



DATE: \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_

## RE-ROOFING PERMIT APPLICATION

### PROJECT INFORMATION (Mandatory)

**Project Address:** \_\_\_\_\_ Foster City, CA 94404

**Scope of Work for Residential**  **Commercial** 


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**Job Valuation (Cost of labor and materials):** \_\_\_\_\_

Re-roofed Area (**Squares**): \_\_\_\_\_ Re-roofed Area (%) \_\_\_\_\_ Existing Solar Panels: **Yes**  **No**

Existing Roof Slope Changes: **Yes**  **No**  Remove Existing Roof Coverings: **Yes**  **No**  New Sheathing: **Yes**  **No**

Roof Pitch: \_\_\_\_\_:\_\_\_\_\_ Flat Roof: **Yes**  **No**  Weight of the new and existing roofing is more than 6 psf: **Yes**  **No**   
*(Pitch less than 3:12 Provide manufacturer listing of materials. If new plus existing roofing weighs more than 6 psf utilize CBC Rafter Span Tables or provide engineering calculation.)*

**New Roof:**

Material/Product Name: \_\_\_\_\_ Color: \_\_\_\_\_

Applied Weight of New Roofing Material per Square Foot: \_\_\_\_\_ Roof System Fire Classification: **A**  **B**  **C**

### PROJECT CONTACT (Mandatory)

<p><b>PROPERTY OWNER</b></p> <p>Name: _____</p> <p>Mailing Address: _____</p> <p>_____</p> <p>Email: _____</p> <p>Phone: _____</p> <p><b>Applicant Name:</b> _____</p> <p>Email: _____</p> <p>Phone: _____</p>	<p><b>CONTRACTOR</b> <input type="checkbox"/> <b>OWNER-BUILDER</b> <input type="checkbox"/></p> <p>State License#: _____ License Class: _____</p> <p>Company: _____</p> <p>Name: _____</p> <p>Mailing Address: _____</p> <p>_____</p> <p>Email: _____</p> <p>Phone: _____</p> <p>Business License #: _____</p>
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I have read the above information and understand it. This information will be passed along to the property owner in a timely manner by the contractor if the property owner is not the person signing this form.

\_\_\_\_\_  
**Name** (Licensed Contractor/ Agent/Property Owner)

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Declaration (Mandatory)**

**Licensed Contractor Declaration:** I hereby affirm under penalty of perjury that I am licensed under the provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

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**Name** (*Licensed Contractor*) **Signature** **Date**

**Owner-Builder Declaration:** Please fill out a separate [OWNER-BUILDER'S ACKNOWLEDGEMENT FORM](#)

**Workers' Compensation Declaration:** I hereby affirm under penalty of perjury one of the following declarations: **Select only one.**

I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My policy number is: \_\_\_\_\_.

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance is:

**Carrier:** \_\_\_\_\_ **Policy#** \_\_\_\_\_ **Expires:** \_\_\_\_\_

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

**Warning:** Failure to secure workers' compensation coverage is unlawful and shall subject an employer to criminal penalties and civil fines up to \$100,000, in addition to the cost of compensation, and damages as provided for in Section 306 of the Labor Code, interest, and attorney's fees.

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**INFORMATION ANNOUNCEMENT (Mandatory)**

**GENERAL:** All colors and materials identified on this permit shall not be modified without the prior approval of the Community Development Director. The fire rating of the materials shall be Class B or better. All asphalt/ fiberglass/ composition shingle roofs must be Architectural or High-Definition Shingles or shakes or a minimum 5.5mm thickness dimension measured at the two-ply laminated sections and shall have a high ridge treatment. All foam and/or tar and gravel must be non-reflective material only. Material thickness shall be measured as a part of the sheathing nailing inspection. Any flashing, fascia, soffit, downspouts, etc. damaged or removed during reroofing shall be painted/repaired to match existing.

**SOLAR PANELS:** If there are existing solar panels, Roof-Miscellaneous Inspection is required before tearing off the existing shingles. If the configuration of the solar panel and/or equipment is changed, B, C-10, or C-46 licensed contractor shall apply for a Photovoltaic Permit prior to the work beginning.

**PAINTING:** The property owner is required to paint all flashings, vents, rain gutters, and downspouts that are removed or replaced as a part of a reroof or siding replacement job. The flashings and vents shall be painted a color to match the roof. The rain gutters and downspouts shall match the house trim or body color.

**SPARK ARRESTERS:** Chapter 31, Section 3102.3.8 of the Uniform Building Code allows the Chief Building Official of the local jurisdiction to determine if it is necessary, due to local conditions, to require spark arresters. The policy of the Chief Building Official is that when a permit is required for the installation, addition, alteration, or repair of a roof system or the installation, addition, alteration, or repair of a chimney, fireplace, or barbecue having a vertical passageway for conveying products of combustion to the atmosphere, a spark arrester shall be installed on all such passageways new or existing.

**PERMIT VALIDITY PERIOD:** Unless a shorter period of time has been established by official action, an application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued or this permit expires 1 year after the permit has been issued and construction has not commenced or if work is suspended or abandoned at any time after the work is commenced for a period of 180 days.

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**Name** (Licensed Contractor/ Agent/Property Owner) **Signature** **Date**