

CITY OF FOSTER CITY
ESTERO MUNICIPAL IMPROVEMENT DISTRICT

FINAL BUDGET

Fiscal Year 2023-24



CITY COUNCIL/DISTRICT BOARD

Jon Froomin, Mayor / President
Patrick Sullivan, Vice Mayor / Vice President
Sam Hindi
Stacy Jimenez
Art Kiesel

SUBMITTED BY THE CITY/DISTRICT MANAGER

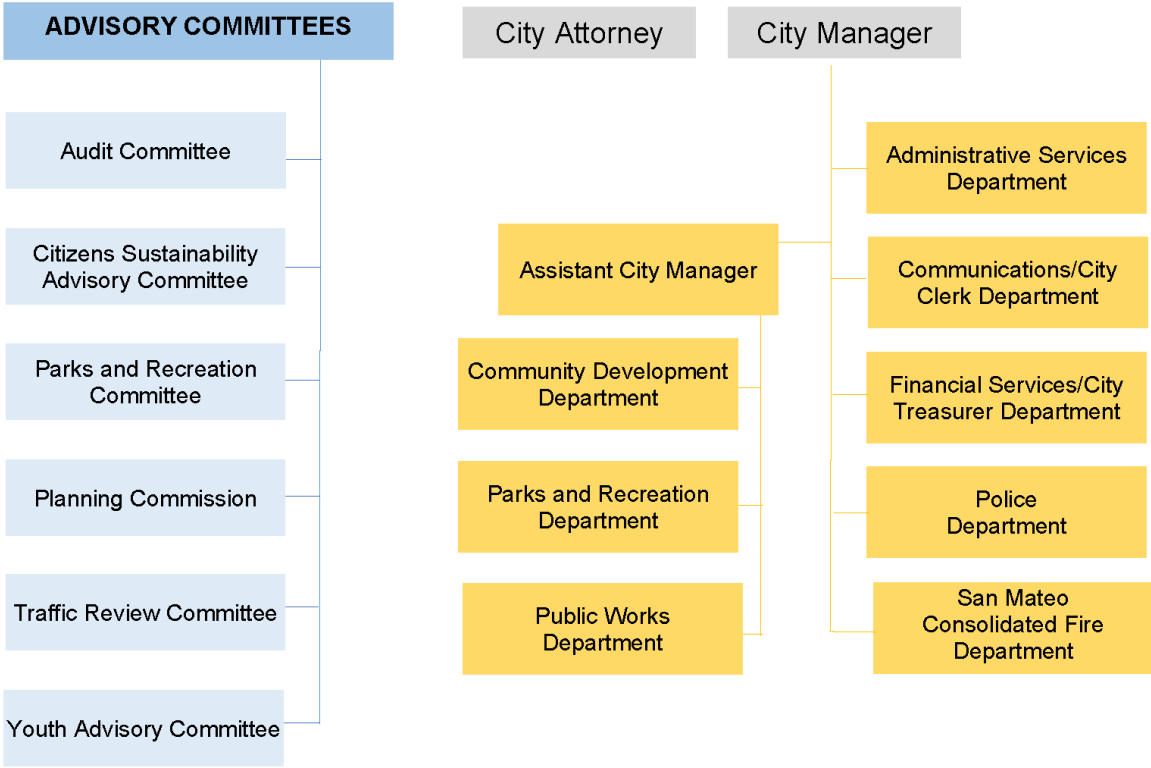
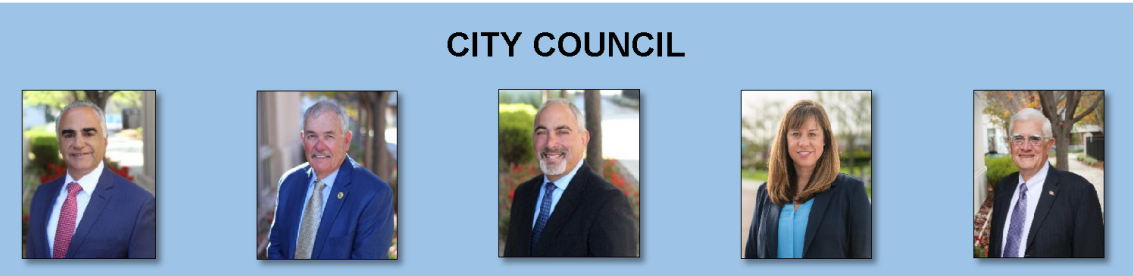
Stefan Chatwin

**City of Foster City / Estero Municipal Improvement District
Fiscal Year 2023-24 Final Budget
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City of Foster City/Estero Municipal Improvement District Organization Chart

FOSTER CITY RESIDENTS



2023 STRATEGIC PRIORITIES

VISION:

Create a vibrant and sustainable Foster City community through smart, inclusive, and efficient actions to preserve and enhance our quality of life for current and future generations.

MISSION:

The mission of the City of Foster City is to deliver services, invest in quality infrastructure and implement policies that prioritize public safety, smart planning, a vibrant economy, fiscal stability, community connections, and a sustainable environment. In pursuit of this mission, we use community engagement and data to make decisions and measure progress based on economic, social, and environmental factors.

STAFF EMPOWERMENT AND OPERATIONAL EXCELLENCE:

The staff of Foster City is committed to and takes pride in proactively providing exceptional service to our community.

CITY COUNCIL OPERATIONS AND IMPROVED COMMUNITY ENGAGEMENT:

The City Council operates at the highest level of civil discourse, encouraging resident engagement, and full transparency.

SMART PLANNING, DEVELOPMENT, AND THE LOCAL ECONOMY:

Create a long-term vision that protects, maintains, and enhances our community character through thoughtful planning and economic development policies.

SUSTAINABILITY:

Focus on a multi-decade timeline with policy development that prioritizes the environment, economics, and community of Foster City.

INNOVATION:

Welcome and support ideas and new initiatives that allow the City to experiment with solutions and recognize that accepting modest risk is required to allow for new ideas to be tried.

PUBLIC SAFETY AND SOCIAL EQUITY:

Continue to promote diversity and inclusive policies within the City organization and seek social equity in all City policies including public safety.

FACILITIES AND INFRASTRUCTURE:

Maintain a standard of excellence with regards to infrastructure, including streets, lagoon, levee, parks, water supply system, wastewater system, storm water collection system, and City facilities to preserve and enhance quality of life for future generations.



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BUDGET MESSAGE

FISCAL YEAR 2023-24

June 2023

Honorable Mayor and Members of the City Council:

INTRODUCTION

On behalf of the Executive Leadership Team and the employees of the City of Foster City/Estero Municipal Improvement District, it is my pleasure to submit the Annual Budget for Fiscal Year 2023-24 ("Budget") and the Five-Year Financial Plan. The budget includes the City Council/EMID Board's strategic priorities and serves to provide a long-term policy framework and financial plan of delivering high quality programs and services to our community. As in past practice, the City/District's Budget and Five-Year Financial Plan is a result of a comprehensive development process, which included many hours of preparation and several public meetings. The public meetings that began in February 2023 and continue through June 2023 culminate in the Budget's final adoption by the City Council/EMID Board scheduled for June 20, 2023.

Formidable headwinds from high inflation, 500 basis points of cumulative Fed Funds rate hikes from March 2022 to May 2023, supply-chain disruptions, labor shortages, and impacts from the Russia-Ukraine war continue. Unlike many other industries, local government, including Foster City is dealing with retention and recruitment issues and the escalation of labor costs. The City has yet to recover back to pre-pandemic revenue levels for its recreation programs and its Transient Occupancy Tax. With the expiration of one-time American Rescue Plan Act (ARPA) assistance and the implementation of elements of a newly accepted Classification and Compensation Study, the FY 2023-24 and 5-year financial plan indicates ongoing General Fund structural deficits. The City Manager's Office and staff will continue to monitor and develop strategies to counter the structural deficit. These strategies may include additional or updated revenue opportunities, cost recovery measures, and operational efficiencies.

The Budget and corresponding Five-Year Financial Plan were developed in alignment with Citywide Organizational Goals and Department Strategic Plans that support the City Council/EMID Board's vision to create a vibrant and sustainable Foster City through smart, inclusive, and efficient actions to enhance our quality of place for current and future generations.

Additionally, the City Council/EMID Board has established a set of strategic priorities that include the following:

- Staff Empowerment and Operational Excellence
- City Council Operations and Improved Community Engagement
- Smart Planning, Development, and the Local Economy
- Sustainability
- Innovation
- Public Safety and Social Equity
- Facilities and Infrastructure

Any balancing measures employed are based on a set of principles that reflect the City/District's priorities and core values to protect vital and essential services for the community.

ELEMENTS OF THE BUDGET

The budget document is organized as follows:

1. **Introductory Items:**
Table of Contents
Foster City Organization Chart
Vision, Mission, and Strategic Priorities. These were reaffirmed and updated at the City Council's annual Vision & Policy Summit in January 2023.
2. **Budget Message:** Includes the letter of transmittal from the City Manager submitting the recommended budget to the City Council, major initiatives/issues, organizational changes addressed in the budget, and the City's current and projected financial position.
3. **Budget Guide:** Includes a description of the annual budget process, a glossary of budget terminology, and the structure of the City's finances.
4. **Five-Year Financial Plan:** Includes a Citywide look at expenditure and revenue trends affecting the City over the course of the next five years.
5. **Financial and Personnel Summaries:** Includes financial information on projected revenues, expenditures, fund balances and reserves, personnel resources, and a summary of funds as well as fund descriptions and information on all revenue sources and expenditure projections.
6. **Department Operating Budgets:** Operating department sections include the departmental mission statement, organization chart for FY 2023-24, and changes in financial resources required to accomplish the department goals. The account summaries include the following five major categories of department appropriations:

Employee Services represents permanent full-time and part-time salary costs, overtime, holiday pay, and fringe benefits.

Services and Supplies represents legal, consulting, and other professional services, contract repair and maintenance, utility charges, training and memberships, equipment rentals, insurance, and employment services. This category also represents items purchased for repair and maintenance, operational activities such as publications, uniforms, recreation supplies, and office supplies.

Internal Service Charges represents vehicle replacement charges, equipment replacement charges, self-insurance charges, information technology service charges, building maintenance charges, and funding for longevity recognition benefits, PEMHCA benefits, and compensated absences.

Capital Outlay represents expenditures for fixed assets in excess of \$1,000 including land, buildings, furniture, equipment, and City vehicles.

Reallocation represents reallocation of department operating expenses to non-General Fund budgets such as Special Revenue Funds and Enterprise Funds.

Behind the account summaries are the detailed line item expenditures.

7. **Non-Department Budgets:** Includes historical and FY 2023-24 expenditures for non-department General Fund, special revenue, debt service, enterprise, internal service, or agency fund budgets.

8. **Capital Improvements:** Includes various tables showing the capital projects for the upcoming fiscal year and for a five-year period, along with detailed descriptions of capital improvement projects.

CONCLUSION

The City of Foster City/Estero Municipal Improvement District has been well managed and prides itself on being fiscally prudent, operating lean, and utilizing resources responsibly as entrusted to us. Although the COVID-19 pandemic and current economic conditions have continued to be disruptive to the City/District's operations and revenues, staff understands that recovery is likely gradual and will therefore continue to prioritize services and make recommendations about how best to balance fiscal sustainability and the delivery of high-quality services. We thank both the City Council/EMID Board and community for its partnership and patience as we face financial challenges, respond to shifting financial and labor conditions, and work together to identify solutions that are fiscally sound and best serve the community.

Sincerely,


Stefan Chatwin (Jun 15, 2023 14:55 PDT)

Stefan Chatwin
City/District Manager

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FISCAL YEAR 2023-24 ANNUAL BUDGET FIVE YEAR FINANCIAL PLAN BUDGET CALENDAR

February 27, 2023 (Monday) Study Session at 6:30 p.m.

- Mid-year Financial Review for FY 2022-23
- Policy Direction on the Preparation of FY 2023-24 Annual Budget and Five-Year Financial Plan
- Organizational Assessment - Preliminary Proposals for City Restructuring/Governmental Operations Improvement.

March 27, 2023 (Monday) Study Session at 6:30 p.m.

- Review of Capital Improvement Projects, Annual and Long-term CIP Funding Plan
- Review of Enterprise Funds and Internal Services Funds
- Review Analysis of Water and Wastewater Rates
- Review of Special Reports (if any)

April 10, 2023 (Monday) Study Session at 6:30 p.m.

- Review of Proposed Master Fee Schedule for FY 2023-24

May 1, 2023 (Monday) Regular City Council Meeting at 6:30 p.m.

- Public Hearing on Master Fee Schedule for FY 2023-24

May 8, 2023 (Monday) Study Session at 6:30 p.m.

- Review of Five-Year Financial Plan, Review of Preliminary Budget (All Funds)
- Review Special Reports (if any)

June 5, 2023 (Monday) Regular City Council Meeting at 6:30 p.m.

- Budget Public Hearing and Follow-up from All Prior Budget Study Sessions
- Public Hearing and Adoption of Water and Wastewater Rates
- Approval of Funding Requests from Non-profit Agencies

June 20, 2023 (Tuesday) Regular City Council Meeting at 6:30 p.m.

- Adoption of Annual Budget

June 30, 2023 (Friday)

- Budget and Five-Year Financial Plan Printed, Distributed and Posted Online

(Note: all items above relate to the preparation of the FY 2023-24 Budget except where otherwise noted.)

GLOSSARY OF BUDGET TERMS

Account - A separate financial reporting unit for budgeting, management or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

Adopted Budget - Revenues and appropriations approved by the City Council in June for the following July 1 through June 30 fiscal year.

Agency Funds - Agency Funds are used to account for resources held by the reporting government in a purely custodial capacity.

Allocated Costs - An expense charged by one department/division to another for services performed or expenditures of a general nature which are charged to one main account and allocated to other departments/divisions by a specified formula.

Appropriation - An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation - The value of property against which a tax is levied. Valuations are established by the County Assessor and reflect a percentage of the true or market value of a property.

Bond - The written evidence of the debt issued by the government entity (City, District, etc.). It bears a stated rate of interest and maturity date on which a fixed sum of money plus interest is payable to the holder.

Budget - A financial plan for a specific period of time (fiscal year) that matches all planned revenues and expenditures with various municipal services.

Budget Amendment - A legal procedure utilized by the City Manager or City Council to revise a budget appropriation. Adjustments to appropriations within departmental budgets may be accomplished administratively by the City Manager. City Council approval is required for additional appropriations from fund balance or new revenue sources.

Budget Deficit - Generally, defined as the amount by which a fund's spending exceeds its income over a period of time. Specifically, it is the sum of expenditures and transfers out that exceed the sum of revenues, transfers in and other adjustments. It is normally determined as a result of a quarterly review.

Budget Guidelines - Guidelines developed by the City Manager, in consultation with the City Council, that describe the budget environment - e.g. revenue expectations and policy emphasis - for the forthcoming year; departments make their budget requests on the basis of the guidelines.

Capital Assets (fixed assets) - Things the local government owns that cost a considerable amount of money and are intended to last a long time - for example, buildings, land, roads, bridges and wastewater and water systems.

Capital Improvement Program - A plan for capital expenditures to provide for the acquisition, expansion or rehabilitation of an element of the City's physical plant to be incurred over a fixed period of several future years.

Capital Outlay - Expenditures relating to the purchase of equipment, land and other fixed assets which usually occur in a single fiscal year.

Cash Flow - A cash budget that projects the inflow, outflow, and net balance of cash reserves on a daily, weekly and monthly basis.

Compensated Absences - Employee absences for which employees will be paid (e.g., vacation leave, sick leave) based upon the terms of an approved memorandum of understanding or compensation and benefits plan.

Cost Allocation Plan - A tool to calculate and spread city-wide indirect cost to departments and funds that receive support services from other departments. Indirect costs are administrative in nature and incurred while providing a service to other departments in the City.

Cost Recovery - The establishment of user fees that are equal to the full or partial cost of providing services.

Debt Service - Principal and interest paid on bonds and notes.

Debt Service Fund - A fund used to account for the payment of debt service.

Department - A major administrative segment of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area. (e.g. Public Works Department).

Division - An area of activity organized as a functional unit within a department. (e.g. Engineering, Water Operations and Street & Lagoon Maintenance Divisions within the Public Works Department)

Encumbrances - A budgetary technique for recording unperformed contracts for goods and services. Use of encumbrances restricts the balance in each fund so that total commitments (expenditures plus encumbrances) will not exceed appropriations.

Enterprise Funds - Funds used to account for business-like operations of a governmental agency that are funded by customer services charges. The enterprise funds include Water Utility operations and Wastewater Utility operations.

Expenditure - Utilization of fund resources. Expenditures include operating expenses, debt service and capital outlays.

Expenditure Category - A basis for distinguishing types of expenditures. The major expenditure categories used by the City are employee services, services and supplies, internal service charges, capital outlay and reallocations.

Fiscal Year - A twelve-month time period signifying the beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 as its fiscal year.

Fund - A set of separate, self-balancing accounts to account for resources that are used for a specific purpose based on regulations or limitations.

Fund Balance - The net worth of a fund, which is the difference between the assets and liabilities of a fund at any given point in time.

General Fund - The fund used to account for the major operating revenues and expenditures of the City, except for those financial resources required to be accounted for in another fund category. General Fund revenues are derived primarily from property and other taxes. This fund is the most flexible but also the most vulnerable to economic influences.

General Obligation Bonds - Bonds issued by a government entity with a tax levy on property located within the governmental boundaries in an amount sufficient to pay annual debt service on the bonds.

Goal - Broad mission statement that defines the purpose of a department, based upon the needs of the community.

Grant - A payment of money from one governmental unit to another, from a governmental unit to a not-for-profit agency or from a private foundation to a governmental agency. Grants are often earmarked for a specific purpose or program.

Indirect Cost Allocation - Using a Cost Allocation Plan, these are costs allocated by Support Departments (City Manager, City Council, City Attorney, Communications/City Clerk, Financial Services/City Treasurer, Human Resources) and administrative divisions to Line Departments (Community Development, Fire, Parks and Recreation, Police, and Public Works including Water and Wastewater Enterprises) and programs (e.g. BAERS, CalOPPS, etc.) who provide direct services to the public.

Infrastructure - Basic public investments such as streets, storm drains, water and wastewater lines, streetlights and sidewalks.

Interest - The amount paid for the use of money.

Interfund Transfer - The transfer of money from one fund to another in a governmental unit. Interfund transfers usually have to be approved by the governing body and are normally subject to restrictions in state and local law.

Internal Service Funds - A series of funds used to account for the services provided by one department to other departments on a cost reimbursement basis.

Interim Financial Reports - Quarterly or monthly comparisons of budgets with actual revenues and expenditures to date. These reports provide decision-makers with an early warning of potential expenditure overruns or revenue shortfalls.

Line Item Budget - A budget format in which departmental outlays are grouped according to the items that will be purchased, with one item or group of items on each line.

Notes - Short term promises to pay specified amounts of money, secured by specific sources of future revenue.

Objective - Desired output-oriented accomplishments that can be measured and achieved within a given time frame.

Operating Budget - A financial plan for the provision of direct service and support functions that provide basic governmental services. The operating budget contains appropriations for such expenditures as employee services, services and supplies, internal service charges, capital outlay and reallocations.

Principal - The face amount of a bond which the issuer promises to pay at maturity.

Program - A group of related activities performed by one or more organizational units for the purpose of accomplishing an objective.

Public Hearing - An open meeting which provides citizens with an opportunity to voice their views on the merits of proposals.

Reserve - An account used to designate a portion of the fund balance for a future use and is, therefore, not available for general appropriation.

Resolution - A legal and public declaration by the City Council of intent, policy or authorization.

Revenue - Increases in fund resources. Revenues include income from user fees, taxes, permits and other sources.

Revenue Bond - A bond on which the debt service is payable solely from the revenue generated from the operation of the project being financed.

Special Revenue Fund - A fund used to account for revenues legally earmarked for a particular purpose.

Subsidy - Supplemental resources provided to ensure adequate funding when anticipated expenditures exceed revenues.

Tax Rate - The amount of tax levied for each \$100 of assessed valuation.

User Fees - Fees charged to users of a particular service provided by the City.

STRUCTURE OF THE CITY'S AND DISTRICT'S FINANCES

Funds are the basic accounting and reporting entities in governmental accounting. The City/District uses the cash and encumbrance basis of accounting for budgetary purposes. Encumbrances lapse at year-end with the exception of Capital Improvement projects and debt service expenditures. The fund types that comprise the FY 2023-24 budget are grouped into three major categories, Governmental Funds, Proprietary Funds, and Fiduciary/Agency Funds. The purpose of the various funds within each category is described below:

GOVERNMENTAL FUNDS

GENERAL FUND GROUP (FUNDS 001-012)

The General Fund group is used to account for all revenue and expenditures necessary to carry out basic governmental activities of the City/District that are not accounted for through other funds. Within the group, Funds 001 to 003 are the operating Funds which include activities such as police, planning, building inspection, engineering, recreation and community services, public works operation and maintenance, legal and administrative services and contracted fire protection and prevention. The remaining funds within the group have designated purposes (e.g. community benefits, facilities replacement, etc.). In FY 2020-21, Sustainable Foster City (Fund 012) was added to the General Fund Group. See Fund 125 for a description of the Sustainable Foster City Fund. The fund balance includes a minimum reserve equal to 33 1/3% to 50% (4 to 6 months) of annual budgeted operating expenditures as dictated by City Council / Estero Municipal Improvement District Board policy.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues that are restricted by law or administrative action to expenditures for specified purposes. Special Revenue Funds used by the City/District are listed below:

Traffic Safety Fund (Fund 101): Revenues received by the City as its share of fines generated from violations of the State Motor Vehicle Code. Expenditure of these funds is restricted to traffic safety programs.

Measure A Fund (Fund 102): Revenues generated by a special one half cent sales tax that was approved by the voters of San Mateo County in 1988 and subsequently reauthorized by voters in 2004 for a period of an additional 25 years up to December 31, 2034. Expenditure of these funds is restricted to engineering construction and maintenance of City/District streets and transportation-related purposes.

Gas Tax Funds (Fund 103); Streets and Highways Code Section 2030, 2103, 2105-2107.5): Revenues apportioned to the City from State-collected gasoline taxes. Expenditure of these funds is restricted to engineering, construction and maintenance of City streets.

Park In-Lieu Fees Fund (Fund 104): Revenues received from residential property developers with which the City has negotiated fees, under the provisions of state law. Expenditure of these funds is restricted to new improvements of local parks and recreation amenities that benefit residents of the new development.

Measure M (Fund 105): Revenues generated by a special \$10 registration fee for each vehicle registered in San Mateo County for a period of 25 years that was approved by the voters of San Mateo County in November 2010. Expenditure of these funds is restricted to congestion mitigation programs (including roadway maintenance, pothole repairs, and traffic congestion management) and pollution mitigation programs (water pollution prevention).

SLESF/COPS Grant Fund (Fund 108): Revenues received from the State of California. Expenditure of these funds is restricted to funding personnel, equipment and program operating expenses associated

with supplemental law enforcement services such as anti-gang and community crime prevention programs, as well as traffic safety initiatives.

CalOpps.org Fund (Fund 114): Revenues and expenditures associated with a City-created public sector recruitment and applicant tracking website for the benefit of public employers. Expenditure of these funds is restricted to programs and services associated with the activities of this endeavor.

Foster City Foundation (Fund 116): From time to time, the City receives donations from individuals and organizations. The City is the administrator of those funds, which are donated for specific purposes by donors to fund various City programs, services, and/or improvement projects.

SB1 Road Maintenance and Rehabilitation Fund (Fund 119): In April 2017, Senate Bill (SB) 1, the Road Repair and Accountability Act of 2017, was enacted to provide funding to jurisdictions for road maintenance and rehabilitation and other types of transportation improvement projects.

Low- and Moderate-Income Housing Fund (LMIHF Fund 122): Created in recognition of the City's decision to become the successor housing agency to the former Foster City Community Development Agency that was dissolved on January 31, 2012 by the State's passage of ABx1 26 and subsequent ruling by the California Supreme Court upholding it. Revenues and expenditures associated with the rental and maintenance of the remaining City-owned six (6) affordable housing units, and loan repayments from the Metro Center Senior Housing project and the 1st Time Homebuyer Loan program are included in this Fund. Any other funds which are enacted through legislation and which are considered legally enforceable to be used exclusively for the provision of affordable housing in the community (e.g., affordable housing fees if enacted by the City Council, State legislation that may provide ongoing revenue sources for affordable housing) are also deposited into this fund.

City Affordable Housing Fund (Fund 124): Created in recognition of the dissolution of the former Foster City Community Development Agency that was dissolved on January 31, 2012 by the State's passage of ABx1 26 and AB1484, and the City Council's action by resolution to commit all of the approximately \$3.3 million in "boomerang" funds from the \$12.7 million that was swept by the State from the former Agency's housing funds for the purpose of funding affordable housing projects. Funds collected from the developer of the Foster Square Project on the City's formerly-owned 15-acre site adjacent to City Hall were also deposited into this fund, and a loan to Mid-Pen Housing, Inc. of \$4.75 million was made in FY 2014-2015. This fund differs from the LMIHF fund in that these funds are committed by action of the City Council and may, at the City Council's discretion, be uncommitted and used for other purposes.

Sustainable Foster City Special Fund (Fund 125): Created to support the implementation of the Sustainable Foster City plan, to achieve the vision to, "Sustain and Enhance the Quality of Life in Foster City." By policy direction, the City Council deposited approximately \$209,000 in "boomerang" funds from the \$809,000 that was swept by the State from the former Agency's non-housing or other funds. In addition, the City Council authorized a one-time transfer of \$258,100 in FY 2014-2015 from the General Fund. Additional General Fund transfers were also made in subsequent years to support economic and environmental sustainability initiatives. Effective FY 2020-2021, Sustainable Foster City has moved over to the General Fund group (Fund 012) as its funding sources no longer carry imposed spending restrictions.

General Plan Maintenance Fund (Fund 128): This fee was established as part of the FY 2011-2012 budget. The fee provides funding for the unreimbursed State mandated costs of updating and maintaining the City's General Plan, Title 15 Buildings and Construction Ordinance and Title 17 Zoning Ordinance Maintenance. The fee is collected at the time of building permit issuance and is based on the value of the application and provides a dedicated funding source for future General Plan updates and zoning and building code updates without relying on the General Fund.

Construction and Demolition Recycling Fund (Fund 129): The Construction and Demolition Fund was created in FY 2005-2006 as a result of the passing of the Construction and Demolition Ordinance (Chapter 15.44 Recycling and Salvaging of Construction and Demolition Debris, Title 15, Buildings and Construction) that same year. The ordinance requires that specific construction and demolition projects submit a Waste Management Plan as a condition of their building permit. The plan estimates the tonnage

of material that will be generated by the project, and demonstrates how the contractor will maximize recycling of debris and other waste generated from the project. The ordinance requires that a refundable deposit be submitted based on the estimate of the debris that will be generated during the project. As a condition of return of the deposit, the applicant must provide documentation demonstrating that a minimum of 50% of the debris generated from the project was diverted. For applicants that do not show proof of recycling or do not meet the 50% minimum diversion requirement, a portion of or the full deposit is forfeited. Per the Construction and Demolition Ordinance, forfeited deposits shall be turned over to a fund designated to further promote the development and expansion of recycling and waste reduction programs.

Technology Maintenance Fund (Fund 130): The City established a system wide fee in FY 2015-2016. Fees are collected to recover the costs and ongoing expenses of the City's new permitting system.

SB 1186 Fee Fund (Fund 131): Revenues collected comes from a four-dollar fee paid for the issuance or renewal of a business license and is used to increase disability access and to fund for costs associated with compliance with construction-related accessibility requirements. SB 1186 provides that the city or county may retain up to ninety (90) percent of the fees collected for related administrative costs and to provide training for inspectors as Certified Access Specialists (CAS). The remainder is paid to Division of the State Architect to maintain oversight of the CAS Program.

Strong Motion Instrumentation Program (SMIP) Fee Fund (Fund 132): The state of California passed the Strong Motion Instrumentation Act in 1972. The Strong Motion Investigation fee is paid by each applicant for a building permit, where square footage is added and is mandated by the Public Resources Code section 2705. SMIP Fund provides that the city or county may retain up to five (5) percent of the fees collected for related administrative costs. This remainder fee is remitted to the State of California to obtain vital earthquake data for the engineering and scientific communities through a statewide network of strong motion instruments.

CRV Grant Fund (Fund 133): The State's Beverage Container Recycling Payment Program offers grants to Cities and Counties to assist in the implementation of beverage container recycling and litter abatement projects.

Curbside Recycling Fund (Fund 134): On an annual basis, the Department of Resources Recycling and Recovery (Cal Recycle) makes curbside supplemental payment to operators of curbside and neighborhood drop-off programs for beverage container recycling. As a member of the SBWMA, and part owner/operator of the San Carlos Transfer Station, Foster City's annual revenue represents the curbside supplemental payment program's share of the volume of beverage containers reported to Cal Recycle by SBWMA's trash hauler, Recology. Per Public Resources Code 14549.6(a), expenditure of funds is limited to payment for activities related to beverage container recycling.

Green Building Fees Fund (Fund 135): On September 30, 2008, Governor Schwarzenegger signed SB 1473 into law. It took effect on January 1, 2009. The bill provides for the creation of the Building Standards Administration Special Revolving Fund, which is established in the State Treasury. Monies deposited in this fund come from a surcharge on both residential and nonresidential building permits. The bill requires that each city, county collect a fee from an applicant for a building permit, assessed at the rate of four dollars (\$4) per one hundred thousand dollars (\$100,000) in valuation, with appropriate fractions thereof, but not less than one dollar (\$1). SB 1473 provides that the city or county may retain up to ten (10) percent of the fees collected for related administrative costs and for code enforcement education. The remainder is paid to CBSC for deposit into the Building Standards Administration Special Revolving Fund.

Measure W Fund (Fund 136): In 2018, San Mateo County voters passed Measure W, a half-cent sales tax ballot measure providing the County with additional resources to improve transit and relieve traffic congestion. 50% of these sales tax revenues are administered by the San Mateo County Transportation Authority while the remaining 50% are administered by the SamTrans Board of Directors. The measure, which went into effect in July of 2019 provides funding for highway projects, local street repairs, grade

separations for Caltrain tracks that intersect local streets, expanded bicycle and pedestrian facilities, and improved transit connections

Affordable Housing - Commercial Linkage Fees Fund (Fund 137): In December 2016, the City Council adopted Ordinance 606, establishing Chapter 17.88, Affordable Housing Commercial Linkage Fee, which became effective in February 2017. Commercial linkage fees provide a mechanism for commercial development to pay fees to offset the impacts of the development on the need for affordable housing.

Tenant Relocation Assistance Fund - (Fund 138): In FY 2020-2021, the City established the Tenant Relocation Assistance Fund to fund programs, in partnership with Essex Properties to help minimize the impacts of expiring affordable housing covenants to the residents of Foster's Landing.

Workforce Housing - (Fund 139): The City of Foster City purchased 22 Workforce Housing Units 551—565 Pilgrim Drive and 1159 Triton Drive (Pilgrim Triton Phase C/Laguna Vista) in May 2022. The Workforce Housing Program is designed to help address the housing needs of first responders, public employees, and teachers in the very low, low, and moderate income households in order to make it possible for public servants to live near where they work.

Equipment Replacement - Workforce Housing Reserves - (Fund 140): Equipment replacement related billings to workforce housing units.

SB 1383 Implementation - (Fund 141): Based on guidance from CalRecycle, the SB 1383 Local Assistance Grant Program provides subsidized compost to encourage and expand the use of compost within our County with the end goal to expand the capacity for compost use within the County into the future.

Park Facilities Impact Fee - (Fund 142): In June 2022, the City Council establishing Chapter 3.50, Park Facilities Impact Fee, which became effective in August 2022. This fee will fund park, trail and recreation facility improvements necessary to accommodate growth.

Public Safety Impact Fee - (Fund 143): In June 2022, the City Council establishing Chapter 3.70, Park Facilities Impact Fee, which became effective in August 2022. This Fee will fund police and fire capital facilities and equipment (e.g. vehicles) necessary to accommodate growth.

Transportation Impact Mitigation Fee - (Fund 144): In June 2022, the City Council establishing Chapter 3.60, Park Facilities Impact Fee, which became effective in August 2022. This fee will fund needed additions and improvements to City's transportation infrastructure to accommodate future transportation volumes associated with the new development. These improvements will include infrastructure that supports both vehicles as well as transit, pedestrian, bicycle, and other modes.

DEBT SERVICE FUNDS

Debt Service Funds are used to account for payment of debt service of Governmental Funds. The City/District's has one Debt Service Fund as listed below:

Levee Protection Planning and Improvements General Obligation Bond Fund (Fund 230): The Levee Protection Planning and Improvements General Obligation Bond Fund accounts for the payment of debt service (principal and interest) on the City's general obligation bond debt used for financing up to \$90 million levee improvements costs.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for resources used for the acquisition and construction of capital facilities or major capital equipment, except for capital facilities financed by proprietary fund types. Capital Project Funds used at the City/District are listed below:

Capital Investment - City Fund (Fund 301): Revenues from City sources are used for development, construction or acquisition of approved capital projects funded by certain general obligation bonds, the sale of property, or other unrestricted revenue sources of the City. The fund balance includes a \$2 million emergency reserve.

Capital Asset Acquisition and Replacement Fund (Fund 326): Revenues from the sale of City property, including the sale of the City-owned 11 acre site formerly leased to the North Peninsula Jewish Campus in September 2012, are being deposited into this fund. Revenues from the sale of the City-owned 15 acre site to TNHC-HW Foster City, LLC were also deposited into this fund. By policy direction, assets in these funds may only be used for the acquisition or replacement of significant assets or capital improvements by 4/5th vote of the City Council, except for a limited duration transfer to the City General Fund of \$205,000 per year in FY 2012-2013, 2013-2014 and 2014-2015.

Levee Project Fund (Fund 327): The Levee Project Fund is for the design and construction of Levee Protection Planning and Improvements Project (CIP 301-657).

PROPRIETARY FUND TYPES

ENTERPRISE FUNDS

Enterprise Funds are used to account for City/District operations that are financed and operated like private business enterprises. Use of this type of fund permits user charges to finance or recover the cost of providing the enterprise's services to the general public on a continuing basis.

Enterprise Funds used at the City/District are listed below:

Water Enterprise Funds: Activities associated with providing water services including construction and maintenance of water distribution systems. There are four funds associated with the Water Enterprise:

- *Water Revenue Fund (Fund 401)* - Accounts for all of the revenues and the operational and maintenance expenditures associated with the retail sale of water to customers.
- *Water Capital Investment Fund (Fund 405)* - Captures funds that are spent towards capital improvements to the Water system, funded through monies collected from ratepayers that go towards current or future capital improvement projects. It also holds equipment replacement, acquisition and funding from water revenues for replacement of equipment supporting water operations. The fund balance includes a \$2 million emergency reserve.
- *Water Equipment Replacement Fund (Fund 408)* - Funds held for the replacement and acquisition of water enterprise equipment.
- *Water Connection Fees (Fund 409)* - Funds held for the water connection fees collected and to be use in future Water CIP projects.

Wastewater Enterprise Funds: Activities associated with wastewater collection and treatment including construction of wastewater treatment plant facilities (shared with the City of San Mateo). There are eight funds associated with the Wastewater Enterprise:

- *Wastewater Revenue (Fund 451)* - Accounts for all of the revenues and the operational and maintenance expenditures associated with the wastewater collection system and treatment activities.
- *Wastewater Rate Stabilization Fund (Fund 453)* - Accounts for net revenues collected from the Wastewater Revenue Fund for debt service payments to be made by the Wastewater Long-Term Debt Fund and for cash funding of EMID's share of WWTP costs.
- *San Mateo-Foster City Public Financing Authority Loan Fund (Fund 454)* - The San Mateo-Foster City Public Financing Authority (SM-FC PFA) Loan Fund accounts for the payment of principal and interest on long term debt incurred for EMID's share of WWTP costs, including loan(s) from the San Mateo-Foster City Public Financing Authority.

- *Wastewater Capital Investment Fund (Fund 455)* - Captures funds that are spent towards capital improvements to the Wastewater Collection (sewer) system, funded through monies collected from ratepayers that go toward current or future capital improvement projects. It includes accounts for collection of wastewater system expansion fees for vacant parcels representing new developments that will be connected to the system. Funds are transferred to the Capital Investment Fund (above) where they are spent on Wastewater Collection (sewer) system expansion capital projects. The fund balance includes a \$2 million emergency reserve.
- *Wastewater Equipment Replacement Fund (Fund 458)* - Funds held for the replacement and acquisition of wastewater enterprise equipment.
- *Water Infrastructure Finance and Innovation Act (WIFIA) Loan Fund (Fund 459)* - The WIFIA program provide a long-term, low-cost loan for the District's Wastewater Treatment Plant Master Plan Improvements project (CIP 455-652). The Fund also accounts for debt service payments associated with the WIFIA loan and the 2021 revenues notes. At maturity, the revenue notes are to be repaid with the WIFIA loan.
- *Wastewater Connection Fee (Fund 460)* - Funds held for the wastewater connection fees collected and to be use in future Water CIP projects.
- *Wastewater State Revolving Fund/Other Bonds (Fund 461)* - The State Revolving Fund program provide a long-term, low-cost loan for the District's Wastewater Treatment Plant Master Plan Improvements project (CIP 455-652).

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods and services provided by one department to other departments on a cost reimbursement basis. Internal Service Funds used at the City/District are listed below:

Vehicle Replacement Fund (Fund 501): Vehicle replacement, acquisition and maintenance service charges and the related billings to various departments.

Equipment Replacement Fund (Fund 502): Equipment replacement, acquisition and the related billings to various departments for non-Enterprise fund assets.

Self-Insurance Fund (Fund 503): Charges to the various departments for general liability and property insurance premiums, defense costs and related administrative costs.

Information Technology Fund (Fund 504): Information technology-related acquisitions, maintenance service charges and the related billings to various departments.

Building Maintenance Fund (Fund 505): Management, maintenance, janitorial service, and some capital replacement for all City/District buildings and building-related equipment.

Longevity Recognition Benefits Fund (Fund 507): Benefits paid to retired employees in accordance with benefit plans approved in labor contracts and/or compensation and benefits plans, funded by charges to operating departments based on salary costs.

PEMHCA Benefits Plan Fund (Fund 508): Benefits paid on behalf of retirees participating in the CalPERS' Public Employees' Medical and Hospital Care Act (PEMHCA) medical benefits plan.

Compensated Absences Fund (Fund 509): Vacation and sick leave benefits which have monetary value and must be paid out to employees upon separation of employment in accordance with the terms of an existing memorandum of understanding or compensation and benefits plan.

FIDUCIARY/AGENCY FUNDS

Fiduciary/Agency Funds are used to account for resources held by the reporting government in a purely custodial capacity. The Fiduciary/Agency Funds used by the City/District is listed below:

Foster City Successor Agency Fund (Fund 604): The Foster City Successor Agency Fund is a private-purpose trust fund that accounts for the accumulation of resources to be used for payments of recognized obligations of the former Foster City Community Development Agency that was dissolved on January 31, 2012 as a result of the passage of ABx1 26 by the State.

San Mateo Consolidated Fire Department Custodial Fund (Fund 608): Accounts for fire permit and plan check fees collected from construction permits that the City is holding for San Mateo Consolidated Fire Department.

CITY OF FOSTER CITY
ESTERO MUNICIPAL IMPROVEMENT DISTRICT

FIVE YEAR FINANCIAL PLAN

For the Five Years ended June 30, 2028



CITY COUNCIL/DISTRICT BOARD

Jon Froomin, Mayor / President
Patrick Sullivan, Vice Mayor / Vice President
Sam Hindi
Stacy Jimenez
Art Kiesel

SUBMITTED BY THE CITY/DISTRICT MANAGER

Stefan Chatwin

FOSTER CITY COMMUNITY PROFILE

Location

Foster City is located midway between San Francisco and San Jose on the western shoreline of the San Francisco Bay, east of U.S. 101, which provides convenient access to the San Francisco Airport and San Francisco to the north and Santa Clara County to the south. The City is bisected by State Route 92 (the J. Arthur Younger Freeway), which runs between Half Moon Bay to the west and Highway 880 to the east via the San Mateo-Hayward Bridge. The City encompasses 12,345 acres, of which 9,726 acres are part of San Francisco Bay and Belmont Slough, and 2,619 acres are land area.

History

Foster City had its beginning as reclaimed marshlands devoted to dairy farming and evaporation ponds. At the turn of the 20th century, the approximately 2,600 acres of tidal marshes now occupied by Foster City were owned by Frank Brewer, and the land was called Brewer Island. Brewer eventually sold his land to the Leslie Salt Company and Schilling Estate Company.

During the late 1950's, T. Jack Foster, in association with Bay Area developer Richard Grant, purchased an option to acquire Brewer Island for the development of a complete community. In 1960, the California Legislature created the Estero Municipal Improvement District (EMID), the state's first such public agency. The District was granted most of the governing powers associated with an incorporated municipality, except the powers to zone and approve development and certain police powers. A board of three directors representing the two landowners governed the District.

Because San Mateo County retained the authority to approve development permits, T. Jack Foster prepared a master plan for the development of Brewer Island (Foster City) and submitted it to the County in 1961. The plan envisioned a self-contained community with a variety of housing types, waterfront lots and parks, an internal lagoon for drainage and public recreation, marinas, offices, stores, industry, and public services. The ultimate "buildout" was to include 11,000 housing units and a population of approximately 35,000. The Town Center, to be focused on an interior lake, was to include a combination of community and regional commercial services, offices, government agencies, entertainment establishments, and parks.



One of the more difficult aspects of the plan for the City was how to handle drainage in an area that was basically flat and at sea level. The engineering firm of Wilsey and Ham developed a plan to raise the surface level of the island four to five feet and to dig a central drainage basin area that also would serve as a runoff storage area. This drainage basin is now the Foster City Lagoon.

The County Board of Supervisors approved the Foster City plan in 1961, and groundbreaking for the first reclamation and development projects took place in August. Due to the extensive fill, compaction, and construction of facilities that had to precede any building, three years passed before the first homes were completed.

The Estero Municipal Improvement District was authorized to issue \$82,130,000 in bonds in order to finance the improvements necessary for development of Brewer Island (of which \$78,437,000 was issued). The bonds provided enough funding to build the lagoon, water system, sewer system, roads, bridges, and other necessary improvements.

By the end of 1964, 200 families had moved into Foster City. By 1966, the community had grown to 5,000 residents. The first public buildings constructed included the Corporation Yard in the early 1960's and the Public Safety Building (the former Fire Station) in 1965.

As the City developed, residents came to realize that their lack of representation on the EMID Board made it difficult to affect Board decisions on development and taxation issues. In early 1967, residents reached a compromise with T. Jack Foster and Sons to introduce legislation increasing the Board's size from three to five. Foster City residents would elect the two new directors. The legislation also contained a provision for eventual transition of the Board to full citizen representation by 1970, a year prior to the statutory deadline. At that time, the EMID Board began incorporation proceedings.

Foster City was incorporated in April 1971, with the newly elected City Council assuming the powers of the EMID Board. Nearly seven years after the first families moved to Foster City, residents gained full control over municipal governance.

In 1972, the City opened a new City Hall. In 1974, the Recreation Center opened in Central Park (now Leo J. Ryan Park) on the shores of the Lagoon. In 1976 the fourth and last of the bridges crossing the Foster City lagoon system was completed and it was named the Bicentennial Bridge. The Foster City Community Development Agency was formed in 1981 to assist the growth of the City. A new Police Station located at 1030 East Hillside Boulevard was dedicated in March 1985. The Recreation Center was remodeled and expanded in 1997. A new Library/Community Center building was also completed in 1997. The new Government Center with Fire Station, City Hall, and an addition to the Police Station was completed December 2002. The new Council Chambers was completed November 2003. The Teen Center (Vibe) moved from a temporary building to a permanent home by the Recreation Center in 2009. The Community Development Agency was dissolved by the State in 2012.

Government Services

The Estero Municipal Improvement District and the City of Foster City provide governmental services to the citizens of Foster City. The members of the City Council serve as the policy-making body for both governmental agencies. City voters elect Council members to staggered terms of four years each. The City Council meets regularly on the first and third Mondays of each month at 6:30 p.m. in the Council Chambers at 620 Foster City Boulevard and may call additional special meetings. These meetings are televised on the City's government access station, FCTV Comcast Channel 27 or ATT Channel 99 and streamed on the FCTV website. All meetings of the City Council, Planning Commission and any committees are open to the public except when certain personnel matters and legal items are discussed.



Figure 2: Foster City Government Center

The City Council has appointed one commission and six Citizen Advisory committees to advise it on matters of special interest:

- Planning Commission
- Citizens Sustainability Advisory Committee
- Audit Committee
- Parks and Recreation Committee
- Traffic Review Committee
- Youth Advisory Committee
- Levee Bond Oversight Committee

City of Foster City

Foster City was incorporated on April 27, 1971 and is a general law city as established by the California Government Code, Section 34102. It uses the Council-Manager form of government. A City Manager is appointed by and responsible to the City Council to serve as Chief Administrative Officer overseeing personnel, developing the budget, proposing policy objectives, and implementing policies and programs adopted by the City Council. Eight departments and two contracted services report to the City Manager, which include:

- Five line departments, so-called because they provide direct services to the public: Community Development, San Mateo Consolidated Fire (contracted service), Parks and Recreation, Public Works, Police; and
- Five support departments, which primarily serve to support the efforts of the line departments: Administrative Services (consisting of the Information Technology and Human Resources Divisions), City Manager, Communications/City Clerk, Financial Services/City Treasurer, Legal Services (contracted service).
- The Fire Department has transitioned to the San Mateo Consolidated Fire (SMC Fire) Department, serving Foster City, Belmont and San Mateo. This process took several years and was completed on January 13, 2019.

Estero Municipal Improvement District

As described in the History section, the Estero Municipal Improvement District (EMID) was created in 1960 and granted most of the governing powers associated with an incorporated municipality. EMID sold bonds to finance the major improvements needed for development of the City. EMID provides water and

sewer service to Foster City and water service to Mariner's Island and is a separate legal entity with the City Council serving as its Board of Directors. The last of the EMID bonds was paid off on August 1, 2007.

Cultural

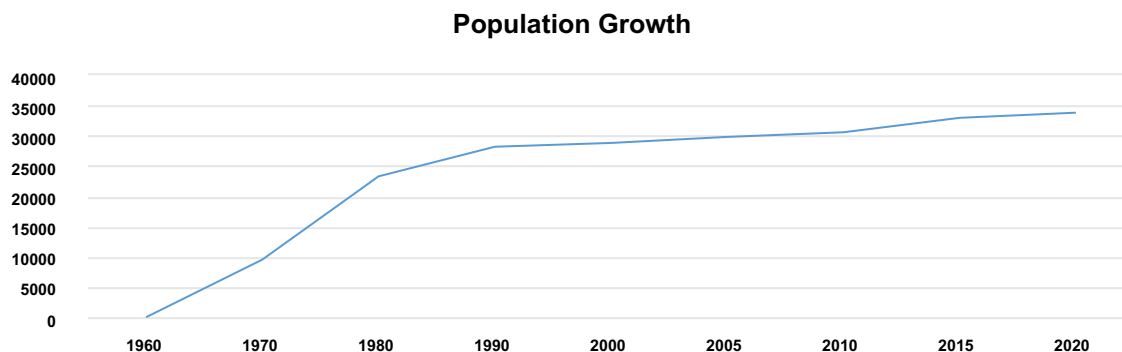
The Parks and Recreation Division offers a variety of cultural activities in the form of special events throughout the year. Leo Ryan Park serves as the backdrop for many events that provide the community exposure to culture and the arts in all its forms. One of the most widely attended events for all ages and backgrounds is the very popular annual Summer Concert Series at Leo Ryan Park. The Summer Concerts provide free family-friendly evenings in the beautiful outdoor amphitheater. The Fourth of July Celebration is an all-day event co-sponsored by the Lions Club that includes fireworks, family games, food, demonstrations, and other activities.

The Department also hosts several events specifically for Foster City residents. In August, a Family Overnighter is held at Boothbay Park. This popular event features a fun-filled evening of games, songs and camping.

In May of 2018, it was decided by the City Council that the City would host an annual "City Birthday Party." The inaugural City event is called "Summer Days" and includes live entertainment, traditional carnival/amusement rides & games, on-site food trucks, craft beer tastings, art/craft exhibits (by local artists and SF Etsy), in addition to activities and information booths by our local community groups. This special event for the City, created by City staff is the ultimate birthday celebration and wrap up to a fun-filled summer of Parks and Recreation programs.

Population

Foster City was virtually undeveloped in 1961 but experienced major growth in the 1970's and grew at a slower pace during the 1980's and 1990's. The original Master Plan estimated a population at buildout of 35,000. The City's population was determined to be 30,567 by the 2010 US Census. The most recent estimate by the California Department of Finance is 33,056 as of January 1, 2021.



Housing

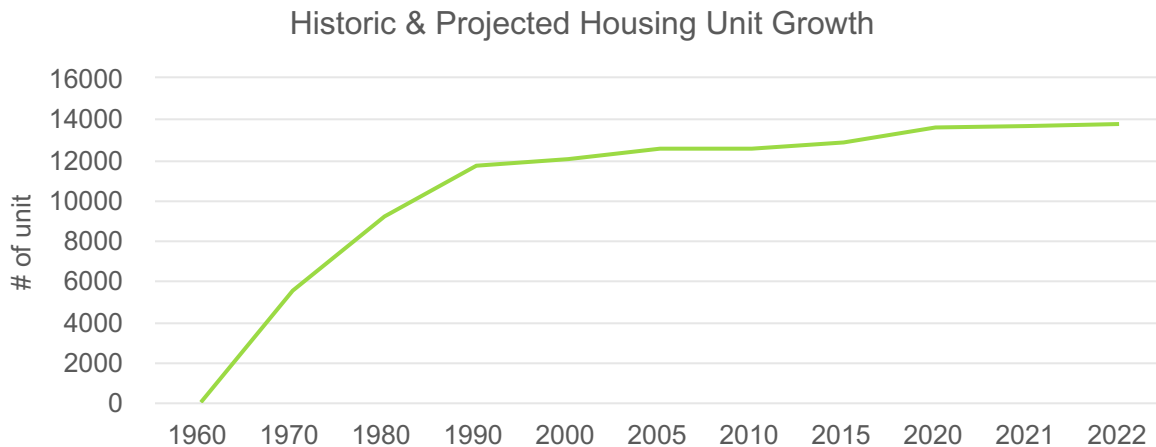
.As of January 1, 2022, the City has 13,742 housing units.

In recent years, most housing produced in the region and across the state consisted of single-family homes and larger multi-unit buildings. However, some households are increasingly interested in “missing middle housing” – including duplexes, triplexes, townhomes, cottage clusters and accessory dwelling units (ADUs). These housing types may open up more options across incomes and tenure, from young households seeking homeownership options to seniors looking to downsize and age-in-place.

The housing stock of Foster City in 2020 was made up of 35.4% single family detached homes, 20.0% single family attached homes, 7.0% multi-family homes with 2 to 4 units, and 37.5% multi-family homes with 5 or more units.

Foster Square, a mixed-use commercial project including 155 assisted living units (including 24 memory care units), 66 below market rate apartments and 200 for-sale units along with up to 35,000 sq. ft. of commercial was approved in December 2013. On June 15, 2015 the City Council approved a Retail Agreement with BVCCP who will own and operate the commercial/retail component of the project. Tenants Starbucks, Happy Lemon, Falafel Tazah, Mirchi Indian Kitchen, Chuan Chim Thai Cuisine, Poppies Bistro, Netra Arts Canvas and Café, La Bella Spa and Salon, Mumu Hot Pot, India Cash and Carry, Shiki Bento House, Gobi Mongolian Grill and the Post Office are currently operating their business. The project is now complete with one vacant commercial retail space to be occupied after tenant improvement is completed in 2023.

With the adoption of the Housing Element in 2023, the housing units are expected to grow between 2023 and 2031.

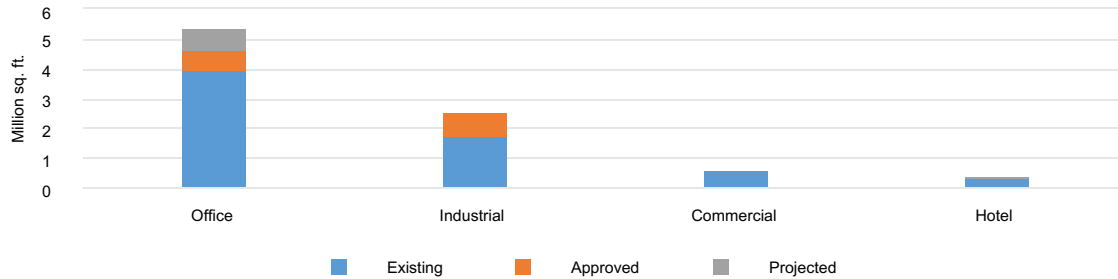


Land Use

The benefits of providing a balance of land uses that serve a wide range of community needs have been recognized since the first Foster City Master Plan. Although construction during the early years of Foster City was largely residential, the City has actively pursued commercial and research and development uses over the past twenty years to achieve a more balanced mix of uses. Commercial, office, and industrial development provide a healthy and stable tax base as well as job opportunities within the City.

Existing non-residential building stock includes 3.9 million sq. ft. of office, 1.8 million sq. ft. of industrial/research and development, and 0.6 million sq. ft. of commercial and 630 hotel rooms.

Nonresidential Uses (million sq. ft.)



The amount of residential and non-residential development is expected to increase over the next several years as older properties are redeveloped and the few remaining vacant sites are developed. Furthermore, the pandemic is expected to further change commercial development patterns within the City, as trends such as employees working from home affects office uses.

In February 2010, the City approved the expansion of the 40-acre Gilead campus to add about 570,000 net new sq. ft. of offices and labs. In 2013, the City Council approved an integrated Master Plan to incorporate land Gilead purchased from Electronics For Imaging (EFI). The resulting 72-acre campus with a maximum build-out of 2,500,600 sq. ft. including a mix of office buildings, laboratory buildings, cafeterias, manufacturing spaces, meeting spaces and a pilot lab. Two lab buildings, 324 and 357 Lakeside Drive including a new parking garage, were completed in 2019. In May 2020, City approved a Use Permit for construction of an approximately 60,836 square-foot, two-story employee amenity building, Gilead Wellbeing Center which is currently under construction; this is to be occupied in spring of 2022. In January 2021, Planning Commission approved a Use Permit application to allow a new private park to serve as a landscape outdoor amenity and gathering space on 5.42-acre site in Gilead Campus; this park is completed and has been in operation since spring 2022. In 2022, Gilead continues to make minor improvements to their campus and have worked with staff to add more shade structures to the Gilead Park, reallocate 250,000 sq. ft. of unbuilt office space to laboratory space, and other tentative improvements to existing buildings.

In 2013, the City approved the General Development Plan for the Chess-Hatch Office Project that would demolish about 190,000 sq. ft. of office/warehouse and replace it with up to 800,000 sq. ft. of office. On April 17, 2014, a Use Permit/Specific Development Plan application (UP-13-004) was approved by the Planning Commission to demolish nine office buildings, comprising 146,000 sq. ft. of development, and to construct two towers resulting in 600,000 sq. ft. of office development area, up to 5,000 sq. ft. of business supporting use and a 5-story and a 7-story parking garage. The city extended Chess Hatch Master Development Agreement which was set to expire on December 31, 2018 to September 7, 2024.

Lincoln Center Life Sciences and Research Campus for Illumina, including approximately 595,000 square foot of Research & Development use was approved by the City in October 2015. Construction of the first phase comprising of up to 360,000 square feet of two (2) office/laboratory buildings, an amenity building, a parking structure, and surface parking was completed in 2018. Phase II of the development including 245,000 square feet of R&D is expected to be permitted in Spring 2023 and be completed in Winter 2025.

On July 19, 2021, the City Council approved an 83,187 Square-Foot, Seven-Story Hotel with 151 Guest Rooms and Associated Site Improvements at the Vacant Lot Located at the Southwest Corner of Metro Center Boulevard and Shell Boulevard (RZ2019-0002). The expiration date for this permit is June 17, 2023.

On May 5, 2022, the Planning Commission approved Use Permit to allow an approximately 5,200 square feet stand-alone outdoor pavilion structure featuring restaurant/retail tenant spaces, outdoor seatings, restrooms, and reducing parking spaces to 332 at the Century Plaza site located at 1065 East Hillsdale Boulevard (UP2021-0015). In December 2022, Planning Commission approved a to allow up to approximately 87,000 square feet (SF) of Research and Development (R&D) and/or office uses on floors one (1) through four (4) at the existing building at the same site.

On September 19, 2022, City Council approved an appeal to allow for the removal of an approximately 11,000 square feet restaurant use building and construct a 124,395 square feet, four story, Research and Development (R&D) building at the former El Torito Restaurant located at 388 Vintage Park Drive (EA2021-0001, RZ2021-0003, UP2021-0023). The development, including 141,672 square feet of R&D, is currently in plan review expected to be permitted in Spring 2023 and be completed in Winter 2025.

On November 3, 2022, Planning Commission approved a Use Permit to allow up to 373,646 square feet (SF) of Research and Development (R&D) and/or office uses on floors four (4) through eight (8) at the existing building, subject to Conditions of Approval, located at 1001 and 1051 East Hillsdale Boulevard (UP2021-0036). On December 5, 2022, City Council approved a resolution for the Land Use and Circulation Element Text Amendment to the "Town Center Commercial" Land Use Category to allow Research and Development (R&D) uses (GP2021-0003)

As of early 2023, the pending commercial projects in the City are:

Projects	Maximum Entitlement Breakdowns
Chess-Hatch	800,000 SF of office or R&D 605,000 SF was entitled for office with a Use Permit Remaining 195,000 SF can be office or R&D
Gilead	2,500,600 SF 1,274,000 SF entitled for specifically office, 664,029 SF built* 1,226,000 SF entitled for specifically R&D and storage/warehouse space, 1,091,321 SF built Total left for office is 609,971 SF and R&D 134,679 SF
388 Vintage	124,395 SF of R&D and fully unbuilt.
Hotel	83,187 SF of hotel with 151 guest rooms and fully unbuilt.
Illumina	595,000 SF of R&D. 235,000 SF unbuilt but under building permit review
Century Plaza Pavilion	5,200 square feet stand-alone outdoor pavilion structure featuring restaurant/retail tenant spaces and outdoor seatings
*Note: This is likely to change due to a recent GDP request currently under review.	

Shopping

Foster City has a total of five (5) retail shopping centers – three (3) neighborhood commercial centers (Edgewater Place, Marlin Cove, and Beach Park Plaza) and two (2) regional-serving areas: The Marketplace along East Hillsdale Boulevard and the area along Metro Center Boulevard that includes Costco Wholesale and the former Orchard Supply Hardware. In addition, there are retail spaces in new mixed-use developments including Chess Retail Center, Foster Square, Pilgrim Triton and Parkside Towers.

Approximately 21,000 square feet of ground floor commercial has been constructed in the Pilgrim Triton Master Plan area. As previously mentioned, an additional 35,000 sq. ft. of retail is included at Foster Square.

Several of the shopping centers have redeveloped over the years to meet the needs of the community (e.g., Port O' Call redeveloped into Miramar Apartments, Marlin Cove redeveloped into a mix of commercial and housing).

On November 3, 2016, the San Mateo-Foster City School District (District) entered into a School Conveyance Agreement (Agreement) to purchase Charter Square Shopping Center from the Chang Income Property Partnership, LP (Owner) to build a school facility on the property by Westlake Urban, LLC (Developer). The school opened in fall 2021.

Orchard Supply Hardware closed in 2018. No new tenant or use of the site has been the subject of any applications as of March 2023.

Jobs

During the initial stages of Foster City's development, new growth was mainly residential or residential-serving in nature. Since 1980, several major commercial and research and development uses have been completed, adding a substantial daytime work force population to the City and providing employment opportunities to Foster City residents. The largest employers as of June 2022 are indicated in the accompanying table.

<i>Principal Employers</i>	<i>No. of Employees</i>
Gilead Sciences	5,747
Visa USA Inc.	2,863
Visa Technology and Operations LLC	1,094
Cybersource Corporation	427
CSG Consultants	329
Sledgehammer Games Inc.	304
Costco Wholesale Corporation	276
IBM Corporation	248
Qualys Inc.	240
Peninsula Jewish Community Center	231

Source: Foster City Business License Data

Based on the Foster City's 2022 business license records, businesses in Foster City employ approximately 12,001 persons. Another source, Census on the Map from the US Census Bureau, estimated 18,527 primary jobs in Foster City in 2019. Using the Census of the Map estimate and adding the estimated increase in office, industrial and retail space, total employment in Foster City, in the year 2025 is projected to be approximately 21,679 persons. In comparison, Projections 2040, published in 2018 by the Association of Bay Area Governments/Metropolitan Transportation Commission (the latest forecast by an independent source) projected total jobs in Foster City at 33,435 in 2025 and 35,250 in 2035. The accelerated development occurring in Foster City over the past 5 years has allowed the local job market to grow beyond expectations.



Education

The community is served by various private and public educational facilities. From a public education perspective, Foster City is served by the San Mateo-Foster City School District (elementary), the San Mateo Union High School District (high school), and the San Mateo Community College District (community college). There are eight private preschools, four public and three private elementary schools, one private and one public middle (junior high) school in the city limits. High school students are assigned to one of the public high schools in the District, or may choose from a variety of private high school institutions in the nearby area. The elementary schools and high schools serving Foster City youth continue to be highly ranked in educational achievement statewide. Finally, there are a variety of public and private colleges and universities within 40 miles of Foster City.

Recreation

Foster City prides itself on the wealth of recreational amenities and activities provided to the community. Foster City has one of the highest ratios of park acreage to population in the nation, boasting more than 100 acres of park and open space land including bike paths, dog exercise areas, a lighted softball field, soccer and youth baseball fields, tennis courts, pickleball courts, basketball courts, picnic facilities, and a wildlife refuge. Leo J. Ryan Park, encompassing eight acres overlooking Central Lake, is home to the gazebo, amphitheater, stage area, and the William J. Walker Recreation Center. The City has constructed synthetic turf fields at Sea Cloud Park, Catamaran Park, and Port Royal Park to provide recreational amenities for soccer and baseball/softball players during all weather conditions and in an effort towards water conservation. In 2015, the City constructed two new parks - Bridgeview Park and Shorebird Park. Shorebird Park includes sculptural art pieces and the City's first outdoor Fitness Court. Additionally, the City rebuilt one existing park (Baywinds Park) previously known as Windsurf Park, a popular area for kiteboarding and windsurfing. The City's lagoon system offers more than 200 acres of surface area, winding five miles throughout the City, for sailboat and windsurfing enthusiasts.

The City's Parks and Recreation Department offers a wide variety of classes year-round including creative arts, sports, and fitness programs for children, teens, adults and seniors. The Senior Center offers a variety of programs geared specifically for seniors. "The Vibe" Teen Center hosts activities for youth and teens, including a skateboard park. Finally, two bocce ball courts round out the amenities provided at the Recreation Center. Active sports enthusiasts can join any number of organized team sports, including basketball, softball, soccer and volleyball. The City offers over 25,000 sq. ft. of reservable space at its Recreation Center, Community Center, and the Vibe available for rent to the public for parties, meetings, and events. The Foster City Library (a branch of the San Mateo County Library) is located in the Civic Center complex at 1000 East Hillsdale Boulevard. This library building includes 18,500 sq. ft. of library space and the 9,000 sq. ft. Community Center. Foster City is currently in the design process to rebuild the Recreation Center, with construction anticipated to take place in 2024.

Climate Action

Foster City maintains the levee along the Bayfront. The Levee provides protection from flood hazards and storms. It also provides recreational uses for the community and serves as a main link to the Bay Trail. The Federal Emergency Management Agency (FEMA) conducted a coastal flood hazard study in 2014, which determined that roughly 85% of the City's levee system does not meet FEMA requirements. FEMA granted Foster City a temporary "seclusion mapping" designation in 2015 to remain classified as Zone X, so long as progress was made to address the deficiencies of the levee. The City has spent the last 3 years extensively exploring all improvement and funding options so the levee once again meets FEMA standards. An Environmental Impact Report for the Levee Project was adopted on May 8, 2017. In order to maintain FEMA accreditation and keep Foster City properties out of the flood zone, the City Council placed Measure P, a bond measure to fund levee improvements, on the June 5, 2018 ballot. The measure was approved and will provide funds to strengthen the levee to meet FEMA standards, keeping Foster City properties out of the flood zone and allowing residents to avoid mandatory expensive flood insurance. Levee improvements would not only allow Foster City to maintain FEMA accreditation, but also protect essential city services during storms and from earthquake damage. All regulatory permits have been received and construction has started.

The City has a climate action plan to address challenges that climate change will bring to the community. The Climate Action Plan describes climate change effects and prescribes measures to mitigate its negative impacts. By addressing potential issues arising from climate change impacts, the City will better adapt to changing conditions and can protect general community welfare.

The City approved a Climate Action Plan ("CAP") in January 2016 that contained strategies to achieve 15 percent GHG emissions reduction below 2005 levels by 2020 and 20 percent below 2005 levels by 2025, which the City achieved in 2017. The City is in the process of updating its current CAP to incorporate revised GHG reduction goals that align with new State targets, identify specific measures to achieve GHG reductions and suggest strategies for future adaptations of climate action planning. The City expects to complete this update of its CAP by the end of calendar year 2023.

FIVE-YEAR FINANCIAL FORECAST (FY 2023-24 to FY 2027-28)

The fiscal stewardship exercised by the City Council and its staff is manifested through developing prudent and effective long-term financial strategies and making appropriate financial decisions. Over the years, the City built up reserves in its General Fund (Funds 001 to 003), Capital Improvement Funds, Internal Service Funds, and in its Enterprise operations to ensure that the services and infrastructure required to allow the community to thrive are provided the necessary financial resources. These policies and actions help ensure the long-term financial stability of the City.

The last several years have been somewhat of a roller coaster with the U.S. economy surging from a GDP contraction of 3.4% in calendar year 2020 to a 5.9% and 2.1% expansion in 2021 and 2022 respectively. Similarly, the nations unemployment rate swelled from 4.4% in March 2020 to 14.8% in April 2020 and has since declined to 3.5% in March 2023. Driven by the Federal Reserves' monetary goal of essentially flooding the U.S. with cash by lowering the Fed Funds rate to near zero as a means of stimulating the economy during COVID-19 crisis, borrowing rates sank to historic lows. Unfortunately, combined that with a low labor supply, a 20-year high "quit rate", the Russia and Ukraine war, and surging commodity prices, inflation became the new issue. As such, costs to operate the City continues to be impacted by supply chain issues, a lack of both the quality and quantity of job applicants which has resulted in a much longer cycle time to fill staff vacancies, and higher labor and supplies and services costs. Meanwhile, while the City has seen recovery for most of its key revenues that were impacted by the COVID-19 pandemic, transient occupancy tax (TOT) revenues are still expected only reach \$3.24 million by the end of the current fiscal year, which is still \$1.15 million behind its \$4.39 million level in FY 2018-19.

The preliminary five year financial plan for FY 2023-24 through FY 2027-28 indicates General Fund (Funds 001 to 003) annual structural deficit of \$6.32 million, \$6.78 million, \$8.31 million, \$7.70 million, and \$6.35 million respectively.

During and after the "Great Recession" of December 2007 to June 2009, the City's primary fiscal goal could be best summarized in one simple statement: solve the General Fund structural deficit. The City erased an original \$5 million deficit identified in early 2010 even amidst rising pension costs and the loss of the City's largest sales tax generator at the end of 2012. It took until FY 2013-14 before the City's General Fund showed a balanced budget. The City's management team will once again be tasked with finding solutions to resolve the anticipated General Fund structural deficits forecasted for the next 5 years.

The five-year forecast for the General Fund is a financial planning tool to understand multi-year budgetary impacts in the context of economic conditions, planned and potential development, revenue changes, compensation adjustments, and Capital Improvement Program (CIP) funding. Property tax, real property transfer tax, sale tax, transient occupancy tax, building and planning permits, and charges for services are all included in the five-year forecast. Although the City has had many new development projects break ground over the past several years (e.g. Pilgrim Triton, 100 Grand, The Triton, Foster Square, various Gilead Sciences campus expansions, TownePlace Suites hotel, Pilgrim Triton Phase C for 70 townhouses and 22 Foster City owned workforce units, etc.), only three new projects are included in the 5-year financial plan. They consist of Gilead's 175,000 square foot laboratory building and the redevelopment of Lantern Cove and Schooner Bay multi-family housing complexes. While not included in the 5-year financial plan, several potential development projects, including a Costco gas station, a Gilead Sciences' campus build out, Chess Hatch development, and housing at 1601 Beach Park Boulevard could move forward over the next few years.

Since FY 2019-20, San Mateo County has experienced annual Property Tax in lieu of Vehicle License Fees (VLF) shortfalls. Historically, the State has made counties and cities whole by reimbursing in-lieu VLF shortfalls through a special appropriation in the State budget. This appropriation ensures that all counties and cities receive their full in-lieu VLF payment required by law. An appropriation to cover the County's shortfall for FY 2021-22 was not included in the FY 2023-24 Proposed State Budget, which is the first the first time the state has failed to include a backfill of these revenues since the passage of Proposition 1A in 2004. The County, on behalf of itself and its 20 cities, has continued to advocate with the State's legislative leaders to include the backfill in their version of the FY 2023-24 state budget. The City's budget assumes that the State will continue to provide the VLF backfill to the County and the City. If the State's final fiscal year 2023-24 budget excludes the backfill, the estimated loss to Foster City is approximately \$677,000. In addition, as of April 11, 2023, the County's projected VLF shortfall for fiscal year 2022-23 is \$1,397,297. The 2-year cash flow in arrears impact to Foster City from FY 2019-20 to FY 2021-22 has been \$192,200, \$2,014,700, and \$1,163,600 respectively. City staff will continue to monitor the VLF shortfall issue closely.

In November and December of 2021, the City executed 2-year labor agreements with the Foster City Police Officers Association (POA) and the American Federation of State, County and Municipal Employees (AFSCME) unit as well as updating the unrepresented Management Employees Compensation and Benefits Plan retroactive July 1, 2021. The agreements called for a 4% wage increase for FY 2021-22 followed by a 5% COLA adjustment for FY 2022-23 that was based on the April 2022 CPI-U with a floor and ceiling of 3% and 5% respectively. Staff also received a \$2,000 COVID Recognition bonus and Classic CalPERS members agreed to a 0.5% wage contribution toward the City's CalPERS contribution rate effective April 1, 2022. In FY 2021-22, the Human Resources Department initiated a citywide classification and compensation study and they have now been completed. The study found the City's base salaries, overall, in comparison to the market average were 6.2% below the market. On June 5, the City Council ratified a 3-year Memorandum of Understanding (MOU) with the POA effective July 1, 2023. A 3-year Management Compensation and Benefits Plan was also approved on June 20, 2023. Under these agreements, each group will receive an annual COLA based on the local CPI-U with a floor and ceiling of 3% and 5% as well as flexible benefits adjustments each January 1 based on the percentage increase in the CalPERS Kaiser HMO Basic Premium. As part of these labor discussions, the City Council also authorized retroactive June 1, 2023 base salary increases for City staff to catch up with the market averages. These increases will likely help with staff retention and recruitment in the current tight labor market. Lastly, an initial meeting was held between City and the American Federation of State, County and Municipal Employees (AFSCME) unit on June 8.

The forecasted General Fund employer pension costs over the 5-year financial plan is \$9.41 million for FY 2023-24; \$10.27 million for FY 2024-25; \$10.52 million for FY 2025-26; \$11.08 million for FY 2026-27; and \$10.88 million for FY 2027-28. The 5-year forecast of pension costs is provided below.

All Dollar Amounts in Thousands						
	Fiscal Year					
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
General Fund Contributions	\$9,017	\$9,414	\$10,267	\$10,516	\$11,079	\$10,883
General Fund Spending	\$54,144	\$58,267	\$62,004	\$63,025	\$64,610	\$65,246
Contribution Cost as % of General Fund Spending	16.7%	16.2%	16.6%	16.7%	17.1%	16.7%

In November 2018, the City Council formed a Pension Subcommittee to discuss strategies toward the City's long-term pension obligations. The City Council authorized a \$3.48 additional discretionary payment (ADP) in June 2019 and another \$7.5 million ADP in June 2021.

After considering the multiple variables in developing the City's budget, including those identified above, the 5-year General Fund financial plan can be summarized in the table below.

**City of Foster City, California
General Fund (Fund 001 to 003)
Five Year Financial Plan FY 2023-24 to FY 2027-28**

	Projected	Forecast				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Total Revenues	\$58,848,482	\$57,946,287	\$61,220,893	\$60,713,943	\$62,905,285	\$64,894,235
Projected Expenditures	\$54,144,472	\$58,267,069	\$62,630,797	\$63,661,377	\$65,262,710	\$65,905,384
Less: Projected Annual Expenditure Savings of 1%	\$0	\$0	(\$626,300)	(\$636,600)	(\$652,600)	(\$659,100)
Net revenues over (under) expenditures before transfers	\$4,704,010	(\$320,782)	(\$783,604)	(\$2,310,834)	(\$1,704,825)	(\$352,049)
Net Transfers In (Out)	(\$3,478,713)	(\$6,000,000)	(\$6,000,000)	(\$6,000,000)	(\$6,000,000)	(\$6,000,000)
Net Increase (Decrease) in Fund Balance	\$1,225,297	(\$6,320,782)	(\$6,783,604)	(\$8,310,834)	(\$7,704,825)	(\$6,352,049)
American Rescue Plan Act Relief (ARP)	\$4,054,920	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in Fund Balance with ARP Relief	\$5,280,217	(\$6,320,782)	(\$6,783,604)	(\$8,310,834)	(\$7,704,825)	(\$6,352,049)
Opening Fund Balance	\$44,019,375	\$49,299,592	\$42,978,810	\$36,195,206	\$27,884,372	\$20,179,547
Ending Fund Balance (Reserves)	\$49,299,592	\$42,978,810	\$36,195,206	\$27,884,372	\$20,179,547	\$13,827,498
Reserve Balance as % of Next Year's Operating Expenditures	84.6%	69.3%	57.4%	43.2%	30.9%	20.8 %

Based on the City's 15-year Capital Improvement Program analysis that was presented to the City Council on March 27, 2023, the annual transfer recommended from the General Fund is \$6.0 million.

The City's Internal Service funds are well funded and are providing some one-time relief for the General Fund's FY 2023-24 deficit in the form of a \$439,000 funding "holiday" from the General Fund to the Equipment Replacement Fund and a \$375,000 reduction (a rollback to the FY 2022-23 funding of \$1.23 million) from the General Fund to the Vehicle Replacement Fund due to its respective surplus Fund Balances. The District will continue work on the jointly owned Wastewater Treatment Plant (WWTP) with the City of San Mateo. The District and San Mateo, through its jointly established San Mateo-Foster City Public Financing Authority (SM-FC PFA) have completed multiple financings including the issuance of 2019 Wastewater Revenue Bonds, 2021 short-term revenue notes to be taken out by a 2025 approved Water Infrastructure Finance and Innovation Act (WIFIA) loan, and a State Revolving Fund (SRF) Loan. The District share of the total financing is \$137.6 million, with a remaining \$20.7 million from the Wastewater Enterprise's working capital. Debt service payments for the project are supported by a 5-year rolling wastewater rate adjustment plan. In June, 2017, 14.25% annual rate increases were approved for FY 2017-18 to FY 2021-22. This was followed by an additional 14.25% rate increase for FY 2022-23 approved in June 2018, a 10% rate increase for FY 2023-24 approved in June 2019 (to be reduced to 3% based on the March 2023 rate analysis performed by our consultant), and a 2% rate increase for FY 2024-25 approved in June 2020.

The City commenced construction on its Levee Protection Planning and Improvements Project (CIP 301-657) in FY 2020-21. In March 2018, the City Council authorized a June 5, 2018 ballot measure (Measure P) to issue up to \$90 million of General Obligation (GO) Bonds to fund this project. The measure passed with over 80% support. In August 2020, the City issued \$85 million of GO bonds for the project. Earlier this year, the City Council gave direction for staff to initiate work to issue the remaining \$5 million of GO Bonds plus to add an additional \$5 million from the City CIP Fund to the project, bringing the revised project appropriation to \$95 million. In early 2022, the City Council appropriated \$36 million from the Capital Asset Acquisition and Replacement Fund and \$19 million from General Fund Reserves for a \$55 million built-to-budget Recreation Center Replacement Project.

City of Foster City

Summary of Key Assumptions Used in Preparation of the Five-Year Financial Plan for the Five Years Ended June 30, 2028

The City of Foster City's Five-Year Financial Plan covers the five-year period ending June 30, 2028. The analysis makes key assumptions that, based on historical trends and current information received from various sources, are considered relevant sources of information. However, there is unpredictability caused by high inflation, high interest rates due to central bank's money tightening, potential credit contraction due to the recent banking turmoil after the failure of Silicon Valley Bank in March, and continued labor shortage. The sources used in preparing these assumptions are:

- Consumer price index adjustments from the Bureau of Labor Statistics
- Residential property value trends from the San Mateo County Association of Realtors
- Consumer spending and interest rate trends as compiled by the Federal Reserve Bank
- Property assessment valuations from the County Assessor's office
- Anticipated commercial and residential developments in the City through the Community Development Department
- Unemployment rates from the Bureau of Labor Statistics and the California Employment Development Department
- Projected investment returns from the City's investment portfolio
- Availability of Federal and State Grants
- Pending and current legislation affecting local government revenues and costs
- Known one-time revenues and expenditures

Overall Economic Forecast

The City is projecting volatility for several revenue streams. While transient occupancy tax revenues in Foster City has improved steadily since the COVID-19 pandemic, the expansion of video conferencing in lieu of in person meetings has likely reduced business travel and therefore hotel occupancy. Higher interest rates has had multiple impacts as the City's investment income has expanded but so has the cost of service and supplies as well as supply chain disruptions. The challenging labor market marked by the great resignation, hybrid work expectations, wage inflation continues to impact businesses operations and the cost of doing business. Strong property tax revenues, better than expected transient occupancy tax, sales tax, and recreation program recovery and a 2nd and final tranche of ARPA relief of \$4.05 million are anticipated to generate a \$5.28 million General Fund (Funds 001 to 003) surplus in FY 2022-23 and elevating reserves to \$49.30 million, or 84.6% of FY 2023-24 General Fund expenditures and safely above the City Council's reserve policy level of 33 1/3% to 50.0%. However, with the expiration of ARPA relief funds and higher employee services and operating costs, a \$6.32 structural deficit is projected for FY 2023-24 and drop the reserve level down to \$42.98 million or 69.3% of projected FY 2024-25 expenditures. The City Council provided direction for the City Manager to use General Fund reserves to address the FY 2023-24 General Fund budget shortfall and for him to develop strategies to address subsequent years' deficits. The City Manager has indicated such strategies may include additional or updated revenue opportunities, cost recovery measures, and operational efficiencies.

Revenue Assumptions

Assumptions made in determining significant revenue amounts are listed below:

Development (discussion of each project can be found in the Land Use section earlier in this budget book)

The following are current projects:

- Family Dental - An expansion of Family Dental is anticipated to be completed in calendar year 2023.

- 70 Gilead - 95,931 gross square feet life science building
- 388 Vintage Park Drive - 141,672 square feet life science building
- Biomed Realty - Phase II at Lincoln Centre Drive
- Century Plaza - outdoor pavilion and R&D/office use at 1065 East Hillsdale
- Gilead - campus wide office and laboratory tenant Improvements
- Hotel at Corner of Metro Center and Shell Boulevards - No assumptions have been made on this project.

The following new projects have been included in the forecast:

- Gilead - 175,000 square feet Laboratory Building
- Lantern Cove apartments - Redevelopment
- Schooner Bay apartments - Redevelopment

The following projects have not been included in the revenue forecast:

- Costco - Costco has expressed an interest in adding a gas station.
- 1601 Beach Park Boulevard - proposed housing project.
- Gilead Sciences - proposed campus build out
- Chess Hatch - redevelopment of the existing single-story commercial properties along Chess Dr. near Hatch Dr.

Property Taxes

- Over the past thirteen years from FY 2009-10 to FY 2021-22, property tax revenues (excluding ERAF refunds) grew annually in the range of 2.5% to 22.3%. Under the provisions of Proposition 13, County Assessors make increases to their assessment rolls based on an inflation factor, the California Consumer Price Index (CCPI), not to exceed 2 percent. The inflation factor used for FY 2023-24 will be 2%. Based on preliminary assessed values tracked by the San Mateo County Assessor's Office, the City is projecting FY 2023-24 property tax revenues to increase 3.99% to \$34.38 million from its fiscal year 2022-23 estimate of \$33.06 million. In the five-year financial plan, the City has forecasted a 2.5% increase in property tax revenues for FY 2023-24 through FY 2026-27 plus additional property taxes from the completion of development projects.
- Staff will continue to estimate Excess ERAF revenues conservatively (\$1.62 million for FY 2023-24) in deference to the availability of Excess ERAF refunds to cities and other taxing entities. This cautious approach is based on the history of State's propensity to look for local agency takeaways during challenging financial times.

Property Tax in lieu of Vehicle License Fees (VLF)

- The County has incurred 4 consecutive VLF shortfalls since FY 2019-20. Historically, the State has made counties and cities whole by reimbursing in-lieu VLF shortfalls through a special appropriation in the State budget. This appropriation ensures that all counties and cities receive their full in-lieu VLF payment required by law. An appropriation to cover the County's shortfall for the fiscal year 2021-22, was not included in the 2023-24 Proposed State Budget, which is the first time the state has failed to include a backfill of these revenues since the passage of Proposition 1A in 2004. The County, on behalf of itself and its 20 cities has continued to advocate with the State's legislative leaders to include the backfill in their version of the FY 2023-24 state budget. The budget assumes that the State will continue to provide the VLF backfill to the County and the City. If the State's final FY 2023-24 budget excludes the backfill, the estimated loss to Foster City is approximately \$677,000. In addition, as of April 11, 2023, the County's projected VLF shortfall for fiscal year 2022-23 is \$1,397,297 for the City.

Sales & Use Tax

- The City suffered a \$1 million annual loss in its sales tax revenues in FY 2012-13 when the largest sales tax producer shifted its sales operations to its other corporate facilities. Since then, sales tax revenue growth has been marginal, but is expected to exceed pre-pandemic high of \$3.67 million. Staff is projecting a 2.3% increase to \$3.93 million in FY 2023-24 compared to a projected \$3.84 million in FY 2022-23.

Transient Occupancy Tax (TOT)

- The City has a transient occupancy tax of 12% and there are three hotels -- Crowne Plaza, Marriott Courtyard, and TownePlace Suites in the City. As one of the City's most elastic revenue sources, recovery was initially slow but has since accelerated as revenues for FY 2020-21 plummeted to \$992,616 from \$4.39 million in FY 2018-19 before rebounding to \$1.98 million last year and climbing to an estimated \$3.24 million for the current year. Staff has tempered the recovery in FY 2023-24 to \$3.56 million due to current macro-economic concerns, including an anticipated contraction in annual GDP growth from 2.1% in 2022 to the 1% range in 2023.

Business License Tax

- The Business License Tax Ordinance was updated in November 2013 based on voter approval. The increased minimum tax and maximum revenue caps upon which the tax is calculated was phased in over a 3-year period from calendar year 2014 to 2016. The current tax rate is 0.075% with a gross receipts cap of \$38,129,333 for a maximum tax of \$28,597 for calendar year 2023. The gross receipts cap is adjusted annually based on inflation. FY 2022-23 revenues are estimated at \$1.58 million and climbing to \$1.62 million in FY 2023-24, but still below the FY 2018-19 level of \$1.76 million. The City had considered an increase in the gross receipts cap for a potential November 2022 ballot measure, but decided to revisit it for the November 2024 election cycle.

Investment Earnings

- With the multitude of Federal Reserve rate hikes since March 2022, staff has escalated its investment returns assumption to 3.5% for FY 2023-24 while continuing to prioritize its investment objectives based on safety, liquidity, and then yield.

Water and Wastewater Revenues

- Water Rates -- The City currently serves over 8,200 utility accounts. On June, 5, the EMID Board approved an increase of 4.3% for variable water charges and 6% for fixed water charges in FY 2023-24.
- Wastewater Rates - A 3% wastewater rate increase was also approved by the EMID Board on June 5. The increase allows the wastewater enterprise to generate the necessary revenues to meet the District's operating costs as well as the construction costs, debt service payments, and coverage obligations associated with the District's estimated \$158.3 million wastewater treatment plant upgrade with the City of San Mateo.

Expenditure Assumptions

Assumptions made in determining significant expenditures are listed below:

Service Levels, Staffing, and Capital Improvement Projects

- The City's FY 2023-24 budget includes an addition of 5 full-time FTEs to address various service needs with details provided in the "Employee Services" section below.
- In FY 2010-11, the City implemented long-term funding of Capital Improvement Projects. Capital Improvement Projects in the five-year forecast are shown and incorporated in the five-year forecast

for the City's General Fund and the Water and Wastewater Enterprise Funds. Due primarily to the acceleration and expanded scope of the lagoon intake structure/pump station building rehabilitation project, funding for the City Capital Investment Fund is increasing from \$3.5 million to \$6.0 million annually over the course of the 5-year financial plan. This annual funding amount takes into consideration the availability of current reserves above the \$2 million emergency reserve level.

Employee Services

- A net increase of 5.0 full-time FTEs for a citywide total of 172 FTEs is recommended for FY 2023-24. The personnel changes include the following:

Department	Prior Years		Budget
	2021-22	2022-23	2023-24
City / District Manager (Community Services/Recreation added in FY 21/22 and reinstated to Parks & Recreation within FY 21/22)	18.00	10.00	4.00
Communications/City Clerk	4.00	4.00	5.00
Administrative Services	4.00	4.00	9.00
Financial Services/City Treasurer	9.00	9.00	9.00
Parks and Recreation	0.00	28.00	30.00
Police	54.00	55.00	55.00
Community Development	14.00	16.00	18.00
Public Works (Parks added in FY 21/22 and reinstated to Parks & Recreation within FY 21/22)	61.00	46.00	47.00
Totals	164.00	172.00	177.00

- **City/District Manager:**
 - Transfer Information Technology Division (5 FTEs) to newly formed Administrative Services Department during FY 2022-23.
 - Transfer Sr. Management Analyst (Sustainability) from City/District Manager to Community Development Department
 - Upgraded One (1) Deputy City Manager to Assistant City Manager - November 2022.
 - Upgraded One (1) Management Coordinator to Management Analyst I - February 2023
- **Communications/City Clerk :**
 - Add One (1) Social Media/Communications Assistant.
- **Community Development :**
 - Add One (1) Economic Development Manager.
 - Transfer Sr. Management Analyst (Sustainability) from City/District Manager to Community Development Department
- **Financial Services/City Treasurer:**
 - None
- **Administrative Services:**
 - Updated Human Resource Director to Administrative Services Director effective November 2022.
 - Upgraded Human Resource Senior Analyst to Human Resource Manager during FY 2022-23
 - Information Technology Division (5 FTEs) transferred from City Manager to Administrative Services during FY 2022-23.
 - Converted One (1) Technology Analyst I to Administrative Analyst I/II during FY 2022-23
- **Parks and Recreation:**
 - Add One (1) Parks Supervisor.
 - Convert One (1) Part-time benefit Recreation Leader to Recreation Coordinator.
- **Police:**
 - None.
- **Public Works:**
 - Converted Two (2) Part-Time Office Assistant II to Administrative Assistant I/II (1) during FY 2022-23.

- In December 2016, CalPERS announced a reduction in its Discount Rate (rate of return on its investment portfolio) from 7.5% to 7.0%. In February 2018, CalPERS modified its amortization policy for prospective investment gains and losses from 30 years to 20 years effective FY 2021-22. Each of these changes added significant costs to many government agencies, including Foster City. Based on CalPERS' 21.3% investment return in FY 2020-21, the discount rate was further lowered to 6.8% effective FY 2023-24. The forecasted employer pension costs in the General Fund's 5-year financial plan is \$9.41 million for FY 2022-23. Due largely to CalPERS' 6.1% investment loss in FY 2021-22, employer pension costs will increase significantly thereafter. Projections are \$10.27 million for FY 2024-25; \$10.52 million for FY 2025-26; \$11.08 million for FY 2026-27; and \$10.88 million for FY 2027-28.
- As discussed previously, the City Council ratified 3 year agreements with the POA and the unrepresented management employees in June, 2023. Wage adjustments were made for these two groups to catch up to the compensation study comparators effective June 1 with an additional 4.2% increase (based on the April 2023 CPI-U) effective July 1. Years 2 and 3 annual wage increases will also be calculated using each subsequent annual April CPI-U with a floor of 3% and a ceiling of 5%. A 5% placeholder has been used for each of these 2 years. Labor negotiations have commenced with the AFSCME unit, but no agreement have been reached yet. Absent of an agreement, a 2% placeholder for annual wage increases for AFSCME employees has been included in the 5-year financial plan. Similarly, a 2% placeholder has been used for the FCPOA and unrepresented management unit for FY 2026-27 and FY 2027-28 (since those agreements expire on June 30, 2026).

Supplies and Services, Capital Outlay, Internal Service Charges, and Reallocations

- An overall 4.3% increase in General Fund supplies and services costs for FY 2023-24 as a result of one-time expenditures and an inflationary environment. Details of these increases can be found in the individual department summary sections of this budget book. This is followed by the assumption of a return to a moderate 2% annual increase for the subsequent 4 years of the 5 Year financial plan.

Realistic Expenditure Savings Forecast

- Each year, the City typically realizes General Fund budgetary expenditure savings. There are several factors that contribute to these savings, the most significant being salary savings generated from employee retirements and/or separations and corresponding difficulty in filling vacant positions. In addition, the City has had a culture of budgeting its expenditures conservatively to ensure that budgetary resources are available to achieve the City's objective of delivering a high level of services on a timely basis. This includes conservative assumptions on employee benefits options and costs. Notwithstanding, departments generally realize expenditure savings each fiscal year. The annual expenditure savings assumption for the 5-year financial forecast is one percent each year, commencing FY 2024-25.

General Fund (Funds 001 to 003) Reserves

- The General Fund is projected to incur a \$6.32 million deficit in FY 2023-24, excluding the outcome of labor negotiations with the AFSCME unit. Based on an anticipated \$5.28 million surplus in the current fiscal year, General Fund reserves will reach \$49.30 million before declining to a projected \$42.98 million at the end of FY 2023-24. This represents a 69.3% level of reserves which exceeds the City Council Reserve Policy of 33 1/3% to 50% of operating expenditures. Notwithstanding, the projected annual structural deficits are a major concern. The City Manager has committed to developing strategies including, but not limited to, additional or updated revenue opportunities, cost recovery measures, and operational efficiencies to address the multi-year deficits.

City of Foster City, California

Summary -- All Funds

Five Year Financial Plan for the Years Ended June 30, 2028

Revenues by Source:	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Governmental Fund Type Revenues						
Property taxes	\$36,984,900	\$38,389,200	\$39,386,400	\$40,446,140	\$41,707,720	\$43,007,140
Excess ERAF	\$3,176,200	\$1,619,850	\$1,652,250	\$1,685,300	\$1,719,000	\$1,753,400
Property tax in-lieu of Vehicle License Fee	\$5,654,300	\$4,387,980	\$5,217,800	\$5,348,500	\$5,482,500	\$5,619,800
Sales taxes	\$4,192,500	\$4,287,300	\$4,460,500	\$4,638,700	\$4,804,100	\$4,956,500
Transient occupancy taxes	\$3,242,700	\$3,559,800	\$4,016,700	\$4,401,300	\$4,774,200	\$5,020,200
Business Licenses Tax	\$1,583,800	\$1,615,500	\$1,647,800	\$1,680,800	\$1,714,400	\$1,748,700
Franchise taxes	\$1,241,400	\$1,266,200	\$1,291,600	\$1,317,400	\$1,343,800	\$1,370,600
Other taxes	\$2,564,030	\$2,876,695	\$2,934,200	\$2,992,800	\$3,052,500	\$3,113,500
Permits	\$1,881,524	\$1,266,675	\$2,574,435	\$1,030,448	\$1,087,821	\$1,151,231
Intergovernmental	\$4,529,200	\$477,700	\$480,900	\$484,200	\$487,500	\$491,000
Charges for current services	\$3,592,388	\$2,599,506	\$2,859,304	\$2,401,729	\$2,569,086	\$2,824,676
Interest and rentals	\$5,979,328	\$6,933,648	\$5,479,276	\$5,070,476	\$5,149,999	\$5,099,090
Bond and Other Financing Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle, equipment rental and other user charges	\$22,000	\$27,660	\$28,340	\$29,040	\$47,318	\$28,004
Other	\$1,318,363	\$1,322,790	\$1,351,354	\$1,379,689	\$1,410,021	\$1,355,417
Proprietary Fund Type Revenues						
Sales & service charges	\$36,960,290	\$38,522,000	\$39,936,000	\$41,399,000	\$42,942,000	\$44,543,000
Connection fees	\$1,284,430	\$9,722,052	\$0	\$0	\$0	\$0
Vehicle, equipment rental and other user charges	\$11,186,654	\$11,345,257	\$13,253,594	\$12,703,716	\$12,932,613	\$13,165,458
Interest and rentals	\$2,636,159	\$2,365,000	\$1,618,400	\$1,618,400	\$1,618,300	\$1,618,400
Bond and Other Financing Proceeds	\$0	\$0	\$0	\$66,860,640	\$0	\$0
Other	\$239,867	\$240,662	\$241,474	\$242,301	\$243,145	\$244,006
Agency Fund Type Revenues						
Sales & service charges	\$280,400	\$286,000	\$291,700	\$297,500	\$303,500	\$309,570
Other	\$138,000	\$320,000	\$138,000	\$138,000	\$138,000	\$138,000
Interest and rentals	\$4,346	\$3,500	\$2,500	\$2,500	\$2,500	\$2,500
Total Revenues	\$128,692,779	\$133,434,975	\$128,862,527	\$196,168,579	\$133,530,023	\$137,560,192
Expenditures (see attached)	\$172,858,394	\$129,335,353	135,088,644	\$200,577,037	\$130,184,260	\$137,932,286
Net revenues over (under) expenditures before transfers	(\$44,165,615)	\$4,099,622	(\$6,226,117)	(\$4,408,458)	\$3,345,763	(\$372,094)
Net Transfers In (Out)	\$0	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in Fund Balance	(\$44,165,615)	\$4,099,622	(\$6,226,117)	(\$4,408,458)	\$3,345,763	(\$372,094)
Opening Fund Balance	\$267,571,838	\$223,406,223	\$227,505,845	\$221,279,728	\$216,871,270	\$220,217,033
Ending Fund Balance	\$223,406,223	\$227,505,845	\$221,279,728	\$216,871,270	\$220,217,033	\$219,844,939

City of Foster City, California

Expenditure Summary -- All Funds

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
Employee Services	\$42,976,362	\$46,301,599	\$48,989,304	\$50,637,535	\$51,993,432	\$52,286,778
Salaries and Wages	\$23,445,884	\$26,120,425	\$27,293,857	\$28,365,131	\$28,927,184	\$29,449,489
PERS	\$10,632,732	\$10,911,469	\$11,881,589	\$12,155,067	\$12,798,149	\$12,569,060
Flex Allowance (Health)	\$4,010,675	\$4,510,102	\$4,709,898	\$4,910,485	\$5,014,176	\$4,983,300
Workers Compensation	\$1,913,647	\$1,659,704	\$1,802,055	\$1,838,626	\$1,849,553	\$1,852,460
Other	\$2,973,424	\$3,099,899	\$3,301,905	\$3,368,226	\$3,404,370	\$3,432,469
Supplies and other	\$81,079,218	\$49,578,080	\$48,818,064	\$112,347,522	\$51,327,387	\$53,316,090
Capital Improvement Projects	\$27,373,425	\$17,809,789	\$20,254,383	\$21,016,812	\$9,968,000	\$15,110,000
Capital Outlay	\$10,229,672	\$2,883,950	\$2,301,829	\$2,345,943	\$2,390,941	\$2,436,841
Total department expenses	\$161,658,677	\$116,573,418	\$120,363,580	\$186,347,812	\$115,679,760	\$123,149,709
Internal Services Charges	\$11,199,717	\$12,761,935	\$14,725,064	\$14,229,225	\$14,504,500	\$14,782,577
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$172,858,394	\$129,335,353	\$135,088,644	\$200,577,037	\$130,184,260	\$137,932,286

City of Foster City, California

General Fund (Fund 001 to 003)

Five Year Financial Plan for the Years Ended June 30, 2028

Revenues by Source:	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Property tax	\$33,058,500	\$34,384,300	\$35,301,400	\$36,279,440	\$37,457,720	\$38,672,140
Excess ERAF	\$3,176,200	\$1,619,850	\$1,652,250	\$1,685,300	\$1,719,000	\$1,753,400
Transient Occupancy Tax	\$3,242,700	\$3,559,800	\$4,016,700	\$4,401,300	\$4,774,200	\$5,020,200
Property Taxes in-lieu of Vehicle License Fee	\$5,654,300	\$4,387,980	\$5,217,800	\$5,348,500	\$5,482,500	\$5,619,800
Sales Tax	\$3,840,000	\$3,927,700	\$4,093,700	\$4,264,600	\$4,422,500	\$4,567,300
Business License Tax	\$1,583,800	\$1,615,500	\$1,647,800	\$1,680,800	\$1,714,400	\$1,748,700
Charges for current services - Recreation	\$1,506,677	\$1,526,935	\$1,553,835	\$1,561,250	\$1,665,933	\$1,891,515
Charges for current services - CDD & Others	\$355,753	\$471,534	\$587,312	\$290,244	\$322,227	\$340,031
Permits	\$1,881,524	\$1,266,675	\$2,574,435	\$1,030,448	\$1,087,821	\$1,151,231
Franchise Taxes	\$1,241,400	\$1,266,200	\$1,291,600	\$1,317,400	\$1,343,800	\$1,370,600
Interest Income	\$975,782	\$1,521,700	\$1,215,800	\$1,072,100	\$908,500	\$772,300
Rentals - City/EMID	\$894,400	\$897,700	\$601,100	\$304,600	\$308,200	\$311,800
Rentals - Parks and Recreation	\$447,361	\$528,128	\$484,176	\$484,176	\$693,599	\$744,690
Other (Fines, Shared Services, Street Sweeping, Other)	\$546,585	\$521,285	\$524,985	\$528,685	\$532,485	\$450,628
Other taxes (real property tax transfer)	\$304,900	\$311,000	\$317,200	\$323,500	\$330,000	\$336,600
Intergovernmental (SB90, Grants, etc)	\$138,600	\$140,000	\$140,800	\$141,600	\$142,400	\$143,300
Total Revenues	\$58,848,482	\$57,946,287	\$61,220,893	\$60,713,943	\$62,905,285	\$64,894,235
Projected Expenditures ⁽¹⁾	\$54,144,472	\$58,267,069	\$62,004,497	\$63,024,777	\$64,610,110	\$65,246,284
Net revenues over (under) expenditures before transfers	\$4,704,010	(\$320,782)	(\$783,604)	(\$2,310,834)	(\$1,704,825)	(\$352,049)
Net Transfers In (Out)	(\$3,478,713)	(\$6,000,000)	(\$6,000,000)	(\$6,000,000)	(\$6,000,000)	(\$6,000,000)
Net Increase (Decrease) in Fund Balance	\$1,225,297	(\$6,320,782)	(\$6,783,604)	(\$8,310,834)	(\$7,704,825)	(\$6,352,049)
American Rescue Plan Act Relief (ARP)	\$4,054,920	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in Fund Balance with ARP Relief	\$5,280,217	(\$6,320,782)	(\$6,783,604)	(\$8,310,834)	(\$7,704,825)	(\$6,352,049)
Opening Fund Balance	\$44,019,375	\$49,299,592	\$42,978,810	\$36,195,206	\$27,884,372	\$20,179,547
Ending Fund Balance (Reserves) ⁽²⁾	\$49,299,592	\$42,978,810	\$36,195,206	\$27,884,372	\$20,179,547	\$13,827,498
Reserve Balance as % of Next Year's Operating Expenditures	84.6 %	69.3 %	57.4 %	43.2 %	30.9 %	20.8 %

(1) Expenditures for FY 2023-24 represent budgeted appropriations; expenditures for FY 2024-25 to FY 2027-28 are projections.

(2) The City is able to meet the City Council Reserve Policy of 33 1/3% to 50% through FY 2025-26, but is projected to fall below it in the following two years.

City of Foster City, California

General Fund (Fund 001 to 003) Expenditures Detail

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
Employee Services	\$33,399,261	\$36,826,644	\$39,117,838	\$40,528,224	\$41,675,074	\$41,857,879
Salaries and Wages	\$18,752,140	\$21,289,183	\$22,221,016	\$23,126,019	\$23,586,564	\$23,980,189
PERS	\$9,017,223	\$9,413,895	\$10,267,054	\$10,515,665	\$11,078,775	\$10,883,016
Flex Allowance (Health)	\$3,148,184	\$3,640,629	\$3,816,997	\$3,992,510	\$4,083,238	\$4,052,362
Workers Compensation	\$1,506,466	\$1,330,651	\$1,469,726	\$1,502,105	\$1,512,591	\$1,516,106
Other	\$975,248	\$1,152,286	\$1,343,045	\$1,391,925	\$1,413,906	\$1,426,206
Supplies and other	\$16,301,012	\$16,655,708	\$16,968,450	\$17,264,160	\$17,609,699	\$17,961,839
Capital Outlay	\$75,000	\$40,000	\$0	\$0	\$0	\$0
Total department expenses	\$49,775,273	\$53,522,352	\$56,086,288	\$57,792,384	\$59,284,773	\$59,819,718
Internal Services Charges	\$7,852,232	\$7,743,578	\$9,603,350	\$8,989,013	\$9,160,360	\$9,331,741
Reallocation	(\$3,483,033)	(\$2,998,861)	(\$3,058,841)	(\$3,120,020)	(\$3,182,423)	(\$3,246,075)
Net Expenditures	\$54,144,472	\$58,267,069	\$62,630,797	\$63,661,377	\$65,262,710	\$65,905,384
Less: Expected Expenditure Savings (1%)	\$0	\$0	(\$626,300)	(\$636,600)	(\$652,600)	(\$659,100)
Projected Expenditures	\$54,144,472	\$58,267,069	\$62,004,497	\$63,024,777	\$64,610,110	\$65,246,284

City of Foster City, California
 General Fund (Fund 005 to 012)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Intergovernmental	\$1,380	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Interest and rentals	\$93,020	\$101,500	\$67,800	\$67,800	\$67,800	\$67,800
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$94,400	\$102,500	\$68,800	\$68,800	\$68,800	\$68,800
Projected Expenditures (see below)	\$758,377	\$404,163	\$391,811	\$369,030	\$363,153	\$370,418
Net revenues over (under) expenditures before transfers	(\$663,977)	(\$301,663)	(\$323,011)	(\$300,230)	(\$294,353)	(\$301,618)
Net Transfers In (Out)	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Net Increase (Decrease) in Fund Balance	(\$613,977)	(\$251,663)	(\$273,011)	(\$250,230)	(\$244,353)	(\$251,618)
Opening Fund Balance	\$4,102,708	\$3,488,731	\$3,237,068	\$2,964,057	\$2,713,827	\$2,469,474
Ending Fund Balance	\$3,488,731	\$3,237,068	\$2,964,057	\$2,713,827	\$2,469,474	\$2,217,856

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
<i>Employee Services</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Supplies and other</i>	\$758,377	\$404,163	\$391,811	\$369,030	\$363,153	\$370,418
<i>Capital Improvement Projects</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Capital Outlay</i>	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$758,377	\$404,163	\$391,811	\$369,030	\$363,153	\$370,418
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$758,377	\$404,163	\$391,811	\$369,030	\$363,153	\$370,418
Less: Expected Expenditure Savings	\$0	\$0	\$0	\$0	\$0	\$0
Projected Expenditures	\$758,377	\$404,163	\$391,811	\$369,030	\$363,153	\$370,418

City of Foster City, California

Special Revenue Funds (Fund 101-144)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Sales tax	\$352,500	\$359,600	\$366,800	\$374,100	\$381,600	\$389,200
Other taxes	\$2,259,130	\$2,565,695	\$2,617,000	\$2,669,300	\$2,722,500	\$2,776,900
Equipment Replacement	\$22,000	\$27,660	\$28,340	\$29,040	\$47,318	\$28,004
Intergovernmental	\$334,300	\$336,700	\$339,100	\$341,600	\$344,100	\$346,700
Charges for current services	\$1,729,958	\$601,037	\$718,157	\$550,235	\$580,926	\$593,130
Interest and rentals	\$777,661	\$1,085,720	\$1,000,400	\$1,028,400	\$1,056,000	\$1,084,800
Other	\$66,891	\$78,000	\$79,500	\$81,000	\$82,600	\$84,100
Total Revenues	\$5,542,440	\$5,054,412	\$5,149,297	\$5,073,675	\$5,215,044	\$5,302,834
Projected Expenditures (see below)	\$12,616,025	\$4,854,549	\$5,567,248	\$6,552,135	\$4,538,678	\$4,651,320
Net revenues over (under) expenditures before transfers	(\$7,073,585)	\$199,863	(\$417,951)	(\$1,478,460)	\$676,366	\$651,514
Net Transfers In (Out)	(\$71,287)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)
Net Increase (Decrease) in Fund Balance	(\$7,144,872)	\$149,863	(\$467,951)	(\$1,528,460)	\$626,366	\$601,514
Opening Fund Balance	\$19,148,715	\$12,003,843	\$12,153,706	\$11,685,755	\$10,157,295	\$10,783,661
Ending Fund Balance	\$12,003,843	\$12,153,706	\$11,685,755	\$10,157,295	\$10,783,661	\$11,385,175

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
Employee Services	\$353,164	\$322,187	\$331,399	\$339,200	\$344,917	\$347,991
Salaries and Wages	\$293,072	\$250,761	\$256,160	\$261,997	\$265,239	\$268,934
PERS	\$34,736	\$36,790	\$39,372	\$40,027	\$41,825	\$41,030
Flex Allowance (Health)	\$18,147	\$25,871	\$26,818	\$27,830	\$28,354	\$28,354
Workers Compensation	\$632	\$481	\$487	\$497	\$498	\$496
Other	\$6,577	\$8,284	\$8,562	\$8,849	\$9,001	\$9,177
Supplies and other	\$9,360,775	\$1,688,430	\$1,721,967	\$1,759,762	\$1,798,023	\$1,889,661
Capital Improvement Projects	\$1,975,000	\$2,000,000	\$2,653,000	\$3,575,000	\$1,500,000	\$1,500,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$11,688,939	\$4,010,617	\$4,706,366	\$5,673,962	\$3,642,940	\$3,737,652
Internal Services Charges	\$57,261	\$67,828	\$69,254	\$70,711	\$72,125	\$73,580
Reallocation	\$869,825	\$776,104	\$791,628	\$807,462	\$823,613	\$840,088
Net expenditures	\$12,616,025	\$4,854,549	\$5,567,248	\$6,552,135	\$4,538,678	\$4,651,320

City of Foster City, California

Debt Service Funds (Fund 230)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Property taxes	\$3,926,400	\$4,004,900	\$4,085,000	\$4,166,700	\$4,250,000	\$4,335,000
Interest and rentals	\$31,964	\$6,600	\$0	\$0	\$0	\$0
Total Revenues	\$3,958,364	\$4,011,500	\$4,085,000	\$4,166,700	\$4,250,000	\$4,335,000
Projected Expenditures (see below)	\$6,378,988	\$5,349,188	\$3,904,234	\$3,904,881	\$3,902,729	\$3,902,678
Net revenues over (under) expenditures before transfers	(\$2,420,624)	(\$1,337,688)	\$180,766	\$261,819	\$347,271	\$432,322
Net Transfers In (Out)	\$0	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in Fund Balance	(\$2,420,624)	(\$1,337,688)	\$180,766	\$261,819	\$347,271	\$432,322
Opening Fund Balance	\$7,667,620	\$5,246,996	\$3,909,308	\$4,090,074	\$4,351,893	\$4,699,164
Ending Fund Balance	\$5,246,996	\$3,909,308	\$4,090,074	\$4,351,893	\$4,699,164	\$5,131,486

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$6,378,988	\$5,349,188	\$3,904,234	\$3,904,881	\$3,902,729	\$3,902,678
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$6,378,988	\$5,349,188	\$3,904,234	\$3,904,881	\$3,902,729	\$3,902,678
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$6,378,988	\$5,349,188	\$3,904,234	\$3,904,881	\$3,902,729	\$3,902,678

City of Foster City, California

Capital Improvements (City) Fund (Fund 301)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Interest and rentals	\$2,019,283	\$2,254,800	\$1,610,600	\$1,610,600	\$1,610,600	\$1,610,600
Other	\$19,250	\$15,250	\$15,250	\$14,250	\$14,250	\$14,250
Total Revenues	\$2,038,533	\$2,270,050	\$1,625,850	\$1,624,850	\$1,624,850	\$1,624,850
Projected Expenditures (see below)	\$11,591,714	\$4,080,000	\$4,050,000	\$13,200,000	\$6,668,000	\$8,325,000
Net revenues over (under) expenditures before transfers	(\$9,553,181)	(\$1,809,950)	(\$2,424,150)	(\$11,575,150)	(\$5,043,150)	(\$6,700,150)
Net Transfers In (Out)	(\$372,054)	\$6,000,000	\$6,372,000	\$6,000,000	\$6,000,000	\$6,885,000
Net Increase (Decrease) in Fund Balance	(\$9,925,235)	\$4,190,050	\$3,947,850	(\$5,575,150)	\$956,850	\$184,850
Opening Fund Balance	\$23,076,313	\$13,151,078	\$17,341,128	\$21,288,978	\$15,713,828	\$16,670,678
Ending Fund Balance	\$13,151,078	\$17,341,128	\$21,288,978	\$15,713,828	\$16,670,678	\$16,855,528

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$11,591,714	\$4,080,000	\$4,050,000	\$13,200,000	\$6,668,000	\$8,325,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$11,591,714	\$4,080,000	\$4,050,000	\$13,200,000	\$6,668,000	\$8,325,000
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net expenditures	\$11,591,714	\$4,080,000	\$4,050,000	\$13,200,000	\$6,668,000	\$8,325,000

City of Foster City, California

Capital Asset Acquisition and Replacement Fund (Fund 326)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Interest and rentals	\$469,085	\$532,300	\$499,400	\$502,800	\$505,300	\$507,100
Other	\$685,637	\$708,255	\$731,619	\$755,754	\$780,686	\$806,439
Total Revenues	\$1,154,722	\$1,240,555	\$1,231,019	\$1,258,554	\$1,285,986	\$1,313,539
Projected Expenditures (see below)	\$7,000,000	\$0	\$0	\$0	\$0	\$0
Net revenues over (under) expenditures before transfers	(\$5,845,278)	\$1,240,555	\$1,231,019	\$1,258,554	\$1,285,986	\$1,313,539
Net Transfers In (Out)	\$0	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in Fund Balance	(\$5,845,278)	\$1,240,555	\$1,231,019	\$1,258,554	\$1,285,986	\$1,313,539
Opening Fund Balance	\$8,471,926	\$2,626,648	\$3,867,203	\$5,098,222	\$6,356,776	\$7,642,762
Ending Fund Balance	\$2,626,648	\$3,867,203	\$5,098,222	\$6,356,776	\$7,642,762	\$8,956,301

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
<i>Employee Services</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Supplies and other</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Capital Improvement Projects</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Capital Outlay</i>	\$7,000,000	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$7,000,000	\$0	\$0	\$0	\$0	\$0
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$7,000,000	\$0	\$0	\$0	\$0	\$0

City of Foster City, California

Levee Project Fund (Fund 327)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Interest and rentals	\$270,772	\$5,200	\$0	\$0	\$0	\$0
Total Revenues	\$270,772	\$5,200	\$0	\$0	\$0	\$0
Projected Expenditures (see below)	\$27,511,272	\$0	\$0	\$0	\$0	\$0
Net revenues over (under) expenditures before transfers	(\$27,240,500)	\$5,200	\$0	\$0	\$0	\$0
Net Transfers In (Out)	\$5,000,000	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in Fund Balance	(\$22,240,500)	\$5,200	\$0	\$0	\$0	\$0
Opening Fund Balance	\$22,387,921	\$147,421	\$152,621	\$152,621	\$152,621	\$152,621
Ending Fund Balance	\$147,421	\$152,621	\$152,621	\$152,621	\$152,621	\$152,621

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
<i>Employee Services</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Supplies and other</i>	\$ 22,511,272	\$0	\$0	\$0	\$0	\$0
<i>Capital Improvement Projects</i>	\$5,000,000	\$0	\$0	\$0	\$0	\$0
<i>Capital Outlay</i>	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$27,511,272	\$0	\$0	\$0	\$0	\$0
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$27,511,272	\$0	\$0	\$0	\$0	\$0

City of Foster City, California

Water Operating Funds (excluding CIP) (Fund 401)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Sales & service charges	\$16,839,000	\$17,723,000	\$18,645,000	\$19,604,000	\$20,631,000	\$21,704,000
Interest and rentals	\$544,243	\$378,000	\$270,000	\$270,000	\$270,000	\$270,000
Other	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Total Revenues	\$17,583,243	\$18,301,000	\$19,115,000	\$20,074,000	\$21,101,000	\$22,174,000
Projected Expenditures (see below)	\$17,206,366	\$17,882,602	\$17,722,087	\$18,086,068	\$18,444,637	\$18,783,602
Net revenues over (under) expenditures before transfers	\$376,877	\$418,398	\$1,392,913	\$1,987,932	\$2,656,363	\$3,390,398
Net Transfers In (Out)	(\$2,500,000)	(\$1,120,000)	(\$1,120,000)	(\$1,120,000)	(\$1,120,000)	(\$1,120,000)
Net Increase (Decrease) in Fund Balance	(\$2,123,123)	(\$701,602)	\$272,913	\$867,932	\$1,536,363	\$2,270,398
Opening Fund Balance	\$10,101,242	\$7,978,119	\$7,276,517	\$7,549,430	\$8,417,362	\$9,953,725
Ending Fund Balance	\$7,978,119	\$7,276,517	\$7,549,430	\$8,417,362	\$9,953,725	\$12,224,123
	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
Employee Services	\$2,588,192	\$2,592,212	\$2,726,727	\$2,791,121	\$2,849,124	\$2,881,269
Salaries and Wages	\$1,382,582	\$1,444,887	\$1,534,293	\$1,582,037	\$1,613,126	\$1,653,682
PERS	\$464,942	\$430,557	\$465,352	\$471,743	\$493,986	\$484,615
Flex Allowance (Health)	\$268,242	\$267,646	\$273,970	\$280,739	\$284,238	\$284,238
Workers Compensation	\$147,876	\$121,087	\$122,343	\$123,912	\$124,070	\$123,831
Other	\$324,550	\$328,035	\$330,769	\$332,690	\$333,704	\$334,903
Supplies and other Capital Improvement Projects	\$11,836,646	\$11,883,374	\$12,116,043	\$12,353,767	\$12,595,807	\$12,842,687
Capital Outlay	\$20,500	\$600,000	\$15,000	\$15,375	\$15,759	\$16,153
Total department expenses	\$14,445,338	\$15,075,586	\$14,857,770	\$15,160,263	\$15,460,690	\$15,740,109
Internal Services Charges	\$1,505,895	\$1,539,974	\$1,571,934	\$1,607,574	\$1,639,351	\$1,672,005
Reallocation	\$1,255,133	\$1,267,042	\$1,292,383	\$1,318,231	\$1,344,596	\$1,371,488
Net expenditures	\$17,206,366	\$17,882,602	\$17,722,087	\$18,086,068	\$18,444,637	\$18,783,602

City of Foster City, California

Water Capital Improvement Project Funds (Fund 405)
Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Sales & service charges	\$0	\$0	\$0	\$0	\$0	\$0
Connection fees	\$0	\$0	\$0	\$0	\$0	\$0
Vehicle, equipment rental and other user charges	\$0	\$0	\$0	\$0	\$0	\$0
Interest and rentals	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0
Projected Expenditures (see below)	\$7,506,711	\$0	\$1,000,000	\$1,300,000	\$700,000	\$1,200,000
Net revenues over (under) expenditures before transfers	(\$7,506,711)	\$0	(\$1,000,000)	(\$1,300,000)	(\$700,000)	(\$1,200,000)
Net Transfers In (Out)	\$2,500,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000
Net Increase (Decrease) in Fund Balance	(\$5,006,711)	\$1,120,000	\$120,000	(\$180,000)	\$420,000	(\$80,000)
Opening Fund Balance	\$7,117,642	\$2,110,931	\$3,230,931	\$3,350,931	\$3,170,931	\$3,590,931
Ending Fund Balance	\$2,110,931	\$3,230,931	\$3,350,931	\$3,170,931	\$3,590,931	\$3,510,931

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$ 7,506,711	\$0	\$1,000,000	\$1,300,000	\$700,000	\$1,200,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$7,506,711	\$0	\$1,000,000	\$1,300,000	\$700,000	\$1,200,000
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$7,506,711	\$0	\$1,000,000	\$1,300,000	\$700,000	\$1,200,000

City of Foster City, California

Water Equipment Replacement Funds (Fund 408)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Vehicle, equipment rental and other user charges	\$633,532	\$448,097	\$448,097	\$448,097	\$448,097	\$448,097
Total Revenues	\$633,532	\$448,097	\$448,097	\$448,097	\$448,097	\$448,097
Projected Expenditures (see below)	\$342,875	\$249,000	\$253,980	\$259,060	\$264,242	\$269,527
Net revenues over (under) expenditures before transfers	\$290,657	\$199,097	\$194,117	\$189,037	\$183,855	\$178,570
Net Transfers In (Out)	\$0	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in Fund Balance	\$290,657	\$199,097	\$194,117	\$189,037	\$183,855	\$178,570
Opening Fund Balance	\$3,622,663	\$3,913,320	\$4,112,417	\$4,306,534	\$4,495,571	\$4,679,426
Ending Fund Balance	\$3,913,320	\$4,112,417	\$4,306,534	\$4,495,571	\$4,679,426	\$4,857,996

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$342,875	\$249,000	\$253,980	\$259,060	\$264,242	\$269,527
Total department expenses	\$342,875	\$249,000	\$253,980	\$259,060	\$264,242	\$269,527
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$342,875	\$249,000	\$253,980	\$259,060	\$264,242	\$269,527

City of Foster City, California

Water Connection Funds (Fund 409)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Connection fees	\$431,889	\$794,015	\$0	\$0	\$0	\$0
Interest	\$26,232	\$29,600	\$21,100	\$21,100	\$21,000	\$21,100
Total Revenues	\$458,121	\$823,615	\$21,100	\$21,100	\$21,000	\$21,100
Projected Expenditures (see below)	\$0	\$0	\$0	\$0	\$1,000,000	\$0
Net revenues over (under) expenditures before transfers	\$458,121	\$823,615	\$21,100	\$21,100	(\$979,000)	\$21,100
Net Transfers In (Out)	\$0	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in Fund Balance	\$458,121	\$823,615	\$21,100	\$21,100	(\$979,000)	\$21,100
Opening Fund Balance	\$1,191,652	\$1,649,773	\$2,473,388	\$2,494,488	\$2,515,588	\$1,536,588
Ending Fund Balance	\$1,649,773	\$2,473,388	\$2,494,488	\$2,515,588	\$1,536,588	\$1,557,688

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
<i>Employee Services</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Supplies and other</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Capital Improvement Projects</i>	\$0	\$0	\$0	\$0	\$1,000,000	\$0
<i>Capital Outlay</i>	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$0	\$0	\$0	\$0	\$1,000,000	\$0
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$0	\$0	\$0	\$0	\$1,000,000	\$0

City of Foster City, California

Wastewater Collection System Operating Funds (excluding CIP) (Fund 451)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Sales & service charges	\$20,121,290	\$20,799,000	\$21,291,000	\$21,795,000	\$22,311,000	\$22,839,000
Interest and rentals	\$971,576	\$741,300	\$423,600	\$423,600	\$423,600	\$423,600
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$21,092,866	\$21,540,300	\$21,714,600	\$22,218,600	\$22,734,600	\$23,262,600
Projected Expenditures (see below)	\$9,222,485	\$9,937,786	\$10,211,618	\$10,587,544	\$11,076,599	\$12,463,246
Net revenues over (under) expenditures before transfers	\$11,870,381	\$11,602,514	\$11,502,982	\$11,631,056	\$11,658,001	\$10,799,354
Net Transfers In (Out)	(\$10,360,710)	(\$16,733,539)	(\$16,867,121)	(\$7,900,174)	(\$8,575,713)	(\$8,575,244)
Net Increase (Decrease) in Fund Balance	\$1,509,671	(\$5,131,025)	(\$5,364,139)	\$3,730,882	\$3,082,288	\$2,224,110
Opening Fund Balance	\$22,466,825	\$23,976,496	\$18,845,471	\$13,481,332	\$17,212,214	\$20,294,502
Ending Fund Balance	\$23,976,496	\$18,845,471	\$13,481,332	\$17,212,214	\$20,294,502	\$22,518,612

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
Employee Services	\$2,883,682	\$2,886,634	\$3,018,360	\$3,089,902	\$3,155,773	\$3,189,048
Salaries and Wages	\$1,512,510	\$1,568,721	\$1,649,598	\$1,701,635	\$1,735,070	\$1,778,457
PERS	\$551,254	\$506,665	\$546,584	\$554,851	\$582,203	\$571,059
Flex Allowance (Health)	\$295,426	\$318,991	\$325,858	\$333,209	\$337,008	\$337,008
Workers Compensation	\$163,000	\$128,136	\$129,523	\$131,290	\$131,471	\$131,205
Other	\$361,492	\$364,121	\$366,797	\$368,917	\$370,021	\$371,319
Supplies and other	\$4,061,550	\$4,433,550	\$4,522,221	\$4,764,041	\$5,132,820	\$6,430,444
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$6,945,232	\$7,320,184	\$7,540,581	\$7,853,943	\$8,288,593	\$9,619,492
Internal Services Charges	\$1,382,952	\$1,661,887	\$1,696,207	\$1,739,274	\$1,773,792	\$1,809,255
Reallocation	\$894,301	\$955,715	\$974,830	\$994,327	\$1,014,214	\$1,034,499
Net expenditures	\$9,222,485	\$9,937,786	\$10,211,618	\$10,587,544	\$11,076,599	\$12,463,246

City of Foster City, California

Wastewater Rate Stabilization Fund (Fund 453)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0
Projected Expenditures (see below)	\$0	\$0	\$0	\$0	\$0	\$0
Net revenues over (under) expenditures before transfers	\$0	\$0	\$0	\$0	\$0	\$0
Net Transfers In (Out)	\$0	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0
Opening Fund Balance	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Ending Fund Balance	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
<i>Employee Services</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Supplies and other</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Capital Improvement Projects</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Capital Outlay</i>	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$0	\$0	\$0	\$0	\$0	\$0
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$0	\$0	\$0	\$0	\$0	\$0

City of Foster City, California

San Mateo-Foster City Public Financing Authority Loan Fund (Fund 454)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Interest and rentals	\$0	\$0	\$0	\$0	\$0	\$0
Loan Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0
Projected Expenditures (see below)	\$1,862,966	\$1,863,716	\$1,863,016	\$1,865,692	\$1,866,619	\$1,865,797
Net revenues over (under) expenditures before transfers	(\$1,862,966)	(\$1,863,716)	(\$1,863,016)	(\$1,865,692)	(\$1,866,619)	(\$1,865,797)
Net Transfers In (Out)	\$2,088,475	\$2,089,225	\$2,088,475	\$2,091,100	\$2,091,975	\$2,091,100
Net Increase (Decrease) in Fund Balance	\$225,509	\$225,509	\$225,459	\$225,408	\$225,356	\$225,303
Opening Fund Balance	(\$39,284,317)	(\$39,058,808)	(\$38,833,299)	(\$38,607,840)	(\$38,382,432)	(\$38,157,076)
Ending Fund Balance*	(\$39,058,808)	(\$38,833,299)	(\$38,607,840)	(\$38,382,432)	(\$38,157,076)	(\$37,931,773)

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
<i>Employee Services</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Supplies and other Capital Improvement Projects</i>	\$1,862,966	\$1,863,716	\$1,863,016	\$1,865,692	\$1,866,619	\$1,865,797
<i>Capital Outlay</i>	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$1,862,966	\$1,863,716	\$1,863,016	\$1,865,692	\$1,866,619	\$1,865,797
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net expenditures	\$1,862,966	\$1,863,716	\$1,863,016	\$1,865,692	\$1,866,619	\$1,865,797

City of Foster City, California

Wastewater Capital Improvement Project Funds (Fund 455)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Bond Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0
Projected Expenditures (see below)	\$500,000	\$11,729,789	\$12,179,383	\$1,641,812	\$100,000	\$3,200,000
Net revenues over (under) expenditures before transfers	(\$500,000)	(\$11,729,789)	(\$12,179,383)	(\$1,641,812)	(\$100,000)	(\$3,200,000)
Loan from General Fund for WWTP Project	\$0	\$0	\$0	\$0	\$0	\$0
Net Transfers In (Out)	\$56,143,868	\$25,735,063	\$11,500,000	\$3,600,000	\$2,600,000	\$2,600,000
Net Increase (Decrease) in Fund Balance	\$55,643,868	\$14,005,274	(\$679,383)	\$1,958,188	\$2,500,000	(\$600,000)
Opening Fund Balance	\$122,118,883	\$177,762,751	\$191,768,025	\$191,088,642	\$193,046,830	\$195,546,830
Ending Fund Balance	\$ 177,762,751	\$191,768,025	\$191,088,642	\$193,046,830	\$195,546,830	\$194,946,830

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
<i>Employee Services</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Supplies and other</i>	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$500,000	\$11,729,789	\$12,179,383	\$1,641,812	\$100,000	\$3,200,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$500,000	\$11,729,789	\$12,179,383	\$1,641,812	\$100,000	\$3,200,000
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net expenditures	\$500,000	\$11,729,789	\$12,179,383	\$1,641,812	\$100,000	\$3,200,000

City of Foster City, California

Wastewater Expansion Fund (Fund 456)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Vehicle, equipment rental and other user charges	\$2,715	\$636	\$636	\$636	\$636	\$636
Interest and rentals	\$0	\$0	\$0	\$0	\$0	\$0
Bond Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$2,715	\$636	\$636	\$636	\$636	\$636
Projected Expenditures (see below)	\$0	\$0	\$0	\$0	\$0	\$0
Net revenues over (under) expenditures before transfers	\$2,715	\$636	\$636	\$636	\$636	\$636
Net Transfers In (Out)	(\$2,715)	(\$636)	(\$636)	(\$636)	(\$636)	(\$636)
Net Increase (Decrease) in Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0
Opening Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0
Ending Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$0	\$0	\$0	\$0	\$0	\$0
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net expenditures	\$0	\$0	\$0	\$0	\$0	\$0

City of Foster City, California

Wastewater Equipment Replacement Funds (Fund 458)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Vehicle, equipment rental and other user charges	\$266,126	\$342,955	\$342,955	\$342,955	\$342,955	\$342,955
Total Revenues	\$266,126	\$342,955	\$342,955	\$342,955	\$342,955	\$342,955
Projected Expenditures (see below)	\$359,894	\$391,850	\$399,687	\$407,681	\$415,835	\$424,152
Net revenues over (under) expenditures before transfers	(\$93,768)	(\$48,895)	(\$56,732)	(\$64,726)	(\$72,880)	(\$81,197)
Net Transfers In (Out)	\$0	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in Fund Balance	(\$93,768)	(\$48,895)	(\$56,732)	(\$64,726)	(\$72,880)	(\$81,197)
Opening Fund Balance	\$2,345,879	\$2,252,111	\$2,203,216	\$2,146,484	\$2,081,758	\$2,008,878
Ending Fund Balance	\$2,252,111	\$2,203,216	\$2,146,484	\$2,081,758	\$2,008,878	\$1,927,681

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$359,894	\$391,850	\$399,687	\$407,681	\$415,835	\$424,152
Total department expenses	\$359,894	\$391,850	\$399,687	\$407,681	\$415,835	\$424,152
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net expenditures	\$359,894	\$391,850	\$399,687	\$407,681	\$415,835	\$424,152

City of Foster City, California

Water Infrastructure Finance and Innovation Act (WIFIA) (Fund 459)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Interest and rentals	\$136,706	\$0	\$0	\$0	\$0	\$0
Bond Proceeds	\$0	\$0	\$0	\$66,860,640	\$0	\$0
Total Revenues	\$136,706	\$0	\$0	\$66,860,640	\$0	\$0
Projected Expenditures (see below)	\$3,144,700	\$3,144,950	\$3,144,799	\$64,717,006	\$2,631,805	\$2,632,349
Net revenues over (under) expenditures before transfers	(\$3,007,994)	(\$3,144,950)	(\$3,144,799)	\$2,143,634	(\$2,631,805)	(\$2,632,349)
Net Transfers In (Out)	(\$29,059,581)	\$3,144,950	\$3,144,950	\$1,950,106	\$2,624,802	\$2,625,240
Net Increase (Decrease) in Fund Balance	(\$32,067,575)	\$0	\$151	\$4,093,740	(\$7,003)	(\$7,109)
Opening Fund Balance	(\$31,027,890)	(\$63,095,465)	(\$63,095,465)	(\$63,095,314)	(\$59,001,574)	(\$59,008,577)
Ending Fund Balance	(\$63,095,465)	(\$63,095,465)	(\$63,095,314)	(\$59,001,574)	(\$59,008,577)	(\$59,015,686)

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
<i>Employee Services</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Supplies and other</i>	\$3,144,700	\$3,144,950	\$3,144,799	\$64,717,006	\$2,631,805	\$2,632,349
<i>Capital Improvement Projects</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Capital Outlay</i>	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$3,144,700	\$3,144,950	\$3,144,799	\$64,717,006	\$2,631,805	\$2,632,349
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$3,144,700	\$3,144,950	\$3,144,799	\$64,717,006	\$2,631,805	\$2,632,349

City of Foster City, California

Wastewater Connection (Fund 460)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Connection fees	\$852,541	\$8,928,037	\$0	\$0	\$0	\$0
Interest	\$7,722	\$8,800	\$6,300	\$6,300	\$6,300	\$6,300
Total Revenues	\$860,263	\$8,936,837	\$6,300	\$6,300	\$6,300	\$6,300
Projected Expenditures (see below)	\$0	\$0	\$0	\$1,300,000	\$0	\$0
Net revenues over (under) expenditures before transfers	\$860,263	\$8,936,837	\$6,300	(\$1,293,700)	\$6,300	\$6,300
Net Transfers In (Out)	\$0	\$0	\$0	(\$1,000,000)	\$0	\$0
Net Increase (Decrease) in Fund Balance	\$860,263	\$8,936,837	\$6,300	(\$2,293,700)	\$6,300	\$6,300
Opening Fund Balance	\$ 677,320	\$1,537,583	\$10,474,420	\$10,480,720	\$8,187,020	\$8,193,320
Ending Fund Balance	\$ 1,537,583	\$10,474,420	\$10,480,720	\$8,187,020	\$8,193,320	\$8,199,620

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$0	\$0	\$0	\$1,300,000	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$0	\$0	\$0	\$1,300,000	\$0	\$0
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$0	\$0	\$0	\$1,300,000	\$0	\$0

City of Foster City, California

State Revolving Fund / Other Bonds (Fund 461)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Bond Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0
Projected Expenditures (see below)	\$0	\$0	\$134,332	\$1,259,604	\$1,259,572	\$1,259,540
Net revenues over (under) expenditures before transfers	\$0	\$0	(\$134,332)	(\$1,259,604)	(\$1,259,572)	(\$1,259,540)
Net Transfers In (Out)	(\$18,809,337)	(\$14,235,063)	\$134,332	\$1,259,604	\$1,259,572	\$1,259,540
Net Increase (Decrease) in Fund Balance	(\$18,809,337)	(\$14,235,063)	\$0	\$0	\$0	\$0
Opening Fund Balance	\$0	(\$18,809,337)	(\$33,044,400)	(\$33,044,400)	(\$33,044,400)	(\$33,044,400)
Ending Fund Balance	(\$18,809,337)	(\$33,044,400)	(\$33,044,400)	(\$33,044,400)	(\$33,044,400)	(\$33,044,400)

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
<i>Employee Services</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Supplies and other</i>	\$0	\$0	\$134,332	\$1,259,604	\$1,259,572	\$1,259,540
<i>Capital Improvement Projects</i>	\$0	\$0	\$0	\$0	\$0	\$0
<i>Capital Outlay</i>	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$0	\$0	\$134,332	\$1,259,604	\$1,259,572	\$1,259,540
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenditures	\$0	\$0	\$134,332	\$1,259,604	\$1,259,572	\$1,259,540

City of Foster City, California

Internal Service Funds (Fund 501-509)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Vehicle, equipment rental and other user charges	\$10,284,281	\$10,553,569	\$12,461,906	\$11,912,028	\$12,140,925	\$12,373,770
Interest and rentals	\$949,680	\$1,207,300	\$897,400	\$897,400	\$897,400	\$897,400
Other	\$39,867	\$40,662	\$41,474	\$42,301	\$43,145	\$44,006
Total Revenues	\$11,273,828	\$11,801,531	\$13,400,780	\$12,851,729	\$13,081,470	\$13,315,176
Projected Expenditures (see below)	\$12,152,496	\$10,352,640	\$10,977,950	\$10,798,461	\$11,013,889	\$12,079,808
Net revenues over (under) expenditures before transfers	(\$878,668)	\$1,448,891	\$2,422,830	\$2,053,268	\$2,067,581	\$1,235,368
Net Transfers In (Out)	(\$1,127,946)	\$0	(\$372,000)	\$0	\$0	(\$885,000)
Net Increase (Decrease) in Fund Balance	(\$2,006,614)	\$1,448,891	\$2,050,830	\$2,053,268	\$2,067,581	\$350,368
Opening Fund Balance	\$38,073,770	\$36,067,156	\$37,516,047	\$39,566,877	\$41,620,145	\$43,687,726
Ending Fund Balance	\$36,067,156	\$37,516,047	\$39,566,877	\$41,620,145	\$43,687,726	\$44,038,094

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
Employee Services	\$3,752,063	\$3,673,922	\$3,794,980	\$3,889,088	\$3,968,544	\$4,010,591
Salaries and Wages	\$1,505,580	\$1,566,873	\$1,632,790	\$1,693,443	\$1,727,185	\$1,768,227
PERS	\$564,577	\$523,562	\$563,227	\$572,781	\$601,360	\$589,340
Flex Allowance (Health)	\$280,676	\$256,965	\$266,255	\$276,197	\$281,338	\$281,338
Workers Compensation	\$95,673	\$79,349	\$79,976	\$80,822	\$80,923	\$80,822
Other	\$1,305,557	\$1,247,173	\$1,252,732	\$1,265,845	\$1,277,738	\$1,290,864
Supplies and other	\$4,303,879	\$4,598,757	\$4,690,733	\$4,746,082	\$4,841,021	\$4,937,859
Capital Improvement Projects	\$800,000	\$0	\$372,000	\$0	\$0	\$885,000
Capital Outlay	\$2,431,403	\$1,603,100	\$1,633,162	\$1,663,827	\$1,695,105	\$1,727,009
Total department expenses	\$11,287,345	\$9,875,779	\$10,490,875	\$10,298,997	\$10,504,670	\$11,560,459
Internal Services Charges	\$401,377	\$476,861	\$487,075	\$499,464	\$509,219	\$519,349
Reallocation	\$463,774	\$0	\$0	\$0	\$0	\$0
Net expenditures	\$12,152,496	\$10,352,640	\$10,977,950	\$10,798,461	\$11,013,889	\$12,079,808

City of Foster City, California

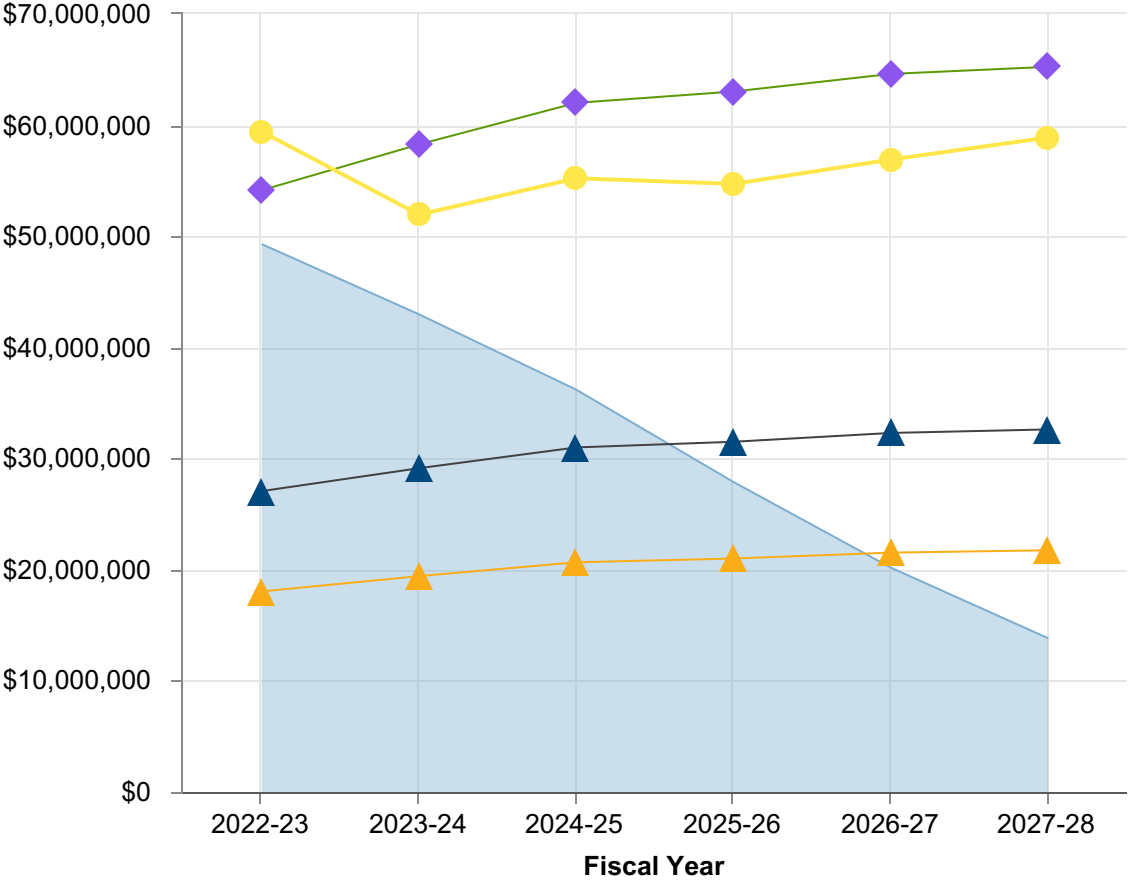
Agency Funds (Fund 604 - 608)

Five Year Financial Plan for the Years Ended June 30, 2028

	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Revenues by Source:						
Sales & service charges	\$280,400	\$286,000	\$291,700	\$297,500	\$303,500	\$309,570
Interest and rentals	\$4,346	\$3,500	\$2,500	\$2,500	\$2,500	\$2,500
Other	\$138,000	\$320,000	\$138,000	\$138,000	\$138,000	\$138,000
Total Revenues	\$422,746	\$609,500	\$432,200	\$438,000	\$444,000	\$450,070
Projected Expenditures (see below)	\$556,857	\$828,051	\$657,702	\$666,686	\$675,792	\$599,465
Net revenues over (under) expenditures before transfers	(\$134,111)	(\$218,551)	(\$225,502)	(\$228,686)	(\$231,792)	(\$149,395)
Net Transfers In (Out)	\$0	\$0	\$0	\$0	\$0	\$0
Net Increase (Decrease) in Fund Balance	(\$134,111)	(\$218,551)	(\$225,502)	(\$228,686)	(\$231,792)	(\$149,395)
Opening Fund Balance	(\$708,605)	(\$842,716)	(\$1,061,267)	(\$1,286,769)	(\$1,515,455)	(\$1,747,247)
Ending Fund Balance	(\$842,716)	(\$1,061,267)	(\$1,286,769)	(\$1,515,455)	(\$1,747,247)	(\$1,896,642)

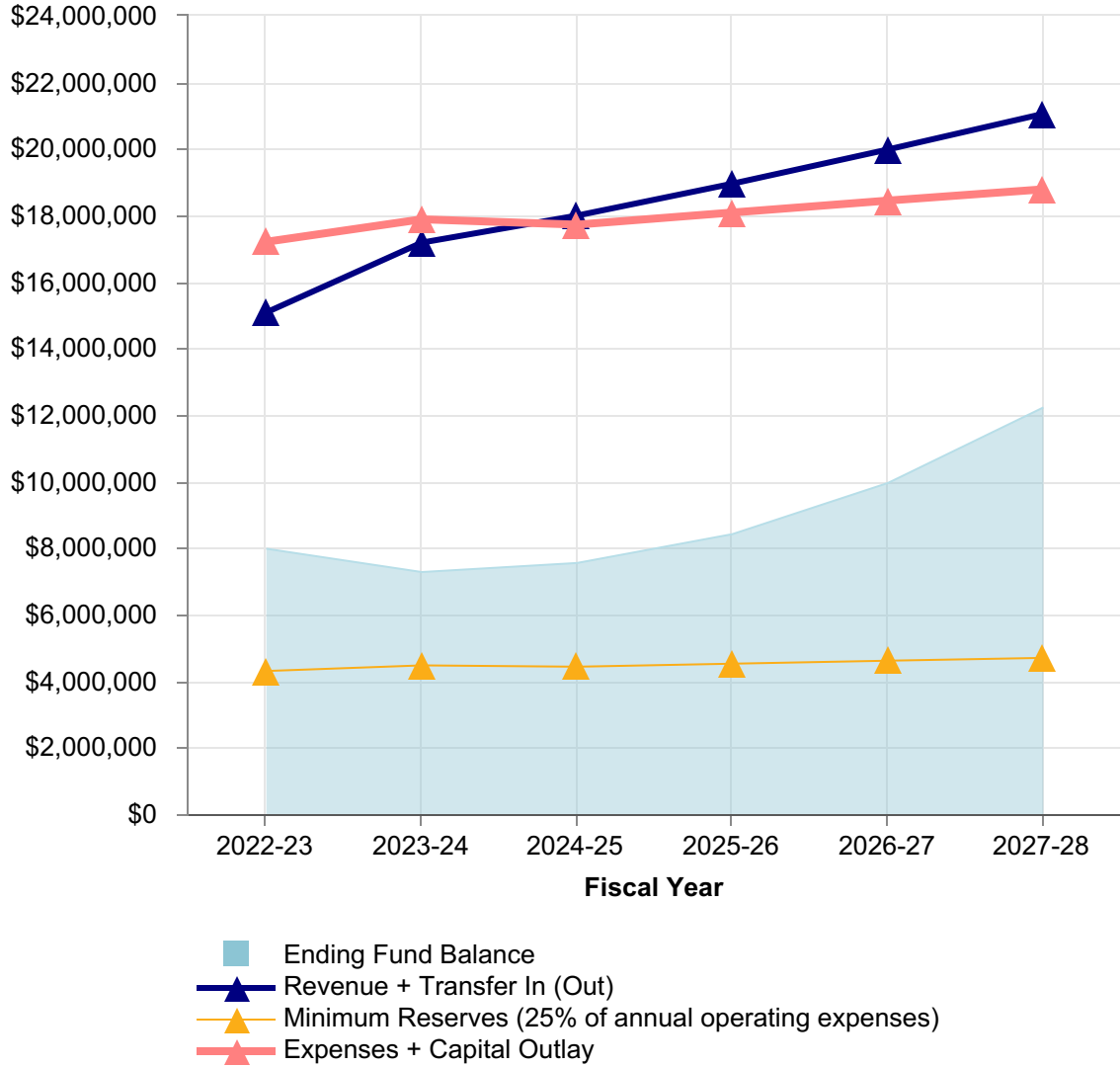
	Projected	Five Year Financial Plan				
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Expenditures by Categories:						
Employee Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and other	\$556,857	\$828,051	\$657,702	\$666,686	\$675,792	\$599,465
Capital Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
Total department expenses	\$556,857	\$828,051	\$657,702	\$666,686	\$675,792	\$599,465
Internal Services Charges	\$0	\$0	\$0	\$0	\$0	\$0
Reallocation	\$0	\$0	\$0	\$0	\$0	\$0
Net expenditures	\$556,857	\$828,051	\$657,702	\$666,686	\$675,792	\$599,465

City of Foster City General Fund (Funds 001-003)

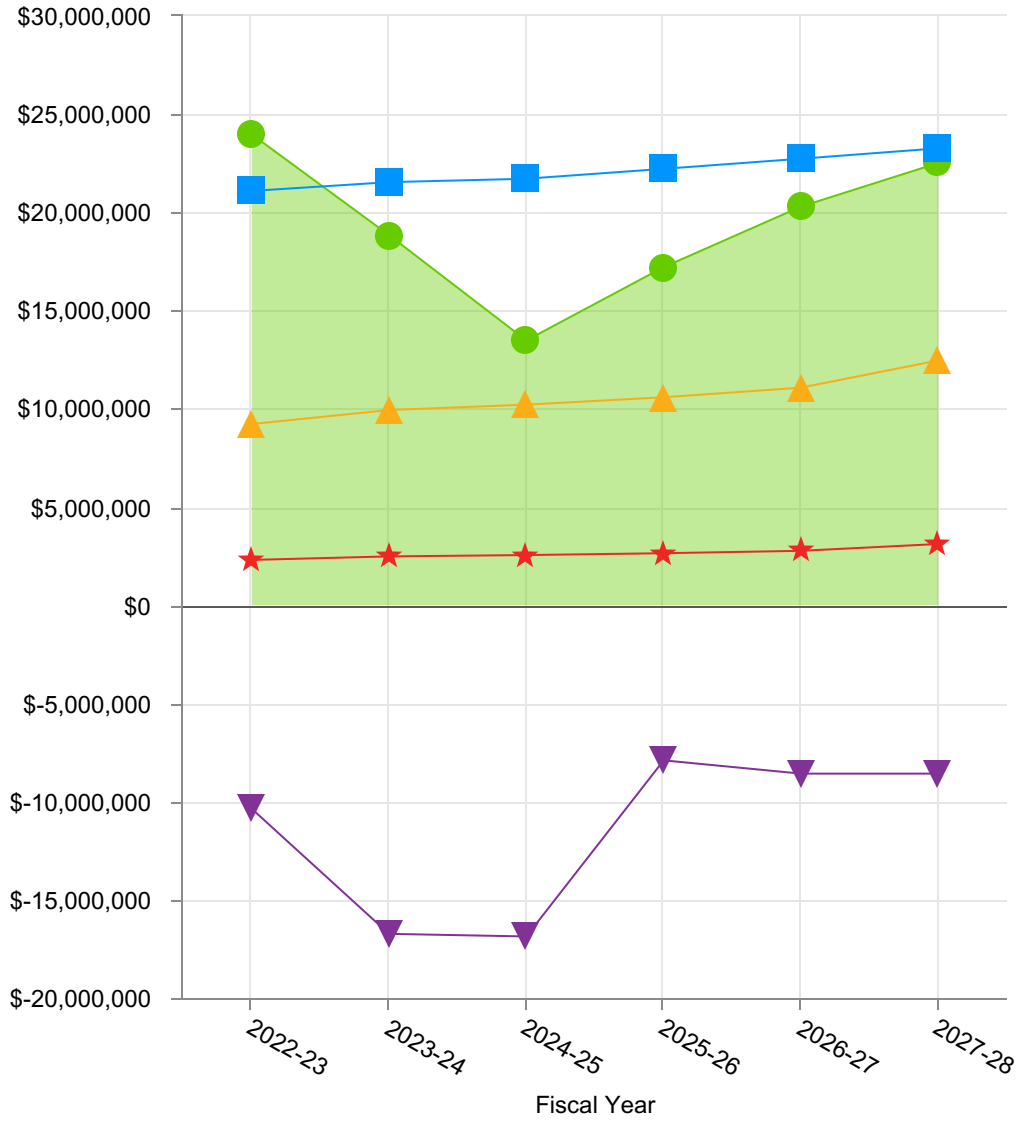


- Ending Fund Balance
- ◆ Expenditures
- ▲ Minimum Reserves (33 1/3% of annual operating expenditures)
- ▲ Upper Range of Minimum Reserves (50% of annual operating expenditures)
- Revenues, Transfers & Other Adj.

Estero Municipal Improvement District Water Operating Fund



**Estero Municipal Improvement District
Wastewater Operating Fund**



- Ending Fund Balance
- Revenue
- ★ Minimum Reserves (25% of annual operating expenses)
- ▲ Expenses + Capital Outlay
- ▼ Transfer In (Out) include transfers out for debt svcs/project cost/annual CIP Fund

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FINANCIAL AND PERSONNEL SUMMARY



CITY OF FOSTER CITY / EMID

Summary of Resources and Requirements by Funds
For the Fiscal Year Ended June 30, 2024

PRELIMINARY BUDGET

Fund	*Available July 1, 2023	Estimated Revenues	Transfers In	Transfers Out	Total Available	Operating Expenditures	Capital Expenditures	Total Requirements	Net Change in Reserves	*Available June 30, 2024	
General Funds											
001	GENERAL FUND	\$49,299,592	\$18,591,974	\$36,929,641	\$7,047,207	\$97,774,000	\$54,795,190	\$0	\$54,795,190	(\$6,320,782)	\$42,978,810
002	GENERAL FUND-DISTRICT	\$0	\$37,299,250	\$0	\$36,929,641	\$369,609	\$369,609	\$0	\$369,609	\$0	\$0
003	SPECIAL RECREATION	\$0	\$2,055,063	\$1,047,207	\$0	\$3,102,270	\$3,102,270	\$0	\$3,102,270	\$0	\$0
005	COMMUNITY BENEFIT PROGRAM	\$747,530	\$6,500	\$0	\$0	\$754,030	\$328,000	\$0	\$328,000	(\$321,500)	\$426,030
006	DRUG ABUSE RESIST EDUCATION	\$41,014	\$900	\$0	\$0	\$41,914	\$38,366	\$0	\$38,366	(\$37,466)	\$3,548
007	SOLAR INCENTIVE GRANT PROGRAM	\$52,526	\$1,800	\$0	\$0	\$54,326	\$25,000	\$0	\$25,000	(\$23,200)	\$29,326
008	EE HOME LOAN PROGRAM	\$3,463	\$800	\$0	\$0	\$4,263	\$0	\$0	\$0	\$800	\$4,263
009	ASSET SEIZURE	\$2,497	\$1,600	\$0	\$0	\$4,097	\$4,097	\$0	\$4,097	(\$2,497)	\$0
010	PENSION STABILIZATION	\$93,885	\$3,300	\$0	\$0	\$97,185	\$0	\$0	\$0	\$3,300	\$97,185
011	FACILITIES REPLACEMENT	\$2,457,393	\$86,000	\$0	\$0	\$2,543,393	\$0	\$0	\$0	\$86,000	\$2,543,393
012	SUSTAINABLE FC	\$90,423	\$1,600	\$50,000	\$0	\$142,023	\$8,700	\$0	\$8,700	\$42,900	\$133,323
Subtotal General Funds		\$52,788,323	\$58,048,787	\$38,026,848	\$43,976,848	\$104,887,110	\$58,671,232	\$0	\$58,671,232	(\$6,572,445)	\$46,215,878
Special Revenue Funds											
101	TRAFFIC SAFETY	\$11,303	\$60,000	\$0	\$0	\$71,303	\$60,000	\$0	\$60,000	\$0	\$11,303
102	MEASURE "A"	\$1,715,150	\$874,000	\$0	\$0	\$2,589,150	\$0	\$1,500,000	\$1,500,000	(\$626,000)	\$1,089,150
103	GAS TAX	\$186,466	\$980,697	\$0	\$0	\$1,167,163	\$645,549	\$0	\$645,549	\$335,148	\$521,614
104	PARK IN-LIEU FEES	\$2,137,147	\$74,800	\$0	\$0	\$2,211,947	\$0	\$0	\$0	\$74,800	\$2,211,947
105	MEASURE M	(\$100,000)	\$121,700	\$0	\$0	\$21,700	\$0	\$0	\$0	\$121,700	\$21,700
108	SLESF/COPS GRANT	\$10,000	\$155,000	\$0	\$0	\$165,000	\$100,000	\$0	\$100,000	\$55,000	\$65,000
114	CalOpps Fund	\$309,570	\$514,077	\$0	\$0	\$823,647	\$780,949	\$0	\$780,949	(\$266,872)	\$42,698
116	FOSTER CITY FOUNDATION FUND	\$323,645	\$38,900	\$0	\$0	\$362,545	\$136,250	\$0	\$136,250	(\$97,350)	\$226,295
119	SB1 ROAD MAINT&REHAB A/C	\$625,602	\$856,598	\$0	\$0	\$1,482,200	\$0	\$400,000	\$400,000	\$456,598	\$1,082,200
122	LMHAF-HOUSING SUCCESSOR	\$2,236,227	\$133,700	\$0	\$0	\$2,369,927	\$146,620	\$0	\$146,620	(\$12,920)	\$2,223,307
124	FC AFFORDABLE HOUSING	\$16,682	\$8,900	\$0	\$0	\$25,582	\$0	\$0	\$0	\$8,900	\$25,582
128	GENERAL PLAN MAINTENANCE	\$1,321,478	\$34,700	\$0	\$0	\$1,356,178	\$107,400	\$0	\$107,400	(\$72,700)	\$1,248,778
129	CONST & DEMO RECYCLING FUND	\$398,717	\$66,000	\$0	\$50,000	\$414,717	\$284,750	\$0	\$284,750	(\$268,750)	\$129,967
130	TECHNOLOGY MAINTENANCE	\$316,480	\$37,540	\$0	\$0	\$354,020	\$105,485	\$0	\$105,485	(\$67,945)	\$248,535
131	SB 1186 FUND	\$35,554	\$5,200	\$0	\$0	\$40,754	\$1,300	\$0	\$1,300	\$3,900	\$39,454
132	SMIP FEE FUND	\$5,885	\$620	\$0	\$0	\$6,505	\$500	\$0	\$500	\$120	\$6,005
133	CRV GRANT FUND	\$3,679	\$8,740	\$0	\$0	\$12,419	\$12,419	\$0	\$12,419	(\$3,679)	\$0
134	CURBSIDE RECYCLING	\$217,610	\$22,600	\$0	\$0	\$240,210	\$25,000	\$0	\$25,000	(\$2,400)	\$215,210
135	GREEN BUILDING FEE	\$6,504	\$900	\$0	\$0	\$7,404	\$500	\$0	\$500	\$400	\$6,904
136	MEASURE W	\$455,548	\$389,200	\$0	\$0	\$844,748	\$0	\$100,000	\$100,000	\$289,200	\$744,748
137	AFFORDABLE HOUSING-COMMERCIAL LINKAGE FEES	\$1,399,179	\$14,800	\$0	\$0	\$1,413,979	\$10,000	\$0	\$10,000	\$4,800	\$1,403,979
138	TENANT RELOCATION ASSISTANCE	\$232,613	\$2,000	\$0	\$0	\$234,613	\$51,640	\$0	\$51,640	(\$49,640)	\$182,973
139	WORKFORCE HOUSING	\$115,589	\$625,640	\$0	\$0	\$741,229	\$386,187	\$0	\$386,187	\$239,453	\$355,042
140	EQUIP REPLACEMENT-WORKFORCE HOUSING	\$22,191	\$27,900	\$0	\$0	\$50,091	\$0	\$0	\$0	\$27,900	\$50,091
141	SB1383 IMPLEMENTATION	\$1,024	\$200	\$0	\$0	\$1,224	\$0	\$0	\$0	\$200	\$1,224
Subtotal Special Revenue Funds		\$12,003,843	\$5,054,412	\$0	\$50,000	\$17,008,255	\$2,854,549	\$2,000,000	\$4,854,549	\$149,863	\$12,153,706
Debt Service Fund											
230	LEVEE PROTECT I&R IMP	\$5,246,996	\$4,011,500	\$0	\$0	\$9,258,496	\$5,349,188	\$0	\$5,349,188	(\$1,337,688)	\$3,909,308
Subtotal Capital Projects Funds		\$5,246,996	\$4,011,500	\$0	\$0	\$9,258,496	\$5,349,188	\$0	\$5,349,188	(\$1,337,688)	\$3,909,308

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CITY OF FOSTER CITY / EMID

Summary of Resources and Requirements by Funds
For the Fiscal Year Ended June 30, 2024

PRELIMINARY BUDGET

Fund	*Available July 1, 2023	Estimated Revenues	Transfers In	Transfers Out	Total Available	Operating Expenditures	Capital Expenditures	Total Requirements	Net Change in Reserves	*Available June 30, 2024
(Continued from previous page)										
Capital Projects Funds										
301 CIP-CITY	\$13,151,078	\$2,270,050	\$6,000,000	\$0	\$21,421,128	\$0	\$4,080,000	\$4,080,000	\$4,190,050	\$17,341,128
326 CAPITAL ASSET PRESERVATION	\$2,626,648	\$1,240,555	\$0	\$0	\$3,867,203	\$0	\$0	\$0	\$1,240,555	\$3,867,203
327 LEVEE PROJECT FUND	\$147,421	\$5,200	\$0	\$0	\$152,621	\$0	\$0	\$0	\$5,200	\$152,621
Subtotal Capital Projects Funds	\$15,925,147	\$3,515,805	\$6,000,000	\$0	\$25,440,952	\$0	\$4,080,000	\$4,080,000	\$5,435,805	\$21,360,952
Enterprise Funds										
Water Funds										
401 WATER REVENUE	\$7,978,119	\$18,301,000	\$0	\$1,120,000	\$25,159,119	\$17,882,602	\$0	\$17,882,602	(\$701,602)	\$7,276,517
405 CIP-WATER	\$2,110,931	\$0	\$1,120,000	\$0	\$3,230,931	\$0	\$0	\$0	\$1,120,000	\$3,230,931
408 WATER EQUIPMENT REPLACEMENT	\$3,913,320	\$448,097	\$0	\$0	\$4,361,417	\$249,000	\$0	\$249,000	\$199,097	\$4,112,417
409 WATER CONNECTION FEE	\$1,649,773	\$823,615	\$0	\$0	\$2,473,388	\$0	\$0	\$0	\$823,615	\$2,473,388
Subtotal Water Funds	\$15,652,143	\$19,572,712	\$1,120,000	\$1,120,000	\$35,224,855	\$18,131,602	\$0	\$18,131,602	\$1,441,110	\$17,093,253
Wastewater Funds										
451 WASTEWATER REVENUE	\$23,976,496	\$21,540,300	\$636	\$16,734,175	\$28,783,257	\$9,937,786	\$0	\$9,937,786	(\$5,131,025)	\$18,845,471
453 WASTEWATER SURPLUS	\$2,000,000	\$0	\$2,089,225	\$2,089,225	\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000
454 SAN MATEO-FOSTER CITY PUBLIC FINANCING AUTHORITY LOAN	(\$39,058,808)	\$0	\$2,089,225	\$0	(\$36,969,583)	\$1,863,716	\$0	\$1,863,716	\$225,509	(\$38,833,299)
455 CIP-SEWER	\$177,762,751	\$0	\$25,735,063	\$0	\$203,497,814	\$0	\$11,729,789	\$11,729,789	\$14,005,274	\$191,768,025
456 WASTEWATER PLANT EXPANSION	\$0	\$636	\$0	\$636	\$0	\$0	\$0	\$0	\$0	\$0
458 WASTEWATER EQUIPMENT REPLACEMENT	\$2,252,111	\$342,955	\$0	\$0	\$2,595,066	\$391,850	\$0	\$391,850	(\$48,895)	\$2,203,216
459 WATER INFRASTRUCTURE FINANCE & INNOVATION ACT LOAN	(\$63,095,465)	\$0	\$3,144,950	\$0	(\$59,950,515)	\$3,144,950	\$0	\$3,144,950	\$0	(\$63,095,465)
460 WASTEWATER CONNECTION	\$1,537,583	\$8,936,837	\$0	\$0	\$10,474,420	\$0	\$0	\$0	\$8,936,837	\$10,474,420
461 STATE REVOLVING FUND/OTHER BONDS	(\$18,809,337)	\$0	\$0	\$14,235,063	(\$33,044,400)	\$0	\$0	\$0	(\$14,235,063)	(\$33,044,400)
Subtotal Wastewater Funds	\$86,565,331	\$30,820,728	\$33,059,099	\$33,059,099	\$117,386,059	\$15,338,302	\$11,729,789	\$27,068,091	\$3,752,637	\$90,317,968
Subtotal Enterprise Funds	\$102,217,474	\$50,393,440	\$34,179,099	\$34,179,099	\$152,610,914	\$33,469,904	\$11,729,789	\$45,199,693	\$5,193,747	\$107,411,221
Internal Service Funds										
501 VEHICLE REPLACEMENT	\$4,905,593	\$2,059,573	\$0	\$0	\$6,965,166	\$1,458,056	\$0	\$1,458,056	\$601,517	\$5,507,110
502 EQUIPMENT REPLACEMENT	\$6,577,103	\$292,163	\$0	\$0	\$6,869,266	\$529,500	\$0	\$529,500	(\$237,337)	\$6,339,766
503 SELF INSURANCE	\$885,547	\$1,543,261	\$0	\$0	\$2,428,808	\$1,532,807	\$0	\$1,532,807	\$10,454	\$896,001
504 COMMUNICATION & INFO SVC	\$5,119,349	\$2,749,884	\$0	\$0	\$7,869,233	\$2,891,269	\$0	\$2,891,269	(\$141,385)	\$4,977,964
505 BUILDING MAINTENANCE	\$6,427,728	\$3,752,145	\$0	\$0	\$10,179,873	\$2,956,026	\$0	\$2,956,026	\$796,119	\$7,223,847
507 EMPLOYEE BENEFITS LIAB	\$2,593,620	\$319,200	\$0	\$0	\$2,912,820	\$238,420	\$0	\$238,420	\$80,780	\$2,674,400
508 PEMHCA	\$6,206,272	\$453,063	\$0	\$0	\$6,659,335	\$245,843	\$0	\$245,843	\$207,220	\$6,413,492
509 COMPENSATED ABSENCES	\$3,351,944	\$632,242	\$0	\$0	\$3,984,186	\$500,719	\$0	\$500,719	\$131,523	\$3,483,467
Subtotal Internal Service Funds	\$36,067,156	\$11,801,531	\$0	\$0	\$47,868,687	\$10,352,640	\$0	\$10,352,640	\$1,448,891	\$37,516,047
Agency Fund										
604 SUCCESSOR AGENCY	(\$842,716)	\$289,500	\$0	\$0	(\$553,216)	\$508,051	\$0	\$508,051	(\$218,551)	(\$1,061,267)
608 SAN MATEO CONSOLIDATED FIRE	\$0	\$320,000	\$0	\$0	\$320,000	\$320,000	\$0	\$320,000	\$0	\$0
Subtotal Agency Fund	(\$842,716)	\$609,500	\$0	\$0	(\$233,216)	\$828,051	\$0	\$828,051	(\$218,551)	(\$1,061,267)
Total All Funds	\$223,406,223	\$133,434,975	\$78,205,947	\$78,205,947	\$356,841,198	\$111,525,564	\$17,809,789	\$129,335,353	\$4,099,623	\$227,505,845

*Beginning and Ending available resources excludes Capital Assets (except for Fund 455) and Non-Spendable, Restricted, Committed, and/or Assigned Funds, including Prepayments, Inventory, Garbage Stabilization Reserve, and unrealized investment gains/losses.

City of Foster City / Estero Municipal Improvement District
Revenue by Source
For the Fiscal Year Ended June 30, 2024

	2022-23		2023-24
	Approved	Projected	Budget
General Fund 001-003			
City			
Property Taxes in-lieu of Vehicle License Fee	\$4,578,800	\$5,654,300	\$4,387,980
Sales Taxes	\$3,172,000	\$3,840,000	\$3,927,700
Transient Occupancy Tax	\$2,460,100	\$3,242,700	\$3,559,800
Business License Tax	\$1,481,100	\$1,583,800	\$1,615,500
Franchise Taxes	\$1,259,700	\$1,241,400	\$1,266,200
Real Property Transfer Tax	\$304,900	\$304,900	\$311,000
Permits	\$1,881,524	\$1,881,524	\$1,266,675
Intergovernmental (POST, SB90, Grants, etc.)	\$4,085,520	\$4,095,520	\$42,000
Charges for current services	\$329,853	\$355,753	\$471,534
Fines and forfeitures	\$29,400	\$47,000	\$47,200
Interest	\$412,900	\$783,772	\$1,222,300
Other (Fines, Reimbursement, Street Sweeping, Other)	\$341,100	\$499,585	\$474,085
General Fund (City) Subtotal	\$20,336,897	\$23,530,254	\$18,591,974
District			
Property Taxes	\$32,840,700	\$33,058,500	\$34,384,300
Excess ERAF	\$1,622,650	\$3,176,200	\$1,619,850
Intergovernmental	\$100,000	\$98,000	\$98,000
Rentals	\$592,751	\$894,400	\$897,700
Interest	\$100,200	\$192,010	\$299,400
General Fund (District) Subtotal	\$35,256,301	\$37,419,110	\$37,299,250
Special Recreation			
Program Revenues	\$1,236,508	\$1,506,677	\$1,526,935
Rents and Concessions	\$302,940	\$447,361	\$528,128
Interest	\$0	\$0	\$0
General Fund (Special Recreation) Subtotal	\$1,539,448	\$1,954,038	\$2,055,063
total general fund 001-003	\$57,132,646	\$62,903,402	\$57,946,287
General Fund 005-012			
City			
Community Benefits Program	\$1,500	\$27,651	\$6,500
Intergovernmental (D.A.R.E.)	\$10	\$302	\$900
Solar Incentive Grant Program	\$200	\$1,708	\$1,800
Employee Rental Assistance Program	\$200	\$1,400	\$800
Asset Seizure Program	\$1,100	\$1,913	\$1,600
Pension Sustainability Fund	\$400	\$2,116	\$3,300
Facilities Replacement Fund	\$10,500	\$54,388	\$86,000
Sustainable Foster City Fund	\$1,100	\$4,922	\$1,600
General Fund 005-012 (City) Subtotal	\$15,010	\$94,400	\$102,500
total general fund 005-012	\$15,010	\$94,400	\$102,500
Total General Fund (ALL)	\$57,147,656	\$62,997,802	\$58,048,787

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City of Foster City / Estero Municipal Improvement District
Revenue by Source
For the Fiscal Year Ended June 30, 2024

(Continued from previous page)

	2022-23	2023-24	
	Approved	Projected	Budget
Special Revenue Funds			
Traffic Safety			
Vehicle Code Fines	\$60,000	\$60,000	\$60,000
Interest	\$0	\$0	\$0
Traffic Safety Subtotal	\$60,000	\$60,000	\$60,000
Measure A			
Sales Taxes	\$749,800	\$749,800	\$764,800
Interest	\$11,600	\$97,245	\$109,200
Measure A Subtotal	\$761,400	\$847,045	\$874,000
Gas Tax (2030; 2105 - 2107.5; 2103 Gas Tax Swap)			
Gas Tax (2105-2107.5)	\$565,500	\$582,985	\$633,982
Gas Tax (2103)	\$259,600	\$289,245	\$333,915
Interest	\$3,000	\$11,969	\$12,800
Gas Tax (2030; 2105-2107.5; 2103 Gas Tax Swap) Subtotal	\$828,100	\$884,199	\$980,697
Park In-Lieu Fees			
Developer Fees	\$0	\$0	\$0
Interest	\$12,400	\$63,937	\$74,800
Park In-Lieu Fees Subtotal	\$12,400	\$63,937	\$74,800
Measure M			
Vehicle License Fees	\$109,500	\$119,300	\$121,700
Measure M Subtotal	\$109,500	\$119,300	\$121,700
SLESF/COPS Grant			
Grant	\$100,000	\$155,000	\$155,000
SLESF/COPS Subtotal	\$100,000	\$155,000	\$155,000
CalOpps.org			
Fees for Services	\$410,800	\$410,800	\$503,277
Interest	\$2,800	\$10,000	\$10,800
CalOpps.org Subtotal	\$413,600	\$420,800	\$514,077
Foster City Foundation			
Grants and Donations	\$37,681	\$37,991	\$38,900
Foster City Foundation Subtotal	\$37,681	\$37,991	\$38,900
SB1 Road Maintenance and Rehabilitation			
Road Maintenance and Rehabilitation Account	\$637,100	\$637,100	\$832,998
Interest	\$4,800	\$22,317	\$23,600
SB1 Road Maintenance and Rehabilitation Fund Subtotal	\$641,900	\$659,417	\$856,598
Low- and Moderate-Income Housing Fund (LMIHF)			
Loan Payment	\$15,000	\$15,000	\$15,000
Rentals	\$60,300	\$60,300	\$61,500
Interest	\$24,000	\$51,528	\$57,200
LMIHF Fund Subtotal	\$99,300	\$126,828	\$133,700
City Affordable Housing Fund			
Loan Repayment	\$0	\$0	\$0
Interest	\$29,000	\$12,400	\$8,900
City Affordable Housing Fund Subtotal	\$29,000	\$12,400	\$8,900
General Plan Maintenance Fund			
Other	\$302,900	\$265,744	\$0
Interest	\$7,100	\$41,611	\$34,700
General Plan Maintenance Fund Subtotal	\$310,000	\$307,355	\$34,700

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City of Foster City / Estero Municipal Improvement District
Revenue by Source
For the Fiscal Year Ended June 30, 2024

(Continued from previous page)

	2022-23		2023-24
	Approved	Projected	Budget
Construction & Demo Fund			
Other	\$50,000	\$36,500	\$37,200
Interest	\$4,200	\$25,708	\$28,800
Construction & Demo Fund Subtotal	\$54,200	\$62,208	\$66,000
Technology Maintenance Fund			
Other	\$202,165	\$173,725	\$31,940
Interest	\$900	\$4,964	\$5,600
Technology Maintenance Fund Subtotal	\$203,065	\$178,689	\$37,540
SB 1186 Fund			
Other	\$4,000	\$4,000	\$4,000
Interest	\$150	\$749	\$1,200
SB 1186 Fund Subtotal	\$4,150	\$4,749	\$5,200
SMIP Fund			
Other	\$1,090	\$420	\$420
Interest	\$40	\$132	\$200
SMIP Fund Subtotal	\$1,130	\$552	\$620
CRV Grant Fund			
Other	\$8,500	\$8,500	\$8,500
Interest	\$60	\$209	\$240
CRV Grant Fund Subtotal	\$8,560	\$8,709	\$8,740
Curbside Recycling Fund			
Other	\$19,800	\$15,000	\$15,000
Interest	\$700	\$4,975	\$7,600
Curbside Recycling Fund Subtotal	\$20,500	\$19,975	\$22,600
Green Building Fees Fund			
Other	\$700	\$700	\$700
Interest	\$30	\$172	\$200
Green Building Fees Fund Subtotal	\$730	\$872	\$900
Measure W Fund			
Sales Taxes	\$352,500	\$352,500	\$359,600
Interest	\$2,000	\$26,088	\$29,600
Measure W Fund Subtotal	\$354,500	\$378,588	\$389,200
Affordable Housing Fund-Commercial Linkage Fees Fund			
Charges for current services	\$814,569	\$814,569	\$0
Interest	\$2,300	\$13,105	\$14,800
Affordable Housing Fund-Commercial Linkage Fees Fund Subtotal	\$816,869	\$827,674	\$14,800
Tenant Relocation Assistance Fund			
Other	\$51,640	\$51,640	\$0
Interest	\$150	\$5,269	\$2,000
Tenant Relocation Assistance Fund Subtotal	\$51,790	\$56,909	\$2,000
Workforce Housing Fund			
Rentals	\$614,509	\$270,500	\$599,500
Other	\$62,348	\$13,900	\$24,100
Interest	\$601	\$1,661	\$2,040
Workforce Housing Fund Subtotal	\$677,458	\$286,061	\$625,640

(Continued on next page)

City of Foster City / Estero Municipal Improvement District
Revenue by Source
For the Fiscal Year Ended June 30, 2024

(Continued from previous page)

	2022-23		2023-24
	Approved	Projected	Budget
Workforce Housing - Equipment Replacement Fund			
ISF Charges	\$22,000	\$22,000	\$27,660
Interest	\$0	\$191	\$240
Workforce Housing - Equipment Replacement Fund Subtotal	\$22,000	\$22,191	\$27,900
SB1383 Implementation Fund			
Other	\$0	\$0	\$0
Interest	\$0	\$991	\$200
SB1383 Implementation Subtotal	\$0	\$991	\$200
total special revenue funds	\$5,617,833	\$5,542,440	\$5,054,412

Debt Services Fund

City			
Property Taxes	\$3,926,400	\$3,926,400	\$4,004,900
Interest	\$6,250	\$31,964	\$6,600
Bonds Proceeds	\$0	\$0	\$0
City Debt Services Subtotal	\$3,932,650	\$3,958,364	\$4,011,500
total debt services fund	\$3,932,650	\$3,958,364	\$4,011,500

Capital Projects Fund

City Capital Projects			
Other	\$19,250	\$19,250	\$15,250
Interest	\$132,000	\$2,019,283	\$2,254,800
City Capital Projects Subtotal	\$151,250	\$2,038,533	\$2,270,050
Capital Asset Acquisition and Replacement Fund			
Sale of Real Property	\$0	\$0	\$0
Loans Receivable Payments	\$1,100,000	\$685,637	\$708,255
Interest	\$16,000	\$469,085	\$532,300
Capital Asset Acquisition and Replacement Subtotal	\$1,116,000	\$1,154,722	\$1,240,555
Levee Project Fund			
Bonds Proceeds	\$0	\$0	\$0
Interest	\$20,000	\$270,772	\$5,200
Levee Project Subtotal	\$20,000	\$270,772	\$5,200
total capital projects fund	\$1,287,250	\$3,464,027	\$3,515,805

Enterprise Funds

Water Revenue			
User Charges	\$17,754,000	\$16,839,000	\$17,723,000
Interest	\$126,000	\$544,243	\$378,000
Other Revenues	\$0	\$0	\$0
Sustainability Fund Revenues	\$200,000	\$200,000	\$200,000
Water Revenue Subtotal	\$18,080,000	\$17,583,243	\$18,301,000
Water Equipment Replacement			
Equipment Rental	\$510,436	\$633,532	\$448,097
Water Equipment Replacement Subtotal	\$510,436	\$633,532	\$448,097
Water Connection			
Connection Fees	\$497,855	\$431,889	\$794,015
Interest	\$0	\$26,232	\$29,600
Water Connection Subtotal	\$497,855	\$458,121	\$823,615

City of Foster City / Estero Municipal Improvement District
Revenue by Source
For the Fiscal Year Ended June 30, 2024

(Continued from previous page)

	2022-23		2023-24
	Approved	Projected	Budget
(Continued on next page)			
Wastewater Revenue			
User Charges	\$19,890,000	\$20,121,290	\$20,799,000
Connection Fees	\$0	\$0	\$0
Other	\$0	\$0	\$0
Interest	\$117,000	\$971,576	\$741,300
Wastewater Revenue Subtotal	\$20,007,000	\$21,092,866	\$21,540,300
San Mateo-Foster City Public Financing Authority Loan			
Bond Proceeds	\$0	\$0	\$0
Interest	\$0	\$0	\$0
San Mateo-Foster City Public Financing Authority Loan Subtotal	\$0	\$0	\$0
Wastewater CIP			
Other	\$0	\$0	\$0
Wastewater CIP Subtotal	\$0	\$0	\$0
Wastewater Expansion			
Other	\$636	\$2,715	\$636
Wastewater Expansion Subtotal	\$636	\$2,715	\$636
Wastewater Equipment Replacement			
Equipment Rental	\$266,126	\$266,126	\$342,955
Wastewater Equipment Replacement Subtotal	\$266,126	\$266,126	\$342,955
Water Infrastructure Finance and Innovation Act (WIFIA)			
Financing Proceeds	\$0	\$0	\$0
Water Infrastructure Finance and Innovation Act (WIFIA) Subtotal	\$0	\$0	\$0
Wastewater Connection			
Connection Fees	\$1,200,496	\$852,541	\$8,928,037
Interest	\$0	\$7,722	\$8,800
Wastewater Connection Subtotal	\$1,200,496	\$860,263	\$8,936,837
State Revolving Fund/Other Bonds			
Bond Proceeds	\$0	\$0	\$0
SRF/OTHER BONDS Subtotal	\$0	\$0	\$0
total enterprise funds	\$40,562,549	\$40,896,866	\$50,393,440

Internal Service Funds

Vehicle Replacement			
Vehicle Replacement Charges	\$1,742,634	\$1,742,634	\$1,936,973
Sales of Retired Vehicles	\$0	\$0	\$0
Interest	\$30,000	\$171,700	\$122,600
Vehicle Replacement Subtotal	\$1,772,634	\$1,914,334	\$2,059,573
Equipment Replacement			
Equipment Rental	\$441,688	\$441,688	\$61,963
Other	\$0	\$0	\$0
Interest	\$30,000	\$153,894	\$230,200
Equipment Replacement Subtotal	\$471,688	\$595,582	\$292,163

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City of Foster City / Estero Municipal Improvement District
Revenue by Source
For the Fiscal Year Ended June 30, 2024

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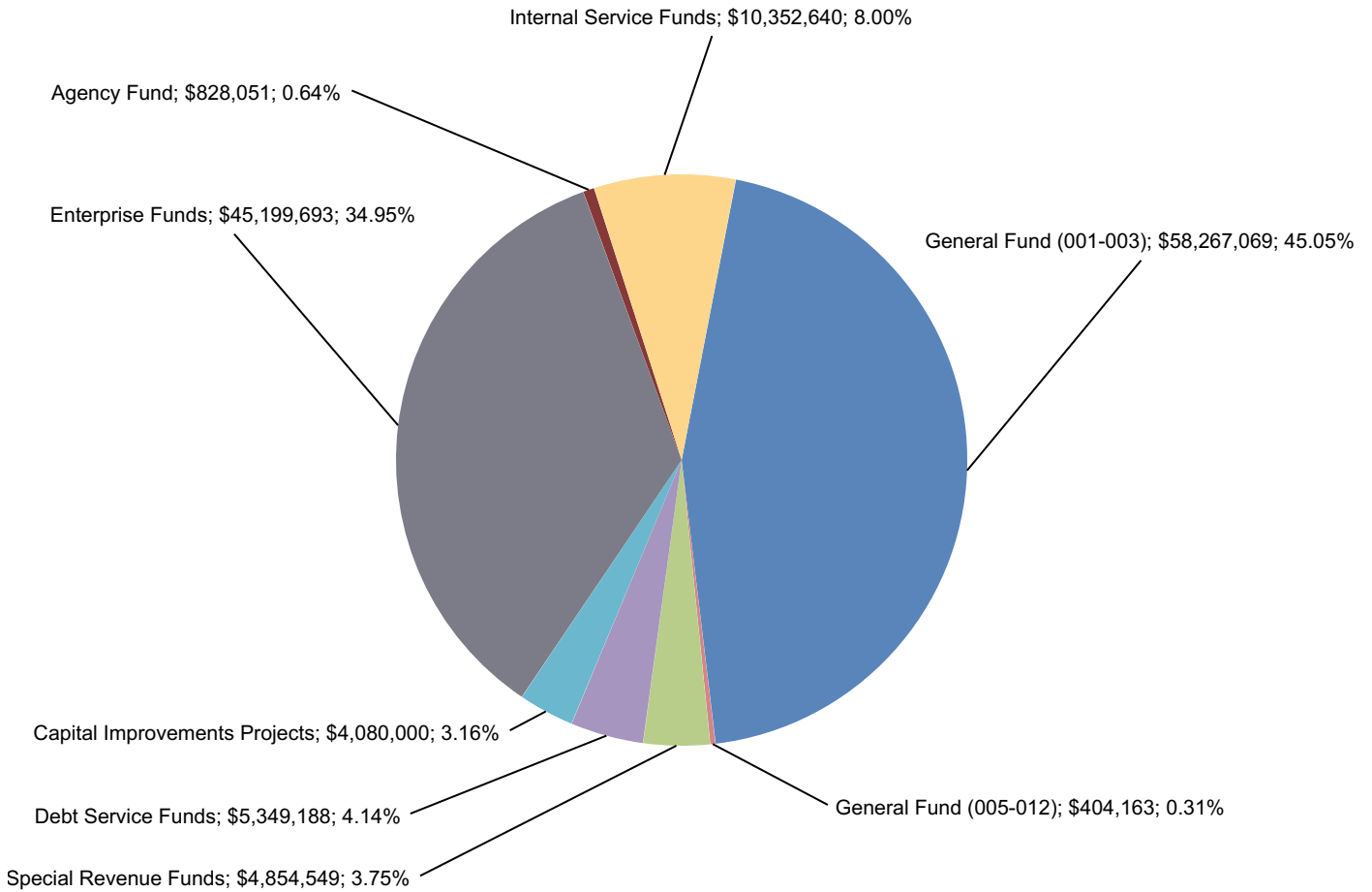
	2022-23		2023-24
	Approved	Projected	Budget
Self-Insurance			
Insurance Charges	\$1,193,229	\$1,193,229	\$1,518,261
Other - Grant	\$40,000	\$0	\$0
Interest	\$4,100	\$11,000	\$25,000
Self-Insurance Subtotal	\$1,237,329	\$1,204,229	\$1,543,261
Information Technology			
User Charges	\$2,489,802	\$2,489,802	\$2,530,022
Other	\$39,867	\$39,867	\$40,662
Interest	\$10,000	\$149,119	\$179,200
Information Technology Subtotal	\$2,539,669	\$2,678,788	\$2,749,884
Building Maintenance			
User Charges	\$3,405,866	\$3,405,866	\$3,527,145
Interest	\$34,100	\$192,807	\$225,000
Building Maintenance Subtotal	\$3,439,966	\$3,598,673	\$3,752,145
Longevity Recognition Benefits			
Longevity Benefits Charges	\$229,320	\$229,320	\$228,420
Interest	\$24,930	\$57,937	\$90,780
Longevity Recognition Benefits Subtotal	\$254,250	\$287,257	\$319,200
PEMHCA Benefits Plan			
PEMHCA Benefits Charges	\$220,706	\$220,706	\$235,843
Interest	\$60,420	\$137,774	\$217,220
PEMHCA Benefits Plan Subtotal	\$281,126	\$358,480	\$453,063
Compensated Absences			
Employer Contributions	\$562,537	\$561,036	\$514,942
Interest	\$31,600	\$75,449	\$117,300
Compensated Absences Subtotal	\$594,137	\$636,485	\$632,242
total internal service funds	\$10,590,799	\$11,273,828	\$11,801,531

Agency Fund

Successor Agency of Community Development Agency			
Property, Current Secured	\$280,400	\$280,400	\$286,000
Interest	\$1,200	\$4,346	\$3,500
Successor Agency - Redevelopment Property Tax Trust Subtotal	\$281,600	\$284,746	\$289,500
San Mateo Consolidated Fire			
Other	\$220,860	\$138,000	\$320,000
San Mateo Consolidated Fire Subtotal	\$220,860	\$138,000	\$320,000
total agency funds	\$502,460	\$422,746	\$609,500

TOTAL REVENUE ALL FUNDS	\$119,641,197	\$128,556,073	\$133,434,975
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**City of Foster City / Estero Municipal Improvement District
 Appropriations by Fund
 For the Fiscal Year Ended June 30, 2024
 Total Appropriations: \$129,335,353**



■ General Fund (001-003)	■ General Fund (005-012)	■ Special Revenue Funds
■ Debt Service Funds	■ Capital Improvements Projects	■ Levee Project Fund
■ Enterprise Funds	■ Agency Fund	■ Internal Service Funds

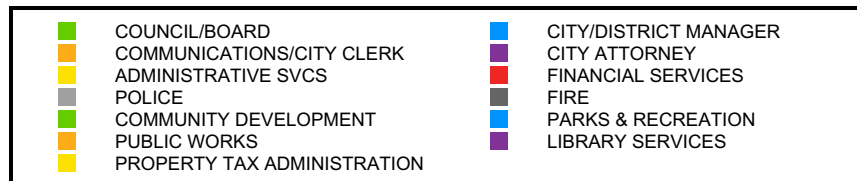
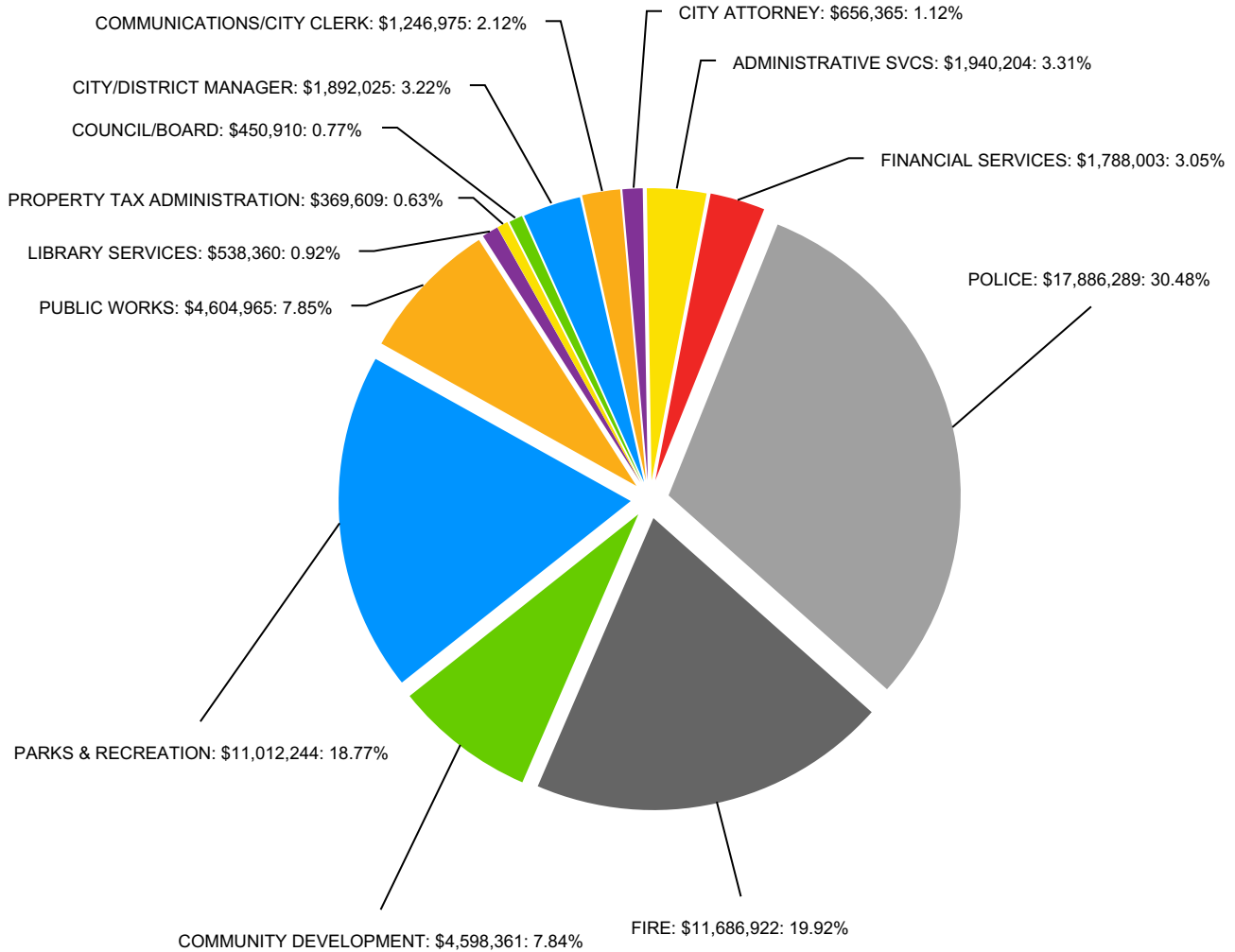
City of Foster City, California / Estero Municipal Improvement District
Summary of Appropriations by Fund
Annual Appropriations for the Year Ending June 30, 2024

	2022-23	2022-23	2023-24
	APPROVED	PROJECTED	REQUESTED
GENERAL FUND (001-003)	\$53,521,483	\$54,144,472	\$58,267,069
GENERAL FUND (005-012)	\$758,377	\$760,573	\$404,163
TRAFFIC SAFETY	\$60,000	\$60,000	\$60,000
MEASURE A	\$1,500,000	\$4,670,267	\$1,500,000
GAS TAX (2105-2107)	\$565,500	\$1,407,278	\$645,549
MEASURE M	\$0	\$219,300	\$0
SLESF/COPS GRANT	\$100,000	\$100,000	\$100,000
CALOPPS.ORG	\$564,135	\$564,135	\$780,949
FOSTER CITY FOUNDATION	\$33,372	\$111,250	\$136,250
SB1 ROAD MAINTENANCE AND REHABILITATION	\$0	\$1,348,850	\$400,000
LMIHAF-HOUSING SUCCESSOR	\$136,320	\$136,320	\$146,620
CITY AFFORDABLE HOUSING FUND	\$1,043,636	\$1,043,636	\$0
GENERAL PLAN MAINTENANCE FUND	\$842,679	\$842,679	\$107,400
CONSTRUCTION AND DEMOLITION FUND	\$302,000	\$317,000	\$284,750
TECHNOLOGY MAINTENANCE FUND	\$105,485	\$105,485	\$105,485
SB 1186 FUND	\$1,300	\$1,300	\$1,300
SMIP FEE FUND	\$500	\$500	\$500
CRV GRANT FUND	\$14,000	\$14,000	\$12,419
CURBSIDE RECYCLING FEE FUND	\$25,000	\$25,000	\$25,000
GREEN BUILDING FEE FUND	\$500	\$500	\$500
MEASURE W	\$475,000	\$475,000	\$100,000
AFFORDABLE HOUSING-COMMERCIAL LINKAGE FEES	\$0	\$0	\$10,000
TENANT RELOCATION ASSISTANCE FUND	\$51,640	\$51,640	\$51,640
WORKFORCE HOUSING	\$329,136	\$329,136	\$386,187
SB1383 IMPLEMENTATION	\$47,314	\$47,314	\$0
DEBT SERVICES FUND	\$6,378,988	\$6,378,988	\$5,349,188
CAPITAL IMPROVEMENT PROJECTS	\$4,560,000	\$11,591,714	\$4,080,000
CAPITAL ASSET ACQUISITION & REPLACEMENT FUND	\$0	\$7,000,000	\$0
LEEVE PROJECT FUND	\$0	\$27,511,272	\$0
WATER	\$20,606,783	\$25,055,952	\$18,131,602
WASTEWATER	\$54,931,207	\$15,090,045	\$27,068,091
VEHICLE REPLACEMENT	\$1,991,932	\$2,235,115	\$1,458,056
EQUIPMENT REPLACEMENT	\$373,100	\$373,100	\$529,500
SELF INSURANCE	\$1,343,529	\$1,343,529	\$1,532,807
INFORMATION TECHNOLOGY	\$2,403,191	\$2,623,392	\$2,891,269
BUILDING MAINTENANCE	\$4,530,870	\$4,548,300	\$2,956,026
LONGEVITY RECOGNITION BENEFITS	\$238,320	\$238,320	\$238,420
PEMHCA BENEFITS PLAN	\$229,704	\$229,704	\$245,843
COMPENSATED ABSENCES	\$561,036	\$561,036	\$500,719
SUCCESSOR AGENCY (SA) OF COMMUNITY DEVELOPMENT AGENCY	\$335,997	\$335,997	\$508,051
SAN MATEO CONSOLIDATED FIRE	\$220,860	\$220,860	\$320,000
TOTAL FOR CITY / EMID	\$159,182,894	\$172,858,394	\$129,335,353

City of Foster City, California / Estero Municipal Improvement District
Summary of Operating Expenditures and Capital Expenditures by Category
Annual Operating Budget Appropriations For the Fiscal Year Ended June 30, 2024

	2022-23	2022-23	2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$42,908,638	\$ 42,976,362	\$46,301,599
SERVICES AND SUPPLIES	\$50,968,018	\$ 81,079,218	\$49,578,080
CAPITAL OUTLAY	\$2,639,503	\$ 10,229,672	\$2,883,950
INTERNAL SERVICES	\$11,197,071	\$ 11,199,717	\$12,761,935
REALLOCATIONS	\$0	\$0	\$0
TOTAL OPERATING EXPENDITURES	\$107,713,230	\$145,484,969	\$111,525,564
CAPITAL EXPENDITURES	\$51,469,664	\$27,373,425	\$17,809,789
TOTAL CITY / EMID / SA EXPENDITURES	\$159,182,894	\$172,858,394	\$129,335,353

**City of Foster City
 General Fund Operating Expenditures by Department (001-012)
 For the Fiscal Year Ended June 30, 2024
 Total General Fund Operating Expenditures: \$58,671,232**



City of Foster City, California / Estero Municipal Improvement District
 Summary of General Fund Appropriations (001-003)
 Annual Operating Budget Appropriations For the Fiscal Year Ended June 30, 2024

DEPARTMENT	2022-23 APPROVED	2022-23 PROJECTED	2023-24 REQUESTED
COUNCIL/BOARD	\$517,520	\$522,520	\$450,910
CITY/DISTRICT MANAGER	\$1,497,009	\$1,537,431	\$1,564,025
COMMUNICATIONS/CITY CLERK	\$1,003,469	\$1,042,891	\$1,246,975
CITY ATTORNEY	\$607,490	\$607,490	\$656,365
ADMINISTRATIVE SVCS	\$1,206,347	\$1,279,637	\$1,940,204
FINANCIAL SERVICES	\$1,321,478	\$1,328,417	\$1,788,003
PARKS & RECREATION	\$10,541,513	\$10,578,473	\$11,012,244
POLICE	\$16,700,323	\$16,700,323	\$17,843,826
FIRE	\$11,424,131	\$11,424,131	\$11,686,922
COMMUNITY DEVELOPMENT	\$3,838,638	\$3,966,412	\$4,589,661
PUBLIC WORKS	\$4,020,821	\$4,314,003	\$4,579,965
LIBRARY SERVICES	\$503,744	\$503,744	\$538,360
PROPERTY TAX ADMINISTRATION	\$339,000	\$339,000	\$369,609
TOTAL GENERAL FUND APPROPRIATIONS	\$53,521,483	\$54,144,472	\$58,267,069

EXPENDITURES BY CATEGORY	2022-23 APPROVED	2022-23 PROJECTED	2023-24 REQUESTED
EMPLOYEE SERVICES	\$33,398,010	\$33,399,261	\$36,826,644
SERVICES AND SUPPLIES	\$15,679,988	\$16,301,012	\$16,655,708
CAPITAL OUTLAY	\$75,000	\$75,000	\$40,000
INTERNAL SERVICES	\$7,851,518	\$7,852,232	\$7,743,578
REALLOCATIONS	(\$3,483,033)	(\$3,483,033)	(\$2,998,861)
TOTAL OPERATING EXPENDITURES	\$53,521,483	\$54,144,472	\$58,267,069

City of Foster City, California / Estero Municipal Improvement District
Summary of General Fund Appropriations (005-012)
Annual Operating Budget Appropriations For the Fiscal Year Ended June 30, 2024

	2022-23	2022-23	2023-24
DEPARTMENT	APPROVED	PROJECTED	REQUESTED
COUNCIL/BOARD	\$0	\$0	\$0
CITY/DISTRICT MANAGER	\$520,000	\$540,196	\$328,000
COMMUNICATIONS/CITY CLERK	\$0	\$0	\$0
CITY ATTORNEY	\$0	\$0	\$0
HUMAN RESOURCES	\$0	\$0	\$0
FINANCIAL SERVICES	\$0	\$0	\$0
POLICE	\$22,775	\$22,775	\$42,463
FIRE	\$0	\$0	\$0
COMMUNITY DEVELOPMENT	\$132,602	\$132,602	\$8,700
PUBLIC WORKS	\$25,000	\$7,000	\$25,000
LIBRARY SERVICES	\$0	\$0	\$0
PROPERTY TAX ADMINISTRATION	\$0	\$0	\$0
TOTAL GENERAL FUND APPROPRIATIONS	\$700,377	\$702,573	\$404,163

	2022-23	2022-23	2023-24
EXPENDITURES BY CATEGORY	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$758,377	\$760,573	\$404,163
CAPITAL OUTLAY	\$0	\$0	\$0
INTERNAL SERVICES	\$0	\$0	\$0
REALLOCATIONS	\$0	\$0	\$0
TOTAL OPERATING EXPENDITURES	\$758,377	\$760,573	\$404,163

City of Foster City / Estero Municipal Improvement District
 Personnel Summary - Full-Time Employees
 For the Fiscal Years Ended June 30, 2022 to 2024

Department	Prior Years		Budget
	2021-22	2022-23	2023-24
City / District Manager <i>(Community Services/Recreation added in FY 21/22 and reinstated to Parks & Recreation within FY 21/22)</i>	18.00	10.00	4.00
Communications/City Clerk	4.00	4.00	5.00
Community Development	14.00	16.00	18.00
Financial Services/City Treasurer	9.00	9.00	9.00
Administrative Services	4.00	4.00	9.00
Parks and Recreation	0.00	28.00	30.00
Police	54.00	55.00	55.00
Public Works <i>(Parks added in FY 21/22 and reinstated to Parks & Recreation within FY 21/22)</i>	61.00	46.00	47.00
Totals	164.00	172.00	177.00

Personnel Changes FY 2023-24

- **City/District Manager:**
 - Transfer Information Technology Division (5 FTEs) to newly formed Administrative Services Department during FY 2022-23.
 - Transfer Sr. Management Analyst (Sustainability) from City/District Manager to Community Development Department
 - Upgraded One (1) Deputy City Manager to Assistant City Manager - November 2022.
 - Upgraded One (1) Management Coordinator to Management Analyst I - February 2023
- **Communications/City Clerk :**
 - Add One (1) Social Media/Communications Assistant.
- **Community Development :**
 - Add One (1) Economic Development Manager.
 - Transfer Sr. Management Analyst (Sustainability) from City/District Manager to Community Development Department
- **Financial Services/City Treasurer:**
 - None
- **Administrative Services:**
 - Updated Human Resource Director to Administrative Services Director effective November 2022.
 - Upgraded Human Resource Senior Analyst to Human Resource Manager during FY 2022-23
 - Information Technology Division (5 FTEs) transferred from City Manager to Administrative Services during FY 2022-23.
 - Converted One (1) Technology Analyst I to Administrative Analyst I/II during FY 2022-23
- **Parks and Recreation:**
 - Add One (1) Parks Supervisor.
 - Convert One (1) Part-time benefit Recreation Leader to Recreation Coordinator.
- **Police:**
 - None.
- **Public Works:**
 - Converted Two (2) Part-Time Office Assistant II to Administrative Assistant I/II (1) during FY 2022-23.

**TABLE C
CAPITAL IMPROVEMENT PROJECT (CIP) PLAN (FISCAL YEAR 2023-24)**

PROJECT NAME	Funding Source*	Total Project Cost	Prior Years' Funding	FY 2023-24 Funding	CIP City (Fund 301)	Measure A (Fund 102)	SB1 (FUND 119)	Measure W (Fund 136)	Wastewater Capital Investment (Fund 455)
BUILDING PROJECTS									
BD-02 (NEW CIP) POLICE STATION KITCHEN REMODEL (2023-2024)	CC	\$130,000	\$0	\$130,000	\$130,000	\$0	\$0	\$0	\$0
TOTAL BUILDING PROJECTS	1	\$130,000	\$0	\$130,000	\$130,000	\$0	\$0	\$0	\$0
PARKS PROJECTS									
PK-01 (NEW CIP) EDGEWATER PARK SOFTBALL AND SOCCER SYNTHETIC RESURFACING (2023-2024)	CC	\$900,000	\$0	\$900,000	\$900,000	\$0	\$0	\$0	\$0
PK-02 (NEW CIP) LIGHT INSTALLATION AT BOOTHBAY PARK (2023-2024)	CC	\$250,000	\$0	\$250,000	\$250,000	\$0	\$0	\$0	\$0
PK-03 (NEW CIP) SEA CLOUD MAINTENANCE SHED (2023-2024)	CC	\$300,000	\$0	\$300,000	\$300,000	\$0	\$0	\$0	\$0
TOTAL PARKS PROJECTS	3	\$1,450,000	\$0	\$1,450,000	\$1,450,000	\$0	\$0	\$0	\$0
STORMWATER/LAGOON PROJECTS									
SW-01 (NEW CIP) ADD THIRD LAGOON PUMP AND RELATED INFRASTRUCTURE (2023-2024)	CC	\$2,000,000	\$0	\$2,000,000	\$2,000,000	\$0	\$0	\$0	\$0
SW-02 (NEW CIP) LAGOON INTAKE STRUCTURE AND PUMP STATION BUILDING REHABILITATION (2023-2024)	CC	\$200,000	\$0	\$200,000	\$200,000	\$0	\$0	\$0	\$0
TOTAL STORMWATER/LAGOON PROJECTS	2	\$2,200,000	\$0	\$2,200,000	\$2,200,000	\$0	\$0	\$0	\$0
STREETS/TRAFFIC PROJECTS									
ST-01 (CIP 301-698) TRAFFIC SIGNAL SYSTEM UPGRADES (2020-2021)	SB1/MW/ERF/CC	\$625,000	\$525,000	\$100,000	\$0	\$0	\$0	\$100,000	\$0
ST-02 (NEW CIP) SUBSTRUCTURE AND SUPERSTRUCTURE BRIDGE IMPROVEMENTS (2023-2024)	SB1	\$400,000	\$0	\$400,000	\$0	\$0	\$400,000	\$0	\$0
ST-03 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2023-2024)	MA/CC	\$1,800,000	\$0	\$1,800,000	\$300,000	\$1,500,000	\$0	\$0	\$0
TOTAL STREETS/TRAFFIC PROJECTS	3	\$2,825,000	\$525,000	\$2,300,000	\$300,000	\$1,500,000	\$400,000	\$100,000	\$0
WATER PROJECTS									
NONE		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL WATER PROJECTS	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
WASTEWATER PROJECTS									
WW-01 (CIP 401-652) WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS (2015-2016)	CWW/SRF	\$154,294,219	\$143,164,430	\$11,129,789	\$0	\$0	\$0	\$0	\$11,129,789
WW-03 (NEW CIP) SANITARY SEWER LIFT STATION IMPROVEMENTS - PHASE 6 (2023-2024)	CWW	\$600,000	\$0	\$600,000	\$0	\$0	\$0	\$0	\$600,000
TOTAL WASTEWATER PROJECTS	2	\$154,894,219	\$143,164,430	\$11,729,789	\$0	\$0	\$0	\$0	\$11,729,789
GRAND TOTAL	11	\$161,499,219	\$143,689,430	\$17,809,789	\$4,080,000	\$1,500,000	\$400,000	\$100,000	\$11,729,789

City of Foster City / Estero Municipal Improvement District
Schedule of Fund Balance Transfers
For the Fiscal Year Ended June 30, 2024

#	Transfer Out Fund	Transfers In										Totals
		001 General Fund	003 General Fund - Special Recreation	012 Sustainable Foster City	301 Capital Investment - City	405 Capital Investment - Water	451 Wastewater Revenue	453 Wastewater Rate Stabilization Fund	454 *SM-FC PFA Loan	455 Capital Investment - Wastewater	459 WIFIA*	
1	001 GENERAL FUND	\$0	\$1,047,207	\$0	\$6,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$7,047,207
2	002 GENERAL FUND -DISTRICT	\$36,929,641	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$36,929,641
3	129 C & D RECYCLING FUND*	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
4	401 WATER REVENUE	\$0	\$0	\$0	\$0	\$1,120,000	\$0	\$0	\$0	\$0	\$0	\$1,120,000
5	451 WASTEWATER REVENUE	\$0	\$0	\$0	\$0	\$0	\$2,089,225	\$0	\$11,500,000	\$3,144,950	\$0	\$16,734,175
6	453 WASTEWATER SURPLUS	\$0	\$0	\$0	\$0	\$0	\$0	\$2,089,225	\$0	\$0	\$0	\$2,089,225
7	456 WASTEWATER PLANT EXPANSION	\$0	\$0	\$0	\$0	\$0	\$636	\$0	\$0	\$0	\$0	\$636
8	461 SRF LOAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,235,063	\$0	\$14,235,063
	Totals	\$36,929,641	\$1,047,207	\$50,000	\$6,000,000	\$1,120,000	\$636	\$2,089,225	\$2,089,225	\$25,735,063	\$3,144,950	\$78,205,947

*SM-FC PFA = San Mateo-Foster City Public Financing Authority; C & D = Construction & Demolition; SRF = State Revolving Fund; WIFIA = Water Infrastructure Finance and Innovation Act Loan

Footnotes:

- 1 Transfers to:
 - a. Subsidize Special Recreation fund \$1,047,207.
 - b. Set aside funds for long-term Capital Improvement Projects \$6,000,000.
- 2 Transfer of District Surplus to General Fund 001 \$36,929,641.
- 3 Annual transfer to General Fund Sustainable Foster City Fund \$50,000.
- 4 Transfers to set aside funds for Long-Term CIP Projects in the Water Capital Investment Fund \$1,120,000.
- 5 Transfers to:
 - a. Set aside funds for Wastewater Rate Stabilization Fund \$2,089,225.
 - b. Set aside funds for Long-Term CIP Projects in the Wastewater Capital Investment Fund \$11,500,000.
 - c. Set aside funds for debt service, fiscal agent fees and expenses \$3,144,950.
- 6 Transfers to SM-FC PFA debt service \$2,089,225.
- 7 Transfers to Wastewater Revenue \$636.
- 8 Transfer SRF Loan funding to WWTP CIP Project \$14,235,063.

City Council/EMID Board of Directors

Foster City is a "General Law" city, meaning that we operate by the standard governing rules that are set up by the State of California for cities in our state. The City Council consists of five Foster City residents who serve the city on a part-time basis, and all of them serve the whole City. They are elected by the voters of the City to staggered terms of four years each. The City Council is the only body elected directly by the residents of Foster City (they are not elected by district). As the legislative branch of the government, it makes final decisions on all major city matters. The Council adopts ordinances and resolutions necessary for efficient governmental operations, approves the budget and acts as a board of appeals.

MISSION STATEMENT

The mission of the City of Foster City is to deliver services, invest in quality infrastructure and implement policies that prioritize public safety, smart planning, a vibrant economy, fiscal stability, community connections and a sustainable environment. In pursuit of this mission, we use community engagement and data to make decisions and measure progress based on economic, social and environmental factors.


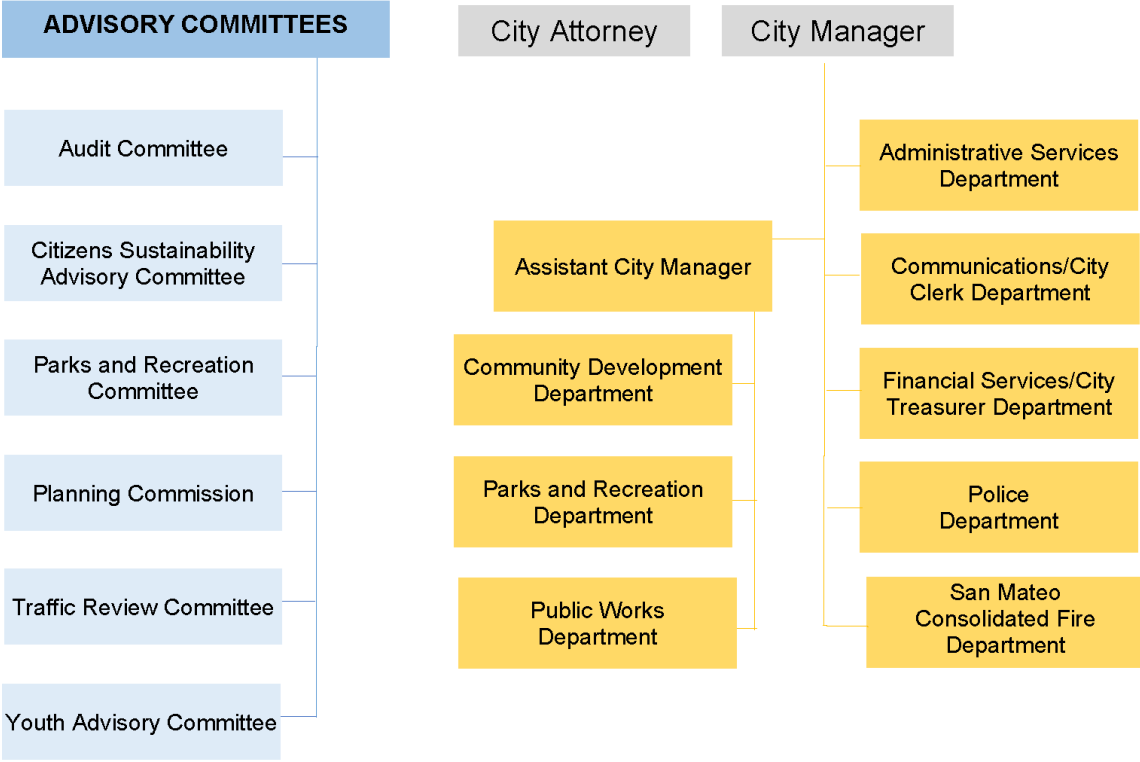
CHANGES IN FINANCIAL RESOURCES REQUIRED

- Contracts and Professional Services increased due to increases in fees (\$11,567)
- Membership and Dues increased due to anticipated increases (\$4,322)

City of Foster City/Estero Municipal Improvement District Organization Chart

FOSTER CITY RESIDENTS

CITY COUNCIL

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
COUNCIL/BOARD
GENERAL FUND
Annual Budget Appropriation for Fiscal Year

	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
AUDIT COMMITTEE	\$200	\$200	\$200
COMMUNITY PROMOTION	\$125,300	\$130,300	\$122,100
COUNCIL/BOARD	\$365,776	\$365,776	\$298,284
PARKS & REC COMMITTEE	\$2,260	\$2,260	\$2,000
PLANNING COMMISSION	\$20,574	\$20,574	\$22,976
YOUTH ADVISORY COMMITTEE	\$3,410	\$3,410	\$5,350
TOTAL FOR COUNCIL/BOARD	\$517,520	\$522,520	\$450,910

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$180,529	\$180,529	\$159,146
SERVICES AND SUPPLIES	\$313,720	\$318,720	\$339,167
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$494,249	\$499,249	\$498,313
INTERNAL SERVICES	\$173,794	\$173,794	\$183,113
Subtotal (Total Department Expenses before Reallocations)	\$668,043	\$673,043	\$681,426
REALLOCATIONS	(\$150,523)	(\$150,523)	(\$230,516)
TOTAL FOR COUNCIL/BOARD	\$517,520	\$522,520	\$450,910

Position	FY 2021-22	FY 2022-23	FY 2023-24
Council Members	5.000	5.000	5.000
Totals	5.000	5.000	5.000

DETAIL LINE ITEM: 001-1010 Council/Board - Council/Board Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$365,776	\$298,284	(\$67,492)	
Totals Employee Services		\$164,051	\$142,694	(\$21,357)	
001-1010-413-41-15	DIR,COUNCILMEN,COMM FEES	\$34,000	\$34,000	\$0	
001-1010-413-41-21	PERS RETIREMENT	\$707	\$790	\$83	
001-1010-413-41-35	FLEX ALLOWANCE	\$126,096	\$104,925	(\$21,171)	
001-1010-413-41-36	WORKERS COMPENSATION	\$219	\$130	(\$89)	
001-1010-413-41-39	OTHER FRINGE BENEFITS	\$1,151	\$1,007	(\$144)	
001-1010-413-41-61	EMPLOYEE BENEFIT-PERS UAL	\$1,878	\$1,842	(\$36)	
Totals Internal Services		\$171,970	\$181,289	\$9,319	
001-1010-413-42-56	EQUIP REPLACEMENT CHARGES	\$5,723	\$0	(\$5,723)	
001-1010-413-42-69	BUILDING MAINTENANCE CHG	\$166,247	\$181,289	\$15,042	
001-1010-413-42-69	BLDG MAINTENANCE (87% Cncl Chambers)	\$117,019	\$127,607	\$10,588	
001-1010-413-42-69	BUILDING MAINTENANCE	\$49,228	\$53,682	\$4,454	
Totals Services and Supplies		\$180,278	\$204,817	\$24,539	
001-1010-413-42-41	COPY EXPENSE	\$150	\$150	\$0	
001-1010-413-42-42	POSTAGE EXPENSE	\$150	\$150	\$0	
001-1010-413-42-43	GENERAL OFFICE SUPPLIES	\$6,620	\$14,250	\$7,630	
001-1010-413-42-43	PLAQUES/NAME TAGS	\$300	\$600	\$300	
001-1010-413-42-43	MENTOS FOR DIGNITARIES	\$700	\$700	\$0	
001-1010-413-42-43	LOGO ITEMS	\$1,500	\$1,600	\$100	
001-1010-413-42-43	GENERAL OFFICE SUPPLIES	\$2,000	\$2,000	\$0	
001-1010-413-42-43	COUNCIL REORGANIZATION RECEPTION	\$500	\$500	\$0	
001-1010-413-42-43	COFFEE AND SUPPLIES FOR CITY HALL	\$3,000	\$3,000	\$0	
001-1010-413-42-43	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$1,530)	\$0	\$1,530	2
001-1010-413-42-43	BUSINESS CARDS	\$150	\$150	\$0	
001-1010-413-42-43	CIVICS ACADEMY	\$0	\$5,700	\$5,700	
001-1010-413-42-51	CONTRACT, PROF, SPEC SVCS	\$105,012	\$116,579	\$11,567	
001-1010-413-42-51	SAN MATEO LEADERSHIP PROGRAM	\$15,000	\$15,000	\$0	
001-1010-413-42-51	C/CAG CONGESTION RELIEF PLAN FEE (GAS TAX)	\$76,616	\$86,974	\$10,358	1
001-1010-413-42-51	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$5,100)	(\$5,100)	\$0	
001-1010-413-42-51	C/CAG CONGESTION MGMT PLAN (GAS TAX)	\$18,496	\$19,705	\$1,209	1
001-1010-413-42-53	MEMBERSHIP, DUES, SUBSCRIPT	\$51,366	\$55,688	\$4,322	
001-1010-413-42-53	MISCELLANEOUS	\$965	\$1,000	\$35	
001-1010-413-42-53	LCC PENINSULA DIVISION DUES	\$105	\$300	\$195	
001-1010-413-42-53	LCC ANNUAL DUES	\$13,950	\$15,136	\$1,186	
001-1010-413-42-53	LAFCO ASSESSMENT	\$9,252	\$10,177	\$925	
001-1010-413-42-53	C/CAG ADMINISTRATIVE COSTS	\$12,422	\$13,234	\$812	
001-1010-413-42-53	BAY PLANNING COALITION	\$1,224	\$1,346	\$122	
001-1010-413-42-53	ASSOCIATION OF BAY AREA GOVTS	\$10,474	\$11,521	\$1,047	
001-1010-413-42-53	SISTER CITIES INT'L NETWORK DUES	\$610	\$610	\$0	
001-1010-413-42-53	AIRPORT/COMMUNITY ROUNDTABLE	\$2,364	\$2,364	\$0	
001-1010-413-42-54	TRAVEL, CONFERENCE, MEETING	\$15,000	\$15,000	\$0	
001-1010-413-42-55	TRAINING	\$1,980	\$3,000	\$1,020	
001-1010-413-42-55	TRAINING - Various	\$3,000	\$3,000	\$0	
001-1010-413-42-55	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$1,020)	\$0	\$1,020	2
Totals Reallocation		(\$150,523)	(\$230,516)	(\$79,993)	
001-1010-413-45-02	ALLOCATION OF EXP-OTHER C/CAG (001-0930)	(\$95,112)	(\$106,679)	(\$11,567)	
001-1010-413-45-05	INDIRECT COST ALLOCATION	(\$55,411)	(\$123,837)	(\$68,426)	

DETAIL LINE ITEM: 001-1022 Council/Board - Audit Committee Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$200	\$200	\$0	
Totals Services and Supplies		\$200	\$200	\$0	
001-1022-413-42-43	GENERAL OFFICE SUPPLIES	\$200	\$200	\$0	

DETAIL LINE ITEM: 001-1026 Council/Board - Parks & Recreation Committee Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$2,260	\$2,000	(\$260)	
Totals Services and Supplies		\$2,260	\$2,000	(\$260)	
001-1026-413-42-43	GENERAL OFFICE SUPPLIES	\$1,160	\$1,000	(\$160)	
001-1026-413-42-43	GENERAL OFFICE SUPPLIES	\$1,760	\$1,000	(\$760)	
001-1026-413-42-43	COVID-19 ADJUSTMENT	(\$600)	\$0	\$600	
001-1026-413-42-51	CONTRACT, PROF, SPEC SVCS	\$500	\$500	\$0	
001-1026-413-42-51	CONTRACT, PROF, SPEC SVCS	\$1,000	\$500	(\$500)	
001-1026-413-42-51	COVID-19 ADJUSTMENT	(\$500)	\$0	\$500	
001-1026-413-42-54	TRAVEL,CONFERENCE,MEETING	\$600	\$500	(\$100)	

DETAIL LINE ITEM: 001-1027 Council/Board - Planning Commission Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$20,574	\$22,976	\$2,402	
Totals Employees Services		\$16,478	\$16,452	(\$26)	
001-1027-413-41-15	DIR,COUNCILMEN,COMM FEES	\$16,140	\$16,140	\$0	
001-1027-413-41-36	WORKERS COMPENSATION	\$104	\$78	(\$26)	
001-1027-413-41-39	OTHER FRINGE BENEFITS	\$234	\$234	\$0	
Totals Internal Services		\$1,824	\$1,824	\$0	
001-1027-413-41-54	PEMHCA	\$1,824	\$1,824	\$0	
Totals Services and Supplies		\$2,272	\$4,700	\$2,428	
001-1027-413-42-54	TRAVEL,CONFERENCE,MEETING	\$2,272	\$4,700	\$2,428	
001-1027-413-42-54	PLANNING COMMISSIONER INSTITUTE	\$3,700	\$4,700	\$1,000	
001-1027-413-42-54	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$1,428)	\$0	\$1,428	2

DETAIL LINE ITEM: 001-1028 Council/Board - Youth Advisory Committee Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$3,410	\$5,350	\$1,940	
Totals Services and Supplies		\$3,410	\$5,350	\$1,940	
001-1028-413-42-41	COPY EXPENSE	\$20	\$20	\$0	
001-1028-413-42-42	POSTAGE EXPENSE	\$200	\$200	\$0	
001-1028-413-42-43	GENERAL OFFICE SUPPLIES	\$1,250	\$2,190	\$940	
001-1028-413-42-43	GENERAL OFFICE SUPPLIES	\$2,190	\$2,190	\$0	
001-1028-413-42-43	COVID-19 ADJUSTMENT	(\$940)	\$0	\$940	2
001-1028-413-42-51	CONTRACT, PROF, SPEC SVCS	\$1,000	\$2,000	\$1,000	
001-1028-413-42-51	CONTRACT, PROF, SPEC SVCS	\$2,000	\$2,000	\$0	
001-1028-413-42-51	COVID-19 ADJUSTMENT	(\$1,000)	\$0	\$1,000	2
001-1028-413-42-54	TRAVEL,CONFERENCE,MEETING	\$940	\$940	\$0	

DETAIL LINE ITEM: 001-1030 Council/Board - Community Promotion Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$125,300	\$122,100	(\$3,200)	
Totals Services and Supplies		\$125,300	\$122,100	(\$3,200)	
001-1030-413-42-43	GENERAL OFFICE SUPPLIES	\$300	\$300	\$0	
001-1030-413-42-51	CONTRACT, PROF, SPEC SVCS	\$50,000	\$46,800	(\$3,200)	
001-1030-413-42-51	FOURTH OF JULY FIREWORKS	\$21,800	\$21,800	\$0	
001-1030-413-42-51	FOURTH OF JULY ADDITIONAL SERVICES	\$25,000	\$25,000	\$0	
001-1030-413-42-51	COVID-19 REOPENING ADJUSTMENT	\$50,000	\$0	(\$50,000)	2
001-1030-413-42-51	COVID-19 ADJUSTMENT	(\$46,800)	\$0	\$46,800	2
001-1030-413-42-60	CONTRIB TO OTHER AGENCIES	\$75,000	\$75,000	\$0	
001-1030-413-42-60	N/P -- CALL PRIMROSE CENTER	\$5,000	\$0	(\$5,000)	
001-1030-413-42-60	N/P -- FOSTER CITY VILLAGE	\$7,000	\$0	(\$7,000)	
001-1030-413-42-60	N/P -- HILLBARN THEATER	\$4,000	\$0	(\$4,000)	
001-1030-413-42-60	N/P -- LIFEMOVES (FORMERLY IVSN)	\$10,000	\$0	(\$10,000)	
001-1030-413-42-60	N/P -- MISSION HOSPICE AND HOME CARE	\$7,000	\$0	(\$7,000)	
001-1030-413-42-60	N/P -- PARCA	\$5,000	\$0	(\$5,000)	
001-1030-413-42-60	N/P -- SAMARITAN HOUSE	\$20,000	\$0	(\$20,000)	
001-1030-413-42-60	N/P -- SAN MATEO COUNTY JOBS FOR YOUTH	\$3,000	\$0	(\$3,000)	
001-1030-413-42-60	N/P -- SAN MATEO-FOSTER CITY EDUCATION FOUNDATION	\$6,000	\$0	(\$6,000)	
001-1030-413-42-60	N/P -- STARVISTA	\$5,000	\$0	(\$5,000)	
001-1030-413-42-60	N/P -- SUSTAINABLE SAN MATEO COUNTY	\$3,000	\$0	(\$3,000)	
001-1030-413-42-60	Placeholder	\$0	\$75,000	\$75,000	

Detailed Analysis (Significant Changes):

Note 1

Change from C/CAG assessment

Note 2

Budget Balancing Strategy Toolbox amounts have been eliminated to reflect the actual budget needs

City/District Manager

DEPARTMENT DESCRIPTION

The City/District Manager Department provides administrative and legislative/policy support to the City Council/EMID Board and City staff, general oversight of all City operations, and specific City-wide oversight in the following areas: Environmental Sustainability, Community Relations/Services, Legislative Advocacy, Budget, Animal Control, and Emergency Preparedness

MISSION STATEMENT

The mission of the City/District Manager Department is to assist the City Council/EMID Board in achieving its vision for the community, to manage the City's resources in a fiscally responsible manner, and to ensure the continuous delivery of high-quality services that promote the health, safety, welfare, and vitality of the community during normal operations and emergency situations.

As a strategic partner to the City's operating departments, the City/District Manager Department advocates, supports, and maintains the necessary technology to achieve the mission of the organization and efficient/effective service delivery. The department also strives to preserve and enhance the quality of life for Foster City through neighborhood-oriented services, community-based problem-solving, and information and resources that are relevant, accessible, and responsive to the community. Through partnership, the City/District Manager Department is committed to providing innovative services that promote and engage enriching lifestyles, foster social interaction, and encourage environmental stewardship, which in turn contribute to a healthy community.

CHANGES IN FINANCIAL RESOURCES REQUIRED

The City/District Manager Department has set some ambitious strategic goals and initiatives for FY 2023-24 in addition to overseeing the daily operations of the City and managing special projects and requests. Overall, the Administration Division budget is increasing by (\$316,984) after allocations, and the Insurance Division is to increasing by 47% for the following reasons:

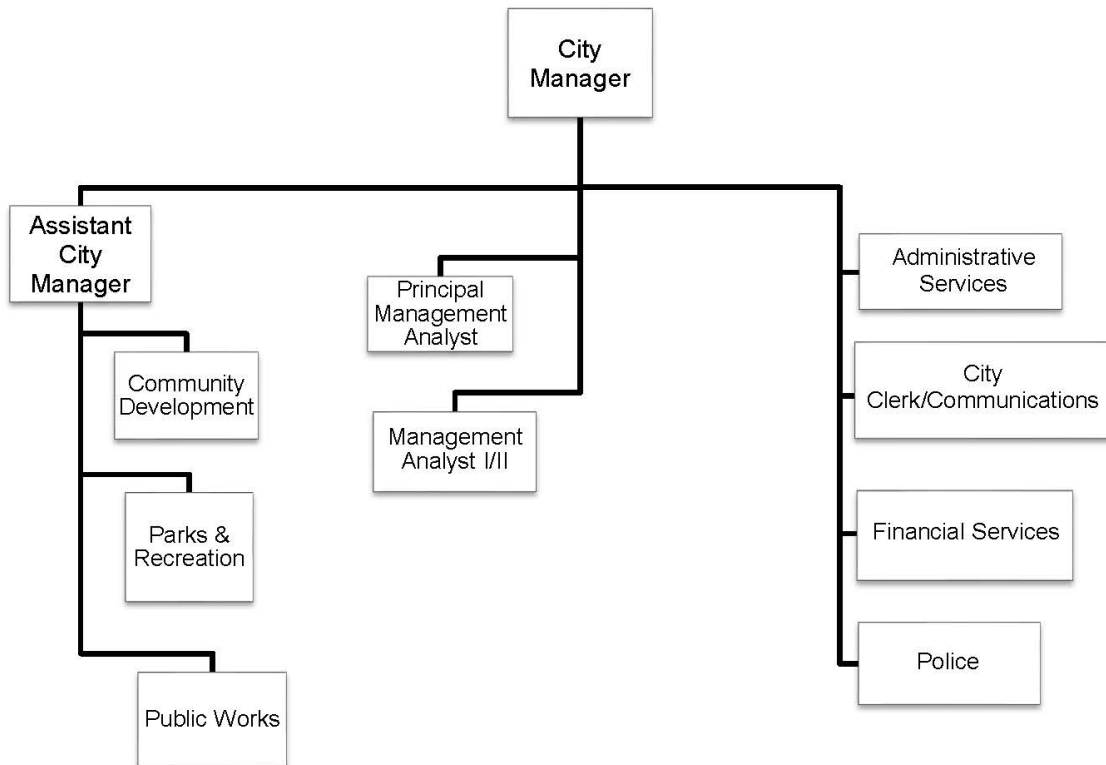
Administration Division

- Increase to Contractual Services due to administration and enforcement of the minimum wage ordinance
- Increase to the Permanent Salaries for the Administrative Division Staff
- Increase to the San Mateo County Animal Control contract by 3%
- Increases in personnel costs approved by the City Council through the Compensation and Benefits Agreement with the Management Group.

Community Benefit Fund

- Program expenditures to be determined by policy direction of the City Council. The Fund was established from monies received in FY 2015-16 from Biomed Realty for Community Benefits Program for the City.

CITY MANAGER'S OFFICE
FY 2023/2024



DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
CITY/DISTRICT MANAGER
GENERAL FUND
Annual Budget Appropriation for Fiscal Year

CITY/DISTRICT MANAGER DIVISION	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
ADMINISTRATION	\$1,439,009	\$1,479,431	\$1,564,025
COMMUNITY BENEFITS PROGRAM FUND	\$520,000	\$540,196	\$328,000
TOTAL FOR CITY/DISTRICT MANAGER	\$2,017,009	\$2,077,627	\$1,892,025

THE FOLLOWING FUNDS HAVE BEEN TRANSFERRED OUT OF CITY/DISTRICT MANAGER DEPARTMENT IN FY 2023-24:

- **EE HOME LOAN PROGRAM TO ADMINISTRATIVE SERVICE DEPARTMENT**
- **INSURANCE & RISK MANAGEMENT TO ADMINISTRATIVE SERVICE DEPARTMENT**

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$1,354,558	\$1,394,575	\$1,474,268
SERVICES AND SUPPLIES	\$829,776	\$849,972	\$629,681
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$2,184,334	\$2,244,547	\$2,103,949
INTERNAL SERVICES	\$248,619	\$249,024	\$243,634
Subtotal (Total Department Expenses before Reallocations)	\$2,432,953	\$2,493,571	\$2,347,583
REALLOCATIONS	(\$415,944)	(\$415,944)	(\$455,558)
TOTAL FOR CITY/DISTRICT MANAGER	\$2,017,009	\$2,077,627	\$1,892,025

Staffing (Full Time Equivalents)

Full Time Position	FY 2021-22	FY 2022-23	FY 2023-24
City/District Manager	1.00	1.00	1.00
Assistant City Manager	0.00	0.00	1.00
Principal Management Analyst	1.00	1.00	1.00
Senior Management Analyst/Management Analyst ****	1.00	1.00	1.00
Information Technology Manager **	1.00	1.00	0.00
Sr. Systems Analyst **	3.00	2.00	0.00
Management Coordinator ***	1.00	1.00	0.00
Technology Analyst I **	0.00	2.00	0.00
Deputy City Manager (Community Services>City Manager-Administration)	1.00	1.00	0.00
Recreation Manager*	1.00	0.00	0.00
Recreation Coordinator I/II*	4.00	0.00	0.00
Management Coordinator*	1.00	0.00	0.00
Administration Assistant I/II*	2.00	0.00	0.00
Building Services Coordinator*	1.00	0.00	0.00
Total Full Time Positions	18.00	10.00	4.00
Part Time with Benefits Position			
Recreation Leader III*	0.75	0.00	0.00
Office Assistant I/II*	0.75	0.00	0.00
Total Part Time with Benefits Positions	1.50	0.00	0.00
Part Time without Benefits Position			
Recreation Leader I*			
Recreation Leader II*	5.20	0.00	0.00
Recreation Leader III*			
Building Service Assistant*	3.32	0.00	0.00
Department Intern - Sustainability	0.00	0.00	0.00
Total Part Time without Benefits Position	8.52	0.00	0.00
Total Full Time Equivalents	28.02	10.00	4.00

* Transfer to Reinstated Parks & Recreation Department

** Transfer to Administrative Service Department

*** Upgrade Management Coordinator to Management Analyst in FY 2022-23

**** Transfer Sr Management Analyst (Sustainability) to Community Development Department

DETAIL LINE ITEM: 001-0110 City/District Manager - Administration Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$1,497,009	\$1,564,025	\$67,016	
Totals Employee Services		\$1,354,558	\$1,474,268	\$119,710	
001-0110-413-41-10	PERMANENT SALARIES	\$907,515	\$981,153	\$73,638	1
001-0110-413-41-21	PERS RETIREMENT	\$93,698	\$109,606	\$15,908	1
001-0110-413-41-35	FLEX ALLOWANCE	\$139,985	\$106,784	(\$33,201)	1
001-0110-413-41-36	WORKERS COMPENSATION	\$5,699	\$2,770	(\$2,929)	
001-0110-413-41-39	OTHER FRINGE BENEFITS	\$57,873	\$116,601	\$58,728	2
001-0110-413-41-61	EMPLOYEE BENEFIT-PERS UAL	\$149,788	\$157,354	\$7,566	
Totals Internal Services		\$248,619	\$243,634	(\$4,985)	
001-0110-413-41-40	COMPENSATED ABSENCES	\$28,791	\$25,204	(\$3,587)	
001-0110-413-41-54	PEMHCA	\$7,296	\$7,296	\$0	
001-0110-413-42-44	VEHICLE RENTAL CHARGES	\$22,627	\$22,482	(\$145)	
001-0110-413-42-57	COMM & INFO SERVICES CHGS	\$87,208	\$76,663	(\$10,545)	
001-0110-413-42-69	BUILDING MAINTENANCE CHG	\$102,697	\$111,989	\$9,292	
Totals Services and Supplies		\$309,776	\$301,681	(\$8,095)	
001-0110-413-42-41	COPY EXPENSE	\$3,000	\$3,060	\$60	
001-0110-413-42-42	POSTAGE EXPENSE	\$150	\$153	\$3	
001-0110-413-42-43	GENERAL OFFICE SUPPLIES	\$1,500	\$1,531	\$31	
001-0110-413-42-43	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$3,443)	(\$3,511)	(\$68)	
001-0110-413-42-43	GENERAL OFFICE SUPPLIES	\$4,943	\$5,042	\$99	
001-0110-413-42-51	CONTRACT, PROF, SPEC SVCS	\$276,926	\$238,287	(\$38,639)	
001-0110-413-42-51	ANIMAL CONTROL CONTRACT W/COUNTY	\$200,461	\$192,817	(\$7,644)	
001-0110-413-42-51	ANIMAL CARE SHELTER CONSTRUCTION COSTS	\$27,965	\$27,970	\$5	
001-0110-413-42-51	CONTRACTUAL, PROF., & SPEC. SVC.	\$2,500	\$2,500	\$0	
001-0110-413-42-51	MINIMUM WAGE ADMINISTRATION	\$45,000	\$15,000	(\$30,000)	
001-0110-413-42-51	TRANSPORTATION SYSTEM MGMT PROGRAM	\$1,000	\$0	(\$1,000)	
001-0110-413-42-53	MEMBERSHIP, DUES, SUBSCRIPT	\$9,000	\$8,850	(\$150)	
001-0110-413-42-53	ALLIANCE FOR INNOVATION MEMBERSHIP DUES (1)	\$0	\$0	\$0	
001-0110-413-42-53	CALIF CITY MGMT FOUNDATION MEMBERSHIP DUES (1)	\$400	\$400	\$0	
001-0110-413-42-53	CHAMBER OF COMMERCE	\$2,100	\$2,100	\$0	
001-0110-413-42-53	ICMA MEMBERSHIP DUES (2)	\$2,800	\$2,800	\$0	
001-0110-413-42-53	MISCELLANEOUS	\$2,500	\$2,500	\$0	
001-0110-413-42-53	MMANC MEMBERSHIP DUES (2) > (1)	\$300	\$150	(\$150)	5
001-0110-413-42-53	NEWSPAPER SUBSCRIPTIONS (2)	\$650	\$650	\$0	
001-0110-413-42-53	SAN MATEO CO. CITY MANAGERS' ASSOCIATION	\$250	\$250	\$0	
001-0110-413-42-54	TRAVEL, CONFERENCE, MEETING	\$19,200	\$49,800	\$30,600	
001-0110-413-42-54	ICMA CONFERENCE (1)	\$3,000	\$3,050	\$50	
001-0110-413-42-54	LOCC ANNUAL CONFERENCE (1)	\$2,500	\$2,550	\$50	
001-0110-413-42-54	LOCC CM DEPARTMENT MEETING (1)	\$2,500	\$2,550	\$50	
001-0110-413-42-54	MISCELLANEOUS CONFERENCES & MEETINGS	\$1,000	\$1,000	\$0	
001-0110-413-42-54	MMANC ANNUAL CONFERENCE (2) > (1)	\$4,500	\$1,900	(\$2,600)	5
001-0110-413-42-54	NATIONAL LEAGUE OF CITIES	\$2,500	\$2,550	\$50	
001-0110-413-42-54	NEW MAYORS & COUNCILMEMBERS CONF.	\$1,500	\$1,500	\$0	
001-0110-413-42-54	PROGRESS SEMINAR	\$1,500	\$1,500	\$0	
001-0110-413-42-54	SAN MATEO CO. CITY MANAGERS' ASSOCIATION LUNCHEON	\$200	\$200	\$0	
001-0110-413-42-54	EXCEPTION REQUEST - ICMA CONFERENCE (1)	\$0	\$3,000	\$3,000	3
001-0110-413-42-54	EXCEPTION REQUEST - LOCC ANNUAL CONFERENCE (1)	\$0	\$2,500	\$2,500	3
001-0110-413-42-54	EXCEPTION REQUEST - ICMA CM DEPT MEETING (1)	\$0	\$2,500	\$2,500	3
001-0110-413-42-54	EXCEPTION REQUEST - HARVARD KENNEDY SCHOOL (1)	\$0	\$25,000	\$25,000	4
Totals Reallocation		(\$415,944)	(\$455,558)	(\$39,614)	
001-0110-413-45-05	INDIRECT COST ALLOCATION	(\$415,944)	(\$455,558)	(\$39,614)	

DETAIL LINE ITEM: 005-0110 City/District Manager - Community Benefits Program Fund Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$520,000	\$328,000	(\$192,000)	
Totals Services and Supplies		\$520,000	\$328,000	(\$192,000)	
005-0110-413-42-51	CONTRACT, PROF, SPEC SVCS	\$520,000	\$328,000	(\$192,000)	
005-0110-413-42-51	<i>Legislative Advocacy and Grant Writing Services</i>	\$130,000	\$78,000	(\$52,000)	
005-0110-413-42-51	<i>Economic Development Services</i>	\$130,000	\$0	(\$130,000)	
005-0110-413-42-51	<i>Donations/Sponsorships for various community groups</i>	\$10,000	\$0	(\$10,000)	
005-0110-413-42-51	<i>New Foster City Entry Monuments</i>	\$250,000	\$250,000	\$0	

Detailed Analysis:

- Note 1 Reclassification: Deputy City Manager upgrade to Assistant City Manager and Management Coordinator to Management Analyst. Transfer Sr. Management Analyst (Sustainability) to Community Development Department
- Note 2 City Manager Housing Allowance
- Note 3 Additional staff attending conference
- Note 4 Per City Manager Employment Contract
- Note 5 Transfer Sr. Management Analyst (Sustainability) related expenses to Community Development Department

Communications/City Clerk

DEPARTMENT DESCRIPTION

The Communications/City Clerk Department is comprised of two divisions: City Clerk and Communications.

City Clerk Division

Legislative Administration

Manage the preparation and distribution of the City Council agenda and packets, prepare minutes, ensure legislative actions and recordings meet Brown Act requirements, and maintain on-demand video streaming of City Council meetings.

Managing City Records

Accurately record, maintain and preserve City/District records; oversee the City's records management program, and ensure transparency through a Public Records Act management system.

Administering Local Elections and Acting as the Elections Official for the City

Administer free and open municipal elections in full accordance with the law in collaboration with the San Mateo County Elections Office, and serve as the filing officer for Campaign Expenditure Statements required for candidates in municipal elections.

Communications Division

Public Engagement

Ensure the dissemination of timely and accurate public information of City operations, projects, policies, Council action, services, and programs through traditional media, social media and the internet.

Video Production

Produce and manage engaging original programming (videos and FCTV) that provides timely and easy to understand information.

Manage Foster City Television (FCTV), Foster City's Government Access Cable Television Channel, which has provided local information to Foster City since 1986. FCTV can be viewed on Comcast Channel 27, AT&T Channel 99 and YouTube.

Social Media

Engage the community and increase transparency through the use of multiple social media platforms and online communication tools that promote accurate, accessible and convenient information.

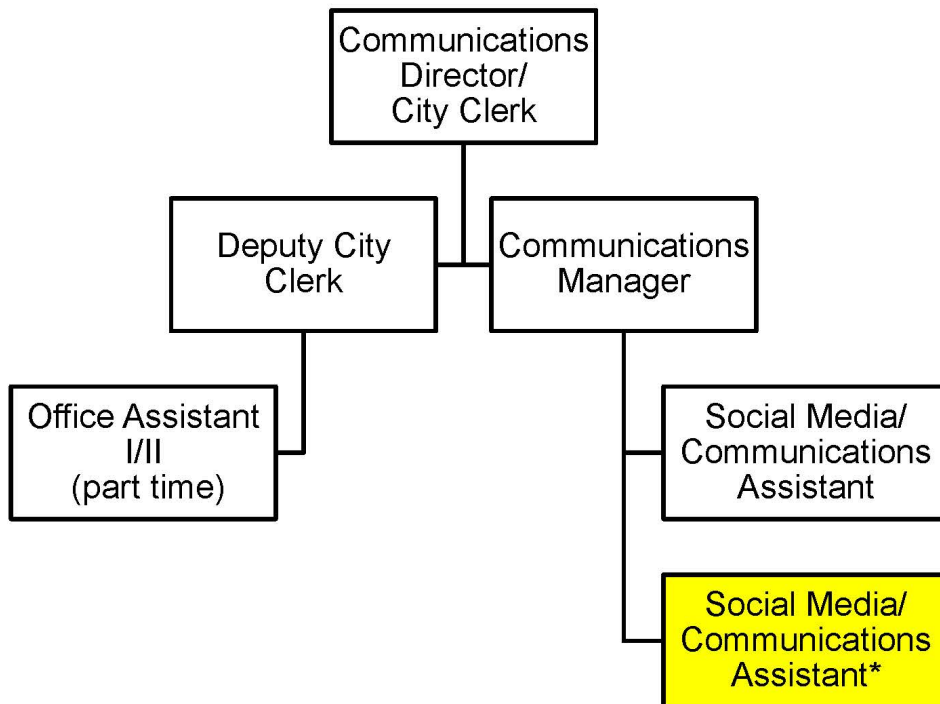
MISSION STATEMENT

The mission of the Communications / City Clerk Department is to promote the free exchange of public information to engage residents in City policies and decision-making processes. The City Clerk Division manages and provides access to city records, and administers and records elections and legislative functions. The Communications Division promotes inclusive public engagement and positive community relations through effective and transparent communications strategies.

CHANGES IN FINANCIAL RESOURCES REQUIRED

- Addition of a Social Media/Communications Assistant position to accommodate offering increased levels of service and supplement development of an enhanced community engagement program.
- Budget Balancing Strategy Toolbox amounts have been eliminated to reflect the actual budget needs.
- There is no municipal election scheduled in FY 2023-2024.

Communications/City Clerk Department FY 2023-24



* New position requested for FY 2023-24

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
COMMUNICATIONS/CITY CLERK
GENERAL FUND
Annual Budget Appropriation for Fiscal Year

	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
ADMINISTRATION	\$559,893	\$560,923	\$533,720
MUNICIPAL ELECTIONS	\$93,000	\$93,000	\$1,500
COMMUNICATIONS	\$350,576	\$388,968	\$711,755
TOTAL FOR COMMUNICATIONS/CITY CLERK	\$1,003,469	\$1,042,891	\$1,246,975

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$939,307	\$978,729	\$1,184,051
SERVICES AND SUPPLIES	\$207,883	\$207,883	\$131,922
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$1,147,190	\$1,186,612	\$1,315,973
INTERNAL SERVICES	\$195,071	\$195,071	\$197,421
Subtotal (Total Department Expenses before Reallocations)	\$1,342,261	\$1,381,683	\$1,513,394
REALLOCATIONS	(\$338,792)	(\$338,792)	(\$266,419)
TOTAL FOR COMMUNICATIONS/CITY CLERK	\$1,003,469	\$1,042,891	\$1,246,975

Staffing (Full Time Equivalents)

Full Time Position	FY 2021-22	FY 2022-23	FY 2023-24
Communications Director/City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Communications Manager	1.00	1.00	1.00
Social Media & Communications Assistant	1.00	1.00	2.00
Total Full Time Positions	4.00	4.00	5.00
Part Time with Benefits Position			
Office Assistant I/I	0.75	0.75	0.75
Social Media & Communications Assistant	0.00	0.00	0.00
Total Part Time with Benefits Positions	0.75	0.75	0.75
Part Time without Benefits Position			
Videographer	0.00	0.00	0.00
Total Part Time without Benefits Position	0.00	0.00	0.00
Total Full Time Equivalents	4.75	4.75	5.75

DETAIL LINE ITEM: 001-0210 Communications/City Clerk - Administration Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$559,893	\$533,720	(\$26,173)	
Totals Employee Services		\$487,754	\$467,730	(\$20,024)	
001-0210-411-41-10	PERMANENT SALARIES	\$223,915	\$243,540	\$19,625	
001-0210-411-41-11	HOURLY & PART TIME SALARY	\$58,401	\$54,029	(\$4,372)	
001-0210-411-41-21	PERS RETIREMENT	\$28,256	\$33,365	\$5,109	
001-0210-411-41-35	FLEX ALLOWANCE	\$58,632	\$58,460	(\$172)	
001-0210-411-41-36	WORKERS COMPENSATION	\$1,783	\$1,175	(\$608)	
001-0210-411-41-39	OTHER FRINGE BENEFITS	\$16,036	\$18,190	\$2,154	
001-0210-411-41-61	EMPLOYEE BENEFIT-PERS UAL	\$100,731	\$58,971	(\$41,760)	
Totals Internal Services		\$144,523	\$166,509	\$21,986	
001-0210-411-41-40	COMPENSATED ABSENCES	\$8,986	\$7,908	(\$1,078)	
001-0210-411-41-54	PEMHCA	\$3,648	\$5,472	\$1,824	
001-0210-411-42-57	COMM & INFO SERVICES CHGS	\$62,451	\$77,408	\$14,957	
001-0210-411-42-69	BUILDING MAINTENANCE CHG	\$69,438	\$75,721	\$6,283	
Totals Services and Supplies		\$25,927	\$29,932	\$4,005	
001-0210-411-42-41	COPY EXPENSE	\$4,000	\$4,000	\$0	
001-0210-411-42-42	POSTAGE EXPENSE	\$800	\$800	\$0	
001-0210-411-42-43	GENERAL OFFICE SUPPLIES	\$3,275	\$4,000	\$725	
001-0210-411-42-43	GENERAL OFFICE SUPPLIES	\$4,550	\$4,000	(\$550)	
001-0210-411-42-43	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$1,275)	\$0	\$1,275	
001-0210-411-42-49	ADVERTISING/PUBLICITY	\$1,700	\$1,700	\$0	
001-0210-411-42-51	CONTRACT, PROF, SPEC SVCS	\$11,532	\$13,500	\$1,968	
001-0210-411-42-51	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$918)	\$0	\$918	3
001-0210-411-42-51	FC/EMID MUNICIPAL CODE BOOKS SUPPLEMENT SERVICE	\$3,000	\$4,000	\$1,000	
001-0210-411-42-51	OFF-SITE RECORDS STORAGE/RECORDS MGMT	\$2,200	\$2,200	\$0	
001-0210-411-42-51	PUBLIC RECORDS ACT MGMT SYSTEM	\$7,250	\$7,300	\$50	
001-0210-411-42-53	MEMBERSHIP, DUES, SUBSCRIPT	\$955	\$955	\$0	
001-0210-411-42-53	CCAC - CITY CLERKS ASSOCIATION OF CA (2)	\$400	\$400	\$0	
001-0210-411-42-53	IIMC - INTL INSTITUTE OF MUNICIPAL CLERKS (2)	\$345	\$345	\$0	
001-0210-411-42-53	NATIONAL NOTARY ASSOCIATION DUES & INSURANCE (2)	\$210	\$210	\$0	
001-0210-411-42-54	TRAVEL, CONFERENCE, MEETING	\$2,477	\$3,477	\$1,000	
001-0210-411-42-54	TRAVEL, CONFERENCE, MEETING	\$3,450	\$3,477	\$27	
001-0210-411-42-54	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$973)	\$0	\$973	3
001-0210-411-42-55	TRAINING	\$1,188	\$1,500	\$312	
001-0210-411-42-55	ARMA & OTHER CITY CLERK/USERS GROUP TRAINING	\$300	\$300	\$0	
001-0210-411-42-55	CLERK TRAINING	\$1,200	\$1,200	\$0	
001-0210-411-42-55	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$312)	\$0	\$312	3
Totals Reallocation		(\$98,311)	(\$130,451)	(\$32,140)	
001-0210-411-45-05	INDIRECT COST ALLOCATION	(\$98,311)	(\$130,451)	(\$32,140)	

DETAIL LINE ITEM: 001-0220 Communications/City Clerk - Municipal Elections Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$93,000	\$1,500	(\$91,500)	1
Totals Services and Supplies		\$93,000	\$1,500	(\$91,500)	
001-0220-414-42-41	COPY EXPENSE	\$150	\$0	(\$150)	
001-0220-414-42-42	POSTAGE EXPENSE	\$250	\$0	(\$250)	
001-0220-414-42-43	GENERAL OFFICE SUPPLIES	\$300	\$0	(\$300)	
001-0220-414-42-49	ADVERTISING/PUBLICITY	\$7,500	\$0	(\$7,500)	
001-0220-414-42-51	CONTRACT, PROF, SPEC SVCS	\$83,300	\$0	(\$83,300)	
001-0220-414-42-54	TRAVEL,CONFERENCE,MEETING	\$1,500	\$1,500	\$0	

DETAIL LINE ITEM: 001-0230 Communications/City Clerk - Communications Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$350,576	\$711,755	\$361,179	
Totals Employee Services		\$451,553	\$716,321	\$264,768	
001-0230-411-41-10	PERMANENT SALARIES	\$315,354	\$467,658	\$152,304	2
001-0230-411-41-21	PERS RETIREMENT	\$32,246	\$53,705	\$21,459	2
001-0230-411-41-35	FLEX ALLOWANCE	\$37,848	\$71,927	\$34,079	2
001-0230-411-41-36	WORKERS COMPENSATION	\$1,997	\$1,839	(\$158)	
001-0230-411-41-39	OTHER FRINGE BENEFITS	\$17,135	\$23,524	\$6,389	
001-0230-411-41-61	EMPLOYEE BENEFIT-PERS UAL	\$46,973	\$97,668	\$50,695	
Totals Internal Services		\$50,548	\$30,912	(\$19,636)	
001-0230-411-41-40	COMPENSATED ABSENCES	\$10,065	\$12,546	\$2,481	
001-0230-411-42-56	EQUIP REPLACEMENT CHARGES	\$23,641	\$0	(\$23,641)	
001-0230-411-42-69	BUILDING MAINTENANCE CHG	\$16,842	\$18,366	\$1,524	
Totals Services and Supplies		\$88,956	\$100,490	\$11,534	
001-0230-411-42-41	COPY EXPENSE	\$500	\$500	\$0	
001-0230-411-42-42	POSTAGE EXPENSE	\$50	\$50	\$0	
001-0230-411-42-43	GENERAL OFFICE SUPPLIES	\$1,500	\$1,500	\$0	
001-0230-411-42-45	TOOLS & EQUIP(<5000@ITEM)	\$1,000	\$1,500	\$500	
001-0230-411-42-46	MAINT-FACILITY & EQUIP	\$1,000	\$2,000	\$1,000	
001-0230-411-42-46	MAINT-FACILITY & EQUIP	\$10,000	\$2,000	(\$8,000)	
001-0230-411-42-46	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$9,000)	\$0	\$9,000	3
001-0230-411-42-51	CONTRACT, PROF, SPEC SVCS	\$78,744	\$85,350	\$6,606	
001-0230-411-42-51	CLOSED CAPTIONING SERVICE	\$15,800	\$15,800	\$0	
001-0230-411-42-51	CONTRACT VIDEO PRODUCTION SERVICES	\$20,000	\$20,000	\$0	
001-0230-411-42-51	PUBLIC ENGAGEMENT PROGRAM	\$4,550	\$4,550	\$0	
001-0230-411-42-51	SOCIAL MEDIA ARCHIVAL SYSTEM	\$5,000	\$5,000	\$0	
001-0230-411-42-51	VIDEO TECHNICIAN CONTRACT	\$40,000	\$40,000	\$0	
001-0230-411-42-51	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$6,606)	\$0	\$6,606	3

DETAIL LINE ITEM: 001-0230 Communications/City Clerk - Communications Expenses (continued)

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
001-0230-411-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$2,690	\$2,690	\$0	
001-0230-411-42-53	CA ASSOCIATION OF PUBLIC INFO OFFICIALS MEMBERSHIP	\$275	\$275	\$0	
001-0230-411-42-53	ENGAGING LOCAL GOVERNMENT LEADERS MEMBERSHIP	\$40	\$40	\$0	
001-0230-411-42-53	FCTV PROGRAMMING LICENSING	\$400	\$400	\$0	
001-0230-411-42-53	GOVERNMENT SOCIAL MEDIA ORGANIZATION MEMBERSHIP	\$200	\$200	\$0	
001-0230-411-42-53	GRAPHIC DESIGN SUBSCRIPTION/ONLINE SERVICES	\$400	\$400	\$0	
001-0230-411-42-53	MUSIC SUBSCRIPTION SERVICE	\$525	\$525	\$0	
001-0230-411-42-53	ONLINE VIDEO HOST / WEB SOLUTIONS	\$850	\$850	\$0	
001-0230-411-42-54	TRAVEL,CONFERENCE,MEETING	\$2,400	\$3,400	\$1,000	
001-0230-411-42-55	TRAINING	\$1,072	\$3,500	\$2,428	
001-0230-411-42-55	TRAINING - FCTV - RELATED/SOCIAL MEDIA/ COMMUNICATIONS TRAINING	\$2,500	\$3,500	\$1,000	
001-0230-411-42-55	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$1,428)	\$0	\$1,428	3
Totals Reallocation		(\$240,481)	(\$135,968)	\$104,513	
001-0230-411-45-05	INDIRECT COST ALLOCATION	(\$240,481)	(\$135,968)	\$104,513	

Detailed Analysis:

- Note 1 No election scheduled in FY 2023-24
- Note 2 Add 1 FTE - Social Media/Communications Assistant
- Note 3 Budget Balancing Strategy Toolbox amounts have been eliminated to reflect the actual budget needs

City Attorney/District Legal Counsel

DEPARTMENT DESCRIPTION

The City Attorney/District Legal Counsel Department is tasked with providing legal services to minimize the City/EMID's liability risks, ensuring that the policies and procedures employed by all departments are legally compliant, and ensuring that the City Council receives information and advice needed to make well-informed decisions.

Core activities for the City Attorney/District Legal Counsel Department include responding to requests for legal advice from Council and staff, drafting/reviewing staff reports, resolutions, ordinances, contracts and other legal documents, prosecuting violations of the Municipal Code, representing the City/EMID in administrative/legal actions, and attending City Council and Planning Commission meetings, as requested.

MISSION STATEMENT

The mission of the City Attorney/District Legal Counsel is to provide timely, accurate, and proactive legal advice to the City Council/EMID Board of Directors and staff on all legal matters pertaining to City/EMID's business.

CHANGES IN FINANCIAL RESOURCES REQUIRED

The City Attorney/District Legal Counsel's budget has been increased by 20% for *the* Fiscal Year 2023-24 in order to reflect the fact that additional legal support will be required this year on both the Levee Improvements Project, Wastewater Treatment Plant Project, and Recreation Center Project. Given the unique nature of these projects, it is difficult to predict with accuracy whether or not this increase will provide sufficient funds to staff all of the City's legal work during FY 2023-24. The Finance and City/District Manager's Departments will closely track the City Attorney/District Legal Counsel's billings and present a budget augmentation request if required.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
CITY ATTORNEY/DISTRICT LEGAL COUNSEL
GENERAL FUND
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$608,813	\$608,813	\$751,566
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$608,813	\$608,813	\$751,566
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$608,813	\$608,813	\$751,566
REALLOCATIONS	(\$1,323)	(\$1,323)	(\$95,201)
TOTAL FOR CITY ATTORNEY	\$607,490	\$607,490	\$656,365

DETAIL LINE ITEM: 001-0310 City Attorney/Legal Counsel - Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$607,490	\$656,365	\$48,875	
Totals Services and Supplies		\$608,813	\$751,566	\$142,753	
001-0310-412-42-51	CONTRACT, PROF, SPEC SVCS	\$608,063	\$751,566	\$143,503	
001-0310-412-42-51	EXCEPTION REQUEST - INCREASE COST	\$0	\$125,261	\$125,261	1
001-0310-412-42-51	CITY ATTORNEY CONTRACTUAL SERVICES	\$608,063	\$626,305	\$18,242	
001-0310-412-42-54	TRAVEL,CONFERENCE,MEETING	\$750	\$0	(\$750)	
Totals Reallocation		(\$1,323)	(\$95,201)	(\$93,878)	
001-0310-412-45-05	INDIRECT COST ALLOCATION	(\$1,323)	(\$95,201)	(\$93,878)	

Detailed Analysis:

Note 1 Assuming 20% increase due to needs for additional services

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Administrative Services

DEPARTMENT DESCRIPTION

The Administrative Services Department was created in February 2023 and provides human resources, risk management, and information technology services in support of the City's employees, operations, and community.

MISSION STATEMENT

The Human Resources Division of the Administrative Services Department provides the following quality services to Foster City employees: recruitment and retention of qualified employees; training, development and education to promote individual and team success and increase overall value to the City; a safe and healthy working environment; inspiration and encouragement for a high level of employee morale through recognition, effective communication and feedback; resources for administering benefits, policies and procedures; and positive employee relations.

The Information Technology Division of the Administrative Services Department advocates, supports, and maintains the necessary technology to achieve the mission of the organization and efficient and effective service delivery.

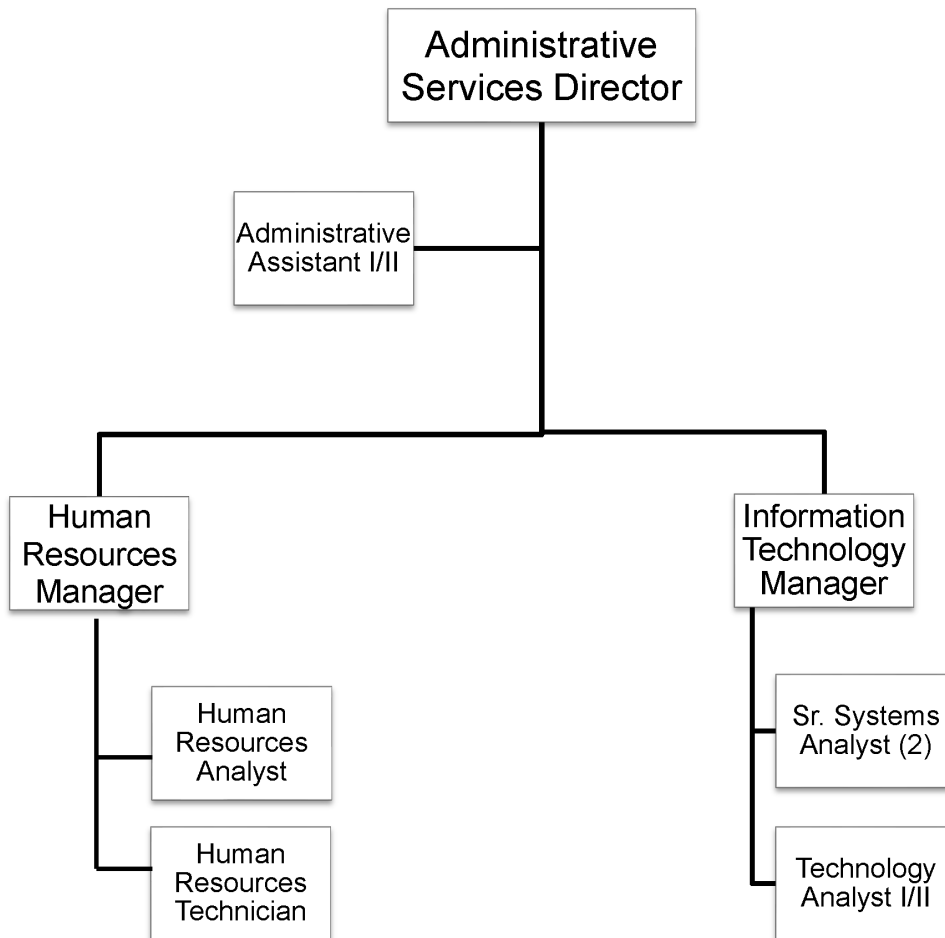
CHANGES IN FINANCIAL RESOURCES REQUIRED

During Fiscal Year 2022-2023, the Administrative Services Department was created by combining the Human Resources Department and the Information Technology Division of the City Manager Department. The Human Resources Director position was reclassified as an Administrative Services Director and the Senior Human Resources Analyst was reclassified as a Human Resources Manager. A vacant Information Technology Analyst was reclassified as an Administrative Analyst I/II. No staffing changes are requested for Fiscal Year 2023-2024.

Aggregate supplies and services expenditures for Fiscal Year 2023-2024 are budgeted for \$258,870, an increase of \$-30,522 from the prior fiscal year. The increase includes \$37,000 for ongoing labor relations services and \$11,700 for special departmental supplies. Executive recruitment is being budgeted for 2 positions instead of 3. Budget Balancing Strategy Toolbox amounts have been eliminated to reflect the actual budget needs.

The Employee Rental Assistance program was moved from the City Manager Department to the Administrative Services Department. The Employee Rental Assistance Program, which helps to attract and retain City workforce talent, provides City employees interested in renting a home, apartment, or condominium in Foster City up to \$10,000 in assistance with the payment of the first and last month's rent and security deposit for the unit. The remaining \$58,000 in the program has been carried over for FY2023-2024 budget. There is no fiscal impact associated with this change.

Administrative Services Department FY 2023/2024



DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
ADMINISTRATIVE SERVICES
GENERAL FUND
Annual Budget Appropriation for Fiscal Year

	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
HUMAN RESOURCES	\$669,394	\$742,684	\$1,284,016
EE HOME LOAN PROGRAM	\$58,000	\$58,000	\$0
SELF INSURANCE	\$536,953	\$536,953	\$656,188
TOTAL FOR ADMINISTRATIVE SERVICES	\$1,264,347	\$1,337,637	\$1,940,204

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$768,024	\$768,024	\$1,040,274
SERVICES AND SUPPLIES	\$289,392	\$362,682	\$258,870
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$1,057,416	\$1,130,706	\$1,299,144
INTERNAL SERVICES	\$696,280	\$696,280	\$869,512
Subtotal (Total Department Expenses before Reallocations)	\$1,753,696	\$1,826,986	\$2,168,656
REALLOCATIONS	(\$489,349)	(\$489,349)	(\$228,452)
TOTAL FOR ADMINISTRATIVE SERVICES	\$1,264,347	\$1,337,637	\$1,940,204

Staffing (Full Time Equivalents)

Permanent Positions	FY 2021-22	FY 2022-23	FY 2023-24
Administrative Services Director	0.00	0.00	1.00
Administration Assistant I/II	0.00	0.00	1.00
Human Resources Analyst	1.00	1.00	1.00
Human Resources Director	1.00	1.00	0.00
Human Resources Manager	0.00	0.00	1.00
Human Resources Technician	0.00	1.00	1.00
Information Technology Manager *	0.00	0.00	1.00
Office Assistant II	1.00	0.00	0.00
Sr. Human Resources Analyst *	1.00	1.00	0.00
Sr. Systems Analyst *	0.00	0.00	2.00
Technology Analyst I *	0.00	0.00	1.00
Total Full Time Equivalents	4.00	4.00	9.00

*Transfer from City Manager Office starting February 2023

DETAIL LINE ITEM: 001-0170 Administrative Services - Self Insurance Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$536,953	\$656,188	\$119,235	
Totals Internal Services		\$536,953	\$683,217	\$146,264	
001-0170-413-42-62	INSURANCE & OTHER COSTS	\$536,953	\$683,217	\$146,264	
Totals Reallocation		\$0	(\$27,029)	(\$27,029)	
001-0170-413-45-05	INDIRECT COST ALLOCATION	\$0	(\$27,029)	(\$27,029)	

DETAIL LINE ITEM: 001-1210 Administrative Services - Human Resources Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$669,394	\$1,284,016	\$614,622	
Totals Employee Services		\$768,024	\$1,040,274	\$272,250	
001-1210-415-41-10	PERMANENT SALARIES	\$483,990	\$671,667	\$187,677	1
001-1210-415-41-21	PERS RETIREMENT	\$47,729	\$76,168	\$28,439	1
001-1210-415-41-35	FLEX ALLOWANCE	\$81,320	\$119,813	\$38,493	1
001-1210-415-41-36	WORKERS COMPENSATION	\$2,977	\$3,217	\$240	
001-1210-415-41-39	OTHER FRINGE BENEFITS	\$31,958	\$45,206	\$13,248	1
001-1210-415-41-61	EMPLOYEE BENEFIT-PERS UAL	\$120,050	\$124,203	\$4,153	
Totals Internal Services		\$159,327	\$186,295	\$26,968	
001-1210-415-41-40	COMPENSATED ABSENCES	\$15,005	\$17,758	\$2,753	
001-1210-415-41-54	PEMHCA	\$5,472	\$7,296	\$1,824	
001-1210-415-42-56	EQUIP REPLACEMENT CHARGES	\$1,360	\$0	(\$1,360)	
001-1210-415-42-57	COMM & INFO SERVICES CHGS	\$57,997	\$74,555	\$16,558	
001-1210-415-42-69	BUILDING MAINTENANCE CHG	\$79,493	\$86,686	\$7,193	
Totals Services and Supplies		\$231,392	\$258,870	\$27,478	
001-1210-415-42-40	SPECIAL DEPARTMENTAL SUP	\$8,553	\$25,150	\$16,597	
001-1210-415-42-40	EMPLOYEE EVENTS	\$4,100	\$10,000	\$5,900	2
001-1210-415-42-40	EMPLOYEE RECOGNITION PROGRAMS	\$250	\$250	\$0	
001-1210-415-42-40	GYM MAINTENANCE	\$1,000	\$1,000	\$0	
001-1210-415-42-40	SERVICE (PINS) AWARD PROGRAM	\$3,700	\$3,700	\$0	
001-1210-415-42-40	WELLNESS / HEALTH SCREENINGS	\$2,500	\$2,500	\$0	
001-1210-415-42-40	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$2,997)	\$0	\$2,997	3
001-1210-415-42-40	EXCEPTION REQUEST - GYM EQUIPMENT & SVCS	\$0	\$7,700	\$7,700	
001-1210-415-42-41	COPY EXPENSE	\$5,000	\$5,000	\$0	
001-1210-415-42-42	POSTAGE EXPENSE	\$1,427	\$1,500	\$73	
001-1210-415-42-42	POSTAGE EXPENSE	\$2,000	\$1,500	(\$500)	
001-1210-415-42-42	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$562)	\$0	\$562	3
001-1210-415-42-43	GENERAL OFFICE SUPPLIES	\$2,250	\$3,250	\$1,000	
001-1210-415-42-49	ADVERTISING/PUBLICITY	\$58,440	\$46,500	(\$11,940)	
001-1210-415-42-49	INTERVIEWING/ASSESSMENT CENTER EXPENSES	\$6,000	\$6,000	\$0	
001-1210-415-42-49	POLICE PROMOTIONAL TESTING PROCESS	\$1,000	\$1,000	\$0	
001-1210-415-42-49	EXECUTIVE RECRUITMENT - \$15,000/POSITION	\$45,000	\$30,000	(\$15,000)	
001-1210-415-42-49	RECRUITMENT ADVERTISING/EXPENSES	\$4,000	\$4,000	\$0	
001-1210-415-42-49	STATE DOJ FINGERPRINTING SERVICES	\$2,500	\$2,500	\$0	
001-1210-415-42-49	WRITTEN EXAMS/JOINT TESTING EXPENSES	\$3,000	\$3,000	\$0	
001-1210-415-42-49	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$3,000)	\$0	\$3,000	

001-1210 Administrative Services - Human Resources Expenses (Continued)

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
001-1210-415-42-51	CONTRACT, PROF, SPEC SVCS	\$53,560	\$91,560	\$38,000	
001-1210-415-42-51	CLASS B LIC.EXAM & RENEWAL FEES/RESPIRATORY EXAMS	\$4,000	\$4,000	\$0	
001-1210-415-42-51	D.O.T. ALCOHOL/DRUG TESTING PROGRAM COMPLIANCE	\$8,000	\$8,000	\$0	
001-1210-415-42-51	LEGAL SERVICES	\$31,560	\$31,560	\$0	
001-1210-415-42-51	OSHA BLOODBORNE PATHOGENS RULE COMPLIANCE	\$3,500	\$3,500	\$0	
001-1210-415-42-51	SPECIALIZED MEDICAL EXAMS (FFD, ETC.)	\$6,500	\$6,500	\$0	
001-1210-415-42-51	TRANSPORTATION SYSTEM MGMT PROGRAM	\$0	\$1,000	\$1,000	4
001-1210-415-42-51	ADD LINE - IEDA (Labor Relations)	\$0	\$37,000	\$37,000	
001-1210-415-42-53	MEMBERSHIP, DUES, SUBSCRIPT	\$1,610	\$1,610	\$0	
001-1210-415-42-53	CA.PUBLIC EMPLOYEE RELATIONS ASSN. (CALPELRA)	\$400	\$400	\$0	
001-1210-415-42-53	HR PROFESSIONAL MEMBERSHIP DUES	\$500	\$500	\$0	
001-1210-415-42-53	ICMA	\$200	\$200	\$0	
001-1210-415-42-53	IPMA MEMBERSHIP	\$510	\$510	\$0	
001-1210-415-42-54	TRAVEL, CONFERENCE, MEETING	\$12,500	\$13,500	\$1,000	
001-1210-415-42-54	CALPELRA CONFERENCE	\$1,250	\$2,250	\$1,000	
001-1210-415-42-54	CONSORTIUM & REGIONAL MEETINGS	\$2,000	\$2,000	\$0	
001-1210-415-42-54	IPMA Western Regional and National Conference	\$3,000	\$3,000	\$0	
001-1210-415-42-54	LEAGUE OF CA.CITIES - EMPL REL INST / ANNUAL CONF	\$1,500	\$1,500	\$0	
001-1210-415-42-54	Legal Conference (LCW)	\$1,500	\$1,500	\$0	
001-1210-415-42-54	MANAGEMENT MTGS / EXEC RETREAT / MISC CITY MTGS	\$250	\$250	\$0	
001-1210-415-42-54	NORCAL PERSONNEL MGRS. CONF./ROUNDTABLE	\$1,000	\$1,000	\$0	
001-1210-415-42-54	SFBA-IPMA-HR MEETINGS	\$2,000	\$2,000	\$0	
001-1210-415-42-55	TRAINING	\$88,052	\$70,800	(\$17,252)	
001-1210-415-42-55	CARRYOVER LEADERSHIP DEVELOPMENT	\$26,000	\$0	(\$26,000)	
001-1210-415-42-55	CITYWIDE TRAINING & STAFF DEVELOPMENT	\$30,000	\$30,000	\$0	
001-1210-415-42-55	LEADERSHIP DEVELOPMENT	\$25,000	\$25,000	\$0	
001-1210-415-42-55	SAFETY TRAINING	\$10,000	\$10,000	\$0	
001-1210-415-42-55	SUCCESSION PLANNING EMPLOYEE DEVELOPMENT	\$5,000	\$5,800	\$800	
001-1210-415-42-55	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$7,948)	\$0	\$7,948	3
Totals Reallocation		(\$489,349)	(\$201,423)	\$287,926	
001-1210-415-45-05	INDIRECT COST ALLOCATION	(\$489,349)	(\$201,423)	\$287,926	

DETAIL LINE ITEM: 008-0110 City/District Manager - Employee Rental Assistance Program Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$58,000	\$0	(\$58,000)	
Totals Employees Services		\$58,000	\$0	(\$58,000)	
008-0110-413-42-91	EE RENTAL ASSISTANCE PRGM	\$58,000	\$0	(\$58,000)	

Detailed Analysis:

- Note 1 Upgrade Senior HR Analyst to Human Resources Manager and update Pay Plan. Add Administrative Assistant, share with ISF-IT
- Note 2 Increase Employee Events budget
- Note 3 Budget Balancing Strategy Toolbox amounts have been eliminated to reflect the actual budget needs
- Note 4 Transfer from City Manager Department

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Financial Services/City Treasurer

DEPARTMENT DESCRIPTION

- The Financial Services/City Treasurer Department is responsible to provide timely and accurate financial information and reports and provide high-quality services to the community and all operating departments. The Department is also responsible for the control of all financial activities of the City/District and the Successor Agency of the former Community Development Agency, including the disbursement of financial resources and ensuring that adequate resources are available.
- The Administration Division oversees cash, debt, and investment management, budgeting, financial reporting, design, and evaluates internal controls, and the formulation of financial policies for the City/District and the Successor Agency of the former Community Development Agency.
- The General Accounting Division is responsible for general ledger, cashiering, capital assets, accounts payable, payroll, annual audits, and preparation of the Annual Financial Report, Annual State Controller's reports, Annual Government Compensation in California Report (GCC), and other external and internal financial reports.
- The Utility Accounting Division is responsible for water/wastewater billing, collection, and works in conjunction with Public Works Maintenance for the integration of meter reading data.
- The Taxes and Licenses Division is responsible for processing business license applications and collecting business license taxes; processes accounts receivable billing and performs collections on delinquent accounts.

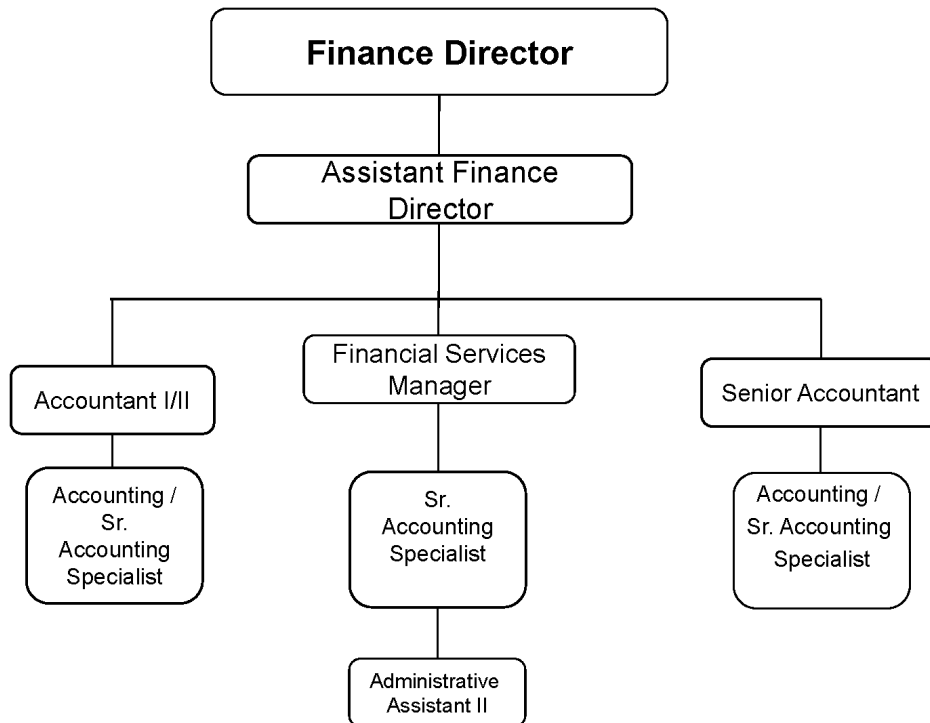
MISSION STATEMENT

The mission of the Financial Services/City Treasurer Department is to manage the City/District's financial resources responsibly, responsively, and effectively.

CHANGES IN FINANCIAL RESOURCES

- Employee services (wages and fringe benefits) costs have been adjusted upward based on merit (step) increases, a 2% placeholder for general wage adjustment, and benefit formula changes (e.g. increase in CalPERS employer rate/unfunded accrue liability charges, medical premium, employee flex benefit plan changes, etc.). Total FY 2023-24 employee services expenditures for the Department are \$2,208,354, an increase of \$235,634 or 11.9% from the FY 2022-23 adopted budget. An overtime increase of \$10,000 is needed for additional cross-training and succession planning for the Department.
- Internal Services charges are based on assessments from the Equipment Replacement, Information Technology, Compensated Absences, PEMHCA, Longevity and Building Maintenance Internal Services Funds. The aggregate charges for FY 2023-24 is \$356,602, an increase of \$7,163 or 2.0% from the prior fiscal year.
- Aggregate Service and Supplies expenditures for FY 2023-24 are budgeted for \$171,587, a decrease of \$-18,424 or (9.7)% from prior fiscal year due primarily to the completion of the one-time Cost Allocation Plan and User Fees Study update in FY 2022-23.
- Based on the updated Cost Allocation Study, there is a decline in the re-allocation of expenses to other Operating Departments of \$242,152 or 20.3% to \$948,540.
- The overall Financial Services Department expenditures are increasing by \$466,525 or 35.3% to \$1,788,003, with 75% of the increase due to the reduction of expense re-allocations.

**Financial Services/City Treasurer Department
FY 2023-24**



DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
FINANCIAL SERVICES/CITY TREASURER
GENERAL FUND
Annual Budget Appropriation for Fiscal Year

	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
ADMINISTRATION	\$523,625	\$523,625	\$540,543
GENERAL ACCOUNTING	\$711,378	\$718,317	\$1,081,569
UTILITY ACCOUNTING	\$0	\$0	\$2,289
TAXES & LICENSES	\$86,475	\$86,475	\$163,602
TOTAL FOR FINANCIAL SERVICES/CITY TREASURER	\$1,321,478	\$1,328,417	\$1,788,003

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$1,972,720	\$1,979,659	\$2,208,354
SERVICES AND SUPPLIES	\$190,011	\$190,011	\$171,587
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$2,162,731	\$2,169,670	\$2,379,941
INTERNAL SERVICES	\$349,439	\$349,439	\$356,602
Subtotal (Total Department Expenses before Reallocations)	\$2,512,170	\$2,519,109	\$2,736,543
REALLOCATIONS	(\$1,190,692)	(\$1,190,692)	(\$948,540)
TOTAL FOR FINANCIAL SERVICES/CITY TREASURER	\$1,321,478	\$1,328,417	\$1,788,003

Staffing (Full Time Equivalents)

Full Time Position	FY 2021-22	FY 2022-23	FY 2023-24
Finance Director/City Treasurer	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00
Financial Services Manager	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00
Accountant I/II	1.00	1.00	1.00
Accounting Specialist & Sr. Acctg Specialist	3.00	0.00	0.00
Accounting Technician & Sr. Acctg Technician	0.00	3.00	3.00
Administrative Assistant II	0.00	1.00	1.00
Office Assistant II	1.00	0.00	0.00
Total Full Time Position	9.00	9.00	9.00
 Part Time without Benefits Position			
Accounting Specialist & Sr. Acctg Specialist	0.50	0.00	0.00
Total Part Time without Benefits Positions	0.50	0.00	0.00
 Total Full Time Equivalents	 9.50	 9.00	 9.00

DETAIL LINE ITEM REPORT

DETAIL LINE ITEM: 001-1110 Financial Services/City Treasurer - Administration Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$523,625	\$540,543	\$16,918	
Totals Employee Services		\$535,964	\$630,136	\$94,172	
001-1110-415-41-10	PERMANENT SALARIES	\$344,803	\$415,039	\$70,236	
001-1110-415-41-12	OVERTIME	\$2,000	\$3,000	\$1,000	1
001-1110-415-41-21	PERS RETIREMENT	\$32,822	\$43,557	\$10,735	
001-1110-415-41-35	FLEX ALLOWANCE	\$41,845	\$45,901	\$4,056	
001-1110-415-41-36	WORKERS COMPENSATION	\$2,061	\$1,504	(\$557)	
001-1110-415-41-39	OTHER FRINGE BENEFITS	\$23,061	\$28,631	\$5,570	
001-1110-415-41-61	EMPLOYEE BENEFIT-PERS UAL	\$89,372	\$92,504	\$3,132	
Totals Internal Services		\$79,757	\$79,135	(\$622)	
001-1110-415-41-40	COMPENSATED ABSENCES	\$10,386	\$10,224	(\$162)	
001-1110-415-41-53	LONGEVITY	\$3,900	\$1,500	(\$2,400)	
001-1110-415-41-54	PEMHCA	\$7,296	\$7,296	\$0	
001-1110-415-42-56	EQUIP REPLACEMENT CHARGES	\$181	\$0	(\$181)	
001-1110-415-42-57	COMM & INFO SERVICES CHGS	\$39,705	\$40,171	\$466	
001-1110-415-42-69	BUILDING MAINTENANCE CHG	\$18,289	\$19,944	\$1,655	
Totals Services and Supplies		\$122,720	\$18,470	(\$104,250)	
001-1110-415-42-41	COPY EXPENSE	\$2,000	\$3,000	\$1,000	
001-1110-415-42-41	COPIES FOR CORRESPONDENCE, AGENDAS, ETC.	\$500	\$500	\$0	
001-1110-415-42-41	PRINTING OF PRELIMINARY AND FINAL BUDGET	\$1,500	\$2,500	\$1,000	
001-1110-415-42-42	POSTAGE EXPENSE	\$100	\$300	\$200	
001-1110-415-42-43	GENERAL OFFICE SUPPLIES	\$1,300	\$1,300	\$0	
001-1110-415-42-49	ADVERTISING/PUBLICITY	\$200	\$200	\$0	
001-1110-415-42-51	CONTRACT, PROF, SPEC SVCS	\$111,850	\$6,500	(\$105,350)	
001-1110-415-42-51	TEMPORARY HELP	\$1,500	\$1,500	\$0	
001-1110-415-42-51	AUDIT FEES	\$57,500	\$0	(\$57,500)	2
001-1110-415-42-51	ANNUAL FINANCIAL REPORT STATISTICS REPORTS	\$1,300	\$0	(\$1,300)	2
001-1110-415-42-51	COST ALLOCATION PLAN & USER FEES STUDY	\$48,000	\$5,000	(\$43,000)	3
001-1110-415-42-51	GFOA ANNUAL REPORT AWARD APPLICATION FEE	\$550	\$0	(\$550)	2
001-1110-415-42-51	MANDATED COST ALLOCATION SB90 CLAIMS	\$3,000	\$0	(\$3,000)	2
001-1110-415-42-53	MEMBERSHIP, DUES, SUBSCRIPT	\$1,420	\$1,420	\$0	
001-1110-415-42-53	ASSOCIATION OF GOVT ACCOUNTANTS	\$130	\$130	\$0	
001-1110-415-42-53	CALIFORNIA MUNICIPAL TREASURER ASSN	\$160	\$160	\$0	
001-1110-415-42-53	CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS	\$130	\$130	\$0	
001-1110-415-42-53	GOVERNMENT FINANCE OFFICERS ASSOCIATION (3)	\$750	\$750	\$0	
001-1110-415-42-53	PROFESSIONAL LICENSE	\$250	\$250	\$0	
001-1110-415-42-54	TRAVEL, CONFERENCE, MEETING	\$5,050	\$4,850	(\$200)	
001-1110-415-42-54	CA MUNICIPAL TREASURER ASSN ANNUAL CONFERENCE	\$800	\$1,300	\$500	
001-1110-415-42-54	CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS	\$1,200	\$0	(\$1,200)	2
001-1110-415-42-54	GFOA ANNUAL CONFERENCE	\$1,800	\$2,000	\$200	
001-1110-415-42-54	LEAGUE OF CALIFORNIA CITIES	\$1,000	\$1,300	\$300	
001-1110-415-42-54	MISCELLANEOUS MEETINGS	\$250	\$250	\$0	

DETAIL LINE ITEM: 001-1110 Financial Services/City Treasurer - Administration Expenses (Continued)

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
001-1110-415-42-55	TRAINING	\$800	\$900	\$100	
001-1110-415-42-55	GOVT TAX SEMINAR	\$400	\$500	\$100	
001-1110-415-42-55	CSMFO, GFOA, AGA TRAINING	\$400	\$400	\$0	
Totals Reallocation		(\$214,816)	(\$187,198)	\$27,618	
001-1110-415-45-05	INDIRECT COST ALLOCATION	(\$214,816)	(\$187,198)	\$27,618	

DETAIL LINE ITEM: 001-1120 Financial Services/City Treasurer - General Accounting Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$711,378	\$1,081,569	\$370,191	
Totals Employee Services		\$1,067,241	\$1,163,879	\$96,638	
001-1120-415-41-10	PERMANENT SALARIES	\$683,377	\$747,445	\$64,068	
001-1120-415-41-12	OVERTIME	\$2,500	\$2,500	\$0	
001-1120-415-41-21	PERS RETIREMENT	\$68,062	\$84,293	\$16,231	
001-1120-415-41-35	FLEX ALLOWANCE	\$132,331	\$124,642	(\$7,689)	
001-1120-415-41-36	WORKERS COMPENSATION	\$4,228	\$2,889	(\$1,339)	
001-1120-415-41-39	OTHER FRINGE BENEFITS	\$35,118	\$38,472	\$3,354	
001-1120-415-41-61	EMPLOYEE BENEFIT-PERS UAL	\$141,625	\$163,638	\$22,013	
Totals Internal Services		\$144,593	\$149,071	\$4,478	
001-1120-415-41-40	COMPENSATED ABSENCES	\$21,309	\$19,722	(\$1,587)	
001-1120-415-41-54	PEMHCA	\$7,296	\$9,120	\$1,824	
001-1120-415-42-57	COMM & INFO SERVICES CHGS	\$79,410	\$80,342	\$932	
001-1120-415-42-69	BUILDING MAINTENANCE CHG	\$36,578	\$39,887	\$3,309	
Totals Services and Supplies		\$12,655	\$81,180	\$68,525	
001-1120-415-42-41	COPY EXPENSE	\$1,000	\$1,800	\$800	
001-1120-415-42-42	POSTAGE EXPENSE	\$2,650	\$2,650	\$0	
001-1120-415-42-43	GENERAL OFFICE SUPPLIES	\$5,500	\$5,500	\$0	
001-1120-415-42-43	PAYABLE & PAYROLL WINDOW ENVELOPES	\$650	\$650	\$0	
001-1120-415-42-43	AP SIGNATURE CARD	\$800	\$800	\$0	
001-1120-415-42-43	CALCULATORS (2)	\$200	\$200	\$0	
001-1120-415-42-43	MISC OFFICE SUPPLIES (BINDERS, BOXES, PAPER, ETC.)	\$300	\$300	\$0	
001-1120-415-42-43	P.O.'S, ACCOUNTS PAYABLE CHECKS & 1099	\$2,250	\$2,250	\$0	
001-1120-415-42-43	PAYROLL CHECKS & W2	\$1,000	\$1,000	\$0	
001-1120-415-42-43	PAYROLL WINDOW ENVELOPES	\$300	\$300	\$0	
001-1120-415-42-46	MAINT - FACILITY & EQUIP	\$500	\$1,000	\$500	
001-1120-415-42-46	BURSTING MACHINE & TIME CLOCK & LETTER OPENER	\$350	\$350	\$0	
001-1120-415-42-46	MISCELLANEOUS	\$0	\$500	\$500	
001-1120-415-42-46	WHEELWRITER	\$150	\$150	\$0	
001-1120-415-42-51	CONTRACT, PROF, SPEC SVCS	\$0	\$65,170	\$65,170	2
001-1120-415-42-51	AUDIT FEES	\$0	\$59,230	\$59,230	
001-1120-415-42-51	ANNUAL FINANCIAL REPORT STATISTICS REPORTS	\$0	\$1,340	\$1,340	
001-1120-415-42-51	GFOA ANNUAL REPORT AWARD APPLICATION FEE	\$0	\$560	\$560	
001-1120-415-42-51	MANDATED COST ALLOCATION SB90 CLAIMS	\$0	\$3,090	\$3,090	
001-1120-415-42-51	AD FOR SCO ANNUAL REPORT (FTR)	\$0	\$950	\$950	

DETAIL LINE ITEM: 001-1120 Financial Services/City Treasurer - General Accounting Expenses (Continued)

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
001-1120-415-42-53	MEMBERSHIP, DUES, SUBSCRIPT	\$230	\$385	\$155	
001-1120-415-42-53	ASSOCIATION OF GOVT ACCOUNTANTS	\$110	\$110	\$0	
001-1120-415-42-53	MEMBERSHIP - GFOA	\$0	\$150	\$150	
001-1120-415-42-53	MEMBERSHIP - CSMFO	\$120	\$125	\$5	
001-1120-415-42-54	TRAVEL, CONFERENCE, MEETING	\$700	\$1,650	\$950	
001-1120-415-42-54	CSMFO/LEAGUE OF CALIFORNIA CITIES	\$500	\$1,450	\$950	
001-1120-415-42-54	MISCELLANEOUS MEETING	\$200	\$200	\$0	
001-1120-415-42-55	TRAINING	\$2,075	\$3,025	\$950	
001-1120-415-42-55	CSMFO CONFERENCE REGISTRATION	\$0	\$550	\$550	
001-1120-415-42-55	GFOA ANNUAL GAAP UPDATE	\$175	\$175	\$0	
001-1120-415-42-55	GOVERNMENT TAX SEMINAR	\$900	\$900	\$0	
001-1120-415-42-55	TECHNICAL ACCOUNTING / FINANCE TRAINING	\$1,000	\$1,400	\$400	
Totals Reallocation		(\$513,111)	(\$312,561)	\$200,550	
001-1120-415-45-05	INDIRECT COST ALLOCATION	(\$513,111)	(\$312,561)	\$200,550	

DETAIL LINE ITEM: 001-1130 Financial Services/City Treasurer - Utility Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$0	\$2,289	\$2,289	
Totals Employee Services		\$244,610	\$274,223	\$29,613	
001-1130-415-41-10	PERMANENT SALARIES	\$150,973	\$155,604	\$4,631	
001-1130-415-41-12	OVERTIME	\$14,300	\$18,300	\$4,000	1
001-1130-415-41-21	PERS RETIREMENT	\$16,951	\$19,957	\$3,006	
001-1130-415-41-35	FLEX ALLOWANCE	\$16,598	\$34,681	\$18,083	
001-1130-415-41-36	WORKERS COMPENSATION	\$961	\$606	(\$355)	
001-1130-415-41-39	OTHER FRINGE BENEFITS	\$4,570	\$4,851	\$281	
001-1130-415-41-61	EMPLOYEE BENEFIT-PERS UAL	\$40,257	\$40,224	(\$33)	
Totals Internal Services		\$91,834	\$94,379	\$2,545	
001-1130-415-41-40	COMPENSATED ABSENCES	\$4,844	\$4,208	(\$636)	
001-1130-415-42-57	COMM & INFO SERVICES CHGS	\$59,557	\$60,256	\$699	
001-1130-415-42-69	BUILDING MAINTENANCE CHG	\$27,433	\$29,915	\$2,482	
Totals Services and Supplies		\$47,036	\$61,137	\$14,101	
001-1130-415-42-41	COPY EXPENSE	\$350	\$450	\$100	
001-1130-415-42-42	POSTAGE EXPENSE	\$194	\$1,194	\$1,000	
001-1130-415-42-43	GENERAL OFFICE SUPPLIES	\$992	\$993	\$1	
001-1130-415-42-43	DELINQUENT, FINAL, & MISC DOOR HANGING NOTICES	\$292	\$293	\$1	
001-1130-415-42-43	MAILING AND RETURN ENVELOPES	\$200	\$200	\$0	
001-1130-415-42-43	OFFICE SUPPLIES (PAPER, PENS, BINDERS, BOXES, ETC)	\$500	\$500	\$0	
001-1130-415-42-51	CONTRACT, PROF, SPEC SVCS	\$44,000	\$57,000	\$13,000	4
001-1130-415-42-51	BANK DRAFT FEES	\$4,000	\$6,000	\$2,000	
001-1130-415-42-51	ONLINE ACH TRANSACTION FEES	\$7,200	\$11,500	\$4,300	
001-1130-415-42-51	ONLINE UTILITY BILL AND EBPP PRINT SERVICES	\$32,800	\$32,800	\$0	
001-1130-415-42-51	EXCEPTION REQUEST - ADDITIONAL COST BILL TURNKEY PROCESSING	\$0	\$6,700	\$6,700	
001-1130-415-42-55	TRAINING	\$1,500	\$1,500	\$0	

DETAIL LINE ITEM: 001-1130 Financial Services/City Treasurer - Utility Expenses (Continued)

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals Reallocation		(\$383,480)	(\$427,450)	(\$43,970)	
001-1130-415-45-05	INDIRECT COST ALLOCATION	(\$383,480)	(\$427,450)	(\$43,970)	
001-1130-415-45-05	INDIRECT COST ALLOCATION	(\$379,146)	(\$383,480)	(\$4,334)	
001-1130-415-45-05	INDIRECT COST ALLOCATION - 2nd ROUND	(\$4,334)	(\$43,970)	(\$39,636)	

DETAIL LINE ITEM: 001-1140 Financial Services/City Treasurer - Taxes & Licenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$86,475	\$163,602	\$77,127	

Totals Employee Services		\$124,905	\$140,116	\$15,211	
001-1140-415-41-10	PERMANENT SALARIES	\$77,221	\$79,996	\$2,775	
001-1140-415-41-12	OVERTIME	\$10,700	\$15,700	\$5,000	1
001-1140-415-41-21	PERS RETIREMENT	\$8,868	\$10,869	\$2,001	
001-1140-415-41-35	FLEX ALLOWANCE	\$8,677	\$11,187	\$2,510	
001-1140-415-41-36	WORKERS COMPENSATION	\$483	\$320	(\$163)	
001-1140-415-41-39	OTHER FRINGE BENEFITS	\$2,675	\$2,876	\$201	
001-1140-415-41-61	EMPLOYEE BENEFIT-PERS UAL	\$16,281	\$19,168	\$2,887	

Totals Internal Services		\$33,255	\$34,017	\$762	
001-1140-415-41-40	COMPENSATED ABSENCES	\$2,435	\$2,136	(\$299)	
001-1140-415-41-54	PEMHCA	\$1,824	\$1,824	\$0	
001-1140-415-42-57	COMM & INFO SERVICES CHGS	\$19,852	\$20,085	\$233	
001-1140-415-42-69	BUILDING MAINTENANCE CHG	\$9,144	\$9,972	\$828	

Totals Services and Supplies		\$7,600	\$10,800	\$3,200	
001-1140-415-42-41	COPY EXPENSE	\$300	\$500	\$200	
001-1140-415-42-42	POSTAGE EXPENSE	\$2,000	\$3,000	\$1,000	
001-1140-415-42-43	GENERAL OFFICE SUPPLIES	\$2,500	\$2,500	\$0	
001-1130-415-42-43	OFFICE SUPPLIES (PAPER, PENS, BINDERS, ETC.)	\$200	\$200	\$0	
001-1130-415-42-43	BUSINESS LICENSE RENEWAL/CERTIFICATES ENVELOPES	\$1,500	\$1,500	\$0	
001-1130-415-42-43	BUSINESS LICENSE APPLICATION FORMS/RELATED INFO	\$800	\$800	\$0	
001-1140-415-42-51	CONTRACT, PROF, SPEC SVCS	\$2,500	\$3,500	\$1,000	
001-1130-415-42-51	BANK FEES & CREDIT CARD FEES	\$1,000	\$1,000	\$0	
001-1130-415-42-51	BUSINESS LICENSE RENEWAL PROCESSING	\$0	\$1,000	\$1,000	
001-1130-415-42-51	MRC SALES TAX AUDIT	\$1,500	\$1,500	\$0	
001-1140-415-42-55	TRAINING	\$300	\$1,300	\$1,000	

Totals Reallocation		(\$79,285)	(\$21,331)	\$57,954	
001-1140-415-45-05	INDIRECT COST ALLOCATION	(\$79,285)	(\$21,331)	\$57,954	

Detailed Analysis:

- Note 1 Succession planning training - Budget
- Note 2 Reassign expenses from Administration Division (001-1110) to General Accounting Division (001-1120)
- Note 3 Adjustment based on 2023 Cost Allocation Plan update effective FY 2023-24
- Note 4 Cost increase by utility billing processor (including increase in postage rate)

Parks and Recreation



DEPARTMENT DESCRIPTION

The Parks and Recreation Department exists to build and create community through people, parks, and programs.

Foster City residents are passionate about their parks system. They have come to expect a high level of service and want that service to continue. As the City grows older and the social landscape evolves, Foster City's parks and recreation needs are growing and becoming more diverse. Parks and recreational needs are progressing.

- Foster City has a parks and recreation system of which we are rightfully proud. Our Strategic Plan is our vision to protect our heritage and provide guidance in making parks and recreation services that are available to all, and our plan perhaps leaves a legacy for our children that is better than our inheritance.
- The parks system is built upon a legacy of leadership and public support from the past. Each generation has had to recommit its own share of energy and resources to keep our park system growing and responsive to emerging needs.
- Foster City's parks, public spaces, facilities, and recreational space give life and beauty to the City and enhance residents' lives. These essential assets connect people to place, self, and others. Foster City's residents will treasure and care for this legacy, building on the past to provide for future generations.

MISSION STATEMENT

Foster City Parks and Recreation is committed to providing excellent service, exciting programs, and exceptional places, to enhance our community's quality of life.

The Department fulfills its mission by carrying out four key functions where we will:

- Provide high-quality parks and recreation facilities
- Provide high-quality recreational programs
- Create and maintain effective organizational processes
- Recruit, support, retain, and challenge great employees

The vision that guides our Department is partnering with the community to provide innovative services that promote and engage enriching lifestyles, foster social interaction, and encourage environmental stewardship, which contributes to our healthy community.

CHANGES IN FINANCIAL RESOURCES REQUIRED

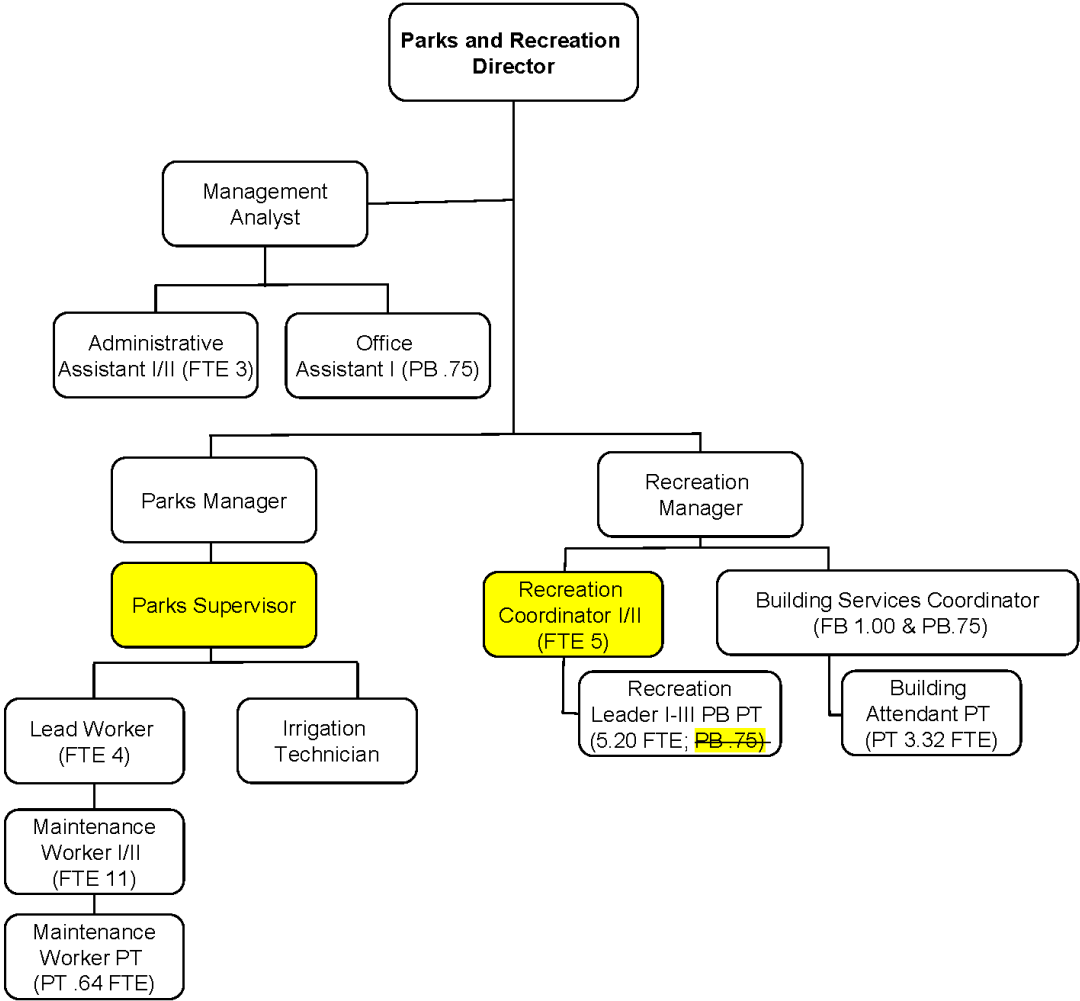
Recreation Division

- Exception request made to conduct a high-level review and assessment of the organization and staffing needs related to the overall department mission, work plan and goals
- Request made to convert 30hr Recreation Leader III position to full time Recreation Coordinator position based on classification study
- Exception request to increase funds for San Mateo County inspections at the Recreation Center and Vibe rental kitchen facilities

Parks Division

- Exception request to add full-time Park Supervisor position
- Exception request to add Park Supervisor vehicle
- Exception request to increase funds for training for maintenance workers, including Class B driving training and CPRS management school
- Exception request to increase irrigation supplies and repairs budget
- Exception request to increase Canadian goose mitigation funds

**Parks and Recreation
Department FY 2023/2024**



- Convert Recreation Leader III (30hr) into full-time Recreation Coordinator position
- Introduce full-time Parks Supervisor

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PARKS & RECREATION
GENERAL FUND
Annual Budget Appropriation for Fiscal Year

	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
REC ADMINISTRATION	\$2,240,325	\$2,240,325	\$1,586,559
PARKS MAINTENANCE	\$6,157,248	\$6,193,208	\$6,323,415
Subtotal - City General Fund Divisions	\$8,397,573	\$8,433,533	\$7,909,974
ADULT CONTRACT CLASSES	\$197,321	\$197,321	\$272,978
ADULTS SPORTS	\$29,322	\$26,322	\$39,958
ADVERTISING	\$42,615	\$42,615	\$65,086
FACILITY OPERATIONS	\$717,675	\$717,675	\$1,037,874
SENIORS / VOLUNTEERS	\$193,109	\$190,109	\$257,982
SPECIAL EVENTS	\$102,100	\$109,100	\$146,992
TEEN PROGRAMS	\$330,686	\$335,686	\$426,420
YOUTH CAMPS	\$219,849	\$219,849	\$430,668
YOUTH CONTRACT CLASSES	\$311,263	\$306,263	\$424,312
Subtotal - Special Recreation Fund	\$2,143,940	\$2,144,940	\$3,102,270
TOTAL FOR PARKS & RECREATION	\$10,541,513	\$10,578,473	\$11,012,244

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$5,530,581	\$5,530,581	\$6,103,644
SERVICES AND SUPPLIES	\$2,716,231	\$2,753,191	\$2,772,552
CAPITAL OUTLAY	\$0	\$0	\$40,000
Subtotal (Total Department-Controlled Expenses)	\$8,246,812	\$8,283,772	\$8,916,196
INTERNAL SERVICES	\$2,294,701	\$2,294,701	\$2,096,048
Subtotal (Total Department Expenses before Reallocations)	\$10,541,513	\$10,578,473	\$11,012,244
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR PARKS & RECREATION	\$10,541,513	\$10,578,473	\$11,012,244

Staffing (Full Time Equivalents)

Full Time Position	FY 2021-22	FY 2022-23	FY 2023-24
Parks & Recreation Director	0.00	1.00	1.00
Parks Manager	(A)	1.00	1.00
Recreation Manager	(A)	1.00	1.00
Management Analyst	0.00	1.00	1.00
Management Coordinator	(A)	0.00	0.00
Recreation Coordinator I/II*	(A)	4.00	5.00
Parks Supervisor	0.00	0.00	1.00
Parks Maintenance Lead Worker	(B)	4.00	4.00
Parks Irrigation Technician	0.00	1.00	1.00
Parks Maintenance Worker I/II	(B)	11.00	11.00
Sr. Management Analyst	(B)	0.00	0.00
Administration Assistant I/II*	(A-2 & B-1)	3.00	3.00
Building Services Coordinator*	(A)	1.00	1.00
Total Full Time Positions	0.00	28.00	30.00
Part Time with Benefits Position			
Recreation Leader III	(A)	0.75	0.00
Office Assistant I/II	(A)	0.75	0.75
Building Services Coordinator	(A)	0.75	0.75
Building Services Coordinator Assistant	(A)	0.00	0.00
Total Part Time with Benefits Positions	0.00	2.25	1.50
Part Time without Benefits Position			
Recreation Leader I			
Recreation Leader II	(A)	5.20	5.20
Recreation Leader III			
Office Assistant I/II	(B)	0.00	0.00
Building Service Assistant (10)	(A)	3.32	3.32
Park Maintenance Worker (3)	(B)	0.64	0.64
Total Part Time with Benefits Position	0.00	9.16	9.16
Total Full Time Equivalents	0.00	39.41	40.66

Note:

(A) = Transfer to City Manager Department in FY 2021-22 and reinstate to Parks & Recreation Department FY 2022-23

(B) = Transfer to Public Works Department in FY 2021-22 and reinstate to Parks & Recreation Department FY 2022-23

DETAIL LINE ITEM: 001-0510 Parks & Recreation - Recreation Administration Expense

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$2,240,325	\$1,586,559	(\$653,766)	
Totals Employee Services		\$866,700	\$971,667	\$104,967	
001-0510-451-41-10	PERMANENT SALARIES	\$534,462	\$617,553	\$83,091	
001-0510-451-41-21	PERS RETIREMENT	\$53,732	\$69,518	\$15,786	
001-0510-451-41-35	FLEX ALLOWANCE	\$91,637	\$99,198	\$7,561	
001-0510-451-41-36	WORKERS COMPENSATION	\$12,778	\$14,198	\$1,420	
001-0510-451-41-39	OTHER FRINGE BENEFITS	\$26,793	\$32,256	\$5,463	
001-0510-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$147,298	\$138,944	(\$8,354)	
Totals Internal Services		\$1,337,417	\$1,324,677	(\$12,740)	
001-0510-451-41-40	COMPENSATED ABSENCES	\$17,032	\$16,436	(\$596)	
001-0510-451-41-53	LONGEVITY	\$5,550	\$5,550	\$0	
001-0510-451-41-54	PEMHCA	\$4,195	\$7,296	\$3,101	
001-0510-451-42-44	VEHICLE RENTAL CHARGES	\$60,283	\$60,283	\$0	
001-0510-451-42-56	EQUIP REPLACEMENT CHARGES	\$20,266	\$0	(\$20,266)	
001-0510-451-42-57	COMM & INFO SERVICES CHGS	\$93,254	\$86,736	(\$6,518)	
001-0510-451-42-69	BUILDING MAINTENANCE CHG	\$1,136,837	\$1,148,376	\$11,539	
Totals Services and Supplies		\$36,208	\$86,258	\$50,050	
001-0510-451-42-41	COPY EXPENSE	\$103	\$104	\$1	
001-0510-451-42-42	POSTAGE EXPENSE	\$1,200	\$1,212	\$12	
001-0510-451-42-43	GENERAL OFFICE SUPPLIES	\$12,360	\$12,484	\$124	
001-0510-451-42-46	MAINT-FACILITY & EQUIP	\$6,695	\$6,695	\$0	
001-0510-451-42-46	SUPPLIES & EQUIPMENT	\$6,695	\$6,695	\$0	
001-0510-451-42-46	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$3,570)	(\$3,570)	\$0	
001-0510-451-42-46	YOUTH SUMMIT / YOUTH LEADERSHIP	\$3,570	\$3,570	\$0	
001-0510-451-42-49	ADVERTISING/PUBLICITY	\$5,150	\$5,202	\$52	
001-0510-451-42-51	CONTRACT, PROF, SPEC SVCS	\$515	\$50,031	\$49,516	1
001-0510-451-42-51	MISCELLANEOUS SERVICES	\$515	\$531	\$16	
001-0510-451-42-51	EXCEPTION REQUEST - ORG ASSESSMENT & REVIEW	\$0	\$49,500	\$49,500	
001-0510-451-42-53	MEMBERSHIP, DUES, SUBSCRIPT	\$3,748	\$3,775	\$27	
001-0510-451-42-53	CALIF. PARKS & RECREATION SOCIETY - AGENCY	\$612	\$600	(\$12)	
001-0510-451-42-53	CPRS STAFF MEMBERSHIP	\$1,276	\$1,275	(\$1)	
001-0510-451-42-53	LERN MEMBERSHIP	\$358	\$370	\$12	
001-0510-451-42-53	MATTERPORT SITE HOSTING	\$120	\$120	\$0	
001-0510-451-42-53	NATIONAL RECREATION & PARKS SOCIETY - AGENCY	\$800	\$800	\$0	
001-0510-451-42-53	NRPA NET	\$52	\$60	\$8	
001-0510-451-42-53	OTHER MEMBERSHIPS, DUES, SUBSCRIPTION	\$530	\$550	\$20	
001-0510-451-42-54	TRAVEL, CONFERENCE, MEETING	\$5,877	\$5,955	\$78	
001-0510-451-42-54	CPRS REGIONAL - REC COORDINATORS (5)	\$5,150	\$5,150	\$0	
001-0510-451-42-54	NRPA - DIRECTOR	\$2,400	\$2,400	\$0	
001-0510-451-42-54	CA PARKS & REC TRAINING - MANAGER (1)	\$1,442	\$1,500	\$58	
001-0510-451-42-54	DEPARTMENT RETREAT & MEETINGS	\$1,200	\$1,200	\$0	
001-0510-451-42-54	GENERAL TRAVEL, CONFERENCE, MEETING	\$1,030	\$1,050	\$20	
001-0510-451-42-54	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$5,345)	(\$5,345)	\$0	
001-0510-451-42-55	TRAINING	\$560	\$800	\$240	
001-0510-451-42-55	TRAINING	\$800	\$800	\$0	
001-0510-451-42-55	COVID-19 ADJUSTMENT	(\$240)	\$0	\$240	
Totals Reallocation		\$0	(\$796,043)	(\$796,043)	
001-0510-451-45-05	INDIRECT COST ALLOCATION	\$0	(\$796,043)	(\$796,043)	

DETAIL LINE ITEM: 001-0520 Parks & Recreation - Parks Maintenance Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$6,157,248	\$6,323,415	\$166,167	
Totals Capital Outlay		\$0	\$40,000	\$40,000	
001-0520-452-43-84	MOTOR VEHICLES	\$0	\$40,000	\$40,000	
Totals Employee Services		\$3,219,023	\$3,527,711	\$308,688	
001-0520-452-41-10	PERMANENT SALARIES	\$1,805,698	\$2,015,650	\$209,952	2
001-0520-452-41-11	HOURLY & PART TIME SALARY	\$41,070	\$41,889	\$819	
001-0520-452-41-12	OVERTIME	\$75,270	\$76,700	\$1,430	
001-0520-452-41-21	PERS RETIREMENT	\$190,967	\$237,485	\$46,518	
001-0520-452-41-35	FLEX ALLOWANCE	\$453,391	\$536,261	\$82,870	
001-0520-452-41-36	WORKERS COMPENSATION	\$86,179	\$90,228	\$4,049	
001-0520-452-41-39	OTHER FRINGE BENEFITS	\$68,858	\$80,598	\$11,740	
001-0520-452-41-61	EMPLOYEE BENEFIT-PERS UAL	\$497,590	\$448,900	(\$48,690)	
Totals Internal Services		\$926,483	\$753,086	(\$173,397)	
001-0520-452-41-40	COMPENSATED ABSENCES	\$58,332	\$54,662	(\$3,670)	
001-0520-452-41-53	LONGEVITY	\$750	\$750	\$0	
001-0520-452-41-54	PEMHCA	\$19,517	\$21,888	\$2,371	
001-0520-452-42-44	VEHICLE RENTAL CHARGES	\$369,131	\$369,131	\$0	
001-0520-452-42-56	EQUIP REPLACEMENT CHARGES	\$154,139	\$0	(\$154,139)	
001-0520-452-42-57	COMM & INFO SERVICES CHGS	\$77,263	\$74,553	(\$2,710)	
001-0520-452-42-69	BUILDING MAINTENANCE CHG	\$247,351	\$232,102	(\$15,249)	
Totals Services and Supplies		\$2,011,742	\$2,002,618	(\$9,124)	
001-0520-452-42-40	SPECIAL DEPARTMENTAL SUP	\$6,800	\$6,800	\$0	
001-0520-452-42-41	COPY EXPENSE	\$2,200	\$2,200	\$0	
001-0520-452-42-42	POSTAGE EXPENSE	\$200	\$200	\$0	
001-0520-452-42-43	GENERAL OFFICE SUPPLIES	\$7,000	\$7,000	\$0	
001-0520-452-42-45	TOOLS & EQUIP(<5000@ITEM)	\$81,100	\$16,100	(\$65,000)	
001-0520-452-42-45	TOOLS AND EQUIPMENT, MISCELLANEOUS	\$16,100	\$16,100	\$0	
001-0520-452-42-45	WOODCHIPPER	\$65,000	\$0	(\$65,000)	
001-0520-452-42-46	MAINT-FACILITY & EQUIP	\$363,861	\$373,861	\$10,000	
001-0520-452-42-46	AGRICULTURE SUPPLIES - CHEMICALS & FERTILIZERS	\$79,260	\$79,260	\$0	
001-0520-452-42-46	DOG BAGS/SUPPLIES	\$7,255	\$7,255	\$0	
001-0520-452-42-46	ELECTRICAL SUPPLIES & REPAIRS	\$5,550	\$5,550	\$0	
001-0520-452-42-46	FENCING	\$12,556	\$12,556	\$0	
001-0520-452-42-46	HARDWARE & MISC. MATERIALS INCL. SIGNS	\$17,000	\$17,000	\$0	
001-0520-452-42-46	HOLIDAY DECORATIONS	\$3,200	\$3,200	\$0	
001-0520-452-42-46	IRRIGATION SUPPLIES & REPAIRS	\$37,850	\$47,850	\$10,000	3
001-0520-452-42-46	JANITORIAL SUPPLIES FOR PARK RESTROOMS	\$53,374	\$53,374	\$0	
001-0520-452-42-46	LEVEE MAINTENANCE (Repairs, Erosion Control)	\$13,000	\$13,000	\$0	
001-0520-452-42-46	PAINT & CHALK - LINING FIELDS	\$3,770	\$3,770	\$0	
001-0520-452-42-46	PLANT MATERIALS REPLACEMENT/SEEDS/AMENDMENTS	\$34,144	\$34,144	\$0	
001-0520-452-42-46	PLAY EQUIPMENT MAINT. PARTS - NETS, GOAL REPAIRS	\$6,300	\$6,300	\$0	
001-0520-452-42-46	SAFETY EQUIPMENT - (Gloves, Coverings, etc.)	\$10,810	\$10,810	\$0	
001-0520-452-42-46	SEA CLOUD PARK MAINTENANCE SUPPLIES	\$16,284	\$16,284	\$0	
001-0520-452-42-46	SOIL/CONCRETE/BARK/PLAYGROUND	\$51,800	\$51,800	\$0	
001-0520-452-42-46	TRASH CONTAINER	\$3,500	\$3,500	\$0	
001-0520-452-42-46	TENNIS & BALLFIELD WINDSCREENS	\$3,100	\$3,100	\$0	
001-0520-452-42-46	VANDALISM REPAIR	\$15,100	\$15,100	\$0	
001-0520-452-42-46	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$3,162)	(\$3,162)	\$0	
001-0520-452-42-46	BUDGET BALANCING STRATEGY TOOLBOX 2020-09 - LEVEE RELATED	(\$6,830)	(\$6,830)	\$0	

DETAIL LINE ITEM: 001-0520 Parks & Recreation - Parks Maintenance Expenses (continued)

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
001-0520-452-42-47	RENTS AND LEASES	\$5,151	\$7,752	\$2,601	
001-0520-452-42-48	UTILITIES & COMMUNICATION	\$948,000	\$948,000	\$0	
001-0520-452-42-48	METERS/WATER/WASTEWATER	\$897,000	\$897,000	\$0	
001-0520-452-42-48	COMMUNICATION EQUIPMENT (Pagers, Phones, Radios)	\$1,000	\$1,000	\$0	
001-0520-452-42-48	ELECTRICITY	\$50,000	\$50,000	\$0	
001-0520-452-42-51	CONTRACT, PROF, SPEC SVCS	\$589,600	\$618,900	\$29,300	
001-0520-452-42-51	CANADIAN GEESE CONTROL - DEPREDATION	\$25,000	\$50,000	\$25,000	4
001-0520-452-42-51	CANADIAN GEESE CONTROL - PARKS	\$20,000	\$20,000	\$0	
001-0520-452-42-51	ELECTRICAL SERVICES & LIGHTS MAINTENANCE	\$22,660	\$22,660	\$0	
001-0520-452-42-51	FENCE MAINTENANCE CONTRACT	\$4,080	\$4,080	\$0	
001-0520-452-42-51	IRRIGATION & PLUMBING SERVICES	\$10,300	\$10,300	\$0	
001-0520-452-42-51	MEDIAN & CUL-DE-SAC MAINTENANCE CONTRACT	\$219,100	\$219,100	\$0	
001-0520-452-42-51	PARK LIGHTING INFRASTRUCTURE IMPROVEMENTS	\$15,000	\$15,000	\$0	
001-0520-452-42-51	PARKS LIGHTING - LED	\$10,000	\$10,000	\$0	
001-0520-452-42-51	PARKS MAINTENANCE CONTRACTUAL SERVICES	\$92,700	\$92,700	\$0	
001-0520-452-42-51	PLANTS/SUPPLIES FOR PARKS, CUL-DE-SACS AND MEDIANS	\$10,200	\$14,500	\$4,300	
001-0520-452-42-51	PLAYGROUND FENCING	\$45,000	\$45,000	\$0	
001-0520-452-42-51	SEMI-ANNUAL SYNTHETIC FIELD MAINTENANCE	\$31,000	\$31,000	\$0	
001-0520-452-42-51	TREE MAINTENANCE	\$94,760	\$94,760	\$0	
001-0520-452-42-51	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$10,200)	(\$10,200)	\$0	
001-0520-452-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$2,430	\$3,245	\$815	
001-0520-452-42-54	TRAVEL,CONFERENCE,MEETING	\$100	\$1,000	\$900	
001-0520-452-42-54	TRAVEL,CONFERENCE,MEETING - Division RETREAT	\$1,000	\$1,000	\$0	
001-0520-452-42-54	COVID-19 ADJUSTMENT	(\$900)	\$0	\$900	
001-0520-452-42-55	TRAINING	\$5,300	\$17,560	\$12,260	
001-0520-452-42-55	CERT/TRAIN/RENEW-DMV,SWP,QAC/PCA, ISA, CPSI,BKFLOW	\$3,000	\$3,000	\$0	
001-0520-452-42-55	PARK MANAGER PROFESSIONAL TRAINING	\$2,500	\$2,500	\$0	
001-0520-452-42-55	MAINTENANCE WORKERS TRAINING	\$2,060	\$12,060	\$10,000	5
001-0520-452-42-55	COVID-19 ADJUSTMENT	(\$2,260)	\$0	\$2,260	

DETAIL LINE ITEM: 003-0525 Parks & Recreation - Facility Operations Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$717,675	\$1,037,874	\$320,199	
Totals Employee Services		\$632,669	\$695,102	\$62,433	
003-0525-451-41-10	PERMANENT SALARIES	\$199,520	\$199,467	(\$53)	
003-0525-451-41-11	HOURLY & PART TIME SALARY	\$244,440	\$267,891	\$23,451	
003-0525-451-41-12	OVERTIME	\$3,400	\$3,400	\$0	
003-0525-451-41-21	PERS RETIREMENT	\$32,030	\$29,444	(\$2,586)	
003-0525-451-41-35	FLEX ALLOWANCE	\$78,120	\$98,648	\$20,528	
003-0525-451-41-36	WORKERS COMPENSATION	\$14,783	\$14,447	(\$336)	
003-0525-451-41-39	OTHER FRINGE BENEFITS	\$9,635	\$9,567	(\$68)	
003-0525-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$50,741	\$72,238	\$21,497	
Totals Internal Services		\$19,466	\$6,969	(\$12,497)	
003-0525-451-41-40	COMPENSATED ABSENCES	\$10,048	\$6,969	(\$3,079)	
003-0525-451-42-56	EQUIP REPLACEMENT CHARGES	\$9,418	\$0	(\$9,418)	

DETAIL LINE ITEM: 003-0525 Parks & Recreation - Facility Operations Expenses (Continued)

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals Services and Supplies		\$65,540	\$69,287	\$3,747	
003-0525-451-42-42	POSTAGE EXPENSE	\$100	\$100	\$0	
003-0525-451-42-43	GENERAL OFFICE SUPPLIES	\$8,240	\$8,487	\$247	
003-0525-451-42-46	MAINT-FACILITY & EQUIP	\$56,000	\$57,000	\$1,000	
003-0525-451-42-51	CONTRACT, PROF, SPEC SVCS	\$0	\$2,500	\$2,500	6
003-0525-451-42-65	MISC EXPENSE	\$1,200	\$1,200	\$0	
Totals Reallocation		\$0	\$266,516	\$266,516	
003-0525-451-42-63	ALLOCATION OF OVERHEAD	\$0	\$266,516	\$266,516	

DETAIL LINE ITEM: 003-0530 Parks & Recreation - Adult Sports Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$29,322	\$39,958	\$10,636	
Totals Employee Services		\$9,288	\$9,018	(\$270)	
003-0530-451-41-11	HOURLY & PART TIME SALARY	\$8,732	\$8,517	(\$215)	
003-0530-451-41-36	WORKERS COMPENSATION	\$429	\$378	(\$51)	
003-0530-451-41-39	OTHER FRINGE BENEFITS	\$127	\$123	(\$4)	
Totals Services and Supplies		\$20,034	\$20,034	\$0	
003-0530-451-42-43	GENERAL OFFICE SUPPLIES	\$20,034	\$20,034	\$0	
003-0530-451-42-43	EXPANSION OF PICKLEBALL AND BOCCE, ADULT SOFTBALL	\$37,374	\$37,374	\$0	
003-0530-451-42-43	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$17,340)	(\$17,340)	\$0	
Totals Reallocation		\$0	\$10,906	\$10,906	
003-0530-451-42-63	ALLOCATION OF OVERHEAD	\$0	\$10,906	\$10,906	

DETAIL LINE ITEM: 003-0534 Parks & Recreation - Youth Camps Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$219,849	\$430,668	\$210,819	
Totals Employee Services		\$144,399	\$271,219	\$126,820	
003-0534-451-41-10	PERMANENT SALARIES	\$0	\$92,339	\$92,339	7
003-0534-451-41-11	HOURLY & PART TIME SALARY	\$123,995	\$127,750	\$3,755	
003-0534-451-41-21	PERS RETIREMENT	\$0	\$10,268	\$10,268	
003-0534-451-41-35	FLEX ALLOWANCE	\$0	\$30,876	\$30,876	
003-0534-451-41-36	WORKERS COMPENSATION	\$6,099	\$5,708	(\$391)	
003-0534-451-41-39	OTHER FRINGE BENEFITS	\$1,798	\$4,278	\$2,480	
003-0534-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$12,507	\$0	(\$12,507)	
Totals Internal Services		\$0	\$2,530	\$2,530	
003-0534-451-41-40	COMPENSATED ABSENCES	\$0	\$2,530	\$2,530	

DETAIL LINE ITEM: 003-0534 Parks & Recreation - Youth Camps Expenses (Continued)

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals Services and Supplies		\$75,450	\$75,325	(\$125)	
003-0534-451-42-42	POSTAGE EXPENSE	\$125	\$0	(\$125)	
003-0534-451-42-43	GENERAL OFFICE SUPPLIES	\$12,125	\$12,125	\$0	
003-0534-451-42-51	CONTRACT, PROF, SPEC SVCS	\$63,200	\$63,200	\$0	
003-0534-451-42-51	<i>Contractual Services</i>	\$88,496	\$88,496	\$0	
003-0534-451-42-51	<i>BUDGET BALANCING STRATEGY TOOLBOX 2020-09</i>	(\$25,296)	(\$25,296)	\$0	
Totals Reallocation		\$0	\$81,594	\$81,594	
003-0534-451-42-63	ALLOCATION OF OVERHEAD	\$0	\$81,594	\$81,594	

DETAIL LINE ITEM: 003-0535 Parks & Recreation - Adult Contracts Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$197,321	\$272,978	\$75,657	
Totals Employee Services		\$91,118	\$93,778	\$2,660	
003-0535-451-41-10	PERMANENT SALARIES	\$52,398	\$53,446	\$1,048	
003-0535-451-41-12	OVERTIME	\$275	\$275	\$0	
003-0535-451-41-21	PERS RETIREMENT	\$5,215	\$5,974	\$759	
003-0535-451-41-35	FLEX ALLOWANCE	\$14,520	\$15,438	\$918	
003-0535-451-41-36	WORKERS COMPENSATION	\$2,577	\$2,533	(\$44)	
003-0535-451-41-39	OTHER FRINGE BENEFITS	\$1,349	\$1,371	\$22	
003-0535-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$14,784	\$14,741	(\$43)	
Totals Internal Services		\$1,703	\$1,464	(\$239)	
003-0535-451-41-40	COMPENSATED ABSENCES	\$1,703	\$1,464	(\$239)	
Totals Services and Supplies		\$104,500	\$104,500	\$0	
003-0535-451-42-43	GENERAL OFFICE SUPPLIES	\$2,000	\$2,000	\$0	
003-0535-451-42-46	MAINT-FACILITY & EQUIP	\$500	\$500	\$0	
003-0535-451-42-51	CONTRACT, PROF, SPEC SVCS	\$102,000	\$102,000	\$0	
Totals Reallocation		\$0	\$73,236	\$73,236	
003-0535-451-42-63	ALLOCATION OF OVERHEAD	\$0	\$73,236	\$73,236	

DETAIL LINE ITEM: 003-0537 Parks & Recreation - Special Events Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$102,100	\$146,992	\$44,892	
Totals Services and Supplies		\$102,100	\$109,100	\$7,000	
003-0537-451-42-42	POSTAGE EXPENSE	\$100	\$100	\$0	
003-0537-451-42-43	GENERAL OFFICE SUPPLIES	\$9,000	\$10,000	\$1,000	
003-0537-451-42-49	ADVERTISING/PUBLICITY	\$2,000	\$2,000	\$0	
003-0537-451-42-51	CONTRACT, PROF, SPEC SVCS	\$91,000	\$97,000	\$6,000	
003-0537-451-42-51	CONTRACTUAL SERVICES	\$28,000	\$28,000	\$0	
003-0537-451-42-51	SUMMER DAY EVENT	\$63,000	\$69,000	\$6,000	
Totals Reallocation		\$0	\$37,892	\$37,892	
003-0537-451-42-63	ALLOCATION OF OVERHEAD	\$0	\$37,892	\$37,892	

DETAIL LINE ITEM: 003-0538 Parks & Recreation - Youth Contract Classes Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$311,263	\$424,312	\$113,049	
Totals Employee Services		\$91,118	\$93,778	\$2,660	
003-0538-451-41-10	PERMANENT SALARIES	\$52,398	\$53,446	\$1,048	
003-0538-451-41-12	OVERTIME	\$275	\$275	\$0	
003-0538-451-41-21	PERS RETIREMENT	\$5,215	\$5,974	\$759	
003-0538-451-41-35	FLEX ALLOWANCE	\$14,520	\$15,438	\$918	
003-0538-451-41-36	WORKERS COMPENSATION	\$2,577	\$2,533	(\$44)	
003-0538-451-41-39	OTHER FRINGE BENEFITS	\$1,349	\$1,371	\$22	
003-0538-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$14,784	\$14,741	(\$43)	
Totals Internal Services		\$1,703	\$1,464	(\$239)	
003-0538-451-41-40	COMPENSATED ABSENCES	\$1,703	\$1,464	(\$239)	
Totals Services and Supplies		\$218,442	\$213,485	(\$4,957)	
003-0538-451-42-43	GENERAL OFFICE SUPPLIES	\$1,442	\$1,485	\$43	
003-0538-451-42-51	CONTRACT, PROF, SPEC SVCS	\$217,000	\$212,000	(\$5,000)	
Totals Reallocation		\$0	\$115,585	\$115,585	
003-0538-451-42-63	ALLOCATION OF OVERHEAD	\$0	\$115,585	\$115,585	

DETAIL LINE ITEM: 003-0539 Parks & Recreation - Advertising Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$42,615	\$65,086	\$22,471	
Totals Services and Supplies		\$42,615	\$49,245	\$6,630	
003-0539-451-42-42	POSTAGE EXPENSE	\$11,600	\$11,600	\$0	
003-0539-451-42-43	GENERAL OFFICE SUPPLIES	\$515	\$515	\$0	
003-0539-451-42-51	CONTRACT, PROF, SPEC SVCS	\$30,500	\$37,130	\$6,630	
003-0539-451-42-51	CONTRACT, PROF, SPEC SVCS - CONTRACTUAL SERVICES	\$37,130	\$37,130	\$0	
003-0539-451-42-51	COVID-19 ADJUSTMENT	(\$6,630)	\$0	\$6,630	
Totals Reallocation		\$0	\$15,841	\$15,841	
003-0539-451-42-63	ALLOCATION OF OVERHEAD	\$0	\$15,841	\$15,841	

DETAIL LINE ITEM: 003-0540 Parks & Recreation - Senior/Volunteers Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$193,109	\$257,982	\$64,873	
Totals Employee Services		\$164,303	\$168,930	\$4,627	
003-0540-451-41-10	PERMANENT SALARIES	\$104,796	\$106,893	\$2,097	
003-0540-451-41-12	OVERTIME	\$800	\$800	\$0	
003-0540-451-41-21	PERS RETIREMENT	\$10,454	\$11,975	\$1,521	
003-0540-451-41-35	FLEX ALLOWANCE	\$11,316	\$12,060	\$744	
003-0540-451-41-36	WORKERS COMPENSATION	\$5,155	\$5,046	(\$109)	
003-0540-451-41-39	OTHER FRINGE BENEFITS	\$2,629	\$2,674	\$45	
003-0540-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$29,153	\$29,482	\$329	
Totals Internal Services		\$3,406	\$2,929	(\$477)	
003-0540-451-41-40	COMPENSATED ABSENCES	\$3,406	\$2,929	(\$477)	
Totals Services and Supplies		\$25,400	\$14,400	(\$11,000)	
003-0540-451-42-42	POSTAGE EXPENSE	\$200	\$200	\$0	
003-0540-451-42-43	GENERAL OFFICE SUPPLIES	\$16,000	\$8,000	(\$8,000)	
003-0540-451-42-43	SENIOR PROGRAMS TRIPS & TOURS	\$14,500	\$6,500	(\$8,000)	
003-0540-451-42-43	SUPPLIES	\$1,500	\$1,500	\$0	
003-0540-451-42-49	ADVERTISING/PUBLICITY	\$100	\$100	\$0	
003-0540-451-42-51	CONTRACT, PROF, SPEC SVCS	\$9,100	\$6,100	(\$3,000)	
003-0534-451-42-51	TRIP & TRANSPORTATION	\$12,976	\$9,976	(\$3,000)	
003-0540-451-42-51	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$3,876)	(\$3,876)	\$0	
Totals Reallocation		\$0	\$71,723	\$71,723	
003-0540-451-42-63	ALLOCATION OF OVERHEAD	\$0	\$71,723	\$71,723	

DETAIL LINE ITEM: 003-0541 Parks & Recreation - Teen Programs Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$330,686	\$426,420	\$95,734	
Totals Employee Services		\$311,963	\$272,441	(\$39,522)	
003-0541-451-41-10	PERMANENT SALARIES	\$106,434	\$106,893	\$459	
003-0541-451-41-11	HOURLY & PART TIME SALARY	\$115,218	\$91,488	(\$23,730)	7
003-0541-451-41-12	OVERTIME	\$1,000	\$1,000	\$0	
003-0541-451-41-21	PERS RETIREMENT	\$14,578	\$12,537	(\$2,041)	
003-0541-451-41-35	FLEX ALLOWANCE	\$16,824	\$17,856	\$1,032	
003-0541-451-41-36	WORKERS COMPENSATION	\$10,902	\$9,110	(\$1,792)	
003-0541-451-41-39	OTHER FRINGE BENEFITS	\$4,603	\$4,075	(\$528)	
003-0541-451-41-61	EMPLOYEE BENEFIT-PERS UAL	\$42,404	\$29,482	(\$12,922)	
Totals Internal Services		\$4,523	\$2,929	(\$1,594)	
003-0541-451-41-40	COMPENSATED ABSENCES	\$4,523	\$2,929	(\$1,594)	
Totals Services and Supplies		\$14,200	\$28,300	\$14,100	
003-0541-451-42-42	POSTAGE EXPENSE	\$100	\$0	(\$100)	
003-0541-451-42-43	GENERAL OFFICE SUPPLIES	\$4,000	\$8,000	\$4,000	
003-0541-451-42-43	<i>General Office Supplies</i>	\$8,000	\$8,000	\$0	
003-0541-451-42-43	<i>COVID-19 Adjustment</i>	(\$4,000)	\$0	\$4,000	
003-0541-451-42-49	ADVERTISING/PUBLICITY	\$100	\$300	\$200	
003-0541-451-42-51	CONTRACT, PROF, SPEC SVCS	\$10,000	\$20,000	\$10,000	
003-0541-451-42-51	<i>SUMMER CAMP - FIELD TRIPS & BUS TRANSPORTATION</i>	\$33,000	\$17,000	(\$16,000)	
003-0541-451-42-51	<i>TEEN PROGRAMS</i>	\$2,000	\$2,000	\$0	
003-0541-451-42-51	<i>MIDDLE SCHOOL DANCES (NET \$1,000)</i>	\$1,000	\$1,000	\$0	
003-0541-451-42-51	<i>COVID-19 Adjustment</i>	(\$31,000)	\$0	\$31,000	
003-0541-451-42-51	<i>COVID-19 Re-Opening Adjustment</i>	\$5,000	\$0	(\$5,000)	
Totals Reallocation		\$0	\$122,750	\$122,750	
003-0541-451-42-63	ALLOCATION OF OVERHEAD	\$0	\$122,750	\$122,750	

Detailed Analysis:

- Note 1 Administration - Hire consultant to conduct a high-level review and assessment of the organization and staffing needs related to the overall department mission, work plan and goals.
- Note 2 Add Parks Supervisor
- Note 3 Increase cost - irrigation supplies and repairs
- Note 4 Increase cost associated with the mitigation plan when depredation permit with Fish & Wildlife is approved
- Note 5 Staff Class B Driver training and CPRS management school.
- Note 6 New requirement - SM County Inspections of kitchen at Recreation Center and VIBE
- Note 7 Convert FTE .75 Recreation Leader (Teen Program) to FTE 1 Recreation Coordinator (Youth Camp)

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POLICE DEPARTMENT



Excellent Service – Every Call – Every Contact- Every Day

DEPARTMENT DESCRIPTION

The Police Department is comprised of two primary divisions working together in support of our mission of maintaining the highest quality of life for those who live, work, and play in Foster City.

- The **Field Operations Division** includes all uniformed personnel who patrol the streets and respond to crimes and the wide variety of additional calls for service we receive. Included in this division is Patrol, Traffic, S.W.A.T., Community Service Officers, and Reserve Officers.
- The **Administrative Services Division** is comprised of sworn and non-sworn assignments based out of the police station. These assignments include the Detective Bureau, Community Engagement, Recruitment & Hiring, Policy & Procedure, Crime Prevention, Property & Evidence, Dispatch Communications, Records Bureau, Emergency Service Volunteers, and Police Explorers.

MISSION STATEMENT

We, the members of the Foster City Police Department, are dedicated to providing a professional level of public service, ensuring personal safety and the protection of property, with the continuous goal of enhancing the quality of life in our community.

CHANGES IN RESOURCES & FUNDING

The Department's authorized staffing levels will remain at 39 Police Officers, four Senior Community Service Officers, seven Dispatchers, four records staff, and one Management Analyst, totaling 55 staff members.

Continued efforts will be made to adjust staffing responsibilities, schedules, and assignments to maintain or increase efficiency, productivity, and the Department's level of service whenever possible. One such change made in 2022 involved transitioning to an emergency schedule conducive to maintaining service levels to the community while simultaneously allowing officers to work their shifts and have scheduled days off to recover. The schedule was changed to accommodate for the staffing shortage experienced in 2022. Hiring efforts resulted in six new officers being hired, yet they need to complete training before they can work as police officers.

We will provide equitable services for all community members as we conduct proactive traffic education and enforcement activities as well as proactive crime mitigation activities.

Two budget items that have traditionally been funded by the state, and are anticipated to again be funded this FY are the COPS Grant and Booking Fees.

Employee Services

- SLESF/COPS Grant Funding – In previous years, the City received \$100,000 from the State of California under the Citizens Option for Public Safety (COPS) program, a Special Revenue Fund. Funding received from the COPS program is used to reduce General Fund Police Department salaries via a reallocation to the SLESF/COPS Special Revenue Fund 108 expenditures, nor is it reflected in our personnel allocations. The City is projecting to receive this State funding of \$100,000 for FY 2023-24.

Services and Supplies

- Booking Fees – Most charges for booking suspects into County Jail are billed by the County directly to the State. Bookings that are ineligible for State funding may be charged back to the City. We anticipate receiving this State funding, and with the reduced number of crimes that qualify for booking at county jail, we have not allotted any funds for booking fees in 2023-2024. If the current billing for booking offenders at the County Jail is reinstated, we will need to request funding to continue any bookings that may be required.

Exception Requests for FY 2023-24

Budget Increases to fund professional development

FCPD is requesting budget increases to fund expected training required to develop staff during Fiscal Year 2023-24. FCPD has many newer officers and officers recently promoted to supervisory and leadership positions. Additionally, we have new dispatchers and records staff. Due to extremely low staffing levels, continuous training for tenured employees has also been challenging and we anticipate the need for significant additional training to meet and stay current with mandated training requirements. Staff will participate in training in technical areas as well as leadership development. On average, POST has reimbursed the City with approximately \$25,000 per year for training.

To accomplish these objectives, the following increases have been requested for Fiscal Year 2023-24:

- RIMS USER TRAINING CONFERENCE
Increase the amount from \$5,000 to \$7,000 for the RIMS user training conference. The RIMS user training conference provides training to the dispatch supervisor, the records supervisor, and the dispatchers. Additionally, during the conference, input into the design and operational enhancements is solicited from the attendees who are end users. This is an essential conference attended by stakeholders of all RIMS users.
- POST TRAINING
Increase the POST Training amount from \$40k to \$65k, a \$25k increase. Training is crucial to officers' professional development and in meeting training mandates set by the California Commission on Peace Officer Standards and Training (POST). Due to the amount of hiring to fill officer and dispatcher vacancies, the newly hired officers and dispatchers are required to attend the police academy or dispatcher academy to receive basic training. Ongoing training is required to ensure proficiency for each person in a new role. Succession planning is an ongoing priority for our

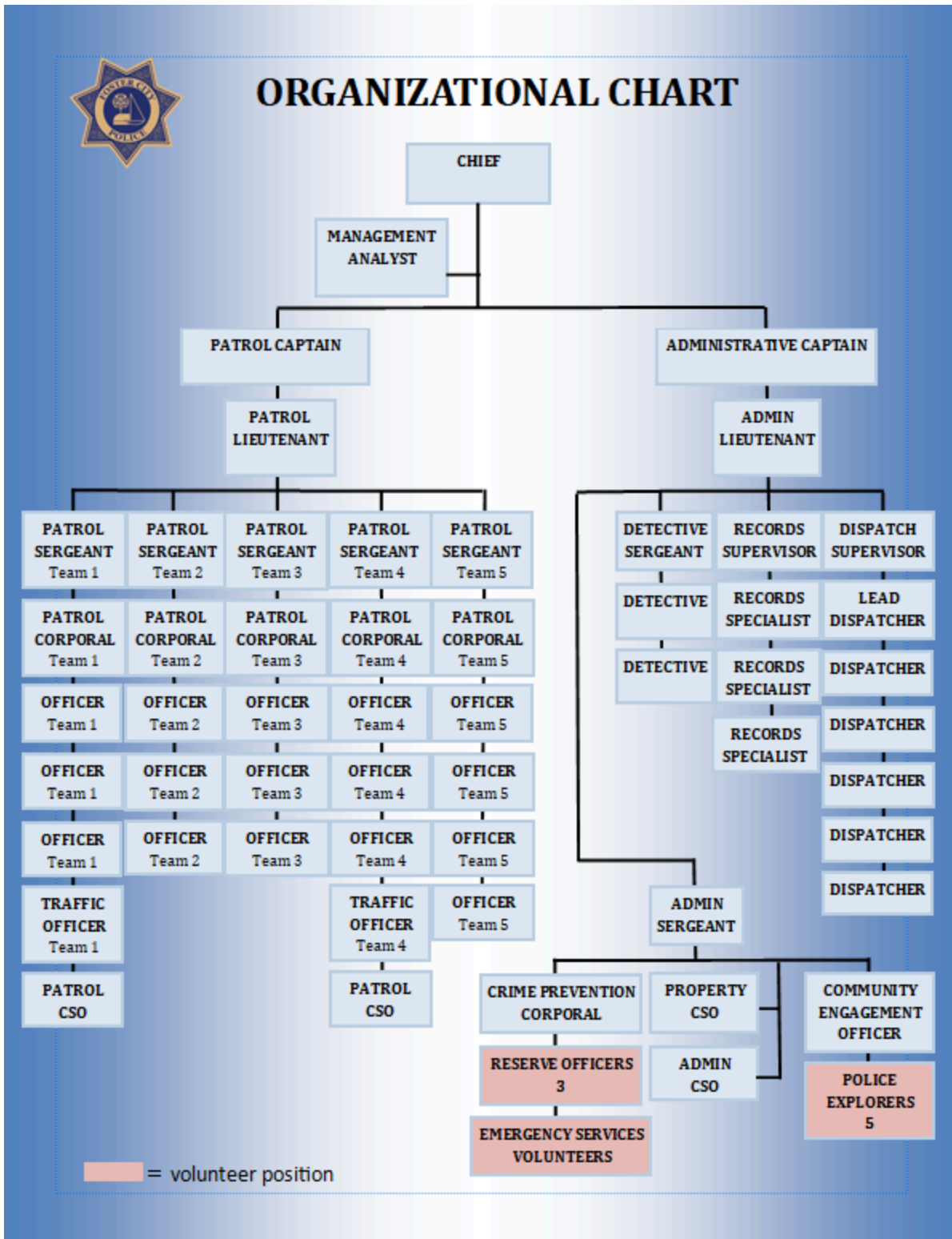
department and we are looking to enhance our leadership development by sending officers, dispatchers, and professional staff to training. Facilitating training that leads to proficiency for staff and leadership development will increase training expenditures.

- **PURCHASE OF WELLNESS RESOURCE: CORDICO APP**

FCPD is committed to supporting its staff in a holistic manner to maintain their wellbeing in a stressful job. To that end, FCPD has invested in a wellness program. The program's goal is to provide resources that empower and allow staff to look after themselves. A new resource that will be made available is the Cordico Wellness App. The Cordico Wellness App is subscription based and the cost is \$8,500.00 annually.

- In the Fiscal Year 2022-23, a Wellness budget line was created with the amount of \$1,000 for the department's wellness program. For Fiscal Year 2023-24, the Police Department will be increasing the Wellness line-item amount to \$10,000 from \$1,000. The increase will cover the amount needed to pay for the Cordico Wellness App subscription, training, and other resources. The increase will pay for the annual subscription in subsequent years.

POLICE DEPARTMENT



DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
POLICE
GENERAL FUND
Annual Budget Appropriation for Fiscal Year

	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
CHIEF'S OFFICE	\$819,931	\$821,686	\$923,668
FIELD OPERATIONS	\$8,992,329	\$8,992,558	\$9,499,472
ADMINISTRATION	\$6,802,383	\$6,800,399	\$7,263,520
CROSSING GUARDS	\$21,600	\$21,600	\$21,600
TRAINING	\$40,000	\$40,000	\$92,100
BSCAA PROP 47 GRANT	\$24,080	\$24,080	\$23,466
BSCC GRANT	\$0	\$0	\$20,000
DRUG ABUSE RESISTANCE EDUCATION (DARE)	\$600	\$600	\$38,366
ASSET SEIZURE	\$22,175	\$22,175	\$4,097
TOTAL FOR POLICE	\$16,723,098	\$16,723,098	\$17,886,289

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$14,213,173	\$14,213,173	\$15,448,590
SERVICES AND SUPPLIES	\$461,106	\$461,106	\$547,341
CAPITAL OUTLAY	\$75,000	\$75,000	\$0
Subtotal (Total Department-Controlled Expenses)	\$14,749,279	\$14,749,279	\$15,995,931
INTERNAL SERVICES	\$1,973,819	\$1,973,819	\$1,890,358
Subtotal (Total Department Expenses before Reallocations)	\$16,723,098	\$16,723,098	\$17,886,289
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR POLICE	\$16,723,098	\$16,723,098	\$17,886,289

**Police Department
Staffing (Full Time Equivalents)**

Full Time Position	FY 2021-22	FY 2022-23	FY 2023-24
Police Chief	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00
Police Lieutenant	2.00	2.00	2.00
Police Sergeant	7.00	7.00	7.00
Police Corporal	6.00	6.00	6.00
Police Officer	21.00	21.00	21.00
Sr. Community Services Officer	4.00	4.00	4.00
Communications Supervisor	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00
Lead Dispatcher	1.00	1.00	1.00
Police Dispatcher	5.00	5.00	5.00
Police Records Specialist	2.00	3.00	3.00
Management Analyst	1.00	1.00	1.00
Total Full Time Positions	54.00	55.00	55.00
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Part Time without Benefits Position			
Police Dispatcher (2)	0.5	0.5	0.5
Total Part Time without Benefits Position	0.5	0.5	0.5
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Total Full Time Equivalents	54.5	55.5	55.5

DETAIL LINE ITEM: 001-0610 Police - Chief's Office Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$819,931	\$923,668	\$103,737	
Totals Employee Services		\$731,753	\$839,793	\$108,040	
001-0610-421-41-10	PERMANENT SALARIES	\$386,029	\$447,655	\$61,626	
001-0610-421-41-21	PERS RETIREMENT	\$68,131	\$90,988	\$22,857	
001-0610-421-41-35	FLEX ALLOWANCE	\$43,404	\$64,560	\$21,156	
001-0610-421-41-36	WORKERS COMPENSATION	\$22,313	\$22,014	(\$299)	
001-0610-421-41-39	OTHER FRINGE BENEFITS	\$24,757	\$27,895	\$3,138	
001-0610-421-41-61	EMPLOYEE BENEFIT-PERS UAL	\$187,119	\$186,681	(\$438)	
Totals Internal Services		\$57,698	\$57,298	(\$400)	
001-0610-421-41-40	COMPENSATED ABSENCES	\$12,030	\$11,630	(\$400)	
001-0610-421-41-53	LONGEVITY	\$16,740	\$16,740	\$0	
001-0610-421-41-54	PEMHCA	\$7,296	\$7,296	\$0	
001-0610-421-42-44	VEHICLE RENTAL CHARGES	\$21,632	\$21,632	\$0	
Totals Services and Supplies		\$30,480	\$26,577	(\$3,903)	
001-0610-421-42-43	GENERAL OFFICE SUPPLIES	\$1,000	\$1,000	\$0	
001-0610-421-42-51	CONTRACT, PROF, SPEC SVCS	\$25,000	\$20,000	(\$5,000)	
001-0610-421-42-51	PRE-EMPLOYMENT EXAMS	\$21,000	\$16,000	(\$5,000)	
001-0610-421-42-51	LEGAL SERVICES	\$4,000	\$4,000	\$0	
001-0610-421-42-53	MEMBERSHIP, DUES, SUBSCRIPT	\$1,755	\$2,277	\$522	
001-0610-421-42-53	SAN MATEO COUNTY CHIEFS OF POLICE	\$1,000	\$1,500	\$500	
001-0610-421-42-53	CALIFORNIA POLICE CHIEFS' ASSOCIATION	\$440	\$462	\$22	
001-0610-421-42-53	INTERNATIONAL POLICE CHIEFS' ASSOCIATION	\$190	\$190	\$0	
001-0610-421-42-53	CALIFORNIA POLICE OFFICERS' ASSOCIATION	\$125	\$125	\$0	
001-0610-421-42-54	TRAVEL, CONFERENCE, MEETING	\$1,225	\$3,300	\$2,075	
001-0610-421-42-54	LOCAL MEETINGS AND TOLLS	\$625	\$625	\$0	
001-0610-421-42-54	SAN MATEO COUNTY POLICE CHIEFS' SEMINAR	\$600	\$2,675	\$2,075	
001-0610-421-42-55	TRAINING	\$1,500	\$0	(\$1,500)	1

DETAIL LINE ITEM: 001-0620 Police - Field Operations Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$9,067,329	\$9,499,472	\$432,143	
Totals Capital Outlay		\$75,000	\$0	(\$75,000)	
001-0620-421-43-84	MOTOR VEHICLES	\$75,000	\$0	(\$75,000)	
Totals Employee Services		\$8,203,499	\$8,826,209	\$622,710	
001-0620-421-41-10	PERMANENT SALARIES	\$4,404,104	\$4,833,956	\$429,852	
001-0620-421-41-10	PERMANENT SALARIES	\$4,586,979	\$5,016,831	\$429,852	
001-0620-421-41-10	Reallocation to SLESF/COPS GRANT	(\$100,000)	(\$100,000)	\$0	
001-0620-421-41-10	BUDGET BALANCING STRATEGY TOOLBOX 2020-09-Allowance for Vacancy	(\$82,875)	(\$82,875)	\$0	
001-0620-421-41-12	OVERTIME	\$198,283	\$202,073	\$3,790	
001-0620-421-41-12	OVERTIME	\$240,296	\$244,086	\$3,790	
001-0620-421-41-12	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$42,013)	(\$42,013)	\$0	
001-0620-421-41-17	HOLIDAY PAY	\$220,060	\$246,195	\$26,135	
001-0620-421-41-21	PERS RETIREMENT	\$858,636	\$1,036,527	\$177,891	
001-0620-421-41-35	FLEX ALLOWANCE	\$657,108	\$759,801	\$102,693	
001-0620-421-41-36	WORKERS COMPENSATION	\$391,182	\$369,256	(\$21,926)	
001-0620-421-41-39	OTHER FRINGE BENEFITS	\$239,650	\$286,509	\$46,859	
001-0620-421-41-61	EMPLOYEE BENEFIT-PERS UAL	\$1,234,476	\$1,091,892	(\$142,584)	
Totals Internal Services		\$649,111	\$609,534	(\$39,577)	
001-0620-421-41-40	COMPENSATED ABSENCES	\$144,630	\$136,116	(\$8,514)	
001-0620-421-41-53	LONGEVITY	\$76,560	\$74,760	(\$1,800)	
001-0620-421-41-54	PEMHCA	\$29,184	\$29,184	\$0	
001-0620-421-42-44	VEHICLE RENTAL CHARGES	\$369,474	\$369,474	\$0	
001-0620-421-42-56	EQUIP REPLACEMENT CHARGES	\$29,263	\$0	(\$29,263)	
Totals Services and Supplies		\$64,719	\$63,729	(\$990)	
001-0620-421-42-40	SPECIAL DEPARTMENTAL SUP	\$25,195	\$26,195	\$1,000	
001-0620-421-42-40	ANCILLARY PATROL EQUIPMENT	\$1,600	\$1,600	\$0	
001-0620-421-42-40	BADGE REFURBISHING	\$600	\$600	\$0	
001-0620-421-42-40	EVIDENCE SUPPLIES	\$3,200	\$3,200	\$0	
001-0620-421-42-40	LEATHER AND SAFETY EQUIPMENT	\$4,500	\$4,500	\$0	
001-0620-421-42-40	MOTOR OFFICER EQUIPMENT	\$5,000	\$5,000	\$0	
001-0620-421-42-40	RANGE/FIREARM PROGRAM	\$10,295	\$11,295	\$1,000	
001-0620-421-42-46	MAINT-FACILITY & EQUIP	\$850	\$850	\$0	
001-0620-421-42-51	CONTRACT, PROF, SPEC SVCS	\$34,674	\$35,174	\$500	
001-0620-421-42-51	COMMUNITY OVERCOMING RELATIONSHIP ABUSE	\$6,084	\$6,084	\$0	
001-0620-421-42-51	CRITICAL REACH SUPPORT FEE	\$450	\$450	\$0	
001-0620-421-42-51	RANGE FEES	\$5,000	\$5,500	\$500	
001-0620-421-42-51	STAR VISTA/FIRST CHANCE FACILITY	\$23,140	\$23,140	\$0	
001-0620-421-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$675	\$685	\$10	
001-0620-421-42-53	CALIFORNIA PEACE OFFICERS' ASSOCIATION (1CPT/2 LT)	\$375	\$375	\$0	
001-0620-421-42-53	CALIFORNIA POLICE CHIEFS' ASSN. ASSOCIATE MEMBER	\$145	\$155	\$10	
001-0620-421-42-53	CALIFORNIA TACTICAL OFFICERS ASSOCIATION	\$30	\$30	\$0	
001-0620-421-42-53	SAN MATEO COUNTY TRAINING MANAGERS' ASSOCIATION	\$125	\$125	\$0	
001-0620-421-42-54	TRAVEL,CONFERENCE,MEETING	\$825	\$825	\$0	
001-0620-421-42-55	TRAINING	\$2,500	\$0	(\$2,500)	1
001-0620-421-42-55	ARPOC RESERVE TRAINING CONFERENCE	\$3,000	\$0	(\$3,000)	
001-0620-421-42-55	CPCA TRAINING CONFERENCE - CAPTAIN	\$1,500	\$0	(\$1,500)	
001-0620-421-42-55	COVID-19 ADJUSTMENT	(\$2,000)	\$0	\$2,000	

DETAIL LINE ITEM: 001-0630 Police - Administrative Bureau Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$6,802,383	\$7,263,520	\$461,137	
Totals Employee Services					
		\$5,277,921	\$5,782,588	\$504,667	
001-0630-421-41-10	PERMANENT SALARIES	\$2,684,564	\$2,912,046	\$227,482	
001-0630-421-41-10	PERMANENT SALARIES	\$2,721,087	\$2,948,569	\$227,482	
001-0630-421-41-10	BUDGET BALANCING STRATEGY TOOLBOX 2020-09-Allowance for Vacancy	(\$36,523)	(\$36,523)	\$0	
001-0630-421-41-11	HOURLY & PART TIME SALARY	\$54,924	\$60,092	\$5,168	
001-0630-421-41-12	OVERTIME	\$168,783	\$184,204	\$15,421	
001-0630-421-41-12	OVERTIME	\$187,298	\$202,719	\$15,421	
001-0630-421-41-12	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$18,515)	(\$18,515)	\$0	
001-0630-421-41-17	HOLIDAY PAY	\$105,347	\$115,687	\$10,340	
001-0630-421-41-21	PERS RETIREMENT	\$442,201	\$566,195	\$123,994	
001-0630-421-41-35	FLEX ALLOWANCE	\$477,468	\$539,299	\$61,831	
001-0630-421-41-36	WORKERS COMPENSATION	\$237,382	\$219,538	(\$17,844)	
001-0630-421-41-39	OTHER FRINGE BENEFITS	\$159,120	\$172,393	\$13,273	
001-0630-421-41-61	EMPLOYEE BENEFIT-PERS UAL	\$948,132	\$1,013,134	\$65,002	
Totals Internal Services					
		\$1,267,010	\$1,223,526	(\$43,484)	
001-0630-421-41-40	COMPENSATED ABSENCES	\$85,981	\$79,989	(\$5,992)	
001-0630-421-41-53	LONGEVITY	\$20,520	\$23,820	\$3,300	
001-0630-421-41-54	PEMHCA	\$14,592	\$16,416	\$1,824	
001-0630-421-42-44	VEHICLE RENTAL CHARGES	\$102,312	\$102,312	\$0	
001-0630-421-42-56	EQUIP REPLACEMENT CHARGES	\$55,008	\$0	(\$55,008)	
001-0630-421-42-57	COMM & INFO SERVICES CHGS	\$671,149	\$666,149	(\$5,000)	
001-0630-421-42-69	BUILDING MAINTENANCE CHG	\$317,448	\$334,840	\$17,392	
Totals Services and Supplies					
		\$257,452	\$257,406	(\$46)	
001-0630-421-42-40	SPECIAL DEPARTMENTAL SUP	\$8,000	\$12,000	\$4,000	
001-0630-421-42-40	BALLISTIC VEST REPLACEMENT	\$7,000	\$7,000	\$0	
001-0630-421-42-40	FILM/PHOTO PROCESSING	\$200	\$200	\$0	
001-0630-421-42-40	PENAL CODES/PUBLICATIONS	\$800	\$800	\$0	
001-0630-421-42-40	FACILITY K-9 SUPPLIES	\$0	\$4,000	\$4,000	
001-0630-421-42-42	POSTAGE EXPENSE	\$2,200	\$2,244	\$44	
001-0630-421-42-43	GENERAL OFFICE SUPPLIES	\$18,500	\$19,500	\$1,000	
001-0630-421-42-43	CITATIONS	\$1,500	\$1,500	\$0	
001-0630-421-42-43	OFFICE SUPPLIES	\$15,000	\$16,000	\$1,000	
001-0630-421-42-43	PRINTING	\$2,000	\$2,000	\$0	
001-0630-421-42-46	MAINT-FACILITY & EQUIP	\$30,836	\$30,836	\$0	
001-0630-421-42-46	COMMUNICATIONS CENTER EQUIPMENT	\$1,000	\$1,000	\$0	
001-0630-421-42-46	FIXED RADIO EQUIP (TEA)	\$23,736	\$23,736	\$0	
001-0630-421-42-46	MOBILE RADIO REPAIR	\$1,100	\$1,100	\$0	
001-0630-421-42-46	PLAIN PAPER COPIERS (6765 AND 6632)	\$1,500	\$1,500	\$0	
001-0630-421-42-46	SHREDDER AND FAX	\$500	\$500	\$0	
001-0630-421-42-46	UPS (BEST POWER INC.)	\$1,000	\$1,000	\$0	
001-0630-421-42-46	VEHICLE EQUIPMENT MAINTENANCE	\$2,000	\$2,000	\$0	
001-0630-421-42-49	ADVERTISING/PUBLICITY	\$3,700	\$3,700	\$0	
001-0630-421-42-49	ADVERTISING	\$200	\$200	\$0	
001-0630-421-42-49	COMMUNITY OUTREACH	\$3,500	\$3,500	\$0	

DETAIL LINE ITEM: 001-0630 Police - Administrative Bureau Expenses (Continued)

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
001-0630-421-42-51	CONTRACT, PROF, SPEC SVCS	\$163,821	\$174,821	\$11,000	
001-0630-421-42-51	COPWARE/LEXIPOL (SOFTWARE UPDATES)	\$9,400	\$9,400	\$0	
001-0630-421-42-51	FLOCK SAFETY ALPR CAMERAS - CC 2020 3/16	\$50,000	\$50,000	\$0	
001-0630-421-42-51	SAN MATEO COUNTY CRIME LAB FEES	\$27,000	\$28,000	\$1,000	
001-0630-421-42-51	SAN MATEO COUNTY INFORMATION SERVICES DIVISION	\$25,000	\$25,000	\$0	
001-0630-421-42-51	SAN MATEO COUNTY NARCOTICS TASK FORCE	\$47,000	\$47,000	\$0	
001-0630-421-42-51	VOIANCE INTERPRETATION SERVICES LINE	\$1,700	\$1,700	\$0	
001-0630-421-42-51	WELLNESS	\$0	\$10,000	\$10,000	3
001-0630-421-42-51	WEB ANALYTICS (CLEAR PLUS)	\$3,721	\$3,721	\$0	
001-0630-421-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$745	\$755	\$10	
001-0630-421-42-53	ASSN OF PUBLIC SAFETY COMMUNICATIONS OFFICIALS	\$120	\$120	\$0	
001-0630-421-42-53	CA CRIMINAL JUSTICE WARRANT SERVICE ASSN.	\$75	\$75	\$0	
001-0630-421-42-53	CA LAW ENF. ASSN. OF RECORDS SUPERVISORS	\$50	\$50	\$0	
001-0630-421-42-53	CA POLICE CHIEFS' ASSN ASSOCIATE MEMBER	\$145	\$155	\$10	
001-0630-421-42-53	CALIFORNIA ASSN OF PROPERTY & EVIDENCE OFFICERS	\$50	\$50	\$0	
001-0630-421-42-53	CALIFORNIA PEACE OFFICERS' ASSOCIATION 1CPT 2 N/S	\$205	\$205	\$0	
001-0630-421-42-53	SAN MATEO CO. COMMUNICATIONS MANAGERS ASSOC	\$100	\$100	\$0	
001-0630-421-42-54	TRAVEL,CONFERENCE,MEETING	\$1,350	\$1,350	\$0	
001-0630-421-42-55	TRAINING	\$18,600	\$0	(\$18,600)	1
001-0630-421-42-55	CAPE/CCUG TRAINING	\$1,100	\$0	(\$1,100)	
001-0630-421-42-55	CORDICO SUBSCRIPTION/WELLNESS PRG	\$0	\$0	\$0	
001-0630-421-42-55	CPOA TRAINING SYMPOSIUM (1 Capt)	\$1,500	\$0	(\$1,500)	
001-0630-421-42-55	RIMS USERS GROUP CONFERENCE (3 ATTENDEES)	\$5,000	\$0	(\$5,000)	
001-0630-421-42-55	TRAINING NON-POST	\$10,000	\$0	(\$10,000)	
001-0630-421-42-55	WELLNESS	\$1,000	\$0	(\$1,000)	
001-0630-421-42-65	MISC EXPENSE	\$9,700	\$12,200	\$2,500	
001-0630-421-42-65	ADMINISTRATIVE INVESTIGATIVE FUND	\$2,500	\$2,500	\$0	
001-0630-421-42-65	INVESTIGATION TECHNOLOGY	\$7,200	\$9,700	\$2,500	4

DETAIL LINE ITEM: 001-0650 Police - Crossing Guards Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$21,600	\$21,600	\$0	
Totals Services and Supplies		\$21,600	\$21,600	\$0	
001-0650-421-42-51	CONTRACT, PROF, SPEC SVCS	\$21,600	\$21,600	\$0	

DETAIL LINE ITEM: 001-0670 Police - Training Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$40,000	\$92,100	\$52,100	
Totals Services and Supplies		\$40,000	\$92,100	\$52,100	
001-0670-421-42-55	TRAINING	\$40,000	\$92,100	\$52,100	1
001-0670-421-42-55	POST TRAINING	\$40,000	\$65,000	\$25,000	
001-0670-421-42-55	CHIEF DIVISION	\$0	\$2,000	\$2,000	
001-0670-421-42-55	APROC RESERVE TRAINING CONFERENCE	\$0	\$3,000	\$3,000	
001-0670-421-42-55	CPCA TRAINING CONFERENCE - CAPTAIN	\$0	\$2,000	\$2,000	
001-0670-421-42-55	CAPE/CCUG TRAINING	\$0	\$1,100	\$1,100	
001-0670-421-42-55	CPOA TRAINING SYMPOSIUM (1 CAPTAIN)	\$0	\$2,000	\$2,000	
001-0670-421-42-55	RIMS USERS GROUP CONFERENCE (3 ATTENDEES)	\$0	\$7,000	\$7,000	
001-0670-421-42-55	MISCELLANEOUS	\$0	\$10,000	\$10,000	

DETAIL LINE ITEM: 001-0680 Police - BSCAA Prop 47 Grant Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$24,080	\$23,466	(\$614)	
Totals Services and Supplies		\$24,080	\$23,466	(\$614)	
001-0680-421-42-55	TRAINING	\$24,080	\$23,466	(\$614)	

DETAIL LINE ITEM: 001-0681 Police - BSCC (Wellness) Grant Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$0	\$20,000	\$20,000	
Totals Services and Supplies		\$0	\$20,000	\$20,000	
001-0681-421-42-51	CONTRACT, PROF, SPEC SVCS	\$0	\$20,000	\$20,000	6

DETAIL LINE ITEM: 006-0610 Police - Drug Abuse Resistance Education (DARE)

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$600	\$38,366	\$37,766	
Totals Services and Supplies		\$600	\$38,366	\$37,766	
006-0610-421-42-51	CONTRACT, PROF, SPEC SVCS	\$600	\$600	\$0	
006-0610-421-42-65	MISC - OPIOID	\$0	\$37,766	\$37,766	7

DETAIL LINE ITEM: 009-0610 Police - Asset Seizure Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$22,175	\$4,097	(\$18,078)	
Totals Services and Supplies		\$22,175	\$4,097	(\$18,078)	
009-0610-421-42-51	CONTRACT, PROF, SPEC SVCS	\$22,175	\$4,097	(\$18,078)	

Detailed Analysis:

- Note 1 Consolidate training expenses to 001-0670
- Note 2 New Expense - K-9 Supplies
- Note 3 Enhance Wellness Program (Add Cordico Subscription/Wellness Program)
- Note 4 Cost increase for investigate services for Hawk Analytics
- Note 5 Training for newly hired officers and dispatchers. Enhance leadership development for succession planning
- Note 6 Funding from GSCC Wellness Grant \$28,000 - expired 12/1/25
- Note 7 Funding from National Opioid Settlement

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San Mateo Consolidated Fire Department



DEPARTMENT DESCRIPTION

The Fire Departments in the Cities of Belmont, Foster City, and San Mateo have joined together as the San Mateo Consolidated (SMC) Fire Department, a Joint Powers Authority (JPA) as of January 13, 2019. The department continues to provide integrated and comprehensive emergency response services to all three communities in a cost-effective way, while maintaining and improving the existing level of fire suppression and emergency medical services within each community. SMC Fire consists of three divisions: Administration, Community Risk Reduction (CRR), and Operations.

The Administration Division, which includes the Office of the Fire Chief, provides program direction to all divisions and budget oversight. The CRR Division works to reduce the factors which contribute to the cause and spread of fire by consulting with the public, educating citizens and businesses about emergency preparedness and planning, including the City's Emergency Operations Center (EOC), issuing permits, checking plans, inspecting for fire code compliance, and developing and recommending new or modified codes to the City Council. The Operations Division personnel, trained in the most current and modern firefighting and medical techniques, respond and provide fire, medical, and rescue services.

MISSION STATEMENT

Providing all risk fire and emergency services through professionalism, collaboration, and public trust.

CHANGES IN FINANCIAL RESOURCES REQUIRED

Foster City pays 20% of SMC Fire's adopted annual budget.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
FIRE
GENERAL FUND
Annual Budget Appropriation for Fiscal Year

	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
DISASTER PREPAREDNESS	\$20,003	\$20,003	\$0
SMC FIRE	\$8,960,282	\$8,960,282	\$9,442,056
FIRE LEGACY COSTS	\$2,443,846	\$2,443,846	\$2,244,866
TOTAL FOR FIRE	\$11,424,131	\$11,424,131	\$11,686,922

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$2,443,846	\$2,443,846	\$2,244,866
SERVICES AND SUPPLIES	\$8,793,543	\$8,793,543	\$9,239,998
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$11,237,389	\$11,237,389	\$11,484,864
INTERNAL SERVICES	\$192,871	\$192,871	\$202,058
Subtotal (Total Department Expenses before Reallocations)	\$11,430,260	\$11,430,260	\$11,686,922
REALLOCATIONS	(\$6,129)	(\$6,129)	\$0
TOTAL FOR FIRE	\$11,424,131	\$11,424,131	\$11,686,922

DETAIL LINE ITEM: 001-0740 Fire - Disaster Preparedness Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$20,003	\$0	(\$20,003)	
Totals Internal Services		\$26,132	\$0	(\$26,132)	
001-0740-422-42-44	VEHICLE RENTAL CHARGES	\$17,359	\$0	(\$17,359)	1
001-0740-422-42-56	EQUIP REPLACEMENT CHARGES	\$8,773	\$0	(\$8,773)	
Totals Reallocation		(\$6,129)	\$0	\$6,129	
001-0740-422-45-05	INDIRECT COST ALLOCATION	(\$6,129)	\$0	\$6,129	

DETAIL LINE ITEM: 001-0750 Fire - JPA-SMC Fire Operating Costs Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$8,960,282	\$9,442,056	\$481,774	
Totals Internal Services		\$166,739	\$202,058	\$35,319	
001-0750-422-41-53	LONGEVITY	\$94,800	\$94,800	\$0	
001-0750-422-41-54	PEMHCA	\$38,304	\$38,304	\$0	
001-0750-422-42-69	BUILDING MAINTENANCE CHG	\$33,635	\$68,954	\$35,319	
Totals Services and Supplies		\$8,793,543	\$9,239,998	\$446,455	
001-0750-422-42-51	CONTRACT, PROF, SPEC SVCS	\$8,793,543	\$9,239,998	\$446,455	
001-0750-422-42-51	SAN MATEO SHERIFF - OES JPA	\$71,000	\$50,089	(\$20,911)	
001-0750-422-42-51	SMC FIRE OPERATING COST	\$8,722,543	\$9,167,444	\$444,901	2
001-0750-422-42-51	WORKERS COMPENSATION	\$0	\$20,000	\$20,000	3

DETAIL LINE ITEM: 001-0760 Fire - Legacy Costs Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$2,443,846	\$2,244,866	(\$198,980)	
Totals Employee Services		\$2,443,846	\$2,244,866	(\$198,980)	
001-0760-422-41-36	WORKERS COMPENSATION	\$453,148	\$347,377	(\$105,771)	
001-0760-422-41-61	EMPLOYEE BENEFIT-PERS UAL	\$1,990,698	\$1,897,489	(\$93,209)	

Detailed Analysis:

- Note 1 Not replacing vehicle
- Note 2 Expected 5.1% increase
- Note 3 Add line

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Community Development Department

DEPARTMENT DESCRIPTION

The Community Development Department is organized into two Divisions:

- The Planning/Code Enforcement/Economic Development Division is responsible for long term planning regarding growth and development of the City, for reviewing and processing applications for all land use and development proposals, and for maintaining the appearance of the community and expanding a healthy local economy in keeping with the City's social, environmental, and economic imperatives.
- The Building Inspection Division is responsible for ensuring that all construction projects permitted within the City comply with the California Building Code, the Foster City Municipal Code and all other applicable codes and regulations.

MISSION STATEMENT

The Community Development Department is committed to planning, maintaining and improving the quality of life and public safety of Foster City in keeping with the vision of the City Council in the General Plan and other measures that reflect the City's heritage as a Master Planned community.

CHANGES IN FINANCIAL RESOURCES REQUIRED

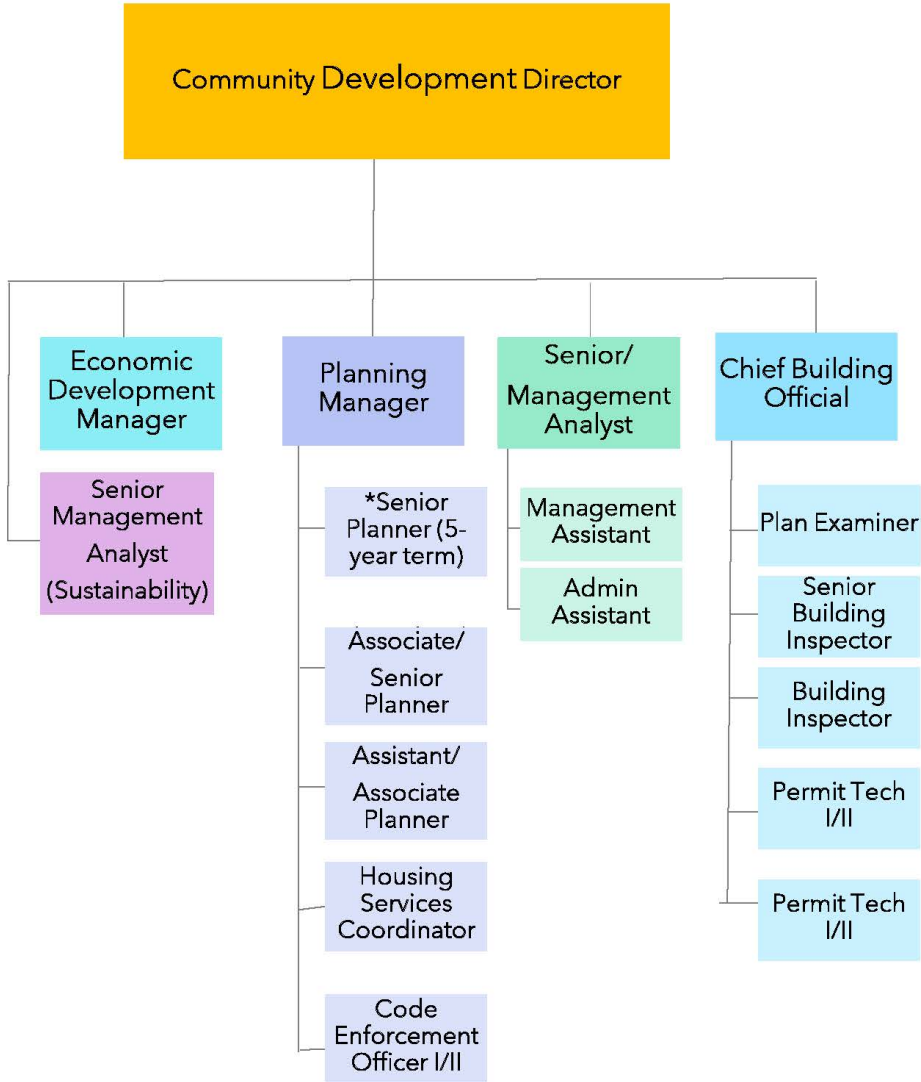
Services and Supplies

- Purchase and install two publicly accessible single port Level 2 chargers at "The Pilgrim" workforce housing complex at 501 Pilgrim Drive. Cost may be reimbursable through potential grant opportunities.
- Services for scanning of large-scale approved plan sets and permits to ensure permanent file retention.

Personnel Changes

- Promotional opportunity for Management Analyst I to Management Analyst II.
- Restructure the Community Development Department to include an Economic Development Manager.
- Increase training budget for Building and Code Enforcement Division to maintain required certifications.

Community Development Department FY 2023-2024



DEPARTMENT SUMMARY BY DIVISION

City of Foster City, California
COMMUNITY DEVELOPMENT
GENERAL FUND
Annual Budget Appropriation for Fiscal Year

	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
ADVANCE PLANNING	\$575,462	\$575,462	\$496,347
BUILDING SAFETY, CODE, PLAN CHECK	\$1,803,117	\$1,930,891	\$1,866,772
CURRENT PLANNING	\$616,602	\$671,827	\$641,732
ECONOMIC DEVELOPMENT	\$0	\$0	\$273,248
ORDINANCE ENFORCEMENT	\$220,805	\$171,805	\$263,026
PLANNING ADMINISTRATION	\$622,652	\$616,427	\$1,048,536
SUSTAINABLE FC	132,602	132,602	8,700
TOTAL FOR COMMUNITY DEVELOPMENT	\$3,971,240	\$4,099,014	\$4,598,361

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$3,285,095	\$3,187,095	\$3,966,717
SERVICES AND SUPPLIES	\$220,049	\$445,823	\$151,148
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$3,505,144	\$3,632,918	\$4,117,865
INTERNAL SERVICES	\$466,096	\$466,096	\$480,496
Subtotal (Total Department Expenses before Reallocations)	\$3,971,240	\$4,099,014	\$4,598,361
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR COMMUNITY DEVELOPMENT	\$3,971,240	\$4,099,014	\$4,598,361

Staffing (Full Time Equivalents)

Full Time Position	FY 2021-22	FY 2022-23	FY 2023-24
Community Development Director	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	1.00
Assistant/Associate Planner	1.00	1.00	1.00
Associate/Senior Planner	1.00	1.00	1.00
Building Inspector	2.00	1.00	1.00
Building Permit Technician I/II	1.00	2.00	2.00
Chief Building Officer	1.00	1.00	1.00
Code Enforcement Officer I/II	1.00	1.00	1.00
Economic Development Manager	0.00	0.00	1.00
Housing Coordinator	0.00	1.00	1.00
Senior Management Analyst / Management Analyst I/II	1.00	1.00	2.00
Management Assistant	1.00	1.00	1.00
Office Assistant I/II	1.00	1.00	0.00
Plan Examiner	0.00	0.00	1.00
Planning Manager	1.00	1.00	1.00
Principal Building Inspector	1.00	1.00	0.00
Senior Building Inspector	1.00	1.00	1.00
Senior Planner (Limited 5 Yr Term)	0.00	1.00	1.00
Total Full Time Positions	14.00	16.00	18.00

001-0810 CDD - Planning Administration Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$622,652	\$1,048,536	\$425,884	

Totals Employee Services		\$395,250	\$798,144	\$402,894	
001-0810-419-41-10	PERMANENT SALARIES	\$253,682	\$542,478	\$288,796	1
001-0810-419-41-21	PERS RETIREMENT	\$25,566	\$61,206	\$35,640	
001-0810-419-41-35	FLEX ALLOWANCE	\$40,872	\$82,190	\$41,318	
001-0810-419-41-36	WORKERS COMPENSATION	\$5,714	\$6,987	\$1,273	
001-0810-419-41-39	OTHER FRINGE BENEFITS	\$16,384	\$32,676	\$16,292	
001-0810-419-41-61	EMPLOYEE BENEFIT-PERS UAL	\$53,032	\$72,607	\$19,575	
Totals Internal Services		\$191,702	\$204,442	\$12,740	
001-0810-419-41-40	COMPENSATED ABSENCES	\$7,997	\$14,328	\$6,331	
001-0810-419-41-53	LONGEVITY	\$4,200	\$4,200	\$0	
001-0810-419-41-54	PEMHCA	\$7,296	\$7,296	\$0	
001-0810-419-42-44	VEHICLE RENTAL CHARGES	\$38,239	\$37,809	(\$430)	
001-0810-419-42-57	COMM & INFO SERVICES CHGS	\$76,259	\$77,876	\$1,617	
001-0810-419-42-69	BUILDING MAINTENANCE CHG	\$57,711	\$62,933	\$5,222	
Totals Services and Supplies		\$35,700	\$45,950	\$10,250	
001-0810-419-42-41	COPY EXPENSE	\$3,000	\$3,000	\$0	
001-0810-419-42-42	POSTAGE EXPENSE	\$4,000	\$4,000	\$0	
001-0810-419-42-43	GENERAL OFFICE SUPPLIES	\$9,500	\$9,500	\$0	
001-0810-419-42-49	ADVERTISING/PUBLICITY	\$5,000	\$6,000	\$1,000	
001-0810-419-42-51	CONTRACT, PROF, SPEC SVCS	\$0	\$6,000	\$6,000	2
001-0810-419-42-53	MEMBERSHIP, DUES, SUBSCRIPT	\$4,200	\$4,550	\$350	
001-0810-419-42-53	AMERICAN PLANNING ASSOC. (2 MEMBERSHIPS)	\$4,000	\$3,800	(\$200)	
001-0810-419-42-53	MMANC MEMBERDSHIP DUES (1)	\$0	\$150	\$150	6
001-0810-419-42-53	SUBSCRIPTIONS/MAGAZINES	\$200	\$600	\$400	
001-0810-419-42-55	TRAINING	\$10,000	\$12,900	\$2,900	
001-0810-419-42-55	APA ANNUAL TECHNICAL TRAINING CONF.- STATE (2)	\$5,000	\$6,000	\$1,000	
001-0810-419-42-55	MISCELLANEOUS TECHNICAL TRAINING	\$5,000	\$5,000	\$0	
001-0810-419-42-55	MMANC ANNUAL CONFERENCE (1)	\$0	\$1,900	\$1,900	6

DETAIL LINE ITEM: 001-0811 CDD - Advance Planning Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$575,462	\$496,347	(\$79,115)	

Totals Employee Services		\$562,795	\$486,303	(\$76,492)	
001-0811-419-41-10	PERMANENT SALARIES	\$365,961	\$339,457	(\$26,504)	1
001-0811-419-41-21	PERS RETIREMENT	\$37,687	\$39,337	\$1,650	
001-0811-419-41-35	FLEX ALLOWANCE	\$67,875	\$44,134	(\$23,741)	
001-0811-419-41-36	WORKERS COMPENSATION	\$11,487	\$5,896	(\$5,591)	
001-0811-419-41-39	OTHER FRINGE BENEFITS	\$23,351	\$21,728	(\$1,623)	
001-0811-419-41-61	EMPLOYEE BENEFIT-PERS UAL	\$56,434	\$35,751	(\$20,683)	
Totals Internal Services		\$12,667	\$10,044	(\$2,623)	
001-0811-419-41-40	COMPENSATED ABSENCES	\$11,573	\$8,950	(\$2,623)	
001-0811-419-41-54	PEMHCA	\$1,094	\$1,094	\$0	

DETAIL LINE ITEM: 001-0812 CDD - Current Planning Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$616,602	\$641,732	\$25,130	
Totals Employee Services		\$602,865	\$629,014	\$26,149	
001-0812-419-41-10	PERMANENT SALARIES	\$380,549	\$417,672	\$37,123	
001-0812-419-41-21	PERS RETIREMENT	\$38,903	\$47,998	\$9,095	
001-0812-419-41-35	FLEX ALLOWANCE	\$61,930	\$58,234	(\$3,696)	
001-0812-419-41-36	WORKERS COMPENSATION	\$12,139	\$9,870	(\$2,269)	
001-0812-419-41-39	OTHER FRINGE BENEFITS	\$24,141	\$26,317	\$2,176	
001-0812-419-41-61	EMPLOYEE BENEFIT-PERS UAL	\$85,203	\$68,923	(\$16,280)	
Totals Internal Services		\$13,737	\$12,718	(\$1,019)	
001-0812-419-41-40	COMPENSATED ABSENCES	\$12,004	\$10,985	(\$1,019)	
001-0812-419-41-54	PEMHCA	\$1,733	\$1,733	\$0	

DETAIL LINE ITEM: 001-0813 CDD - Ordinance Enforcement Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$220,805	\$263,026	\$42,221	
Totals Employee Services		\$216,391	\$256,192	\$39,801	
001-0813-419-41-10	PERMANENT SALARIES	\$125,614	\$166,017	\$40,403	1
001-0813-419-41-21	PERS RETIREMENT	\$12,950	\$19,292	\$6,342	
001-0813-419-41-35	FLEX ALLOWANCE	\$34,918	\$42,351	\$7,433	
001-0813-419-41-36	WORKERS COMPENSATION	\$5,425	\$5,949	\$524	
001-0813-419-41-39	OTHER FRINGE BENEFITS	\$4,909	\$7,474	\$2,565	
001-0813-419-41-61	EMPLOYEE BENEFIT-PERS UAL	\$32,575	\$15,109	(\$17,466)	
Totals Internal Services		\$4,414	\$4,834	\$420	
001-0813-419-41-40	COMPENSATED ABSENCES	\$4,049	\$4,469	\$420	
001-0813-419-41-54	PEMHCA	\$365	\$365	\$0	
Totals Services and Supplies		\$0	\$2,000	\$2,000	
001-0813-419-42-55	TRAINING	\$0	\$2,000	\$2,000	

001-0814 CDD - Economic Development Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$0	\$273,248	\$273,248	
Totals Employee Services		\$0	\$267,976	\$267,976	3
001-0814-419-41-10	PERMANENT SALARIES	\$0	\$199,800	\$199,800	
001-0814-419-41-21	PERS RETIREMENT	\$0	\$23,217	\$23,217	
001-0814-419-41-35	FLEX ALLOWANCE	\$0	\$32,280	\$32,280	
001-0814-419-41-36	WORKERS COMPENSATION	\$0	\$774	\$774	
001-0814-419-41-39	OTHER FRINGE BENEFITS	\$0	\$11,905	\$11,905	
Totals Internal Services		\$0	\$5,272	\$5,272	
001-0814-419-41-40	COMPENSATED ABSENCES	\$0	\$5,272	\$5,272	

DETAIL LINE ITEM: 001-0820 CDD - Building Safety, Code, Plan Check Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$1,803,117	\$1,866,772	\$63,655	
Totals Employee Services		\$1,507,794	\$1,529,088	\$21,294	
001-0820-424-41-10	PERMANENT SALARIES	\$946,026	\$948,056	\$2,030	
001-0820-424-41-21	PERS RETIREMENT	\$96,880	\$108,932	\$12,052	
001-0820-424-41-35	FLEX ALLOWANCE	\$134,907	\$172,187	\$37,280	
001-0820-424-41-36	WORKERS COMPENSATION	\$32,948	\$29,565	(\$3,383)	
001-0820-424-41-39	OTHER FRINGE BENEFITS	\$52,790	\$54,745	\$1,955	
001-0820-424-41-61	EMPLOYEE BENEFIT-PERS UAL	\$244,243	\$215,603	(\$28,640)	
Totals Internal Services		\$243,576	\$243,186	(\$390)	
001-0820-424-41-40	COMPENSATED ABSENCES	\$30,403	\$25,513	(\$4,890)	
001-0820-424-41-54	PEMHCA	\$5,928	\$5,928	\$0	
001-0820-424-42-44	VEHICLE RENTAL CHARGES	\$73,275	\$70,937	(\$2,338)	
001-0820-424-42-57	COMM & INFO SERVICES CHGS	\$76,259	\$77,875	\$1,616	
001-0820-424-42-69	BUILDING MAINTENANCE CHG	\$57,711	\$62,933	\$5,222	
Totals Services and Supplies		\$51,747	\$94,498	\$42,751	
001-0820-424-42-41	COPY EXPENSE	\$200	\$200	\$0	
001-0820-424-42-42	POSTAGE EXPENSE	\$1,000	\$1,000	\$0	
001-0820-424-42-43	GENERAL OFFICE SUPPLIES	\$4,000	\$4,000	\$0	
001-0820-424-42-51	CONTRACT, PROF, SPEC SVCS	\$12,000	\$44,751	\$32,751	4
001-0820-424-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$11,086	\$5,086	(\$6,000)	
001-0820-424-42-53	CALIFORNIA BUILDING OFFICIALS	\$215	\$215	\$0	
001-0820-424-42-53	INTERNATIONAL ASSN. OF PLMB & HTG OFFICIALS	\$250	\$250	\$0	
001-0820-424-42-53	INT'L ASSOC OF ELECTRICAL INSPECTORS	\$695	\$695	\$0	
001-0820-424-42-53	INTERNATIONAL CODE COUNCIL	\$300	\$300	\$0	
001-0820-424-42-53	MISCELLANEOUS PUBLICATIONS & SUBSCRIPTIONS	\$790	\$790	\$0	
001-0820-424-42-53	PENINSULA CHAPTER OF ICBO	\$180	\$180	\$0	
001-0820-424-42-53	STATE CODES AND AMENDMENTS (TRIENNIAL CYCLE)	\$7,381	\$1,381	(\$6,000)	
001-0820-424-42-53	UNIFORM CODES & AMENDMENTS SUBSCRIPTION	\$1,275	\$1,275	\$0	
001-0820-424-42-55	TRAINING	\$23,461	\$39,461	\$16,000	5
001-0820-424-42-55	CALBIG (BUILDING INSPECTOR'S GROUP) TRAINING	\$540	\$540	\$0	
001-0820-424-42-55	CALBO ANNUAL TRAINING MEETING	\$2,978	\$10,978	\$8,000	
001-0820-424-42-55	CALBO/IAEII/APMO ANNUAL TRAINING MEETINGS	\$8,350	\$12,350	\$4,000	
001-0820-424-42-55	EDUCATION WEEK FOR INSPECTORS	\$3,235	\$3,235	\$0	
001-0820-424-42-55	ICC ANNUAL TRAINING MEETINGS	\$7,338	\$11,338	\$4,000	
001-0820-424-42-55	PENINSULA BLDG INSPECTOR'S TRAINING (BLDG OFFL)	\$600	\$600	\$0	
001-0820-424-42-55	PENINSULA CHAPTER ICC MONTHLY TRAINING	\$420	\$420	\$0	

DETAIL LINE ITEM: 012-0110 City/District Manager - SUSTAINABLE FC

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$132,602	\$8,700	(\$123,902)	
Totals Services and Supplies		\$132,602	\$8,700	(\$123,902)	
012-0110-413-42-51	CONTRACT, PROF, SPEC SVCS	\$123,902	\$0	(\$123,902)	
012-0110-413-42-51	CARRYOVER-CLIMATE ACTION PLAN UPDATE	\$0	\$0	\$0	
012-0110-413-42-51	CARRYOVER-ECONOMIC DEVELOPMENT INITIATIVES	\$53,000	\$0	(\$53,000)	
012-0110-413-42-51	CARRYOVER-ENVIRONMENTAL SUSTAINABILITY Initiatives	\$30,902	\$0	(\$30,902)	
012-0110-413-42-51	CARRYOVER-SOCIAL EQUITY AND ENGAGEMENT INITIATIVES	\$15,000	\$0	(\$15,000)	
012-0110-413-42-51	CARRYOVER-TRANSPORTATION INITIATIVES	\$25,000	\$0	(\$25,000)	
012-0110-413-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$5,700	\$5,700	\$0	
012-0110-413-42-53	ICLEI MEMBERSHIP	\$700	\$700	\$0	
012-0110-413-42-53	MISCELLANEOUS	\$1,500	\$1,500	\$0	
012-0110-413-42-53	SVEDA MEMBERSHIP	\$3,500	\$3,500	\$0	
012-0110-413-42-54	TRAVEL,CONFERENCE,MEETING	\$3,000	\$3,000	\$0	
012-0110-413-42-54	SMART CITIES CONFERENCE	\$3,000	\$3,000	\$0	

Detailed Analysis:

- Note 1 Personnel realignment
- Note 2 Add Imaging Documents & Plans services
- Note 3 Add Economic Development Manager position
- Note 4 Scanning and ID360 remaining contract
- Note 5 Additional training to enhance services
- Note 6 Transfer from City Manager - Sr. Management Analyst (Sustainability)

Public Works

DEPARTMENT DESCRIPTION

The Public Works Department manages infrastructure engineering, construction, operations and maintenance programs for streets (including traffic signal system, street lighting, sweeping and signage, pavement markings and striping), lagoon, levee, drainage, buildings, water distribution system, wastewater collection and treatment system and the vehicle fleet. The Department also manages the City's Capital Improvement Program (CIP) and reviews infrastructure improvements for private developments within the City.

MISSION STATEMENT

The mission of the Public Works Department is to provide quality leadership in managing capital projects, and maintaining vital public infrastructure, facilities, and equipment in a safe, reliable, and efficient manner. The Public Works Department unifies its seven (7) Divisions to provide:

- Construction Engineering Services
- CIP Management
- Wastewater Services
- Water Services
- Streets and Pavement Maintenance
- Levee, Lagoon and Stormwater Management
- Building Maintenance
- Fleet Services
- Traffic Review
- Solid Waste and Recycling Services

CHANGES IN FINANCIAL RESOURCES REQUIRED

Vehicle Maintenance

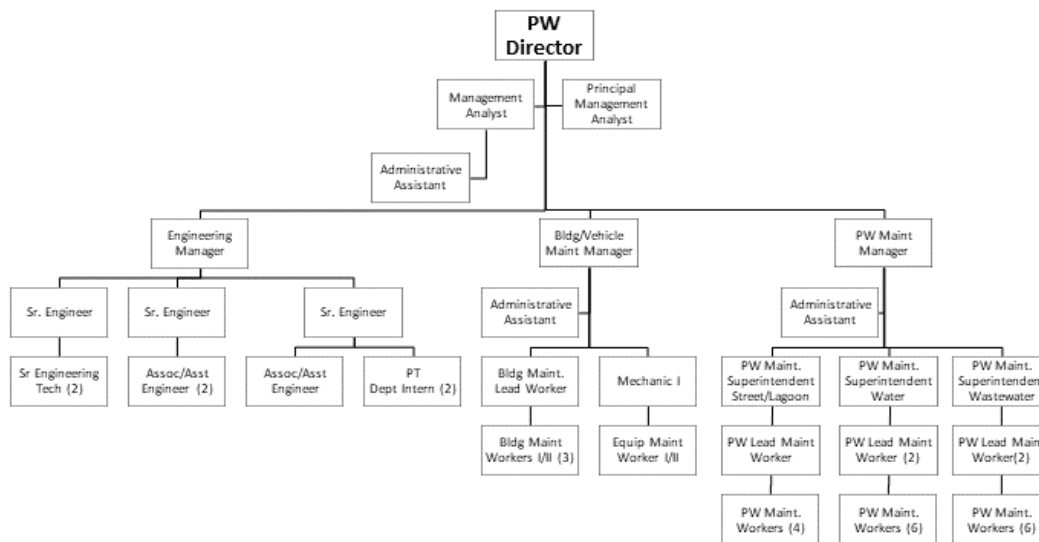
- Supply chain and demand issues have driven up the cost of vehicles and made the acquisition of vehicles challenging over the past one to two years. Increases in the replacement costs of many vehicles in the fleet have had an impact on all departments' Vehicle Replacement Charges, especially those that use medium- to heavy-duty trucks.
- New regulations from the California Air Resources Board are anticipated to require the procurement of electric medium- to heavy-duty work trucks in the next three years. Staff is researching the requirements and determining the most appropriate way to respond. This could result in a mid-year proposal to install charging infrastructure for the City fleet in preparation.

Solid Waste Program

- During rate year 2023, the City will undertake studies of the franchise fee and the cost of solid waste service. The findings from these studies will inform and be incorporated into the rate recommendation for rate year 2024. New Division 0913 accounts for funding from the Revenue Stabilization Account that is used for the solid waste rate study discussed above.
- The compost procurement requirements of SB 1383 are "stepped up" from rate year 2022 through rate year 2024, which will impact the overall cost of solid waste service. A funding source will need to be identified for these procurements, either grant funds and/or rate revenue.
- The Solar Rebate fund was established from the conversion of PG&E Rule 20A credits to \$200,000 cash. This funding source is no longer available. There are currently approximately

\$49,000 uncommitted funds remaining. Over the past five years, on average, approximately twelve (12) grants have been awarded annually, meaning that this incentive program is likely to sunset in four (4) to five (5) years unless a new funding source is identified and/or additional funding is appropriated now or in the coming years.

PUBLIC WORKS DEPARTMENT
Fiscal Year 2023-2024



DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
GENERAL FUND
Annual Budget Appropriation for Fiscal Year

	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
ADMINISTRATION & ENGINEERING	\$1,675,689	\$1,728,429	\$2,062,992
LAGOON & LEVEES	\$1,162,280	\$1,167,501	\$1,203,894
STREETS	\$1,182,852	\$1,288,073	\$1,285,079
SOLID WASTE RATE STABILIZATION	\$0	\$130,000	\$28,000
SOLAR REBATE	\$25,000	\$7,000	\$25,000
TOTAL FOR PUBLIC WORKS	\$4,045,821	\$4,321,003	\$4,604,965

	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$2,710,177	\$2,723,050	\$2,996,734
SERVICES AND SUPPLIES	\$1,468,841	\$1,730,841	\$1,696,430
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$4,179,018	\$4,453,891	\$4,693,164
INTERNAL SERVICES	\$757,084	\$757,393	\$685,976
Subtotal (Total Department Expenses before Reallocations)	\$4,936,102	\$5,211,284	\$5,379,140
REALLOCATIONS	(\$890,281)	(\$890,281)	(\$774,175)
TOTAL FOR PUBLIC WORKS	\$4,045,821	\$4,321,003	\$4,604,965

Public Works Department
Staffing (Full Time Equivalents)

Full Time Position	FY 2021-22	FY 2022-23	FY 2023-24
Administrative Assistant I/II ****	2.000	2.000	3.000
Engineering Manager	1.000	1.000	1.000
Junior/Assistant/Associate Engineer	4.000	5.000	3.000
Maintenance Manager	1.000	1.000	1.000
Management Coordinator	1.000	1.000	0.000
Management Analyst	0.000	0.000	1.000
Office Assistant I/II *	1.000	0.000	0.000
Principal Management Analyst	1.000	1.000	1.000
Public Works Director/City Engineer	1.000	1.000	1.000
PW Maint Worker/ MW1/MW2	15.000	16.000	16.000
PW Maintenance Lead Worker	5.000	5.000	5.000
PW Maintenance Superintendent	3.000	3.000	3.000
Senior Engineer	1.000	1.000	3.000
Senior Engineering Technician	1.000	2.000	2.000
Senior Management Analyst	0.000	0.000	0.000
Vehicle & Bldg Manager	1.000	1.000	1.000
Mechanic	1.000	1.000	1.000
Equipment Maintenance Worker	1.000	1.000	1.000
Building Maintenance Lead Worker	1.000	1.000	1.000
Building Maintenance Worker I/II	3.000	3.000	3.000
Parks Manager **	1.000	0.000	0.000
Parks/Facility Maintenance Manager ***	1.000	0.000	0.000
Parks Maintenance Lead Worker **	4.000	0.000	0.000
Parks Maintenance Worker I/II **	11.000	0.000	0.000
Total Full Time Positions	61.000	46.000	47.000
Part Time with Benefits Position			
PW Maintenance Worker/MW1/MW2 (4 ---> 2)	0.462	0.000	0.000
Total Part Time with Benefits Positions	0.462	0.000	0.000
Part Time without Benefits Position			
Office Assistant I/II (2)****	1.000	1.000	0.000
Park Maintenance Worker	0.640	0.000	0.000
PW Maintenance Worker/MW1/MW2 (2)	0.462	0.000	0.000
Department Interns (2)	1.000	1.000	1.000
Total Part Time without Benefits Positions	3.102	2.000	1.000
Total Full Time Equivalents	64.564	48.000	48.000

* 1 AA transferred back to Parks & Recreation Department

** Reinstated Parks & Recreation Department and Parks staff transferred back in Jan 2022

*** Eliminated in FY 2022-23

**** 2 PT (1 FTE) OA II promoted to AA

DETAIL LINE ITEM: 001-0910 Public Works - Administration & Engineering Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$1,675,689	\$2,062,992	\$387,303	
Totals Employee Services		\$1,450,917	\$1,653,342	\$202,425	
001-0910-431-41-10	PERMANENT SALARIES	\$899,524	\$1,059,020	\$159,496	
001-0910-431-41-11	HOURLY & PART TIME SALARY	\$31,200	\$31,200	\$0	
001-0910-431-41-21	PERS RETIREMENT	\$92,484	\$114,678	\$22,194	
001-0910-431-41-35	FLEX ALLOWANCE	\$150,329	\$166,026	\$15,697	
001-0910-431-41-36	WORKERS COMPENSATION	\$89,301	\$86,848	(\$2,453)	
001-0910-431-41-39	OTHER FRINGE BENEFITS	\$49,873	\$59,573	\$9,700	
001-0910-431-41-61	EMPLOYEE BENEFIT-PERS UAL	\$138,206	\$135,997	(\$2,209)	
Totals Internal Services		\$328,265	\$331,155	\$2,890	
001-0910-431-41-40	COMPENSATED ABSENCES	\$28,636	\$28,681	\$45	
001-0910-431-41-54	PEMHCA	\$8,199	\$8,199	\$0	
001-0910-431-42-44	VEHICLE RENTAL CHARGES	\$55,902	\$53,179	(\$2,723)	
001-0910-431-42-57	COMM & INFO SERVICES CHGS	\$156,684	\$155,118	(\$1,566)	
001-0910-431-42-69	BUILDING MAINTENANCE CHG	\$78,844	\$85,978	\$7,134	
Totals Services and Supplies		\$256,400	\$253,800	(\$2,600)	
001-0910-431-42-40	SPECIAL DEPARTMENTAL SUP	\$3,500	\$4,100	\$600	
001-0910-431-42-40	ENGINEERING TOOLS AND SUPPLIES	\$1,000	\$1,000	\$0	
001-0910-431-42-40	EVENT GIVE-AWAYS	\$0	\$600	\$600	
001-0910-431-42-40	LARGE COPIER SUPPLIES	\$1,500	\$1,500	\$0	
001-0910-431-42-40	REPRODUCIBLE DRAWINGS	\$1,000	\$1,000	\$0	
001-0910-431-42-41	COPY EXPENSE	\$4,500	\$4,500	\$0	
001-0910-431-42-42	POSTAGE EXPENSE	\$1,500	\$1,500	\$0	
001-0910-431-42-43	GENERAL OFFICE SUPPLIES	\$4,000	\$4,000	\$0	
001-0910-431-42-46	MAINT-FACILITY & EQUIP	\$1,000	\$1,000	\$0	
001-0910-431-42-51	CONTRACT, PROF, SPEC SVCS	\$230,000	\$226,000	(\$4,000)	
001-0910-431-42-51	ENGINEERING ON-CALL SVCS	\$100,000	\$100,000	\$0	
001-0910-431-42-51	ENGINEERING ON-CALL SVCS CARRYOVER	\$70,000	\$0	(\$70,000)	
001-0910-431-42-51	MISC CONSULTANT SERVICES	\$30,000	\$30,000	\$0	
001-0910-431-42-51	SPEED SURVEY	\$0	\$66,000	\$66,000	
001-0910-431-42-51	STREET LIGHT DATA CONSULTANT	\$30,000	\$30,000	\$0	
001-0910-431-42-53	MEMBERSHIP, DUES, SUBSCRIPT	\$4,000	\$4,000	\$0	
001-0910-431-42-53	PROFESSIONAL ASSOCIATIONS	\$2,400	\$2,400	\$0	
001-0910-431-42-53	PROFESSIONAL LICENSE RENEWAL (3)	\$600	\$600	\$0	
001-0910-431-42-53	PROFESSIONAL PUBLICATIONS	\$1,000	\$1,000	\$0	
001-0910-431-42-54	TRAVEL, CONFERENCE, MEETING	\$2,400	\$3,200	\$800	
001-0910-431-42-54	APWA NATIONAL CONGRESS (DIRECTOR)	\$700	\$700	\$0	
001-0910-431-42-54	DEPARTMENT RETREAT	\$1,000	\$1,000	\$0	
001-0910-431-42-54	LOCAL MEETINGS	\$700	\$700	\$0	
001-0910-431-42-54	STATE CONFERENCE/WORKSHOP	\$800	\$800	\$0	
001-0910-431-42-54	COVID-19 ADJUSTMENT	(\$800)	\$0	\$800	
001-0910-431-42-55	TRAINING	\$5,500	\$5,500	\$0	
Totals Reallocation		(\$359,893)	(\$175,305)	\$184,588	
001-0910-431-45-05	INDIRECT COST ALLOCATION	(\$359,893)	(\$175,305)	\$184,588	

DETAIL LINE ITEM: 001-0913 Public Works -Solid Waste Rate Stabilization Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$0	\$28,000	\$28,000	
Totals Services and Supplies		\$0	\$28,000	\$28,000	
001-0913-431-42-51	CONTRACT, PROF, SPEC SVCS	\$0	\$28,000	\$28,000	

DETAIL LINE ITEM: 001-0920 Public Works - Lagoon & Levees Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$1,162,280	\$1,203,894	\$41,614	
Totals Employee Services		\$629,630	\$671,696	\$42,066	
001-0920-431-41-10	PERMANENT SALARIES	\$366,720	\$393,458	\$26,738	1
001-0920-431-41-11	HOURLY & PART TIME SALARY	\$3,893	\$0	(\$3,893)	1
001-0920-431-41-12	OVERTIME	\$12,417	\$12,608	\$191	
001-0920-431-41-21	PERS RETIREMENT	\$38,537	\$45,660	\$7,123	
001-0920-431-41-35	FLEX ALLOWANCE	\$82,757	\$87,736	\$4,979	
001-0920-431-41-36	WORKERS COMPENSATION	\$41,564	\$33,934	(\$7,630)	
001-0920-431-41-39	OTHER FRINGE BENEFITS	\$16,704	\$17,583	\$879	
001-0920-431-41-61	EMPLOYEE BENEFIT-PERS UAL	\$67,038	\$80,717	\$13,679	
Totals Internal Services		\$210,080	\$152,098	(\$57,982)	
001-0920-431-42-44	VEHICLE RENTAL CHARGES	\$22,371	\$22,371	\$0	
001-0920-431-41-40	COMPENSATED ABSENCES	\$11,776	\$10,607	(\$1,169)	
001-0920-431-41-53	LONGEVITY	\$6,300	\$6,300	\$0	
001-0920-431-41-54	PEMHCA	\$2,828	\$2,873	\$45	
001-0920-431-42-56	EQUIP REPLACEMENT CHARGES	\$56,960	\$0	(\$56,960)	
001-0920-431-42-57	COMM & INFO SERVICES CHGS	\$35,434	\$40,124	\$4,690	
001-0920-431-42-69	BUILDING MAINTENANCE CHG	\$74,411	\$69,823	(\$4,588)	
Totals Services and Supplies		\$322,570	\$380,100	\$57,530	
001-0920-431-42-40	SPECIAL DEPARTMENTAL SUP	\$34,480	\$55,000	\$20,520	
001-0920-431-42-40	BOOTS AND SAFETY GEAR	\$4,500	\$4,500	\$0	
001-0920-431-42-40	LAGOON MANAGEMENT PRODUCTS	\$30,500	\$50,000	\$19,500	2
001-0920-431-42-40	SMALL TOOLS	\$500	\$500	\$0	
001-0920-431-42-40	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$1,020)	\$0	\$1,020	
001-0920-431-42-43	GENERAL OFFICE SUPPLIES	\$1,000	\$1,000	\$0	
001-0920-431-42-45	TOOLS & EQUIP(<5000@ITEM)	\$1,500	\$1,500	\$0	
001-0920-431-42-46	MAINT-FACILITY & EQUIP	\$22,980	\$39,000	\$16,020	
001-0920-431-42-46	OIL FOR DIESEL ENGINES	\$2,000	\$2,000	\$0	
001-0920-431-42-46	REPAIR MATERIALS	\$17,000	\$17,000	\$0	
001-0920-431-42-46	REPAIR TO DIESEL ENGINES, PUMPS AND CONTROLS	\$5,000	\$20,000	\$15,000	2
001-0920-431-42-46	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$1,020)	\$0	\$1,020	

DETAIL LINE ITEM: 001-0920 Public Works - Lagoon & Levees Expenses (Continued)

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
001-0920-431-42-51	CONTRACT, PROF, SPEC SVCS	\$259,960	\$277,000	\$17,040	
001-0920-431-42-51	CATHODIC INSPECTION OF ALUMINUM BULKHEADS	\$7,000	\$7,000	\$0	
001-0920-431-42-51	LAB TESTS REQUIRED FOR NPDES	\$20,000	\$20,000	\$0	
001-0920-431-42-51	LAGOON MANAGEMENT PLAN IMPLEMENTATION	\$100,000	\$100,000	\$0	
001-0920-431-42-51	LEVEE SHEET PILES ANNUAL TESTING & ANODE REPLACEMENT	\$0	\$10,000	\$10,000	
001-0920-431-42-51	MOSQUITO ABATEMENT PROGRAM	\$45,000	\$50,000	\$5,000	2
001-0920-431-42-51	MRP 3.0 NPDES IMPLEMENTATION	\$25,000	\$25,000	\$0	
001-0920-431-42-51	NPDES PERMIT FEE	\$22,000	\$22,000	\$0	
001-0920-431-42-51	SMC FLOOD & SEA LEVEL RISE Resiliency AGENCY	\$40,000	\$40,000	\$0	
001-0920-431-42-51	UNIFORM SERVICES	\$3,000	\$3,000	\$0	
001-0920-431-42-51	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$2,040)	\$0	\$2,040	
001-0920-431-42-53	MEMBERSHIP DUES,SUBSCRIPT-VARIOUS WATERWAYS MANAGEMENT ASSOCIATIONS	\$350	\$350	\$0	
001-0920-431-42-54	TRAVEL,CONFERENCE,MEETING	\$300	\$1,250	\$950	
001-0920-431-42-54	TRAVEL,CONFERENCE,MEETING	\$1,250	\$1,250	\$0	
001-0920-431-42-54	COVID-19 ADJUSTMENT	(\$950)	\$0	\$950	
001-0920-431-42-55	TRAINING	\$2,000	\$5,000	\$3,000	
001-0920-431-42-55	TRAINING AND CERTIFICATION	\$2,000	\$2,000	\$0	
001-0920-431-42-55	CDL CERTIFICATIONS - NEW REQUIREMENT	\$0	\$3,000	\$3,000	

DETAIL LINE ITEM: 001-0930 Public Works - Streets Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$1,182,852	\$1,285,079	\$102,227	
Totals Employee Services		\$629,630	\$671,696	\$42,066	
001-0930-431-41-10	PERMANENT SALARIES	\$366,720	\$393,458	\$26,738	1
001-0930-431-41-11	HOURLY & PART TIME SALARY	\$3,893	\$0	(\$3,893)	1
001-0930-431-41-12	OVERTIME	\$12,417	\$12,608	\$191	
001-0930-431-41-21	PERS RETIREMENT	\$38,537	\$45,660	\$7,123	
001-0930-431-41-35	FLEX ALLOWANCE	\$82,757	\$87,736	\$4,979	
001-0930-431-41-36	WORKERS COMPENSATION	\$41,564	\$33,934	(\$7,630)	
001-0930-431-41-39	OTHER FRINGE BENEFITS	\$16,704	\$17,583	\$879	
001-0930-431-41-61	EMPLOYEE BENEFIT-PERS UAL	\$67,038	\$80,717	\$13,679	
Totals Internal Services		\$218,739	\$202,723	(\$16,016)	
001-0930-431-41-40	COMPENSATED ABSENCES	\$11,776	\$10,607	(\$1,169)	
001-0930-431-41-54	PEMHCA	\$3,740	\$3,785	\$45	
001-0930-431-42-56	EQUIP REPLACEMENT CHARGES	\$14,993	\$0	(\$14,993)	
001-0930-431-42-57	COMM & INFO SERVICES CHGS	\$35,434	\$40,123	\$4,689	
001-0930-431-42-69	BUILDING MAINTENANCE CHG	\$74,411	\$69,823	(\$4,588)	
001-0930-431-42-44	VEHICLE RENTAL CHARGES - UNITS # 13,14,15,16,23	\$78,385	\$78,385	\$0	
Totals Services and Supplies		\$864,871	\$1,009,530	\$144,659	
001-0930-431-42-40	SPECIAL DEPARTMENTAL SUP	\$112,200	\$120,500	\$8,300	
001-0930-431-42-40	BARRICADES AND ACCESSORIES	\$1,000	\$1,000	\$0	
001-0930-431-42-40	BOOTS AND SAFETY GEAR	\$3,500	\$3,500	\$0	
001-0930-431-42-40	CRACK SEAL	\$25,000	\$25,000	\$0	
001-0930-431-42-40	MATERIALS FOR TRAFFIC MARKINGS	\$13,000	\$13,000	\$0	
001-0930-431-42-40	MISC. SUPPLIES	\$1,000	\$1,000	\$0	
001-0930-431-42-40	PAVEMENT MATERIALS	\$25,000	\$25,000	\$0	
001-0930-431-42-40	SANDBAGS, SAND, ROCK MATERIALS	\$8,000	\$8,000	\$0	
001-0930-431-42-40	SEALER AND ASPHALT, CUT BACK	\$4,000	\$4,000	\$0	
001-0930-431-42-40	SIGN REPAIR MATERIALS	\$7,000	\$10,000	\$3,000	2
001-0930-431-42-40	STORM WATER REPAIR MATERIALS	\$14,700	\$20,000	\$5,300	2
001-0930-431-42-40	TRC PROJECT MATERIALS	\$10,000	\$10,000	\$0	

DETAIL LINE ITEM: 001-0930 Public Works - Streets Expenses (Continued)

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
001-0930-431-42-43	GENERAL OFFICE SUPPLIES	\$1,500	\$1,500	\$0	
001-0930-431-42-46	MAINT-FACILITY & EQUIP	\$4,000	\$4,000	\$0	
001-0930-431-42-46	LUBRICATING OIL AND GREASE	\$500	\$500	\$0	
001-0930-431-42-46	SMALL EQUIPMENT MAINTENANCE	\$1,500	\$1,500	\$0	
001-0930-431-42-46	TRAFFIC MARKING EQUIPMENT AND PARTS	\$2,000	\$2,000	\$0	
001-0930-431-42-47	RENTS AND LEASES	\$1,500	\$1,500	\$0	
001-0930-431-42-48	UTILITIES & COMMUNICATION	\$175,000	\$175,000	\$0	
001-0930-431-42-51	CONTRACT, PROF, SPEC SVCS	\$566,380	\$699,280	\$132,900	
001-0930-431-42-51	BATTERY BACK-UP SYSTEM FOR TRAFFIC SIGNALS	\$22,000	\$22,000	\$0	
001-0930-431-42-51	CONCRETE REPAIR	\$62,000	\$62,000	\$0	
001-0930-431-42-51	CONTRACT STAFFING (TRANSFER FROM 4111)	\$52,430	\$52,430	\$0	
001-0930-431-42-51	CURB RAMP INSTALLATION / REPLACEMENT	\$50,000	\$50,000	\$0	
001-0930-431-42-51	MAINTENANCE AND REPAIR OF 2100 STREET LIGHTS	\$67,000	\$67,000	\$0	
001-0930-431-42-51	MAINTENANCE AND REPAIR OF 27 TRAFFIC SIGNALS	\$62,850	\$62,850	\$0	
001-0930-431-42-51	NPDES CONSULTANT SERVICES	\$50,000	\$50,000	\$0	
001-0930-431-42-51	PAVEMENT REPAIR	\$75,000	\$75,000	\$0	
001-0930-431-42-51	RECYCLE AND DISPOSAL OF HAZARDOUS WASTE	\$10,000	\$10,000	\$0	
001-0930-431-42-51	STREET SWEEPING	\$103,300	\$126,000	\$22,700	2
001-0930-431-42-51	RESIDENTIAL SIDEWALK REPAIR PROGRAM	\$0	\$100,000	\$100,000	
001-0930-431-42-51	TRC PROJECT CONSULTANT SERVICES	\$20,000	\$20,000	\$0	
001-0930-431-42-51	UNIFORM SERVICES	\$2,000	\$2,000	\$0	
001-0930-431-42-51	BUDGET BALANCING STRATEGY TOOLBOX 2020-09	(\$10,200)	\$0	\$10,200	
001-0930-431-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$1,000	\$1,000	\$0	
001-0930-431-42-54	TRAVEL,CONFERENCE,MEETING	\$1,291	\$1,750	\$459	
001-0930-431-42-54	TRAVEL,CONFERENCE,MEETING	\$1,750	\$1,750	\$0	
001-0930-431-42-54	COVID-19 ADJUSTMENT	(\$450)	\$0	\$450	
001-0930-431-42-55	TRAINING	\$2,000	\$5,000	\$3,000	
001-0930-431-42-55	TRAINING	\$2,000	\$2,000	\$0	
001-0930-431-42-55	CDL CERTIFICATIONS - NEW REQUIREMENT	\$0	\$3,000	\$3,000	

Totals Reallocation		(\$530,388)	(\$598,870)	(\$68,482)	
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001-0930-431-45-02	ALLOCATION OF EXP-OTHER	(\$530,388)	(\$598,870)	(\$68,482)	
001-0930-431-45-02	REALLOCATION FROM PW STREETS (2105-2107.5)	(\$470,388)	(\$538,870)	(\$68,482)	
001-0930-431-45-02	REALLOCATION FROM PW STREETS	(\$60,000)	(\$60,000)	\$0	

DETAIL LINE ITEM: 007-0914 Public Works - Solar Incentive Grant Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$25,000	\$25,000	\$0	

Totals Services and Supplies		\$25,000	\$25,000	\$0	
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007-0914-431-42-79	REBATES	\$25,000	\$25,000	\$0	
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Detailed Analysis:

- Note 1 Convert 2 Part-time Office Assistant to 1 Full-time Administrative Assistant
- Note 2 Increase Cost

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Library Services

The County of San Mateo Library Services Joint Powers Authority (JPA), of which Foster City is a member, operates a library on the ground floor of the Foster City Library / Community Center. The JPA funds the operations of the Library: acquires and maintains book asset inventory, provides personnel to operate the library, etc. Under the JPA, the City owns the building housing the library and is responsible for its maintenance.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
LIBRARY SERVICES
GENERAL FUND
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$0	\$0	\$0
INTERNAL SERVICES	\$503,744	\$503,744	\$538,360
Subtotal (Total Department Expenses before Reallocations)	\$503,744	\$503,744	\$538,360
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR LIBRARY SERVICES	\$503,744	\$503,744	\$538,360

DETAIL LINE ITEM: 001-1310 - Library Services Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$503,744	\$538,360	\$34,616	
Totals Internal Services		\$503,744	\$538,360	\$34,616	
001-1310-413-42-69	BUILDING MAINTENANCE CHG	\$503,744	\$538,360	\$34,616	

Detailed Analysis:

Note None

Property Tax Administration



The property tax administration fee is charged by the County of San Mateo for services rendered in collecting the property taxes for the Estero Municipal Improvement District.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PROPERTY TAX ADMINISTRATION
GENERAL FUND - DISTRICT
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$339,000	\$339,000	\$369,609
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$339,000	\$339,000	\$369,609
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$339,000	\$339,000	\$369,609
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR PROPERTY TAX ADMINISTRATION	\$339,000	\$339,000	\$369,609

DETAIL LINE ITEM: 002-1120 Financial Services/City Treasurer - Property Tax Administration

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$339,000	\$369,609	\$30,609	
Totals Internal Services		\$339,000	\$369,609	\$30,609	
002-1120-415-42-51	PROPERTY TAX ADMINISTRATION FEE	\$339,000	\$369,609	\$30,609	

Detailed Analysis:

Note None

Traffic Safety



Revenues are received by the City as its share of fines generated from violations of the State Motor Vehicle Code and expended for traffic safety programs. These funds are eligible to be spent on street and roadway improvements that facilitate traffic safety programs in Foster City. A portion of the costs incurred in the Public Works – Streets Maintenance Division are charged to the Traffic Safety Fund as an expenditure reallocation.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
TRAFFIC SAFETY FUND (Fund 101)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$0	\$0	\$0
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$0	\$0	\$0
REALLOCATIONS	\$60,000	\$60,000	\$60,000
TOTAL FOR TRAFFIC SAFETY	\$60,000	\$60,000	\$60,000

DETAIL LINE ITEM: 101 Traffic Safety Fund Expense

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$60,000	\$60,000	\$0	
Totals Reallocation		\$60,000	\$60,000	\$0	
101-0930-431-42-63	ALLOCATION OF OVERHEAD - REALLOCATION FROM PW STREETS	\$60,000	\$60,000	\$0	

Detailed Analysis:

Note None

Gas Tax



The State of California imposes excise taxes on various transportation fuels and apportions those taxes based upon state law to the City. There are two separate funds to account for these gas taxes.

Gas Tax (Section 2105-2107.5)

Historically, Gas Taxes of 18 cents per gallon of fuel sold statewide were remitted to the City in accordance with the Streets and Highways Code under the four following sections:

- Section 2105(b) – Allocation of tax revenues above 9 cents per gallon based on city population.
- Section 2106 – Revenues equal to 1.04 cents per gallon subject to a flat amount of \$400 per month plus any residual based on registered vehicles in the county
- Section 2107 – allocations ranging from 1.315 cents per gallon of gasoline to 2.59 cents per gallon of LP Gas based on population
- Section 2107.5 – Flat allocation based on city size (\$6,000 for Foster City based on population between 25,000 and 50,000)

These funds are eligible to be spent for engineering, construction and maintenance of city streets. The City has chosen to allocate expenses related to the City / County Association of Governments Congestion Management and Relief Plans in the Council/Board division as eligible expenditures for reimbursement from these Gas Tax revenues, as well as all costs associated with Streets Maintenance under the Public Works – Streets Division in the General Fund up to the full amount of gas tax revenues expected in each budget year.

Gas Tax (Section 2103)

As part of the State's attempt to solve its budgetary deficit in FY 2010-2011, the State passed legislation by creating a new section in the Streets and Highway Code:

- Section 2103 – Allocation of funds from a new motor vehicle fuel excise tax (17.3 cents per gallon) that replaces previous city and county allocations from the Proposition 42 sales tax on gasoline. Forty-four percent (44%) of the amount collected is allocated to cities and counties based on a prorata share of the total of the other gas taxes in Sections 2105-2107.5 above.

When the legislation was passed, Section 2103 revenues were intended for the same purposes as the Proposition 42 revenues, which were intended for streets and roadways infrastructure projects. However, clean-up legislation was signed by the Governor in light of the passage of Propositions 22 and 26 in November 2010 that changes the characterization of those revenues and allows them to be used for the same purposes as the other Gas Tax revenues (Sections 2105-2107.5).

The City has elected to retain the Gas Tax (Section 2103) revenues for purposes of funding streets and roadway capital improvement projects in future years. The Budget for this fiscal year also includes the use of gas tax revenues for street maintenance activities within the Streets Division and annual C/CAG assessment in the Council/Board Department.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
GAS TAX FUND (Fund 103)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$0	\$0	\$0
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$0	\$0	\$0
REALLOCATIONS	\$565,500	\$565,500	\$645,549
TOTAL FOR TRAFFIC SAFETY	\$565,500	\$565,500	\$645,549

DETAIL LINE ITEM

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$565,500	\$645,549	\$80,049	
Totals Reallocation		\$565,500	\$645,549	\$80,049	
103-0930-431-42-63	ALLOCATION OF OVERHEAD-REALLOCATION FROM PW STREETS (2105-2107.5)	\$470,388	\$538,870	\$68,482	
103-1010-413-42-63	ALLOCATION OF OVERHEAD-REALLOCATION FROM COUNCIL/BOARD	\$95,112	\$106,679	\$11,567	

Detailed Analysis:

Note None

SLESF/COPS Grant



SLESF/COPS Grant Funding – In previous years, the City received \$100,000 from the State of California under the Citizens Option for Public Safety (COPS) program, a Special Revenue Fund. These funds have been the subject of intense debate during the last few State budget cycles. The current State budget proposal includes funding for FY 2023-24. Based on this information, the City is projecting to receive this State funding of \$100,000 for FY 2023-24.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
POLICE
SLESF / COPS GRANT (Fund 108)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$100,000	\$100,000	\$100,000
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$100,000	\$100,000	\$100,000
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$100,000	\$100,000	\$100,000
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR SLESF/COPS GRANT	\$100,000	\$100,000	\$100,000

DETAIL LINE ITEM					
Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$100,000	\$100,000	\$0	

Totals Employee Services		\$100,000	\$100,000	\$0	
108-0620-421-41-10	PERMANENT SALARIES	\$100,000	\$100,000	\$0	

Detailed Analysis:

Note None



In 2004, the City of Foster City took the initiative to create and launch a recruitment website for advertising public sector employment opportunities, which also functions as an applicant tracking and processing tool. This entrepreneurial endeavor was developed by the Human Resources Department in partnership with the Information Technology Division. The Human Resources Department administers the program, handling all aspects of marketing and relationships with over 160 employer clients. Job seekers can log on to one web site and search for career opportunities in the public sector, post their resumes, and apply for open jobs. Because of a rise in CalOpps maintenance and server costs, there will be an increase of 5% on the agency's per posting fees annual maintenance fees. Employers will be charged an initiation fee of up to \$6,941 to join CalOpps, and then an annual maintenance fee of \$3,975. Agencies can also opt not to become members and pay to advertise on the site for a fee of \$567 per job posting. A job seeker incurs no cost to submit applications or create a user profile.

The City benefits from the creation and maintenance of this entrepreneurial endeavor. The City would otherwise process all recruitments manually through paper applications and scoring, or contract with a similar service at a significant cost. The use of web-based technology increases the quality of the applicant pool and decreases time spent on recruitment by approximately 60%, allowing staff to focus on more strategic City endeavors. If Foster City purchased these recruitment services from another vendor, the cost would be approximately \$15,000 annually. This is an expense that the City does not incur, but rather enjoys at no cost to the City.

Annual costs of approximately \$161,500 for application support, website hosting, and other services and supplies are included in the CalOpps.org Fund. The City/District General Fund does not provide the funding for CalOpps, and staff hours spent on CalOpps administration including the services of the consultants is funded by CalOpps membership fees.

CalOpps signifies an important partnership of over 160 governmental entities and strives to continue to provide public sector recruitment services at an affordable cost to employers while fully recovering the annual cost to the City and establishing reserves for future expenses and upgrades.

RESOURCES REQUIRED

CalOpps is a self-supporting initiative accounted for in the City's Special Revenue Funds (Fund #114). Resources required include the following:

- Personnel Allocations – Allocations of 10% of the Administrative Services Director, 5% of the Human Resources Manager, 5% of the Human Resources Analyst, 10% of the Human Resources Technician, and 40% of the Administrative Assistant I/II are charged to the fund on an annual basis.
- Internal Services Charges – Support hardware and software replacement charges from the Information Technology Internal Services Fund are allocated to the fund. Support from Finance for billing are also allocated to the fund.
- Supplies – Miscellaneous supply and copy expenses are borne by the City for the CalOpps program.
- Consulting Services – Fees associated with managing enhancements to the CalOpps system by Urban Insight, the managing vendor for CalOpps.
- Website hosting – Fees associated with hosting of the servers by Mission Cloud.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
HUMAN RESOURCES
CALOPPS (Fund 114)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$143,224	\$143,224	\$178,210
SERVICES AND SUPPLIES	\$161,350	\$161,350	\$506,350
CAPITAL OUTLAY	\$0	\$0	\$0
<i>Subtotal (Total Department-Controlled Expenses)</i>	<i>\$304,574</i>	<i>\$304,574</i>	<i>\$684,560</i>
INTERNAL SERVICES	\$15,236	\$15,236	\$25,834
<i>Subtotal (Total Department Expenses before Reallocations)</i>	<i>\$319,810</i>	<i>\$319,810</i>	<i>\$710,394</i>
REALLOCATIONS	\$244,325	\$244,325	\$70,555
TOTAL FOR CALOPPS FUND	\$564,135	\$564,135	\$780,949

DETAIL LINE ITEM: 114 - CalOpps Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$564,135	\$780,949	\$216,814	
Totals Employee Services		\$143,224	\$178,210	\$34,986	
114-1210-415-41-10	PERMANENT SALARIES	\$88,313	\$111,461	\$23,148	
114-1210-415-41-21	PERS RETIREMENT	\$9,047	\$12,645	\$3,598	
114-1210-415-41-35	FLEX ALLOWANCE	\$15,208	\$23,802	\$8,594	
114-1210-415-41-36	WORKERS COMPENSATION	\$551	\$424	(\$127)	
114-1210-415-41-39	OTHER FRINGE BENEFITS	\$5,757	\$7,395	\$1,638	
114-1210-415-41-61	EMPLOYEE BENEFIT-PERS UAL	\$24,348	\$22,483	(\$1,865)	
Totals Internal Services		\$15,236	\$25,834	\$10,598	
114-1210-415-41-40	COMPENSATED ABSENCES	\$2,778	\$2,961	\$183	
114-1210-415-42-57	COMM & INFO SERVICES CHGS	\$12,458	\$22,873	\$10,415	
Totals Services and Supplies		\$161,350	\$506,350	\$345,000	
114-1210-415-42-41	COPY EXPENSE	\$500	\$500	\$0	
114-1210-415-42-48	UTILITIES & COMMUNICATION	\$143,450	\$143,450	\$0	
114-1210-415-42-48	APPLICATION SUPPORT	\$80,000	\$80,000	\$0	
114-1210-415-42-48	COMMUNICATION COSTS - WEBSITE HOSTING	\$37,200	\$37,200	\$0	
114-1210-415-42-48	Infrastructure Maintenance (Mission Cloud)	\$25,000	\$25,000	\$0	
114-1210-415-42-48	TRANSACTION EMAIL	\$1,250	\$1,250	\$0	
114-1210-415-42-49	ADVERTISING/PUBLICITY	\$7,400	\$7,400	\$0	
114-1210-415-42-51	CONTRACT, PROF, SPEC SVCS	\$10,000	\$355,000	\$345,000	
114-1210-415-42-51	CONTRACTUAL SERVICES	\$10,000	\$10,000	\$0	
114-1210-415-42-51	DRUPAL MIGRATION	\$0	\$345,000	\$345,000	
Totals Reallocation		\$244,325	\$70,555	(\$173,770)	
114-1210-415-42-63	ALLOCATION OF OVERHEAD	\$244,325	\$70,555	(\$173,770)	

Detailed Analysis:

Note None

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Foster City Foundation



From time to time, the City receives donations from individuals and organizations designated by the donors to fund various City programs, services, and/or improvement projects. The City is the administrator of those funds. Such donations are kept separate from the General Fund in the Foster City Foundation Fund.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
CITY MANAGER
FOSTER CITY FOUNDATION (Fund 116)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$33,372	\$111,250	\$136,250
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$33,372	\$111,250	\$136,250
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$33,372	\$111,250	\$136,250
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR FOSTER CITY FOUNDATION FUND	\$33,372	\$111,250	\$136,250

DETAIL LINE ITEM: 116 - Foster City Foundation Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals Foster City Foundation Expenses		\$33,372	\$136,250	\$102,878	
Totals Parks & Recreation		\$22,122	\$125,000	\$102,878	
Totals Services and Supplies - Parks & Recreation		\$22,122	\$125,000	\$102,878	
116-0510-451-42-65	MISC EXPENSE	\$22,122	\$125,000	\$102,878	
Totals Police - Chief's Office		\$10,000	\$10,000	\$0	
Totals Services and Supplies - Police		\$10,000	\$10,000	\$0	
116-0610-421-42-65	MISC EXPENSE	\$10,000	\$10,000	\$0	
Totals Public Works		\$1,250	\$1,250	\$0	
Totals Services and Supplies - Public Works		\$1,250	\$1,250	\$0	
116-0910-431-42-65	MISC EXPENSE	\$1,250	\$1,250	\$0	

Detailed Analysis:

Note None

Senate Bill 1



On April 28, 2017, the Governor signed Senate Bill (SB) 1, known as the Road Repair and Accountability Act of 2017, creating the Local Partnership Program to provide funding to jurisdictions for road maintenance/rehabilitation and other types of transportation improvement projects. For Foster City, funds will most often be used for pavement rehabilitation types of projects.

These funds are transferred for Capital Improvement expenditures.

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Low- and Moderate-Income Housing Fund (LMIHF)



The LMIHF Fund was a new fund for FY 2012-2013 that was the result of the passage of ABx1 26 by the State on June 29, 2011 that dissolved redevelopment agencies in California. The legislation, which was upheld by ruling of the California Supreme Court on December 29, 2011 dissolved agencies on January 31, 2012.

On January 9, 2012, the City Council exercised its right under the legislation to become the Successor Housing Agency to the former Agency. All non-cash housing assets and obligations, including the eight (8) affordable housing units formerly owned and operated by the Agency, and loans receivable from the Metro Center Senior Housing Project and individual borrowers under the former 1st Time Homebuyers Program, were transferred to the City Affordable Housing Fund effective February 1, 2012.

Continuing obligations of the Successor Agency to the Community Development Agency, including affordable housing obligations related to Marlin Cove and Miramar and monitoring affordable housing covenants in various developments, are funded from the tax increment received by the Successor Agency and are not included in the budget for the City Affordable Housing Fund.

The budget for FY 2023-2024 includes continued expenditures related to operating and maintaining the remaining six (6) affordable housing units, including property management services, landscaping and other maintenance costs, homeowners' association dues, as well as initiatives that were formerly funded by the Agency that support and enhance the availability of affordable housing in Foster City. Revenues going into the LMIHF include rental income and loan repayments. The City Council has set a goal of maintaining a \$300,000 fund balance as a reserve for capital expenditures related to the affordable housing units owned by the City.

(Note: These funds are distinguished from the City Affordable Housing Funds as they are restricted for the use of low- to moderate-income housing based on California Health & Safety Code §34176 et. seq. or through enacted legislation and which are considered legally enforceable to be used exclusively for the provision of affordable housing in the community.)

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
COMMUNITY DEVELOPMENT
LMIHAF HOUSING SUCCESSOR FUNDS (Fund 122)
Annual Budget Appropriation for Fiscal Year

DIVISION	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
HOUSING	\$120,120	\$120,120	\$120,120
HOMELESS PREVENTION	\$5,000	\$5,000	\$5,000
DEVELOPMENT AFFORD HSNB	\$11,200	\$11,200	\$21,500
TOTAL FOR LMIHAF - HOUSING SUCCESSOR	\$136,320	\$136,320	\$146,620

EXPENDITURES BY CATEGORY	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$10,000
SERVICES AND SUPPLIES	\$136,320	\$136,320	\$136,620
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$136,320	\$136,320	\$146,620
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$136,320	\$136,320	\$146,620
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR LMIHAF-HOUSING SUCCESSOR	\$136,320	\$136,320	\$146,620

DETAIL LINE ITEM: 122-0832 LMIHF - Monitor & Preserve Long-Term Affordability Exp

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$120,120	\$120,120	\$0	
Totals Services and Supplies		\$120,120	\$120,120	\$0	
122-0832-463-42-51	CONTRACT, PROF, SPEC SVCS	\$27,000	\$27,000	\$0	
122-0832-463-42-51	HOUSING STAFFING ADMINISTRATION - MONITORING	\$25,000	\$25,000	\$0	
122-0832-463-42-51	LEGAL SERVICES	\$2,000	\$2,000	\$0	
122-0832-463-42-81	MANAGEMENT FEE-HIP	\$18,120	\$18,120	\$0	
122-0832-463-42-84	REPAIR & MAINT-HIP	\$30,000	\$30,000	\$0	
122-0832-463-42-85	LANDSCAPE & PEST CONTROL	\$10,000	\$10,000	\$0	
122-0832-463-42-86	HSINGSTAFFADMIN-EXISTUNIT	\$10,000	\$10,000	\$0	
122-0832-463-42-87	CONTINGENCY MAJOR REPAIRS	\$25,000	\$25,000	\$0	

DETAIL LINE ITEM: 122-0836 LMIHF - Homeless Prevention & Rapid Rehousing Svcs Exp

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$5,000	\$5,000	\$0	
Totals Services and Supplies		\$5,000	\$5,000	\$0	
122-0836-463-42-51	CONTRACT, PROF, SPEC SVCS-HIP HOUSING HOMESHARE PROGRAM	\$5,000	\$5,000	\$0	

DETAIL LINE ITEM: 122-0837 LMIHF - Homeless Prevention & Rapid Rehousing Svcs Exp

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$11,200	\$21,500	\$10,300	
Totals Employee Services		\$0	\$10,000	\$10,000	
122-0837-463-41-10	PERMANENT SALARIES - Housing Coordinator	\$0	\$10,000	\$10,000	
Totals Services and Supplies		\$11,200	\$11,500	\$300	
122-0837-463-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$11,200	\$11,500	\$300	

Detailed Analysis:

Note None

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City Affordable Housing Fund



The City Affordable Housing Fund was a new fund for FY 2012-2013 that was the result of the passage of ABx1 26 by the State on June 29, 2011 that dissolved redevelopment agencies in California. The legislation, which was upheld by ruling of the California Supreme Court on December 29, 2011 dissolved agencies on January 31, 2012.

In FY 2012-2013, the City received \$3.3 million of one-time “boomerang” funds that were the City/EMID share of the one-time “sweep” by the State of \$12.1 million of the Community Development Agency’s housing funds that were not already obligated. The City Council chose to dedicate these funds to funding affordable housing projects.

In FY 2014-2015, the expenditure of \$4.75 million was made from the City Affordable Housing Fund to assist the affordable housing project to be constructed on the Foster Square site by Mid-Pen Housing (Alma Point). These funds are expended in the form of a loan payable from future residual income from the property. The loan was funded through the \$3.3 million of one-time “boomerang” funds as indicated above, plus a contribution by TNHC-HW Foster City LLC, the master developer of the Foster Square Project, totaling \$1.45 million upon the close of escrow of the 15-acre site formerly owned by the City.

In December 2016, the City Council adopted Ordinance 606, establishing Chapter 17.88, Affordable Housing Commercial Linkage Fee, which became effective in February 2017. The Commercial Linkage Fee provides a mechanism for commercial development to pay the fee to offset the impacts of the development on the need for affordable housing. Revenues from the Commercial Linkage Fee will be deposited into the City Affordable Housing Fund.

Note: This fund is distinguished from the LMIHF Fund in that these funds may be used at the discretion of the City Council for affordable housing, as opposed to LMIHF Fund assets which are subject to specific restrictions for spending and recording by state law.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
COMMUNITY DEVELOPMENT
CITY AFFORDABLE HOUSING FUND (Fund 124)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$1,043,636	\$1,043,636	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$1,043,636	\$1,043,636	\$0
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$1,043,636	\$1,043,636	\$0
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR FC AFFORDABLE HOUSING	\$1,043,636	\$1,043,636	\$0

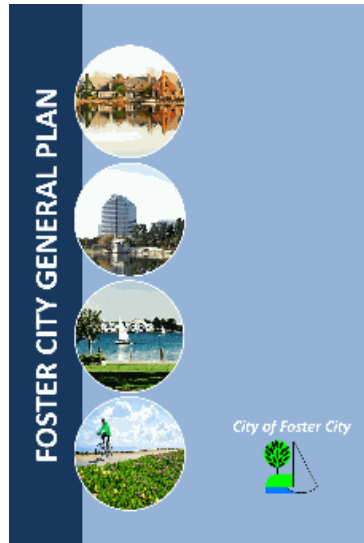
DETAIL LINE ITEM: 124-0832 City Affordable Housing

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$1,043,636	\$0	(\$1,043,636)	
Totals Services and Supplies		\$1,043,636	\$0	(\$1,043,636)	
124-0832-463-42-65	MISC EXPENSE	\$400,000	\$0	(\$400,000)	1
124-0832-463-42-65	POST BMR AGREEMENT AND EARLY RELOCATION	\$355,000	\$0	(\$355,000)	
124-0832-463-42-65	CONTRACTING HOUSING INDUSTRY FOUNDATION	\$45,000	\$0	(\$45,000)	
124-0832-463-42-97	RELOCATION ASSISTANCE	\$643,636	\$0	(\$643,636)	2
124-0832-463-42-97	CARRYOVER-Housing Industry Foundation (HIF) for Tenant Relocation Assistance for Foster's Landing (Approved Sep 20, 2021 - Reso 2021-132)	\$100,000	\$0	(\$100,000)	1
124-0832-463-42-97	CARRYOVER-San Mateo County for Permanent Location Housing Allocation (PLHA) for Foster's Landing Grant (Approved Sep 20, 2021 - Reso 2021-132)	\$543,636	\$0	(\$543,636)	1

Detailed Analysis:

- Note 1 Post BMR Agreement, Early Relocation and Housing Industry Foundation Contract. (Carryover amount TBD in July 2023)
- Note 2 Reso 2021-132 9/30/21. (Carryover amount TBD in July 2023)

GENERAL PLAN- BUILDING AND CONSTRUCTION ORDINANCE- ZONING CODE MAINTENANCE FUND



This fee was established as part of the FY 2011-2012 budget. The fee provides funding for the unreimbursed State mandated costs of updating and maintaining the City's General Plan, Title 15 Buildings and Construction Ordinance and Title 17 Zoning Ordinance Maintenance. The fee is collected at the time of building permit issuance and is based on the value of the application and provides a dedicated funding source for future General Plan updates and zoning and building code updates without relying on the General Fund.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
COMMUNITY DEVELOPMENT
GENERAL PLAN MAINTENANCE FUND (Fund 128)
Annual Budget Appropriation for Fiscal Year

DIVISION	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
GENERAL PLAN	\$192,400	\$192,400	\$102,400
SB2 - ADU & AHOZ	\$208,943	\$208,943	\$0
HOUSING ELEMENT UPDATE	\$441,336	\$441,336	\$5,000
TOTAL FOR GENERAL PLAN MAINTENANCE FUND	\$842,679	\$842,679	\$107,400

EXPENDITURES BY CATEGORY	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$91,867	\$91,867	\$5,000
SERVICES AND SUPPLIES	\$750,812	\$750,812	\$102,400
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$842,679	\$842,679	\$107,400
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$842,679	\$842,679	\$107,400
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR GENERAL PLAN MAINTENANCE	\$842,679	\$842,679	\$107,400

DETAIL LINE ITEM: 128-0838 - General Plan Maintenance Fund - General Govt

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals	128-0838 - General Plan Maintenance Fund - General Govt	\$192,400	\$102,400	(\$90,000)	
Totals Employee Services		\$0	\$0	\$0	
128-0838-419-41-10	PERMANENT SALARIES	\$0	\$0	\$0	
Totals Services and Supplies		\$192,400	\$102,400	(\$90,000)	
128-0838-419-42-51	CONTRACT, PROF, SPEC SVCS	\$190,000	\$100,000	(\$90,000)	1
128-0838-419-42-51	CARRYOVER-ADOPT INCLUSIONARY HOUSING ORDINANCE, VMT THRESHOLDS, & SAFETY ELEMENT	\$40,000	\$0	(\$40,000)	
128-0838-419-42-51	GENERAL PLAN IMPLEMENTATION	\$50,000	\$50,000	\$0	
128-0838-419-42-51	LAND USE CONSULTANT FOR COMMUNITY ENGAGEMENT FOR GOLF COURSE	\$100,000	\$0	(\$100,000)	
128-0838-419-42-51	OBJECTIVE DESIGN STANDARDS-UPP	\$0	\$50,000	\$50,000	
128-0838-419-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$2,400	\$2,400	\$0	

DETAIL LINE ITEM: 128-0844 - General Plan Maintenance Fund - SB2 - ADU & AHOZ

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals	128-0844 General Plan Maintenance Fund - SB2 - ADU & AHOZ	\$208,943	\$0	(\$208,943)	
Totals Employee Services		\$55,211	\$0	(\$55,211)	
128-0844-419-41-10	PERMANENT SALARIES	\$55,211	\$0	(\$55,211)	1
Totals Services and Supplies		\$153,732	\$0	(\$153,732)	
128-0844-419-42-51	CONTRACT, PROF, SPEC SVCS	\$153,732	\$0	(\$153,732)	1

DETAIL LINE ITEM: 128-0845 General Plan Maintenance Fund - Housing Element

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals	128-0845 - General Plan Maintenance Fund - Housing Element	\$441,336	\$5,000	(\$436,336)	
Totals Employee Services		\$36,656	\$5,000	(\$31,656)	
128-0845-419-41-10	PERMANENT SALARIES	\$36,656	\$5,000	(\$31,656)	
128-0845-419-41-10	PERMANENT SALARIES - CARRYOVER UNUSED FUNDS FROM LEAP GRANT	\$36,656	\$0	(\$36,656)	1
128-0845-419-41-10	PERMANENT SALARIES - Senior Planner	\$0	\$5,000	\$5,000	
Totals Services and Supplies		\$404,680	\$0	(\$404,680)	
128-0845-419-42-51	CONTRACT, PROF, SPEC SVCS	\$404,680	\$0	(\$404,680)	1
128-0845-419-42-51	CARRYOVER UNUSED FUNDS FROM LEAP GRANT	\$43,768	\$0	(\$43,768)	
128-0845-419-42-51	CONSULTANT FOR HOUSING ELEMENT IMPLEMENTATION	\$0	\$0	\$0	
128-0845-419-42-51	Consultant for Housing Element Implementation Carryover FY 21-22 Reso 2022-10	\$110,000	\$0	(\$110,000)	
128-0845-419-42-51	Reso 2022-10 FY 2022-23 Environmental Impact Report (EIR)	\$380,912	\$0	(\$380,912)	
128-0845-419-42-51	Reso 2022-10 FY 2022-23 Environmental Impact Report (EIR)- Delivered in FY 21-22	(\$130,000)	\$0	\$130,000	

Detailed Analysis:

Note 1 (Carryover amount TBD in July 2023)

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Construction and Demolition Fund



The Construction and Demolition Fund was created in Fiscal Year 2005-2006 to support the implementation of the Construction and Demolition Ordinance (Chapter 15.44 Recycling and Salvaging of Construction and Demolition Debris, Title 15, Buildings and Construction).

In FY 2016-2017, the City Council adopted the new CalGreen Building Code, which further refines waste diversion requirements and in FY 2019-2018 the City's Chapter 15.44 was updated accordingly.

Under both CalGreen and the City's ordinance, specific construction and demolition projects must submit Waste Management Plans as a condition of their building permit. The Waste Management Plan estimates the tons of material that will be generated by the project, and delineates how the contractor will maximize recycling of debris and other waste generated from the project. The ordinance requires that a refundable deposit be submitted based on the estimate of the debris that will be generated. As a condition of return of the deposit, the applicant must provide documentation demonstrating that it has diverted the requisite waste from the projects.

Applicants who do not provide documentation of waste diversion forfeit the deposit. These forfeitures are placed in this fund for a broad array of ordinance-defined uses that promote environmental sustainability.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
CONSTRUCTION AND DEMOLITION FUND (Fund 129)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$302,000	\$317,000	\$284,750
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$302,000	\$317,000	\$284,750
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$302,000	\$317,000	\$284,750
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR CONST & DEMO RECYCLING FUND	\$302,000	\$317,000	\$284,750

DETAIL LINE ITEM: 129 - Construction & Demolition Fund Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Note
Totals		\$302,000	\$284,750	(\$17,250)	
Totals Services and Supplies		\$302,000	\$284,750	(\$17,250)	
129-0932-431-42-40	SPECIAL DEPARTMENTAL SUP	\$30,000	\$30,000	\$0	
129-0932-431-42-42	POSTAGE EXPENSE - PROP 218 MAILING POSTAGE	\$2,500	\$2,500	\$0	
129-0932-431-42-49	ADVERTISING/PUBLICITY - LEGAL ADVERTISING - PROP 218	\$1,000	\$750	(\$250)	
129-0932-431-42-51	CONTRACT, PROF, SPEC SVCS	\$267,500	\$251,000	(\$16,500)	
129-0932-431-42-51	CARRYOVER -CLIMATE ACTION PLAN	\$20,000	\$0	(\$20,000)	
129-0932-431-42-51	CLIMATE MITIGATION & ADAPTION PLAN (CEQA COMPLIANCE)	\$70,000	\$70,000	\$0	
129-0932-431-42-51	EVENTS	\$3,000	\$7,500	\$4,500	
129-0932-431-42-51	GREEN BUILDING CONSULTANT	\$90,000	\$90,000	\$0	
129-0932-431-42-51	IMPLEMENTATION OF SB 1383	\$30,000	\$30,000	\$0	
129-0932-431-42-51	PROP 218 MAILING	\$4,500	\$3,500	(\$1,000)	
129-0932-431-42-51	SOLID WASTE REDUCTION PROGRAMS	\$50,000	\$50,000	\$0	
129-0932-431-42-79	REBATES - COMPOST BIN INCENTIVE PROGRAM	\$1,000	\$500	(\$500)	

Detailed Analysis:

Note None

TECHNOLOGY MAINTENANCE FUND



This fee was established in FY 2015-2016. Each year funds are set aside in the Internal Services Account toward the maintenance and eventual replacement of the permitting system. The Community Development Department recommends that a system-wide technology fee be incorporated into the Master Fee schedule to recover the costs and ongoing expenses of the new permitting system.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
COMMUNITY DEVELOPMENT
TECHNOLOGY MAINTENANCE FUND (Fund 130)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$63,868	\$63,868	\$63,868
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$63,868	\$63,868	\$63,868
INTERNAL SERVICES	\$41,617	\$41,617	\$41,617
Subtotal (Total Department Expenses before Reallocations)	\$105,485	\$105,485	\$105,485
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR TECHNOLOGY MAINTENANCE	\$105,485	\$105,485	\$105,485

DETAIL LINE ITEM: 130 - Technology Maintenance Fund Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$105,485	\$105,485	\$0	
Totals Internal Services		\$41,617	\$41,617	\$0	
130-0839-419-42-57	COMM & INFO SERVICES CHGS	\$41,617	\$41,617	\$0	
Totals Services and Supplies		\$63,868	\$63,868	\$0	
130-0839-419-42-51	CONTRACT, PROF, SPEC SVCS	\$63,868	\$63,868	\$0	
130-0839-419-42-51	SUNGARD/CRW SOFTWARE ANNUAL MAINTENANCE	\$41,868	\$41,868	\$0	
130-0839-419-42-51	TECH MAINTENANCE - HARDWARE & SOFTWARE	\$22,000	\$22,000	\$0	

Detailed Analysis:

Note None

SB 1186 Fee



Senate Bill (SB) 1186 (Chapter 383, Statutes of 2012) created Government Code Section 4467. This statute was recently amended by Assembly Bill 1379 (Chapter 667, Statutes 2017). Among other things, this statute requires:

- January 1, 2013 through December 31, 2017, a one-dollar (\$1) additional fee to be paid by any applicant for a local business license, permit or similar instrument when it is issued or renewed. The fee is divided between the local entity that collected the funds, which retains 70 percent, and DSA, which receives 30 percent.
- January 1, 2018 through December 31, 2023, a four-dollar (\$4) additional fee is to be paid by any applicant for a local business license, permit or similar instrument when it is issued or renewed. If no such instrument exists, the fee is to be paid by an applicant for a building permit. The fee is divided between the local entity that collected the funds, which retains 90 percent, and DSA, which receives 10 percent.
- On and after January 1, 2024, the fees and requirements remain in effect but the amount will reduce to one-dollar (\$1). The city, county, or city and county will retain 70 percent of the fees collected and submit 30 percent to DSA.

The purpose of the fee is to increase disability access and compliance with construction-related accessibility requirements. Additionally, the fee assists local jurisdictions in supporting the Certified Access Specialist (CAsp) program and provides the Division of the State Architect (DSA) with funds to maintain oversight of the CAsp program. The fee is used by the City of Foster City to provide training for inspectors as Certified Access Specialists.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
COMMUNITY DEVELOPMENT
SB 1186 FUND (Fund 131)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$1,300	\$1,300	\$1,300
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$1,300	\$1,300	\$1,300
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$1,300	\$1,300	\$1,300
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR SB 1186 FUND	\$1,300	\$1,300	\$1,300

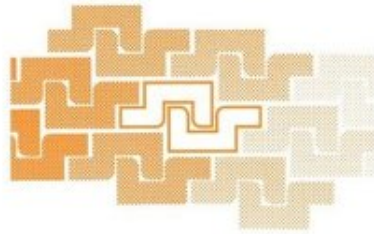
DETAIL LINE ITEM: 131 - SB 1186 Fee Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$1,300	\$1,300	\$0	
Totals Services and Supplies		\$1,300	\$1,300	\$0	
131-0841-419-42-55	TRAINING	\$1,300	\$1,300	\$0	

Detailed Analysis:

Note None

Strong Motion Instrumentation Fee



Strong Motion Instrumentation for Civil Engineering Structures

Edited by

M. Erdik, M. Celebi, V. Mihailov
and N. Apaydin

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The state of California passed the Strong Motion Instrumentation Act in 1972. The Strong Motion Investigation fee is paid by each applicant for a building permit, where square footage is added and is mandated by the Public Resources Code section 2705. This fee is remitted to the state of California to obtain vital earthquake data for the engineering and scientific communities through a statewide network of strong motion instruments.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
COMMUNITY DEVELOPMENT
STRONG MOTION INSTRUMENTATION PROGRAM (SMIP) FUND (Fund 132)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$500	\$500	\$500
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$500	\$500	\$500
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$500	\$500	\$500
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR SMIP FEE FUND	\$500	\$500	\$500

DETAIL LINE ITEM: 132 - Strong Motion Instrumentation Fee Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$500	\$500	\$0	
Totals Services and Supplies		\$500	\$500	\$0	
132-0842-419-42-55	TRAINING - SEISMIC MOTION AND INSTRUMENTATION	\$500	\$500	\$0	

Detailed Analysis:

Note None

California Redemption Value (CRV) Grant Fund



The CRV Grant Fund was created in Fiscal Year 2016-2017 for the administration of funds received from the Beverage Container Recycling Payment Program.

The California Redemption Value (CRV) is collected by beverage retailers at the point of sale and remitted to CalRecycle. The portion of the CRV that is not redeemed by consumers, is made available to cities and counties to assist in the implementation of beverage container recycling and litter abatement projects in their communities. Eligible programs include:

- New or existing curbside recycling programs
- Neighborhood drop-off recycling programs
- Public education promoting beverage container recycling
- Litter reduction and cleanup where the waste stream includes beverage containers that will be recycled
- Water Bottle Filling Stations
- Other beverage container recycling programs
- Supporting AB 341 Mandatory Commercial Recycling (MCR) requirements (e.g., infrastructure, support, public education/outreach)

On an annual basis, the City submits a funding request with a plan to expend the program funds. Funds must be spent within two years of award and an expenditure report must document funds expended.

Foster City receives approximately \$8,500 annually through this program..

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
CALIFORNIA REDEMPTION VALUE (CRV) GRANT FUND (Fund 133)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$14,000	\$14,000	\$12,419
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$14,000	\$14,000	\$12,419
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$14,000	\$14,000	\$12,419
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR CRV GRANT FUND	\$14,000	\$14,000	\$12,419

DETAIL LINE ITEM: 133 - CRV Grant Fund Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$14,000	\$12,419	(\$1,581)	
Totals Services and Supplies		\$14,000	\$12,419	(\$1,581)	
133-0933-431-42-40	SPECIAL DEPARTMENTAL SUP - RECYCLING CONTAINERS	\$13,000	\$11,419	(\$1,581)	1
133-0933-431-42-51	CONTRACT, PROF, SPEC SVCS-RECYCLING/LITTER REDUCTION PROGRAMS	\$1,000	\$1,000	\$0	

Detailed Analysis:

Note 1 City recycling containers, bin liners and water bottle filling stations.

Curbside Recycling Fund



The Curbside Recycling fund supports the implementation of activities related to beverage container recycling. On an annual basis, the State of California Department of Resources Recycling and Recovery (CalRecycle) makes a curbside supplemental payment to operators of curbside and neighborhood drop-off programs for beverage container recycling. As a member of the SBWMA, and part-owner/operator of the Shoreway Environmental Center, Foster City's payment represents the City's share of the volume of beverage containers collected from Recology's curbside collection operation for one year. Since 2011, the City has received, on average, \$22,000 per year from the curbside supplemental payment program. Per Public Resources Code 14549.6(a) expenditure of funds is limited to payment for activities related to beverage container recycling..

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
CURBSIDE RECYCLING FUND (Fund 134)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$25,000	\$25,000	\$25,000
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$25,000	\$25,000	\$25,000
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$25,000	\$25,000	\$25,000
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR CURBSIDE RECYCLING	\$25,000	\$25,000	\$25,000

DETAIL LINE ITEM: 134 Curbside Recycling Fund Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$25,000	\$25,000	\$0	
Totals Services and Supplies		\$25,000	\$25,000	\$0	
134-0934-431-42-51	CONTRACT, PROF, SPEC SVCS - LITTER ABATEMENT	\$25,000	\$25,000	\$0	

Detailed Analysis:

Note None

Building Standards Administration Special Revolving Fund



On September 30, 2008, Governor Schwarzenegger signed SB 1473 into law. It took effect on January 1, 2009. Among other things, the bill provides for the creation of the Building Standards Administration Special Revolving Fund, which is established in the State Treasury. Moneys deposited in this fund will come from a surcharge on both residential and nonresidential building permits. The bill requires that each city, county, and city and county collect a fee from an applicant for a building permit, assessed at the rate of four dollars (\$4) per one hundred thousand dollars (\$100,000) in valuation, with appropriate fractions thereof, but not less than one dollar (\$1).

SB 1473 provides that the city, county, or city and county may retain up to ten (10) percent of the fees collected for related administrative costs and for code enforcement education. The bill requires that the local jurisdiction transmit the remainder to CBSC for deposit in the Building Standards Administration Special Revolving Fund.

Once appropriated, moneys deposited in this fund will be available to CBSC, the Department of Housing and Community Development, and the Office of the State Fire Marshal for expenditure in carrying out the provisions of the State Building Standards Law and provisions of State Housing Law that relate to building standards. Emphasis is to be placed on the development, adoption, publication, updating, and educational efforts associated with green building standards.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
COMMUNITY DEVELOPMENT

Building Standards Administration Special Revolving (Green Building Fee) Fund (Fund 135)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$500	\$500	\$500
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$500	\$500	\$500
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$500	\$500	\$500
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR GREEN BUILDING FEE	\$500	\$500	\$500

DETAIL LINE ITEM: 135 - Bldg Standards Admin Special Revolving Fund Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$500	\$500	\$0	
Totals Services and Supplies		\$500	\$500	\$0	
135-0843-419-42-55	TRAINING	\$500	\$500	\$0	

Detailed Analysis:

Note None

Measure W

In 2018, when San Mateo County voters passed Measure W by a 66.9 percent margin, they provided the county with additional resources to improve transit and relieve traffic congestion raised from a half-cent sales tax. 50% of those funds are administered by the San Mateo County Transportation Authority while the remaining 50% are administered by the SamTrans Board of Directors.

The measure, which went into effect in July of 2019, includes funds for highway projects, local street repair, grade separations for Caltrain tracks that intersect local streets, expanded bicycle and pedestrian facilities, and improved transit connections. The types of uses for the Fund include:

- implementation of advanced technologies and communications on the roadway system
- Improving local streets and roads by paving and/or repairing potholes
- promoting alternative modes of transportation, which may include funding shuttles, or sponsoring carpools, bicycling and pedestrian programs
- planning and implementing traffic operations and safety projects, including signal coordination and bicycling/pedestrian safety projects

These funds are transferred for Capital Improvement expenditures.

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Commercial Linkage Fee

In December 2016, the City Council adopted Ordinance 606, establishing Chapter 17.88, Affordable Housing Commercial Linkage Fee, which became effective in February 2017. The Commercial Linkage Fee provides a mechanism for commercial development to pay the fee to offset the impacts of the development on the need for affordable housing. Commercial linkage fees collected will be deposited into the Affordable Housing - Commercial Linkage Fees Fund.

In FY 2020-2021, the City collected \$360,580 Commercial Linkage Fees

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
COMMUNITY DEVELOPMENT
COMMERCIAL LINKAGE FEE FUND (Fund 137)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$10,000
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$0	\$0	\$10,000
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$0	\$0	\$10,000
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR GENERAL PLAN MAINTENANCE	\$0	\$0	\$10,000

DETAIL LINE ITEM: 137 - Commercial Linkage Fee Fund Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$0	\$10,000	\$10,000	
Totals Employee Services		\$0	\$10,000	\$10,000	
137-0847-419-41-10	PERMANENT SALARIES - Housing Coordinator	\$0	\$10,000	\$10,000	

Detailed Analysis:

Note None

Tenant Relocation Assistance

In FY 2020-21, the City established the Tenant Relocation Assistance Fund to fund programs, in partnership with Essex Properties to help minimize the impacts of expiring affordable housing covenants to the residents of Foster's Landing.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
COMMUNITY DEVELOPMENT
TENANT RELOCATION ASSISTANCE FUND (Fund 138)
Annual Budget Appropriation for Fiscal Year

	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$51,640	\$51,640	\$51,640
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$51,640	\$51,640	\$51,640
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$51,640	\$51,640	\$51,640
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR TENANT RELOCATION ASSISTANCE	\$51,640	\$51,640	\$51,640

DETAIL LINE ITEM: 138 - Tenant Relocation Assistance Fund Exp

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$51,640	\$51,640	\$0	
Totals Services and Supplies		\$51,640	\$51,640	\$0	1
138-0832-463-42-65	MISC EXPENSE - 3RD AMENDMENT AGREEMENT BETWEEN ESSEX AND CITY	\$51,640	\$51,640	\$0	

Detailed Analysis:

Note 1 3RD Amendment Agreement between Essex and the City.

Workforce Housing

In August 2022, the City of Foster City purchased 22 workforce housing units located in the 4.78 acres Pilgrim Triton Master Plan development project. The Workforce Housing Program is designed to address the needs of first responders, public employees, and teachers in the very low, low, and moderate income household in order to make it possible for public servants to live near where they work.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
COMMUNITY DEVELOPMENT SERVICES
WORKFORCE HOUSING (Fund 139)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$18,073	\$18,073	\$18,977
SERVICES AND SUPPLIES	\$310,655	\$310,655	\$366,833
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$328,728	\$328,728	\$385,810
INTERNAL SERVICES	\$408	\$408	\$377
Subtotal (Total Department Expenses before Reallocations)	\$329,136	\$329,136	\$386,187
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR WORKFORCE HOUSING	\$329,136	\$329,136	\$386,187

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Equipment Replacement Fund - Workforce Housing

This fund is held for replacement and acquisition of 22 workforce housing units fixture and equipments.
No plan expenditure for FY 2022-23.

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SB1383 IMPLEMENTATION

SB 1383 passed in 2016 as part of California's larger strategy to combat climate change. SB 1383 was designed to reduce global warming super pollutants like methane by reducing the amount of landfilled organic waste. The extensive regulations went into effect on January 1, 2022, with full enforcement starting January 1, 2024.

While implementation of most of the regulations will be funded through the solid waste rates, this fund was created in Fiscal Year 2022-2023 to capture non-rate revenues such as grants for the implementation of SB 1383 requirements..

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
SB1383 IMPLEMENTATION (Fund 141)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$47,314	\$47,314	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$47,314	\$47,314	\$0
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$47,314	\$47,314	\$0
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR SB 1383 IMPLEMENTATION	\$47,314	\$47,314	\$0

DETAIL LINE ITEM: 141 - SB1383 Implementation

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$47,314	\$0	(\$47,314)	1
Totals Services and Supplies		\$47,314	\$0	(\$47,314)	
141-0910-431-42-51	CONTRACT, PROF, SPEC SVCS - SB1383-IMPLEMENTATION COST	\$47,314	\$0	(\$47,314)	

Detailed Analysis:

Note 1 Non-competitive Local Assistance grant from CalRecycle. (Carryover amount TBD in July 2023)

Impact Fee - Parks Facilities

In June 2022, the City Council adopted Resolution No 2022-75 establishing the nexus for the adoption of Ordinance No. 650, establishing a transportation impact mitigation fee, a public safety impact fee, and a park facility impact fee for new development projects within the City in order to provide necessary funding for public services within the City. Park Facilities Impact Fee collected will fund the costs associated with increased demand for community and neighborhood parks and recreational facilities related by the new development.

Impact Fee - Public Safety

In June 2022, the City Council adopted Resolution No 2022-75 establishing the nexus for the adoption of Ordinance No. 650, establishing a transportation impact mitigation fee, a public safety impact fee, and a park facility impact fee for new development projects within the City in order to provide necessary funding for public services within the City. Public Safety Fee collected will provide the necessary funding for police and fire services related to the new development.

Impact Fee - Transportation

In June 2022, the City Council adopted Resolution No 2022-75 establishing the nexus for the adoption of Ordinance No. 650, establishing a transportation impact mitigation fee, a public safety impact fee, and a park facility impact fee for new development projects within the City in order to provide necessary funding for public services within the City. Transportation Impact Mitigation Fee collected will fund the costs associated with maintaining adequate street and transportation facilities related to the new development.

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Levee Protection Planning and Improvements General Obligation Bond Fund



Current Levee

Projected Levee Improvements

Foster City maintains the levee along the Bayfront which surrounds the majority of the outer perimeter of the City. The Federal Emergency Management Agency (FEMA) determined that Foster City's levee system does not meet FEMA requirements into future years. Unless the City upgrades the levee to meet the required FEMA standards, Foster City will be designated as a flood zone. In order to maintain its FEMA accreditation, on March 5, 2018, the City Council unanimously voted to place Measure P, a local levee improvement General Obligation Bond measure (GO Bonds), on the June 5, 2018 ballot to keep Foster City properties out of the flood zone and avoid mandatory, annual flood insurance for local residents and businesses. Measure P would cost the property owner approximately \$36 per \$100,000 of assessed (not market) property value annually for 30 years for the levee improvements instead of the estimated \$2,000-\$3,000 or more per year in flood insurance indefinitely. Foster City voters passed Measure P and after securing all the necessary permits from the various regulatory agencies, in August 2020, the City issued \$85 million of G.O. Bonds.

The Levee Protection Planning and Improvements General Obligation Bond Fund accounts for the payment of principal and interest on the City's general obligation debt used for financing the estimated \$90 million cost of levee improvements.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
FINANCIAL SERVICES

LEVEE PROTECTION PLANNING AND IMPROVEMENTS GENERAL OBLIGATION BOND FUND
(Fund 230)

Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$6,378,988	\$6,378,988	\$5,349,188
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$6,378,988	\$6,378,988	\$5,349,188
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$6,378,988	\$6,378,988	\$5,349,188
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR LEVEE PROTECT I&R IMP	\$6,378,988	\$6,378,988	\$5,349,188

DETAIL LINE ITEM: 230 - Levee Protection Planning and Improvements Gen Obligation Bond Fund Exp

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$6,378,988	\$5,349,188	(\$1,029,800)	
Totals Services and Supplies		\$6,378,988	\$5,349,188	(\$1,029,800)	
230-1120-415-42-51	CONTRACT, PROF, SPEC SVCS - Continuing disclosure fees	\$2,275	\$2,275	\$0	1
230-1120-415-42-70	DEBT SERVICE-RETIRE PRINCIPAL	\$3,940,000	\$3,050,000	(\$890,000)	2
230-1120-415-42-71	DEBT SERVICE-INTEREST EXPENSE	\$2,436,113	\$2,296,313	(\$139,800)	2
230-1120-415-42-73	DEBT SVC-PAYING&FISCAL - Fiscal Agent	\$600	\$600	\$0	2

Detailed Analysis:

Note 1 Maintain Loan Reporting requirement.
Note 2 Debt Servicing.

Water Enterprise Fund



The Estero Municipal Improvement District (EMID) provides water utility services to customers in Foster City and the Mariner's Island area of the City of San Mateo. Potable water is purchased exclusively from the San Francisco Water Department, a department of the San Francisco Public Utilities Commission (SFPUC). The water is supplied to EMID via the Hetch Hetchy Reservoir distribution system at approximately 120 pounds per square inch (PSI) of pressure. EMID reduces the pressure to approximately 60 PSI operating pressure for customers. While the SFPUC treats and monitors the water quality to meet all drinking water standards, EMID also continually tests the water it distributes with dedicated sampling sites throughout our service area to assure compliance with State health standards.

EMID maintains and operates the distribution system within its boundaries, consisting of four (4) water tanks with a total storage of 20 million gallons in the event of system shutdowns or emergencies, two (2) natural gas engines with propane backup systems and two (2) electrical powered pumps that pump water from the storage tanks into the distribution system and more than 110 miles of water distribution mains, more than 4,800 mainline water valves, over 8,200 water meters, more than 1,400 fire hydrants, and two (2) water pressure reduction stations.

EMID customers are billed monthly or bi-monthly for water services. There are two (2) components of customer charges: a fixed water availability charge, which is often referred to as a meter charge because the charge is based on the size of the water meter, and a variable consumption charge for the amount of water consumed by the customer. The City provides an online utility billing system option that allows customers to view and pay their utility bills online at no additional cost. Customers also have the ability to track their usage online, or they may contact Public Works for further information.

In 2018, as a result of the Governor's direction to make water conservation a "California Way of Life", the EMID Board implemented permanent prohibitions on wasteful water practices, which remain in place today.

For further information about the EMID Water Enterprise Fund operations, please refer to the Public Works narrative included earlier in this Budget Document.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
WATER ENTERPRISE FUND (Fund 401)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$2,571,201	\$2,588,192	\$2,592,212
SERVICES AND SUPPLIES	\$11,851,646	\$11,836,646	\$11,883,374
CAPITAL OUTLAY	\$5,500	\$20,500	\$600,000
Subtotal (Total Department-Controlled Expenses)	\$14,428,347	\$14,445,338	\$15,075,586
INTERNAL SERVICES	\$1,505,428	\$1,505,895	\$1,539,974
Subtotal (Total Department Expenses before Reallocations)	\$15,933,775	\$15,951,233	\$16,615,560
REALLOCATIONS	\$1,255,133	\$1,255,133	\$1,267,042
TOTAL FOR WATER REVENUE	\$17,188,908	\$17,206,366	\$17,882,602

DETAIL LINE ITEM: 401 - Water Enterprise Fund Expenses

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$17,188,908	\$17,882,602	\$693,694	
Totals Capital Outlay		\$5,500	\$600,000	\$594,500	
401-0960-461-43-84	MOTOR VEHICLES	\$0	\$600,000	\$600,000	4
401-0960-461-43-85	MACHINERY & EQUIP >5000	\$5,500	\$0	(\$5,500)	
Totals Employee Services		\$2,571,201	\$2,592,212	\$21,011	
401-0960-461-41-10	PERMANENT SALARIES	\$1,320,313	\$1,405,604	\$85,291	1
401-0960-461-41-11	HOURLY & PART TIME SALARY	\$31,174	\$15,600	(\$15,574)	1
401-0960-461-41-12	OVERTIME	\$22,485	\$23,683	\$1,198	
401-0960-461-41-21	PERS RETIREMENT	\$136,490	\$153,405	\$16,915	
401-0960-461-41-35	FLEX ALLOWANCE	\$261,915	\$267,646	\$5,731	
401-0960-461-41-36	WORKERS COMPENSATION	\$147,820	\$121,087	(\$26,733)	
401-0960-461-41-39	OTHER FRINGE BENEFITS	\$59,161	\$63,035	\$3,874	
401-0960-461-41-41	GASB68 PENSION EXP-PERS	\$252,000	\$252,000	\$0	
401-0960-461-41-42	GASB75 OPEB EXP-PEMHCA	\$13,000	\$13,000	\$0	
401-0960-461-41-61	EMPLOYEE BENEFIT-PERS UAL	\$326,843	\$277,152	(\$49,691)	
Totals Internal Services		\$1,505,428	\$1,539,974	\$34,546	
401-0960-461-41-40	COMPENSATED ABSENCES	\$42,482	\$38,252	(\$4,230)	
401-0960-461-41-54	PEMHCA	\$18,974	\$18,883	(\$91)	
401-0960-461-42-44	VEHICLE RENTAL CHARGES	\$160,398	\$198,050	\$37,652	
401-0960-461-42-56	EQUIP REPLACEMENT CHARGES	\$510,436	\$448,097	(\$62,339)	
401-0960-461-42-57	COMM & INFO SERVICES CHGS	\$373,759	\$378,230	\$4,471	
401-0960-461-42-62	INSURANCE & OTHER COSTS	\$250,578	\$318,835	\$68,257	
401-0960-461-42-69	BUILDING MAINTENANCE CHG	\$148,801	\$139,627	(\$9,174)	
Totals Services and Supplies		\$11,851,646	\$11,883,374	\$31,728	
401-0960-461-42-40	SPECIAL DEPARTMENTAL SUP	\$101,712	\$128,212	\$26,500	
401-0960-461-42-40	ANNUAL WATER QUALITY REPORT - PRINTING	\$250	\$250	\$0	
401-0960-461-42-40	BOOTS AND SAFETY GEAR	\$1,000	\$1,000	\$0	
401-0960-461-42-40	HYDRANT METERS	\$6,962	\$6,962	\$0	
401-0960-461-42-40	REPAIR MATERIALS	\$93,500	\$120,000	\$26,500	2
401-0960-461-42-41	COPY EXPENSE - PROP 218 NOTIFICATION-WATER/WASTEWATER	\$1,600	\$2,100	\$500	
401-0960-461-42-42	POSTAGE EXPENSE	\$1,500	\$1,500	\$0	
401-0960-461-42-42	POSTAGE FOR ANNUAL WATER QUALITY REPORT	\$250	\$250	\$0	
401-0960-461-42-42	POSTAGE PROP 218 NOTIFICATION-WATER/WASTEWATER	\$1,250	\$1,250	\$0	
401-0960-461-42-43	GENERAL OFFICE SUPPLIES	\$2,500	\$2,500	\$0	
401-0960-461-42-43	BOOKS, MANUALS & TAPES	\$1,000	\$1,000	\$0	
401-0960-461-42-43	MISC. OFFICE SUPPLIES	\$1,500	\$1,500	\$0	
401-0960-461-42-45	TOOLS & EQUIP(<5000@ITEM)	\$4,000	\$4,000	\$0	
401-0960-461-42-46	MAINT-FACILITY & EQUIP	\$47,000	\$47,000	\$0	
401-0960-461-42-46	MAINTENANCE OF AUTOMATIC METER READING EQUIP	\$3,000	\$3,000	\$0	
401-0960-461-42-46	MAINTENANCE OF COPY MACHINE (1/3)	\$1,000	\$1,000	\$0	
401-0960-461-42-46	MAINTENANCE OF PRESSURE REDUCING VALVES & ARVS	\$20,000	\$20,000	\$0	
401-0960-461-42-46	MAINT REPAIRS TO 5 PORTABLE PUMPS-HYDR EQUIP	\$1,000	\$1,000	\$0	
401-0960-461-42-46	MAINTENANCE REPAIRS TO WATER PUMPS/ENGINES	\$15,000	\$15,000	\$0	
401-0960-461-42-46	REPAIRS/SVC CALLS-WATER/ELECTRICAL CNTRL SYS	\$7,000	\$7,000	\$0	

DETAIL LINE ITEM: 401 - Water Enterprise Fund Expenses (Continued)

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
401-0960-461-42-47	RENTS AND LEASES	\$3,000	\$3,000	\$0	
401-0960-461-42-48	UTILITIES & COMMUNICATION	\$11,053,284	\$10,993,012	(\$60,272)	
401-0960-461-42-48	CA DEPT OF HEALTH SVCS (STATE WTR SYSTEM FEES)	\$38,000	\$38,000	\$0	
401-0960-461-42-48	ELECTRICITY FOR WATER PUMP PLANT	\$55,000	\$56,000	\$1,000	
401-0960-461-42-48	NATURAL GAS FOR WATER PUMP PLANT	\$10,000	\$11,000	\$1,000	
401-0960-461-42-48	SFPUC - BAWSCA BOND SURCHARGE	\$699,284	\$594,012	(\$105,272)	
401-0960-461-42-48	SFPUC WATER PURCHASE	\$10,246,000	\$10,289,000	\$43,000	
401-0960-461-42-48	WATER FOR CORP YARD AND METER CHARGE	\$5,000	\$5,000	\$0	
401-0960-461-42-51	CONTRACT, PROF, SPEC SVCS	\$283,000	\$295,000	\$12,000	2
401-0960-461-42-51	ANNUAL WATER LOSS TESTING (BAWSCA)	\$5,000	\$7,000	\$2,000	
401-0960-461-42-51	ANNUAL WATER SUPPLY & DEMAND ASSESSMENT SVCS	\$25,000	\$27,000	\$2,000	
401-0960-461-42-51	ANNUAL WATER/WASTEWATER RATE STUDY	\$11,000	\$11,000	\$0	
401-0960-461-42-51	BACKFLOW PREVENTION FEES, SAN MATEO COUNTY	\$36,000	\$36,000	\$0	
401-0960-461-42-51	CONTRACT TEMP STAFF (FORMERLY ACCT # 4111)	\$35,000	\$35,000	\$0	
401-0960-461-42-51	DSS MODEL SUPPORT SERVICES AND TRAINING	\$1,500	\$1,500	\$0	
401-0960-461-42-51	MDM PORTAL	\$62,000	\$62,000	\$0	
401-0960-461-42-51	POTABLE WATER LAB TESTS	\$54,000	\$56,000	\$2,000	
401-0960-461-42-51	PRE-WATER SUPPLY RELIABILITY/REUSE PROJECT	\$12,500	\$14,500	\$2,000	
401-0960-461-42-51	SPECIAL STUDIES	\$25,000	\$25,000	\$0	
401-0960-461-42-51	UNIFORM SERVICES	\$6,000	\$10,000	\$4,000	
401-0960-461-42-51	WATER RISK ASSMNT AND EMERG RESPONSE PLANS	\$10,000	\$10,000	\$0	
401-0960-461-42-53	MEMBERSHIP, DUES, SUBSCRIPT	\$136,000	\$136,000	\$0	
401-0960-461-42-53	AWWA DUES	\$2,000	\$2,000	\$0	
401-0960-461-42-53	BAWSCA DUES AND ASSESSMENT	\$134,000	\$134,000	\$0	
401-0960-461-42-54	TRAVEL, CONFERENCE, MEETING	\$4,050	\$4,050	\$0	
401-0960-461-42-54	APWA NATIONAL CONGRESS (DIRECTOR)	\$800	\$800	\$0	
401-0960-461-42-54	DEPARTMENT RETREAT	\$750	\$750	\$0	
401-0960-461-42-54	TRAVEL, CONFERENCES AND MEETINGS	\$2,500	\$2,500	\$0	
401-0960-461-42-55	TRAINING	\$5,000	\$8,000	\$3,000	
401-0960-461-42-55	CDL CERTIFICATIONS - NEW REQUIREMENT	\$0	\$3,000	\$3,000	
401-0960-461-42-55	TRAINING - MISC	\$5,000	\$5,000	\$0	
401-0960-461-42-79	REBATES & WATER CONSERVATION PROGRAM	\$200,000	\$250,000	\$50,000	3
401-0960-461-42-89	RATE ASSISTANCE PROGRAM	\$9,000	\$9,000	\$0	
Totals Reallocation		\$1,255,133	\$1,267,042	\$11,909	
401-0960-461-42-63	ALLOCATION OF OVERHEAD	\$1,255,133	\$1,267,042	\$11,909	
401-0960-461-42-63	INDIRECT COST ALLOCATION	\$1,251,919	\$1,245,808	(\$6,111)	
401-0960-461-42-63	INDIRECT COST ALLOCATION - 2nd Round	\$3,214	\$21,234	\$18,020	

Detailed Analysis:

- Note 1 Convert 2 Part-time Office Assistant to 1 Full-time Administrative Assistant
- Note 2 Increase Cost
- Note 3 Expand reach Rebates & Water Conservation program
- Note 4 Vacuum Truck Purchase

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
WATER - EQUIPMENT REPLACEMENT FUND (Fund 408)
Annual Budget Appropriation for Fiscal Year

	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$192,875	\$342,875	\$249,000
Subtotal (Total Department-Controlled Expenses)	\$192,875	\$342,875	\$249,000
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$192,875	\$342,875	\$249,000
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR WATER EQUIPMENT REPLACEMENT	\$192,875	\$342,875	\$249,000

DETAIL LINE ITEM: 408 - Water - Equipment Replacement Fund Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$192,875	\$249,000	\$56,125	
Totals Services and Supplies		\$192,875	\$249,000	\$56,125	
408-0110-413-43-85	MACHINERY & EQUIP >5000	\$192,875	\$249,000	\$56,125	

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Wastewater Collection System Enterprise Funds



The Estero Municipal Improvement District (EMID) collects all wastewater flows within Foster City. Collected wastewater is pumped to the jointly owned Wastewater Treatment Plant (WWTP) in San Mateo for treatment and disposal. EMID staff, with the cooperation of the San Mateo Treatment Plant staff, strives to protect the health and safety of Foster City residents and to ensure the protection of the environment by effectively treating and disposing of all wastewater flows from commercial, industrial, and residential users.

EMID is working with the City of San Mateo to upgrade the San Mateo Wastewater Treatment Plant (SMWWTP). At the conclusion of the project, the WWTP will produce a high-quality effluent that could potentially provide an alternative source of water supply. The improvements are scheduled to be completed by the end of 2024.

Within Foster City, EMID operates and maintains more than 63 miles of sewer pipelines, more than 4.5 miles of sewer force mains, 48 pumping stations, 15 permanent standby generators, and three portable generators located within the collection system. The maintenance and operations performed include, but are not limited to, flushing of gravity mains, closed-circuit TV inspection, and pump station and generator inspection and maintenance. Staff also identifies future Capital Improvement Projects to keep the system operating reliably. Nearly 2.1 million gallons of wastewater are generated within Foster City and pumped to the EMID/San Mateo Treatment Plant each day for treatment and disposal.

EMID customers are billed monthly or bi-monthly for sewer services. The City provides an online utility billing system option that allows customers to view and pay their utility bills online at no additional cost. Residential customers are categorized by different classifications (Single Family, Townhouse, Duplex, Apartments). The customers within each classification pay the same flat rate. Commercial customers are charged based on classification and potable water usage. The wastewater rates are reviewed annually and updated accordingly.

For further information about the EMID Collection System (Wastewater) Enterprise Fund, please refer to the Public Works narrative included earlier in this Budget Document.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
WASTEWATER ENTERPRISE FUND (Fund 451)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$2,866,691	\$2,883,682	\$2,886,634
SERVICES AND SUPPLIES	\$3,561,550	\$4,061,550	\$4,433,550
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$6,428,241	\$6,945,232	\$7,320,184
INTERNAL SERVICES	\$1,382,485	\$1,382,952	\$1,661,887
Subtotal (Total Department Expenses before Reallocations)	\$7,810,726	\$8,328,184	\$8,982,071
REALLOCATIONS	\$894,301	\$894,301	\$955,715
TOTAL FOR WASTEWATER REVENUE	\$8,705,027	\$9,222,485	\$9,937,786

DETAIL LINE ITEM: 451 - Wastewater Collection System Operating Funds Expenses

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$8,705,027	\$9,937,786	\$1,232,759	
Totals Employee Services		\$2,866,691	\$2,886,634	\$19,943	
451-0970-432-41-10	PERMANENT SALARIES	\$1,400,195	\$1,477,858	\$77,663	1
451-0970-432-41-11	HOURLY & PART TIME SALARY	\$31,174	\$15,600	(\$15,574)	1
451-0970-432-41-12	OVERTIME	\$31,268	\$33,888	\$2,620	
451-0970-432-41-13	STANDBY PAY	\$41,263	\$41,375	\$112	
451-0970-432-41-21	PERS RETIREMENT	\$144,828	\$165,542	\$20,714	
451-0970-432-41-35	FLEX ALLOWANCE	\$289,099	\$318,991	\$29,892	
451-0970-432-41-36	WORKERS COMPENSATION	\$162,944	\$128,136	(\$34,808)	
451-0970-432-41-39	OTHER FRINGE BENEFITS	\$65,103	\$68,121	\$3,018	
451-0970-432-41-41	GASB68 PENSION EXP-PERS	\$284,000	\$284,000	\$0	
451-0970-432-41-42	GASB75 OPEB EXP-PEMHCA	\$12,000	\$12,000	\$0	
451-0970-432-41-61	EMPLOYEE BENEFIT-PERS UAL	\$404,817	\$341,123	(\$63,694)	
Totals Internal Services		\$1,382,485	\$1,661,887	\$279,402	
451-0970-432-41-40	COMPENSATED ABSENCES	\$46,361	\$41,295	(\$5,066)	
451-0970-432-41-54	PEMHCA	\$13,411	\$13,411	\$0	
451-0970-432-42-44	VEHICLE RENTAL CHARGES	\$283,449	\$427,534	\$144,085	
451-0970-432-42-56	EQUIP REPLACEMENT CHARGES	\$266,126	\$342,955	\$76,829	
451-0970-432-42-57	COMM & INFO SERVICES CHGS	\$373,759	\$378,230	\$4,471	
451-0970-432-42-62	INSURANCE & OTHER COSTS	\$250,578	\$318,835	\$68,257	
451-0970-432-42-69	BUILDING MAINTENANCE CHG	\$148,801	\$139,627	(\$9,174)	
Totals Services and Supplies		\$3,561,550	\$4,433,550	\$872,000	
451-0970-432-42-40	SPECIAL DEPARTMENTAL SUP	\$97,500	\$123,500	\$26,000	
451-0970-432-42-40	BOOTS AND SAFETY GEAR	\$1,000	\$1,000	\$0	
451-0970-432-42-40	REPAIR MATERIALS	\$94,000	\$120,000	\$26,000	2
451-0970-432-42-40	WASTEWATER SOLIDS DISPOSAL LAB FEES	\$2,500	\$2,500	\$0	
451-0970-432-42-41	COPY EXPENSE	\$1,500	\$1,900	\$400	
451-0970-432-42-42	POSTAGE EXPENSE	\$1,500	\$1,500	\$0	
451-0970-432-42-43	GENERAL OFFICE SUPPLIES	\$3,500	\$3,500	\$0	
451-0970-432-42-45	TOOLS & EQUIP(<5000@ITEM)	\$4,000	\$4,000	\$0	
451-0970-432-42-46	MAINT-FACILITY & EQUIP	\$90,000	\$132,600	\$42,600	2
451-0970-432-42-46	ELECTRICAL REPAIRS	\$5,100	\$5,920	\$820	
451-0970-432-42-46	HEAVY EQUIPMENT MAINTENANCE	\$10,300	\$11,960	\$1,660	
451-0970-432-42-46	MAINTENANCE OF COPY MACHINE (1/3)	\$500	\$500	\$0	
451-0970-432-42-46	MAINTENANCE OF LS 59 PUMPS	\$5,100	\$5,920	\$820	
451-0970-432-42-46	MECHANICAL PARTS	\$9,300	\$10,800	\$1,500	
451-0970-432-42-46	REPAIRS TO L/S GENERATORS / ATS(s)	\$33,000	\$38,330	\$5,330	
451-0970-432-42-46	REPAIRS/MOD TO WASTEWATER CONVEYANCE SYS	\$16,500	\$19,170	\$2,670	
451-0970-432-42-46	SCADA - EXTENDED SUPPORT	\$5,100	\$5,100	\$0	
451-0970-432-42-46	SCADA MAINTENANCE	\$5,100	\$34,900	\$29,800	
451-0970-432-42-47	RENTS AND LEASES	\$3,000	\$3,000	\$0	
451-0970-432-42-48	UTILITIES & COMMUNICATION	\$237,000	\$237,000	\$0	
451-0970-432-42-48	ENERGY COSTS (ELECTRICITY)	\$230,000	\$230,000	\$0	
451-0970-432-42-48	WATER FOR LIFT STATIONS AND METER	\$7,000	\$7,000	\$0	

DETAIL LINE ITEM: 451 - Wastewater Collection System Operating Funds Expenses (Continued)

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
451-0970-432-42-51	CONTRACT, PROF, SPEC SVCS	\$3,099,500	\$3,899,500	\$800,000	2
451-0970-432-42-51	ALLOWANCE FOR MAJOR ELECTRICAL REPAIRS	\$25,000	\$25,000	\$0	
451-0970-432-42-51	ANNUAL WATER/WASTEWATER RATE STUDY	\$10,000	\$10,000	\$0	
451-0970-432-42-51	BAY AREA AIR QUALITY MGMT DIST	\$11,000	\$11,000	\$0	
451-0970-432-42-51	CITY OF SAN MATEO - EMID SHARE SM-FC PFA ADMINISTRATIVE EXPENSES	\$38,500	\$38,500	\$0	
451-0970-432-42-51	CONTRACT TEMPORARY STAFFING (FORMERLY ACCOUNT 4111)	\$34,000	\$34,000	\$0	
451-0970-432-42-51	CONTROL SYSTEM SERVICE CALLS FOR LS	\$6,000	\$6,000	\$0	
451-0970-432-42-51	HAZARDOUS MATERIAL DISPOSAL	\$2,500	\$2,500	\$0	
451-0970-432-42-51	PREP-WATER SUPPLY RELIABILITY/REUSE PROJECT	\$12,500	\$12,500	\$0	
451-0970-432-42-51	SAN MATEO COUNTY HEALTH DEPARTMENT	\$6,000	\$6,000	\$0	
451-0970-432-42-51	SM WWTP - EMID SHARE OF O & M - (PC30)	\$2,900,000	\$3,700,000	\$800,000	
451-0970-432-42-51	SPECIAL STUDIES	\$25,000	\$25,000	\$0	
451-0970-432-42-51	STATE WATER RESOURCES CONTROL BOARD	\$5,000	\$5,000	\$0	
451-0970-432-42-51	T-4 SPATIAL SOFTWARE SUPPORT	\$14,000	\$14,000	\$0	
451-0970-432-42-51	UNIFORM SERVICES	\$8,000	\$8,000	\$0	
451-0970-432-42-51	UST COMPLIANCE -- LS #29	\$2,000	\$2,000	\$0	
451-0970-432-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$3,000	\$3,000	\$0	
451-0970-432-42-54	TRAVEL,CONFERENCE,MEETING	\$7,050	\$7,050	\$0	
451-0970-432-42-54	APWA NATIONAL CONGRESS (DIRECTOR)	\$800	\$800	\$0	
451-0970-432-42-54	DEPARTMENT RETREAT	\$750	\$750	\$0	
451-0970-432-42-54	STANDBY FASTRAK	\$1,500	\$1,500	\$0	
451-0970-432-42-54	TRAVEL, CONFERENCES, MEETINGS & TECH TRAINING	\$4,000	\$4,000	\$0	
451-0970-432-42-55	TRAINING	\$5,000	\$8,000	\$3,000	
451-0970-432-42-55	CDL CERTIFICATIONS - NEW REQUIREMENT	\$0	\$3,000	\$3,000	
451-0970-432-42-55	TRAINING - MISC	\$5,000	\$5,000	\$0	
451-0970-432-42-89	RATE ASSISTANCE PROGRAM	\$9,000	\$9,000	\$0	
Totals Reallocation		\$894,301	\$955,715	\$61,414	
451-0970-432-42-63	ALLOCATION OF OVERHEAD	\$894,301	\$955,715	\$61,414	
451-0970-432-42-63	INDIRECT COST ALLOCATION	\$893,181	\$932,979	\$39,798	
451-0970-432-42-63	INDIRECT COST ALLOCATION - 2nd Round	\$1,120	\$22,736	\$21,616	

Detailed Analysis:

- Note 1 Convert 2 Part-time Office Assistant to 1 Full-time Administrative Assistant
- Note 2 Increase Cost

San Mateo-Foster City Public Financing Authority Loan Fund



The Estero Municipal Improvement District (EMID) and the City of San Mateo jointly own the San Mateo Wastewater Treatment Plant (WWTP) through a Joint Powers Agreement (JPA). As the lead agency, the City of San Mateo operates the plant. As co-owners of the Wastewater Treatment Plant (WWTP), EMID and San Mateo are responsible for providing efficient and reliable wastewater services to Foster City and the other communities served.

The NPDES permit issued to the WWTP in 2013 included special provisions requiring the development of a comprehensive Integrated Master Plan to address flow projections through the year 2035. The Clean Water Program (CWP) is a series of projects to upgrade and replace aging infrastructure, increase capacity, and meet current and future regulatory requirements by combining San Mateo's sanitary sewer collection system CIP with the San Mateo WWTP Master Plan Improvements. This includes meeting the Cities' sustainability objectives including the provision of recycled water.

In October 2014, CH2M was hired to provide Program Management Services to support all aspects of the Clean Water Program and to validate the WWTP Master Plan developed and completed by Carollo Engineers in 2014.

Due to the complexity of the project, the high volume of construction work anticipated in the Bay Area, and to ensure collaboration among all parties during construction, a CMAR delivery approach for the project was recommended and received endorsement by both Cities in May 2016.

In January 2017, San Mateo and EMID selected Sundt, as their Construction Manager at Risk (CMAR) constructor for Phase I of the WWTP expansion and upgrades project which involves providing services during the design of the project such as cost estimating, constructability reviews, value engineering recommendations, construction scheduling, engaging/negotiating with suppliers, construction bid packaging, and development of the Guaranteed Maximum Price (GMP) for the project. Phase II services include the construction of the project. Construction will be broken into 3 GMPs: Phase 1/GMP 1: mass excavation, demolition, and shoring of site; Phase 2/GMP 2: piles and under slab utilities; and Phase 3/GMP 3: remainder of the project including construction of the administration building. Each GMP will be brought forward to the Cities' elected Board/Council for approval.

In accordance with the percentages established in the JPA (San Mateo 75.88%, EMID 24.12%), EMID is responsible for relevant work related to the Wastewater Treatment Plant Master Plan improvements only.

EMID is not responsible for San Mateo's collection system improvements. Total project costs for the Clean Water Program is approximately \$1 billion in improvements over 10 years, which include the WWTP and San Mateo collection system projects. The estimated share of the WWTP costs for EMID is approximately \$153.6 million.

The San Mateo-Foster City Public Financing Authority (Authority) Loan Fund accounts for the payment of principal and interest on revenue bond debt issued by the Authority and loaned to the District to finance improvements for EMID's share of WWTP costs. In 2017, the Cities of San Mateo and Foster City formed a Joint Powers Financing Authority (JPFA) in order to apply for State Revolving Fund (SRF) loans and Revenue Bonds to fund the majority of the project costs. The application for a SRF loan for the WWTP expansion and upgrade project was submitted in February 2017. Based on the high demand on SRF funds, it is unlikely that SRF will be able to fund much, if any of the project costs. Therefore, the program pursued alternative loan options through the Water Infrastructure Finance and Innovation Act of 2014 (WIFIA) program which provides long term, low cost credit assistance to water and wastewater infrastructure projects of regional significance and revenue bonds to finance this project. The 1st Authority revenue bond issuance occurred on June 4, 2019 with EMID's portion amounting to \$33.8 million. There is no cross-collateralization between San Mateo and EMID.

In anticipation of the issuance of revenue bonds and the associated debt service payments, in 2017, the EMID Board approved the adoption of a 5 year rolling wastewater rate increase of 14.25% per year starting in FY 2017-18. In 2018, the EMID Board approved an additional 14.25% rate increase for FY 2022-23. In 2019, the District Board further approved a 10% rate increase to the rolling five-year model for FY 2023-24, and a 2% increase for FY 2024-25. The updated rate model recommends implementing a 3% rate increase in FY 2023-24 and 2% increase FY 2024-25.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
SAN MATEO-FOSTER CITY PUBLIC FINANCING AUTHORITY LOAN FUND
(Fund 454)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$1,862,966	\$1,862,966	\$1,863,716
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$1,862,966	\$1,862,966	\$1,863,716
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$1,862,966	\$1,862,966	\$1,863,716
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR SAN MATEO-FOSTER CITY PUBLIC FINANCING AUTHORITY LOAN FUND	\$1,862,966	\$1,862,966	\$1,863,716

DETAIL LINE ITEM: 454 - San Mateo-Foster City Public Financing Authority Loan Fund Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$1,862,966	\$1,863,716	\$750	
Totals Services and Supplies		\$1,862,966	\$1,863,716	\$750	
454-1120-415-42-51	CONTRACT, PROF, SPEC SVCS - Continuing Disclosure Fees	\$2,475	\$2,475	\$0	
454-1120-415-42-70	DEBT SERVICE-RETIRE PRINC - 2019 Revenue Bonds	\$570,000	\$600,000	\$30,000	
454-1120-415-42-71	DEBT SVC-INTEREST EXPENSE - 2019 Revenue Bonds	\$1,514,250	\$1,485,000	(\$29,250)	
454-1120-415-42-73	DEBT SVC-PAYING&FISCAL - Fiscal Agent fees	\$1,750	\$1,750	\$0	
454-1120-415-42-74	DEBT SVC-PREMIUM DISCOUNT	(\$225,509)	(\$225,509)	\$0	

Detailed Analysis:

Note None

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
WASTEWATER - EQUIPMENT REPLACEMENT FUND (Fund 458)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$308,850	\$359,894	\$391,850
Subtotal (Total Department-Controlled Expenses)	\$308,850	\$359,894	\$391,850
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$308,850	\$359,894	\$391,850
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR WASTEWATER EQUIPMENT REPLACEMENT	\$308,850	\$359,894	\$391,850

DETAIL LINE ITEM: 458 - Wastewater Equipment Replacement Fund Expenses

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$308,850	\$391,850	\$83,000	
Totals Capital Outlay		\$308,850	\$391,850	\$83,000	
458-0110-413-43-85	MACHINERY & EQUIP >5000	\$308,850	\$391,850	\$83,000	

Detailed Analysis:

Note None

Water Infrastructure Finance and Innovation Act (WIFIA) Loan and Wastewater Revenue Notes (Fund 459)

The WIFIA program was established by the Water Infrastructure Finance and Innovation Act of 2014 and provides a long-term, low-cost loan for the District's Wastewater Treatment Plant Master Plan Improvements project (CIP 455-652).

On November 5, 2020, the Estero Municipal Improvement District (EMID) entered into agreement with the San Mateo-Foster City Public Financing Authority (PFA) and the Environmental Protection Agency (EPA) for a \$66,860,640 WIFIA loan. The loan is anticipated to be disbursed in its entirety on August 1, 2025.

On July 1, 2021, the San Mateo-Foster City Public Financing Authority issued Wastewater Revenue Notes with EMID's portion amounting to \$62.76 million to finance the WWTP costs.

The WIFIA and Wastewater Revenue Notes Fund accounts for debt service payments associated with the WIFIA loan and Wastewater Revenue Notes.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
WASTEWATER - WIFIA LOAN FUND (Fund 459)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$3,144,700	\$3,144,700	\$3,144,950
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$3,144,700	\$3,144,700	\$3,144,950
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$3,144,700	\$3,144,700	\$3,144,950
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR WATER INFRASTRUCTURE FINANCE & INNOVATION ACT LOAN	\$3,144,700	\$3,144,700	\$3,144,950

DETAIL LINE ITEM: 459 - WIFIA LOAN FUND EXPENSES

Account String	Object Name / Description	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$3,144,700	\$3,144,950	\$250	
Totals Services and Supplies		\$3,144,700	\$3,144,950	\$250	
459-1120-415-42-51	CONTRACT, PROF, SPEC SVCS - Continuing Disclosure Fees	\$4,950	\$4,950	\$0	
459-1120-415-42-71	DEBT SVC-INTEREST EXPENSE - 2021 WW Revenue Notes	\$3,138,000	\$3,138,000	\$0	
459-1120-415-42-73	DEBT SVC-PAYING&FISCAL - Fiscal agent fees	\$1,750	\$2,000	\$250	

Detailed Analysis:

Note None

Vehicle Replacement Fund



The mission and goal of the Vehicle Maintenance program is to provide management, maintenance, and inspection of all City/District vehicles and provide an efficient and safe vehicle fleet through established vehicle maintenance procedures. The Vehicle Maintenance Division develops ongoing maintenance programs for City vehicles and works to develop a cost-effective inventory system. The Vehicle Replacement Fund provides for the distribution of costs among user departments and replacement of vehicles in a timely manner to accomplish program goals.

The Division's staff consists of one (1) Building/Vehicle Manager (50%), one (1) full-time Mechanic I, and one (1) full-time Small Engine Mechanic with leadership and administrative support.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
VEHICLE REPLACEMENT FUND (#501)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$596,966	\$612,538	\$623,951
SERVICES AND SUPPLIES	\$424,750	\$424,750	\$476,250
CAPITAL OUTLAY	\$614,578	\$841,702	\$100,000
Subtotal (Total Department-Controlled Expenses)	\$1,636,294	\$1,878,990	\$1,200,201
INTERNAL SERVICES	\$215,185	\$215,672	\$257,855
Subtotal (Total Department Expenses before Reallocations)	\$1,851,479	\$2,094,662	\$1,458,056
REALLOCATIONS	\$140,453	\$140,453	\$0
TOTAL FOR VEHICLE REPLACEMENT	\$1,991,932	\$2,235,115	\$1,458,056

DETAIL LINE ITEM: 501 - Vehicle Replacement Fund Expenses

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$1,991,932	\$1,458,056	(\$533,876)	
Totals Capital Outlay		\$614,578	\$100,000	(\$514,578)	
501-0560-431-43-84	MOTOR VEHICLES	\$614,578	\$100,000	(\$514,578)	
501-0560-431-43-84	CARRYOVER-Hoist Truck and Dump Truck Replacement	\$439,764	\$0	(\$439,764)	
501-0560-431-43-84	CITYWIDE VEHICLES	\$74,814	\$0	(\$74,814)	
501-0560-431-43-84	CONTINGENCY	\$100,000	\$100,000	\$0	
Totals Employee Services		\$596,966	\$623,951	\$26,985	
501-0560-431-41-10	PERMANENT SALARIES	\$287,061	\$339,631	\$52,570	1
501-0560-431-41-11	HOURLY & PART TIME SALARY	\$19,467	\$0	(\$19,467)	1
501-0560-431-41-12	OVERTIME	\$1,000	\$1,000	\$0	
501-0560-431-41-21	PERS RETIREMENT	\$29,524	\$36,359	\$6,835	
501-0560-431-41-35	FLEX ALLOWANCE	\$46,926	\$54,705	\$7,779	
501-0560-431-41-36	WORKERS COMPENSATION	\$33,153	\$28,116	(\$5,037)	
501-0560-431-41-39	OTHER FRINGE BENEFITS	\$12,156	\$13,850	\$1,694	
501-0560-431-41-41	GASB68 PENSION EXP-PERS	\$70,000	\$70,000	\$0	
501-0560-431-41-42	GASB75 OPEB EXP-PEMHCA	\$4,000	\$4,000	\$0	
501-0560-431-41-61	EMPLOYEE BENEFIT-PERS UAL	\$93,679	\$76,290	(\$17,389)	
Totals Internal Services		\$215,185	\$257,855	\$42,670	
501-0560-431-41-40	COMPENSATED ABSENCES	\$9,245	\$9,165	(\$80)	
501-0560-431-41-54	PEMHCA	\$1,961	\$2,234	\$273	
501-0560-431-42-56	EQUIP REPLACEMENT CHARGES	\$30,771	\$30,771	\$0	
501-0560-431-42-57	COMM & INFO SERVICES CHGS	\$18,088	\$18,311	\$223	
501-0560-431-42-62	INSURANCE & OTHER COSTS	\$155,120	\$197,374	\$42,254	
Totals Services and Supplies		\$424,750	\$476,250	\$51,500	
501-0560-431-42-43	GENERAL OFFICE SUPPLIES	\$1,200	\$1,200	\$0	
501-0560-431-42-43	BOOTS/UNIFORMS	\$600	\$600	\$0	
501-0560-431-42-43	OFFICE & JANITORIAL SUPPLIES	\$200	\$200	\$0	
501-0560-431-42-43	SMALL TOOLS	\$400	\$400	\$0	
501-0560-431-42-46	MAINT-FACILITY & EQUIP	\$413,500	\$463,500	\$50,000	
501-0560-431-42-46	AUTO PARTS	\$30,000	\$30,000	\$0	
501-0560-431-42-46	DIESEL FUEL	\$56,000	\$56,000	\$0	
501-0560-431-42-46	GASOLINE	\$260,000	\$260,000	\$0	
501-0560-431-42-46	RECYCLING, TIRES DISPOSAL, BATTERIES, FILTERS	\$2,500	\$2,500	\$0	
501-0560-431-42-46	RETROFIT EXHAUST SYSTEMS ON DIESEL VEHICLES	\$10,000	\$10,000	\$0	
501-0560-431-42-46	TIRES (REPLACEMENT, REPAIR, FRONT END WORK)	\$20,000	\$20,000	\$0	
501-0560-431-42-46	VEHICLE REPAIRS	\$32,000	\$82,000	\$50,000	2
501-0560-431-42-46	WASH, DETAIL, TOUCH UP STAFF VEHICLES	\$3,000	\$3,000	\$0	

501 - Vehicle Replacement Fund Expenses (Continued)

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
501-0560-431-42-47	RENTS AND LEASES - RENTAL OF MISCELLANEOUS EQUIPMENT	\$800	\$800	\$0	
501-0560-431-42-48	UTILITIES & COMMUNICATION - RADIO MAINTENANCE	\$4,000	\$4,000	\$0	
501-0560-431-42-51	CONTRACT, PROF, SPEC SVCS -UNIFORM SERVICES	\$3,500	\$5,000	\$1,500	3
501-0560-431-42-53	MEMBERSHIP,DUES,SUBSCRIPT - NATIONAL AUTOMOBILE FLEET ASSOCIATION (NAFA)	\$500	\$500	\$0	
501-0560-431-42-54	TRAVEL,CONFERENCE,MEETING - FLEET MAINTENANCE/NOR CAL CONFERENCES	\$500	\$500	\$0	
501-0560-431-42-55	TRAINING - FORD & TOYOTA DIAGNOSTIC CERT TRAINING	\$750	\$750	\$0	
Totals Reallocation		\$140,453	\$0	(\$140,453)	
501-0560-431-42-63	ALLOCATION OF OVERHEAD	\$140,453	\$0	(\$140,453)	

Detailed Analysis:

- Note 1 Convert 2 Part-time Office Assistant to 1 Full-time Administrative Assistant
- Note 2 Add line - vehicle repairs under insurance deductible
- Note 3 Increase cost

Equipment Replacement Fund



This fund was established to provide for the timely and orderly replacement of equipment valued over \$1,000. This internal service fund allows the City to plan ahead for the replacement of its equipment. The expenditure figure represents the schedule of equipment to be replaced during the fiscal year and deemed to be in need of replacement.

A consistent methodology is used to capture replacement funds for operating department replacement needs. Individually significant assets (over \$1,000), or a pool of assets (which may be less than \$1,000 individually, but when pooled together exceed \$1,000) are assigned replacement values and estimated useful lives. Operating departments are then charged an annual replacement charge such that the replacement value is available upon expiration of the asset. Any changes to replacement values and/or estimated useful lives that occur subsequent to the asset being placed on the Equipment Replacement list are handled on a prospective (or “go-forward”) basis.

This Fund accounts for replacement of assets other than those assets related to Water Operations or Wastewater Operations (which are accounted for in those respective Enterprise funds), or those assets specifically relating to the activities of Vehicle Replacement, Information Technology, and Building Maintenance.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
CITY MANAGER
EQUIPMENT REPLACEMENT FUND (#502)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$25,100	\$25,100	\$16,900
CAPITAL OUTLAY	\$348,000	\$348,000	\$512,600
Subtotal (Total Department-Controlled Expenses)	\$373,100	\$373,100	\$529,500
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$373,100	\$373,100	\$529,500
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR EQUIPMENT REPLACEMENT	\$373,100	\$373,100	\$529,500

DETAIL LINE ITEM: 502 - Equipment Replacement Fund Expenses

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$373,100	\$529,500	\$156,400	
Totals Services and Supplies		\$25,100	\$16,900	(\$8,200)	
502-0110-413-42-45	TOOLS & EQUIP(<5000@ITEM)	\$25,100	\$16,900	(\$8,200)	
Totals Internal Services		\$348,000	\$512,600	\$164,600	
502-0110-413-43-85	MACHINERY & EQUIP >5000	\$339,600	\$437,300	\$97,700	
502-0110-413-43-85	Scoreboard - SEA CLOUD PARK CARRYOVER	\$100,000	\$0	(\$100,000)	
502-0110-413-43-85	Emergency Replacement	\$50,000	\$50,000	\$0	
502-0110-413-43-85	Equipment Replacement - GF	\$189,600	\$387,300	\$197,700	
502-0110-413-43-87	FC PEG CHANNEL CAPITAL	\$8,400	\$75,300	\$66,900	

Detailed Analysis:

Note None

Self-Insurance Fund



The Self Insurance Fund was established many years ago as a cost-savings tool to address the high cost of purchasing commercial liability insurance. The City/District currently has a self-insured retention of \$100,000, meaning that the City/District pays all expenses associated with a claim up to the first \$100,000. The City of Foster City/Estero Municipal Improvement District is a member of a self-insured insurance pool known as PLAN (Pooled Liability Assurance Network) JPA that provides general liability coverage from \$100,000 to \$25,000,000 per claim. Any claim over \$25,000,000 is the City's responsibility. The pool also jointly purchases all-risk (property) and public officials' bond insurance coverage for member agencies. PLAN JPA offers additional insurance and the City participates in an enhanced cyber insurance program.

Expenditures in this fund represent the PLAN JPA premium and an allowance for expenses that may be incurred below the \$100,000 liability self-insured retention, as well as property and vehicle damage deductibles. PLAN JPA premiums are largely based on the member's payroll, services provided, and the value of property insured.

Revenues are derived from assessments to the City General Fund, vehicle replacement fund, water fund and wastewater/sewer fund; interest earnings; and any rebates of the PLAN JPA premiums based on positive experience and PLAN policy.

The Self-Insurance Fund is funded to a target reserve level of \$1 million.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
HUMAN RESOURCES
SELF-INSURANCE FUND (#503)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$1,343,529	\$1,343,529	\$1,532,807
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$1,343,529	\$1,343,529	\$1,532,807
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$1,343,529	\$1,343,529	\$1,532,807
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR SELF INSURANCE	\$1,343,529	\$1,343,529	\$1,532,807

DETAIL LINE ITEM: 503 - Self Insurance Fund Expenses

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$1,343,529	\$1,532,807	\$189,278	
Totals Services and Supplies		\$1,343,529	\$1,532,807	\$189,278	
503-1220-415-42-41	COPY EXPENSE	\$200	\$200	\$0	
503-1220-415-42-42	POSTAGE EXPENSE	\$200	\$200	\$0	
503-1220-415-42-51	CONTRACT, PROF, SPEC SVCS	\$260,000	\$260,000	\$0	
503-1220-415-42-51	LEGAL, PROFESSIONAL/CONTRACTUAL SVCS	\$260,000	\$130,000	(\$130,000)	
503-1220-415-42-51	ADA TRANSITION PLAN	\$0	\$130,000	\$130,000	
503-1220-415-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$600	\$600	\$0	
503-1220-415-42-53	PRIMA MEMBERSHIP DUES	\$450	\$450	\$0	
503-1220-415-42-53	PARMA MEMBERSHIP DUES	\$150	\$150	\$0	
503-1220-415-42-62	INSURANCE & OTHER COSTS	\$1,082,529	\$1,271,807	\$189,278	1

Detailed Analysis:

Note 1 The actual FY 2023-24 premiums for all insurance are projected to be higher due to the impact of the losses that were experienced in the insurance market (series of hurricanes, flood and fires).

Information Technology Fund



The role of Information Technology is to provide responsive, secure and effective support of the City's network, applications and communication services by coordinating and overseeing the budgeting, planning, implementation, operation and maintenance of City-wide systems and ensure that systems development or implementation proceeds in a logical, integrated and cost-effective manner.

The Information Technology Fund is an Internal Services fund that accounts for the City's investment (both capital and people) in Information Technology. Operating departments are charged back for all of the expenses incurred in this fund based upon their utilization of such technology. Charge backs also include a charge for IT equipment replacement.

Total IT internal service charges for FY 2023-24 will be \$2,891,269 which is \$488,078 (or ~ 20.31%) lower than internal service charges for FY 2022-23 of \$2,403,191. The main reason for the increase is that higher cost capital projects are planned for FY 2023-24 than those in FY 2022-23. Some of those new high-cost capital projects are: Phone System Replacement for \$275,000, Virtualization Servers for \$75,000, and Scheduling Software for \$75,000.

The following table summarizes the items that had the highest impact in the changes to the IT fund:

Key Projects listed in City Council's Strategic Priorities initiatives for 2023 - Innovation and Sustainability	Fiscal Impact
<u>Phone System Replacement</u> : The City's current Mitel/Shoretel phone system is coming up on end-of-support and must be replaced. The current system was purchased in 2012.	\$275,000
<u>Server Replacements</u> : The servers that are up for replacement include our Virtualization Servers (\$75,000), the IBMi (formerly AS/400) Server (\$60,000) and the Backup System (\$60,000).	\$195,000
<u>Scheduling Software</u> : Various departments have been using software developed in-house for timekeeping/shift scheduling for many years. Since IT no longer has a developer on staff, we are looking to off-the-shelf software to bring us longer term supportability and enhanced features that departments need.	\$75,000
<u>Security Enhancements</u> : Door/Gate Security System Updates (\$50,000) will upgrade the controller hardware of our door keycard system to allow us to update the management software to a modern and supported version. Multi-factor Authentication Keyfobs (\$7,500) will provide physical authentication keys for to user to log on remotely, but do not have a City-issued cell phone to function as their authentication device.	\$57,500

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
CITY / DISTRICT MANAGER
INFORMATION TECHNOLOGY FUND (#504)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$1,111,683	\$1,111,683	\$1,055,887
SERVICES AND SUPPLIES	\$1,012,350	\$1,085,550	\$1,060,350
CAPITAL OUTLAY	\$137,200	\$284,201	\$753,000
Subtotal (Total Department-Controlled Expenses)	\$2,261,233	\$2,481,434	\$2,869,237
INTERNAL SERVICES	\$23,793	\$23,793	\$22,032
Subtotal (Total Department Expenses before Reallocations)	\$2,285,026	\$2,505,227	\$2,891,269
REALLOCATIONS	\$118,165	\$118,165	\$0
TOTAL FOR COMMUNICATION & INFO SVC	\$2,403,191	\$2,623,392	\$2,891,269

DETAIL LINE ITEM: 504 - Information Technology Fund Expenses

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$2,403,191	\$2,891,269	\$488,078	
Totals Capital Outlay		\$137,200	\$753,000	\$615,800	
504-0160-419-43-88	COMPUTER EQUIPMENT	\$137,200	\$753,000	\$615,800	
504-0160-419-43-88	911 DIGITAL RECORDING LOGGING SYSTEM	\$0	\$30,000	\$30,000	
504-0160-419-43-88	ASI400 SERVER REPLACEMENT	\$0	\$60,000	\$60,000	
504-0160-419-43-88	BACKUP SYSTEM REPLACEMENT	\$0	\$60,000	\$60,000	
504-0160-419-43-88	COPIER REPLACEMENT	\$0	\$15,000	\$15,000	
504-0160-419-43-88	COUNCIL IPAD REPLACEMENTS	\$7,000	\$0	(\$7,000)	
504-0160-419-43-88	DESKTOP PC REPLACEMENTS	\$47,200	\$35,100	(\$12,100)	
504-0160-419-43-88	DOOR/GATE SECURITY SYSTEM UPDATES	\$0	\$50,000	\$50,000	
504-0160-419-43-88	EDGE NETWORK SWITCHES	\$59,000	\$0	(\$59,000)	
504-0160-419-43-88	LAPTOP REPLACEMENTS	\$4,000	\$7,400	\$3,400	
504-0160-419-43-88	MULTI-FACTOR AUTHENTICATION KEYFOBS	\$0	\$7,500	\$7,500	
504-0160-419-43-88	PATROL CAR MODEMS	\$0	\$40,000	\$40,000	
504-0160-419-43-88	PHONE SYSTEM REPLACEMENT	\$0	\$275,000	\$275,000	
504-0160-419-43-88	SCHEDULING SOFTWARE FOR POLICE	\$0	\$75,000	\$75,000	
504-0160-419-43-88	TRAINING LAPTOP REPLACEMENTS	\$0	\$15,000	\$15,000	
504-0160-419-43-88	UPS BATTERY REPLACEMENTS	\$0	\$8,000	\$8,000	
504-0160-419-43-88	VMWARE SERVER REPLACEMENT	\$0	\$75,000	\$75,000	
504-0160-419-43-88	WIFI ACCESS POINTS	\$20,000	\$0	(\$20,000)	
Totals Employee Services		\$1,111,683	\$1,055,887	(\$55,796)	
504-0160-419-41-10	PERMANENT SALARIES	\$643,003	\$640,694	(\$2,309)	1
504-0160-419-41-21	PERS RETIREMENT	\$65,349	\$71,865	\$6,516	
504-0160-419-41-35	FLEX ALLOWANCE	\$135,996	\$105,047	(\$30,949)	1
504-0160-419-41-36	WORKERS COMPENSATION	\$3,997	\$2,439	(\$1,558)	1
504-0160-419-41-39	OTHER FRINGE BENEFITS	\$40,440	\$38,793	(\$1,647)	1
504-0160-419-41-41	GASB68 PENSION EXP-PERS	\$51,000	\$51,000	\$0	
504-0160-419-41-42	GASB75 OPEB EXP-PEMHCA	\$6,000	\$6,000	\$0	
504-0160-419-41-61	EMPLOYEE BENEFIT-PERS UAL	\$165,898	\$140,049	(\$25,849)	
Totals Internal Services		\$23,793	\$22,032	(\$1,761)	
504-0160-419-41-40	COMPENSATED ABSENCES	\$20,145	\$16,560	(\$3,585)	
504-0160-419-41-54	PEMHCA	\$3,648	\$5,472	\$1,824	
Totals Services and Supplies		\$1,012,350	\$1,060,350	\$48,000	
504-0160-419-42-40	SPECIAL DEPARTMENTAL SUPPLIES- CONTINGENCY / EMERGENCY EQUIPMENT REPLACEMENT	\$50,000	\$50,000	\$0	
504-0160-419-42-41	COPY EXPENSE	\$750	\$750	\$0	
504-0160-419-42-42	POSTAGE EXPENSE - CORRESPONDENCE, PACKAGES, ETC.	\$300	\$300	\$0	
504-0160-419-42-43	GENERAL OFFICE SUPPLIES	\$400	\$400	\$0	
504-0160-419-42-45	TOOLS & EQUIP(<5000@ITEM)-REPLACEMENT MONITORS & PROJECTORS & CAMERAS (AS NEEDED)	\$9,000	\$9,000	\$0	

DETAIL LINE ITEM: 504 - Information Technology Fund Expenses (Continued)

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
504-0160-419-42-46	MAINT-FACILITY & EQUIP	\$736,500	\$768,500	\$32,000	
504-0160-419-42-46	ADOBE SOFTWARE SUBSCRIPTIONS	\$8,000	\$9,000	\$1,000	
504-0160-419-42-46	AGENDA/MINUTES/VIDEO STREAMING ANNUAL FEE	\$25,000	\$25,000	\$0	
504-0160-419-42-46	ANTIVIRUS SOFTWARE MAINTENANCE	\$15,000	\$15,000	\$0	
504-0160-419-42-46	APPLICANT TRACKING/ONBOARDING SOFTWARE SUBSCRIPTION	\$0	\$10,000	\$10,000	
504-0160-419-42-46	BACKUP HARDWARE MAINT AND CLOUD REPLICATION	\$26,000	\$28,000	\$2,000	
504-0160-419-42-46	BUSINESS CONTINUITY SERVICES	\$20,000	\$20,000	\$0	
504-0160-419-42-46	CITIZEN REQUEST MAINTENANCE APP (SeeClickFix)	\$7,000	\$7,000	\$0	
504-0160-419-42-46	CLOSED CAPTIONING SERVICES FOR MEETING VIDEOS	\$15,000	\$15,000	\$0	
504-0160-419-42-46	CLOUD BASED EMAIL ARCHIVE/SPAM FILTER/BACKUP	\$20,000	\$21,000	\$1,000	
504-0160-419-42-46	CMMS SOFTWARE MAINTENANCE	\$0	\$34,000	\$34,000	
504-0160-419-42-46	COMCAST DIGITAL BOXES - TRANSFER FROM CITY MANAGER	\$3,000	\$3,000	\$0	
504-0160-419-42-46	COST ALLOCATION SOFTWARE MAINTENANCE	\$5,000	\$0	(\$5,000)	
504-0160-419-42-46	DOCUMENT MANAGEMENT SOFTWARE MAINTENANCE	\$20,000	\$27,000	\$7,000	
504-0160-419-42-46	E-SIGNATURE SOFTWARE SUBSCRIPTIONS	\$13,000	\$13,000	\$0	
504-0160-419-42-46	EMPLOYEE PERFORMANCE REVIEW SOFTWARE SUBSCRIPTION	\$0	\$6,000	\$6,000	
504-0160-419-42-46	FIREWALL MAINTENANCE	\$15,000	\$15,000	\$0	
504-0160-419-42-46	GIS AERIAL PHOTOGRAPHY SUBSCRIPTION	\$10,000	\$10,000	\$0	
504-0160-419-42-46	GIS SOFTWARE MAINTENANCE	\$40,000	\$43,000	\$3,000	
504-0160-419-42-46	HTE SOFTWARE ANNUAL SUPPORT	\$69,000	\$72,000	\$3,000	
504-0160-419-42-46	ISeries SOFTWARE & HARDWARE MAINTENANCE	\$9,000	\$10,000	\$1,000	
504-0160-419-42-46	MANAGED SECURITY SERVICES	\$50,000	\$50,000	\$0	
504-0160-419-42-46	MICROSOFT SERVER, OFFICE AND CAL LICENSES - EA	\$90,000	\$90,000	\$0	
504-0160-419-42-46	OPENGOV BUDGETING SOFTWARE MAINTENANCE	\$51,000	\$51,000	\$0	
504-0160-419-42-46	OTHER SOFTWARE MAINTENANCE (<\$3000)	\$28,000	\$25,000	(\$3,000)	
504-0160-419-42-46	PENSION SOFTWARE MAINTENANCE	\$13,000	\$0	(\$13,000)	
504-0160-419-42-46	POLICE DISPATCH BATTERY BACKUP MAINTENANCE	\$3,500	\$3,500	\$0	
504-0160-419-42-46	POLICE SOFTWARE MAINTENANCE (CAD/RMS, OTHERS)	\$70,000	\$80,000	\$10,000	
504-0160-419-42-46	PRINTER & SCANNER MAINT/TONER/REPAIR	\$7,000	\$7,000	\$0	
504-0160-419-42-46	PUBLIC ENGAGEMENT SOFTWARE	\$20,000	\$20,000	\$0	
504-0160-419-42-46	RECREATION CLASS REGISTRATION SOFTWARE MAINT(DEPT SPECIALIZED SOFTWARE)	\$8,000	\$8,000	\$0	
504-0160-419-42-46	REMOTE MONITORING/MANAGEMENT (RMM) SOFTWARE SUBSCRIPTION	\$7,500	\$7,500	\$0	
504-0160-419-42-46	SOCIAL MEDIA SENTIMENT ANALYSIS SOFTWARE SUBSCRIPTION 3-YEAR (ZENCITY)	\$25,000	\$0	(\$25,000)	
504-0160-419-42-46	TELEPHONE SYSTEM MAINTENANCE	\$14,000	\$14,000	\$0	
504-0160-419-42-46	VMWARE SOFTWARE MAINTENANCE	\$12,000	\$12,000	\$0	
504-0160-419-42-46	WEBSITE CONTENT MANAGEMENT SOFTWARE MAINT	\$7,500	\$7,500	\$0	
504-0160-419-42-46	ZOOM SOFTWARE SUBSCRIPTIONS	\$10,000	\$10,000	\$0	

DETAIL LINE ITEM: 504 - Information Technology Fund Expenses (Continued)

Account String	Object Name	FY 21-22 Budget	FY 22-23 Requested	Increase (Decrease)	Notes
504-0160-419-42-48	UTILITIES & COMMUNICATION	\$115,000	\$131,000	\$16,000	
504-0160-419-42-48	AT&T TELEPHONE SERVICES	\$20,000	\$20,000	\$0	
504-0160-419-42-48	CELL PHONE (T-MOBILE)	\$37,000	\$42,000	\$5,000	
504-0160-419-42-48	DATA ACCESS IN VEHICLES (PD/IT)	\$7,000	\$7,000	\$0	
504-0160-419-42-48	INTERNET SERVICE PROVIDER	\$51,000	\$62,000	\$11,000	
504-0160-419-42-51	CONTRACT, PROF, SPEC SVCS	\$63,000	\$63,000	\$0	
504-0160-419-42-51	AS400 CONSULTING SERVICES	\$3,000	\$3,000	\$0	
504-0160-419-42-51	IT STRATEGIC PLAN CONSULTANT	\$60,000	\$0	(\$60,000)	
504-0160-419-42-51	IT STRATEGIC PLAN CONSULTANT - CARRYOVER	\$0	\$60,000	\$60,000	
504-0160-419-42-53	MEMBERSHIP,DUES,SUBSCRIPT	\$900	\$900	\$0	
504-0160-419-42-54	TRAVEL,CONFERENCE,MEETING	\$4,500	\$4,500	\$0	
504-0160-419-42-54	SUNGARD USER CONFERENCE (4)	\$9,000	\$9,000	\$0	
504-0160-419-42-54	STAFF CONFERENCES	\$4,500	\$4,500	\$0	
504-0160-419-42-54	BUDGET BALANCING STRATEGY TOOLBOX 2020-09 - SUNGARD USER CONFERENCE (4)	(\$9,000)	(\$9,000)	\$0	
504-0160-419-42-55	TRAINING	\$10,000	\$10,000	\$0	
504-0160-419-42-55	IT TECHNICAL TRAINING	\$7,500	\$7,500	\$0	
504-0160-419-42-55	SECURITY AWARENESS TRAINING SUBSCRIPTION	\$2,500	\$2,500	\$0	
504-0160-419-42-55	SUNGARD END USER WEBINAR TRAININGS	\$5,000	\$5,000	\$0	
504-0160-419-42-55	BUDGET BALANCING STRATEGY TOOLBOX 2020-09 - SUNGARD END USER WEBINAR TRAININGS	(\$5,000)	(\$5,000)	\$0	
504-0160-419-42-59	PC, SOFTWARE & HARDWARE	\$22,000	\$22,000	\$0	
504-0160-419-42-59	CITY-WIDE HARDWARE & SOFTWARE (UNDER \$1,000)	\$14,000	\$14,000	\$0	
504-0160-419-42-59	IT - PC SOFTWARE & HARDWARE	\$5,000	\$5,000	\$0	
504-0160-419-42-59	MISC DEPARTMENT PRINTER/SCANNER REPLACEMENTS	\$3,000	\$3,000	\$0	
Totals Reallocation		\$118,165	\$0	(\$118,165)	
504-0160-419-42-63	ALLOCATION OF OVERHEAD	\$118,165	\$0	(\$118,165)	

Detailed Analysis:

Note 1 Vacant Technology Analyst I vacant position reclassify to Administrative Assistant and share with Human Resources and CalOpps Division

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Building Maintenance Fund



The Building Maintenance Fund captures and distributes the costs of City-wide Building Maintenance. Building Maintenance Division staff ensures that all City facilities are safe and clean by providing management, maintenance and inspection of City/District buildings and equipment, develop ongoing maintenance systems and procedures, provide efficient, timely and quality service to maintain the 150,748 square feet of diverse facilities for the hours of operation that meet community needs and industry standards.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
BUILDING MAINTENANCE FUND (#505)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$999,863	\$1,016,782	\$1,029,102
SERVICES AND SUPPLIES	\$1,406,950	\$1,406,950	\$1,492,450
CAPITAL OUTLAY	\$957,500	\$957,500	\$237,500
Subtotal (Total Department-Controlled Expenses)	\$3,364,313	\$3,381,232	\$2,759,052
INTERNAL SERVICES	\$161,401	\$161,912	\$196,974
Subtotal (Total Department Expenses before Reallocations)	\$3,525,714	\$3,543,144	\$2,956,026
REALLOCATIONS	\$205,156	\$205,156	\$0
TOTAL FOR BUILDING MAINTENANCE	\$3,730,870	\$3,748,300	\$2,956,026

DETAIL LINE ITEM: 505 - Building Maintenance Fund Expenses

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$3,730,870	\$2,956,026	(\$774,844)	
Totals Capital Outlay		\$957,500	\$237,500	(\$720,000)	
505-0550-419-43-85	MACHINERY & EQUIP >5000	\$957,500	\$237,500	(\$720,000)	
505-0550-419-43-85	CITYWIDE FURNITURE	\$7,500	\$7,500	\$0	
505-0550-419-43-85	CONTINGENCY-INFRASTRUCTURE	\$100,000	\$100,000	\$0	
505-0550-419-43-85	CONTINGENCY-REPLACEMENT	\$50,000	\$50,000	\$0	
505-0550-419-43-85	ITEMS TO BE REPLACED	\$800,000	\$80,000	(\$720,000)	
Totals Employee Services		\$999,863	\$1,029,102	\$29,239	
505-0550-419-41-10	PERMANENT SALARIES	\$514,161	\$580,248	\$66,087	1
505-0550-419-41-11	HOURLY & PART TIME SALARY	\$19,467	\$0	(\$19,467)	1
505-0550-419-41-12	OVERTIME	\$5,300	\$5,300	\$0	
505-0550-419-41-21	PERS RETIREMENT	\$52,100	\$63,370	\$11,270	
505-0550-419-41-35	FLEX ALLOWANCE	\$85,445	\$97,213	\$11,768	
505-0550-419-41-36	WORKERS COMPENSATION	\$58,419	\$48,794	(\$9,625)	
505-0550-419-41-39	OTHER FRINGE BENEFITS	\$21,216	\$23,548	\$2,332	
505-0550-419-41-41	GASB68 PENSION EXP-PERS	\$84,000	\$71,000	(\$13,000)	
505-0550-419-41-42	GASB75 OPEB EXP-PEMHCA	\$5,000	\$4,000	(\$1,000)	
505-0550-419-41-61	EMPLOYEE BENEFIT-PERS UAL	\$154,755	\$135,629	(\$19,126)	
Totals Internal Services		\$161,401	\$196,974	\$35,573	
505-0550-419-41-40	COMPENSATED ABSENCES	\$16,422	\$15,603	(\$819)	
505-0550-419-41-54	PEMHCA	\$3,785	\$4,058	\$273	
505-0550-419-42-44	VEHICLE RENTAL CHARGES	\$67,797	\$103,394	\$35,597	
505-0550-419-42-56	EQUIP REPLACEMENT CHARGES	\$31,192	\$31,192	\$0	
505-0550-419-42-57	COMM & INFO SERVICES CHGS	\$42,205	\$42,727	\$522	
Totals Services and Supplies		\$1,406,950	\$1,492,450	\$85,500	
505-0550-419-42-43	GENERAL OFFICE SUPPLIES	\$5,900	\$5,900	\$0	
505-0550-419-42-46	MAINT-FACILITY & EQUIP	\$319,300	\$384,300	\$65,000	2
505-0550-419-42-46	BLDG. MATERIAL - LUMBER, HARDWARE, PAINT, ETC.	\$30,000	\$35,000	\$5,000	
505-0550-419-42-46	CARPET/WINDOW MAINTENANCE	\$14,000	\$14,000	\$0	
505-0550-419-42-46	CORPORATION YARD AUTOMATIC DOOR MAINTENANCE	\$12,500	\$12,500	\$0	
505-0550-419-42-46	ELECTRICAL SUPPLIES AND REPAIRS	\$5,000	\$5,000	\$0	
505-0550-419-42-46	FIRST AID KIT SUPPLIES	\$1,000	\$1,000	\$0	
505-0550-419-42-46	GOVERNMENT CENTER MAINTENANCE	\$58,000	\$58,000	\$0	
505-0550-419-42-46	HVAC REPAIR AND MAINTENANCE	\$100,000	\$150,000	\$50,000	
505-0550-419-42-46	JANITORIAL SUPPLIES	\$50,000	\$60,000	\$10,000	
505-0550-419-42-46	LOCKS AND KEYS	\$3,000	\$3,000	\$0	
505-0550-419-42-46	PEST CONTROL FOR CITY BUILDINGS	\$9,600	\$9,600	\$0	
505-0550-419-42-46	PLUMBING SUPPLIES	\$2,000	\$2,000	\$0	
505-0550-419-42-46	SECURITY CAMERA MAINTENANCE	\$3,000	\$3,000	\$0	
505-0550-419-42-46	STANDBY GENERATORS REPAIR	\$20,200	\$20,200	\$0	
505-0550-419-42-46	SUSTAINABILITY PROJECTS	\$10,000	\$10,000	\$0	
505-0550-419-42-46	VANDALISM REPAIRS	\$1,000	\$1,000	\$0	

DETAIL LINE ITEM: 505 - Building Maintenance Fund Expenses (Continued)

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
505-0550-419-42-48	UTILITIES & COMMUNICATION	\$602,000	\$602,000	\$0	
505-0550-419-42-48	UTILITIES FOR ALL CITY FACILITIES	\$562,000	\$562,000	\$0	
505-0550-419-42-48	UTILITIES FOR JOINT USE FACILITIES	\$40,000	\$40,000	\$0	
505-0550-419-42-51	CONTRACT, PROF, SPEC SVCS	\$477,000	\$493,500	\$16,500	2
505-0550-419-42-51	DISPOSAL OF HAZARDOUS MATERIALS	\$4,600	\$4,600	\$0	
505-0550-419-42-51	ELEVATOR MAINTENANCE CONTRACT	\$15,000	\$15,000	\$0	
505-0550-419-42-51	ELEVATOR SMOKE GUARD MAINTENANCE	\$8,600	\$8,600	\$0	
505-0550-419-42-51	FIRE EXTINGUISHER MAINTENANCE	\$4,200	\$4,200	\$0	
505-0550-419-42-51	FIRE PROTECTION SYSTEM	\$20,000	\$20,000	\$0	
505-0550-419-42-51	GOVERNMENT CENTER MAINTENANCE AND BUILDING REPAIRS	\$34,600	\$34,600	\$0	
505-0550-419-42-51	JANITORIAL SERVICES - CITYWIDE	\$315,000	\$325,000	\$10,000	
505-0550-419-42-51	JANITORIAL SERVICES - JUA BREWER ISLAND GYM	\$40,000	\$40,000	\$0	
505-0550-419-42-51	SOLAR MAINTENANCE	\$20,000	\$20,000	\$0	
505-0550-419-42-51	TEST/REPAIR/REPLACE BUILDING BACKFLOW SYSTEMS	\$15,000	\$15,000	\$0	
505-0550-419-42-51	Uniform Services	\$0	\$6,500	\$6,500	
505-0550-419-42-54	TRAVEL,CONFERENCE,MEETING - MAINTENANCE MANAGEMENT SEMINAR	\$2,000	\$2,000	\$0	
505-0550-419-42-55	TRAINING - HVAC INSPECTION	\$750	\$4,750	\$4,000	3
Totals Reallocation		\$205,156	\$0	(\$205,156)	
505-0550-419-42-63	ALLOCATION OF OVERHEAD	\$205,156	\$0	(\$205,156)	

Detailed Analysis:

- Note 1 Convert 2 Part-time Office Assistant to 1 Full-time Administrative Assistant
- Note 2 Increase Cost
- Note 3 Additional Training - Annual Bldg Operator Certificate Training

Longevity Recognition Benefits Fund



The Longevity Recognition Benefits Fund was established in FY 2004-05. The City / District agreed to provide this post-retirement benefit in Memoranda of Understanding with employees represented by the Foster City Police Officers' Association (FCPOA), the International Association of Firefighters (IAFF), San Mateo County Local 2400, the American Federation of State, County and Municipal Employees Local 829 (AFSCME), and employees covered under the Management Employees Compensation and Benefits Plan. The Plan provides monthly benefit payments ranging from \$125 to \$350 based on an employee's length of service with the City at the time of his/her retirement from the City.

In FY 2007-08, all AFSCME and non-public safety management employees currently employed with the City voluntarily eliminated the Longevity Recognition plan from their employee agreements. Current FCPOA, IAFF and public safety management employees will continue to participate in the program, but new employees in those groups hired after December 31, 2011 are no longer eligible to participate in the program.

This Fund has been established as an Internal Services Fund. It invests the monies in investment instruments allowed under the CA Government Code and the City's Investment Policy, and benefits are paid out of those earnings and the Fund's reserves. Effective FY 2019-2020, internal service charges will be assessed to applicable departments in the General Fund for projected pay-as-you go benefit payments for that year. The projected pay-as-you-go benefit payments for FY 2023-24 is \$228,420.

Effective FY 2016-2017, Government Accounting Standards Board (GASB) Statement no. 73 requires the accounting and reporting of the Longevity Recognition Benefits Fund be included in the City's financial statements. Since the assets of the Plan are under the control of the Governing Board and have not been set aside into an irrevocable trust, they are not permitted to offset against the Plan's actuarially determined liability in the Balance Sheet. In addition, GASB 73 requires the Plan's liability to be valued using the 20-year tax-exempt General Obligation Municipal Bonds with an average rating of AA/Aa or higher (3.69% as of June 30, 2022). As a result, based on the August 2022 Actuarial Valuation performed by Precision Actuarial, Inc., the 6/30/22 Total Pension Liability for the Plan is \$3.15 million.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
FINANCIAL SERVICES
LONGEVITY RECOGNITION BENEFITS FUND (#507)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$229,320	\$229,320	\$228,420
SERVICES AND SUPPLIES	\$9,000	\$9,000	\$10,000
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$238,320	\$238,320	\$238,420
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$238,320	\$238,320	\$238,420
REALLOCATIONS	\$0	\$0	\$0
TOTAL FOR LONGEVITY RECOGNITION BENEFITS FUND	\$238,320	\$238,320	\$238,420

DETAIL LINE ITEM: 507 - Longevity Recognition Benefits Fund Expenses

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$238,320	\$238,420	\$100	
Totals Employee Services		\$229,320	\$228,420	(\$900)	
507-0460-999-41-51	FRINGE BENEFITS	\$229,320	\$228,420	(\$900)	
Totals Services and Supplies		\$9,000	\$10,000	\$1,000	
507-0460-999-42-51	CONTRACT, PROF, SPEC SVCS - ACTUARIAL VALUATION	\$9,000	\$10,000	\$1,000	

Detailed Analysis:

Note None.

PEMHCA Benefits Plan Fund



City / District employees participate in a medical benefits plan provided through CalPERS under the Public Employees' Medical and Hospital Care Act (PEMHCA) benefit plan. In accordance with the provisions of the state law, employers must contribute a minimum fixed monthly amount towards the medical benefits costs for current and retired employees participating in the plan. As of January 1, 2023, the minimum monthly employer contribution is \$151, and is subject to cost of living increases as determined by the State Legislature.

The PEMHCA Benefits Plan fund was established on June 30, 2010 through a transfer of reserves from other Internal Service Funds. The fund is established to pay for retiree benefit payments in accordance with the mandated minimum contribution as indicated above (current employee benefits are paid out of operating department expenditures). The Fund invests the monies in investment instruments allowed under the CA Government Code and the City's Investment Policy, and benefits are paid out of those earnings and the Fund's reserves. Effective FY 2019-20, internal service charges will be assessed to applicable departments for projected pay-as-you go benefit payments for that year. The projected pay-as-you-go retiree benefit payments for FY 2023-24 is \$235,843.

Effective FY 2017-18, Government Accounting Standards Board (GASB) Statement no. 75 requires the accounting and reporting of Other Post-Employment Benefits (i.e. the City / District's PEMHCA Benefits Plan) be included in the City's financial statements. Since the assets of the Plan are under the control of the Governing Board and have not been set aside into an irrevocable trust, they are not permitted to offset against the Plan's actuarially determined liability in the Balance Sheet. In addition, GASB 75 requires the Plan's liability to be valued using the 20-year tax-exempt General Obligation Municipal Bonds with an average rating of AA/Aa or higher (3.69% as of June 30, 2022). As a result, based on the August 2022 Actuarial Valuation performed by Precision Actuarial, Inc., the 6/30/22 Total Other Post-Employment Benefits (OPEB) Liability for the Plan is \$9.40 million.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
FINANCIAL SERVICES
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT (PEMHCA)
BENEFITS PLAN FUND (#508)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$220,704	\$220,704	\$235,843
SERVICES AND SUPPLIES	\$9,000	\$9,000	\$10,000
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$229,704	\$229,704	\$245,843
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$229,704	\$229,704	\$245,843
REALLOCATIONS	\$0	\$0	\$0
TOTAL PEMHCA BENEFITS PLAN FUND	\$229,704	\$229,704	\$245,843

DETAIL LINE ITEM: 508 - PEMHCA Benefits Plan Fund Expenses

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$229,704	\$245,843	\$16,139	
Totals Employee Services		\$220,704	\$235,843	\$15,139	1
508-0460-999-41-20	FRINGE BENEFITS	\$220,704	\$235,843	\$15,139	
Totals Services and Supplies		\$9,000	\$10,000	\$1,000	
508-0460-999-42-51	CONTRACT, PROF, SPEC SVCS - ACTUARIAL VALUATION	\$9,000	\$10,000	\$1,000	

Detailed Analysis:

Note 1 Increase in anticipated retirements.

Compensated Absences Fund

The Compensated Absences Fund was established in FY 2012-13. The City / District provides vacation and sick leave benefits to its staff in the compensation and benefits plan for management employees and the various memoranda of understanding with its bargaining groups. These compensated absences are payable to employees upon separation from employment. This fund was established as an internal service fund to capture the projected liability for compensated absences of General Fund and Special Revenue Funds employees. The fund was initially funded at \$2.65 million through a transfer of existing reserves from the General Fund based upon its projected liability as of July 1, 2012. It is funded on an ongoing basis through an internal service charge to each operating department based upon its respective permanent salaries budget. For FY 2023-24, the assessment is 2.74% of permanent salaries and amounts to \$500,719. As employees separate service from the City, payments of earned compensated absences balances are made out of this Fund.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
FINANCIAL SERVICES
COMPENSATED ABSENCES FUND (#509)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$561,036	\$ 561,036	\$500,719
SERVICES AND SUPPLIES	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$561,036	\$561,036	\$500,719
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$561,036	\$561,036	\$500,719
REALLOCATIONS	\$0	\$0	\$0
TOTAL COMPENSATED ABSENCES FUND	\$561,036	\$561,036	\$500,719

DETAIL LINE ITEM: 509 - Compensated Absences Fund

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$561,036	\$500,719	(\$60,317)	1
Totals Employee Services		\$561,036	\$500,719	(\$60,317)	
509-0460-999-41-20	FRINGE BENEFITS	\$561,036	\$500,719	(\$60,317)	

Detailed Analysis:

Note 1 The Compensated Absences rate reduced from 3.25% to 2.74%. Other factors impacting the variances are wages and authorized positions in FY 2023-24

Successor Agency of Community Development Agency

The Agency fund is used to account for assets held for Foster City's Successor Agency to the City's former Community Development Agency. The Successor Agency Fund is a Private-Purpose Trust Fund that accounts for the accumulation of resources to be used for payments of recognized obligations.

The financial activities of the fund is excluded from the Government-wide financial statements, but are presented in separate Fiduciary Fund financial statements.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
CITY/DISTRICT MANAGER
SUCCESSOR AGENCY OF COMMUNITY DEVELOPMENT AGENCY (#604)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$335,997	\$335,997	\$508,051
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$335,997	\$335,997	\$508,051
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$335,997	\$335,997	\$508,051
REALLOCATIONS	\$0	\$0	\$0
TOTAL AGENCY FUNDS	\$335,997	\$335,997	\$508,051

DETAIL LINE ITEM: 604 - Successor Agency of Community Development Agency

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$335,997	\$508,051	\$172,054	
Totals Services and Supplies		\$335,997	\$508,051	\$172,054	
604-0110-413-42-43	GENERAL OFFICE SUPPLIES	\$100	\$100	\$0	
604-0110-413-42-43	Misc. Supplies	\$100	\$100	\$0	
604-0110-413-42-51	CONTRACT, PROF, SPEC SVCS	\$21,393	\$22,124	\$731	
604-0110-413-42-51	Audit	\$3,770	\$3,884	\$114	
604-0110-413-42-51	Legal	\$990	\$1,005	\$15	
604-0110-413-42-51	Urban Planning Partners - Calculation of Housing/Utility Subsidy	\$555	\$740	\$185	
604-0110-413-42-51	SA staff admin	\$16,078	\$16,495	\$417	
604-0110-413-42-65	MISC EXPENSE	\$269,451	\$275,914	\$6,463	1
604-0110-413-42-65	PWM Residential Ventures - Housing Subsidy	\$209,647	\$220,260	\$10,613	
604-0110-413-42-65	PWM Residential Ventures - Utility Subsidy	\$59,804	\$55,654	(\$4,150)	
604-0110-413-42-71	DEBT SVC-INTEREST EXPENSE	\$45,053	\$209,913	\$164,860	2
604-0110-413-42-71	Repayment of General Fund Loan	\$45,053	\$209,913	\$164,860	

Detailed Analysis:

- Note 1 Increase subsidy.
Note 2 Increase Repayment of General Fund loan.

San Mateo Consolidated Fire

Implementation of GASB 84 Fiduciary effective FY 2020-21. The requirements of this Statement will enhance consistency and comparability by (1) establishing specific criteria for identifying activities that should be reported as fiduciary activities and (2) clarifying whether and how business-type activities should report their fiduciary activities. Greater consistency and comparability enhance the value provided by the information reported in financial statements for assessing government accountability and stewardship.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
SAN MATEO CONSOLIDATED FIRE DEPARTMENT
SAN MATEO CONSOLIDATED FIRE (FUND 608)
Annual Budget Appropriation for Fiscal Year

EXPENDITURES BY CATEGORY:	2022-23		2023-24
	APPROVED	PROJECTED	REQUESTED
EMPLOYEE SERVICES	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$220,860	\$220,860	\$320,000
CAPITAL OUTLAY	\$0	\$0	\$0
Subtotal (Total Department-Controlled Expenses)	\$220,860	\$220,860	\$320,000
INTERNAL SERVICES	\$0	\$0	\$0
Subtotal (Total Department Expenses before Reallocations)	\$220,860	\$220,860	\$320,000
REALLOCATIONS	\$0	\$0	\$0
TOTAL AGENCY FUNDS	\$220,860	\$220,860	\$320,000

DETAIL LINE ITEM: 608 - San Mateo Consolidated Fire

Account String	Object Name	FY 22-23 Budget	FY 23-24 Requested	Increase (Decrease)	Notes
Totals		\$220,860	\$320,000	\$99,140	1
Totals Services and Supplies		\$220,860	\$320,000	\$99,140	
608-0750-422-42-96	SMC FIRE PLAN CK REMIT - PASS THROUGH FEES COLLECTED	\$220,860	\$320,000	\$99,140	

Detailed Analysis:

Note 1 Projection based on proposed building permits.

Capital Improvement Program



The Capital Improvement Program (CIP) consists of projects to maintain and enhance the City/District's infrastructure of roadways, sidewalks, utilities, structures, and facilities for the benefit of the community.

The primary objective of the CIP is to develop and implement projects to ensure continued and reliable delivery of service to meet the City/District's needs. The following is a summary of active projects to be managed during Fiscal Year 2023-2024.

Ongoing Projects:

(CIP 301-635, Budget \$345,540) Median Modifications – Foster City Boulevard at Chess Drive – Multi-Project #3 (2013-2014)

The project addresses improvements at the intersection of Foster City Boulevard and Chess Drive. The project includes lengthening the northbound left-turn lanes on northbound Foster City Boulevard at Chess Drive to reduce the likelihood of traffic queues extending out of the turn lanes into the through traffic lanes on Foster City Boulevard.

On August 4, 2014, the City Council adopted Resolution No. 2014-86 authorizing an agreement with BKF Engineers, Inc. to prepare construction contract documents and provide construction support services for both CIP 301-635 and CIP 301-637 (described later in this document). The design and construction of these projects were combined to maximize efficiency. Design is complete and the Caltrans encroachment permit has been issued to the City. An easement agreement has been executed between Gilead Sciences and the City to allow for the construction of the improvements.

The Multi-Project Roadway Improvements were funded by four large developments based on each development's contribution to traffic impacts. The funds were identified in each development's Master Development Agreement and were allocated to CIP 301-635 and CIP 301-637. Staff is in the process of reviewing proposals for Construction Management services. Construction is anticipated to commence following selection of a CM Firm.

Project Timeline:

Design: Completed

Construction: FY 2023-2024

(CIP 301-637, Budget \$1,141,000) Road Widening - Foster City Boulevard and Chess Drive – Multi-Project #4, Multi-Project #7, and Multi-Project #8 (2013-2014)

The project addresses improvements at the intersection of Foster City Boulevard and Chess Drive. The improvements include adding a northbound right-turn lane on Foster City Boulevard at Chess Drive; lengthening the westbound left turn lane on Chess Drive at Foster City Boulevard; and adding a westbound lane on Chess Drive east of Foster City Boulevard.

On August 4, 2014, the City Council adopted Resolution No. 2014-86 authorizing an agreement with BKF Engineers, Inc. to prepare construction contract documents and provide construction support services for both CIP 301-635 (described above) and CIP 301-637. The design and construction of these projects were combined to maximize efficiency. Design is complete and the Caltrans encroachment permit has been issued to the City. An easement agreement has been executed between Gilead Sciences and the City to allow for the construction of the improvements.

The Multi-Project Roadway Improvements were funded by four large developments based on each development's contribution to traffic impacts. The funds were identified in each development's Master Development Agreements and were allocated to CIP 301-635 and CIP 301-637. Staff is in the process of reviewing proposals for Construction Management services. Construction is anticipated to commence following selection of a CM Firm.

Project Timeline:

Design: Complete

Construction: FY 2023-2024

(CIP 455-652, Budget \$143,164,430) Wastewater Treatment Plant Master Plan Improvements (2015-2016)

The Clean Water Program (CWP) includes capital improvements to the San Mateo Wastewater Treatment Plant (WWTP) and San Mateo's sanitary sewer collection system necessary to replace aging infrastructure and meet regulatory requirements. As partial owner of the new WWTP, this project encompasses EMID's share of the WWTP Improvements.

In 2022 (year 8), the CWP focused on the construction phase for most of its projects to assist with full project delivery and execution of major improvement projects. Some notable accomplishments include the following:

WWTP Upgrade & Expansion Project

- Submitted the quarterly reports for Water Infrastructure Finance and Innovation Act (WIFIA) loan compliance.
- Completed update of the WWTP operating cost forecast for the WIFIA loan period and for use in the City's fiscal year planning and budgeting process.
- RHAA (Consultant) started the final design for the WWTP interpretive signs.
- A Contract Change Order was issued to Sundt for the implementation of the Title 22 Recycled Water work.
- Trussell (consultant) completed the draft Title 22 Disinfected Tertiary Recycled Water Engineering Report to meet regulatory requirements by the Division of Drinking Water.
- Cal Water completed the construction of the 3rd Avenue water main extension to provide fire protection to the Detroit Drive site.
- PG&E and AT&T completed the relocation of their utilities from Detroit Drive.
- Received the Authority to Construct (ATC) for Tier 4 Compliant engines from the Bay Area Air Quality Management District (BAAQMD).
- Modified the WWTP Final Parcel Map to comply with right of way dedications.
- Obtained a \$137M loan from State Revolving Fund (SRF).

GMP-1 (Site Preparation, Electrical and Storm Drain System Improvements for GMP3)

- Completed the project.

GMP-2 (Foundations for GMP3)

- Completed the project.

GMP-3 (Nutrient Removal and Wet Weather Flow Management Upgrade and Expansion)

- Began operation of two tower cranes.
- Completed backfill of elevator pit, of Area 51(Influent and Headworks) behind the walls and Area 80 (Admin Building).
- Completed the installation of the force mains in the West Corridor.
- Completed the FEQ (Flow Equalization) line in the Central Corridor.
- Began construction of the Membrane Permeate (MP) line and the Secondary Effluent line (SE) in the East Corridor.
- Continued formwork, rebar installation and concrete pours for the Membrane Bioreactor (MBR) equipment and electrical building walls, influent & headworks columns/blower room/laboratory deck, primary treatment slab and walls, BioActiflo slab and wall, BNR slab.
- Continued work on the Administration Building including exterior framing, installation of roof, window and interior walls and utilities.
- Began installation of onsite utilities to serve the Administration Building.
- Completed the installation of 2 Generators and electrical improvements in the existing Main Structure.
- Installed the transformers and 4 Generators in Area 56.
- Began installation of electrical and mechanical equipment in Area 56.
- Placed approximately 28,000 cubic yards of the 32,000 cubic yards of concrete.
- Began the installation of the fire loop in Detroit Drive.
- Closed out and removed the groundwater drawdown system and received approval of the Notice to Terminate from the Regional Water Quality Control Board.
- Incorporated the entire site into the Construction General Permit and closed out the Industrial General Permit.

Immediate Action Project Package 2

- Completed installation of the new centrifuge.

Immediate Action Project Package 3

- Rescoped and readvertised project for bidding, after rejecting sole bid received from initial call for bids.

Annual Major Components 6 & 23

- Construction began on October 11, 2021.

In 2023 (Year 9), the CWP will continue to focus on full project delivery and execution of major improvement projects. Key year 9 program activities will include the following:

- Program administration, program controls, economic management, document management, odor control support, oversight of 3rd party construction management teams, environmental permitting support, and public outreach.
- Close-outs of WWTP Upgrade and Expansion Project (GMP 1 and GMP 2)
- Project management, construction management, and inspection for the following projects:
 - Immediate Action Project 2
 - WWTP Upgrade and Expansion Project (GMP 3)
 - WWTP Annual Major Components Projects

Immediate Action Project 3 Continue project management for the Construction Manager at Risk (CMAR) (Sundt).

Erler & Kalinowski, Inc. is continuing to provide technical support services for EMID. Foster City's share of the CWP is estimated at \$158 million dollars over the life of the project.

Project Timeline:

Design: Ongoing

Construction: Ongoing through FY 2024-2025

(CIP 301-655, Budget \$925,000) Leo Ryan Park Lawn Conversion and Bocce Court Expansion (2015-2016) – (On Hold)

The project is on hold during the Recreation Center project until the surrounding amenities are determined.

Project Timeline:

Design/Construction: On hold pending Recreation Center project.

(CIP327-657 (formerly CIP 301-657), Budget \$95,000,000) Levee Protection Planning and Improvements Project (2015-2016)

This project will raise the levee to meet the required elevation per Title 44 of the Code of Federal Regulations (CFR), section 65.10, to retain accreditation. Based on the FEMA coastal flood hazard study, roughly 85 percent of Foster City's levee system does not meet the required freeboard elevation. Without the improvements, Foster City would be designated as a high-risk Special Flood Hazard area and property owners with federally backed loans would be required to purchase annual flood insurance.

The Bay Trail was closed and the closure periods occurred in three phases:

Phase 1: October 2020 - October 2023 (Southern portion of project to Shorebird Park)

Phase 2: January 2021 - October 2023 (Shorebird Park to Bridgeview Park)

Phase 3: April 2021 - October 2023 (Bridgeview Park to the City limits at the Mariner's Point Golf Course)

Some notable accomplishments this year are as follows:

1. 3.9 miles out of 4.2 miles of concrete cap on the sheet piles have been completed.
2. Operations to install retaining walls, flood walls, access points, and lightweight concrete fill adjacent to the sheet piles have been completed in Phase 1 and are ongoing in Phase 2 and 3.
3. Operations to install trail subgrade, trail base, asphalt paving, decomposed granite paving, irrigation, lighting, planting, landscape furnishings, signage, and striping work have been completed in Phase 1 and are ongoing in Phase 2 and 3.
4. The Baffin Street bridge and Egress bridge have been installed to reestablish full tidal flows to a portion of the O'Neil Slough.
5. The installation of the new pedestrian bridge adjacent to Bayside Towers has been completed.
6. Project outreach is on-going.

Project Timeline:

Design: Complete

Construction: Ongoing through January 2024

(CIP 405-660, Budget \$5,700,000) Water Tanks and Facilities Improvements (2016-2017)

The water storage tanks provide water storage for emergencies, peak use periods, and firefighting. The project addresses improvements to the three steel water storage tanks and the water booster pump station.

On April 4, 2020, the District Board adopted Resolution No. 3508 authorizing the combining of the Water Tanks Improvements Project (which was comprised of CIPs 405-660, 405-670, and 405-688) with 405-687 Seismic Improvements at Water Booster Pump Station Project; and renaming the project CIP (405-660) Water Tank and Facilities Improvements Project. The scope of work of the combined projects consists of (1) refurbishing the 3 steel tanks by repairing corroded steel and applying new coating to the interior and exterior surfaces; (2) the installation of water mixing devices inside the 3 steel tanks to prolong water quality; (3) seismically retrofitting the existing drainpipes and installation of new drainpipe at the side of the tanks; and (4) reinforcement of the door frame to the water booster pump station and the installation of flexible connections on the underground utilities entering the building.

The construction documents are 90% complete. This project was put on hold in calendar year 2022 while staffing vacancies were being filled in the Engineering Division. Staff is in the process of reviewing proposals for Construction Management Services. Design is anticipated to be completed by summer 2023, with construction to follow following selection of a CM firm.

Project Timeline:

Design: Ongoing

Construction: FY 2023-2024

(CIP 301-677, Budget \$120,000) Library Exterior Wall Sealing and Tile Installation (2017-2018)

The project will permanently address water infiltration that has occurred from the exterior into the Library building interior on the southwest wall of the building. The infiltration is most likely due to the failure of joint sealant at the exterior wall/foundation joint and the earth mounded against the exterior wall above that joint. In addition, the roots of the trees adjacent to the north wall of the library have damaged the building which has contributed to the water intrusion.

Water intrusion has been significantly addressed by removing soil from around the southwest wall of the building.

This project consists of the removing and re-grading earth around the building, sealing the wall, installing wall drain and drainpipes, removing tiles, removing trees, and installing new landscaping and sidewalk on the north side of Civic Center Drive.

Similar work was performed to cure water infiltration issues on the northwest wall of the building and staff re-landscaped the adjacent area into an attractive drought tolerant and water efficient habitat garden to attract pollinators such as butterflies and hummingbirds.

The soil removal and landscaping will be performed in-house by staff. A consultant will develop project plans and specifications to seal the wall and install appropriate drainage from the building and incorporate the hardscape improvements.

Project Timeline:

Design and Construction: FY 2024-2025

(CIP 301-678, Budget \$55,300,000) Recreation Center Rebuild Project (2017-2018)

On January 23, 2019, the City Council by Minute Order No. 1585 accepted the Final Recreation Center Master Plan Conceptual Design Report. On January 31, 2022, the City Council received an update that included the results of a Community Survey to validate the Community Input that had been received in the extensive community engagement that was completed, pre-pandemic, in 2017. The City Council adopted Minute Order 1832, directing staff to 1) Accept the Recreation Center and Parks System Survey results, confirming staff has satisfied the City Council's interest in validating programming and usage assumptions; 2) Proceed with a "build-to-budget" option for the Recreation Center in an amount not-to-exceed \$55 million; and 3) Proceed with utilizing \$36 million from the Capital Asset Acquisition and Replacement Fund and \$19 million from the General Fund Reserves for the total not-to-exceed budget of \$55 million for rebuilding the Recreation Center.

At the City Council regular meeting on November 21, 2022, the City Council awarded an agreement with Group 4 Architecture, Research + Planning, Inc. for professional design, bidding, and construction support services. The design phase began in January 2023 with the award of a construction management contract to follow in April 2023. The construction management firm's early involvement to assist with constructability review of the design plans will help provide a seamless design to construction process. Construction is anticipated to begin in Summer 2024 and is estimated to take 18-24 months.

Project Timeline:

Pre-Design/Design: FY 2022-2023 – FY 2023-2024

Construction: FY 2024-2025

(CIP 301-681, Budget \$4,238,971) New Traffic Signals at Various Locations (FY 2018-2019)

This project implements the new traffic signals identified in the Bicycle, Pedestrian, and Intersection Evaluation Study (CIP 301-664) completed in February 2018. The project consists of the construction of traffic signals at the intersections of (1) Beach Park Boulevard and Gull Avenue (North), (2) Foster City Boulevard and Polynesia Drive, (3) Edgewater Boulevard and Port Royal Avenue (North) and (4) Beach Park Boulevard and Shell Boulevard.

On November 18, 2019, the City Council adopted Resolution No. 2019-108 authorizing a professional services agreement with Traffic Patterns to prepare construction contract documents and provide construction support services. Design was completed in April including coordination with PG&E to provide electrical power to the new traffic signals. On May 2, 2022, the City Council adopted Resolution No. 2022-043 awarding a contract to Columbia Electric, Inc for construction. Construction began in the June 2022 and is estimated to be completed before the summer of 2023.

Project Timeline:

Design: Completed

Construction: FY 2021-2022 thru FY 2022-2023

(CIP 301-682, Budget \$484,500) Park System Master Plan (2018-2019)

This project was created in Fiscal Year 2018-2019 to develop a strategic comprehensive plan for maintenance, replacement and upgrade of the City's individual parks and park system as a whole.

In December 2018, the City Council adopted Resolution No. 2018-107 authorizing an agreement with Placeworks, Inc. to prepare the Parks Master Plan Study. On April 15, 2019, City Council by Minute Order No. 1599, accepted a report on the status of the Parks Master Plan Study, after which it discharged

Placeworks from the remainder of the scope of work of their agreement and directed Staff to continue to maintain and replace park infrastructure “as is.” The project was deprioritized during the Covid pandemic.

In Spring 2021, the City Council expressed a renewed interest in engaging a consultant to prepare a strategic and comprehensive Parks Master Plan. Additional funds were approved in the FY 2021-2022 Annual Budget, specifically for the purpose of increasing community engagement for the project. On January 31, 2022, the City Council adopted Minute Order 1832, accepting the Parks Survey results. Staff will continue to collaborate with the Council to move this project forward.

Project Timeline:

Community Engagement/Survey: November/December 2021

Plan Development: FY 2023-2024 and on-going

(CIP 301-685, Budget \$2,040,000) HVAC Improvements in City Buildings (2018-2019)

Due to the age of the Heating/Ventilation/Air Conditioning (HVAC) system at the Corporation Yard and changes in HVAC technology for this type of office building, the existing system cannot be refurbished and needs to be replaced.

This project consists of HVAC improvements to the Government Center Building (inclusive of the space occupied by the San Mateo Consolidated Fire Department), the Corporation Yard Administration Building, and the Police Station.

This project is scheduled to start design in the Summer of 2023 with construction to follow in winter 2024.

Project Timeline:

Design: FY 2023-2024

Construction: FY 2023-2024

(CIP 301-690, Budget \$550,000) Seismic Improvements at Lagoon Pump Station (2019-2020)

The Lagoon Pump Station located at the City/District's Corporation Yard houses two (2) engines and pumps used to pump water from the lagoon to the bay and controls the water level in the lagoon.

A seismic vulnerability assessment of the building by G&E Engineering Systems, Inc. was completed in 2013. The assessment concluded that the building meets the seismic code and recommended various improvements including (1) reinforcing the door frame of the roll-up door, (2) isolating the tidal channel walls from the north walkway of the building, (3) installing flexible connections on the underground utilities entering the building, and (4) securing equipment within the building.

Following an investigation of the building in Summer 2019, staff identified significant areas of spalling concrete and rusting reinforcing steel (re-bar) along the concrete walkway connected to the building. Additional funding in the amount of \$250,000 was added to the FY 2020-2021 budget for the design and construction of the concrete walkway connected to the building.

In April 2020, the City Council awarded a contract to Murray Smith to perform professional engineering services for the project.

Murray Smith prepared a preliminary design report in May 2021 validating the 2013 study, which included recommendations to perform a future in-depth evaluation to include additional structural evaluation of the building and below water structures based on current building code standards beyond the scope of this project and provided temporary repair recommendations for the walkway until a comprehensive assessment could be performed. A separate CIP has been created to address the rehabilitation of the

lagoon pump station building in its entirety including addressing the reinforcement of the door frame and concrete walkway.

This project will address items #2-4 from the original assessment and will fund the erection of a temporary walkway adjacent to the building. Plans and specifications are 90% complete. This project was put on hold in calendar year 2022 while staffing vacancies were being filled in the Engineering Division. Staff is in the process of reviewing proposals for Construction Management services. Design is anticipated to be completed by summer 2023 with construction following selection of a CM Firm.

Project Timeline:

Design: Ongoing

Construction: FY 2023-2024

(CIP 301-693, Budget \$1,235,000) Roof Replacements at City Buildings (2019-2020)

This project consists of roof repair and/or replacements of various City buildings including the Police Station, Teen Center, and various Corporation Yard buildings (the Public Works water/wastewater/streets/lagoons workshops, storage room, locker room, kitchen; shared training room adjacent to the lagoon pump house building; Parks key room, Vehicle Maintenance shop and small engine shop

1. The Corporation Yard Buildings are some of the oldest buildings in Foster City. The roofs of these Buildings are over 20 years old. While maintenance and repairs have been conducted as needed, the roofs are due for replacement. Wood sheathing and roof soffits will be replaced, as required. The remaining scope of work from CIP 301-669 Corporation Yard Facility Improvements Project consisting of the roof replacement of the training room and workshop buildings has been added to this project to more efficiently complete the required work. The unused remaining funding from CIP 301-669 will also be transferred to CIP 301-693 as part of this budget process.
2. The Police Station Roof was installed when the building underwent its major remodel in 2000 as part of the Government Center Project. Since that time, the Building Maintenance Division has performed maintenance and repairs to address leaks in the line-up room, kitchen and lobby areas. The roof is due for replacement.
3. The Teen Center Roof was installed approximately 12 years ago and is showing signs of wear. Spot repairs will extend the roofs useful life for another 10 years.
4. The remaining scope of work for the Park Infrastructure Improvements Project (CIP 301-692) consisting of the roof repair and dry rot remediation of the Sea Cloud Park Maintenance Shed Roof was transferred to this project in FY 2022-2023. After further assessment of the condition of the roof and maintenance shed, this item was removed from the scope of work and a new CIP was created for the repair/replacement of the Sea Cloud Maintenance Shed.

An RFP for professional design services was issued in July 2021 to assist the Engineering Division with the delivery of the numerous CIP projects in the CIP program. Bartos Architecture, Inc was awarded a master professional on-call services agreement in May 2022 and issued a Task Order to provide professional architectural services for the project design and the creation of construction bid documents. Construction is anticipated to begin in fall 2023.

Project Timeline:

Design: FY 2022-2023

Construction: FY 2023-2024

(CIP 455-695, Budget \$1,800,000) Lift Station 59 Effluent Line Improvements (2020-2021)

This project consists of improvements to the effluent line at Lift Station 59, located in the District's Corporation Yard, include replacing the existing ultrasonic effluent flow meter with a new electromagnetic flow meter; installing a permanent emergency bypass to provide operational flexibility and redundancy; and replacing the existing 24" ball valve on the discharge force main.

On February 1, 2021, the City Council approved the award of engineering design services to BKF Engineers. Design is 90% complete. Bidding is scheduled in March, followed by construction in spring/summer 2023.

Project Timeline:

Design: Ongoing

Construction: FY 2022-2023 – FY 2023-2024

(CIP 455-696, Budget \$900,000) Sanitary Sewer System Improvements (2020-2021)

The scope of the project includes the replacement, rehabilitation, reconstruction, and new installation of sanitary sewer pipelines and manholes at three (3) locations. The work was bid as options in the completed CIP 455-611 Sanitary Sewer System Improvements Project; however, the options were not exercised due to budgetary constraints.

On January 4, 2021, the EMID Board of Directors adopted Resolution No. 3553 authorizing an agreement with HydroScience Engineers, Inc. to prepare construction contract documents and provide construction support services. The construction contract documents are 90% complete. Construction is scheduled for FY 2024-2025 to give priority to more urgent construction projects.

Project Timeline:

Design: Ongoing

Construction: FY 2024-2025

(CIP 301-698, Budget \$525,000) Traffic Signal System Upgrades (2020-2021)

The City's traffic signal system was evaluated as part of the Bicycle, Pedestrian, and Intersection Evaluation Study (CIP 301-664). This part of the study focused on inventory of the existing traffic signal infrastructure network and identifies opportunities to improve efficiency through either equipment or operations enhancements. This project is built upon recommendations from CIP 301-664 and will include the following tasks for design and construction:

1. Citywide Communications Upgrade
2. Traffic Signal Field Hardware
 - a. Vehicle and Pedestrian Signal Heads Replacement - This will require replacement of the traffic signal and pedestrian framework and installation of new light-emitting diode (LED) indications will refresh the City's traffic signal equipment.
 - b. Accessible Pedestrian Signals (APS) Replacement - This will require each APS unit (pedestrian push button) to be hardwired individually back to the traffic control cabinet
 - c. Traffic Signal Cabinets Upgrade to NEMA TS-2 - Upgrade will maximize detection input opportunities (64-channels) and offer robust maintenance features that can be viewed at the central computer system.

3. Traffic Signal Controllers Replacement - Replacement of the existing traffic signal controllers that use either Ethernet or Fiber Optic cables will provide the City with the option to implement enhanced features.
4. Advanced Traffic Management System (ATMS) (Central Computer System Upgrade) - A new ATMS Central Computer System will provide an enhanced user interface with access to special functions such as traffic signal coordination, basic timing data access and modification, historical data queries, and user account privileges.

The City needs to consider how best to upgrade its network and potentially introduce enhancement of additional City services. Due to the complexity of the project, a technical memorandum will be prepared by a professional traffic engineering consultant that will compare the various upgrade alternatives and associated costs, provide recommendations for the preferred system based on the City's current and future needs, recommend a phasing plan for design and construction of the improvements, and prepare a schedule for implementation. A Technical Memorandum will be prepared by one of the on-call Traffic Engineering firms hired in 2022.

Project Timeline:

Technical Memorandum: FY 2023-2024

Design: FY 2024-2025

Construction: FY 2025-2026

(CIP 301-699, Budget \$200,000) Corporation Yard Workshops Exterior Paint (2020-2021)

The Building Maintenance Division maintains the quality of interior and exterior paint on all City facilities on an on-going basis. Periodically, City facilities require comprehensive paint replacement. The salt air where the Corporation Yard is located along the San Francisco Bay is especially hard on exterior paint.

The Corporation Yard Shops were last painted in 2007 and are due to be repainted to protect and maintain the overall appearance of the building. The project will include any necessary repairs to the building exteriors, such as replacing dry-rotted exterior wall sheathing.

Staff intends to perform this work following completion of CIP 301-693 Roof Replacements Project as the roofing project includes replacing sheathing of the workshops at the Corporation Yard.

Project Timeline:

Completion: FY 2023-2024

(CIP 301-700, Budget \$3,077,946) Fuel Systems Improvements (2021-2022)

This project consists of the replacement of two 10,000 gallon underground unleaded fuel storage tanks (UGSTs), at the Corporation Yard entrance; two 5,000 gallon above ground diesel fuel storage tanks (AGSTs) in a covered, concrete vault immediately adjacent to and west of the lagoon pump station building; one 210-gallon day tank for diesel fuel, located inside the lagoon pump station building; and one 1,000 gallon underground diesel fuel storage tank at E. Hillsdale Blvd and Edgewater, which provides power to the emergency generator at Lift Station No. 29 and traffic signal at the intersection.

A preliminary assessment of the City's fuel systems was performed in FY 2021-2022. On January 17, 2023, the City Council approved the issuance of an RFP for professional design services. Award of a design contract is anticipated in spring/summer 2023. Any additional funding that may be required for construction will be identified during design.

Project Timeline:

Preliminary Assessment: Complete

Design: FY 2023-2024
Construction: FY 2023-2024

(CIP 301-702, Budget \$300,000) Park Pathway Restoration (2021-2022)

This project will address pathways in Arcturus, Killdeer, Turnstone, Shad, Sunfish, Sea Cloud Park, Pilgrim Walkway, and Constitution Walkway. Improvements include removing and replacing failed and root-damaged asphalt and installing root barrier, slurry seal, and, if needed, line striping.

This project has been combined with CIP (301-703) Street Rehabilitation Project. Design has been completed and construction will be taking place in summer/fall 2023.

Project Timeline:

Design: Completed
Construction: Summer/fall 2023

(CIP 301-703, Budget \$3,200,000) Street Rehabilitation (2021-2022)

This project will repair/resurface the following public streets: Polaris Avenue, Argus Court, Arcturus Court, Pollux Court, portion of Shell Boulevard, Comet Drive, Balclutha Drive, Polynesia Avenue, Constitution Drive, Chrysopolis Drive, Lurline Drive, Niantic Drive, and Pilgrim Drive. The normal repair methods include crack seal, slurry seal, dig-out repairs, and surface overlays. The project also includes curb and gutter replacement and sidewalk repairs on the streets that are being repaired. Sharrow symbols/legends will be incorporated in this project as appropriate. Construction of the Park Pathway Restoration Project (CIP 301-702) will be performed in conjunction with this project to take advantage of economies of scale and allow more efficient project delivery. Design is complete and construction will be performed in summer/fall 2023.

Project Timeline:

Design: Completed
Construction: Summer/fall 2023

(CIP 405-704, Budget \$1,250,000) Water Transmission and Distribution Systems Improvements (2021-2022)

This project is comprised of various smaller projects that were either identified as part of the Water Master Plan that was completed in 2020 or by the Maintenance Division during routine maintenance activities. The project is comprised of the following smaller projects: (1) Large water meter replacements; (2) Pipeline extension at East Hillsdale Boulevard; and (3) Water Transmission Main Pipeline Condition Assessment. The Water Maintenance Division replaced one (1) 4"(large) meter and six (6) 3" meters over the past fiscal year and will continue its efforts to replace the large water meters that have been identified for replacement as found in a survey that was conducted in 2022. The scope of the project previously included valve replacements. The valve replacement project has been identified as a separate project in the five year CIP.

Project Timeline:

Condition Assessment: FY 2023-2024
Construction: FY 2024-2025

(CIP 455-705, Budget \$2,300,000) Emergency Generator Replacements (2021-2022)

This project addresses the replacement of certain emergency generators and automatic transfer switches that are located at 10 of the District's wastewater lift stations and are at the end of their useful life as follows: the emergency generators and automatic transfer switches at Lift Stations 10, 12, 14, 15, 16, 29, 43 and 59 and the emergency generator only at Lift Stations 22 and 26. In June 2022, staff issued an RFP to procure the services of a design firm to address the replacement of the emergency generators and transfer switches for 3 locations (LS 22, 29, and 59) that required accelerated replacement due to frequent repairs being required. On August 15, 2022, the District Board adopted EMID Resolution 3672 approving a professional services agreement with Freyer & Laureta, Inc for design services. Design is anticipated to be completed by Fall 2023 with construction to follow.

Project Timeline:

Design: FY 2022-2023/FY 2023-2024

Construction: FY 2023-2024

(CIP 301-706, Budget \$200,000) Government Center Rehabilitation (2022-2023)

This project will improve the interior of the City Hall building (610 Foster City Boulevard). The renovation consists of office partition modifications and supplemental HVAC and heating alterations to support the new interior office configurations.

Three (3) proposals were received for the design renovation of the interior cubicle spaces and selection of a consultant is underway. The scope of the project previously included improvements to the building exterior and modifications to the fountains at City Hall. Due to the differing types of expertise required to complete these improvements, the exterior renovations will be identified as a separate project.

Project Timeline:

Design: FY 2022-2023

Construction: FY 2023-2024

(CIP 301-707, Budget \$500,000) Install Rear Security Gates (2022-2023)

This project includes purchase and installation of security gates for the safety of public and for emergency vehicle movement in the driveway behind the Police Station/Fire Station/City Hall. In addition to the gates themselves, the project will require loop detectors, UL-required safety devices and local controls as well as electrical and concrete work, which could include curb modifications, center island construction and trenching/back filling for power and control wiring. This project is currently being assessed and prioritized based on staff capacity.

Project Timeline:

Design/Construction: Under evaluation

(CIP 301-708, Budget \$800,000) Renovate Elevators in City Buildings (2022-2023)

This project addresses replacing essential elevator components in City buildings. The components are experiencing an increasing number of failures as they age and replacement parts are difficult or impossible to procure. This project is currently being assessed and prioritized based on staff capacity.

Project Timeline:

Design/Construction: Under evaluation

(CIP 301-709, Budget \$800,000) Sea Cloud Park S4 Synthetic Resurfacing (2022-2023)

This project will address the full replacement of the turf surface of the S4 soccer field that was installed in FY 2012-2013 to maintain the integrity of this highly used field. On November 21, 2022, a professional services agreement was awarded to Verde Design, Inc. in the amount of \$56,800 for the design of the project. Design is anticipated to be completed in Summer 2023 with construction to follow for 8 weeks, beginning in July 2023. This project has been awarded just under \$200,000 in reimbursement grant funds that will offset the total cost to the City.

Project Timeline:

Design: Ongoing

Construction: Summer 2023

(CIP 455-710, Budget \$500,000) Shell Bridge Sanitary Sewer Force Main Rehabilitation (2022-2023)

This project will address a crack on the 16" steel force main attached to the Shell Bridge that was discovered during routine maintenance. The crack deteriorated further, creating a 12-inch diameter hole on the top side of the pipe, during the installation of the temporary full circle repair clamp.

The force main was originally constructed in the 1960's and is nearing the end of its useful life. City staff has contacted a consultant to determine the best rehabilitation or replacement approach considering potential costs.

Design is estimated to begin in Summer 2023 after the consultant has completed its assessment and City staff has reviewed the document. The construction target date is early 2024.

Project Timeline:

Design: FY 2022-2023

Construction: FY 2023-2024

Projects Completed but Not Yet Closed in FY 2022-2023

(CIP 455-626, Budget \$8,075,000) Sanitary Sewer Lift Station Improvements - Phase 5 (2012-2013)

This project continued the District's program of maintaining sanitary sewer lift stations by performing preventative maintenance and upgrading equipment to extend the useful life of the lift stations. The improvements included repairing interior wet wells; installing new pumps, motors, and valves; replacing electrical and telemetry control systems; installing bypass piping and connections; and replacing corroded components with stainless-steel components. This project addressed the rehabilitation of 10 lift stations: LS 1, 2, 5, 7, 8, 18, 21, 23, and 24.

On April 17, 2017, the EMID Board of Directors adopted Resolution No. 3392 authorizing the award of the construction contract to Anderson Pacific Engineering Construction, Inc. The work at the lift stations is complete and Notice of Completion will be filed by June 30, 2023.

(CIP 405-636, Budget \$1,550,000) Water System Improvements and Valve Replacements (2013-2014)

This project consisted of the replacement of broken water valves at the intersections of East Hillsdale Boulevard and Edgewater Boulevard, and Mariner's Island Boulevard and Fashion Island Boulevard, and installing bypass assemblies, valves, pipe segments, and other appurtenances to the 24-inch transmission main near the Seal Slough Bridge in the City of San Mateo.

On December 16, 2019, the EMID Board of Directors adopted Resolution No. 3499 authoring the award of the construction contract to EPS, Inc. dba Express Plumbing. Construction is complete. Notice of Completion will be filed by June 30, 2023.

(CIP 301-694, Budget \$475,000) Dynamic Signage for Traffic Relief Pilot Program (2019-2020)

To address concerns regarding cut-through traffic on East Hillsdale Boulevard during peak evening commute hours, on December 17, 2018, the City Council approved the implementation of a Traffic Relief Pilot Program (TRPP) for a three-month trial period.

On October 18, 2021, the City Council adopted Resolution No. 2021-152 awarding a construction contract to Mike Brown Electric in the amount of \$148,500. Construction was completed by May 2022, and Notice of Completion recorded on September 6, 2022.

(CIP 301-697, Budget \$1,560,000) Street Rehabilitation (2020-2021)

This project consisted of the repair/resurfacing of the following public streets: Port Royal Avenue, Boothbay Avenue, Chesapeake Avenue, Nantucket Street, a portion of Shell Boulevard, Bounty Drive and Dolphin Isle. The repair methods included crack seal, slurry seal, dig-out repairs, and surface overlays. The project also included curb and gutter replacement and sidewalk repairs on the streets that are being repaired. Design was performed in house by staff. Construction was completed in November 2022. Notice of Completion filed in March 2023.

Projects Completed and Closed Out in FY 2022-2023

(CIP 301-701, Budget \$200,000) Sport Court Resurfacing (2021-2022)

This project consisted of resurfacing at Edgewater and Catamaran Tennis Courts, Catamaran, Teen Center and Edgewater Basketball Courts and the Recreation Center Pickleball Courts. On April 4, 2022, The City Council authorized the award of a construction contract to First Serve Productions Inc. in the amount of \$187,030. Construction was completed in July 2022, and the project was closed out in November 2022.

THE CAPITAL IMPROVEMENT PROJECT BUDGETING PROCESS

As part of the City's Annual Budget and Five Year Financial Plan process, the City prepares a Five Year Capital Improvement Project Program. A Capital Improvement Program consisting of several Capital Improvement Projects (CIP) is a plan for capital expenditures to provide for the acquisition, expansion or rehabilitation of an element of the City's physical plant to be incurred over a fixed period of several future years. Examples of such projects include:

- Street pavement projects
- City facilities construction / refurbishment
- Park infrastructure improvements (e.g., paving sport courts, constructing or maintaining walkways, or rehabilitation of park facilities)
- Water valve or pipe replacement
- Sewer Lift Station refurbishment

Because the costs of such improvements are usually significant, the Five-Year Capital Improvement Project Program is a useful tool for anticipating and planning for future costs and developing funding strategies for projects.

CIP Planning Process

Identifying CIP Projects

Throughout the fiscal year, City staff members monitor the functional status and performance of the City's infrastructure elements. Maintenance activities are documented and analyzed to determine if rehabilitation or replacement is necessary. In addition, the City Council may provide policy direction to construct, enhance or rehabilitate City facilities. Based on these inputs, Staff begins to define the scope, nature and extent of projects. Projects on the previous year's Five-Year CIP Plan are reviewed and updated and new recommended projects are defined.

Cost Estimates

Upon identifying the scope and nature of each project, staff prepares cost estimates of the projects. Projects which come up within the next 1-2 years have detailed engineers' cost estimates prepared. Projects which are 3-5 years out have less detailed cost estimates, but are sufficient in detail to give an overall order-of-magnitude cost estimate for planning purposes.

The cost estimates include an inflationary factor in a range of 2% to 10% per year for projects that are in years 2-5 based upon the historical trends and future expectations of raw materials and labor costs for projects. Cost estimates also include contingency factors that can range from 10% to 25% based upon the historical experience of similar projects and the relative uncertainty with respect to the project itself. For example, a construction project built upon ground that is suspected to have hazardous materials may yield a higher contingency factor than a relatively simple replacement of walkways.

Funding Sources

Once the costs and timing have been identified and projected, a financial analysis is prepared to determine whether the projects can be funded. Consideration is given to a variety of sources of funds including:

- Grant funds
- Revenues dedicated for such purposes (e.g., Measure A funds for street improvements)
- Park In-lieu fees
- Water and Wastewater rate revenue
- Interest earnings
- Existing undesignated funds

Development of Five-Year Plan

The recommended timing of projects in the plan takes into consideration many factors including:

- Status of the existing infrastructure
- Risk management considerations
- City Council policy priorities
- Staffing/staff workload
- Bidding environment
- Available funding

The City Council considers the draft plan at a Study Session that is typically held in late March. The City Council provides direction on each of the projects and any changes are incorporated into a revised plan that is reviewed by the Planning Commission for consistency with the General Plan. Any updates requiring further discussion are provided once again to the City Council at a Budget Study Session, typically held in May.

The City Council then holds a Public Hearing on the budget as a whole, which includes the Five-Year CIP Plan, normally in June. Subject to any public testimony and final Council direction, the final Five-Year CIP Plan is prepared, and the project costs associated with any projects which are funded in the next fiscal year are appropriated by the City Council as part of the adoption of the Annual Budget.

FIVE YEAR CAPITAL IMPROVEMENT PROJECT PLAN (FISCAL YEAR 2023-24 TO 2027-28)

Category	PROJECT #	PROJECT NAME	Funding Source*	TOTAL - Not Including Prior Years	2023-24	2024-25	2025-26	2026-27	2027-28
BUILDING PROJECTS									
C	BD-01	BD-01 (CIP 301-677) LIBRARY EXTERIOR IMPROVEMENTS AND RE-LANDSCAPING (2017-2018)	CC	\$200,000	\$0	\$200,000	\$0	\$0	\$0
C	BD-02	BD-02 (NEW CIP) POLICE STATION KITCHEN REMODEL (2023-2024)	CC	\$130,000	\$130,000	\$0	\$0	\$0	\$0
B	BD-03	BD-03 (NEW CIP) REPLACE CITY HALL AND FIRE STATION ROOF (2027-2028)	BMF	\$500,000	\$0	\$0	\$0	\$0	\$500,000
TOTAL BUILDING PROJECTS			3	\$830,000	\$130,000	\$200,000	\$0	\$0	\$500,000
PARKS PROJECTS									
B	PK-01	PK-01 (NEW CIP) EDGEWATER PARK SOFTBALL AND SOCCER SYNTHETIC RESURFACING (2023-2024)	CC	\$900,000	\$900,000	\$0	\$0	\$0	\$0
C	PK-02	PK-02 (NEW CIP) LIGHT INSTALLATION AT BOOTHBAY PARK (2023-2024)	CC	\$250,000	\$250,000	\$0	\$0	\$0	\$0
B	PK-03	PK-03 (NEW CIP) SEA CLOUD MAINTENANCE SHED (2023-2024)	CC	\$2,300,000	\$300,000	\$2,000,000	\$0	\$0	\$0
C	PK-04	PK-04 (NEW CIP) EAST HILLSDALE AND FOSTER CITY BOULEVARDS MEDIAN REFURBISHMENT (2024-2025)	CC	\$500,000	\$0	\$500,000	\$0	\$0	\$0
C	PK-05	PK-05 (NEW CIP) CATAMARAN PARK IMPROVEMENTS - FITNESS COURT/PICNIC/SHADE (2024-2025)	CC	\$550,000	\$0	\$550,000	\$0	\$0	\$0
C	PK-06	PK-06 (NEW CIP) INSTALL NEW AMPHITHEATER SHADE STRUCTURE (2025-2026)	CC	\$1,000,000	\$0	\$0	\$1,000,000	\$0	\$0
B	PK-07	PK-07 (NEW CIP) DOG PARK SYNTHETIC TURF REPLACEMENT (2025-2026)	CC	\$500,000	\$0	\$0	\$500,000	\$0	\$0
C	PK-08	PK-08 (NEW CIP) RESURFACING: TENNIS (Boothbay, LRP, Edgewater); BASKETBALL (Shad, Sunfish, Turnstone, Edgewater, Port Royal, Ketch) (2025-2026)	CC	\$320,000	\$0	\$0	\$320,000	\$0	\$0
B	PK-09	PK-09 (NEW CIP) CATAMARAN AND SEA CLOUD S3 SYTHETIC RESURFACING (2026-2027)	CC	\$1,248,000	\$0	\$0	\$0	\$1,248,000	\$0
C	PK-10	PK-10 (NEW CIP) AMPHITHEATER SYNTHETIC TURF RESURFACING (2026-2027)	CC	\$120,000	\$0	\$0	\$0	\$120,000	\$0
B	PK-11	PK-11 (NEW CIP) GULL PARK RENOVATION (2027-2028)	CC/ERF	\$3,810,000	\$0	\$0	\$0	\$0	\$3,810,000
B	PK-12	PK-12 (NEW CIP) MARLIN PARK RENOVATION (2027-2028)	CC/ERF	\$3,900,000	\$0	\$0	\$0	\$0	\$3,900,000
B	PK-13	PK-13 (NEW CIP) BOOTHBAY PARK FAMILY PLAYGROUND AND PICNIC SITE IMPROVEMENTS (2027-2028)	CC/ERF/PIL	\$500,000	\$0	\$0	\$0	\$0	\$500,000
TOTAL PARKS PROJECTS			13	\$15,898,000	\$1,450,000	\$3,050,000	\$1,820,000	\$1,368,000	\$8,210,000
STORMWATER/LAGOON PROJECTS									
A	SW-01	SW-01 (NEW CIP) ADD THIRD LAGOON PUMP AND RELATED INFRASTRUCTURE (2023-2024)	CC	\$2,000,000	\$2,000,000	\$0	\$0	\$0	\$0
A	SW-02	SW-02 (NEW CIP) LAGOON INTAKE STRUCTURE AND PUMP STATION BUILDING REHABILITATION (2023-2024)	CC	\$10,700,000	\$200,000	\$500,000	\$5,000,000	\$5,000,000	\$0
B	SW-03	SW-03 (NEW CIP) LAGOON DREDGING (2027-2028)	CC	\$300,000	\$0	\$0	\$0	\$0	\$300,000
TOTAL STORMWATER/LAGOON PROJECTS			3	\$13,000,000	\$2,200,000	\$500,000	\$5,000,000	\$5,000,000	\$300,000
STREETS/TRAFFIC PROJECTS									
A	ST-01	ST-01 (CIP 301-698) TRAFFIC SIGNAL SYSTEM UPGRADES (2020-2021)	SB1/MW/ERF/CC	\$8,925,000	\$100,000	\$1,000,000	\$7,825,000	\$0	\$0
B	ST-02	ST-02 (NEW CIP) SUBSTRUCTURE AND SUPERSTRUCTURE BRIDGE IMPROVEMENTS (2023-2024)	SB1	\$850,000	\$400,000	\$450,000	\$0	\$0	\$0
A	ST-03	ST-03 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2023-2024)	MA/CC	\$1,800,000	\$1,800,000	\$0	\$0	\$0	\$0
A	ST-04	ST-04 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2024-2025)	MA/GT/CC	\$1,800,000	\$0	\$1,800,000	\$0	\$0	\$0
C	ST-05	ST-05 (NEW CIP) BICYCLE AND PEDESTRIAN IMPROVEMENTS PROJECT (2024-2025)	MA	\$325,000	\$0	\$75,000	\$250,000	\$0	\$0
A	ST-06	ST-06 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2025-2026)	MA/GT/MM/SB1/CC	\$1,800,000	\$0	\$0	\$1,800,000	\$0	\$0
B	ST-07	ST-07 (NEW CIP) FIRE AND RESCUE BOAT RAMP REHABILITATION (2025-2026)	CC	\$280,000	\$0	\$0	\$80,000	\$0	\$200,000
A	ST-08	ST-08 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2026-2027)	MA/GT/SB1/CC	\$1,800,000	\$0	\$0	\$0	\$1,800,000	\$0
A	ST-09	ST-09 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2027-2028)	MA/GT/MM/SB1	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
TOTAL STREETS/TRAFFIC PROJECTS			9	\$19,080,000	\$2,300,000	\$3,325,000	\$9,955,000	\$1,800,000	\$1,700,000

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FIVE YEAR CAPITAL IMPROVEMENT PROJECT PLAN (FISCAL YEAR 2023-24 TO 2027-28)

Category	PROJECT #	PROJECT NAME	Funding Source*	TOTAL - Not Including Prior Years	2023-24	2024-25	2025-26	2026-27	2027-28
WATER PROJECTS									
B	WA-01	WA-01 (NEW CIP) LARGE WATER VALVE REPLACEMENT (2024-2025)	CW	\$1,500,000	\$0	\$1,000,000	\$500,000	\$0	\$0
A	WA-02	WA-02 (NEW CIP) REPLACEMENT OF CATHODIC PROTECTION ANODE BEDS (2025-2026)	CW	\$500,000	\$0	\$0	\$500,000	\$0	\$0
A	WA-03	WA-03 (NEW CIP) PERMANENT EMERGENCY BYPASS ITRANSMISSION MAIN ON E. THIRD AVE (2025-2026)	CW	\$1,000,000	\$0	\$0	\$300,000	\$700,000	\$0
B	WA-04	WA-04 (NEW CIP) COATING ON 24-INCH TRANSMISSION MAIN AT SEAL SLOUGH BRIDGE (2026-2027)	WCF	\$1,000,000	\$0	\$0	\$0	\$1,000,000	\$0
A	WA-05	WA-05 (NEW CIP) TWO ENGINES AND PUMP REPLACEMENT AT WATER BOOSTER PUMP STATION (2027-2028)	CW	\$375,000	\$0	\$0	\$0	\$0	\$375,000
A	WA-06	WA-06 (NEW CIP) CHLORINE ANALYZERS AND AUTOFLUSHERS AT VARIOUS LOCATIONS (2027-2028)	CW	\$700,000	\$0	\$0	\$0	\$0	\$700,000
A	WA-07	WA-07 (NEW CIP) WATER FACILITIES SEISMIC VULNERABILITY ASSESSMENT (2027-2028)	CW	\$125,000	\$0	\$0	\$0	\$0	\$125,000
TOTAL WATER PROJECTS			7	\$5,200,000	\$0	\$1,000,000	\$1,300,000	\$1,700,000	\$1,200,000
WASTEWATER PROJECTS									
A	WW-01	WW-01 (CIP 401-652) WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS (2015-2016)	CWW/SRF	\$15,150,984	\$11,129,789	\$3,079,383	\$941,812	\$0	\$0
A	WW-02	WW-02 (CIP 455-696) SANITARY SEWER SYSTEM IMPROVEMENTS (2020-2021)	CWW	\$700,000	\$0	\$700,000	\$0	\$0	\$0
A	WW-03	WW-03 (NEW CIP) SANITARY SEWER LIFT STATION IMPROVEMENTS - PHASE 6 (2023-2024)	CWW	\$8,500,000	\$600,000	\$7,900,000	\$0	\$0	\$0
A	WW-04	WW-04 (NEW CIP) SANITARY SEWER MANHOLE REPLACEMENTS (2024-2025)	CWW/WWCF	\$2,500,000	\$0	\$500,000	\$2,000,000	\$0	\$0
B	WW-05	WW-05 (NEW CIP) OVERFLOW, REDUNDANCY, BYPASSING AND BACKUP POWER STUDY (2026-2027)	CWW	\$100,000	\$0	\$0	\$0	\$100,000	\$0
A	WW-06	WW-06 (NEW CIP) SANITARY SEWER LIFT STATIONS IMPROVEMENTS - PHASE 7 (2027-2028)	CWW	\$3,200,000	\$0	\$0	\$0	\$0	\$3,200,000
TOTAL WASTEWATER COLLECTION SYSTEM PROJECTS			6	\$30,150,984	\$11,729,789	\$12,179,383	\$2,941,812	\$100,000	\$3,200,000
GRAND TOTAL			41	\$84,158,984	\$17,809,789	\$20,254,383	\$21,016,812	\$9,968,000	\$15,110,000

*BMF=Building Maintenance Fund; CC=CIP City; CW=CIP Water; CWW=CIP Wastewater; CWW-ERF= Wastewater Equipment Replacement Fund; ERF=Equipment Replacement Fund; GT=Gas Tax (2103); MA=Measure A; MM=Measure M; MW=Measure W; SB 1 = Road Maintenance & Rehab; WCF=Water Connection Fees; WWCF=Wastewater Connection Fees

**TABLE A
FIVE YEAR CAPITAL IMPROVEMENT PROJECT PLAN (FISCAL YEAR 2023-24 TO 2027-28)**

Project No.	PROJECT DESCRIPTION	TOTAL
CATEGORY A PROJECTS		
ST-01	ST-01 (CIP 301-698) TRAFFIC SIGNAL SYSTEM UPGRADES (2020-2021)	\$ 8,925,000
ST-03	ST-03 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2023-2024)	\$ 1,800,000
ST-04	ST-04 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2024-2025)	\$ 1,800,000
ST-06	ST-06 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2025-2026)	\$ 1,800,000
ST-08	ST-08 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2026-2027)	\$ 1,800,000
ST-09	ST-09 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2027-2028)	\$ 1,500,000
SW-01	SW-01 (NEW CIP) ADD THIRD LAGOON PUMP AND RELATED INFRASTRUCTURE (2023-2024)	\$ 2,000,000
SW-02	SW-02 (NEW CIP) LAGOON INTAKE STRUCTURE AND PUMP STATION BUILDING REHABILITATION (2023-2024)	\$ 10,700,000
WA-02	WA-02 (NEW CIP) REPLACEMENT OF CATHODIC PROTECTION ANODE BEDS (2025-2026)	\$ 500,000
WA-03	WA-03 (NEW CIP) PERMANENT EMERGENCY BYPASS TRANSMISSION MAIN ON E. THIRD AVE (2025-2026)	\$ 1,000,000
WA-05	WA-05 (NEW CIP) TWO ENGINES AND PUMP REPLACEMENT AT WATER BOOSTER PUMP STATION (2027-2028)	\$ 375,000
WA-06	WA-06 (NEW CIP) CHLORINE ANALYZERS AND AUTOFLUSHERS AT VARIOUS LOCATIONS (2027-2028)	\$ 700,000
WA-07	WA-07 (NEW CIP) WATER FACILITIES SEISMIC VULNERABILITY ASSESSMENT (2027-2028)	\$ 125,000
WW-01	WW-01 (CIP 401-652) WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS (2015-2016)	\$ 15,150,984
WW-02	WW-02 (CIP 455-696) SANITARY SEWER SYSTEM IMPROVEMENTS (2020-2021)	\$ 700,000
WW-03	WW-03 (NEW CIP) SANITARY SEWER LIFT STATION IMPROVEMENTS - PHASE 6 (2023-2024)	\$ 8,500,000
WW-04	WW-04 (NEW CIP) SANITARY SEWER MANHOLE REPLACEMENTS (2024-2025)	\$ 2,500,000
WW-06	WW-06 (NEW CIP) SANITARY SEWER LIFT STATIONS IMPROVEMENTS - PHASE 7 (2027-2028)	\$ 3,200,000
Subtotal for Category A Projects		\$ 63,075,984
CATEGORY B PROJECTS		
BD-03	BD-03 (NEW CIP) REPLACE CITY HALL AND FIRE STATION ROOF (2027-2028)	\$ 500,000
PK-01	PK-01 (NEW CIP) EDGEWATER PARK SOFTBALL AND SOCCER SYNTHETIC RESURFACING (2023-2024)	\$ 900,000
PK-03	PK-03 (NEW CIP) SEA CLOUD MAINTENANCE SHED (2023-2024)	\$ 2,300,000
PK-07	PK-07 (NEW CIP) DOG PARK SYNTHETIC TURF REPLACEMENT (2025-2026)	\$ 500,000
PK-09	PK-09 (NEW CIP) CATAMARAN AND SEA CLOUD S3 SYNTHETIC RESURFACING (2026-2027)	\$ 1,248,000
PK-11	PK-11 (NEW CIP) GULL PARK RENOVATION (2027-2028)	\$ 3,810,000
PK-12	PK-12 (NEW CIP) MARLIN PARK RENOVATION (2027-2028)	\$ 3,900,000
PK-13	PK-13 (NEW CIP) BOOTHBAY PARK FAMILY PLAYGROUND AND PICNIC SITE IMPROVEMENTS (2027-2028)	\$ 500,000
ST-02	ST-02 (NEW CIP) SUBSTRUCTURE AND SUPERSTRUCTURE BRIDGE IMPROVEMENTS (2023-2024)	\$ 850,000
ST-07	ST-07 (NEW CIP) FIRE AND RESCUE BOAT RAMP REHABILITATION (2025-2026)	\$ 280,000
SW-03	SW-03 (NEW CIP) LAGOON DREDGING (2027-2028)	\$ 300,000
WA-01	WA-01 (NEW CIP) LARGE WATER VALVE REPLACEMENT (2024-2025)	\$ 1,500,000
WA-04	WA-04 (NEW CIP) COATING ON 24-INCH TRANSMISSION MAIN AT SEAL SLOUGH BRIDGE (2026-2027)	\$ 1,000,000
WW-05	WW-05 (NEW CIP) OVERFLOW, REDUNDANCY, BYPASSING AND BACKUP POWER STUDY (2026-2027)	\$ 100,000
Subtotal for Category B Projects		\$ 17,688,000

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**TABLE A
FIVE YEAR CAPITAL IMPROVEMENT PROJECT PLAN (FISCAL YEAR 2023-24 TO 2027-28)**

Project No.	PROJECT DESCRIPTION	TOTAL
CATEGORY C PROJECTS		
BD-01	BD-01 (CIP 301-677) LIBRARY EXTERIOR IMPROVEMENTS AND RE-LANDSCAPING (2017-2018)	\$ 200,000
BD-02	BD-02 (NEW CIP) POLICE STATION KITCHEN REMODEL (2023-2024)	\$ 130,000
PK-02	PK-02 (NEW CIP) LIGHT INSTALLATION AT BOOTHBAY PARK (2023-2024)	\$ 250,000
PK-04	PK-04 (NEW CIP) EAST HILLSDALE AND FOSTER CITY BOULEVARDS MEDIAN REFURBISHMENT (2024-2025)	\$ 500,000
PK-05	PK-05 (NEW CIP) CATAMARAN PARK IMPROVEMENTS - FITNESS COURT/PICNIC/SHADE (2024-2025)	\$ 550,000
PK-06	PK-06 (NEW CIP) INSTALL NEW AMPHITHEATER SHADE STRUCTURE (2025-2026)	\$ 1,000,000
PK-08	PK-08 (NEW CIP) RESURFACING: TENNIS (BOOTHBAY, LRP, EDGEWATER); BASKETBALL (SHAD, SUNFISH, TURNSTONE, EDGEWATER, PORT ROYAL, KETCH) (2025-2026)	\$ 320,000
PK-10	PK-10 (NEW CIP) AMPHITHEATER SYNTHETIC TURF RESURFACING (2026-2027)	\$ 120,000
ST-05	ST-05 (NEW CIP) BICYCLE AND PEDESTRIAN IMPROVEMENTS PROJECT (2024-2025)	\$ 325,000
Subtotal for Category C Projects		\$ 3,395,000
GRAND TOTAL		\$ 84,158,984

**TABLE B
FIVE YEAR CAPITAL IMPROVEMENT PROJECT PLAN (FISCAL YEAR 2023-24 TO 2027-28)**

DESCRIPTION	CIP City (Fund 301)	CAA&R (Fund 326)	ISF-ERF (Fund 502)	ISF-BMF (Fund 505)	Developer Deposits ⁽⁴⁾	Measure A (Fund 102)	Gas Tax 2103 (Fund 103)	Park-In-Lieu Fees (Fund 104)	Measure M (Fund 105)	SB1 Road Maint and Rehab (Fund 119)	Measure W (Fund 136)	Water Capital Investment (Fund 405)	Water Connection Fees (Fund 409)	Wastewater Capital Investment (Fund 455)	WWCF (Fund 460)	TOTAL
Est. Funds Available for CIP Projects, June 6/30/2023 (1)	\$13,151,078	\$2,626,648	\$6,577,103	\$6,427,728	\$5,797,415	\$1,715,150	\$186,466	\$2,137,147	(\$100,000)	\$625,602	\$455,548	\$2,110,931	\$1,649,773	\$5,165,460	\$1,537,583	\$50,063,632
Long-Term CIP Funding Program (2)	\$30,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,600,000	\$0	\$30,800,000	\$0	\$66,400,000
Revenue Projections (3)	\$0	\$5,555,000	\$0	\$0	\$0	\$3,980,000	\$1,737,615	\$0	\$633,200	\$4,335,098	\$1,871,300	\$0	\$0	\$0	\$0	\$18,112,213
Bond/Loan Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Internal Service Funds (5)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer In from Wastewater Revenue and Rate Stabilization Fund (6)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Available	\$43,151,078	\$8,181,648	\$6,577,103	\$6,427,728	\$5,797,415	\$5,695,150	\$1,924,081	\$2,137,147	\$533,200	\$4,960,700	\$2,326,848	\$7,710,931	\$1,649,773	\$35,965,460	\$1,537,583	\$134,575,845
CATEGORY A PROJECTS																
ST-01 (CIP 301-698) TRAFFIC SIGNAL SYSTEM UPGRADES (2020-2021)	\$6,000,000	\$0	\$372,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$1,053,000	\$0	\$0	\$0	\$0	\$8,925,000
ST-03 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2023-2024)	\$300,000	\$0	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800,000
ST-04 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2024-2025)	\$300,000	\$0	\$0	\$0	\$0	\$1,000,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800,000
ST-06 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2025-2026)	\$300,000	\$0	\$0	\$0	\$0	\$500,000	\$500,000	\$0	\$300,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$1,800,000
ST-08 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2026-2027)	\$300,000	\$0	\$0	\$0	\$0	\$800,000	\$200,000	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$1,800,000
ST-09 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2027-2028)	\$0	\$0	\$0	\$0	\$0	\$700,000	\$325,000	\$0	\$100,000	\$375,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000
SW-01 (NEW CIP) ADD THIRD LAGOON PUMP AND RELATED INFRASTRUCTURE (2023-2024)	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
SW-02 (NEW CIP) LAGOON INTAKE STRUCTURE AND PUMP STATION BUILDING REHABILITATION (2023-2024)	\$10,700,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,700,000
WA-02 (NEW CIP) REPLACEMENT OF CATHODIC PROTECTION ANODE BEDS (2025-2026)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000
WA-03 (NEW CIP) PERMANENT EMERGENCY BYPASS ITRANSMISSION MAIN ON E. THIRD AVE (2025-2026)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
WA-05 (NEW CIP) TWO ENGINES AND PUMP REPLACEMENT AT WATER BOOSTER PUMP STATION (2027-2028)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$375,000	\$0	\$0	\$0	\$375,000
WA-06 (NEW CIP) CHLORINE ANALYZERS AND AUTOFLUSHERS AT VARIOUS LOCATIONS (2027-2028)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$700,000	\$0	\$0	\$0	\$700,000
WA-07 (NEW CIP) WATER FACILITIES SEISMIC VULNERABILITY ASSESSMENT (2027-2028)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$0	\$125,000
WW-01 (CIP 401-652) WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS (2015-2016)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,150,984	\$0	\$15,150,984
WW-02 (CIP 455-696) SANITARY SEWER SYSTEM IMPROVEMENTS (2020-2021)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$700,000	\$0	\$700,000
WW-03 (NEW CIP) SANITARY SEWER LIFT STATION IMPROVEMENTS - PHASE 6 (2023-2024)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,500,000	\$0	\$8,500,000
WW-04 (NEW CIP) SANITARY SEWER MANHOLE REPLACEMENTS (2024-2025)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200,000	\$1,300,000	\$2,500,000
WW-06 (NEW CIP) SANITARY SEWER LIFT STATIONS IMPROVEMENTS - PHASE 7 (2027-2028)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,200,000	\$0	\$3,200,000
SUB TOTAL OF CATEGORY A PROJECTS	\$19,900,000	\$0	\$372,000	\$0	\$0	\$4,500,000	\$1,525,000	\$0	\$400,000	\$2,575,000	\$1,053,000	\$2,700,000	\$0	\$28,750,984	\$1,300,000	\$63,075,984
FUNDS AVAIL. (LESS CATEGORY A PROJECTS)	\$23,251,078	\$8,181,648	\$6,205,103	\$6,427,728	\$5,797,415	\$1,195,150	\$399,081	\$2,137,147	\$133,200	\$2,385,700	\$1,273,848	\$5,010,931	\$1,649,773	\$7,214,476	\$237,583	\$71,499,861

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**TABLE B
FIVE YEAR CAPITAL IMPROVEMENT PROJECT PLAN (FISCAL YEAR 2023-24 TO 2027-28)**

DESCRIPTION	CIP City (Fund 301)	CAA&R (Fund 326)	ISF-ERF (Fund 502)	ISF-BMF (Fund 505)	Developer Deposits ⁽⁴⁾	Measure A (Fund 102)	Gas Tax 2103 (Fund 103)	Park-In-Lieu Fees (Fund 104)	Measure M (Fund 105)	SB1 Road Maint and Rehab (Fund 119)	Measure W (Fund 136)	Water Capital Investment (Fund 405)	Water Connection Fees (Fund 409)	Wastewater Capital Investment (Fund 455)	WWCF (Fund 460)	TOTAL
CATEGORY B PROJECTS																
BD-03 (NEW CIP) REPLACE CITY HALL AND FIRE STATION ROOF (2027-2028)	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
PK-01 (NEW CIP) EDGEWATER PARK SOFTBALL AND SOCCER SYNTHETIC RESURFACING (2023-2024)	\$900,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$900,000
PK-03 (NEW CIP) SEA CLOUD MAINTENANCE SHED (2023-2024)	\$2,300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,300,000
PK-07 (NEW CIP) DOG PARK SYNTHETIC TURF REPLACEMENT (2025-2026)	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
PK-09 (NEW CIP) CATAMARAN AND SEA CLOUD S3 SYTHETIC RESURFACING (2026-2027)	\$1,248,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,248,000
PK-11 (NEW CIP) GULL PARK RENOVATION (2027-2028)	\$3,550,000	\$0	\$260,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,810,000
PK-12 (NEW CIP) MARLIN PARK RENOVATION (2027-2028)	\$3,775,000	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,900,000
PK-13 (NEW CIP) BOOTHBAY PARK FAMILY PLAYGROUND AND PICNIC SITE IMPROVEMENTS (2027-2028)	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
ST-02 (NEW CIP) SUBSTRUCTURE AND SUPERSTRUCTURE BRIDGE IMPROVEMENTS (2023-2024)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$850,000	\$0	\$0	\$0	\$0	\$0	\$850,000
ST-07 (NEW CIP) FIRE AND RESCUE BOAT RAMP REHABILITATION (2025-2026)	\$280,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$280,000
SW-03 (NEW CIP) LAGOON DREDGING (2027-2028)	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
WA-01 (NEW CIP) LARGE WATER VALVE REPLACEMENT (2024-2025)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$1,500,000
WA-04 (NEW CIP) COATING ON 24-INCH TRANSMISSION MAIN AT SEAL SLOUGH BRIDGE (2026-2027)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$1,000,000
WW-05 (NEW CIP) OVERFLOW, REDUNDANCY, BYPASSING AND BACKUP POWER STUDY (2026-2027)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000
SUB TOTAL OF CATEGORY B PROJECTS	\$13,353,000	\$0	\$385,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$850,000	\$0	\$1,500,000	\$1,000,000	\$100,000	\$0	\$17,688,000
FUNDS AVAIL. (LESS CATEGORY A AND B PROJECTS)	\$9,898,078	\$8,181,648	\$5,820,103	\$5,927,728	\$5,797,415	\$1,195,150	\$399,081	\$2,137,147	\$133,200	\$1,535,700	\$1,273,848	\$3,510,931	\$649,773	\$7,114,476	\$237,583	\$53,811,861

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**TABLE B
FIVE YEAR CAPITAL IMPROVEMENT PROJECT PLAN (FISCAL YEAR 2023-24 TO 2027-28)**

DESCRIPTION	CIP City (Fund 301)	CAA&R (Fund 326)	ISF-ERF (Fund 502)	ISF-BMF (Fund 505)	Developer Deposits ⁽⁴⁾	Measure A (Fund 102)	Gas Tax 2103 (Fund 103)	Park-In-Lieu Fees (Fund 104)	Measure M (Fund 105)	SB1 Road Maint and Rehab (Fund 119)	Measure W (Fund 136)	Water Capital Investment (Fund 405)	Water Connection Fees (Fund 409)	Wastewater Capital Investment (Fund 455)	WWCF (Fund 460)	TOTAL
CATEGORY C PROJECTS																
BD-01 (CIP 301-677) LIBRARY EXTERIOR IMPROVEMENTS AND RE- LANDSCAPING (2017-2018)	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000
BD-02 (NEW CIP) POLICE STATION KITCHEN REMODEL (2023-2024)	\$130,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$130,000
PK-02 (NEW CIP) LIGHT INSTALLATION AT BOOTHBAY PARK (2023-2024)	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
PK-04 (NEW CIP) EAST HILLSDALE AND FOSTER CITY BOULEVARDS MEDIAN REFURBISHMENT (2024-2025)	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
PK-05 (NEW CIP) CATAMARAN PARK IMPROVEMENTS - FITNESS COURT/ PICNIC/SHADE (2024-2025)	\$550,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$550,000
PK-06 (NEW CIP) INSTALL NEW AMPHITHEATER SHADE STRUCTURE (2025-2026)	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000
PK-08 (NEW CIP) RESURFACING: TENNIS (BOOTHBAY, LRP, EDGEWATER); BASKETBALL (SHAD, SUNFISH, TURNSTONE, EDGEWATER, PORT ROYAL, KETCH) (2025-2026)	\$320,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$320,000
PK-10 (NEW CIP) AMPHITHEATER SYNTHETIC TURF RESURFACING (2026-2027)	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000
ST-05 (NEW CIP) BICYCLE AND PEDESTRIAN IMPROVEMENTS PROJECT (2024-2025)	\$0	\$0	\$0	\$0	\$0	\$325,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$325,000
SUB TOTAL OF CATEGORY C PROJECTS	\$3,070,000	\$0	\$0	\$0	\$0	\$325,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,395,000
FUNDS AVAIL. (LESS CATEGORY A, B, AND C PROJECTS)	\$6,828,078	\$8,181,648	\$5,820,103	\$5,927,728	\$5,797,415	\$870,150	\$399,081	\$2,137,147	\$133,200	\$1,535,700	\$1,273,848	\$3,510,931	\$649,773	\$7,114,476	\$237,583	\$50,416,861

(1) Funds Available are based upon a February 28, 2023 financial review and also include \$2.0M Emergency Reserve for CIP Water and CIP Wastewater.

(2) Funds transferred from the City General Fund (for CIP - City), Water Operations (CIP Water) and Wastewater Operations (CIP Wastewater) over the next five years per the Long-Term CIP Funding Program.

(3) Revenue projections based on a preliminary projection of revenues in preparation of the 5-Year Financial Plan forecast.

(4) Funds represent the deposits made by the developers of the following projects: Gilead Sciences; Chess Drive Offices; Pilgrim-Triton; 15-acre site; Biomed.

**TABLE C
CAPITAL IMPROVEMENT PROJECT (CIP) PLAN (FISCAL YEAR 2023-24)**

PROJECT NAME	Funding Source*	Total Project Cost	Prior Years' Funding	FY 2023-24 Funding	CIP City (Fund 301)	Measure A (Fund 102)	SB1 (FUND 119)	Measure W (Fund 136)	Wastewater Capital Investment (Fund 455)
BUILDING PROJECTS									
BD-02 (NEW CIP) POLICE STATION KITCHEN REMODEL (2023-2024)	CC	\$130,000	\$0	\$130,000	\$130,000	\$0	\$0	\$0	\$0
TOTAL BUILDING PROJECTS	1	\$130,000	\$0	\$130,000	\$130,000	\$0	\$0	\$0	\$0
PARKS PROJECTS									
PK-01 (NEW CIP) EDGEWATER PARK SOFTBALL AND SOCCER SYNTHETIC RESURFACING (2023-2024)	CC	\$900,000	\$0	\$900,000	\$900,000	\$0	\$0	\$0	\$0
PK-02 (NEW CIP) LIGHT INSTALLATION AT BOOTHBAY PARK (2023-2024)	CC	\$250,000	\$0	\$250,000	\$250,000	\$0	\$0	\$0	\$0
PK-03 (NEW CIP) SEA CLOUD MAINTENANCE SHED (2023-2024)	CC	\$300,000	\$0	\$300,000	\$300,000	\$0	\$0	\$0	\$0
TOTAL PARKS PROJECTS	3	\$1,450,000	\$0	\$1,450,000	\$1,450,000	\$0	\$0	\$0	\$0
STORMWATER/LAGOON PROJECTS									
SW-01 (NEW CIP) ADD THIRD LAGOON PUMP AND RELATED INFRASTRUCTURE (2023-2024)	CC	\$2,000,000	\$0	\$2,000,000	\$2,000,000	\$0	\$0	\$0	\$0
SW-02 (NEW CIP) LAGOON INTAKE STRUCTURE AND PUMP STATION BUILDING REHABILITATION (2023-2024)	CC	\$200,000	\$0	\$200,000	\$200,000	\$0	\$0	\$0	\$0
TOTAL STORMWATER/LAGOON PROJECTS	2	\$2,200,000	\$0	\$2,200,000	\$2,200,000	\$0	\$0	\$0	\$0
STREETS/TRAFFIC PROJECTS									
ST-01 (CIP 301-698) TRAFFIC SIGNAL SYSTEM UPGRADES (2020-2021)	SB1/MW/ERF/CC	\$625,000	\$525,000	\$100,000	\$0	\$0	\$0	\$100,000	\$0
ST-02 (NEW CIP) SUBSTRUCTURE AND SUPERSTRUCTURE BRIDGE IMPROVEMENTS (2023-2024)	SB1	\$400,000	\$0	\$400,000	\$0	\$0	\$400,000	\$0	\$0
ST-03 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2023-2024)	MA/CC	\$1,800,000	\$0	\$1,800,000	\$300,000	\$1,500,000	\$0	\$0	\$0
TOTAL STREETS/TRAFFIC PROJECTS	3	\$2,825,000	\$525,000	\$2,300,000	\$300,000	\$1,500,000	\$400,000	\$100,000	\$0
WATER PROJECTS									
NONE		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL WATER PROJECTS	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
WASTEWATER PROJECTS									
WW-01 (CIP 401-652) WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS (2015-2016)	CWW/SRF	\$154,294,219	\$143,164,430	\$11,129,789	\$0	\$0	\$0	\$0	\$11,129,789
WW-03 (NEW CIP) SANITARY SEWER LIFT STATION IMPROVEMENTS - PHASE 6 (2023-2024)	CWW	\$600,000	\$0	\$600,000	\$0	\$0	\$0	\$0	\$600,000
TOTAL WASTEWATER PROJECTS	2	\$154,894,219	\$143,164,430	\$11,729,789	\$0	\$0	\$0	\$0	\$11,729,789
GRAND TOTAL	11	\$161,499,219	\$143,689,430	\$17,809,789	\$4,080,000	\$1,500,000	\$400,000	\$100,000	\$11,729,789

**TABLE D
ACTIVE AND PROPOSED CIP'S THROUGH FY 2027-28**

ACTIVE PROJECT	DESCRIPTION	FY AUTH	PRIOR YRS BUDGET & ADJ	CURRENT YR BUDGET & ADJ (2022-23)	TOTAL APPROVED BUDGET & ADJ	2023-24	2024-25	2025-26	2026-27	2027-28	ESTIMATED TOTAL PROJECT BUDGET
455-626	SANITARY SEWER LIFT STATION IMPROVEMENTS PROJECT-PHASE 5 (2012-2013)	12-13	\$8,075,000	\$0	\$8,075,000	\$0	\$0	\$0	\$0	\$0	\$8,075,000
301-635	MEDIAN MODIFICATIONS - FOSTER CITY BLVD AT CHESS DRIVE - MP#3 (2013-2014, 2014-2015)	13-14	\$345,540	\$0	\$345,540	\$0	\$0	\$0	\$0	\$0	\$345,540
405-636	WATER SYSTEM IMPROVEMENTS AND VALVE REPLACEMENTS (2013-2014)	13-14	\$1,550,000	\$0	\$1,550,000	\$0	\$0	\$0	\$0	\$0	\$1,550,000
301-637	ROAD IMPROVEMENTS AT FOSTER CITY BLVD AT CHESS DRIVE - MP #4, #7, #8 (2013-2014)	13-14	\$1,141,000	\$0	\$1,141,000	\$0	\$0	\$0	\$0	\$0	\$1,141,000
455-652	WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS (2015-2016)	15-16	\$103,379,766	\$39,784,664	\$143,164,430	\$11,129,789	\$3,079,383	\$941,812	\$0	\$0	\$158,315,414
301-655	PARK INFRASTRUCTURE IMPROVEMENTS- LEO RYAN PARK LAWN CONVERSION AND BOCCIE COURTS (2015-2016)	15-16	\$925,000	\$0	\$925,000	\$0	\$0	\$0	\$0	\$0	\$925,000
327-657	LEVEE PROTECTION PLANNING AND IMPROVEMENTS PROJECT - Prior years were in 301-657 (2015-2016)	15-16	\$85,000,000	\$10,000,000	\$95,000,000	\$0	\$0	\$0	\$0	\$0	\$95,000,000
405-660	WATER TANK IMPROVEMENTS PROJECT (2016-2017)	16-17	\$4,100,000	\$1,600,000	\$5,700,000	\$0	\$0	\$0	\$0	\$0	\$5,700,000
301-677	LIBRARY EXTERIOR IMPROVEMENTS AND RE-LANDSCAPING (2017-2018)	17-18	\$120,000	\$0	\$120,000	\$0	\$200,000	\$0	\$0	\$0	\$320,000
301-678	RECREATION CENTER REBUILD PROJECT (2017-2018)	17-18	\$55,300,000	\$0	\$55,300,000	\$0	\$0	\$0	\$0	\$0	\$55,300,000
301-681	NEW TRAFFIC SIGNALS AT VARIOUS LOCATIONS (2018-2019)	18-19	\$4,238,970	\$0	\$4,238,970	\$0	\$0	\$0	\$0	\$0	\$4,238,970
301-682	PARK SYSTEM MASTER PLAN (fka: PARK SYSTEM IMPROVEMENTS) (2018-2019)	18-19	\$484,500	\$0	\$484,500	\$0	\$0	\$0	\$0	\$0	\$484,500
301-685	HVAC IMPROVEMENTS IN CITY BUILDINGS (2018-2019)	18-19	\$380,000	\$1,660,000	\$2,040,000	\$0	\$0	\$0	\$0	\$0	\$2,040,000
301-690	SEISMIC IMPROVEMENTS AT LAGOON PUMP STATION (2019-2020)	19-20	\$400,000	\$150,000	\$550,000	\$0	\$0	\$0	\$0	\$0	\$550,000
301-693	ROOF REPLACEMENT (2019-2020)	19-20	\$1,235,000	\$0	\$1,235,000	\$0	\$0	\$0	\$0	\$0	\$1,235,000
455-695	LIFT STATION 59 EFFLUENT LINE IMPROVEMENTS (FY 2020-2021)	20-21	\$1,800,000	\$0	\$1,800,000	\$0	\$0	\$0	\$0	\$0	\$1,800,000
455-696	SANITARY SEWER SYSTEM IMPROVEMENTS (2020-2021)	20-21	\$900,000	\$0	\$900,000	\$0	\$700,000	\$0	\$0	\$0	\$1,600,000
301-697	STREET REHABILITATION (FY 2020-2021)	20-21	\$1,560,000	\$0	\$1,560,000	\$0	\$0	\$0	\$0	\$0	\$1,560,000
301-698	TRAFFIC SIGNAL SYSTEM UPGRADES (2020-2021)	20-21	\$50,000	\$475,000	\$525,000	\$100,000	\$1,000,000	\$7,825,000	\$0	\$0	\$9,450,000
301-699	CORPORATION YARD WORKSHOPS EXTERIOR PAINT (2020-2021)	20-21	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
301-700	FUEL SYSTEMS IMPROVEMENTS (2021-2022)	21-22	\$250,000	\$2,827,946	\$3,077,946	\$0	\$0	\$0	\$0	\$0	\$3,077,946
301-702	PARK PATHWAY RESTORATION (2021-2022)	21-22	\$300,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000
301-703	STREET REHABILITATION (2021-2022)	21-22	\$1,700,000	\$1,500,000	\$3,200,000	\$0	\$0	\$0	\$0	\$0	\$3,200,000
405-704	WATER TRANSMISSION AND DISTRIBUTION SYSTEMS IMPROVEMENTS (2021-2022)	21-22	\$250,000	\$1,000,000	\$1,250,000	\$0	\$0	\$0	\$0	\$0	\$1,250,000
455-705	EMERGENCY GENERATOR REPLACEMENTS (2021-2022)	21-22	\$2,300,000	\$0	\$2,300,000	\$0	\$0	\$0	\$0	\$0	\$2,300,000
301-706	GOVERNMENT CENTER REHABILITATION (2022-2023)	22-23	\$0	\$200,000	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
301-707	INSTALL REAR SECURITY GATES (2022-2023)	22-23	\$0	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
301-708	RENOVATE ELEVATORS IN CITY BUILDINGS (2022-2023)	22-23	\$0	\$800,000	\$800,000	\$0	\$0	\$0	\$0	\$0	\$800,000
301-709	SEA CLOUD PARK S4 SYNTHETIC RESURFACING (2022-2023)	22-23	\$0	\$800,000	\$800,000	\$0	\$0	\$0	\$0	\$0	\$800,000

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TABLE D ACTIVE AND PROPOSED CIP'S THROUGH FY 2027-28											
ACTIVE PROJECT	DESCRIPTION	FY AUTH	PRIOR YRS BUDGET & ADJ	CURRENT YR BUDGET & ADJ (2022-23)	TOTAL APPROVED BUDGET & ADJ	2023-24	2024-25	2025-26	2026-27	2027-28	ESTIMATED TOTAL PROJECT BUDGET
455-710	SHELL BRIDGE SANITARY SEWER FORCE MAIN REHABILITATION (2022-2023)	22-23	\$0	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
NEW	POLICE STATION KITCHEN REMODEL (2023-2024)	23-24	\$0	\$0	\$0	\$130,000	\$0	\$0	\$0	\$0	\$130,000
NEW	EDGEWATER PARK SOFTBALL AND SOCCER SYNTHETIC RESURFACING (2023-2024)	23-24	\$0	\$0	\$0	\$900,000	\$0	\$0	\$0	\$0	\$900,000
NEW	LIGHT INSTALLATION AT BOOTHBAY PARK (2023-2024)	23-24	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000
NEW	SEA CLOUD MAINTENANCE SHED (2023-2024)	23-24	\$0	\$0	\$0	\$300,000	\$2,000,000	\$0	\$0	\$0	\$2,300,000
NEW	SUBSTRUCTURE AND SUPERSTRUCTURE BRIDGE IMPROVEMENTS (2023-2024)	23-24	\$0	\$0	\$0	\$400,000	\$450,000	\$0	\$0	\$0	\$850,000
NEW	STREET REHABILITATION AND PARK PATHWAY RESTORATION (2023-2024)	23-24	\$0	\$0	\$0	\$1,800,000	\$0	\$0	\$0	\$0	\$1,800,000
NEW	ADD THIRD LAGOON PUMP AND RELATED INFRASTRUCTURE (2023-2024)	23-24	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000
NEW	LAGOON INTAKE STRUCTURE AND PUMP STATION BUILDING REHABILITATION (2023-2024)	23-24	\$0	\$0	\$0	\$200,000	\$500,000	\$5,000,000	\$5,000,000	\$0	\$10,700,000
NEW	SANITARY SEWER LIFT STATION IMPROVEMENTS - PHASE 6 (2023-2024)	23-24	\$0	\$0	\$0	\$600,000	\$7,900,000	\$0	\$0	\$0	\$8,500,000
NEW	EAST HILLSDALE AND FOSTER CITY BOULEVARDS MEDIAN REFURBISHMENT (2024-2025)	24-25	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$500,000
NEW	CATAMARAN PARK IMPROVEMENTS - FITNESS COURT/ PICNIC/SHADE (2024-2025)	24-25	\$0	\$0	\$0	\$0	\$550,000	\$0	\$0	\$0	\$550,000
NEW	STREET REHABILITATION AND PARK PATHWAY RESTORATION (2024-2025)	24-25	\$0	\$0	\$0	\$0	\$1,800,000	\$0	\$0	\$0	\$1,800,000
NEW	BICYCLE AND PEDESTRIAN IMPROVEMENTS PROJECT (2024-2025)	24-25	\$0	\$0	\$0	\$0	\$75,000	\$250,000	\$0	\$0	\$325,000
NEW	LARGE WATER VALVE REPLACEMENT (2024-2025)	24-25	\$0	\$0	\$0	\$0	\$1,000,000	\$500,000	\$0	\$0	\$1,500,000
NEW	SANITARY SEWER MANHOLE REPLACEMENTS (2024-2025)	24-25	\$0	\$0	\$0	\$0	\$500,000	\$2,000,000	\$0	\$0	\$2,500,000
NEW	INSTALL NEW AMPHITHEATER SHADE STRUCTURE (2025-2026)	25-26	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$1,000,000
NEW	DOG PARK SYNTHETIC TURF REPLACEMENT (2025-2026)	25-26	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
NEW	RESURFACING: TENNIS (Boothbay, LRP, Edgewater); BASKETBALL (Shad, Sunfish, Turnstone, Edgewater, Port Royal, Ketch) (2025-2026)	25-26	\$0	\$0	\$0	\$0	\$0	\$320,000	\$0	\$0	\$320,000
NEW	STREET REHABILITATION AND PARK PATHWAY RESTORATION (2025-2026)	25-26	\$0	\$0	\$0	\$0	\$0	\$1,800,000	\$0	\$0	\$1,800,000
NEW	FIRE AND RESCUE BOAT RAMP REHABILITATION (2025-2026)	25-26	\$0	\$0	\$0	\$0	\$0	\$80,000	\$0	\$200,000	\$280,000
NEW	REPLACEMENT OF CATHODIC PROTECTION ANODE BEDS (2025-2026)	25-26	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
NEW	PERMANENT EMERGENCY BYPASS ITRANSMISSION MAIN ON E. THIRD AVE (2025-2026)	25-26	\$0	\$0	\$0	\$0	\$0	\$300,000	\$700,000	\$0	\$1,000,000
NEW	CATAMARAN AND SEA CLOUD S3 SYTHETIC RESURFACING (2026-2027)	26-27	\$0	\$0	\$0	\$0	\$0	\$0	\$1,248,000	\$0	\$1,248,000

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TABLE D ACTIVE AND PROPOSED CIP'S THROUGH FY 2027-28											
ACTIVE PROJECT	DESCRIPTION	FY AUTH	PRIOR YRS BUDGET & ADJ	CURRENT YR BUDGET & ADJ (2022-23)	TOTAL APPROVED BUDGET & ADJ	2023-24	2024-25	2025-26	2026-27	2027-28	ESTIMATED TOTAL PROJECT BUDGET
NEW	AMPHITHEATER SYNTHETIC TURF RESURFACING (2026-2027)	26-27	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$120,000
NEW	STREET REHABILITATION AND PARK PATHWAY RESTORATION (2026-2027)	26-27	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800,000	\$0	\$1,800,000
NEW	COATING ON 24-INCH TRANSMISSION MAIN AT SEAL SLOUGH BRIDGE (2026-2027)	26-27	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000
NEW	OVERFLOW, REDUNDANCY, BYPASSING AND BACKUP POWER STUDY (2026-2027)	26-27	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000
NEW	REPLACE CITY HALL AND FIRE STATION ROOF (2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000
NEW	GULL PARK RENOVATION (2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,810,000	\$3,810,000
NEW	MARLIN PARK RENOVATION (2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,900,000	\$3,900,000
NEW	BOOTHBAY PARK FAMILY PLAYGROUND AND PICNIC SITE IMPROVEMENTS (2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000
NEW	LAGOON DREDGING (2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
NEW	STREET REHABILITATION AND PARK PATHWAY RESTORATION (2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$1,500,000
NEW	TWO ENGINES AND PUMP REPLACEMENT AT WATER BOOSTER PUMP STATION (2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$375,000	\$375,000
NEW	CHLORINE ANALYZERS AND AUTOFLUSHERS AT VARIOUS LOCATIONS (2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$700,000	\$700,000
NEW	WATER FACILITIES SEISMIC VULNERABILITY ASSESSMENT (2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	\$125,000
NEW	SANITARY SEWER LIFT STATIONS IMPROVEMENTS - PHASE 7 (2027-2028)	27-28	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,200,000	\$3,200,000
	TOTAL		\$275,984,776	\$61,797,610	\$337,782,386	\$17,809,789	\$20,254,383	\$21,016,812	\$9,968,000	\$15,110,000	\$421,941,370

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

BD-01 (CIP 301-677)

LIBRARY EXTERIOR IMPROVEMENTS AND RE-LANDSCAPING (2017-2018)

Project Category: C

Project Description:

The project will permanently address water infiltration that has occurred from the exterior into the Library building interior on the southwest wall of the building. The infiltration is most likely due to the failure of joint sealant at the exterior wall/foundation joint and the earth mounded against the exterior wall above that joint. Water intrusion has been significantly addressed by removing soil from around the southwest wall of the building. In addition, the roots of the trees adjacent to the north wall of the library have damaged the building which has contributed to the water intrusion.

This project consists of removing earth around the building, sealing the wall, installing wall drains and drainpipes, re-grading the earth around the exterior of the building, removing trees, and installing new landscaping and sidewalk on the north side of Civic Center Drive.

Similar work was performed to cure water infiltration issues on the northwest wall of the building and staff re-landscaped the adjacent area into an attractive drought tolerant and water efficient habitat garden to attract pollinators such as butterflies and hummingbirds.

The soil removal and landscaping will be performed in-house by staff. A consultant will develop project plans and specifications to seal the wall and install appropriate drainage from the building and incorporate the hardscape and landscape improvements.

Estimated Project Schedule:

Design: FY 2024-2025

Construction: FY 2024-2025

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$0	\$200,000	\$0	\$0	\$0	\$200,000
Total Funding Sources	\$0	\$200,000	\$0	\$0	\$0	\$200,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$168,900	\$0	\$0	\$0		\$173,900
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$5,000	\$0	\$0	\$0		\$5,000
Total	\$0	\$173,900	\$0	\$0	\$0	\$26,100	\$200,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

BD-02 (NEW CIP)

POLICE STATION KITCHEN REMODEL (2023-2024)

Project Category: C

Project Description:

The project addresses the remodeling of the breakroom and the kitchen located within the Police Station.

The current kitchen is approximately 20 years old and was constructed during the Police Station remodel in 2002. The current condition of the kitchen in the breakroom reflects 20 years of continuous use in the 24/7 operation of the police department. The stove top no longer heats properly, the cabinets are worn and in disrepair, the countertop space is too small, the sink is too small and needs to be replaced, there is not enough storage space, and the adjacent drywall has water damage. Maintenance and repairs, including the installation of a new hood and fan, have prolonged the life of the space, but a more comprehensive project is now required.

An overhaul of the kitchen to install new cabinets, countertops, sink, appliances, additional storage, and to repair the adjacent wall, will address many issues identified by users of the space. Additionally, the breakroom area will be reconfigured to optimize the use of the space to accommodate employees while eating. The remodel proposes removing an adjacent storage room, that has been underutilized, to expand the breakroom/kitchen space and allow for more usable space.

Estimated Project Schedule:

Design: FY 2023-2024

Construction: FY 2023-2024

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$130,000	\$0	\$0	\$0	\$0	\$130,000
Total Funding Sources	\$130,000	\$0	\$0	\$0	\$0	\$130,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$113,000	\$0	\$0	\$0	\$0		\$113,000
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$0		\$0
Total	\$113,000	\$0	\$0	\$0	\$0	\$17,000	\$130,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

BD-03 (NEW CIP)

REPLACE CITY HALL AND FIRE STATION ROOF (2027-2028)

Project Category: B

Project Description:

The City Hall and Fire Station roofs were installed when the Government Center Improvements Project was constructed in 2002. Staff has performed ongoing maintenance and repairs to address identified leaks and issues related to the roof. The project will address water infiltration that has occurred from the exterior into the City Hall and Fire Station building interiors that result from failure of joint sealant on the building exterior.

This project will seal exterior walls and refurbish the roof and walls for the Fire Station and City Hall. This project will not be replacing the metal portions of the roof which remain under warranty.

Estimated Project Schedule:

Design: FY 2027-2028

Construction: FY 2027-2028

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 505 - Building Maintenance Fund	\$0	\$0	\$0	\$0	\$500,000	\$500,000
Total Funding Sources	\$0	\$0	\$0	\$0	\$500,000	\$500,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$0	\$388,300		\$434,800
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$46,500		\$46,500
Total	\$0	\$0	\$0	\$0	\$434,800	\$65,200	\$500,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-01 (NEW CIP)

EDGEWATER PARK SOFTBALL AND SOCCER SYNTHETIC RESURFACING (2023-2024)

Project Category: B

Project Description:

The synthetic turf surface at Edgewater Park Softball and Soccer Fields was installed in FY 2013-2014 and has an estimated useful life of approximately 10 years. The project consists of replacing the existing field's synthetic turf surface and repairing and the base material, as required, to eliminate depressions. The scope of the project includes both design and construction for the project.

Estimated Project Schedule:

Design: FY 2023-2024

Construction: FY 2023-2024

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$900,000	\$0	\$0	\$0	\$0	\$900,000
Total Funding Sources	\$900,000	\$0	\$0	\$0	\$0	\$900,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$782,600	\$0	\$0	\$0	\$0		\$782,600
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$0		\$0
Total	\$782,600	\$0	\$0	\$0	\$0	\$117,400	\$900,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-02 (NEW CIP)

LIGHT INSTALLATION AT BOOTHBAY PARK (2023-2024)

Project Category: C

Project Description:

Boothbay Park is home to four tennis courts that receive a large amount of community and club use. The current configuration does not include lights which limits late afternoon and evening play. The addition of lights will expand the hours that the community and user groups can take advantage of the tennis courts and increase overall capacity in the City for greater play.

Estimated Project Schedule:

Design: FY 2023-2024

Construction: FY 2023-2024

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total	
Fund 301 - CIP - City	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000
Total Funding Sources	\$250,000	\$0	\$0	\$0	\$0		\$250,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$217,400	\$0	\$0	\$0	\$0		\$217,400
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$0		\$0
Total	\$217,400	\$0	\$0	\$0	\$0	\$32,600	\$250,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-03 (NEW CIP)

SEA CLOUD MAINTENANCE SHED (2023-2024)

Project Category: B

Project Description:

The current maintenance shed at Sea Cloud Park is nearing 40 years old and serves as the main maintenance facility for not only Sea Cloud Park and the parks in the southern end of Foster City, but is also home to police communication equipment which is vital to public safety. The maintenance facility serves as the primary storage location for light and heavy park maintenance equipment, a staff work and break area, and storage space for sports user groups. Over the years the structure has had multiple roof repairs to address leaks. Despite multiple efforts to eradicate water damage the building has suffered major dry rot and structural issues. The replacement of the roof was initially programmed into CIP 693 Roof Replacements project. During a preliminary site inspection by the design team, it was determined that the damage may be too severe and extensive for solely a roof replacement. The project scope will include investigation of the extent of damage to the building, recommendations for repair and/or replacement and the necessary improvements to help the facility meet current building codes. While staff continues to consider all alternatives, a full building replacement is the most likely outcome of the analysis of conditions.

Estimated Project Schedule:

Design: FY 2023-2024

Construction: FY2024-2025

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total	
Fund 301 - CIP - City	\$300,000	\$2,000,000	\$0	\$0	\$0	\$0	\$2,300,000
Total Funding Sources	\$300,000	\$2,000,000	\$0	\$0	\$0		\$2,300,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$272,700	\$1,765,300	\$0	\$0	\$0		\$2,090,900
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$52,900	\$0	\$0	\$0		\$52,900
Total	\$272,700	\$1,818,200	\$0	\$0	\$0	\$209,100	\$2,300,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-04 (NEW CIP)

EAST HILLSDALE AND FOSTER CITY BOULEVARDS MEDIAN REFURBISHMENT (2024-2025)

Project Category: C

Project Description:

Foster City has multiple median islands, which are outdated and have poor irrigation infrastructure. Since the installation of many of the City's planted median islands, the approach to grading, planting, and maintaining them has changed as the desire to conserve water and other resources has increased. Irrigation products and systems have improved significantly that provide for greater efficiency and savings. In addition, landscape plantings need to be replaced as they age out over time.

Projects to renovate the median islands will involve engaging a contractor to perform the work to refresh the plantings and improve the water use and labor efficiency for maintaining the City's irrigation systems. The renovation project will include the median on East Hillsdale Boulevard between Shell Boulevard and Foster City Boulevard and the Foster City Boulevard median from East Hillsdale Boulevard to Balclutha Drive.

Estimated Project Schedule:

Design: FY 2024-2025

Construction: FY 2024-2025

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$0	\$500,000	\$0	\$0	\$0	\$500,000
Total Funding Sources	\$0	\$500,000	\$0	\$0	\$0	\$500,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$441,300	\$0	\$0	\$0		\$454,500
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$13,200	\$0	\$0	\$0		\$13,200
Total	\$0	\$454,500	\$0	\$0	\$0	\$45,500	\$500,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-05 (NEW CIP)

CATAMARAN PARK IMPROVEMENTS - FITNESS COURT/PICNIC/SHADE (2024-2025)

Project Category: C

Project Description:

Catamaran Park features several high use public amenities including tennis courts, basketball courts, playground, a synthetic surface playing field and running track. This project would add improvements that would conserve water, promote good health, provide additional gathering space for the community, and provide enhancements that would improve and expand current park usage. Enhancements would include the following:

- Removal of passive grass area near basketball courts and replace with synthetic turf and new fitness structure. This would include grading the field to provide a smooth and level surface for the turf installation as well as installation of drainage.
- New concrete pad to connect with existing pads and the installation of additional picnic equipment with four new shade structures to provide shade and cooler temperatures for users

Estimated Project Schedule:

Design: FY 2024-2025

Construction: FY 2024-2025

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$0	\$550,000	\$0	\$0	\$0	\$550,000
Total Funding Sources	\$0	\$550,000	\$0	\$0	\$0	\$550,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$464,400	\$0	\$0	\$0		\$478,300
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$13,900	\$0	\$0	\$0		\$13,900
Total	\$0	\$478,300	\$0	\$0	\$0	\$71,700	\$550,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-06 (NEW CIP)

INSTALL NEW AMPHITHEATER SHADE STRUCTURE (2025-2026)

Project Category: C

Project Description:

Leo J. Ryan Park is a destination park that hosts numerous community events and festivals throughout the year. One of the most popular amenities of the park is the amphitheater, which is home to City-sponsored summer concerts and events, recreational classes, and other cultural events. The existing amphitheater was constructed in 2003. The current configuration is lacking a shade structure, leaving park users exposed to direct sunlight during daytime use. The addition of a shade structure will make the amphitheater space even more appealing and provide users with protection from the elements.

Estimated Project Schedule:

Design: FY 2025-2026

Construction: FY 2025-2026

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$0	\$0	\$1,000,000	\$0	\$0	\$1,000,000
Total Funding Sources	\$0	\$0	\$1,000,000	\$0	\$0	\$1,000,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$820,400	\$0	\$0		\$869,600
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$49,200	\$0	\$0		\$49,200
Total	\$0	\$0	\$869,600	\$0	\$0	\$130,400	\$1,000,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-07 (NEW CIP)

DOG PARK SYNTHETIC TURF REPLACEMENT (2025-2026)

Project Category: B

Project Description:

The synthetic turf inside the dog park requires replacement every five to seven years due to the volume and type of high impact traffic and use it receives. The existing synthetic turf was installed in 2018. This project consists of removing approximately 10,000 square feet of existing synthetic turf and repairing the base material, as required, to eliminate depressions, replacing the underlying drainage system in order to meet current standards, and installing new turf.

Estimated Project Schedule:

Design: FY 2025-2026

Construction: FY 2025-2026

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Total Funding Sources	\$0	\$0	\$500,000	\$0	\$0	\$500,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$428,800	\$0	\$0		\$454,500
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$25,700	\$0	\$0		\$25,700
Total	\$0	\$0	\$454,500	\$0	\$0	\$45,500	\$500,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-08 (NEW CIP)

RESURFACING: TENNIS (Boothbay, LRP, Edgewater); BASKETBALL (Shad, Sunfish, Turnstone, Edgewater, Port Royal, Ketch) (2025-2026)

Project Category: C

Project Description:

Tennis and Basketball Court surfaces are typically resurfaced every five to seven years, based on an evaluation of the condition of each court, to ensure that they are safe to play on and aesthetically pleasing. The work will include asphalt section replacement, filling depressions, crack repair, acrylic resurfacing, acrylic color coat, new line striping, new posts, nets and wind screens as needed.

The following eight (8) Tennis Courts and six (6) Basketball Courts were last resurfaced in FY 2017-2018 and are anticipated to need resurfacing in FY 2025-2026.

TENNIS COURTS:

- (4) Boothbay Park
- (2) Recreation Center (Depending upon Recreation Center construction and temporary facility placement, this court may not be part of the project due to timing.)
- (2) Edgewater Park

BASKETBALL COURTS:

Full Courts:

- (1) Shad Park
- (1) Sunfish Park
- (1) Turnstone Park
- (1) Boothbay Park

Half Courts:

- (1) Port Royal Park
- (1) Ketch Park

Estimated Project Schedule:

Design: FY 2025-2026

Construction: FY 2025-2026

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$0	\$0	\$320,000	\$0	\$0	\$320,000
Total Funding Sources	\$0	\$0	\$320,000	\$0	\$0	\$320,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$274,500	\$0	\$0		\$290,900
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$16,400	\$0	\$0		\$16,400
Total	\$0	\$0	\$290,900	\$0	\$0	\$29,100	\$320,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-09 (NEW CIP)

CATAMARAN AND SEA CLOUD S3 SYTHETIC RESURFACING (2026-2027)

Project Category: B

Project Description:

The synthetic turf surfaces at Catamaran and Sea Cloud S3 were installed in FY 2016-2017 and are scheduled for replacement in FY 2026-2027. The project consists of replacing the existing synthetic turf field surfaces and repairing the base material, as required, to eliminate depressions. The scope of the budget includes both design and construction for the project.

Estimated Project Schedule:

Design: FY 2026-2027

Construction: FY 2026-2027

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$0	\$0	\$0	\$1,248,000	\$0	\$1,248,000
Total Funding Sources	\$0	\$0	\$0	\$1,248,000	\$0	\$1,248,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$1,040,900	\$0		\$1,134,500
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$0	\$93,600	\$0		\$93,600
Total	\$0	\$0	\$0	\$1,134,500	\$0	\$113,500	\$1,248,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-10 (NEW CIP)

AMPHITHEATER SYNTHETIC TURF RESURFACING (2026-2027)

Project Category: C

Project Description:

The synthetic turf surfaces at the amphitheater located at Leo J. Ryan Park were installed in FY 2017-2018 and are scheduled for replacement in FY 2026-2027. The amphitheater is home to a number of community events such as summer concerts and fourth of July festivities. During these events and throughout the year the amphitheater receives a high volume of traffic varying in usage from picnics to outdoor fitness classes. The project consists of replacing the existing synthetic turf field surfaces and repairing the base material, as required, to eliminate depressions.

Estimated Project Schedule:

Design: FY 2026-2027

Construction: FY 2026-2027

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$0	\$0	\$0	\$120,000	\$0	\$120,000
Total Funding Sources	\$0	\$0	\$0	\$120,000	\$0	\$120,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$100,100	\$0		\$109,100
Inflation %	— %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$0	\$9,000	\$0		\$9,000
Total	\$0	\$0	\$0	\$109,100	\$0	\$10,900	\$120,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-11 (NEW CIP)

GULL PARK RENOVATION (2027-2028)

Project Category: B

Project Description:

Implement a complete park renovation including:

- Design and install new ADA compliant playground areas. (Funding is available in the Equipment Replacement Fund for the purchase of playground equipment.)
- Upgrade picnic area with shade structure and barbecue. Shade structures enhance community and expand the use of the City's valuable parks by creating comfortable gathering spaces that are cooler in summer and protected from the sun's ultraviolet rays and the elements year-round.
- Add a 2' to 3' concrete curb/retaining wall along the perimeter of the beach and pathway to contain the sand away from the pathway.
- Based on the scope of the work and complexity related to ADA issues and requirements., engage a professional landscape architect to add and upgrade landscaping throughout the site.

Estimated Project Schedule:

Design: FY 2027-2028

Construction: FY 2027-2028

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$0	\$0	\$0	\$0	\$3,550,000	\$3,550,000
Fund 502 - Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$260,000	\$260,000
Total Funding Sources	\$0	\$0	\$0	\$0	\$3,810,000	\$3,810,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$0	\$2,958,100		\$3,313,000
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$354,900		\$354,900
Total	\$0	\$0	\$0	\$0	\$3,313,000	\$497,000	\$3,810,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-12 (NEW CIP)

MARLIN PARK RENOVATION (2027-2028)

Project Category: B

Project Description:

Implement a complete park renovation including:

- Design and install new ADA compliant playground areas. (Funding is available in the Equipment Replacement Fund for the purchase of playground equipment.)
- Upgrade picnic area with shade structure and barbecue. Shade structures enhance community and expand the use of the City's valuable parks by creating comfortable gathering spaces that are cooler in summer and protected from the sun's ultraviolet rays and the elements year-round.
- Add a 2' to 3' concrete curb/retaining wall along the perimeter of the beach and pathway to contain the sand away from the pathway.
- Based on the scope of the work and complexity related to ADA issues and requirements., engage a professional landscape architect to add and upgrade landscaping throughout the site.

Estimated Project Schedule:

Design: FY 2027-2028

Construction: FY 2027-2028

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$0	\$0	\$0	\$0	\$3,775,000	\$3,775,000
Fund 502 - Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$125,000	\$125,000
Total Funding Sources	\$0	\$0	\$0	\$0	\$3,900,000	\$3,900,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$0	\$3,028,000		\$3,391,300
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$363,300		\$363,300
Total	\$0	\$0	\$0	\$0	\$3,391,300	\$508,700	\$3,900,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

PK-13 (NEW CIP)

BOOTHBAY PARK FAMILY PLAYGROUND AND PICNIC SITE IMPROVEMENTS (2027-2028)

Project Category: B

Project Description:

Boothbay Park is a park that draws users for a wide variety of activities. This renovation project includes the design and installation of a new universal design playground that will allow for all children to experience the same play activity together. It will also incorporate the addition of a new covered picnic shelter area that will be home to several reservable picnic sites with new accessible furnishings and barbecue space. The renovation will include a destination playground that is inclusive, multi-generational, with spaces designed to promote community engagement for all users within the parks system. Funding in the amount of \$2,050,000 will be available from the Park-in-Lieu fund and \$110,000 will be available in the Equipment Replacement Fund, with the remainder coming from CIP City fund.

Estimated Project Schedule:

Design: FY 2027-2028

Construction: FY 2027-2028

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$0	\$0	\$0	\$0	\$500,000	\$500,000
Total Funding Sources	\$0	\$0	\$0	\$0	\$500,000	\$500,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$0	\$372,100		\$416,700
Inflation %	0 %	3 %	6 %	9 %	12 %	20.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$44,600		\$44,600
Total	\$0	\$0	\$0	\$0	\$416,700	\$83,300	\$500,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-01 (CIP 301-698)

TRAFFIC SIGNAL SYSTEM UPGRADES (2020-2021)

Project Category: A

Project Description:

The City's traffic signal system was evaluated as part of the Bicycle, Pedestrian, and Intersection Evaluation Study (CIP 301-664). This part of the study focused on inventory of the existing traffic signal infrastructure network and identified opportunities to improve efficiency through either equipment or operations enhancements. This project is built upon recommendations from CIP 301-664 and will include the following tasks for design and construction.

1. Citywide Communications Upgrade

The City's existing traffic signal communications network is in need of an upgrade to help modernize its infrastructure. The current system operates over twisted-copper pair cables using 9,600-baud modems. The communications upgrade will bring the City's network to current standards, which will allow more flexibility with traffic operations enhancements such as improving traffic flow along the East Hillsdale Boulevard, Foster City Boulevard, and Edgewater Boulevard corridors. Upgrade options may include Ethernet over copper upgrade with some cellular improvements, an upgrade to fiber optic cables to maximize broadband capabilities, or a hybrid approach.

2. Traffic Signal Field Hardware Upgrade

- Vehicle & Pedestrian Signal Heads Replacement
- Accessible Pedestrian Signals (APS) Replacement
- Traffic Signal Cabinets Upgrades and retrofits onto existing cabinet foundations
- Battery Back-up System Upgrades

3. Traffic Signal Controllers Replacement

The traffic signal controller is considered the "brain" of the signalized intersection and processes detection inputs from the field and sends out signals to turn on and off the traffic signal indications. These field units communicate with the Central Computer System located in the Public Works Engineering office. The City uses a modern controller from Trafficware but the field hardware is reaching the end of its useful life.

4. Advanced Traffic Management System (ATMS) – Central Computer System Upgrade

This component communicates to the traffic signal controllers and stores data for traffic signal timing development. A new system will provide an enhanced user interface.

Funding for the design and construction of the traffic signal system upgrades in this project will be provided by a combination of City CIP and Measure W funds. Total funding in excess of \$8 million will be required to implement and fully fund the design and construction of the traffic signal system upgrades. The project is recommended to be scheduled on or after FY 2025-2026 to allow for cash reserves from non-General Fund funding sources to accumulate and lessen the burden on the General Fund.

The City needs to consider how best to upgrade its network and potentially introduce enhancement of additional City services. Due to the complexity of the project, a technical memorandum will be prepared by a professional traffic engineering consultant that will compare the various upgrade alternatives and associated costs, provide recommendations for the preferred system based on the City's current and future needs, recommend a phasing plan for design and construction of the improvements, and prepare a schedule for implementation.

Estimated Project Schedule:

Design: FY 2025-2026

Construction: FY 2026-2027

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 119 - SB1	\$0	\$0	\$1,500,000	\$0	\$0	\$1,500,000
Fund 136 - Measure W	\$100,000	\$628,000	\$325,000	\$0	\$0	\$1,053,000
Fund 301 - CIP - City	\$0	\$0	\$6,000,000	\$0	\$0	\$6,000,000
Fund 502 - Equipment Replacement Fund	\$0	\$372,000	\$0	\$0	\$0	\$372,000
Total Funding Sources	\$100,000	\$1,000,000	\$7,825,000	\$0	\$0	\$8,925,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$90,900	\$882,700	\$6,711,000	\$0	\$0		\$8,113,600
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$26,400	\$402,600	\$0	\$0		\$429,000
Total	\$90,900	\$909,100	\$7,113,600	\$0	\$0	\$811,400	\$8,925,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-02 (NEW CIP)

SUBSTRUCTURE AND SUPERSTRUCTURE BRIDGE IMPROVEMENTS (2023-2024)

Project Category: B

Project Description:

This project addresses deficiencies in Bicentennial, Foster City Boulevard, Rainbow, and Shell Boulevard Bridges. Caltrans performs inspections of the above water bridge elements every two years and the underwater elements every five years and reports its findings to the City. The project will address deficiencies identified in the Caltrans inspection documents and any deficiencies identified by a consultant engineering firm working directly for the City. The consultant engineering work may include dive inspections. As no addressable deficiencies have been identified in Caltrans underwater inspections, the project budget does not include funds to repair underwater bridge elements. Additional funding may be requested for the design and construction of underwater bridge improvements, if any are identified.

Estimated Project Schedule:

Design: FY 2023-2024

Construction: FY 2024-2025

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 119 - SB1	\$400,000	\$450,000	\$0	\$0	\$0	\$850,000
Total Funding Sources	\$400,000	\$450,000	\$0	\$0	\$0	\$850,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$363,600	\$397,200	\$0	\$0	\$0		\$772,700
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$11,900	\$0	\$0	\$0		\$11,900
Total	\$363,600	\$409,100	\$0	\$0	\$0	\$77,300	\$850,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-03 (NEW CIP)

STREET REHABILITATION AND PARK PATHWAY RESTORATION (2023-2024)

Project Category: A

Project Description:

Ongoing maintenance of the public streets is essential. This project is intended to repair/resurface public streets. To implement this ongoing program in the most cost-effective manner, a Pavement Management Program (PMP) is used. The Metropolitan Transportation Commission's Pavement Management Technical Assistance Program (P-TAP) provides the City with various resources to better understand its pavement condition including the PMP. Through the P-TAP, pavement consultants are hired to inspect City streets and update the PMP database every two to three years. The streets selected for the next CIP project are determined primarily through the PMP program analysis. The program also helps determine the most cost-effective treatment to extend the life of the roadway. The normal repair methods include crack seal, slurry seal, dig-out repairs, and surface overlays. The project also includes curb and gutter replacement and sidewalk repairs on the streets that are being repaired. Bicycle improvements such as sharrows symbols/legends will be incorporated in this project as appropriate.

As part of P-TAP, the City also receives a budgetary need analysis report based the most recent pavement inspections, treatment costs, and various budget scenarios. The ideal pavement strategy is to increase the network average Pavement Condition Index (PCI) from 79 to 83 and maintain it over a five-year period. Based on the 2021 report, the analysis of this strategy indicated a need for an amount of approximately \$1,500,000 budgeted annually for the next five years.

Federal and state transportation grant funding is used when available. Future multi-year funding is proposed to assure availability of local matching funds to maximize grant eligibilities. Funding for the local share of the project will be provided by Measure A, Measure M, Gas Tax, SB 1, and/or Measure W sources.

The design and construction of the project will include up to \$300,000 in park pathway restorations, which address needed repairs to asphalt pathways within various parks. Resurfacing park pathways on an on-going basis keeps them in good repair, adds to the general surface life, enhances pedestrian safety, and prevents major repairs or replacements from becoming necessary. Maintenance activities that keep the paths in good condition include removing and replacing failed and root-damaged asphalt and installing root barrier, slurry seal, and, if needed, line striping. Funding for the pathways portion of the project will be provided from the General Fund.

Estimated Project Schedule:

Design: FY 2023-2024

Construction: FY 2023-2024

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 102 - Measure A	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
Fund 301 - CIP - City	\$300,000	\$0	\$0	\$0	\$0	\$300,000
Total Funding Sources	\$1,800,000	\$0	\$0	\$0	\$0	\$1,800,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$1,636,400	\$0	\$0	\$0	\$0		\$1,636,400
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$0		\$0
Total	\$1,636,400	\$0	\$0	\$0	\$0	\$163,600	\$1,800,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-04 (NEW CIP)

STREET REHABILITATION AND PARK PATHWAY RESTORATION (2024-2025)

Project Category: A

Project Description:

Ongoing maintenance of the public streets is essential. This project is intended to repair/resurface public streets. To implement this ongoing program in the most cost-effective manner, a Pavement Management Program (PMP) is used. The Metropolitan Transportation Commission's Pavement Management Technical Assistance Program (P-TAP) provides the City with various resources to better understand its pavement condition including the PMP. Through the P-TAP, pavement consultants are hired to inspect City streets and update the PMP database every two to three years. The streets selected for the next CIP project are determined primarily through the PMP program analysis. The program also helps determine the most cost-effective treatment to extend the life of the roadway. The normal repair methods include crack seal, slurry seal, dig-out repairs, and surface overlays. The project also includes curb and gutter replacement and sidewalk repairs on the streets that are being repaired. Bicycle improvements such as sharrows symbols/legends will be incorporated in this project as appropriate.

As part of P-TAP, the City also receives a budgetary need analysis report based the most recent pavement inspections, treatment costs, and various budget scenarios. The ideal pavement strategy is to increase the network average Pavement Condition Index (PCI) from 79 to 83 and maintain it over a five-year period. Based on the 2021 report, the analysis of this strategy indicated a need for an amount of approximately \$1,500,000 budgeted annually for the next five years.

Federal and state transportation grant funding is used when available. Future multi-year funding is proposed to assure availability of local matching funds to maximize grant eligibilities. Funding for the local share of the project will be provided by Measure A, Measure M, Gas Tax, SB 1, and/or Measure W sources.

The design and construction of the project will include up to \$300,000 in park pathway restorations, which address needed repairs to asphalt pathways within various parks. Resurfacing park pathways on an ongoing basis keeps them in good repair, adds to the general surface life, enhances pedestrian safety, and prevents major repairs or replacements from becoming necessary. Maintenance activities that keep the paths in good condition include removing and replacing failed and root-damaged asphalt and installing root barrier, slurry seal, and, if needed, line striping. Funding for the pathways portion of the project will be provided from the General Fund.

Estimated Project Schedule:

Design: FY 2024-2025

Construction: FY 2024-2025

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 102 - Measure A	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
Fund 103 - Gas Tax 2103	\$0	\$500,000	\$0	\$0	\$0	\$500,000
Fund 301 - CIP - City	\$0	\$300,000	\$0	\$0	\$0	\$300,000
Total Funding Sources	\$0	\$1,800,000	\$0	\$0	\$0	\$1,800,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$1,588,800	\$0	\$0	\$0		\$1,636,400
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$47,600	\$0	\$0	\$0		\$47,600
Total	\$0	\$1,636,400	\$0	\$0	\$0	\$163,600	\$1,800,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-05 (NEW CIP)

BICYCLE AND PEDESTRIAN IMPROVEMENTS PROJECT (2024-2025)

Project Category: C

Project Description:

In January 2018, Fehr & Peers performed a Bicycle, Pedestrian, and Intersection Evaluation Study (CIP 301-664) to help the City evaluate and determine the current traffic and transportation facilities and potential for improvements. As part of the study, Fehr & Peers performed an assessment for the four public schools that existed in Foster City at the time, to identify improvements to provide more comfortable bicycle and walking routes to school. The report describes citywide travel behavior trends for school trips and then provides a site assessment for each of the schools, including cost estimates for suggested enhancements. Some of the report recommendations have already been implemented.

The Bicycle and Pedestrian Improvements Project analyzes the remaining enhancements identified for each of the four Foster City public schools to meet the City’s goals for pedestrian safety. The newly constructed Beach Park School would be included in the assessment. Some suggested enhancements include physical changes to the roadway, curb/gutter, or sidewalk, striping, and signage modifications. A consultant would review and analyze the assessment, perform field inspections, and perform additional traffic studies to develop project plans and specifications to implement the enhancements and the potential to implement complementary improvements such as green infrastructure (e.g., stormwater treatment within curb extensions).

Based upon the proposed project schedule, an RFP for assessment and design will be issued in 2024. Construction is anticipated in 2025.

Estimated Project Schedule:

Design: FY 2024-2025

Construction: FY 2025-2026

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 102 - Measure A	\$0	\$75,000	\$250,000	\$0	\$0	\$325,000
Total Funding Sources	\$0	\$75,000	\$250,000	\$0	\$0	\$325,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$66,300	\$214,500	\$0	\$0		\$295,500
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$1,900	\$12,800	\$0	\$0		\$14,700
Total	\$0	\$68,200	\$227,300	\$0	\$0	\$29,500	\$325,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-06 (NEW CIP)

STREET REHABILITATION AND PARK PATHWAY RESTORATION (2025-2026)

Project Category: A

Project Description:

Ongoing maintenance of the public streets is essential. This project is intended to repair/resurface public streets. To implement this ongoing program in the most cost-effective manner, a Pavement Management Program (PMP) is used. The Metropolitan Transportation Commission's Pavement Management Technical Assistance Program (P-TAP) provides the City with various resources to better understand its pavement condition including the PMP. Through the P-TAP, pavement consultants are hired to inspect City streets and update the PMP database every two to three years. The streets selected for the next CIP project are determined primarily through the PMP program analysis. The program also helps determine the most cost-effective treatment to extend the life of the roadway. The normal repair methods include crack seal, slurry seal, dig-out repairs, and surface overlays. The project also includes curb and gutter replacement and sidewalk repairs on the streets that are being repaired. Sharrow symbols/legends will be incorporated in this project as appropriate.

As part of P-TAP, the City also receives a budgetary need analysis report based the most recent pavement inspections, treatment costs, and various budget scenarios. The ideal pavement strategy is to increase the network average Pavement Condition Index (PCI) from 79 to 83 and maintain it over a five-year period. Based on the 2021 report, the analysis of this strategy indicated a need for an amount of approximately \$1,500,000 budgeted annually for the next five years.

Federal and state transportation grant funding is used when available. Future multi-year funding is proposed to assure availability of local matching funds to maximize grant eligibilities. Funding for the local share of the project will be provided by Measure A, Measure M, Gas Tax, SB 1 and/or Measure W sources.

The design and construction of the project will include up to \$300,000 in park pathway restorations, which address needed repairs to asphalt pathways within various parks. Resurfacing park pathways on an on-going basis keeps them in good repair, adds to the general surface life, enhances pedestrian safety, and prevents major repairs or replacements from becoming necessary. Maintenance activities that keep the paths in good condition include removing and replacing failed and root-damaged asphalt and installing root barrier, slurry seal, and, if needed, line striping. Funding for the pathways portion of the project will be provided from the General Fund.

Estimated Project Schedule:

Design: FY 2025-2026

Construction: FY 2025-2026

ST-06 (NEW CIP) STREET REHABILITATION AND PARK PATHWAY RESTORATION (2025-2026)

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 102 - Measure A	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Fund 103 - Gas Tax 2103	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Fund 105 - Measure M	\$0	\$0	\$300,000	\$0	\$0	\$300,000
Fund 119 - SB1	\$0	\$0	\$200,000	\$0	\$0	\$200,000
Fund 301 - CIP - City	\$0	\$0	\$300,000	\$0	\$0	\$300,000
Total Funding Sources	\$0	\$0	\$1,800,000	\$0	\$0	\$1,800,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$1,543,800	\$0	\$0		\$1,636,400
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$92,600	\$0	\$0		\$92,600
Total	\$0	\$0	\$1,636,400	\$0	\$0	\$163,600	\$1,800,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-07 (NEW CIP)

FIRE AND RESCUE BOAT RAMP REHABILITATION (2025-2026)

Project Category: B

Project Description:

The existing fire and rescue boat ramp provides access to the San Francisco Bay from the tip of Mariner’s Point/north of Baywinds Park. The fire and rescue boat ramp is primarily used as a launching point for water rescue operations. The boat ramp rehabilitation was originally included in the City’s Levee Improvement Project but was later removed as it was a scope item that had been added to the plans later in the design phase and was causing complications with the overall build. It was determined that the construction could potentially delay the delivery of the project as well as the re-opening of the Phase 3 portion of the Levee. As a result, this portion of the scope of work was removed from the levee project and deferred for later construction. The purpose of the project is to replace the existing ramp and improve accessibility for fire and rescue. The improvements to the boat ramp will include temporary shoring, dewatering, demolition of the existing ramp, excavation and backfilling, and construction of various ramp improvements.

Estimated Project Schedule:

Permitting Requirements/Design: FY 2025-2026

Construction: FY 2027-2028

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$0	\$0	\$80,000	\$0	\$200,000	\$280,000
Total Funding Sources	\$0	\$0	\$80,000	\$0	\$200,000	\$280,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$65,700	\$0	\$155,300		\$243,500
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$3,900	\$0	\$18,600		\$22,500
Total	\$0	\$0	\$69,600	\$0	\$173,900	\$36,500	\$280,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-08 (NEW CIP)

STREET REHABILITATION AND PARK PATHWAY RESTORATION (2026-2027)

Project Category: A

Project Description:

Ongoing maintenance of the public streets is essential. This project is intended to repair/resurface public streets. To implement this ongoing program in the most cost-effective manner, a Pavement Management Program (PMP) is used. The Metropolitan Transportation Commission's Pavement Management Technical Assistance Program (P-TAP) provides the City with various resources to better understand its pavement condition including the PMP. Through the P-TAP, pavement consultants are hired to inspect City streets and update the PMP database every two to three years. The streets selected for the next CIP project are determined primarily through the PMP program analysis. The program also helps determine the most cost-effective treatment to extend the life of the roadway. The normal repair methods include crack seal, slurry seal, dig-out repairs, and surface overlays. The project also includes curb and gutter replacement and sidewalk repairs on the streets that are being repaired. Bicycle improvements such as sharrows symbols/legends will be incorporated in this project as appropriate.

As part of P-TAP, the City also receives a budgetary need analysis report based on the most recent pavement inspections, treatment costs, and various budget scenarios. The ideal pavement strategy is to increase the network average Pavement Condition Index (PCI) from 79 to 83 and maintain it over a five-year period. Based on the 2021 report, the analysis of this strategy indicated a need for an amount of approximately \$1,500,000 budgeted annually for the next five years.

Federal and state transportation grant funding is used when available. Future multi-year funding is proposed to assure availability of local matching funds to maximize grant eligibilities. Funding for the local share of the project will be provided by Measure A, Measure M, Gas Tax, SB 1 and/or Measure W sources.

The design and construction of the project will include up to \$300,000 in park pathway restorations, which address needed repairs to asphalt pathways within various parks. Resurfacing park pathways on an ongoing basis keeps them in good repair, adds to the general surface life, enhance pedestrian safety, and prevents major repairs or replacements from becoming necessary. Maintenance activities that keep the paths in good condition include removing and replacing failed and root-damaged asphalt and installing root barrier, slurry seal, and, if needed, line striping. Funding for the pathways portion of the project will be provided from the General Fund.

Estimated Project Schedule:

Design: FY 2026-2027

Construction: FY 2026-2027

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 102 - Measure A	\$0	\$0	\$0	\$800,000	\$0	\$800,000
Fund 103 - Gas Tax 2103	\$0	\$0	\$0	\$200,000	\$0	\$200,000
Fund 119 - SB1	\$0	\$0	\$0	\$500,000	\$0	\$500,000
Fund 301 - CIP - City	\$0	\$0	\$0	\$300,000	\$0	\$300,000
Total Funding Sources	\$0	\$0	\$0	\$1,800,000	\$0	\$1,800,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$1,501,300	\$0		\$1,636,400
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$0	\$135,100	\$0		\$135,100
Total	\$0	\$0	\$0	\$1,636,400	\$0	\$163,600	\$1,800,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

ST-09 (NEW CIP)

STREET REHABILITATION AND PARK PATHWAY RESTORATION (2027-2028)

Project Category: A

Project Description:

Ongoing maintenance of the public streets is essential. This project is intended to repair/resurface public streets. To implement this ongoing program in the most cost-effective manner, a Pavement Management Program (PMP) is used. The Metropolitan Transportation Commission’s Pavement Management Technical Assistance Program (P-TAP) provides the City with various resources to better understand its pavement condition including the PMP. Through the P-TAP, pavement consultants are hired to inspect City streets and update the PMP database every two to three years. The streets selected for the next CIP project are determined primarily through the PMP program analysis. The program also helps determine the most cost-effective treatment to extend the life of the roadway. The normal repair methods include crack seal, slurry seal, dig-out repairs, and surface overlays. The project also includes curb and gutter replacement and sidewalk repairs on the streets that are being repaired. Bicycle improvements such as sharrows symbols/legends will be incorporated in this project as appropriate.

As part of P-TAP, the City also receives a budgetary need analysis report based the most recent pavement inspections, treatment costs, and various budget scenarios. The ideal pavement strategy is to increase the network average Pavement Condition Index (PCI) from 79 to 83 and maintain it over a five-year period. Based on the 2021 report, the analysis of this strategy indicated a need for an amount of approximately \$1,500,000 budgeted annually for the next five years.

Federal and state transportation grant funding is used when available. Future multi-year funding is proposed to assure availability of local matching funds to maximize grant eligibilities. Funding for the local share of the project will be provided by Measure A, Measure M, Gas Tax, SB 1 and/or Measure W sources.

The design and construction of the project will include up to \$300,000 in park pathway restorations, which address needed repairs to asphalt pathways within various parks. Resurfacing park pathways on an on-going basis keeps them in good repair, adds to the general surface life, enhances pedestrian safety, and prevents major repairs or replacements from becoming necessary. Maintenance activities that keep the paths in good condition include removing and replacing failed and root-damaged asphalt and installing root barrier, slurry seal, and, if needed, line striping. Funding for the pathways portion of the project will be provided from the General Fund.

Estimated Project Schedule:

Design: FY 2027-2028

Construction: FY 2027-2028

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 102 - Measure A	\$0	\$0	\$0	\$0	\$700,000	\$700,000
Fund 103 - Gas Tax 2103	\$0	\$0	\$0	\$0	\$325,000	\$325,000
Fund 105 - Measure M	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Fund 119 - SB1	\$0	\$0	\$0	\$0	\$375,000	\$375,000
Total Funding Sources	\$0	\$0	\$0	\$0	\$1,500,000	\$1,500,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$0	\$1,217,500		\$1,363,600
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$146,100		\$146,100
Total	\$0	\$0	\$0	\$0	\$1,363,600	\$136,400	\$1,500,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SW-01 (NEW CIP)

ADD THIRD LAGOON PUMP AND RELATED INFRASTRUCTURE (2023-2024)

Project Category: A

Project Description:

This project provides for the removal of 2 non-functioning lagoon pump engines, impellers, shafts, and associated plumbing that were abandoned in place when the two current pumps were installed in 2001, so that a third functioning lagoon pump may be installed.

Studies have shown that from 1974 to 2019 storms have become more severe and frequent due to climate change effects. When a significant storm event is happening, there are short durations when both lagoon pumps have been in operation and the lagoon level continued to rise. This project will add a third pump to the existing lagoon pump station which will provide the City with the redundancy to reduce the risk of flooding should a failure occur to either of the two existing pumps during a severe storm and high tide condition.

The two existing lagoon pumps were replaced in 2001 and are 20 years old. Although the useful life is approximately 35 years, if one were to fail, it could take several weeks to repair. In recent years, there have been incidents in which debris, tires, etc. have caused a pump to fail. If this were to occur during a storm event, it would be catastrophic. Adding a third pump would allow for uninterrupted operation, redundancy, staggered replacement of the lagoon pumps, and provide maximum protection against the potential for flooding and property damage.

Estimated Project Schedule:

Design: FY 2023-2024

Construction: FY 2024-2025

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000
Total Funding Sources	\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$1,739,100	\$0	\$0	\$0	\$0		\$1,739,100
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$0		\$0
Total	\$1,739,100	\$0	\$0	\$0	\$0	\$260,900	\$2,000,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SW-02 (NEW CIP)

LAGOON INTAKE STRUCTURE AND PUMP STATION BUILDING REHABILITATION (2023-2024)

Project Category: A

Project Description:

This project will address improvements at two locations supporting the operation of the lagoon system:

1. Replace the intake gates on the lagoon side of the intake structure near Wheel House Lane; and
2. Provide for above and below grade improvements to the lagoon pump station building at the City's Corporation Yard.

Water from the San Francisco Bay flows through the intake structure located near the end of Wheel House Lane into the lagoon. In 2018, as part of CIP 301-629, the three (3) exterior gates on the Belmont Slough side of the lagoon intake structure were replaced. The interior gates were constructed in the early 1960's and are starting to fail along with the concrete wall. These reinforced concrete structures are exposed to the salty water and air of the Bay, which causes the reinforcing steel to corrode. The corroding reinforcing steel causes concrete to spall.

The lagoon pump station located at the City/District's Corporation Yard, houses two (2) engines/pumps used to pump lagoon water into the bay to control the water level in the interior lagoon. It was constructed in the early 1960's and is one of the oldest City-owned buildings. Water flows through the culverts under the lagoon pump station building and is pumped into the Bay from the Lagoon Pump Station Building. In several locations, significant amounts of concrete have spalled away which adversely affects the structural integrity of certain elements of the facilities. In addition, numerous structural code changes have been adopted since the design of this building.

In a report prepared by Murray Smith, Inc. in May 2021, as part of CIP 301-690-Sesimic Improvements project, recommendations were made to perform an in-depth evaluation of the building to include additional structural evaluation of the lagoon pump station building and the below water structures based on current building code standards. The recommendation included further structural investigation and analysis of the lagoon walkway, channels, trash racks (previously replaced in 2010), and foundation, to determine potential structural deficiencies with the intent to replace.

This project will provide for a seismic analysis of the building including recommendations for structural improvements required to meet current standards and/or potential replacement of the building. Based on the analysis, a construction budget will be identified, and any additional funding requests will be brought back to the City Council. In addition, analysis will be conducted of the intake structure at Wheel House Lane, especially noting the structural condition of the concrete.

Estimated Project Schedule:

Technical Memorandum: FY 2023-2024

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$200,000	\$500,000	\$5,000,000	\$5,000,000	\$0	\$10,700,000
Total Funding Sources	\$200,000	\$500,000	\$5,000,000	\$5,000,000	\$0	\$10,700,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$177,000	\$429,700	\$4,174,400	\$4,059,500	\$0		\$9,469,000
Inflation %	0 %	3 %	6 %	9 %	12 %	13.00 %	
Inflation Escalation	\$0	\$12,800	\$250,400	\$365,300	\$0		\$628,500
Total	\$177,000	\$442,500	\$4,424,800	\$4,424,800	\$0	\$1,230,900	\$10,700,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

SW-03 (NEW CIP)

LAGOON DREDGING (2027-2028)

Project Category: B

Project Description:

This project provides for the removal of sediments in the lagoon/storm drainage system. In order to determine the scope and timing of the project, a technical memorandum/permitting requirements phase will be conducted in FY 2027-2028; followed by the Design phase in FY2028-2029. It is anticipated that communication and logistical elements related to acquisition of raking agreements from waterfront property owners will require at least a year before the construction/installation phase in FY 2030-2031. The project estimates three years for planning and design period in order to secure environmental clearance, sediments disposal options, finalize lagoon survey, dredging design, identify solution to disposal, complete all legal requirements, acquire right of entry agreements with all waterfront property owners.

Estimated Project Schedule:

Technical Memorandum/Permitting Requirements: FY 2027-2028

Design: FY 2028-2029

Construction/Installation: FY 2030-2031

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 301 - CIP - City	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Total Funding Sources	\$0	\$0	\$0	\$0	\$300,000	\$300,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$0	\$223,300		\$250,000
Inflation %	0 %	3 %	6 %	9 %	12 %	20.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$26,700		\$26,700
Total	\$0	\$0	\$0	\$0	\$250,000	\$50,000	\$300,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-01 (NEW CIP)

LARGE WATER VALVE REPLACEMENT (2024-2025)

Project Category: B

Project Description:

This project is part of the District’s ongoing program of maintaining and upgrading the water system through the installation of new valves, replacement of existing valves (8-inches and larger) and various improvements to the water system to improve reliability and minimize service impacts to customers.

Valves included on the replacement list are either leaking, no longer functioning properly, or have reached the end of their useful life. The valves are discovered primarily through testing during the water main / fire hydrant flushing program. Additional valves are added to the project by examining the system and identifying the need for additional isolation valves to provide more reliable service to customers.

This on-going program helps keep the water distribution system in good condition to allow the provision of reliable service to the community. The program may include strategic use of line-stop technologies to minimize water service interruptions to large blocks of customers during the construction period.

Estimated Project Schedule:

Design: FY 2024-2025

Construction: FY 2025-2026

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 405 - CIP - Water	\$0	\$1,000,000	\$500,000	\$0	\$0	\$1,500,000
Total Funding Sources	\$0	\$1,000,000	\$500,000	\$0	\$0	\$1,500,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$844,300	\$410,200	\$0	\$0		\$1,304,300
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$25,300	\$24,600	\$0	\$0		\$49,900
Total	\$0	\$869,600	\$434,800	\$0	\$0	\$195,600	\$1,500,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-02 (NEW CIP)

REPLACEMENT OF CATHODIC PROTECTION ANODE BEDS (2025-2026)

Project Category: A

Project Description:

There are a total of six (6) Impressed Current Cathodic Protection (ICCP) systems installed to protect the District's steel transmission main and distribution mains from corrosion/rust. Further, there are three (3) ICCP systems installed to protect each of the District's three 4 million gallon steel water storage tanks. Each ICCP comprises a rectifier (controllable DC power supply), anode beds(s) and connections from the rectifier negative output terminal to the pipeline or structure being protected.

Continuing maintenance of the cathodic protection system is required to ensure sufficient protection is maintained on the structures in order to prevent external corrosion while maintaining the water system infrastructure. District staff take readings of the rectifiers on a monthly basis, and annually test the effectiveness of the existing cathodic protection system throughout the distribution system, replacing and adjusting the levels of the rectifiers as necessary. An assessment of the cathodic protection systems was performed in 2006 by Corpro, and determined that there was approximately 20 years of useful life left in the existing anode beds studied.

This project will provide for an updated survey of the condition of the anode beds associated with each impressed current cathodic protection system and make recommendations for replacement as needed. Construction needs identified by the survey will also be included in the project.

Estimated Project Schedule:

Design: FY 2025-2026

Construction/Installation: FY 2026-2027

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 405 - CIP - Water	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Total Funding Sources	\$0	\$0	\$500,000	\$0	\$0	\$500,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$428,800	\$0	\$0		\$454,500
Inflation %	0 %	3 %	6 %	9 %	12 %	10.00 %	
Inflation Escalation	\$0	\$0	\$25,700	\$0	\$0		\$25,700
Total	\$0	\$0	\$454,500	\$0	\$0	\$45,500	\$500,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-03 (NEW CIP)

PERMANENT EMERGENCY BYPASS TRANSMISSION MAIN ON E. THIRD AVE (2025-2026)

Project Category: A

Project Description:

This project will improve water supply reliability and redundancy and minimize water service interruptions in a catastrophic seismic event. The District's 24-inch water transmission main pipeline is the sole source of potable water for the City and is attached to the Seal Slough Bridge. Seal Slough Bridge was built in the 1930's and is used as a pedway only. The bridge is aging and could fail in the event of an earthquake and with it, the District would lose its primary water supply.

As part of CIP 636-Water System Improvements and Valve Replacements Project, two 12-inch emergency water bypass connections, with isolation valves and fittings were constructed on the transmission main beyond the ends of the bridge to provide a means of restoring water service quickly in the event of the bridge and pipeline failure. As part of the project 1,250 feet of 12-inch temporary bypass piping was purchased and is being stored at the District's Corporation Yard. This pipe can be assembled by staff quickly (within 1-2 days) in an emergency to restore flow until the transmission main could be repaired.

This project provides for the construction of a permanent bypass pipe to be attached to the adjacent bridge on East Third Avenue and joined at the second bypass connection that was constructed as part of CIP 636. Acquisition of environmental permits for construction over the slough and coordination with the City of San Mateo will be required. The permanent bypass pipe would provide a redundant water supply immediately and increase speed of response during an emergency.

Estimated Project Schedule:

Design: FY 2025-2026

Construction: FY 2026-2027

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 405 - CIP - Water	\$0	\$0	\$300,000	\$700,000	\$0	\$1,000,000
Total Funding Sources	\$0	\$0	\$300,000	\$700,000	\$0	\$1,000,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$246,200	\$558,500	\$0		\$869,600
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$14,700	\$50,200	\$0		\$64,900
Total	\$0	\$0	\$260,900	\$608,700	\$0	\$130,400	\$1,000,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-04 (NEW CIP)

COATING ON 24-INCH TRANSMISSION MAIN AT SEAL SLOUGH BRIDGE (2026-2027)

Project Category: B

Project Description:

The project will address the application of exterior coating on the 24-inch transmission main attached to the Seal Slough Bridge. An inspection of the pipeline will be performed, followed by preparation of a technical memorandum recommending removal and coating alternatives, and regulatory permitting requirements, including cost estimates for the pipe preparation and coating application. Design and construction will follow.

The Foster City/EMID 24-inch water transmission main is attached to and runs the length of the Seal Slough Bridge. This steel line is exposed to the elements of the bay. Through the years of exposure to sun and saltwater air along the bay shore, the original protective coating is showing signs of age and corrosion and the pipeline requires recoating to prolong its life. This transmission line runs over the San Francisco Bay and will require procurement of regulatory permits for work over the waterway.

Estimated Project Schedule:

Assessment and Design: 2026-2027

Construction: FY 2027-2028

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 409 - Water Connection Fees	\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000
Total Funding Sources	\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$797,800	\$0		\$869,600
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$71,800	\$0		\$71,800
Total	\$0	\$0	\$0	\$869,600	\$0	\$130,400	\$1,000,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-05 (NEW CIP)

TWO ENGINES AND PUMP REPLACEMENT AT WATER BOOSTER PUMP STATION (2027-2028)

Project Category: A

Project Description:

The Water Booster Pump Station houses six (6) pumps. Currently, there are two (2) electric powered motor driven pumps (installed in 2005), and four (4) natural gas (with propane backup) powered engine driven pumps. Two (2) of the natural gas-powered engines and pumps were installed in 2018 and two are over 40 years old and past their useful life. Currently those two are not operational.

This project provides for the removal and replacement of the 2 non-functioning natural gas-powered engines/pumps with 2 new electric powered motor/pumps to provide maximum operational flexibility and additional redundancy. The project will also include Supervisory Control and Data Acquisition (SCADA) system upgrades to match the existing set up.

Estimated Project Schedule:

Design: FY 2027-2028

Construction/Installation: FY 2028-2029

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 405 - CIP - Water	\$0	\$0	\$0	\$0	\$375,000	\$375,000
Total Funding Sources	\$0	\$0	\$0	\$0	\$375,000	\$375,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$0	\$291,200		\$326,100
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$34,900		\$34,900
Total	\$0	\$0	\$0	\$0	\$326,100	\$48,900	\$375,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-06 (NEW CIP)

CHLORINE ANALYZERS AND AUTOFLUSHERS AT VARIOUS LOCATIONS (2027-2028)

Project Category: A

Project Description:

This project will address implementing long-term technology solutions for the water quality issues that Foster City experiences in winter months. This project provides for the design and construction of chlorine analyzers and automatic flushers throughout Foster City.

EMID purchases water treated with a disinfectant agent (chloramine) from the SFPUC. Chloramine disinfection is more environmentally friendly but presents operational challenges for distribution system operators. If chloramine is allowed to remain in the distribution system for a lengthy period, the disinfectant can degrade, adversely affecting water quality.

Successful water conservation efforts over the past years have reduced water demand, and as a result, water is subject to “aging” in the distribution system. In the winter months, when water demands are low, and irrigation use is down, staff has observed chlorine residuals falling to actionable levels, forcing staff to flush hydrants to stimulate water circulation to increase the disinfectant levels in the water system. In 2022, staff performed an experiment to determine if irrigating fields at the furthest reaches of the system would improve system-wide disinfection levels. In partnership with the Parks Department, irrigation of City Parks in strategic areas of the water distribution system was increased. Initial results have shown that residuals have improved. More time is needed to monitor and validate data following installation of mixers as part of Water Tank Improvements project.

This project will install automatic flushers and chlorine analyzers at various key locations throughout the City. The chlorine analyzers will measure the level of disinfectant in the water in problem areas. At a specified threshold, the analyzers will trigger the automatic flushers to flush water through the system until the chlorine residuals are back to a safe level. The installation of chlorine analyzers and automatic flushers will save staff time in having to flush water mainlines manually, also saving the City funds in labor costs.

Estimated Project Schedule:

Design: FY 2027-2028

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 405 - CIP - Water	\$0	\$0	\$0	\$0	\$700,000	\$700,000
Total Funding Sources	\$0	\$0	\$0	\$0	\$700,000	\$700,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$0	\$543,500		\$608,700
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$65,200		\$65,200
Total	\$0	\$0	\$0	\$0	\$608,700	\$91,300	\$700,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WA-07 (NEW CIP)

WATER FACILITIES SEISMIC VULNERABILITY ASSESSMENT (2027-2028)

Project Category: A

Project Description:

This project will address improvements at the Water Booster Pump Station located at the District's Corporation Yard. The Water Booster Pump station houses four engines and pumps that are used to pump water from the District's four storage tanks into the distribution system during periods of peak demand and to cycle the water in the storage tanks.

A contract with G&E Engineering Systems, Inc. was executed in summer 2012 to perform a seismic vulnerability assessment of the pump station. The report was completed in September 2013. The report cited the following recommended improvements: reinforcement of the building opening at the roll-up doors to prevent deformation or drifts resulting from a seismic event that may prevent the door from opening and closing; securing of equipment within the building; and installation of flexible connections on the underground utilities entering the building to allow differential movement during earthquakes.

Plans and specifications were prepared as part of CIP 660-Water Tank Improvements Project to address the recommended repairs. These improvements are schedule for construction in Fall 2023.

In the Water Master Plan prepared by HydroScience in May 2021, it was recommended that the District perform a seismic vulnerability assessment of its critical infrastructure every 10-15 years to maintain compliance with current seismic code regulations.

This project will provide for an updated seismic analysis of the building including recommendations for structural improvements required to meet standards at the time of the analysis. Based on the analysis, a construction budget will be identified, and any additional funding requests will be brought back to the City Council.

Estimated Project Schedule:

Preliminary Design and Inspection: FY 2027-2028

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 405 - CIP - Water	\$0	\$0	\$0	\$0	\$125,000	\$125,000
Total Funding Sources	\$0	\$0	\$0	\$0	\$125,000	\$125,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$0	\$97,100		\$108,700
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$11,600		\$11,600
Total	\$0	\$0	\$0	\$0	\$108,700	\$16,300	\$125,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WW-01 (CIP 401-652)

WASTEWATER TREATMENT PLANT MASTER PLAN IMPROVEMENTS (2015-2016)

Project Category: A

Project Description:

The Clean Water Program (CWP) includes capital improvements to the San Mateo Wastewater Treatment Plant (WWTP) and San Mateo's sanitary sewer collection system necessary to replace aging infrastructure and meet regulatory requirements.

In accordance with the percentages of ownership of the WWTP established in the JPA (as lead agency, San Mateo owns approximately 75 percent and EMID owns approximately 25 percent), EMID is only responsible for its proportionate share of the relevant work related to the Wastewater Treatment Plant Master Plan improvements. The estimated share of the WWTP costs for EMID is approximately \$158 million dollars. To date, \$143,164,429 has been encumbered for this multi-year project. Approximately, an additional \$15.2 million is anticipated over the next 4 years as shown in the funding table at the end of this Project Description.

Encumbered:	
FY 2015-2016	\$5,931,000
FY 2016-2017	\$10,984,000
FY 2017-2018	\$12,345,628
FY 2018-2019	\$8,680,985
FY 2019-2020	\$4,563,622
FY 2020-2021	\$8,315,581
FY 2021-2022	\$52,558,950
FY 2022-2023	\$39,784,663
	<hr/>
	\$143,164,429
Anticipated:	
FY 2023-2024 through FY 2026-27	<u>\$15,150,984</u>
Total Project Budget	\$158,315,413

In 2022 (year 8), the CWP focused on the construction phase for most of its projects to assist with full project delivery and execution of major improvement projects. Some notable accomplishments include the following:

WWTP Upgrade & Expansion Project

- Submitted the quarterly reports for Water Infrastructure Finance and Innovation Act (WIFIA) loan compliance.
- Completed an update of the WWTP operating cost forecast for the WIFIA loan period and for use in the City's fiscal year planning and budgeting process.
- RHAA (Consultant) started the final design for the WWTP interpretive signs.
- Contract Change Order issued to Sundt for the implementation of the Title 22 Recycled Water work.
- Trussell completed the draft Title 22 Disinfected Tertiary Recycled Water Engineering Report to meet regulatory requirements by the Division of Drinking Water.
- Cal Water completed the construction of the 3rd Avenue water main extension to provide fire protection to the Detroit Drive site. .
- PG&E and AT&T completed the relocation of their utilities from Detroit Drive.
- Received the Authority to Construct (ATC) for Tier 4 Compliant engines from the Bay Area Air Quality Management District (BAAQMD).
- Modified the WWTP Final Parcel Map to comply with right of way dedications.
- Obtained a \$137M loan from State Revolving Fund (SRF).

GMP-1 (Site Preparation, Electrical and Storm Drain System Improvements for GMP3)

- Completed the project.

GMP-2 (Foundations for GMP3)

- Completed the project.

GMP-3 (Nutrient Removal and Wet Weather Flow Management Upgrade and Expansion)

- Began operation of two tower cranes.
- Completed backfill of elevator pit, of Area 51 (Influent and Headworks) behind the walls and Area 80 (Administration Building).
- Completed the installation of the force mains in the West Corridor.
- Completed the FEQ (Flow Equalization) line in the Central Corridor.
- Began construction of the Membrane Permeate (MP) line and the Secondary Effluent line (SE) in the East Corridor.
- Continued formwork, rebar installations and concrete pours for the walls and decks in all of the process areas including Area 51 (headworks); Area 52 (Primary clarifies; Area 54 (Bio-Actiflo); Area 55 (BNR); Area 56 MBR; Area 64 (Odor Control); and Area 70 (Chemical Storage Area).
- Continued work on the Administration Building including exterior framing, installation of roof, window and interior walls and utilities.
- Began installation of onsite utilities to serve the Administration Building.
- Completed the installation of 2 Generators and electrical improvements in the existing Main Structure.
- Installed the transformers and 4 Generators in Area 56.
- Began installation of electrical and mechanical equipment in Area 56.
- Placed approximately 28,000 cubic yards of the 32,000 cubic yards of concrete.
- Began the installation of the fire loop in Detroit Drive.
- Closed out and removed the groundwater drawdown system and received approval of the Notice to Terminate from the Regional Water Quality Control Board.
- Incorporated the entire site into the Construction General Permit and closed out the Industrial General Permit.

Immediate Action Project Package 2

- Completed installation of the new centrifuge.

Immediate Action Project Package 3

- Rescoped and re-advertised project for bidding, after rejecting sole bid received from initial call for bids.

Annual Major Components 6 & 23

- Construction began on October 11, 2021.

In 2023 (Year 9), the CWP will continue to focus on full project delivery and execution of major improvement projects. Key Year 9 program activities include the following:

- Program administration, program controls, economic management, document management, odor control support, oversight of 3rd party construction management teams, environmental permitting support, and public outreach.
- Closeouts of WWTP Upgrade and Expansion Project (GMP 1 and GMP 2).
- Project management, construction management, and inspection for the following projects:
 - Immediate Action Project 2
 - WWTP Upgrade and Expansion Project (GMP 3)
 - WWTP Annual Major Components Projects
 - Immediate Action Project 3
- Continue project management for the Construction Manager at Risk (CMAR) (Sundt).

Start-up and commissioning of new treatment facilities is targeted to be complete by August 2023, followed by the retrofit of existing facilities and commissioning of the integrated WWTP by Fall of 2024.

Erler & Kalinowski, Inc. is providing technical support services for EMID. EMID Specific expenses, (such as EKI, and legal support) are included in the 10-year funding model and are being funded through the enterprise fund and not bond proceeds.

Estimated Project Schedule:

Design: Complete

Construction: Ongoing through FY 2024-2025

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 455 - CIP - Wastewater	\$11,129,789	\$3,079,383	\$941,812	\$0	\$0	\$15,150,984
Total Funding Sources	\$11,129,789	\$3,079,383	\$941,812	\$0	\$0	\$15,150,984

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$11,129,789	\$3,079,383	\$941,812	\$0	\$0		\$15,150,984
Inflation %	0 %	0 %	0 %	0 %	0 %	0 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$0		\$0
Total	\$11,129,789	\$3,079,383	\$941,812	\$0	\$0	\$0	\$15,150,984

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WW-02 (CIP 455-696)

SANITARY SEWER SYSTEM IMPROVEMENTS (2020-2021)

Project Category: A

Project Description:

This project is a continuation of the District's on-going program to assess the condition and perform repairs to the sanitary sewer collection system. Repairs are identified based on the video inspections performed by the District's Public Works Maintenance staff.

The scope of the project includes the replacement, rehabilitation, reconstruction, and new installation of sanitary sewer pipelines, and manholes at three (3) locations within the District.

The work was bid as options in the completed CIP 455-611 Sanitary Sewer System Improvements Project; however, the options were not exercised due to budgetary constraints.

On January 4, 2021, the EMID Board of Directors adopted Resolution No. 3553 authorizing an agreement with HydroScience Engineers, Inc. to prepare construction contract documents and provide construction support services. Design is 100% complete, and the 90% construction cost estimate exceeds the current budget requiring an additional \$700,000. Construction is anticipated in summer 2024.

Estimated Project Schedule:

Design: FY 2020-2021

Construction: FY 2024-2025

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 455 - CIP - Wastewater	\$0	\$700,000	\$0	\$0	\$0	\$700,000
Total Funding Sources	\$0	\$700,000	\$0	\$0	\$0	\$700,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$591,000	\$0	\$0	\$0		\$608,700
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$17,700	\$0	\$0	\$0		\$17,700
Total	\$0	\$608,700	\$0	\$0	\$0	\$91,300	\$700,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WW-03 (NEW CIP)

SANITARY SEWER LIFT STATION IMPROVEMENTS - PHASE 6 (2023-2024)

Project Category: A

Project Description:

The project is part of a multi-phase program started in 2000 to rehabilitate EMID's sanitary sewer lift stations. The lift station improvement projects take place every three to four years.

The projects include preventative maintenance and upgrades to improve the reliability, durability, and sustainability of the lift stations. Lift stations in the District pump wastewater from the low points in the collection system to manholes at higher elevations. Phase 6 projects address deficiencies at Lift Stations 6, 9, 11, 13, 22, 29, 42 and 43. Lift station improvements generally include repairing the interior wet wells; replacing critical components, and electrical improvements including installation of additional systems to remotely monitor and control the lift stations.

Estimated Project Schedule:

Design: FY 2023-2024

Construction: FY 2024-2025

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 455 - CIP - Wastewater	\$600,000	\$7,900,000	\$0	\$0	\$0	\$8,500,000
Total Funding Sources	\$600,000	\$7,900,000	\$0	\$0	\$0	\$8,500,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$521,700	\$6,669,600	\$0	\$0	\$0		\$7,391,300
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$200,000	\$0	\$0	\$0		\$200,000
Total	\$521,700	\$6,869,600	\$0	\$0	\$0	\$1,108,700	\$8,500,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WW-04 (NEW CIP)

SANITARY SEWER MANHOLE REPLACEMENTS (2024-2025)

Project Category: A

Project Description:

The project is a continuation of the District's on-going program to repair and replace elements of the sanitary sewer collection system to extend the useful life of the system. The project is comprised of replacing 16 manholes identified in the Wastewater Collection System Master Plan and by staff as a part of routine maintenance.

Replacement of manholes is typically required due to: (1) the settlement of manholes which adversely affect the connecting pipes and sewage flows; (2) the deterioration of the manhole due to the corrosive gas produced by sewage; and/or (3) the scouring of receiving manholes at the end of a force main, due to the velocity of wastewater pumped from the lift station via the force main pipeline.

These manholes operate as force main collectors, receiving wastewater flow from various lift stations and require replacement. During the condition assessment performed as part of the Wastewater Master Plan, Manholes 29-07, 18-01, 16-17, 14-02, 22-18, 22-19, 37-11, 29-31, 10-01, and 12-02 were witnessed to operate under turbulent conditions during force main discharge cycles. Additionally, staff has identified six (6) manholes located on trunk lines on East Hillsdale Boulevard, a major boulevard, and within busy intersections, adding complexity to their inspection and replacement: 29-08, 29-09, 29-10, 29-11, 29-12, and 29-13. Replacement of these manholes and the intercepting piping will enhance station reliability and public safety.

Estimated Project Schedule:

Design: FY 2024-2025

Construction: FY 2025-2026

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 455 - CIP - Wastewater	\$0	\$500,000	\$700,000	\$0	\$0	\$1,200,000
Fund 460 - Wastewater Connection Fees	\$0	\$0	\$1,300,000	\$0	\$0	\$1,300,000
Total Funding Sources	\$0	\$500,000	\$2,000,000	\$0	\$0	\$2,500,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$422,200	\$1,640,700	\$0	\$0		\$2,173,900
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$12,600	\$98,400	\$0	\$0		\$111,000
Total	\$0	\$434,800	\$1,739,100	\$0	\$0	\$326,100	\$2,500,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WW-05 (NEW CIP)

OVERFLOW, REDUNDANCY, BYPASSING AND BACKUP POWER STUDY (2026-2027)

Project Category: B

Project Description:

Most EMID lift stations were constructed between the mid-1960's and the mid-1970's. The criticality of each existing lift station varies depending upon its relative position within the network, the expected flow rate of influent sewage, and the station's existing structural and mechanical capacities. Various lift stations throughout the City are equipped with gravity overflow facilities or emergency generators to establish collection system redundancy and to prevent sanitary sewer overflows.

This project will provide for a complete system analysis to determine areas within the District's collection system that are currently unprotected or minimally protected by existing overflow, redundancy, bypassing, and backup power features as identified in the Wastewater Collection Master Plan completed in 2020. This analysis will take into consideration existing gravity overflow piping systems; permanent and portable emergency generators and connections and whether generator fuel capacity meets the minimum 12-hour run time requirement; and bypassing connections to identify collection system vulnerabilities in the event of a power outage and under wet-weather conditions.

This analysis will drive the prioritization of further redundancy measures and develop a cost/benefit analysis of those improvements. Based on the analysis, a construction budget will be identified and additional funding requests for construction will be brought back to the District Board.

Estimated Project Schedule:

Study: FY 2026-2027

Design/Construction: TBD (not part of this project)

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 455 - CIP - Wastewater	\$0	\$0	\$0	\$100,000	\$0	\$100,000
Total Funding Sources	\$0	\$0	\$0	\$100,000	\$0	\$100,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$79,900	\$0		\$87,000
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$7,100	\$0		\$7,100
Total	\$0	\$0	\$0	\$87,000	\$0	\$13,000	\$100,000

CIP PROJECT DESCRIPTION FOR FIVE-YEAR FINANCIAL PLAN

WW-06 (NEW CIP)

SANITARY SEWER LIFT STATIONS IMPROVEMENTS - PHASE 7 (2027-2028)

Project Category: A

Project Description:

The project is part of a multi-phase program started in 2000 to rehabilitate EMID's sanitary sewer lift stations. The lift station improvement projects take place every three to four years.

The projects include preventative maintenance and upgrades to improve the reliability, durability, and sustainability of the lift stations. Lift stations in the District pump wastewater from the low points in the collection system to manholes at higher elevations.

The Phase 7 project addresses deficiencies at Lift Stations 36, 37, 38, and 39. The replacement of these lift stations will effectively remove the low capacity, capsule style, Gorman-Rupp dry deck lift stations which are mechanically unique and difficult to maintain for District maintenance staff. Removal of these outdated fiberglass dry deck stations will complete the conversion of all District lift stations to rail extraction, submersible pump style lift stations. Finalization of this conversion will establish uniformity across the District and ease the maintenance complexity for District staff. The project is expected to be a comprehensive replacement of all lift station features except the precast wet well, which will be equipped with a new traffic rated access hatch and concrete top.

Estimated Project Schedule:

Design: FY 2027-2028

Construction: FY 2028-2029

Funding Sources	2023-24	2024-25	2025-26	2026-27	2027-28	Total
Fund 455 - CIP - Wastewater	\$0	\$0	\$0	\$0	\$3,200,000	\$3,200,000
Total Funding Sources	\$0	\$0	\$0	\$0	\$3,200,000	\$3,200,000

Expenditures Categories	2023-24	2024-25	2025-26	2026-27	2027-28	Contingency	Total
Estimated Project Costs	\$0	\$0	\$0	\$0	\$2,484,500		\$2,782,600
Inflation %	0 %	3 %	6 %	9 %	12 %	15.00 %	
Inflation Escalation	\$0	\$0	\$0	\$0	\$298,100		\$298,100
Total	\$0	\$0	\$0	\$0	\$2,782,600	\$417,400	\$3,200,000

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