



City of Foster City

ESTERO MUNICIPAL IMPROVEMENT DISTRICT

610 FOSTER CITY BOULEVARD
FOSTER CITY, CA 94404-2222

**Courtesy Neighbor Notification Form
Junior Accessory Dwelling Unit and Accessory Dwelling Unit**

To: Marlene Subhashini, Director
Community Development Department
City of Foster City
610 Foster City Boulevard
Foster City, CA 94404

(to be completed by City staff)

File No. _____

The applicant must complete the items below:

I have notified the property owners listed below with a "Courtesy Neighbor Notification Form" and an envelope to return the form by mail regarding:

- Junior Accessory Dwelling Unit or JADU
- Accessory Dwelling Unit or ADU

Name	Address	Date Notified	Indicate if contact was by mail or in person

I hereby certify under penalty of perjury that the foregoing is true and correct.

Dated: _____

Signature: _____

Name (print): _____

Please return this form to the Community Development Department with your application.



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Courtesy Neighbor Notification Form Junior Accessory Dwelling Unit and Accessory Dwelling Unit

(When completed, please return this form to Marlene Subhashini,
Community Development Director, at the address shown above)

File No. _____ (to be completed by City staff)

PROJECT INFORMATION – TO BE COMPLETED BY THE APPLICANT

Address of Proposed Project: _____

Project Description: _____

Neighboring Property Owner's Response

- I have received a courtesy notice regarding the new 'Junior Accessory Dwelling Unit' or JADU to be constructed at the location described above.
- I have received a courtesy notice regarding the new 'Accessory Dwelling Unit' or ADU to be constructed at the location described above.

Dated: _____

Signature: _____

Name (print): _____

Mailing Address: _____

E-mail Address: _____

Important Information for Property Owner

Please note that this is a courtesy notice to inform the neighboring property owners of the new JADU or ADU and there is no recourse to file an appeal for the decision rendered for approval of JADUs and ADUs.