

Policy Statement for Citizens Sustainability Advisory Committee

Statement of Purpose

The Citizens Sustainability Advisory Committee (CSAC) serves in an advisory capacity at the pleasure of the City Council. The Citizens Sustainability Advisory Committee shall advise the City Council on sustainability issues facing Foster City regarding Environmental, Economic, or Social sustainability and research, review, and provide comments on proposed programs and initiatives.

Membership

- Five (5) Foster City Resident voting member seats; and
- Two (2) Foster City Resident Youth voting member seat; and
- Two (2) In-town Business member seats; and
 - One (1) business member should be from one of the City's major employers; and
 - One (1) business member should be from one of the City's small businesses
- One (1) In-town Non-Profit member seat.

CSAC members will be recruited with a combination of advertisement and invitation. The five (5) resident members and the two (2) youth members shall be selected through an application and City Council selection process. The three business and non-profit seats will be selected by City Staff with advice and feedback from Sustainability Subcommittee Council liaisons, and final approval of City Council.

Each member shall serve a term of three (3) years, beginning on the date of the member's appointment by the City Council. No member may serve more than three (3) consecutive terms. To stagger the terms of the Committee members, the City Council will select five members appointed to the Committee to serve initial two (2)- year terms and the remaining members for three (3)-year terms. All subsequent appointments should be for three (3)-year terms. Members whose terms have expired may continue to serve on the Committee until a successor has been appointed.

City Council and Staff Liaisons

The City Council shall appoint a City Council liaison to the committee. The City Manager shall appoint a staff liaison to the committee.

Committee Organization and Procedures

The committee shall select a chair and vice-chair. The duties of the chair and vice-chair shall be as stated in the City Municipal Code for Advisory Committees. Committee procedures shall be conducted in accordance with Robert's Rules of Order and the City Municipal Code for Advisory Committees.

Meetings

Meetings shall be held, as needed, at the Council Chambers Conference Room, 610 Foster City Blvd., Foster City, CA, 94404 monthly on the second Wednesday of the month at 6:30 PM.