



The Police Department is comprised of two primary divisions working together in support of our mission of providing a professional level of public service.

- The **Field Operations Division** includes all uniformed personnel who patrol the streets and respond to crimes and the wide variety of calls for service we receive. This includes Patrol, Traffic, Canine, Community Service Officers, and Reserves.
- The **Administrative Service Division** is comprised of the Detective, Youth Services, Crime Prevention, Property/Evidence, Dispatch and Records Bureau personnel. It also encompasses the Department's Explorers, Amateur Radio Operators and Emergency Service Volunteers.

CURRENT ACCOMPLISHMENTS

The Department achieved several significant objectives during the year, including:

- The Department continued our participation in various activities related to emergency preparedness, including school district drills, countywide earthquake

exercises, CERT/Public Health related exercises and other preparedness events.



- We've continued our participation at all levels (Command, Supervisory, Operator and Tactical Dispatching) in the San Mateo County North Central Regional SWAT Team.
- We have continued our participation in the County Gang Task Force. This is a cooperative effort by numerous agencies to identify gang members and reduce gang related crimes and violence through high visibility patrols, probation and parole searches and regular interaction with known gang members. It is widely held that this program has been primarily responsible for dramatically reducing gang violence throughout San Mateo County.
- The Department completed its upgrades to our 911 emergency telephone system. In addition to being able to receive most 911 calls directly from cell phones calling from within Foster City, our communication center can also identify the caller's location on our CAD/RMS mapping software.
- The Youth Services Bureau continued to present Gang Resistance Education and Training (G.R.E.A.T.) in the middle and elementary schools.

Over 600 students received this training during the year.

- The Department participated in and hosted several traffic and pedestrian safety enforcement operations in Foster City and other parts of San Mateo County.
- The Department worked closely with other City departments to analyze and/or implement several significant traffic calming and control measures on “high traffic volume” residential streets
- The Department was again guided by use of the strategic planning process. At the end of 2008 we were able to confirm that we accomplished the majority of our goals. Remaining goals and new initiatives are contained in the 2009 Strategic Plan.
- For the fifth consecutive year, a member of Department Management Team coordinated the “Law Enforcement Day” for the Chamber of Commerce Leadership Program.
- Once again the Police and Fire Departments participated in a joint community open house. The public was able to tour both stations, participate in demonstrations, view equipment, and interact with Department personnel.
- Members of the Department participated in numerous community events, including those benefiting local schools, the American Cancer Society and the Special Olympics.
- Members of the Department Management Team continued their active participation in community service and professional groups, including the Rotary Club and serving on the Boards of the Lions Club, American Red Cross and the San Mateo County Chiefs’ and Sheriff Association. We are also active in

the Countywide Police Commanders Group and several other specialized associations.

- The Department made multiple promotions from within the organization. In addition, following the promotion of one inside and one outside candidate to the rank of lieutenant, we are in the process of fully integrating those positions back into our daily Patrol operations.
- A Department Captain is currently enrolled in the 18 month Command College management program and will graduate in September 2009.
- Another of the Department’s sergeants graduated from the Sherman Block Leadership Institute training program. This is an intensive, 192-hour experience over an eight month period. The course teaches front-line supervisors advanced supervisory and leadership skills.
- Several members of the Department completed undergraduate and/or graduate level college degree programs.
- The Department has fully integrated the new work schedule for our Communication Center. These changes have helped to improve our overall operations by closely mirroring the Dispatch shift schedules with those worked by Patrol teams.
- The Department continues to maximize training and minimize liability by utilizing cost effective and highly interactive electronic daily training bulletins developed by the Lexipol risk management firm.
- For the first time in several years the Department achieved “full staffing” with all budgeted positions being filled with qualified and committed law enforcement professionals.

PROPOSED SERVICE LEVELS

The proposed budget maintains existing staffing within the Police Department. The overall safety of the citizens in our community and the protection of their property will remain our highest priority. Through the maintenance of front-line staffing levels, we will strive to continue providing safety services at the high level the community has come to expect from the Police Department.

The services provided by the Police Department for the coming year will include, but are not necessarily limited to:

- Response to emergency calls for service within current response times.
- Proactive crime prevention efforts through creative patrol strategies and community outreach.
- Juvenile intervention through schools and programs.
- Continued involvement in the County Gang Task Force operations.
- A proactive vehicle abatement program.
- Maintaining the level of service relative to requests for records, criminal report processing and State reporting.
- The continuation of services for arrested inebriates and improved officer processing time in handling them via the First Chance Program.
- Maintaining drug and vehicle theft investigative resources through participation in the Countywide CNTF/VTTF, Joint Powers Agreement.
- Response to non-emergency calls for service within current response times.
- Proactive investigations may continue to be limited.

- Investigative cases will be prioritized and lower solvability cases may be delayed or suspended.
- The Canine Program will be limited to one team.

CHANGES IN RESOURCES REQUIRED

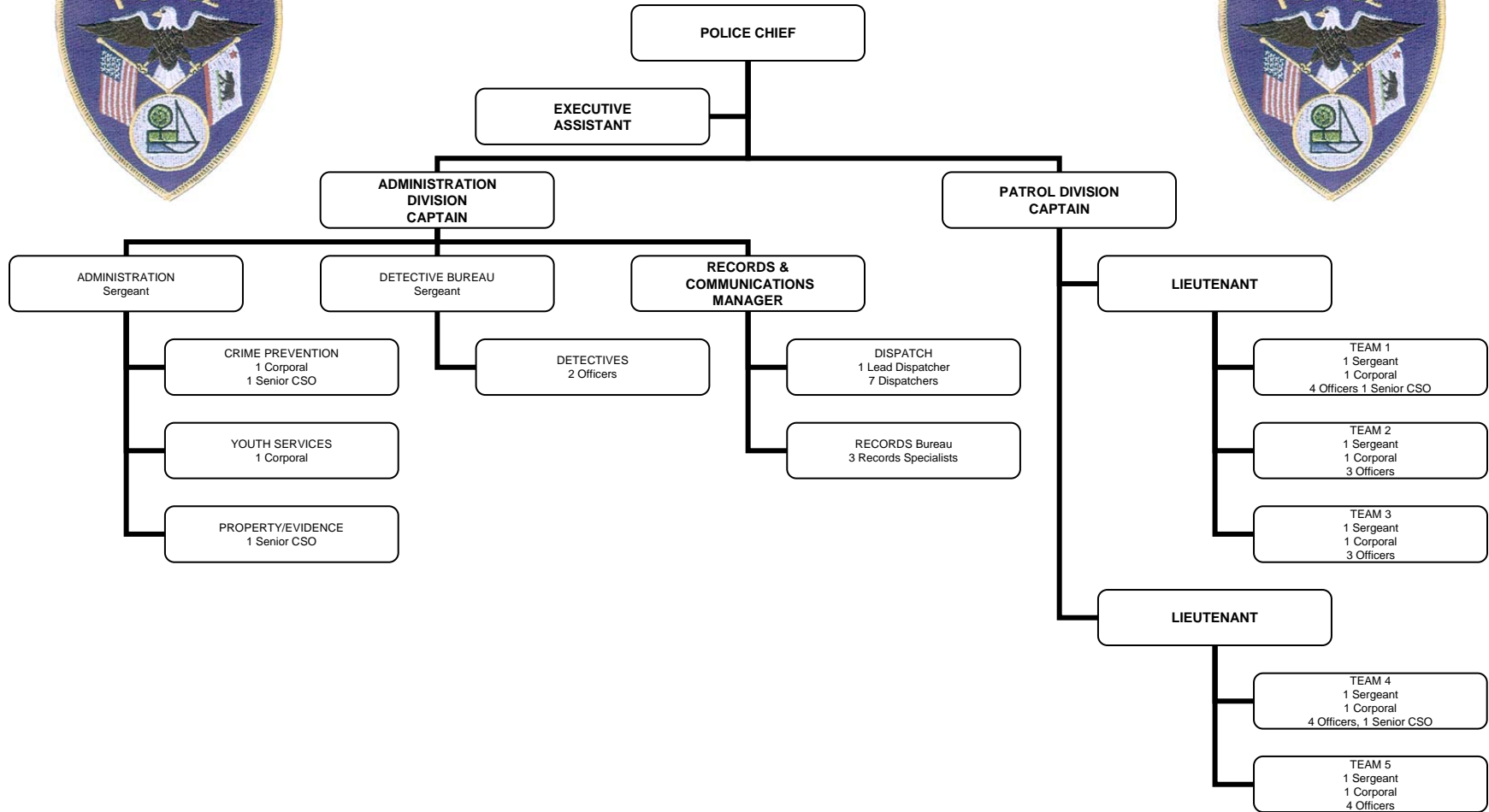
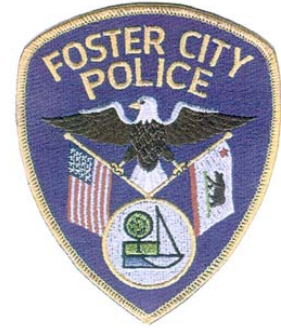
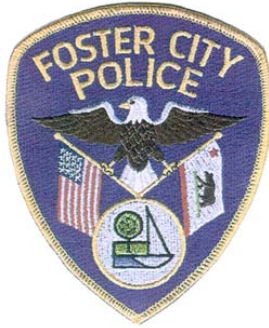
Employee Services

- SLESF/COPS Grant Funding – In previous years, the City was the recipient of \$100,000 of funding annually from the State of California under the Citizens Option for Public Safety (COPS) program, a Special Revenue Fund. These funds have been the subject of intense debate during the last few State budget cycles. Accordingly, when preparing the FY 2008-2009 Department budget, the City took a conservative approach and assumed that no funding would be provided and we included an additional \$100,000 in personnel costs in the Police Department Operations Division. Subsequently, the State committed to fund the Grant program at a minimum of \$100,000. The recently enacted State budget includes this same level of funding for FY 2009-2010, and therefore \$100,000 of one officer's personnel costs is being funded from the SLESF Fund.

Services and Supplies

- The "Booking Fees" line item is subject to the same State Budget uncertainties as mentioned previously for the SLESF/COPS grant funding. A final determination regarding funding in this area will be dependent on the final State budget. This budget assumes that the State will not reimburse the counties for booking fees; therefore, the cities will need to pay for them.

Foster City Police Department



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DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
POLICE
GENERAL FUND
Annual Budget Appropriation for Fiscal Year

	2008-2009		2009-2010
	APPROVED	REVISED	REQUESTED
ADMINISTRATIVE BUREAU	\$ 3,580,977	\$ 3,580,977	\$ 3,636,519
CHIEF'S OFFICE	419,619	419,619	418,265
CROSSING GUARDS	20,000	20,000	21,600
FIELD OPERATIONS	5,580,444	5,580,444	5,742,432
TOTAL FOR POLICE	\$ 9,601,040	\$ 9,601,040	\$ 9,818,816

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
POLICE
GENERAL FUND
Annual Budget Appropriation for Fiscal Year

	2008-2009		2009-2010
	APPROVED	REVISED	REQUESTED
EMPLOYEES SERVICES	\$ 8,431,500	\$ 8,431,500	\$ 8,631,071
SERVICES AND SUPPLIES	333,443	333,443	339,878
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	8,764,943	8,764,943	8,970,949
INTERNAL SERVICES	836,097	836,097	847,867
Subtotal (Total Department Expenses before Reallocations)	9,601,040	9,601,040	9,818,816
REALLOCATIONS	-	-	-
TOTAL FOR POLICE	\$ 9,601,040	\$ 9,601,040	\$ 9,818,816

DETAIL LINE ITEM REPORT

POLICE - CHIEF'S OFFICE

Account: 001-0610-421

GENERAL FUND

<i>Employee Services</i>		Approved 2008-2009	Requested 2009-2010
001-0610-421-4110	PERMANENT SALARIES	\$260,500.00	\$261,300.00
Subtotal		\$260,500.00	\$261,300.00
001-0610-421-4120	EMPLOYEE SERVICES/FRINGE BENEFITS	\$123,400.00	\$125,800.00
Subtotal		\$123,400.00	\$125,800.00
Employee Services Total		\$383,900.00	\$387,100.00
<i>Internal Services</i>		Approved 2008-2009	Requested 2009-2010
001-0610-421-4544	VEHICLE REPLACEMENT	\$10,690.00	\$11,133.00
Subtotal		\$10,690.00	\$11,133.00
001-0610-421-4558	LONGEVITY RECOGNITION BENEFITS FUND	\$689.00	\$1,182.00
Subtotal		\$689.00	\$1,182.00
Internal Services Total		\$11,379.00	\$12,315.00
<i>Services and Supplies</i>		Approved 2008-2009	Requested 2009-2010
001-0610-421-4243	GENERAL OFFICE SUPPLIES	\$600.00	\$600.00
Subtotal		\$600.00	\$600.00
001-0610-421-4251*	LEGAL SERVICES	\$4,000.00	\$4,000.00
001-0610-421-4251*	PRE-EMPLOYMENT EXAMS	\$13,000.00	\$7,500.00
Subtotal		\$17,000.00	\$11,500.00
001-0610-421-4253	CALIFORNIA POLICE CHIEFS' ASSOCIATION	\$325.00	\$325.00
001-0610-421-4253	CALIFORNIA POLICE OFFICERS' ASSOCIATION	\$165.00	\$175.00
001-0610-421-4253	INTERNATIONAL POLICE CHIEFS' ASSOCIATION	\$100.00	\$100.00
001-0610-421-4253	SAN MATEO COUNTY CHIEFS OF POLICE	\$450.00	\$450.00

	Subtotal	\$1,040.00	\$1,050.00
001-0610-421-4254	CALIFORNIA POLICE CHIEFS' CONFERENCE	\$1,800.00	\$1,800.00
001-0610-421-4254*	IACP CONFERENCE	\$2,000.00	\$2,000.00
001-0610-421-4254	LOCAL MEETINGS AND TOLLS	\$1,500.00	\$1,500.00
001-0610-421-4254	SAN MATEO COUNTY POLICE CHIEFS' SEMINAR	\$400.00	\$400.00
	Subtotal	\$5,700.00	\$5,700.00
	Services and Supplies Total	\$24,340.00	\$18,850.00
	CHIEF'S OFFICE Total	\$419,619.00	\$418,265.00

POLICE - FIELD OPERATIONS Account: 001-0620-421 GENERAL FUND

Employee Services		Approved 2008-2009	Requested 2009-2010
001-0620-421-4110	PERMANENT SALARIES	\$3,144,100.00	\$3,243,300.00
001-0620-421-4110	REALLOCATION TO SLESF/COPS GRANT	\$0.00	(\$100,000.00)
	Subtotal	\$3,144,100.00	\$3,143,300.00
001-0620-421-4112	FOURTH OF JULY OVERTIME	\$4,600.00	\$4,600.00
001-0620-421-4112	OVERTIME	\$135,400.00	\$135,400.00
	Subtotal	\$140,000.00	\$140,000.00
001-0620-421-4117	HOLIDAY IN-LIEU PAY	\$154,200.00	\$145,300.00
	Subtotal	\$154,200.00	\$145,300.00
001-0620-421-4120	FRINGE BENEFITS	\$1,783,800.00	\$1,917,771.00
	Subtotal	\$1,783,800.00	\$1,917,771.00
	Employee Services Total	\$5,222,100.00	\$5,346,371.00

Internal Services

	Approved 2008-2009	Requested 2009-2010
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001-0620-421-4544	VEHICLE REPLACEMENT	\$212,804.00	\$224,841.00
	Subtotal	\$212,804.00	\$224,841.00
001-0620-421-4556	EQUIPMENT REPLACEMENT	\$20,600.00	\$13,609.00
	Subtotal	\$20,600.00	\$13,609.00
001-0620-421-4558	LONGEVITY RECOGNITION BENEFITS FUND	\$36,489.00	\$59,545.00
	Subtotal	\$36,489.00	\$59,545.00
	Internal Services Total	\$269,893.00	\$297,995.00

Services and Supplies		Approved 2008-2009	Requested 2009-2010
001-0620-421-4240	BADGE REFURBISHING	\$400.00	\$400.00
001-0620-421-4240	EVIDENCE SUPPLIES	\$3,200.00	\$3,200.00
001-0620-421-4240	FIRST AID KIT SUPPLIES	\$100.00	\$100.00
001-0620-421-4240	FLARES	\$500.00	\$500.00
001-0620-421-4240*	FLASHLIGHT EQUIPMENT	\$1,000.00	\$1,000.00
001-0620-421-4240*	LEATHER AND SAFETY EQUIPMENT	\$2,500.00	\$2,500.00
001-0620-421-4240*	MISCELLANEOUS SAFETY EQUIPMENT FOR VOLUNTEERS	\$1,000.00	\$1,000.00
001-0620-421-4240	MOTOR OFFICER EQUIPMENT	\$1,000.00	\$1,500.00
001-0620-421-4240	RANGE/FIREARM PROGRAM	\$11,295.00	\$11,295.00
001-0620-421-4240*	TRAINING SUPPLIES	\$1,000.00	\$1,000.00
	Subtotal	\$21,995.00	\$22,495.00
001-0620-421-4246	RADAR/PAS DEVICE REPAIR	\$600.00	\$600.00
001-0620-421-4246	VEHICLE FIRE EXTINGUISHERS	\$250.00	\$250.00
	Subtotal	\$850.00	\$850.00
001-0620-421-4251	BOOKING FEES	\$20,000.00	\$20,000.00
001-0620-421-4251	CANINE PROGRAM	\$6,400.00	\$7,500.00
001-0620-421-4251	COMMUNITY OVERCOMING RELATIONSHIP ABUSE	\$4,261.00	\$4,261.00
001-0620-421-4251*	CRITICAL REACH SUPPORT FEE	\$350.00	\$450.00
001-0620-421-4251	FIRST CHANCE FACILITY	\$23,230.00	\$31,005.00
001-0620-421-4251	RANGE FEES	\$3,000.00	\$3,000.00

		Subtotal	\$57,241.00	\$66,216.00
001-0620-421-4253	CALIFORNIA PEACE OFFICERS' ASSOCIATION (1CPT/2 LT)		\$65.00	\$195.00
001-0620-421-4253	CALIFORNIA POLICE CHIEFS' ASSN. ASSOCIATE MEMBER		\$75.00	\$85.00
001-0620-421-4253	NATIONAL SAFETY COUNCIL MEMBERSHIP		\$350.00	\$350.00
001-0620-421-4253	SAN MATEO COUNTY TRAINING MANAGERS' ASSOCIATION		\$75.00	\$75.00
		Subtotal	\$565.00	\$705.00
001-0620-421-4254*	ARPOC CONFERENCE		\$4,500.00	\$4,500.00
001-0620-421-4254*	CPCA CONFERENCE - CAPTAIN		\$1,800.00	\$1,800.00
001-0620-421-4254*	LOCAL MEETINGS AND TOLLS		\$1,500.00	\$1,500.00
		Subtotal	\$7,800.00	\$7,800.00
	Services and Supplies Total		\$88,451.00	\$98,066.00
	FIELD OPERATIONS Total		\$5,580,444.00	\$5,742,432.00

POLICE - ADMINISTRATIVE BUREAU Account: 001-0630-421

GENERAL FUND

Employee Services		Approved 2008-2009	Requested 2009-2010
001-0630-421-4110	INVESTIGATOR ON-CALL PAY	\$26,000.00	\$26,000.00
001-0630-421-4110	PERMANENT SALARIES	\$1,839,100.00	\$1,853,700.00
	Subtotal	\$1,865,100.00	\$1,879,700.00
001-0630-421-4111	HOURLY AND PART TIME SALARY	\$25,000.00	\$25,000.00
	Subtotal	\$25,000.00	\$25,000.00
001-0630-421-4112	FOURTH OF JULY OVERTIME	\$2,300.00	\$2,300.00
001-0630-421-4112	OVERTIME	\$55,700.00	\$55,700.00
	Subtotal	\$58,000.00	\$58,000.00
001-0630-421-4117	HOLIDAY IN-LIEU PAY SWORN PERSONNEL	\$31,900.00	\$33,100.00

001-0630-421-4117	HOLIDAY PREMIUM PAY DISPATCH	\$30,000.00	\$30,000.00
	Subtotal	\$61,900.00	\$63,100.00
001-0630-421-4120	FRINGE BENEFITS	\$815,500.00	\$871,800.00
	Subtotal	\$815,500.00	\$871,800.00
	Employee Services Total	\$2,825,500.00	\$2,897,600.00

Internal Services

		Approved 2008-2009	Requested 2009-2010
001-0630-421-4544	VEHICLE REPLACEMENT	\$56,865.00	\$58,102.00
	Subtotal	\$56,865.00	\$58,102.00
001-0630-421-4556	EQUIPMENT REPLACEMENT	\$25,185.00	\$4,649.00
	Subtotal	\$25,185.00	\$4,649.00
001-0630-421-4557	INFORMATION TECHNOLOGY SERVICES	\$347,706.00	\$339,696.00
	Subtotal	\$347,706.00	\$339,696.00
001-0630-421-4558	LONGEVITY RECOGNITION BENEFITS FUND	\$7,299.00	\$13,666.00
	Subtotal	\$7,299.00	\$13,666.00
001-0630-421-4569	BUILDING MAINTENANCE	\$117,770.00	\$121,444.00
	Subtotal	\$117,770.00	\$121,444.00
	Internal Services Total	\$554,825.00	\$537,557.00

Services and Supplies

		Approved 2008-2009	Requested 2009-2010
001-0630-421-4240	BALLISTIC VEST REPLACEMENT	\$3,600.00	\$5,200.00
001-0630-421-4240*	FILM/PHOTO PROCESSING	\$200.00	\$200.00
001-0630-421-4240*	PENAL CODES/PUBLICATIONS	\$975.00	\$975.00
	Subtotal	\$4,775.00	\$6,375.00
001-0630-421-4242	POSTAGE	\$2,200.00	\$2,200.00
	Subtotal	\$2,200.00	\$2,200.00
001-0630-421-4243*	CITATIONS	\$1,500.00	\$1,500.00
001-0630-421-4243*	OFFICE SUPPLIES	\$17,800.00	\$17,800.00

001-0630-421-4243	PRINTING	\$3,000.00	\$2,500.00
	Subtotal	\$22,300.00	\$21,800.00
001-0630-421-4246	COMMUNICATIONS CENTER EQUIPMENT	\$1,000.00	\$1,000.00
001-0630-421-4246	FIXED RADIO EQUIP (TEA)	\$19,824.00	\$19,824.00
001-0630-421-4246	HAINES CROSS DIRECTORY	\$650.00	\$750.00
001-0630-421-4246	MOBILE RADIO MAINTENANCE CONTRACT	\$5,400.00	\$5,400.00
001-0630-421-4246	MOBILE RADIO REPAIR	\$1,100.00	\$1,100.00
001-0630-421-4246	PLAIN PAPER COPIERS (6765 AND 6632)	\$6,000.00	\$3,000.00
001-0630-421-4246	SHREDDER AND FAX	\$500.00	\$500.00
001-0630-421-4246	UPS (BEST POWER INC.)	\$1,000.00	\$1,000.00
001-0630-421-4246	VEHICLE EQUIPMENT MAINTENANCE	\$2,000.00	\$2,000.00
	Subtotal	\$37,474.00	\$34,574.00
001-0630-421-4249	ADVERTISING	\$200.00	\$200.00
001-0630-421-4249	COMMUNITY OUTREACH	\$3,000.00	\$4,500.00
	Subtotal	\$3,200.00	\$4,700.00
001-0630-421-4251	AT & T LANGUAGE LINE	\$700.00	\$700.00
001-0630-421-4251	COPWARE/LEXIPOL (SOFTWARE UPDATES)	\$2,500.00	\$3,500.00
001-0630-421-4251	RISK PREVENTION PROGRAM	\$20,750.00	\$20,750.00
001-0630-421-4251	SAN MATEO COUNTY CHAPLAINCY PROGRAM	\$4,000.00	\$4,000.00
001-0630-421-4251	SAN MATEO COUNTY CRIME LAB FEES	\$19,000.00	\$19,000.00
001-0630-421-4251	SAN MATEO COUNTY INFORMATION SERVICES DIVISION	\$28,600.00	\$28,600.00
001-0630-421-4251*	SAN MATEO COUNTY NARCOTICS TASK FORCE	\$43,647.00	\$43,647.00
	Subtotal	\$119,197.00	\$120,197.00
001-0630-421-4253	ASSN OF PUBLIC SAFETY COMMUNICATIONS OFFICIALS	\$66.00	\$66.00
001-0630-421-4253	CA CRIMINAL JUSTICE WARRANT SERVICE ASSN.	\$50.00	\$50.00
001-0630-421-4253	CA LAW ENF. ASSN. OF RECORDS SUPERVISORS	\$50.00	\$50.00
001-0630-421-4253	CA POLICE CHIEFS' ASSN ASSOCIATE MEMBER	\$75.00	\$85.00
001-0630-421-4253	CALIFORNIA ASSN OF PROPERTY & EVIDENCE OFFICERS	\$35.00	\$35.00
001-0630-421-4253	CALIFORNIA PEACE OFFICERS' ASSOCIATION (1 CPT/RCM)	\$130.00	\$130.00

001-0630-421-4253	INTERNATIONAL ASSN. OF PROPERTY AND EVIDENCE OFCS.	\$50.00	\$50.00
001-0630-421-4253	SAN MATEO CO. COMMUNICATIONS MANAGERS ASSOC	\$50.00	\$50.00
	Subtotal	\$506.00	\$516.00
001-0630-421-4254	CCUG CONFERENCE (1 RCM)	\$1,100.00	\$1,100.00
001-0630-421-4254	CPOA CONFERENCE (1 Capt)	\$1,500.00	\$1,500.00
001-0630-421-4254	LOCAL MEETINGS AND TOLLS	\$2,400.00	\$2,400.00
001-0630-421-4254	RIMS USERS GROUP CONFERENCE (2 ATTENDEES)	\$2,500.00	\$2,500.00
	Subtotal	\$7,500.00	\$7,500.00
001-0630-421-4265	ADMINISTRATIVE INVESTIGATIVE FUND	\$3,500.00	\$3,500.00
	Subtotal	\$3,500.00	\$3,500.00
	Services and Supplies Total	\$200,652.00	\$201,362.00
	ADMINISTRATIVE BUREAU Total	\$3,580,977.00	\$3,636,519.00

POLICE - CROSSING GUARDS

Account: 001-0650-421

GENERAL FUND

Services and Supplies		Approved 2008-2009	Requested 2009-2010
001-0650-421-4251	CROSSING GUARDS	\$20,000.00	\$21,600.00
	Subtotal	\$20,000.00	\$21,600.00
	Services and Supplies Total	\$20,000.00	\$21,600.00
	CROSSING GUARDS Total	\$20,000.00	\$21,600.00

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