



City of Foster City
 Estero Municipal Improvement District
Encroachment Permit

Required for all activities in the public right of way or public easements (F.C.M.C. Chapter 12.40)

Department of Public Works
 610 Foster City Boulevard
 Foster City, CA 94404
 650-286-3270

Permit No. _____
 Deposit Code _____
 Project address/ location _____

Application: *Please print clearly and fill in all that apply*

Applicant:

Name _____ Property owner
 Address _____ Tenant
 _____ Contractor
 Phone no. _____ Email _____ License Class/no. _____
 Property owner approval required (if applicant is tenant or contractor):
 Print name/Sign/Date _____

Activity/project:

Encroachment purpose: Temporary placement: debris box, moving pod
 Improvement construction: driveway, sidewalk, water or sewer
 Banner installation

Estimated cost (public portion) \$ _____
 Intended start date _____ Duration _____ (60 DAYS MAXIMUM)

I attest that:

1. The information above is true and complete, to the best of my knowledge;
2. I have read, understand, and agree to abide by Foster City Municipal Code 12.40;
3. To the fullest extent allowed by law, I agree to indemnify the City of Foster City and Estero Municipal Improvement District (City/District), its directors, officers, agents, employees and volunteers and hold them harmless from and against any and all loss, liability, expense, claims, costs, suits, and damages, including attorneys' fees, arising out of the activities described in this application;
4. I agree to waive all rights of subrogation against the City/District, its elected or appointed officers, officials, agents and employees for losses paid under the terms of any policy which arise from the activities described in this application;
5. I agree to the standard conditions and any added special conditions of this permit, and will notify the City/District in a timely manner to make all required inspections.

Print name _____ Sign _____ Date _____

Submit application, fees, bond, insurance, and 3 copies of scaled drawings showing proposed work/activity.

(FOR CITY/DISTRICT USE ONLY)

Approval:		How paid:
Fee amount:	<input type="checkbox"/> \$62 non-refundable fee (contractors)	_____
	<input type="checkbox"/> \$62 plus cost (utility companies)	_____
	<input type="checkbox"/> \$31.20 non-refundable (debris box)	_____
Deposit (contractors):	<input type="checkbox"/> 3% of estimated costs or \$500 minimum	_____
Banner installation:	<input type="checkbox"/> \$125 non-refundable fee and \$750 deposit	_____
Insurance:	<input type="checkbox"/> Commercial general liability	<input type="checkbox"/> Workers' compensation
	<input type="checkbox"/> Auto liability	<input type="checkbox"/> Employer's liability
Bond:	<input type="checkbox"/> Performance bond \$ _____	<input type="checkbox"/> Check \$ _____
Application reviewed/approved by:	_____	Encroachment permit approved by:
	_____	_____

DIRECTOR OF PUBLIC WORKS

Date _____

Date _____