

**CITY OF FOSTER CITY/  
ESTERO MUNICIPAL IMPROVEMENT DISTRICT**

**REGULAR MEETING OF JUNE 18, 2018**

**MINUTES**

**CALL TO ORDER OF CITY COUNCIL/EMID BOARD OF DIRECTORS**

The Regular Meeting of June 18, 2018 of the City Council of the City of Foster City, sitting as said Council and as ex officio the Board of Directors of the Estero Municipal Improvement District (EMID), was called to order at 6:30 p.m. in the Council Chambers, 620 Foster City Boulevard, Foster City, San Mateo County, California, by Mayor/President Sam Hindi.

**ROLL CALL**

The Communications Director/City Clerk/District Secretary called the roll:

PRESENT: Councilmembers/ex officio Directors Charlie Bronitsky, Catherine Mahanpour, Herb Perez, Gary Pollard and Mayor/President Sam Hindi.

ABSENT: None.

STAFF PRESENT: Kevin M. Miller, City/District Manager; Jean Savaree, City Attorney/District Legal Counsel; Joe Pierucci, Police Chief; John Healy, Fire Chief; Jeff Moneda, Public Works Director/District Engineer; Curtis Banks, Community Development Director; Ann Ritzma, Human Resources Director; Jennifer Liu, Parks and Recreation Director; Edmund Suen, Finance Director; Martin Ticas, Police Captain; Marty Cooper, Chief Building Inspector; Fiti Rusli, Assistant Finance Director; Mimi Lam, Accounting Manager; Rob Lasky, IT Manager; William Sandri, Police Lieutenant; Laura Galli, Associate Civil Engineer; Vanessa Brannon, Management Analyst; Jennifer Phan, Management Analyst; Lawrence Tam, Assistant Civil Engineer; Douglas Lam, Police Corporal; Ginger Scalzo, Payroll Technician; Emer Shum, Accountant; Yelena Cappello, Deputy City Clerk; Shuli Chen, Video Technician; and Priscilla Tam, Communications Director/City Clerk/District Secretary/Recording Secretary.

**SPECIAL PRESENTATIONS**

PRESENTATION HONORING CITY/DISTRICT MANAGER KEVIN M. MILLER ON HIS RETIREMENT.

County Supervisor Carole Groom presented an honorary resolution.

Jeffrey Lew, Field Representative for Office of Senator Jerry Hill, presented an honorary resolution on behalf of Senator Jerry Hill and Assemblymember Kevin Mullin.

Jeff Moneda, incoming City Manager and current Public Works Director, presented a Congressional Record on behalf of Congresswoman Jackie Speier.

Without objection from the City Council/EMID Board, Mayor/President Hindi took "A Resolution of the City Council of the City of Foster City Honoring City Manager Kevin M. Miller on His Retirement and Declaring June 18, 2018 as 'Kevin M. Miller Day' " out of agenda order.

## **RESOLUTIONS FOR ADOPTION**

HONORING CITY MANAGER KEVIN M. MILLER ON HIS RETIREMENT AND DECLARING JUNE 18, 2018 AS "KEVIN M. MILLER DAY." CITY RESOLUTION NO. 2018-49. TAKEN OUT OF AGENDA ORDER.

Discussion ensued.

Motion by Councilmember Perez, seconded by Councilmember Bronitsky, and carried unanimously, 5-0-0, adopting City Resolution No. 2018-49, "A Resolution of the City Council of the City of Foster City Honoring City Manager Kevin M. Miller on His Retirement and Declaring June 18, 2018 as "Kevin M. Miller Day."

RECESS. The Mayor/President recessed the meeting from 7:08 p.m. to 7:13 p.m.

## **PUBLIC**

Evan Adams, 181 Shooting Star Isle, addressed the City Council regarding the Wastewater Treatment Plant.

## **CONSENT CALENDAR**

Motion by Councilmember/Director Bronitsky, seconded by Vice Mayor/Vice President Pollard, and carried unanimously, 5-0-0, approving the following items on the City/District Consent Calendar:

### City/EMID Consent Calendar

1. City/EMID Regular meeting of June 4, 2018;
2. City Resolution No. 2018-50, "A Resolution of the City Council of the City of Foster City Authorizing the Award of Construction Contract in the Amount of \$1,735,513.29 to G. Bortolotto & Company, Inc. for the Construction of the Bicycle and Pedestrian Improvements along East Hillsdale Boulevard and Beach Park Boulevard Project (CIP 301-671);"
3. City Resolution No. 2018-51, "A Resolution of the City Council of the City of Foster City Approving a Two-year Extension of the Current Agreement With Kitahata & Company and William Euphrat Municipal Finance, Inc, as Joint

Consultants for Municipal Advisory Services on the Levee Protection Planning Improvements Project (CIP 301-657) Until July 31, 2020;”

4. City Resolution No. 2018-52, “A Resolution of the City Council of the City of Foster City Approving the Second Amended Joint Powers Agreement Between the County of San Mateo and the Cities of Atherton, Belmont, Brisbane, East Palo Alto, Foster City, Half Moon Bay, Millbrae, Pacifica, Portola Valley, San Carlos, and Woodside Relating to Library Services and the Amended Bylaws for the San Mateo County Library Joint Powers Authority;”
5. City Resolution No. 2018-53, “A Resolution of the City Council of the City of Foster City Authorizing an Agreement of Professional Services with CEL Consultants, Inc. for On-Call Building Inspection Services;”
6. City Resolution No. 2018-54, “A Resolution of the City Council of the City of Foster City Approving and Adopting the Revised Job Classifications and Salary Ranges for Administrative Assistant I/II, Building Lead Maintenance Worker, Building Maintenance Worker I/II, Communications Manager, Parks Maintenance Worker I/II and Recreation Coordinator I/II and Social Media/Communications Assistant;” and
7. EMID Resolution No. 3423, “A Resolution of the Board of Directors of the Estero Municipal Improvement District Approving and Adopting the Revised Job Classifications and Salary Ranges for Administrative Assistant I/II, Building Lead Maintenance Worker, Building Maintenance Worker I/II, Communications Manager, Parks Maintenance Worker I/II and Recreation Coordinator I/II and Social Media/Communications Assistant.”

#### **ITEM REMOVED FROM THE CONSENT CALENDAR**

AGREEMENT WITH O.C. JONES & SONS, INC. IN THE AMOUNT OF \$3,227,383 FOR THE CONSTRUCTION OF SOCCER FIELDS S1, S2, AND BASEBALL FIELD B1 SYNTHETIC TURF INSTALLATION AT SEA CLOUD PARK AND APPROPRIATING \$519,833 FROM THE PARK-IN-LIEU FUND TO CIP 301-659. CITY RESOLUTION NO. 2018-55.

Mayor Hindi removed this item from the Consent Calendar at the request of Councilmember Mahanpour.

Parks and Recreation Director Liu presented the staff report.

Discussion ensued.

Motion by Councilmember Perez, seconded by Councilmember Bronitsky, and carried by roll call vote, 4-1-0, Councilmember Mahanpour voted “no,” adopting City Resolution No. 2018-55, “A Resolution of the City Council of the City of Foster City Approving an Agreement with O.C. Jones & Sons, Inc. in the Amount of \$3,227,383 for the Construction of Soccer Fields S1, S2, and Baseball Field B1 Synthetic Turf Installation at Sea Cloud Park and Appropriating \$519,833 from the Park-In-Lieu Fund to CIP 301-659.”

## **NEW BUSINESS**

ESTABLISHING A CITIZENS SUSTAINABILITY ADVISORY COMMITTEE. CITY RESOLUTION NO. 2018-56. MINUTE ORDER NO. 1550.

Management Analyst Brannon presented the staff report.

Discussion ensued.

Motion by Councilmember Bronitsky, seconded by Vice Mayor Pollard, and carried unanimously, 5-0-0, adopting City Resolution No. 2018-56, "A Resolution of the City Council of the City of Foster City Establishing the Citizens Sustainability Advisory Committee" and Minute Order No. 1550, appointing Mayor Hindi as Council Liaison to the Citizens Sustainability Advisory Committee and updating the Council Liaisons List dated June 18, 2018.

## **REPORTS**

UPDATE ON WORKFORCE HOUSING WITH PILGRIM TRITON PHASE III FC LP FOR THE DEVELOPMENT OF MARKET RATE TOWNHOMES AND WORKFORCE HOUSING UNITS IN PILGRIM TRITON PHASE C. MINUTE ORDER NO. 1551.

City Manager Miller presented the staff report.

Evan Adams, 181 Shooting Star Isle, addressed the City Council.

Discussion ensued.

Motion by Vice Mayor Pollard, seconded by Councilmember Bronitsky, and carried unanimously, 5-0-0, to adopt Minute Order No. 1551, to receiving and accepting the update on workforce housing with Pilgrim Triton Phase III FC LP for the development of market rate townhomes and workforce housing units in Pilgrim Triton Phase C.

## **RESOLUTIONS FOR ADOPTION**

FISCAL YEAR 2018-2019 CITY/DISTRICT BUDGET. CITY RESOLUTION 2018-57. EMID RESOLUTION NO. 3424.

City Manager Miller presented the staff report.

Discussion ensued.

Motion by Mayor/President Hindi, seconded by Vice Mayor/Vice President Pollard, and carried unanimously, 5-0-0, adopting City Resolution No. 2018-57, "A Resolution of the City Council of the City of Foster City Approving the Fiscal Year 2018-2019 City Budget," and EMID Resolution No. 3424, "A Resolution of the Board of Directors of the Estero Municipal Improvement District Approving the Fiscal Year 2018-2019 District Budget."

CITY/DISTRICT PAY PLAN FOR FISCAL YEAR 2018-2019.CITY RESOLUTION NO. 2018-58. EMID RESOLUTION NO. 3425.

Human Resources Director Ritzma presented the staff report.

Motion by Councilmember/Director Bronitsky, seconded by Mayor/President Hindi, and carried, 5-0-0, adopting City Resolution No. 2018-58, "A Resolution of the City Council of the City of Foster City Approving and Adopting the Pay Plan for Fiscal Year 2018-2019," and EMID Resolution No. 3424, "A Resolution of the Board of Directors of the Estero Municipal Improvement District Approving and Adopting the Pay Plan for Fiscal Year 2018-2019."

AGREEMENT WITH EVGO SERVICES LLC TO INSTALL HIGH-SPEED ELECTRIC VEHICLE CHARGING PLAZA. CITY RESOLUTION NO. 2018-59.

Management Analyst Brannon presented the staff report.

Discussion ensued.

Motion by Councilmember Bronitsky, seconded by Councilmember Pollard, and carried unanimously, 5-0-0, adopting City Resolution No. 2018-59, "A Resolution of the City Council of the City of Foster City Authorizing the City Manager to Execute an Agreement with EVgo Services LLC to Install High-Speed Electric Vehicle Charging Plaza in the Shared Library/Community Center/Police Department Parking Lot."

TEMPORARY SHORT-TERM INTERFUND LOAN FROM THE GENERAL FUND TO THE WASTEWATER ENTERPRISE FUND. CITY RESOLUTION 2018-60.

Finance Director Suen presented the staff report.

Motion by Councilmember Bronitsky, seconded by Councilmember Pollard, and carried unanimously, 5-0-0, adopting City Resolution No. 2018-60, "A Resolution of the City Council of Foster City Approving a Temporary Short-term Interfund Loan From the General Fund to the Wastewater Enterprise Fund for an Amount Not to Exceed \$15 Million to Be Repaid No Later Than March 31, 2019."

## **COMMUNICATIONS**

CITY/DISTRICT WARRANT OF DEMANDS. NO ACTION TAKEN.

The City/District Warrant of Demands were processed and issued on May 30, 2018, June 6, 2018, and June 11, 2018 were listed on the agenda for information purposes only. No action was taken.

## **COUNCIL/BOARD STATEMENTS AND REQUESTS, COUNCIL LIAISON REPORTS, AND CITY/DISTRICT MANAGER REPORTS**

City/District Manager Miller thanked the City Council and the community, stating that it was an honor and privilege to serve Foster City. He stated that he intends to stay connected to the community through different avenues.

Councilmember/Director Mahanpour thanked City Manager Kevin Miller for his service. She stated that she attended the LimeBike ribbon-cutting event on June 13 and noted the attendees were enthusiastic and tried out the bikes and scooters. She and Mayor Sam Hindi attended the Parks and Recreation Infrastructure and Facilities Subcommittee Working Group Meeting on June 14 to discuss the Recreation Center conceptual design plans with Burks Toma Architects.

Councilmember/Director Perez thanked residents for their participation in the June 5 election and their vote of confidence on Measure P. He thanked everyone, and Mayor Hindi, for their work. He also thanked City Manager Kevin Miller for his service. He stated that he is looking forward to conversations about the Recreation Center.

Councilmember/Director Bronitsky also thanked City Manager Kevin Miller for his service. He also attend the LimeBike ribbon-cutting event on June 13 and stated he is supportive of staff considering innovative ideas. He also thanked Human Resources Director Ann Ritzma for her work and dedication to resolving issues related to CalPERS.

Vice Mayor/Vice President Pollard attended the League of California Cities Meeting on June 7, and members were interested in the passage of Measure P. He also thanked everyone for their efforts on Measure P.

Mayor/President Hindi attended the Leadership graduation on June 12, along with City Manager Kevin Miller. He congratulated Councilmember Catherine Mahanpour, incoming City Manager Jeff Moneda, and Foster City community members Karen Dyckman and Shiraz Zack, on their graduation from Leadership. He also attended the LimeBike event on June 13 and the Parks and Recreation Infrastructure and Facilities Subcommittee Working Group Meeting on June 14 regarding the Recreation Center conceptual design. He addressed the project labor agreement related to the Wastewater Treatment Plant project, and confirmed that staff has been upholding the policy direction of the City Council. He thanked staff for providing accurate information about Measure P, which allowed the public to make an educated decision on the ballot measure. He thanked volunteers who worked on the campaign for Measure P, the business community for their contributions, and legislators for their support. He also congratulated City Manager Kevin Miller and thanked him for providing information and support through the years that they have worked together.

## **ADJOURNMENT**

Hearing no objection from the City Council/EMID Board, Mayor/President Hindi adjourned the meeting. Meeting adjourned at 8:07 p.m.