTHETIC RESURFACING (2023-2024)	23-24	\$900,000	\$350,000	\$1,250,000		\$0	\$0	\$0	\$0	\$1,250,000
301-713	LIGHT INSTALLATION AT BOOTHBAY PARK (2023-2024)	23-24	\$250,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000
301-714	SEA CLOUD MAINTENANCE SHED (2023-2024)	23-24	\$300,000	\$0	\$300,000	\$0	\$0	\$2,000,000	\$0	\$0	\$2,300,000
301-715	SUBSTRUCTURE AND SUPERSTRUCTURE BRIDGE IMPROVEMENTS (2023-2024)	23-24	\$400,000	\$750,000	\$1,150,000	\$0	\$0	\$0	\$0	\$0	\$1,150,000
301-716	STREET REHABILITATION (2023-2024)	23-24	\$2,478,247	\$200,000	\$2,678,247	\$0	\$0	\$0	\$0	\$0	\$2,678,247
301-717	LAGOON PUMP STATION SEISMIC REHABILITATION AND CAPACITY ENHANCEMENT PROJECT (NEW NAME) (FY 2023-2024)	23-24	\$2,200,000	\$470,000	\$2,670,000	\$6,950,000	\$4,000,000	\$4,300,000	\$0	\$0	\$17,920,000
301-718	LAGOON PUMP STATION BUILDING REHABILITATION (2023-2024) MERGED WITH 301-717 RESO 2025-38	23-24	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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TABLE D ACTIVE AND PROPOSED CIP'S THROUGH FY 2029-30											
ACTIVE PROJECT	DESCRIPTION	FY AUTH	PRIOR YRS BUDGET & ADJ	CURRENT YR BUDGET & ADJ (FY 2024-25)	TOTAL APPROVED BUDGET & ADJ	2025-26	2026-27	2027-28	2028-29	2029-30	ESTIMATED TOTAL PROJECT BUDGET
455-719	SANITARY SEWER LIFT STATION IMPROVEMENTS - PHASE 6 (FY 2023-2024)	23-24	\$600,000	\$0	\$600,000	\$7,900,000	\$1,000,000	\$0	\$0	\$0	\$9,500,000
301-720	CITY HALL EXTERIOR REHABILITATION	24-25	\$0	\$200,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
301-721	LAGOON INTAKE STRUCTURE REHABILITATION (2024-2025)	24-25	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
301-722	STREET REHABILITATION (2024-2025)	24-25	\$0	\$1,500,000	\$1,500,000	\$50,000	\$700,000	\$0	\$0	\$0	\$2,250,000
405-723	WATER MAIN CONDITION ASSESSMENT (FY 2024-2025)	24-25	\$0	\$250,000	\$250,000	\$500,000	\$0	\$0	\$0	\$0	\$750,000
301-724	PARK PATHWAY RESTORATION (2024-2025)	24-25	\$0	\$600,000	\$600,000	\$0	\$0	\$0	\$0	\$0	\$600,000
NEW	INSTALL ELECTRIC VEHICLE CHARGING STATIONS (FY 2025-2026)	25-26	\$0	\$0	\$0	\$1,000,000	\$100,000	\$500,000	\$0	\$0	\$1,600,000
NEW	STREET REHABILITATION (FY 2025-2026)	25-26	\$0	\$0	\$0	\$2,228,263	\$0	\$0	\$0	\$0	\$2,228,263
NEW	PERMANENT EMERGENCY BYPASS TRANSMISSION MAIN ON E. THIRD AVE. (FY 2025-2026)	25-26	\$0	\$0	\$0	\$300,000	\$700,000	\$0	\$0	\$0	\$1,000,000
NEW	TENNIS AND BASKETBALL COURTS RESURFACING (FY 2026-2027)	26-27	\$0	\$0	\$0	\$0	\$320,000	\$0	\$0	\$0	\$320,000
NEW	PASSIVE TURF REMOVAL AND LANDSCAPE ENHANCEMENT (FY 2026-2027)	26-27	\$0	\$0	\$0	\$0	\$1,100,000	\$0	\$0	\$0	\$1,100,000
NEW	CATAMARAN AND SEA CLOUD S3 SYTHETIC RESURFACING (FY 2026-2027)	26-27	\$0	\$0	\$0	\$0	\$1,800,000	\$0	\$0	\$0	\$1,800,000
NEW	AMPHITHEATER SYNTHETIC TURF RESURFACING (FY 2026-2027)	26-27	\$0	\$0	\$0	\$0	\$120,000	\$0	\$0	\$0	\$120,000
NEW	FIRE AND RESCUE BOAT RAMP REHABILITATION (FY 2026-2027)	26-27	\$0	\$0	\$0	\$0	\$80,000	\$0	\$200,000	\$0	\$280,000
NEW	BICYCLE AND PEDESTRIAN IMPROVEMENTS (FY 2026-2027)	26-27	\$0	\$0	\$0	\$0	\$325,000	\$0	\$0	\$0	\$325,000
NEW	STREET REHABILITATION (FY 2026-2027)	26-27	\$0	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$0	\$2,000,000
NEW	WATER TANK LINING AND STRUCTURAL RETROFIT (FY 2026-2027)	26-27	\$0	\$0	\$0	\$0	\$750,000	\$5,250,000	\$0	\$0	\$6,000,000
NEW	LARGE WATER VALVE REPLACEMENT (FY 2026-2027)	26-27	\$0	\$0	\$0	\$0	\$1,000,000	\$500,000	\$0	\$0	\$1,500,000
NEW	COATING ON 24-INCH TRANSMISSION MAIN AT SEAL SLOUGH BRIDGE (FY 2026-2027)	26-27	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
NEW	WATER FACILITIES SEISMIC VULNERABILITY ASSESSMENT (FY 2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$125,000
NEW	SEWER REHABILITATION (FY 2026-2027)	26-27	\$0	\$0	\$0	\$0	\$500,000	\$2,000,000	\$0	\$0	\$2,500,000
NEW	CORPORATION YARD FENCE REPLACEMENT/ REHABILITATION (FY 2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$2,000,000
NEW	REPLACE CITY HALL AND FIRE STATION ROOF (FY 2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
NEW	PARK PATHWAY REHABILITATION (FY 2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$600,000	\$0	\$0	\$600,000
NEW	DOG PARK INFRASTRUCTURE UPGRADE AND SYNTHETIC TURF REPLACEMENT (FY 2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
NEW	STREET REHABILITATION (FY 2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$2,000,000

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TABLE D ACTIVE AND PROPOSED CIP'S THROUGH FY 2029-30											
ACTIVE PROJECT	DESCRIPTION	FY AUTH	PRIOR YRS BUDGET & ADJ	CURRENT YR BUDGET & ADJ (FY 2024-25)	TOTAL APPROVED BUDGET & ADJ	2025-26	2026-27	2027-28	2028-29	2029-30	ESTIMATED TOTAL PROJECT BUDGET
NEW	ASSESSMENT OF CATHODIC PROTECTION ANODE BEDS (FY 2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
NEW	TWO ENGINES AND PUMP REPLACEMENT AT WATER BOOSTER PUMP STATION (FY 2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$375,000	\$600,000	\$0	\$975,000
NEW	OVERFLOW, REDUNDANCY, BYPASSING AND BACKUP POWER STUDY (FY 2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$100,000	\$1,000,000	\$0	\$1,100,000
NEW	PLACEHOLDER PENDING PARK SYSTEM MASTER PLAN (FY 2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$8,760,000	\$3,500,000	\$6,741,000	\$19,001,000
NEW	REPLACE COUNCIL CHAMBERS HVAC (FY 2028-2029)	28-29	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$500,000
NEW	PARKING LOT RESURFACING (FY 2028-2029)	28-29	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000	\$0	\$600,000
NEW	PORT ROYAL SYNTHETIC TURF RESURFACING (FY 2028-2029)	28-29	\$0	\$0	\$0	\$0	\$0	\$0	\$925,000	\$0	\$925,000
NEW	STREET REHABILITATION (FY 2028-2029)	28-29	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000	\$0	\$2,000,000
NEW	CHLORINE ANALYZERS AND AUTOFLUSHERS AT VARIOUS LOCATIONS (FY 2028-2029)	28-29	\$0	\$0	\$0	\$0	\$0	\$0	\$700,000	\$0	\$700,000
NEW	EAST HILLSDALE BOULEVARD LOOP (FY 2028-2029)	28-29	\$0	\$0	\$0	\$0	\$0	\$0	\$138,000	\$0	\$138,000
NEW	WASTEWATER MASTER PLAN (FY 2028-2029)	28-29	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000	\$0	\$600,000
NEW	SANITARY SEWER LIFT STATIONS IMPROVEMENTS - PHASE 7 (FY 2028-2029)	28-29	\$0	\$0	\$0	\$0	\$0	\$0	\$3,200,000	\$3,000,000	\$6,200,000
NEW	SEA CLOUD S1, S2, B1 SYNTHETIC RESURFACING (FY 2029-2030)	29-30	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,300,000	\$1,300,000
NEW	STREET REHABILITATION (FY 2029-2030)	29-30	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000	\$2,000,000
NEW	LARGE WATER VALVE REPLACEMENT (FY 2029-2030)	29-30	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000
	<b>TOTAL</b>		<b>\$241,636,962</b>	<b>\$20,400,235</b>	<b>\$262,037,197</b>	<b>\$31,854,779</b>	<b>\$21,877,803</b>	<b>\$33,010,000</b>	<b>\$13,963,000</b>	<b>\$14,041,000</b>	<b>\$376,783,779</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

BD-01 (CIP 301-677)

### LIBRARY EXTERIOR IMPROVEMENTS AND RE-LANDSCAPING (FY 2017-2018)

#### Project Category: C

#### Project Description:

Staff has cured prior water intrusion issues by removing soil away from the northwest wall of the building and re-landscaping the northwest area in house into an attractive drought tolerant and water efficient habitat garden to attract pollinators such as butterflies and hummingbirds. Funding from this project was further utilized in FY 2024-2025 to improve the curb ramps at the front of the Library/Community Center building to current Americans with Disability Act (ADA) standards.

This project will complete the Library building exterior improvements on the southwest side of the building. This project will provide for permanently removing the earth around the southwest wall of the library building, sealing the wall, installing wall drains and drainpipes, and re-grading the earth around the exterior of the building.

The roots of the trees adjacent to the north wall of the library could contribute to water intrusion as well as eventual long-term damage to the building structure and nearby utilities. This CIP would provide funding to investigate the extent of root intrusion and propose options to root prune and/or remove the trees.

The soil removal and landscaping will be performed in-house by staff. A consultant will develop project plans and specifications to seal the wall and install appropriate drainage from the building and incorporate the landscape improvements.

#### Estimated Project Schedule:

Design: FY 2026-2027

Construction: FY 2027-2028

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 301 - CIP - City	\$0	\$200,000	\$0	\$0	\$0	\$200,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$176,600	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$5,200	\$0	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$181,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,200</b>	<b>\$200,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

BD-02 (NEW CIP)

### INSTALL ELECTRIC VEHICLE CHARGING STATIONS (FY 2025-2026)

#### Project Category: B

#### Project Description:

The California Air Resources Board has passed its Advanced Clean Fleets regulations which mandate that cities electrify medium- and heavy-duty vehicles. The first step in adopting any significant electrification of the fleet is to invest in the infrastructure necessary to power an electric fleet.

In November 2023, the City Council approved an agreement with Peninsula Clean Energy to participate in its Public EV Fleets Program "GovEV". The GovEV program provides free technical assistance, project planning, and grant funding to public agencies for new municipal EVs and fleet charging infrastructure. As part of the PCE GovEV program, the City agreed to install municipal EV chargers. This project will implement charging stations and related infrastructure (like generators and/or additional electrical service) identified through the process.

Public Works staff has been actively working with Peninsula Clean Energy and its consultant to plan the City's infrastructure needs, starting at the Corporation Yard, followed by other City facilities.

#### Estimated Project Schedule:

Preliminary Design: FY 2024-2025

Design: FY 2025-2026

Construction: FY 2025-2026 (Phase 1); FY 2026-2027 (Phase 2)

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 301 - CIP - City	\$1,000,000	\$100,000	\$500,000	\$0	\$0	\$1,600,000
<b>Total Funding Sources</b>	<b>\$1,000,000</b>	<b>\$100,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,600,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$869,600	\$84,500	\$410,200	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$2,500	\$24,600	\$0	\$0		
<b>Total</b>	<b>\$869,600</b>	<b>\$87,000</b>	<b>\$434,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$208,600</b>	<b>\$1,600,000</b>



## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

BD-03 (NEW CIP)

### CORPORATION YARD FENCE REPLACEMENT/REHABILITATION (FY 2027-2028)

**Project Category:** B

**Project Description:**

This project will rehabilitate the existing Corporation Yard fence which has been damaged by saltwater corrosion carried out by high winds. The fence was constructed in 1991 and extends approximately 1,500 feet along the perimeter of the City/District Corporation Yard on East Third Avenue and a portion along the west edge of Tank No. 4. It is an eight (8) foot high "woodcrete" structure (precast concrete fence that mimics the look of wood) that rests on a woodcrete retaining wall and foundation with built in drainage of varying depth. The fence serves as a protective barrier, ensuring the security of Parks, Public Works, and Fire Department equipment and vehicles and prevents unauthorized access from non-City personnel. Over the years corrosion has damaged the rebar within the fence which has compromised its structural integrity and made it vulnerable to weather events and forced entries. Staff has performed ongoing maintenance and repairs to address issues and multiple failures to the fence.

The project will assess the condition of the existing fence and provide either a new fence or replacement of deteriorated panels. Portions of the landscaping on the north side of the fence may need to be removed and replaced to allow access for construction.

**Estimated Project Schedule:**

Design: FY 2027-2028

Construction: FY 2028-2029

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 301 - CIP - City	\$0	\$0	\$1,000,000	\$0	\$0	\$1,000,000
Fund 405 - CIP - Water	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Fund 455 - CIP - Wastewater	\$0	\$0	\$500,000	\$0	\$0	\$500,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$0	\$1,640,700	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$98,400	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,739,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$260,900</b>	<b>\$2,000,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

BD-04 (NEW CIP)

### REPLACE CITY HALL AND FIRE STATION ROOF (FY 2027-2028)

**Project Category:** B

**Project Description:**

The City Hall and Fire Station roofs were installed when the Government Center Improvements Project was constructed in 2002. Staff has performed ongoing maintenance and repairs to address identified leaks and issues related to the roof. This project will address water infiltration that has occurred from the exterior into the City Hall and Fire Station building interiors that result from failure of joint sealant on the building exterior.

This project will seal exterior walls and refurbish the roof and walls for the Fire Station and City Hall. This project will not replace the metal portions of the roof which remain under warranty.

**Estimated Project Schedule:**

Design: FY 2027-2028

Construction: FY 2027-2028

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>	
Fund 505 - Building Maintenance Fund	\$0	\$0	\$500,000	\$0	\$0	\$500,000	
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$0	\$410,200	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$24,600	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$434,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,200</b>	<b>\$500,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

BD-05 (NEW CIP)

### REPLACE COUNCIL CHAMBERS HVAC (FY 2028-2029)

#### Project Category: B

#### Project Description:

Due to the age and capacity of the Heating/Ventilation/Air Conditioning (HVAC) at the City Council Chambers which was constructed in 2002, the existing system needs to be replaced and upgraded. The HVAC system is over 20 years old and near the end of its useful life. Additionally, the maximum operation of the HVAC system is not sufficient to meet the needs of users when the Council Chambers are at full capacity. In particular, the cooling capacity of the system cannot accommodate a fully occupied Council Chambers, resulting in an overheated environment.

The project includes replacing and upgrading four (4) air conditioning condensers and verifying the condition of and replacing damaged or aged system parts such as boots and pans. A qualified professional will be engaged to perform an inspection of the facilities to establish the final scope of work prior to the preparation construction documents for bidding.

#### Estimated Project Schedule:

Design: FY 2028-2029

Construction: FY 2028-2029

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 505 - Building Maintenance Fund	\$0	\$0	\$0	\$500,000	\$0	\$500,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$500,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$398,900	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$35,900	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$434,800</b>	<b>\$0</b>	<b>\$65,200</b>	<b>\$500,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-01 (CIP 301-678)

### RECREATION CENTER REBUILD (FY 2017-2018)

#### Project Category: A

#### Project Description:

On January 23, 2019, the City Council by Minute Order No. 1585 accepted the Final Recreation Center Master Plan Conceptual Design Report. On January 31, 2022, the City Council received an update that included the results of a Community Survey to validate the Community Input that had been received in the extensive community engagement that was completed, pre-pandemic, in 2017. The City Council adopted Minute Order 1832, directing staff to 1) Accept the Recreation Center and Parks System Survey results, confirming staff has satisfied the City Council's interest in validating programming and usage assumptions; 2) Proceed with a "build-to-budget" option for the Recreation Center in an amount not-to-exceed \$55 million; and 3) Proceed with utilizing \$36 million from the Capital Asset Acquisition and Replacement Fund and \$19 million from the General Fund Reserves for the total not-to-exceed budget of \$55 million for rebuilding the Recreation Center.

At the City Council regular meeting on November 21, 2022, the City Council awarded an agreement with Group 4 Architecture, Research + Planning, Inc. ("Group 4") for professional design, bidding, and construction support services. The design phase began in January 2023 with the award of a construction management contract to Griffin Structures. The construction management firm's early involvement to assist with constructability review of the design plans helps to provide a seamless design to construction process.

At the regular City Council meeting on September 18, 2023, staff and Group 4 presented to City Council a full schematic design which included an estimate of probable construction costs and a list of bid alternatives with cost information for City Council's consideration. The City Council accepted the schematic design budget estimate of \$63,356,000 for the Project and provided direction on additional project enhancements to be included resulting in an increase to construction estimate by \$2,172,000.

In addition, the City Council approved the temporary facilities and transition plan for the Project at the regular City Council meeting on November 6, 2023, resulting in an increase to the overall Project costs. With the added Project enhancements, contingency and escalation factors, the total Project cost estimate at that time was \$65,934,000.

At the regular City Council meeting on January 16, 2024, the City Council provided direction on various strategies to address closing the funding gap for the project. These strategies include a mix of revenue opportunities such as grants and development impact fees, as well as elimination and re-prioritization of other capital projects to free up funds to address the funding gap. The Project budget shortfall at the time between the approved budget of \$55,374,250 and the design team's cost estimate of \$65,934,000 was \$10,559,750. To address the shortfall, the City Council by Minute Order No. 1956 directed several actions including:

- a. Eliminating the Bocce Court Expansion from the Project scope and budget reducing the budget by \$1,009,000 while still maintaining the design as a bid alternative if the bids come in lower than anticipated;
- b. Authorizing the release of \$5,000,000 from the remaining Levee project funds and appropriate it to the Project;
- c. Appropriating grant funds from Gilead Foundation in the amount of \$500,000 toward the Project;
- d. Appropriating anticipated park impact fees from the new Gilead building at 331 Lakeside Drive in the amount of \$594,000 to the Project; and
- e. Eliminating or delaying some park CIP projects through re-prioritization.

On June 3, 2024, the City Council approved the plans and specifications and authorized the issuance of call for bids for the Project. At this time there was an approved budget of \$55,432,578 which included an additional \$58,323 to the total approved budget for plan check services with West Coast Code Consultants (WC3) (City Council Resolution No. 2024-21 on April 1, 2024).

The following is an overview of Project funding sources as reflected on June 17, 2024; the City Council adopted City Resolution No. 2024-66 approving the Fiscal Year 2024-2025 City Budget. This adoption added \$9,092,750, increasing the overall project budget to \$64,525,328.

Description	Funding Source	Prior Funding	Year	FY 2024-25	FY 2025-26	Total
Recreation Center Rebuild Project		\$ 55,432,578				\$55,432,578
City CIP Fund	City CIP			343,050		343,050
Gilead Foundation Grant	City CIP			500,000		500,000
CIP 657 Levee Project	City CIP			5,000,000		5,000,000
CIP 655 Bocce Courts	Park-in Lieu			745,000		745,000
CIP 655 Bocce Courts	City CIP			83,000		83,000
Park Facility Impact Fees	PIF			560,300	467,000	1,027,300
Building Maintenance Fund	BMF			1,861,400		\$ 1,861,400
		*\$ 55,432,578		\$9,092,750	\$ 467,000	*\$64,992,328

On September 3, 2024, the City Council approved a resolution awarding a construction contract to BHM Construction, LLC for the Base Lump Sum of \$40,647,000 plus the following bid alternates in the amount of \$3,979,000:

- a. A1 Expanded Entry Canopy
- b. A3 Fitness Room Operable Partition
- c. L1a Playground with Play Equipment (Option 2 – Playcraft) and Rubberized Safety Surfacing
- d. L2 Event Terrace Glass Wind Screen
- e. L3 Bocce Courts Expansion
- f. E1 Photovoltaic Panel System (without Battery Storage)

The total construction contract awarded to BHM Construction including bid alternates was \$44,626,000. At its meeting on September 16, 2024, the City Council adopted Resolution No. 2024-100 reducing the total approved project budget by \$3,490,558, to \$61,035,000.

Following the award of the construction contract, a notice to proceed was issued to BHM on November 4, 2024. Construction has begun on the project and is expected to be completed in June 2026.

**Estimated Project Schedule:**

Design: FY 2022-2023 through FY 2023-2024

Construction: FY 2024-2025 through FY 2026-2027

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 142 - Impact - Parks Facilities	\$467,000	\$0	\$0	\$0	\$0	\$467,000
<b>Total Funding Sources</b>	<b>\$467,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$467,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$406,100	\$0	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$0		
<b>Total</b>	<b>\$406,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,900</b>	<b>\$467,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-02 (CIP 301-714)

### SEA CLOUD MAINTENANCE SHED (FY 2023-2024)

**Project Category:** B

**Project Description:**

The current maintenance shed at Sea Cloud Park is nearing 40 years old and serves as the main maintenance and storage facility for Sea Cloud Park, and also houses police communication equipment. The maintenance facility serves as primary storage of light and heavy park maintenance equipment, a staff work and break area, and storage space for sports user groups. Over the years, the structure has had multiple roof repairs to address leaks and, despite multiple efforts to eradicate water damage the building, has suffered major dry rot damage. The project scope will include the necessary improvements to replace the building, install restroom facilities, and meet current building codes.

**Estimated Project Schedule:**

Design: FY 2027-2028

Construction: FY 2027-2028

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 301 - CIP - City	\$0	\$0	\$2,000,000	\$0	\$0	\$2,000,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$0	\$1,715,300	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$102,900	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,818,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$181,800</b>	<b>\$2,000,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-03 (NEW CIP)

### TENNIS AND BASKETBALL COURTS RESURFACING (FY 2026-2027)

**Project Category:** C

**Project Description:**

Tennis and basketball court surfaces are typically resurfaced every five to seven years, based on an evaluation of the condition of each court, to ensure that they are safe to play on and aesthetically pleasing. The work will include asphalt section replacement, filling depressions, crack repair, acrylic resurfacing, acrylic color coat, and new line striping.

The following eight (8) Tennis Courts and six (6) Basketball Courts were last resurfaced in FY 2017-2018 and are anticipated to need resurfacing in FY 2026-2027.

**TENNIS COURTS:**

- (4) Boothbay Park
- (2) Recreation Center
- (2) Edgewater Park

**BASKETBALL COURTS:**

Full Courts:

- (1) Shad Park
- (1) Sunfish Park
- (1) Turnstone Park
- (1) Boothbay Park

Half Courts:

- (1) Port Royal Park
- (1) Ketch Park

**Estimated Project Schedule:**

Design: FY 2026-2027

Construction: FY 2026-2027

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 301 - CIP - City	\$0	\$320,000	\$0	\$0	\$0	\$320,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$320,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$320,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$282,500	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$8,400	\$0	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$290,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,100</b>	<b>\$320,000</b>



## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-04 (NEW CIP)

### PASSIVE TURF REMOVAL AND LANDSCAPE ENHANCEMENT (FY 2026-2027)

**Project Category:** B

**Project Description:**

This project focuses on the removal of passive turf from medians, easements, and other underutilized green spaces to align with water conservation mandates enacted in recent state legislation. The project aims to improve environmental sustainability, reduce water consumption, and enhance the functionality and aesthetics of these spaces. This project also supports recommendations in the Goose Population Management Plan for habitat modification and the reduction of geese impacts. Proposed improvements include:

- Removal of passive turf in select medians and easements, replacing it with drought-tolerant native landscaping and mulch to promote water efficiency and habitat value.
- Installation of drip irrigation systems and subsurface watering infrastructure to support low-water-use plantings.

**Estimated Project Schedule:**

Design: FY 2026-2027

Construction: FY 2026-2027

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 301 - CIP - City	\$0	\$1,100,000	\$0	\$0	\$0	\$1,100,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$1,100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,100,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$928,700	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$27,800	\$0	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$956,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$143,500</b>	<b>\$1,100,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-05 (NEW CIP)

### CATAMARAN AND SEA CLOUD S3 SYTHETIC RESURFACING (FY 2026-2027)

**Project Category:** B

**Project Description:**

The Sea Cloud S3 sports field synthetic turf surface was installed in 2015; the sports field synthetic turf surface at Catamaran Park was installed in 2017, and both fields are scheduled for replacement in FY 2026-2027. The timing of the replacement considers turf remaining useful life and turf manufacture warranty. The project consists of replacing the existing synthetic turf field surfaces and in-fill with non-rubber material, and spot repairs to the base material as required, to eliminate depressions.

**Estimated Project Schedule:**

Design: FY 2026-2027

Construction: FY 2026-2027

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>	
Fund 301 - CIP - City	\$0	\$1,800,000	\$0	\$0	\$0	\$1,800,000	
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$1,800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,800,000</b>	

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$1,588,800	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$47,600	\$0	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$1,636,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$163,600</b>	<b>\$1,800,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-06 (NEW CIP)

### AMPHITHEATER SYNTHETIC TURF RESURFACING (FY 2026-2027)

**Project Category:** C

**Project Description:**

The synthetic turf surface located on the tiered portion of the amphitheater at Leo J. Ryan Park was installed in FY 2017-2018 and is scheduled for replacement in FY 2026-2027. The project consists of replacing the existing synthetic turf field surfaces and in-fill with non-rubber material, and repairing the base material, as required, to eliminate depressions. The replacement project is being timed in coordination with the opening of the new Foster City Community Center and with other park improvements.

**Estimated Project Schedule:**

Design: FY 2026-2027

Construction: FY 2026-2027

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 301 - CIP - City	\$0	\$120,000	\$0	\$0	\$0	\$120,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$120,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$106,000	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$3,100	\$0	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$109,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,900</b>	<b>\$120,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-07 (NEW CIP)

### PARK PATHWAY REHABILITATION (FY 2027-2028)

**Project Category:** B

**Project Description:**

This project focuses on rehabilitating park pathways to improve safety, accessibility, and usability for all visitors. The scope of work will prioritize addressing ADA compliance and ensuring pathways align with the potential reconfiguration of park spaces. Final project details will be determined following the completion of the Park System Master Plan, allowing the improvements to reflect the community's needs and long-term vision for the park system.

**Estimated Project Schedule:**

Design: FY 2027-2028

Construction: FY 2027-2028

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 301 - CIP - City	\$0	\$0	\$600,000	\$0	\$0	\$600,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$0	\$492,200	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$29,500	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$521,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$78,300</b>	<b>\$600,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-08 (NEW CIP)

### DOG PARK INFRASTRUCTURE UPGRADE AND SYNTHETIC TURF REPLACEMENT (FY 2027-2028)

**Project Category:** B

**Project Description:**

The dog park synthetic turf requires replacement every five to seven years due to the high volume of park users and impacts. This project consists of replacing approximately 10,000 square feet of existing synthetic turf and repairing the base material, as required, to eliminate depressions, in addition to replacement of the underlying drainage system prior to replacement of new turf. The drainage system improvements are necessary for the City to comply with stormwater requirements and lagoon water quality.

**Estimated Project Schedule:**

Design: FY 2027-2028

Construction: FY 2027-2028

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 301 - CIP - City	\$0	\$0	\$500,000	\$0	\$0	\$500,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$0	\$410,200	\$0	\$0		
Inflation %	— %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$24,600	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$434,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,200</b>	<b>\$500,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-09 (NEW CIP)

### PARKING LOT RESURFACING (FY 2028-2029)

**Project Category:** C

**Project Description:**

Resurfacing City-owned parking lots should be done every five to seven years. Maintenance items that are necessary to keep the parking lots in good condition include: removal and replacement of failed and root-damaged asphalt, slurry seal, line striping, and upgrades to comply with the City's ADA Transition Plan. These improvements will add to the general surface life of the asphalt before major repairs or replacements are needed.

Locations Include:

1. Boat Park/Dog Park
2. Boothbay Park
3. Port Royal Park
4. Sea Cloud Park large lot
5. Sea Cloud Park small lot
6. Baywinds Park
7. Bridgeview Park
8. Library/Community Center
9. Police Station
10. City Hall
11. Recreation Center- Boat Ramp Lot

**Estimated Project Schedule:**

Design: FY 2028-2029

Construction: FY 2028-2029

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 301 - CIP - City	\$0	\$0	\$0	\$600,000	\$0	\$600,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$600,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$0	\$0	\$500,500	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$0	\$45,000	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$545,500</b>	<b>\$0</b>	<b>\$54,500</b>	<b>\$600,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-10 (NEW CIP)

### PORT ROYAL SYNTHETIC TURF RESURFACING (FY 2028-2029)

**Project Category:** B

**Project Description:**

The synthetic turf surface at Port Royal Park was installed in FY 2018-2019 and is scheduled for replacement in FY 2028-2029. The timing of the replacement considers turf remaining useful life and turf manufacture warranty. The project consists of replacing the existing synthetic turf field surfaces and repairing the base material, as required, to eliminate depressions.

**Estimated Project Schedule:**

Design: FY 2028-2029

Construction: FY 2028-2029

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 301 - CIP - City	\$0	\$0	\$0	\$925,000	\$0	\$925,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$925,000</b>	<b>\$0</b>	<b>\$925,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$0	\$0	\$771,500	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$0	\$69,400	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$840,900</b>	<b>\$0</b>	<b>\$84,100</b>	<b>\$925,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-11 (NEW CIP)

### SEA CLOUD S1, S2, B1 SYNTHETIC RESURFACING (FY 2029-2030)

**Project Category:** B

**Project Description:**

The synthetic turf surfaces at Sea Cloud Park S1 (soccer), S2 (soccer), and B1 (baseball) were installed in FY 2019-2020 and are scheduled for replacement in FY 2029-2030. The project consists of replacing the existing synthetic turf field surfaces and the in-fill with non-rubber material, and spot repairs to the base material, as required, to eliminate depressions.

**Estimated Project Schedule:**

Design: FY 2029-2030

Construction: FY 2029-2030

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 301 - CIP - City	\$0	\$0	\$0	\$0	\$1,300,000	\$1,300,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,300,000</b>	<b>\$1,300,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$0	\$1,055,200		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$126,600		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,181,800</b>	<b>\$118,200</b>	<b>\$1,300,000</b>



# CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-12 (NEW CIP)

## PLACEHOLDER PENDING PARK SYSTEM MASTER PLAN (FY 2027-2028)

**Project Category:** C

### Project Description:

The Parks Division is currently working with a consultant to develop a comprehensive Park System Master Plan. While that plan is being developed, Parks has proposed that funding previously proposed for projects in the five-year CIP remain in the plan for budget purposes, although the projects themselves may not ultimately be included through the Master Planning Process.

**Table 1: Projects included in the FY 2024-2025 Budget; used for FY 2025-2026 budget planning purposes**

Project	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30
Catamaran Park Improvements			550,000		
Gull Park Renovation			3,810,000		
Marlin Park Renovation			3,900,000		
Boothbay Park Site Improvements			500,000	3,500,000	
Turnstone Park Renovation					1,722,000
Sunfish Park Renovation					2,708,000
Shad Park Renovation					2,311,000
<b>Total:</b>	—	—	<b>8,760,000</b>	<b>3,500,000</b>	<b>6,741,000</b>
<b>All Placeholder Projects</b>					

### Previous Project Descriptions:

- Catamaran Park Improvements Project would add improvements that conserve water and enhance and expand current park usage.
- Gull Park and Marlin Park Improvements Projects aim to enhance accessibility, amenities, and overall usability to create a more inclusive, safe, and enjoyable space for the community while addressing site-specific challenges.
- Boothbay Park Improvements Project would enhance the park's amenities to better serve users of all ages and abilities with a focus on creating inclusive, multi-generational, and multi-cultural spaces.
- Shad, Sunfish and Turnstone Park Improvements Projects would focus on enhancing park functionality and appeal.

### Estimated Project Schedule:

Master Plan Completion estimated FY 2025-2026

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 104 - Park-In-Lieu	\$0	\$0		\$2,050,000	\$0	\$2,050,000
Fund 301 - CIP - City	\$0	\$0	\$8,375,000	\$1,340,000	\$6,306,000	\$16,021,000
Fund 502 - Equipment Replacement Fund	\$0	\$0	\$385,000	\$110,000	\$435,000	\$930,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,760,000</b>	<b>\$3,500,000</b>	<b>\$6,741,000</b>	<b>\$19,001,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$0	\$8,264,200	\$3,211,100	\$6,018,800		
Inflation %	0 %	3 %	6 %	9 %	12 %	— %	
Inflation Escalation	\$0	\$0	\$495,800	\$288,900	\$722,200		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,760,000</b>	<b>\$3,500,000</b>	<b>\$6,741,000</b>	<b>\$0</b>	<b>\$19,001,000</b>

# CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-01 (CIP 301-698)

## TRANSPORTATION SAFETY SIGNALIZATION UPGRADES (FY 2020-2021)

### Project Category: A

#### Project Description:

The City's traffic signal system was evaluated as part of the Bicycle, Pedestrian, and Intersection Evaluation Study (CIP 301-664). This part of the study focused on inventory of the existing traffic signal infrastructure network and identified opportunities to improve efficiency through either equipment or operations enhancements. This project is built upon recommendations from CIP 301-664 and will include the following tasks for design and construction.

#### 1. Citywide Communications Upgrade

The City's existing traffic signal communications network is in need of an upgrade to help modernize its infrastructure. The current system operates over twisted-copper pair cables using 9,600-baud modems. The communications upgrade will bring the City's network to current standards, which will allow more flexibility with traffic operations enhancements such as improving traffic flow along the East Hillsdale Boulevard, Foster City Boulevard, and Edgewater Boulevard corridors. Upgrade options may include wireless improvements, ethernet over copper upgrade with some cellular improvements, an upgrade to fiber optics to maximize broadband capabilities, or a hybrid approach.

#### 2. Traffic Signal Field Hardware Upgrade

- Vehicle and Pedestrian Signal Heads Replacement
- Accessible Pedestrian Signals (APS) Replacement
- Traffic Signal Cabinets Upgrades or replacements and retrofits onto existing cabinet foundations
- Battery Back-up System Upgrades

#### 3. Traffic Signal Controllers Replacement

The traffic signal controller is considered the "brain" of the signalized intersection and processes detection inputs from the field and sends out signals to turn on and off the traffic signal indications. These field units communicate with the Central Computer System located in the Public Works Engineering office. The City uses a modern controller from Trafficware but the field hardware has reached the end of its useful life.

#### 4. Advanced Traffic Management System (ATMS) - Central Computer System Upgrade

This component communicates to the traffic signal controllers and stores data for traffic signal timing development. A new system will provide an enhanced user interface.

Funding for the design and construction of the traffic signal system upgrades in this project will be provided by a combination of City CIP, Transportation Impact Fees, and state funds. Total funding in excess of \$9 million may be required to implement and fully fund the design and construction of the traffic signal system upgrades. Construction of the project is recommended to be scheduled on or after FY 2025-2026 to allow for cash reserves from non-General Fund funding sources to accumulate.

The City needs to consider how best to upgrade its network and potentially introduce enhancement of additional City services. Due to the complexity of the project, a technical memorandum will be prepared by a professional traffic engineering consultant that will compare the various upgrade alternatives and associated costs, provide recommendations for the preferred system based on the City's current and future needs, recommend a phasing plan for design and construction of the improvements, and prepare a schedule for implementation.

**Estimated Project Schedule:**

Technical Memorandum: FY 2025-2026

Design: FY 2025-2026 – FY2026-2027

Construction: FY 2026-2027- FY 2027-2028

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 102 - Measure A	\$0	\$2,530,000	\$210,000	\$0	\$0	\$2,740,000
Fund 105 - Measure M	\$0	\$250,000	\$130,000	\$0	\$0	\$380,000
Fund 136 - Measure W	\$0	\$830,000	\$470,000	\$0	\$0	\$1,300,000
Fund 144 - Impact - Transportation	\$0	\$195,000	\$300,000	\$0	\$0	\$495,000
Fund 301 - CIP - City	\$0	\$540,000	\$1,890,000	\$0	\$0	\$2,430,000
Fund 502 - Equipment Replacement Fund	\$0	\$480,000	\$0	\$0	\$0	\$480,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$4,825,000</b>	<b>\$3,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,825,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$4,073,500	\$2,461,100	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$122,200	\$147,600	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$4,195,700</b>	<b>\$2,608,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,020,600</b>	<b>\$7,825,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-02 (NEW CIP)

### STREET REHABILITATION (FY 2025-2026)

#### Project Category: A

#### Project Description:

Ongoing maintenance of the public streets is essential. This project is intended to repair/resurface public streets. To implement this ongoing program in the most cost-effective manner, a Pavement Management Program (PMP) is used. The Metropolitan Transportation Commission's Pavement Management Technical Assistance Program (P-TAP) provides the City with various resources to better understand its pavement condition including the PMP. Through the P-TAP, pavement consultants are hired to inspect City streets and update the PMP database every two to three years. The streets selected for the next CIP project are determined primarily through the PMP program analysis. The program also helps determine the most cost-effective treatment to extend the life of the roadway. The normal repair methods include crack seal, slurry seal, dig-out repairs, and surface overlays.

The project also includes curb and gutter replacement and sidewalk repairs on the streets that are being repaired. Sharrow symbols/legends will be incorporated in this project as appropriate and as called out in the City's Bicycle and Pedestrian Master Plan, that will begin development this spring. All improvements will be designed per the latest City and National Standards. This includes accessibility upgrades complying with the City's ADA Transition plan and all pavement work adhering to the requirements of the MRP3.0 (Municipal Regional Stormwater Permit) of the City's NPDES (National Pollutant Discharge Elimination System) Permit that took effect on July 1, 2023.

As part of P-TAP, the City also receives a budgetary need analysis report based the most recent pavement inspections, treatment costs, and various budget scenarios. Based on the 2024 report, the ideal pavement strategy is to increase the network average Pavement Condition Index (PCI) from 78 to 83 and maintain it over a five-year period.

Federal and state transportation grant funding is used when available. Future multi-year funding is proposed to assure availability of local matching funds to maximize grant eligibility. Funding for the local share of the project will be provided by Measure A, Measure M, Gas Tax, SB 1, Developer Deposit, and/or Measure W sources.

#### Estimated Project Schedule:

Design: FY 2025-2026

Construction: FY 2025-2026

#### ST-02 (NEW CIP) STREET REHABILITATION (FY 2025-2026)

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 103 - Gas Tax 2103	\$500,000	\$0	\$0	\$0	\$0	\$500,000
Fund 119 - SB1	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
Fund 301 - Developer Deposit	\$228,263	\$0	\$0	\$0	\$0	\$228,263
<b>Total Funding Sources</b>	<b>\$2,228,263</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,228,263</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$2,025,700	\$0	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$0		
<b>Total</b>	<b>\$2,025,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$202,563</b>	<b>\$2,228,263</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-03 (NEW CIP)

### FIRE AND RESCUE BOAT RAMP REHABILITATION (FY 2026-2027)

#### Project Category: B

#### Project Description:

The existing fire and rescue boat ramp provides access to the San Francisco Bay from the northeast tip of Mariner's Point/north of Baywinds Park. The fire and rescue boat ramp is primarily used as a launching point for water rescue operations.

The purpose of the project is to remove and replace the existing ramp at the northern tip of Mariner's Point in order to improve accessibility for fire and rescue. The improvements will include temporary shoring, dewatering, demolition of the existing ramp, excavation and backfilling, and construction of various ramp improvements.

The boat ramp rehabilitation was originally included in the City's Levee Improvement Project (designated as Access Point #1), but it was a scope item that had been added to the plans later in the design phase and was causing complications with the overall build per plan. It was determined that the re-design and construction could potentially delay the delivery of the project as well as the re-opening of the Phase 3 portion of the Levee. As a result, this portion of the scope of work was removed from the levee project.

#### Estimated Project Schedule:

Permitting Requirements/Design: FY 2026-2027

Construction: FY 2028-2029

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>	
Fund 301 - CIP - City	\$0	\$80,000	\$0	\$200,000	\$0	\$280,000	
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$280,000</b>	

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$67,600	\$0	\$159,600	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$2,000	\$0	\$14,300	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$69,600</b>	<b>\$0</b>	<b>\$173,900</b>	<b>\$0</b>	<b>\$36,500</b>	<b>\$280,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-04 (NEW CIP)

### BICYCLE AND PEDESTRIAN IMPROVEMENTS (FY 2026-2027)

#### Project Category: C

#### Project Description:

In January 2018, Fehr & Peers performed a Bicycle, Pedestrian, and Intersection Evaluation Study (CIP 301-664) to help the City evaluate and determine the current traffic and transportation facilities and potential for improvements. As part of the study, Fehr & Peers performed an assessment for the four public schools that existed in Foster City at the time, to identify improvements to provide more comfortable bicycle and walking routes to school. The report describes citywide travel behavior trends for school trips and then provides a site assessment for each of the schools, including cost estimates for suggested enhancements. Some of the report recommendations have already been implemented. In FY2025/2026, Fehr and Peers will complete the Foster City Bicycle and Pedestrian Master Plan, which will incorporate and build upon previous studies. The master plan will outline additional improvements, as well as specific priority projects around the City.

The Bicycle and Pedestrian Improvements Project analyzes the remaining enhancements identified for each of the four Foster City public schools to meet the City's goals for pedestrian safety and incorporates those enhancements with the proposed projects from the Foster City Bicycle and Pedestrian Master Plan. Beach Park School, which was constructed after the Fehr & Peers study, would be included in the new assessment. Some suggested enhancements include physical changes to the roadway, curb/gutter, or sidewalk, striping, and signage modifications. A consultant would review and analyze the assessment and master plan, perform field inspections, and perform additional traffic studies to develop project plans and specifications to implement the enhancements and the potential to implement complementary improvements such as green infrastructure (e.g., stormwater treatment within curb extensions).

Based upon the proposed project schedule, an RFP for assessment and design will be issued in 2026. Construction is anticipated in 2027.

#### Estimated Project Schedule:

Design: FY 2026-2027

Construction: FY 2027-2028

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 119 - SB1	\$0	\$325,000	\$0	\$0	\$0	\$325,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$325,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$325,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$274,400	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$8,200	\$0	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$282,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$42,400</b>	<b>\$325,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-05 (NEW CIP)

### STREET REHABILITATION (FY 2026-2027)

#### Project Category: A

#### Project Description:

Ongoing maintenance of the public streets is essential. This project is intended to repair/resurface public streets. To implement this ongoing program in the most cost-effective manner, a Pavement Management Program (PMP) is used. The Metropolitan Transportation Commission's Pavement Management Technical Assistance Program (P-TAP) provides the City with various resources to better understand its pavement condition including the PMP. Through the P-TAP, pavement consultants are hired to inspect City streets and update the PMP database every two to three years. The streets selected for the next CIP project are determined primarily through the PMP program analysis. The program also helps determine the most cost-effective treatment to extend the life of the roadway. The normal repair methods include crack seal, slurry seal, dig-out repairs, and surface overlays.

The project also includes curb and gutter replacement and sidewalk repairs on the streets that are being repaired. Sharrows symbols/legends will be incorporated in this project as appropriate and as called out in the City's Bicycle and Pedestrian Master Plan. All improvements will be designed per the latest City and National Standards. This includes accessibility upgrades complying with the City's ADA Transition plan and all pavement work adhering to the requirements of the MRP3.0 (Municipal Regional Stormwater Permit) of the City's NPDES (National Pollutant Discharge Elimination System) Permit that took effect on July 1, 2023.

As part of P-TAP, the City also receives a budgetary need analysis report based the most recent pavement inspections, treatment costs, and various budget scenarios. Based on the 2024 report, the ideal pavement strategy is to increase the network average Pavement Condition Index (PCI) from 78 to 83 and maintain it over a five-year period.

Federal and state transportation grant funding is used when available. Future multi-year funding is proposed to assure availability of local matching funds to maximize grant eligibilities. Funding for the local share of the project will be provided by Measure A, Measure M, Gas Tax, SB 1 and/or Measure W sources.

#### Estimated Project Schedule:

Design: FY 2026-2027

Construction: FY 2026-2027

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 102 - Measure A	\$0	\$1,010,000	\$0	\$0	\$0	\$1,010,000
Fund 103 - Gas Tax 2103	\$0	\$425,000	\$0	\$0	\$0	\$425,000
Fund 119 - SB1	\$0	\$565,000	\$0	\$0	\$0	\$565,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$1,765,300	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$52,900	\$0	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$1,818,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$181,800</b>	<b>\$2,000,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-06 (NEW CIP)

### STREET REHABILITATION (FY 2027-2028)

#### Project Category: A

#### Project Description:

Ongoing maintenance of the public streets is essential. This project is intended to repair/resurface public streets. To implement this ongoing program in the most cost-effective manner, a Pavement Management Program (PMP) is used. The Metropolitan Transportation Commission's Pavement Management Technical Assistance Program (P-TAP) provides the City with various resources to better understand its pavement condition including the PMP. Through the P-TAP, pavement consultants are hired to inspect City streets and update the PMP database every two to three years. The streets selected for the next CIP project are determined primarily through the PMP program analysis. The program also helps determine the most cost-effective treatment to extend the life of the roadway. The normal repair methods include crack seal, slurry seal, dig-out repairs, and surface overlays.

The project also includes curb and gutter replacement and sidewalk repairs on the streets that are being repaired. Sharrow symbols/legends will be incorporated in this project as appropriate and as called out in the City's Bicycle and Pedestrian Master Plan. All improvements will be designed per the latest City and National Standards. This includes accessibility upgrades complying with the City's ADA Transition plan and all pavement work adhering to the requirements of the MRP3.0 (Municipal Regional Stormwater Permit) of the City's NPDES (National Pollutant Discharge Elimination System) Permit that took effect on July 1, 2023.

As part of P-TAP, the City also receives a budgetary need analysis report based the most recent pavement inspections, treatment costs, and various budget scenarios. Based on the 2024 report, the ideal pavement strategy is to increase the network average Pavement Condition Index (PCI) from 78 to 83 and maintain it over a five-year period.

Federal and state transportation grant funding is used when available. Future multi-year funding is proposed to assure availability of local matching funds to maximize grant eligibilities. Funding for the local share of the project will be provided by Measure A, Measure M, Gas Tax, SB 1 and/or Measure W sources.

#### Estimated Project Schedule:

Design: FY 2027-2028

Construction: FY 2027-2028

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 102 - Measure A	\$0	\$0	\$740,000	\$0	\$0	\$740,000
Fund 103 - Gas Tax 2103	\$0	\$0	\$310,000	\$0	\$0	\$310,000
Fund 119 - SB1	\$0	\$0	\$950,000	\$0	\$0	\$950,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$0	\$1,715,300	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$102,900	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,818,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$181,800</b>	<b>\$2,000,000</b>



## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-07 (NEW CIP)

### STREET REHABILITATION (FY 2028-2029)

#### Project Category: A

#### Project Description:

Ongoing maintenance of the public streets is essential. This project is intended to repair/resurface public streets. To implement this ongoing program in the most cost-effective manner, a Pavement Management Program (PMP) is used. The Metropolitan Transportation Commission's Pavement Management Technical Assistance Program (P-TAP) provides the City with various resources to better understand its pavement condition including the PMP. Through the P-TAP, pavement consultants are hired to inspect City streets and update the PMP database every two to three years. The streets selected for the next CIP project are determined primarily through the PMP program analysis. The program also helps determine the most cost-effective treatment to extend the life of the roadway. The normal repair methods include crack seal, slurry seal, dig-out repairs, and surface overlays.

The project also includes curb and gutter replacement and sidewalk repairs on the streets that are being repaired. Sharrow symbols/legends will be incorporated in this project as appropriate and as called out in the City's Bicycle and Pedestrian Master Plan. All improvements will be designed per the latest City and National Standards. This includes accessibility upgrades complying with the City's ADA Transition plan and all pavement work adhering to the requirements of the MRP3.0 (Municipal Regional Stormwater Permit) of the City's NPDES (National Pollutant Discharge Elimination System) Permit that took effect on July 1, 2023.

As part of P-TAP, the City also receives a budgetary need analysis report based the most recent pavement inspections, treatment costs, and various budget scenarios. Based on the 2024 report, the ideal pavement strategy is to increase the network average Pavement Condition Index (PCI) from 78 to 83 and maintain it over a five-year period.

Federal and state transportation grant funding is used when available. Future multi-year funding is proposed to assure availability of local matching funds to maximize grant eligibilities. Funding for the local share of the project will be provided by Measure A, Measure M, Gas Tax, SB 1 and/or Measure W sources.

#### Estimated Project Schedule:

Design: FY 2028-2029

Construction: FY 2028-2029

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 102 - Measure A	\$0	\$0	\$0	\$725,000	\$0	\$725,000
Fund 103 - Gas Tax 2103	\$0	\$0	\$0	\$325,000	\$0	\$325,000
Fund 119 - SB1	\$0	\$0	\$0	\$950,000	\$0	\$950,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$2,000,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$1,668,100	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$0	\$150,100	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,818,200</b>	<b>\$0</b>	<b>\$181,800</b>	<b>\$2,000,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-08 (NEW CIP)

### STREET REHABILITATION (FY 2029-2030)

#### Project Category: A

#### Project Description:

Ongoing maintenance of the public streets is essential. This project is intended to repair/resurface public streets. To implement this ongoing program in the most cost-effective manner, a Pavement Management Program (PMP) is used. The Metropolitan Transportation Commission's Pavement Management Technical Assistance Program (P-TAP) provides the City with various resources to better understand its pavement condition including the PMP. Through the P-TAP, pavement consultants are hired to inspect City streets and update the PMP database every two to three years. The streets selected for the next CIP project are determined primarily through the PMP program analysis. The program also helps determine the most cost-effective treatment to extend the life of the roadway. The normal repair methods include crack seal, slurry seal, dig-out repairs, and surface overlays.

The project also includes curb and gutter replacement and sidewalk repairs on the streets that are being repaired. Sharrow symbols/legends will be incorporated in this project as appropriate and as called out in the City's Bicycle and Pedestrian Master Plan. All improvements will be designed per the latest City and National Standards. This includes accessibility upgrades complying with the City's ADA Transition plan and all pavement work adhering to the requirements of the MRP3.0 (Municipal Regional Stormwater Permit) of the City's NPDES (National Pollutant Discharge Elimination System) Permit that took effect on July 1, 2023.

As part of P-TAP, the City also receives a budgetary need analysis report based the most recent pavement inspections, treatment costs, and various budget scenarios. Based on the 2024 report, the ideal pavement strategy is to increase the network average Pavement Condition Index (PCI) from 78 to 83 and maintain it over a five-year period.

Federal and state transportation grant funding is used when available. Future multi-year funding is proposed to assure availability of local matching funds to maximize grant eligibilities. Funding for the local share of the project will be provided by Measure A, Measure M, Gas Tax, SB 1 and/or Measure W sources.

#### Estimated Project Schedule:

Design: FY 2029-2030

Construction: FY 2029-2030

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 102 - Measure A	\$0	\$0	\$0	\$0	\$700,000	\$700,000
Fund 103 - Gas Tax 2103	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Fund 119 - SB1	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$0	\$1,623,400		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$194,800		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,818,200</b>	<b>\$181,800</b>	<b>\$2,000,000</b>

## **CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN**

**SW-01 (CIP 301-717)**

### **LAGOON PUMP STATION SEISMIC REHABILITATION AND CAPACITY ENHANCEMENT PROJECT (NEW NAME) (FY 2023-2024)**

#### **Project Category: A**

#### **Project Description:**

This project carries a new name and is a combination of two previous CIPs, CIP 301-717 Add Third & Fourth Lagoon Pump & CIP 301-718 Lagoon Pump Station Building Rehabilitation. Due to long lead times for equipment, primarily pumps and engines, the project will be executed in phases. This approach will ensure that the combined scope is delivered in a feasible and timely manner.

The project includes necessary seismic and structural improvements and rehabilitation to the Lagoon Pump House building. This includes seismic strengthening of the building walls; replacement of the lagoon walkway and the rehabilitation of the bayside walkway; replacement of the lagoon trash racks, discharge slide gates and motors, and discharge flap gates; along with various concrete repairs. It will also involve the removal of the remnants of two lagoon pump engines, impellers, shafts, and associated plumbing that were abandoned in place when the current pumps were installed in 2001. These steps will enable the installation of a third and possibly fourth functioning lagoon pumps in these newly vacant pump bays. Additionally, the project will investigate options for de-silting the existing culvert that runs underneath E. 3rd Avenue in the aft bay of the lagoon pumps to ensure maximum discharge flow from the Pump Station.

The Lagoon Pump Station, located at the City/District's Corporation Yard, houses two engines/pumps that pump lagoon water into the Bay to control the water level of the interior lagoon. Constructed in the early 1960s, it is one of the oldest City-owned buildings. Water flows through the culverts under the lagoon pump station building and is then pumped into the Bay. Severe concrete spalling has been noted in some locations on the building, leading to weakened load-bearing capacities and increased vulnerability to seismic activity. These issues compromise the structural integrity of critical elements, potentially reducing the building's safety and lifespan. Furthermore, numerous structural code changes have been adopted since the building's design, necessitating upgrades to bring this critical building up to code and increase its seismic resilience. This project will include a seismic analysis of the building and recommendations for structural improvements to meet current standards and ensure the facility remains resilient during a seismic event.

In addition to the structural issues at the Lagoon Pump House, there are pumping capacity and redundancy concerns. Studies have shown that from 1974 to 2019 severe storms have become more frequent and grown in intensity due to climate change effects. During significant storm events, both lagoon pumps have occasionally been in operation while the lagoon level continued to rise. This problem is expected to worsen with sea level rise and the increased severity of atmospheric rivers predicted due to climate change. This project will add a third and possibly fourth pump to the station, providing redundancy to reduce flooding risks in the event of a failure of either of the two existing pumps during severe storms and high tide conditions. The project will retrofit all four bays' trash racks: two currently lack racks, and the other two have a known deficiency of a three-foot opening between the bottom of the trash rack and the base of the intake structure. Additionally, the existing flap gates, slide gates, and tide gates in the two old bays are beyond their service life and require replacement.

The two existing lagoon pumps were replaced in 2001 and are 20 years old. Although the useful life is approximately 35 years, if one were to fail, it could take several weeks to repair. In recent years, there have been incidents in which debris such as tires, etc. have caused a pump to fail. If this were to occur during a storm event, it could have devastating impacts. Adding a third and fourth pump would allow for uninterrupted operation, redundancy, staggered replacement of the lagoon pumps, and provide maximum protection against the potential for flooding and property damage. More information and cost estimate updates are expected once preliminary engineering is finished.

In FY 2024-2025, the City received a \$1.3M grant from FEMA for this project. Acceptance of these funds place the project under the requirements of the Code of Federal Regulations which require submittals to FEMA, including but not limited to Hydraulics Study, Benefit Cost Analysis, and Environmental Documentation, any of which may slow down the pace of the overall project. This \$1.3M reimbursement grant will ultimately offset appropriated City funds.

**Estimated Project Schedule:**

Design: FY 2024-2025 through FY 2025-2026

Construction: Phase 1 FY 2025-2026, Phase 2 FY 2026-2027

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>	
Fund 301 - CIP - City	\$6,950,000	\$4,000,000	\$4,300,000	\$0	\$0	\$15,250,000	
<b>Total Funding Sources</b>	<b>\$6,950,000</b>	<b>\$4,000,000</b>	<b>\$4,300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,250,000</b>	

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$6,043,500	\$3,377,000	\$3,527,500	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$101,300	\$211,600	\$0	\$0		
<b>Total</b>	<b>\$6,043,500</b>	<b>\$3,478,300</b>	<b>\$3,739,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,989,100</b>	<b>\$15,250,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SW-02 (CIP 301-721)

### LAGOON INTAKE STRUCTURE REHABILITATION (FY 2024-2025)

#### Project Category: A

#### Project Description:

The City's lagoon system intakes water via three pipes and a system of gates on the southern end of the City near Wheel House Lane. The interior structure, built in the late 1960s, has some deficiencies that are in need of repair and require further investigation to better understand the extent of necessary repairs. The overall structure consists of an intake structure with three, 42-inch slide gates, three 42-inch reinforced concrete pipes that run from the bay to the lagoon under Sea Cloud Park, and an outfall structure with three 42-inch flap gates. The flap gates have exceeded their useful life and are in need of replacement to ensure they work as designed. Concrete spalling has been noted on the outfall structure which needs to be investigated to see the extent of repairs needed.

Permits for this work are likely needed from both the Regional Water Quality Control Board (RWQCB) and the United States Army Corps of Engineers. (USACE). While these permits are not expected to place onerous restrictions on the project, they will take around 6 months to obtain and will restrict the working window for the project and will impact project delivery time.

An investigative study is needed to fully scope the project and lay out any environmental and permit clearance. This will be followed by an engineering design and then construction of the rehabilitation.

#### Estimated Project Schedule:

Technical Memo: 2024-25

Design: FY 2025-26

Construction: FY 2026-2027

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>	
Fund 301 - CIP - City	\$50,000	\$700,000	\$0	\$0	\$0	\$750,000	
<b>Total Funding Sources</b>	<b>\$50,000</b>	<b>\$700,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$750,000</b>	

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$43,500	\$591,000	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$17,700	\$0	\$0	\$0		
<b>Total</b>	<b>\$43,500</b>	<b>\$608,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$97,800</b>	<b>\$750,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-01 (CIP 405-723)

### WATER MAIN CONDITION ASSESSMENT (FY 2024-2025)

#### Project Category: A

#### Project Description:

This project is identified in the Water Distribution System Master Plan (Master Plan). The 24-inch cement mortar lined and coated steel transmission main is the District's sole source of water from SFPUC and was constructed in 1962. A condition assessment of the transmission main was performed in 2005. At the time, the District's transmission main was determined to be in very good condition. The Master Plan recommended that the District's transmission main undergo a new assessment every 20 years.

In FY2024-25, staff hired a consultant to evaluate the current condition of the transmission main. This project's purpose is to identify any existing leaks and existing vulnerabilities along the main and make recommendations for repair and rehabilitation. Various non-destructive technologies will be employed to assess and inspect the main. Collectively, the data gathered from the inspections will help to identify locations along the pipeline alignment where there are leaks, coating and/or lining damage, or where the pipe wall is thinning. The findings from this assessment will help the District prioritize future improvements. A Technical Memorandum will be prepared summarizing the findings and including recommendations for Capital Improvement Projects with Engineer's cost estimates. Staff will analyze the summary of recommendations for incorporation into the City's CIP.

#### Estimated Project Timeline:

Assessment: FY 2024-2025 and FY2025-2026

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total	
Fund 405 - CIP - Water	\$500,000	\$0	\$0	\$0	\$0	\$500,000	
<b>Total Funding Sources</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$454,500	\$0	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$0		
<b>Total</b>	<b>\$454,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$45,500</b>	<b>\$500,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-02 (NEW CIP)

### PERMANENT EMERGENCY BYPASS TRANSMISSION MAIN ON E. THIRD AVE. (FY 2025-2026)

#### Project Category: A

#### Project Description:

This project will improve water supply reliability and redundancy and minimize water service interruptions in a catastrophic seismic event. The District's 24-inch water transmission main pipeline is the sole source of potable water for the City and is attached to the Seal Slough Bridge. Seal Slough Bridge was built in the 1930's and is used as a pedway only. The bridge is aging and could fail in the event of a seismic event and with it, the District would lose its primary water supply.

As part of CIP 636 Water System Improvements and Valve Replacements Project, two 12-inch emergency water bypass connections, with isolation valves and fittings, were constructed on the transmission main beyond the ends of the bridge to provide a means of restoring water service quickly in the event of the bridge and pipeline failure. As part of the project 1,250 feet of 12-inch temporary bypass piping was purchased and is being stored at the District's Corporation Yard. This pipe can be assembled by staff quickly (within 1-2 days) in an emergency to restore flow until the transmission main can be repaired.

This project provides for the construction of a permanent bypass pipe to be attached to the adjacent bridge on East Third Avenue and joined at the second bypass connection that was constructed as part of CIP 636. Acquisition of environmental permits for construction over the slough and coordination with the City of San Mateo will be required. The permanent bypass pipe would provide a redundant water supply immediately and increase speed of response during an emergency.

#### Estimated Project Schedule:

Design: FY 2025-2026

Construction: FY2026-2027

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>	
Fund 405 - CIP - Water	\$300,000	\$700,000	\$0	\$0	\$0	\$1,000,000	
<b>Total Funding Sources</b>	<b>\$300,000</b>	<b>\$700,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$260,900	\$591,000	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$17,700	\$0	\$0	\$0		
<b>Total</b>	<b>\$260,900</b>	<b>\$608,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,400</b>	<b>\$1,000,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-03 (NEW CIP)

### WATER TANK LINING AND STRUCTURAL RETROFIT (FY 2026-2027)

#### Project Category: A

#### Project Description:

This project consists of full interior lining (coating) and structural retrofit of the roof rafters and center columns of the District's three 4 million gallon steel water storage tanks. The tanks are located at the District's Corporation Yard. Steel water tanks must be coated on a regular basis, roughly every 20 years, to ensure they do not corrode, which could lead to structural deterioration or leaks that may render the tanks unusable.

A 2020 condition assessment was conducted on the three tanks by two consultants: Villalobos & Associates and CSI. The assessment consisted of inspecting the tanks' interior and exterior coating and cathodic protection systems. The consultants recommended replacing the coating systems in all three of the District's tanks with order of importance being the exterior, then the interior of the tanks. Due to the prohibitive cost of fully recoating the interior and exterior of all tanks, the District split this work with the full exterior coating and portions of interior coating and spot repair being performed as part of CIP 405-660 Water Tanks & Facilities Improvement Project. The full interior coating will be completed as a part of this project.

While working on the tanks during CIP 405-660, the extent of corrosion encountered on the roof rafters in the interior of the tanks ranged from moderate to severe, with some portions of the roof rafters requiring immediate replacement. The most severe corrosion observed on all three tanks, was located at the top of the center columns, near the center vents. The center column is the landing for all rafters, is a vital structural element, and likely the most corrosive environment in the tank. This project will retrofit the center column to be moved away from the roof vent and permanently relocate the rafters away from the vent as well.

The design and construction for this work will be completed in two phases. Design and construction of the first two tanks followed by the last tank, with the intent for construction to be staggered to ensure tanks are available for operations and to spread out costs.

#### Estimated Project Schedule:

Design: FY 2026-2027- 2 tanks, FY2030-2031 – 1 tank

Construction: FY 2027-2028 – 2 tanks, FY2031-2032 – 1 tank

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 405 - CIP - Water	\$0	\$750,000	\$5,250,000	\$0	\$0	\$6,000,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$750,000</b>	<b>\$5,250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,000,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$633,300	\$4,306,800	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$18,900	\$258,400	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$652,200</b>	<b>\$4,565,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$782,600</b>	<b>\$6,000,000</b>



## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-04 (NEW CIP)

### LARGE WATER VALVE REPLACEMENT (FY 2026-2027)

**Project Category:** B

**Project Description:**

This project is part of the District's ongoing program of maintaining and upgrading the water system through the installation of new valves, replacement of existing valves (8-inches and larger) and various improvements to the water system to improve reliability and minimize service impacts to customers.

Valves included on the replacement list are either leaking, no longer functioning properly, or have reached the end of their useful life. The valves are discovered primarily through testing during the water main / fire hydrant flushing program. Additional valves are added to the project by inspecting the system and identifying the need for additional isolation valves to provide more reliable service to customers.

This on-going program helps keep the water distribution system in good condition to allow the provision of reliable service to the community. The program may include strategic use of line-stop technologies to minimize water service interruptions to large blocks of customers during the construction period.

**Estimated Project Schedule:**

Design: FY 2026-2027

Construction: FY 2027-2028

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 405 - CIP - Water	\$0	\$1,000,000	\$500,000	\$0	\$0	\$1,500,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,500,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$844,300	\$410,200	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$25,300	\$24,600	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$869,600</b>	<b>\$434,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$195,600</b>	<b>\$1,500,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-05 (NEW CIP)

### COATING ON 24-INCH TRANSMISSION MAIN AT SEAL SLOUGH BRIDGE (FY 2026-2027)

**Project Category:** B

**Project Description:**

This project will address the application of exterior coating on the 24-inch transmission main attached to the Seal Slough Bridge. An inspection of the pipeline will be performed, followed by preparation of a technical memorandum recommending removal and coating alternatives, and regulatory permitting requirements, including cost estimates for the pipe preparation and coating application. Design and construction will follow.

The Foster City/EMID 24-inch water transmission main is attached to and runs along the length of the Seal Slough Bridge. This steel line is exposed to the elements of the bay. After years of exposure to sun and saltwater air along the bay shore, the original protective coating shows signs of age and corrosion and the pipeline requires recoating to prolong its life. This transmission line runs over the San Francisco Bay and will require procurement of regulatory permits for work over the waterway.

**Estimated Project Schedule:**

Assessment and Design: 2026-2027

Construction: FY 2027-2028

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 405 - CIP - Water	\$0	\$500,000	\$0	\$0	\$0	\$500,000
Fund 409 - Water Connection Fees	\$0	\$500,000	\$0	\$0	\$0	\$500,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$844,300	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$25,300	\$0	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$869,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,400</b>	<b>\$1,000,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-06 (NEW CIP)

### ASSESSMENT OF CATHODIC PROTECTION ANODE BEDS (FY 2027-2028)

#### Project Category: A

#### Project Description:

There are a total of six (6) Impressed Current Cathodic Protection (ICCP) systems installed to protect the District's steel transmission main and distribution mains from corrosion/rust. Additionally, there are three (3) ICCP systems installed to protect each of the District's three 4-million-gallon steel water storage tanks. Each ICCP is comprised of a rectifier (controllable DC power supply), anode beds(s) and connections from the rectifier negative output terminal to the pipeline or structure being protected.

Continuing maintenance of the cathodic protection system is required to ensure sufficient protection is maintained on the structures in order to prevent external corrosion while maintaining the water system infrastructure. District staff takes readings of the rectifiers on a monthly basis and annually tests the effectiveness of the existing cathodic protection system throughout the distribution system, replacing and adjusting the levels of the rectifiers as necessary. An assessment of the cathodic protection systems was performed in 2006 by Corpro, and determined that there was approximately 20 years of useful life left in the existing anode beds studied.

This project will provide a condition survey of the anode beds associated with each impressed current cathodic protection system and make recommendations for replacement as needed. Based on the improvements required by the survey, a construction budget will be identified, and a funding request will be brought back to the City Council.

#### Estimated Project Schedule:

Assessment: FY 2027-2028

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 405 - CIP - Water	\$0	\$0	\$500,000	\$0	\$0	\$500,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$0	\$410,200	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$24,600	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$434,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,200</b>	<b>\$500,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-07 (NEW CIP)

### WATER FACILITIES SEISMIC VULNERABILITY ASSESSMENT (FY 2027-2028)

#### Project Category: A

#### Project Description:

This project will identify improvements needed at the Water Booster Pump Station located at the District's Corporation Yard. The Water Booster Pump station houses four engines and pumps that are used to pump water from the District's four storage tanks into the distribution system during periods of peak demand and to cycle the water in the storage tanks.

G&E Engineering Systems performed a seismic vulnerability assessment of the pump station, with a final report completed in September 2013. The identified improvements are underway as part of CIP 660 - Water Tank Improvements Project.

In the Water Master Plan prepared by HydroScience in May 2021, it was recommended that the District perform a seismic vulnerability assessment of its critical infrastructure every 10-15 years to maintain compliance with current seismic code regulations.

This project will provide for an updated seismic analysis of the building including recommendations for structural improvements required to meet standards at the time of the analysis. Based on the analysis, a construction budget will be identified, and any additional funding requests will be brought back to the City Council.

#### Estimated Project Schedule:

Preliminary Design and inspection: FY 2027-2028

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>	
Fund 405 - CIP - Water	\$0	\$0	\$125,000	\$0	\$0	\$125,000	
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$0	\$107,200	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$6,400	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$113,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,400</b>	<b>\$125,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-08 (NEW CIP)

### TWO ENGINES AND PUMP REPLACEMENT AT WATER BOOSTER PUMP STATION (FY 2027-2028)

**Project Category:** A

**Project Description:**

The Water Booster Pump Station houses six (6) pumps. Currently, there are two (2) electric powered motor driven pumps (installed in 2005), two (2) natural gas (with propane backup) powered engine driven pumps, and two (2) diesel powered engine driven pumps. Two (2) of the natural gas-powered engines and pumps were installed in 2018 and are operational. However, the two (2) diesel powered engine drive pumps are over 40 years old and past their useful life. Currently those two are not operational.

This project provides for the removal and replacement of the 2 non-functioning diesel powered engines/pumps with 2 new electric powered motor/pumps to provide maximum operational flexibility and additional redundancy. The project will also include Supervisory Control and Data Acquisition (SCADA) system upgrades to match the existing set up.

**Estimated Project Schedule:**

Design: FY 2027-2028

Construction/Installation: 2028-2029

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 405 - CIP - Water	\$0	\$0	\$375,000	\$600,000	\$0	\$975,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$375,000</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$975,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$0	\$307,700	\$478,700	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$18,400	\$43,000	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$326,100</b>	<b>\$521,700</b>	<b>\$0</b>	<b>\$127,200</b>	<b>\$975,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-09 (NEW CIP)

### CHLORINE ANALYZERS AND AUTOFLUSHERS AT VARIOUS LOCATIONS (FY 2028-2029)

#### Project Category: A

#### Project Description:

This project will address implementing long-term technology solutions for the water quality issues that Foster City experiences in winter months. This project provides for the design and construction of chlorine analyzers and automatic flushers throughout Foster City.

EMID purchases water treated with a disinfectant agent (chloramine) from the SFPUC. Chloramine disinfection is more environmentally friendly than other disinfectant options but presents operational challenges for distribution system operators. If chloramine is allowed to remain in the distribution system for a lengthy period, the disinfectant can degrade, reducing the chlorine residual, adversely affecting water quality.

Successful water conservation efforts over the past years have reduced water demand, and as a result, water is subject to “aging” in the distribution system. In the winter months, when irrigation use is down and water demands are low, staff has observed chlorine residuals falling to actionable levels, forcing staff to flush hydrants to stimulate water circulation to increase the disinfectant levels in the water system. In 2022, staff performed an experiment to determine if irrigating sports fields at the furthest reaches of the system would improve system-wide disinfection levels. In partnership with the Parks Department, irrigation of City parks in strategic areas of the water distribution system was increased. Initial results have shown that residuals have improved. More time is also needed to monitor and validate data following installation of mixers as part of (CIP 405-660) Water Tank Improvements project which will be complete by summer 2025.

This project will install automatic flushers and chlorine analyzers at various key locations throughout the City. Chlorine analyzers will measure the level of disinfectant (chlorine residual) in the water in areas where water aging has been observed. When set thresholds are reached, the analyzers will trigger the automatic flushers to flush water through the system until the chlorine residuals are back to a non-actionable level. The installation of chlorine analyzers and automatic flushers will save staff time required to flush water mainlines manually, also saving City funds in labor costs.

#### Estimated Project Schedule:

Design: FY 2028-2029

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 405 - CIP - Water	\$0	\$0	\$0	\$700,000	\$0	\$700,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$700,000</b>	<b>\$0</b>	<b>\$700,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$558,500	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15 %	
Inflation Escalation	\$0	\$0	\$0	\$50,200	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$608,700</b>	<b>\$0</b>	<b>\$91,300</b>	<b>\$700,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-10 (NEW CIP)

### EAST HILLSDALE BOULEVARD LOOP (FY 2028-2029)

#### Project Category: B

#### Project Description:

This project addresses completing a waterline loop along East Hillsdale Boulevard to connect two existing pipelines to facilitate the flow of water for both normal and emergency operations. The project is identified in the Water Distribution System Master Plan that was completed in 2020.

The work will consist of the installation of approximately 40 feet of 8-inch PVC pipe by connecting an existing 8-inch ACP pipeline with an existing 8-inch PVC pipeline, to improve the available fire flows in the area.

The project supports the District's ongoing program to maintain and upgrade the water system to improve reliability and minimize service interruptions.

#### Estimated Project Timeline:

Design: FY 2028-2029

Construction: FY 2028-2029

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 405 - CIP - Water	\$0	\$0	\$0	\$138,000	\$0	\$138,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$138,000</b>	<b>\$0</b>	<b>\$138,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$0	\$0	\$110,100	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$9,900	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$18,000</b>	<b>\$138,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-11 (NEW CIP)

### LARGE WATER VALVE REPLACEMENT (FY 2029-2030)

**Project Category:** B

**Project Description:**

This project is part of the District's ongoing program of maintaining and upgrading the water system through the installation of new valves, replacement of existing valves (8-inches and larger) and various improvements to the water system to improve reliability and minimize service impacts to customers.

Valves included on the replacement list are either leaking, no longer functioning properly, or have reached the end of their useful life. The valves are discovered primarily through testing during the water main / fire hydrant flushing program. Additional valves are added to the project by inspecting the system and identifying the need for additional isolation valves to provide more reliable service to customers.

This on-going program helps keep the water distribution system in good condition to allow the provision of reliable service to the community. The program may include strategic use of line-stop technologies to minimize water service interruptions to large blocks of customers during the construction period.

**Estimated Project Schedule:**

Design: FY 2029-2030

Construction: FY 2030-2031

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 405 - CIP - Water	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$0	\$0	\$0	\$776,500		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$93,100		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$869,600</b>	<b>\$130,400</b>	<b>\$1,000,000</b>



## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WW-01 (CIP 455-652)

### WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS (FY 2015-2016)

#### Project Category: A

#### Project Description:

The Clean Water Program (CWP) includes capital improvements to the San Mateo Wastewater Treatment Plant (WWTP) and San Mateo's sanitary sewer collection system necessary to replace aging infrastructure and meet regulatory requirements.

In accordance with the percentages of ownership of the WWTP established in the JPA (as lead agency, San Mateo owns approximately 75 percent and EMID owns approximately 25 percent), EMID is only responsible for its proportionate share of the relevant work related to the Wastewater Treatment Plant Master Plan improvements. The estimated share of the WWTP costs for EMID is approximately \$174 million dollars. To date, \$162,519,482 has been encumbered for this multi-year project. Approximately, an additional \$11.3 million is anticipated over the next 2 years as shown in the funding table at the end of this Project Description.

#### Encumbered:

FY 2015-2016	\$5,931,000
FY 2016-2017	\$10,984,000
FY 2017-2018	\$12,345,628
FY 2018-2019	\$8,680,985
FY 2019-2020	\$4,563,622
FY 2020-2021	\$8,315,581
FY 2021-2022	\$52,558,950
FY 2022-2023	\$39,784,663
FY 2023-2024	\$11,129,789
FY 2024-2025	\$8,225,263
	<hr/>
	\$162,519,482

#### Anticipated:

FY 2025-2026 through FY 2026-27	<u>\$11,317,319</u>
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**Total Project Budget** **\$173,836,801**

In **2024 (year 10)**, the CWP continued to focus on the construction phase of the WWTP project to assist with full project delivery and execution of major improvement projects. Some notable accomplishments include the following:

#### WWTP Upgrade & Expansion Project

- Submitted the quarterly reports for Water Infrastructure Finance and Innovation Act (WIFIA) loan compliance.
- RHAA (Consultant) completed the final design for the WWTP interpretive signs.
- WWTP Final Parcel Map to comply with right of way dedications was recorded with the County in April 2024.

#### GMP-1 (Site Preparation, Electrical and Storm Drain System Improvements for GMP3)

- Continued project closeout.

#### GMP-2 (Foundations for GMP3)

- Project is closed out and NOC accepted.

#### GMP-3 (Nutrient Removal and Wet Weather Flow Management Upgrade and Expansion)

- Completed all yard piping with the exception of the final connections of the force mains to the new headworks scheduled for early February 2025.
- Completed the Air Gap for the domestic water supply system.
- Achieved Substantial Completion for the Administration Building. Continued coordination for Temporary Occupancy estimated in April 2025.
- Continued the installation of electrical and mechanical equipment in Areas 51, 52, 53, 55, 56, 64, and 70.
- Completed the installation of the canopy and tanks in Area 70
- Achieved Substantial Completion for the new Warehouse. Continued coordination for Temporary Occupancy.
- Continued the improvements to the Sodium Bisulfite System.
- Continued the improvements to the Chlorine Contact Basins.
- Completed the leak testing for all basins.
- Continued the improvements to the foul air system in the primary screens, grit chambers, and grit wash equipment in Area 51.
- Completed Area 52 's primary clarifiers.
- Completed the installation of the Membrane Bioreactor Filters in September 2024.
- Started site landscaping and hardscape improvements.
- Began on site paving and replacement of paving of Detroit Drive.
- Project overall completion is scheduled for Fall 2025.

#### Immediate Action Project Package 2 – Improvements to the solids processes

- Completed modifications to the new hopper's sensors.
- Replaced the mitered piping and installed pipe supports for one of the cake pumps.
- Working with the contractor to resolve time delay impact issues.
- Completion of this project is scheduled for Summer 2025.

#### Immediate Action Project Package 3 – Improvements to the effluent pump station, site waste pump station, and sludge heating and recirculation piping

- Construction of the new Site Waste Pump Station, improvements to the Effluent Pump Station, Digester piping, Concrete structural repairs and the new HVAC system for the Solids Handling Building started and are progressing.
- Completion of this project is scheduled for Summer 2025.

#### Annual Major Components

- Digester Transfer Pump Improvements: Transfer pumps arrived on site in July 2024. VFDs are scheduled to arrive in January 2025. Completion of this project is scheduled for April 2025.
- 3 Water Pumping and Ferric to Combined Sludge Improvements: Design is anticipated to be completed by early Summer 2025.
- Other AMC Packages: Biosolids and Energy Management Plan (Brown and Caldwell awarded contract to perform study. Study estimated completion is 2026); DAFT Corrosion Improvements (Carollo awarded contract to perform study. Study estimated completion is Spring 2025); Digester 1 Improvements (pending results of Biosolids study); Centrifuge and Centrifuge Feed Pump Replacement (planning phase); Solids Handling Systems I&C Improvements (planning phase)

In **2025 (Year 11)**, the CWP will continue to focus on full project delivery and execution of major improvement projects. Key Year 11 program activities include the following:

- Program administration, program controls, economic management, document management, oversight of 3rd party construction management teams, environmental permitting support, and public outreach.
- Continue closeout of WWTP Upgrade and Expansion Project (GMP 1).
- Project management, construction management, and inspection for the following projects:
  - WWTP Upgrade and Expansion Project (GMP 3)
    - Immediate Action Project 2
    - Immediate Action Project 3
    - WWTP Annual Major Components Projects
- Continue project management for the Construction Manager at Risk (CMAR) (Sundt).
- Obtain Final Certificate of Occupancy of the Administration Building and Warehouse.
- Complete improvements to the Sodium Hypochlorite and Sodium Bisulfate Systems.
- Complete the installation of electrical, mechanical equipment and piping in Areas 51 (Headworks) 53 (Bio-Actiflo); 55 (BNR); 56 (MBR); and 70 (Chemical Area).
- Complete construction of the on-site improvements including, landscaping, pavement and security fencing.
- Begin conversions of the existing Aeration basins to Flow Equalization Basins.
- Plant start-up
  - Complete the training of the WWTP staff on the new processes.
  - Complete the clean water loop testing and start-up of the new processes.
  - Seed the new processes of the WWTP.
- Complete improvements to the Solids Handling Building (IAP II), including the piping and Sludge Cake Pump No. 1.
- Complete time extension negotiations with IAP II Contractor (Myers).
- Continue closeout of IAP II.
- Continue construction and complete closeout of IAP III.
- Continue completion of AMC projects.

Start-up, commissioning and seeding of new treatment facilities is targeted to be begin in May 2025 followed by the operation of new processes in July 2025. Final completion of the WWTP is anticipated in April 2026.

Erler & Kalinowski, Inc. is providing technical support services for EMID. EMID Specific expenses, (such as EKI, and legal support) are included in the 10-year funding model and are being funded through the enterprise fund and not bond proceeds.

#### Estimated Project Schedule:

Design: Complete

Construction: Ongoing through FY 2025-2026

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 455 - CIP - Wastewater	\$9,959,516	\$1,357,803	\$0	\$0	\$0	\$11,317,319
<b>Total Funding Sources</b>	<b>\$9,959,516</b>	<b>\$1,357,803</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,317,319</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$9,959,516	\$1,357,803	\$0	\$0	\$0		
Inflation %	0 %	— %	— %	9 %	12 %	— %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$0		
<b>Total</b>	<b>\$9,959,516</b>	<b>\$1,357,803</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,317,319</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WW-02 (CIP 455-705)

### EMERGENCY GENERATOR REPLACEMENTS (FY 2021-2022)

#### Project Category: A

#### Project Description:

The project addresses the replacement of certain emergency generators and automatic transfer switches that are located at 10 of the District's wastewater lift stations and are at the end of their useful lives. Emergency generators power lift stations when power from PG&E is interrupted or shut down. The automatic transfer switch senses when PG&E power is interrupted and causes the emergency generator to turn on.

The 48 lift stations, as parts of the EMID sanitary sewer collection system, pump and convey sewage to receiving manholes at higher elevations. Emergency generators are located at EMID's 14 major lift stations. Without emergency generators, in the event of a power outage, lift stations could fill with sewage and possibly overflow.

This project addresses replacing the emergency generator and automatic transfer switch (ATS) at Lift Stations 10, 12, 14, 15, 16, 26, 29, 40 and 59 and the emergency generator only at Lift Stations 22. \$1,415,000.00 in funding has been appropriated from the equipment replacement fund for this project.

In August 2022, the District Board approved a professional services agreement with Freyer & Lauretta, Inc. (F&L), for the design of three critical and complex generator replacements at LS 22, 29, and 59. A basis of design report was prepared to evaluate generator sizing, pad sizing, and siting for the generators at these three lift stations, of which LS 29 requires additional work including relocation of the generator system from inside the Bank of America Building to within an easement on the property along Edgewater Blvd and permanent removal of an underground fuel tank.

As part of the analysis, it was determined that the estimated lead time for the new generator systems and accompanying ATSs will be 42 to 60 weeks. To minimize project delays, a pre-purchase package for the generators was released for bid in March 2024 and on August 19, 2024, the City Council approved the purchase agreement with Bay City Electric Works. While the systems are on order, F&L will continue to complete the preparation of the construction documents. An amendment to the existing contract with F&L was approved by the City Council on November 4, 2024, to include the design of the remaining 7 generators in the design documents. Staff intends to bid the 3 priority generators in Winter 2025 and the remaining 7 generators sometime in summer 2026.

#### Estimated Project Schedule:

Design: FY 2023-2024 to FY 2025-2026

Construction: FY 2026-2027 to FY 2027-2028

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 455 - CIP - Wastewater	\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000
<b>Total Funding Sources</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$1,739,100	\$0	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$0		
<b>Total</b>	<b>\$1,739,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$260,900</b>	<b>\$2,000,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WW-03 (CIP 455-710)

### SHELL BRIDGE SANITARY SEWER FORCE MAIN REHABILITATION (FY 2022-2023)

#### Project Category: A

#### Project Description:

This project will address the rehabilitation or replacement of the 16" cast iron force main attached to the Shell Bridge. In February 2021, repairs were completed on a 12-inch diameter hole located on the top side of the pipe, that was identified during a routine maintenance inspection. At the same time the air release valve located on the force main at the high point on the bridge was also replaced.

The force main was originally constructed in the 1960s. The force main is a critical facility which delivers over 500,000 gallons of sewage (approximately one fifth of the wastewater generated in the District) daily to the San Mateo Wastewater Treatment Plant. The localized failure of the pipe and air release valve is due to the corrosive environment of wastewater and repeated exposure to hydrogen sulfide gas. Other portions of this main may have similarly deteriorated and be vulnerable to failure.

The City retained BKF Engineers to perform a preliminary condition assessment of the pipeline. In May 2023, wall-thickness testing along the pipe span was performed and a report was prepared summarizing the investigation and current condition of the pipe. The pipe's current condition is adequate for lining, which would allow for a cost-effective rehabilitation that would extend the pipe's useful life significantly.

The City Council awarded a contract to BKF to perform a feasibility study at its meeting on January 21, 2025 to assess the feasibility of lining the existing pipe. If lining is feasible, the City will work to prepare design drawings for rehabilitating the pipe. If it is not feasible, the City will look further into a full replacement of the pipe.

#### Estimated Project Schedule:

Pipeline Investigation: FY2023-2024

Lining Feasibility Study: FY2024-2025

Design: FY2025-2026

Construction: FY2025-2026 through FY 2026-2027

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 455 - CIP - Wastewater	\$500,000	\$0	\$0	\$0	\$0	\$500,000
<b>Total Funding Sources</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$434,800	\$0	\$0	\$0	\$0		
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$0		
<b>Total</b>	<b>\$434,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,200</b>	<b>\$500,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WW-04 (CIP 455-719)

### SANITARY SEWER LIFT STATION IMPROVEMENTS - PHASE 6 (FY 2023-2024)

#### Project Category: A

#### Project Description:

This project is part of a multi-phase program started in 2000 to rehabilitate EMID's sanitary sewer lift stations. The lift station improvement projects take place every four to five years.

Lift stations pump wastewater from the low points in the collection system to manholes at higher elevations. The lift station improvement projects include preventative maintenance and upgrades to improve the reliability, durability, and sustainability of the lift stations. Phase 6 projects address deficiencies at Lift Stations 6, 9, 11, 13, 22, 29, 42 and 43. Lift station improvements generally include repairing the interior wet wells; replacing critical components, and electrical improvements including installation of additional systems to remotely monitor and control the lift stations. Design is anticipated to begin in FY25-26.

#### Estimated Project Schedule:

Design: FY 2025-2026

Construction: FY 2026-2027

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 455 - CIP - Wastewater	\$7,900,000	\$1,000,000	\$0	\$0	\$0	\$8,900,000
<b>Total Funding Sources</b>	<b>\$7,900,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,900,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$6,869,600	\$844,300	\$0	\$0	\$0		
Inflation %	— %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$25,300	\$0	\$0	\$0		
<b>Total</b>	<b>\$6,869,600</b>	<b>\$869,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,160,800</b>	<b>\$8,900,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WW-05 (NEW CIP)

### SEWER REHABILITATION (FY 2026-2027)

**Project Category: A**

**Project Description:**

The project is a continuation of the District's on-going program to repair and replace elements of the sanitary sewer collection system to extend the useful life of the system. The project is comprised of replacing 16 manholes identified in the Wastewater Collection System Master Plan and by staff as a part of routine maintenance.

Replacement of manholes is typically required due to: (1) the settlement of manholes which adversely affects the connecting pipes and sewage flows; (2) the deterioration of the manhole due to the corrosive gas produced by sewage; and/or (3) the scouring of receiving manholes at the end of a force main, due to the velocity of wastewater pumped from the lift station via the force main pipeline.

These manholes operate as force main collectors, receiving wastewater flow from various lift stations. During the condition assessment performed as part of the Wastewater Master Plan, Manholes 29-07, 18-01, 16-17, 14-02, 22-18, 22-19, 37-11, 29-31, 10-01, and 12-02 were witnessed to operate under turbulent conditions during force main discharge cycles. Additionally, staff has identified six (6) manholes located on trunk lines on East Hillisdale Boulevard, a major boulevard, and within busy intersections, adding complexity to their inspection and replacement: 29-08, 29-09, 29-10, 29-11, 29-12, and 29-13. Replacement of these manholes and the intercepting piping will enhance station reliability and public safety.

**Estimated Project Schedule:**

Design: FY 2026-2027

Construction: FY 2027-2028

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 455 - CIP - Wastewater	\$0	\$500,000	\$2,000,000	\$0	\$0	\$2,500,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$422,200	\$1,640,700	\$0	\$0		
Inflation %	— %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$12,600	\$98,400	\$0	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$434,800</b>	<b>\$1,739,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$326,100</b>	<b>\$2,500,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WW-06 (NEW CIP)

### OVERFLOW, REDUNDANCY, BYPASSING AND BACKUP POWER STUDY (FY 2027-2028)

**Project Category:** B

**Project Description:**

Most EMID lift stations were constructed between the mid-1960s and the mid-1970s. The criticality of each existing lift station varies depending upon its relative position within the network, the expected flow rate of influent sewage, and the station's existing structural and mechanical capacities. Various lift stations throughout the City are equipped with gravity overflow facilities or emergency generators to establish collection system redundancy and to prevent sanitary sewer overflows.

This project will provide for a complete system analysis to determine areas within the District's collection system that are currently unprotected or minimally protected by existing overflow, redundancy, bypassing, and backup power features as identified in the Wastewater Collection System Master Plan completed in 2020. This analysis will take into consideration existing gravity overflow piping systems; permanent and portable emergency generators and connections and whether generator fuel capacity meets the minimum 12-hour run time requirement; and bypassing connections to identify collection system vulnerabilities in the event of a power outage and under wet-weather conditions.

This analysis will drive the prioritization of further redundancy measures and develop a cost/benefit analysis of those improvements. A placeholder for construction has been included. Based on the analysis, a construction budget will be refined and any additional funding required for construction will be brought back to the District Board.

**Estimated Project Schedule:**

Study: FY 2027-2028

Design/Construction: TBD

<b>Funding Sources</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Total</b>
Fund 455 - CIP - Wastewater	\$0	\$0	\$100,000	\$1,000,000	\$0	\$1,100,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$1,100,000</b>

<b>Expenditures Categories</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>Contingency</b>	<b>Total</b>
Estimated Project Costs	\$0	\$0	\$85,800	\$834,100	\$0		
Inflation %	— %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$5,100	\$75,000	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90,900</b>	<b>\$909,100</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$1,100,000</b>



## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WW-07 (NEW CIP)

### WASTEWATER MASTER PLAN (FY 2028-2029)

#### Project Category: B

#### Project Description:

The District's wastewater infrastructure system was constructed in the early 1960's. The wastewater system consists of nearly 62 miles of gravity sewer lines, 10 miles of force mains, and 49 pump stations. All sewage is ultimately conveyed to the San Mateo Wastewater Treatment Plant, which is jointly owned by EMID and the City of San Mateo through a Joint Powers Agreement (JPA).

In 1993, Harris Consultants, Inc. completed the Sewer Force Main Master Plan and Inspection Program report for the District. The report indicated that most of the force mains were in better-than-expected condition. In 2020, HydroScience completed the Wastewater Collection System Master Plan. The report generated a prioritized 20-Year Capital Improvement Plan and funding approach, which identified projects to address the District's most critical lift stations and collection system "hot spots" for rehabilitation.

The proposed Wastewater Collection System Master Plan Study will include an evaluation of the overall wastewater system. The general scope of work includes data collection and review, flow monitoring, hydraulic model development, system performance evaluation and improvement needs, condition assessment and rehabilitation/replacement program, seismic vulnerability assessment, review of the District's General Plan for future growth, and recommendations for 20-Year Capital Improvement Plan Development.

The District currently has an active Capital Improvement Program (CIP) to rehabilitate its infrastructure. By reviewing and analyzing existing system capacity and infrastructure to develop an analytical planning document, the District will have a means to identify deficiencies and prioritize improvements within the collection system.

#### Estimated Project Schedule:

Master Plan Study: FY 2028-2029

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 455 - CIP - Wastewater	\$0	\$0	\$0	\$600,000	\$0	\$600,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$600,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$500,500	\$0		
Inflation %	— %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$0	\$45,000	\$0		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$545,500</b>	<b>\$0</b>	<b>\$54,500</b>	<b>\$600,000</b>

## CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WW-08 (NEW CIP)

### SANITARY SEWER LIFT STATIONS IMPROVEMENTS - PHASE 7 (FY 2028-2029)

#### Project Category: A

#### Project Description:

The project is part of a multi-phase program started in 2000 to rehabilitate EMID's sanitary sewer lift stations. The lift station improvement projects take place every four to five years.

The projects include preventative maintenance and upgrades to improve the reliability, durability, and sustainability of the lift stations. Lift stations in the District pump wastewater from the low points in the collection system to manholes at higher elevations.

The Phase 7 project addresses deficiencies at Lift Stations 36, 37, 38, and 39. The replacement of these lift stations will effectively remove the low capacity, capsule style, Gorman-Rupp dry deck lift stations which are mechanically unique and difficult to maintain for District maintenance staff. Removal of these outdated fiberglass dry deck stations will complete the conversion of all District lift stations to rail extraction, submersible pump style lift stations. Finalization of this conversion will establish uniformity across the District and ease the maintenance complexity for District staff. The project is expected to be a comprehensive replacement of all lift station features except the precast wet well, which will be equipped with a new traffic rated access hatch and concrete top.

#### Estimated Project Schedule:

Design: FY 2028-2029

Construction: FY 2029-2030

Funding Sources	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Fund 455 - CIP - Wastewater	\$0	\$0	\$0	\$3,200,000	\$3,000,000	\$6,200,000
<b>Total Funding Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,200,000</b>	<b>\$3,000,000</b>	<b>\$6,200,000</b>

Expenditures Categories	2025-26	2026-27	2027-28	2028-29	2029-30	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$2,552,900	\$2,329,200		
Inflation %	— %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$229,700	\$279,500		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,782,600</b>	<b>\$2,608,700</b>	<b>\$808,700</b>	<b>\$6,200,000</b>