

# Public Works Department

## DEPARTMENT DESCRIPTION

The Department of Public Works manages infrastructure construction, operations and maintenance programs for streets (including traffic signal system, street lighting and street sweeping), lagoon and levees, and drainage, water and sewer facilities. The Department also manages the City's Capital Improvement Program and reviews infrastructure improvements for private developments within the City.

## DEPARTMENT PERSONNEL SUMMARY

Position	08-09	09-10	10-11	11-12	12-13	13-14	14-15
<b>Full-Time Employees</b>							
DIRECTOR OF PUBLIC WORKS	1	1	1	1	1	1	1
MAINTENANCE MANAGER	1	1	1	1	1	1	1
SENIOR CIVIL ENG	2	2	2	2	2	2	2
JUNIOR /ASSISTANT/ ASSOCIATE ENG	4	4	4	4	4	4	4
SENIOR ENG. TECH./ENG. TECH	1	1	0	0	0	0	0
MANAGEMENT ASSISTANT	1	1	1	1	1	1	1

Position	08-09	09-10	10-11	11-12	12-13	13-14	14-15
ADMINISTRATIVE SECRETARY	1	1	1	1	1	1	1
OFFICE ASSISTANT I/II	2	2	1	1	1	1	1
PW MAINTENANCE SUPERINTENDENT	3	3	3	3	3	3	3
PW MAINT. LEAD WORKER	6	6	6	6	6	6	6
PW MAINT. WORKER/ MW1/ MW2 *	17	17	17	17	16	16	16
<b>Total Full-Time Employees</b>	<b>39</b>	<b>39</b>	<b>37</b>	<b>37</b>	<b>36</b>	<b>36</b>	<b>36</b>
<b>Part-Time Employees</b>							
PUBLIC WORKS INTERNS (2)	1	1	1	1	1	1	1
<b>TOTAL EMPLOYEES</b>	<b>40</b>	<b>40</b>	<b>38</b>	<b>38</b>	<b>37</b>	<b>37</b>	<b>37</b>

\* Note: One (1) Public Works Maintenance II was added during FY 2007-2008 to take over the meter reading responsibilities from the Financial Services Department. This position will be eliminated in FY 2012-2013.

## MISSION STATEMENT

The mission of Public Works is to maintain and improve the City/District infrastructure of roadways, sidewalks, utilities and facilities for the benefit of the community

while providing a safe working environment for employees.

## **VALUES**

The Department's values are providing excellent service with integrity, leadership, and fiscal responsibility with emphasis on public safety, employee safety and infrastructure preservation.

## **FIVE-YEAR STRATEGIC PLAN**

The Department has prepared a comprehensive five-year strategic plan with the following components:

### **Values**

- Integrity – Do the right thing every day
- Service – Responsibility to meet needs and make a difference every day
- Excellence – Passion to do our best every day
- Fiscal Responsibility – Public trust and accountability
- Leadership – Ability to communicate and act upon our vision every day

### **Initiatives**

#### ➤ **Goals and Objectives**

**Goal # 1** – Public Works Engineering – Provide administrative and engineering support services based on policies established by the City Council for the City's Capital and operational programs.

Objectives:

1. Ensure continued capacity and integrity of capital facilities necessary to effectively serve the community.
2. Ensure consistent, reliable, and high quality service.
3. Serve as repository for City infrastructure records.
4. Investigate, evaluate, and respond to traffic safety issues.
5. Optimize the use of public funds to further the City's programs and objectives.

**Goal # 2** – Lagoon & Levees – Maintain the lagoon and levee systems for storm water control and recreational uses.

Objectives:

1. Maintain lagoon infrastructure to provide for storm water control, recreational uses and aesthetic qualities.
2. Maintain levee system to provide reliable protection against tidal storm water and safe recreational uses.

**Goal # 3** – Streets and Storm Drains – Provide safe and well maintained streets, sidewalks, and effective drainage of surface water runoff.

Objectives:

1. Provide safe and well maintained paths of travel for the public.

2. Provide effective surface drainage in compliance with regulatory requirements.

**Goal # 4** – Water – Provide safe, reliable and uninterrupted sources of water supply.

Objectives:

1. Provide safe water supply that meets or exceeds Federal and State water standards.
2. Provide reliable and uninterrupted sources of water supply.
3. Promote and implement water conservation measures through programs and services.
4. Ensure customers pay competitive rates for quality programs and services.

**Goal # 5** – Wastewater – Maintain a reliable wastewater collection and conveyance system to protect the environment and public health and safety.

Objectives:

1. Provide safe and reliable collection and conveyance of wastewater meeting current regulations.
2. Maintain collection system infrastructure.
3. Work cooperatively with wastewater treatment plant operations.
4. Ensure customers pay competitive rates for quality programs and services.

**Goal # 6** – Solid Waste Collection – Ensure that all municipal solid waste generated within the

City is collected and transported in a manner that protects public health and safety and the environment.

Objective:

1. Achieve and exceed State mandated diversion (recycling) goals of 50%.
2. Ensure customers pay competitive rates for quality programs and services.
3. Ensure consistent, reliable and high quality service.
4. Address climate change and other environmental needs through enhanced programs and services.

### ***KEY INITIATIVES COMPLETED***

The Public Works Department continues to work efficiently and effectively to provide courteous, responsive services to the public and other City Departments in protecting public health and safety and ensuring reliable delivery of services. Public Works Department continues to seek available grant funding for program improvements.

### ***INITIATIVES & SERVICE LEVEL EXPECTATIONS FOR FY 2010-2011***

Key initiatives and service levels planned for FY 2010-2011 include the following.

## ***Division / Category***

### ***Public Works Engineering***

- Develop and implement Capital Improvement Program to maintain infrastructure
- Perform project management
- Coordinate and collaborate with other Departments and agencies for the successful completion of projects
- Issue and update City Engineering and Construction Standards
- Monitor and control use of Public Rights of Way
- Review private development projects in a timely manner
- Develop and maintain GIS infrastructure record system (plan, mapping, records)
- Maintain and organize paper records
- Conduct Traffic Review Committee meetings
- Implement recommendations from the Traffic Review Committee
- Respond to public inquiries
- Pursue available Federal and State grants and monies
- Administer budgets
- Competitively bid all contracts

### ***Lagoon & Levees***

- Monitor lagoon water surface levels
- Implement algae and widgeon weed control program
- Regulate water exchange
- Maintain and repair bulkheads, intakes and outfall

- Maintain lagoon pump station
- Provide flood control
- Maintain FEMA certification
- Maintain pedway facility
- Manage squirrel control program

### ***Streets and Storm Drains***

- Maintain and implement PMP (Pavement Management Program)
- Maintain and implement sidewalk policy
- Maintain street lights
- Maintain traffic signals
- Maintain pavement striping and markings
- Implement ADA Improvements
- Manage street sweeping contract
- Annual storm drain and catch basin cleaning
- Monitor problem areas
- Participate and comply with NPDES (National Pollution Discharge Elimination System) program requirements

### ***Water***

- Testing of water supply (DHS, Regulations)
- Preventative maintenance flushing, tank cleaning
- Back flow certifications
- Preventative maintenance, exercise valves, monitor corrosion protection system
- Condition assessment
- Maintain relationships with emergency water purveyors

- Review development plans for impacts
- Monitor regional desalination projects
- Indoor/outdoor water conservation use ordinances
- Tiered water rates
- Public Awareness
- Rebate Programs
- AMR Meters
- Efficiently manage infrastructure
- Implement rate smoothing policy to minimize rate spikes
- Simplify payment process for online payment option

#### *Wastewater*

- Abide by current regulations
- Implement and update Sewer System Management Plan (SSMP)
- Prevent sewer spills and overflows
- Inspect and assess condition of the system (CCTV, lift stations, MH's)
- Evaluate and implement cost effective technologies (protective coatings, chemical dosing & odor control)
- Maintain emergency response equipment (SCADA, standby generators)
- Attend meetings and review Capital Maintenance Programs
- Efficiently manage infrastructure
- Implement rate smoothing policy to minimize rate spikes
- Simplify payment process for online payment

#### *Solid Waste Collection*

- Modernize programs to increase customer convenience and maximize recycling by single stream recycling, weekly recycling, automated collection, food waste collection, expanded collection of hard to dispose of materials (i.e. batteries, cell phones, HHW, sharps, U-waste, E-waste, etc)
- Support the construction of a state of the art material recovery facility (MRF) for sorting commingled bottles, cans, and paper collected from future residential and commercial (business) single stream collection programs
- Support expanding the existing transfer station to increase handling/tipping space for C&D and organics from future weekly residential collection of plant materials and food scraps
- Perform outreach and education to the public
- Hold community events – compost giveaways, e-waste events, shred events, etc.
- Implement new collection services and facility operating contracts by January 1, 2011
- Fixed fee contract with agreed to adjustments
- Apply for grant funding
- Participate in SBWMA Board and committees to represent best interests of community represented
- Decrease wait time – utilize phone trees
- Provide contractor with incentives and disincentives in new contracts
- Simplify payment process for customers – automated and online

- Improve directive signage at the transfer station
- Consolidate service areas at transfer station – traffic improvements to reduce queuing for public drop-off
- Achieve USGBC LEED certification or equivalent for new facilities
- Develop an environmental education center
- Incorporate sustainable building measures in new facilities
- Minimize environmental impact, maximize environmental benefits

### ***CHANGES IN FINANCIAL RESOURCES REQUIRED***

The City has had the good fortune of utilizing a variety of funding sources for its CIP's in the form of one-time revenues from capital asset sales, park-in-lieu fees, developer contributions, federal and state grants, and bond financing (e.g., EMID, Special Assessment District and CDA). However, the City does not anticipate the magnitude of previous one-time revenues or CDA funds to be available in the future. Also, economic pressures at the federal and state levels are limiting future grant opportunities. In addition, the City is debt free and currently uses a "pay-as-you-go" approach to funding capital projects. Therefore, the City would prefer to not use debt financing for its capital projects unless it is necessary.

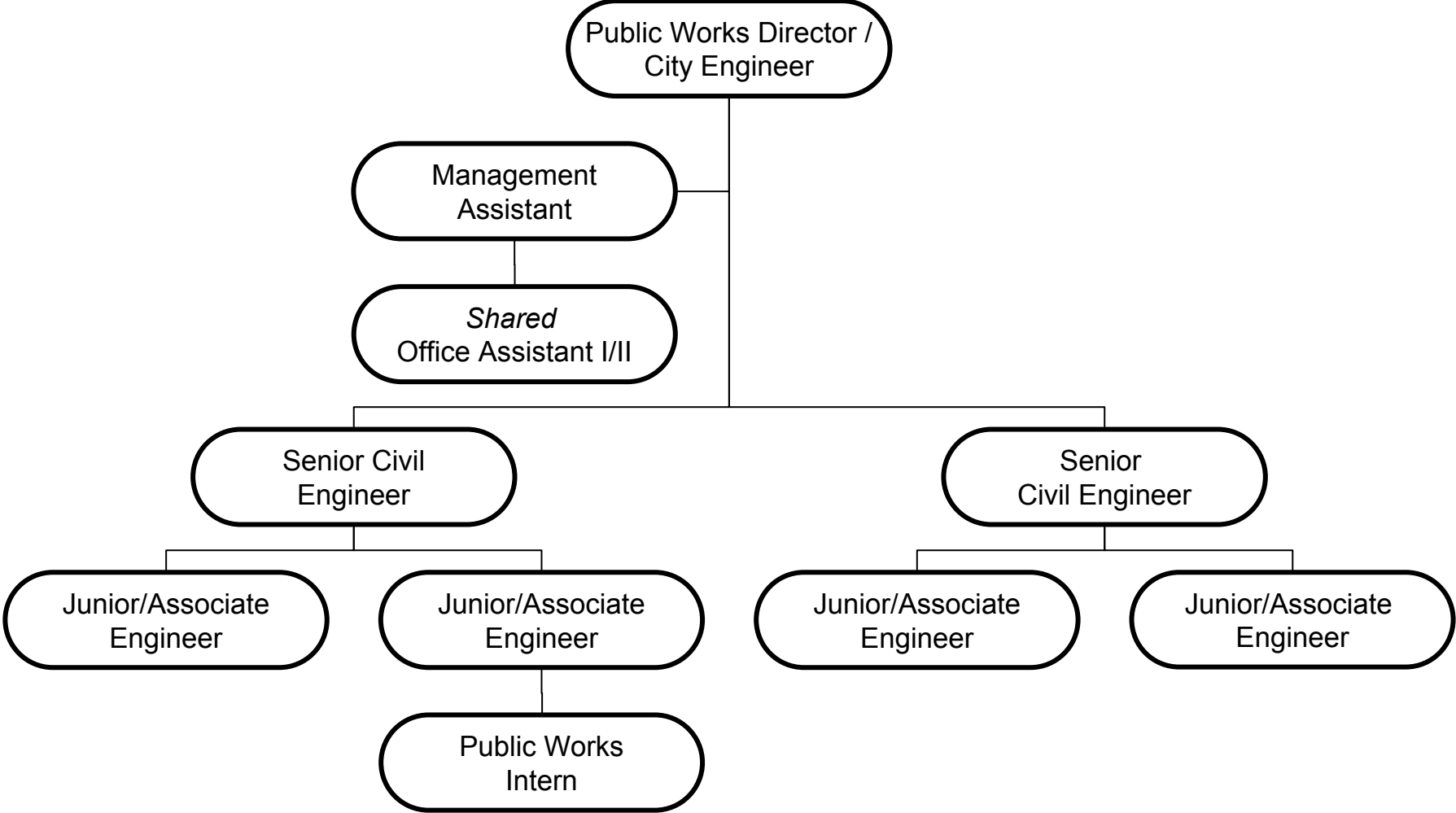
Based on a "10-Year Cash Flow Forecasting" approach in funding CIPs, a moving 10-year window is used to

determine actual cash flow needs and sets aside sufficient funds annually to fund CIP projects on a "pay-as-you-go" basis. Adopting this scenario would require \$1.37 million of annual funding from the City's General Fund should no other grant funding be available. This amount is the difference over the next 10 years between estimated expenditures and estimated revenues, divided by 10 years. Based on direction provided by the City Council at the Budget Study Session held on March 22, 2010, a \$1.37 million fund balance transfer will be incorporated into the FY 2010-2011 annual budget and Five-Year Financial Plan in accordance with the revised General Fund Reserve policy.

Based on the District's "pay-as-you-go" approach to funding water and wastewater Enterprise Fund capital projects, a "10-Year Cash Flow Forecasting" approach is recommended for funding CIP's. This approach provides for a moving 10-year window to determine actual cash flow needs, and sets aside sufficient funds annually to fund CIP projects. This approach, as approved by the District Board, will require about \$500,000 to be incorporated annually into the 10-year Water Rate Model, and approximately \$1.15 million to be incorporated annually into the 10-year Wastewater Rate Model.

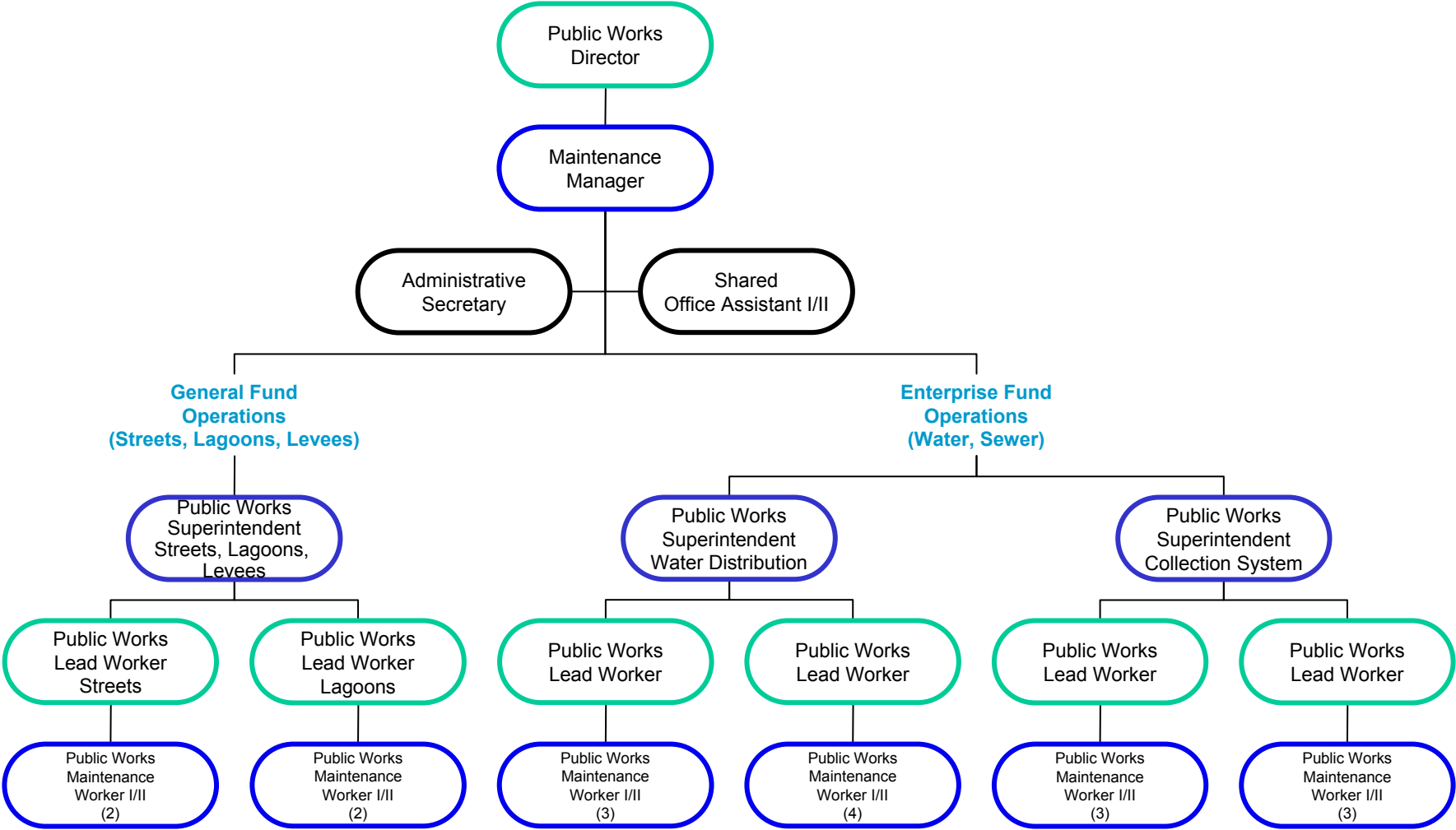
# Public Works Department

## *Engineering Division*



# Public Works Department

## *Maintenance Division*



**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
 PUBLIC WORKS -- General Fund Divisions  
 GENERAL FUND  
 Annual Budget Appropriation for Fiscal Year

	2009-2010		2010-2011
	APPROVED	REVISED	REQUESTED
ADMINISTRATION & ENGINEERING	\$ 764,507	\$ 764,507	\$ 680,849
LAGOON & LEVEES	730,471	730,471	747,629
STREETS	579,601	579,601	461,177
<b>TOTAL FOR PUBLIC WORKS -- General Fund Divisions</b>	<b>\$ 2,074,579</b>	<b>\$ 2,074,579</b>	<b>\$ 1,889,655</b>

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
 PUBLIC WORKS -- General Fund Divisons  
 GENERAL FUND  
 Annual Budget Appropriation for Fiscal Year

	2009-2010		2010-2011
	APPROVED	REVISED	REQUESTED
EMPLOYEE SERVICES	\$ 1,648,600	\$ 1,648,600	\$ 1,538,600
SERVICES AND SUPPLIES	799,150	799,150	813,100
CAPITAL OUTLAY	5,000	5,000	5,000
Subtotal (Total Department-Controlled Expenses)	2,452,750	2,452,750	2,356,700
INTERNAL SERVICES	404,733	404,733	443,717
Subtotal (Total Department Expenses before Reallocations)	2,857,483	2,857,483	2,800,417
REALLOCATIONS	(782,904)	(782,904)	(910,762)
<b>TOTAL FOR PUBLIC WORKS -- General Fund Divisons</b>	<b>\$ 2,074,579</b>	<b>\$ 2,074,579</b>	<b>\$ 1,889,655</b>

## DETAIL LINE ITEM REPORT

PUBLIC WORKS - ADMIN & ENGINEERING

Account: 001-0910-431

GENERAL FUND

<b><i>Employee Services</i></b>		Approved 2009-2010	Requested 2010-2011
001-0910-431-4110	PERMANENT SALARY	\$564,200.00	\$491,100.00
Subtotal		<b>\$564,200.00</b>	<b>\$491,100.00</b>
001-0910-431-4111	PUBLIC WORKS INTERNS	\$12,000.00	\$12,000.00
Subtotal		<b>\$12,000.00</b>	<b>\$12,000.00</b>
001-0910-431-4120	FRINGE BENEFITS	\$210,500.00	\$173,900.00
Subtotal		<b>\$210,500.00</b>	<b>\$173,900.00</b>
<b>Employee Services Total</b>		<b>\$786,700.00</b>	<b>\$677,000.00</b>
<b><i>Internal Services</i></b>		Approved 2009-2010	Requested 2010-2011
001-0910-431-4544	VEHICLE REPLACEMENT - UNITS 2, 3, 4, 5	\$48,976.00	\$53,316.00
Subtotal		<b>\$48,976.00</b>	<b>\$53,316.00</b>
001-0910-431-4557	INFORMATION TECHNOLOGY SERVICES	\$68,070.00	\$72,118.00
Subtotal		<b>\$68,070.00</b>	<b>\$72,118.00</b>
001-0910-431-4569	BUILDING MAINTENANCE	\$34,885.00	\$35,197.00
Subtotal		<b>\$34,885.00</b>	<b>\$35,197.00</b>
<b>Internal Services Total</b>		<b>\$151,931.00</b>	<b>\$160,631.00</b>
<b><i>Services and Supplies</i></b>		Approved 2009-2010	Requested 2010-2011
001-0910-431-4240	BLUE PRINT REPRODUCTIONS	\$500.00	\$500.00
001-0910-431-4240	FILM AND DEVELOPING	\$200.00	\$200.00
001-0910-431-4240	LARGE XEROX COPIER SUPPLIES	\$1,400.00	\$1,400.00
001-0910-431-4240	SMALL TOOLS	\$500.00	\$500.00
001-0910-431-4240	SURVEY SUPPLIES	\$150.00	\$150.00

001-0910-431-4240	TRAFFIC COUNTER MATERIALS	\$500.00	\$500.00
	Subtotal	<b>\$3,250.00</b>	<b>\$3,250.00</b>
001-0910-431-4241	COPY EXPENSE	\$4,000.00	\$4,000.00
	Subtotal	<b>\$4,000.00</b>	<b>\$4,000.00</b>
001-0910-431-4242	POSTAGE EXPENSE	\$3,000.00	\$3,000.00
	Subtotal	<b>\$3,000.00</b>	<b>\$3,000.00</b>
001-0910-431-4243	MISC. OFFICE SUPPLIES	\$5,000.00	\$5,000.00
	Subtotal	<b>\$5,000.00</b>	<b>\$5,000.00</b>
001-0910-431-4246	COPIER (DIGITAL)	\$3,900.00	\$3,900.00
001-0910-431-4246	LANIER EQUIPMENT	\$100.00	\$100.00
001-0910-431-4246	LARGE XEROX COPIER	\$1,000.00	\$1,000.00
001-0910-431-4246	MAINTENANCE CONTRACT, 2 TYPEWRITERS	\$50.00	\$50.00
	Subtotal	<b>\$5,050.00</b>	<b>\$5,050.00</b>
001-0910-431-4251	DOCUMENT IMAGING CONVERSION	\$1,000.00	\$1,000.00
001-0910-431-4251	GIS MAPPING UPDATES	\$1,500.00	\$1,500.00
001-0910-431-4251	MISCELLANEOUS CONSULTANT SERVICES	\$25,000.00	\$25,000.00
001-0910-431-4251	MONITORING / MITIGATION PLAN SEA CLOUD PARK Ph II	\$10,000.00	\$10,000.00
001-0910-431-4251	OBTAINING REPRODUCIBLE DRAWINGS	\$1,000.00	\$1,000.00
	Subtotal	<b>\$38,500.00</b>	<b>\$38,500.00</b>
001-0910-431-4253	PROFESSIONAL ASSOCIATIONS	\$1,800.00	\$1,800.00
001-0910-431-4253	PROFESSIONAL PUBLICATIONS	\$1,200.00	\$1,200.00
	Subtotal	<b>\$3,000.00</b>	<b>\$3,000.00</b>
001-0910-431-4254	LEAGUE OF CALIFORNIA CITIES MEETINGS	\$3,000.00	\$2,000.00
001-0910-431-4254	LOCAL MEETINGS	\$1,000.00	\$700.00
001-0910-431-4254	STATE CONFERENCE/WORKSHOP	\$800.00	\$800.00
	Subtotal	<b>\$4,800.00</b>	<b>\$3,500.00</b>
001-0910-431-4255	PROFESSIONAL TECHNICAL TRAINING	\$4,000.00	\$3,000.00
	Subtotal	<b>\$4,000.00</b>	<b>\$3,000.00</b>

		Approved 2009-2010	Requested 2010-2011
<b>Services and Supplies Total</b>		<b>\$70,600.00</b>	<b>\$68,300.00</b>
<b>Reallocation</b>			
001-0910-431-4495	ALLOCATION OF CDA EXPENSES 311	(\$66,729.00)	(\$55,308.00)
001-0910-431-4495	ALLOCATION OF CDA EXPENSES 312	(\$66,729.00)	(\$55,308.00)
	Subtotal	<b>(\$133,458.00)</b>	<b>(\$110,616.00)</b>
001-0910-431-4496	ALLOCATION TO WATER	(\$55,633.00)	(\$57,233.00)
	Subtotal	<b>(\$55,633.00)</b>	<b>(\$57,233.00)</b>
001-0910-431-4497	ALLOCATION TO SEWER	(\$55,633.00)	(\$57,233.00)
	Subtotal	<b>(\$55,633.00)</b>	<b>(\$57,233.00)</b>
	<b>Reallocation Total</b>	<b>(\$244,724.00)</b>	<b>(\$225,082.00)</b>
<b>ADMIN &amp; ENGINEERING Total</b>		<b>\$764,507.00</b>	<b>\$680,849.00</b>

**PUBLIC WORKS - LAGOON & LEVEES**

Account: 001-0920-431

GENERAL FUND

		Approved 2009-2010	Requested 2010-2011
<b>Capital Outlay</b>			
001-0920-431-4385	PORTABLE FIELD DATA UNITS	\$5,000.00	\$5,000.00
	Subtotal	<b>\$5,000.00</b>	<b>\$5,000.00</b>
	<b>Capital Outlay Total</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>
<b>Employee Services</b>			
001-0920-431-4110	PERMANENT SALARIES	\$293,100.00	\$312,900.00
	Subtotal	<b>\$293,100.00</b>	<b>\$312,900.00</b>
001-0920-431-4112	OVERTIME	\$5,000.00	\$5,000.00
	Subtotal	<b>\$5,000.00</b>	<b>\$5,000.00</b>

001-0920-431-4120	FRINGE BENEFITS	\$109,400.00	\$112,900.00
	Subtotal	<b>\$109,400.00</b>	<b>\$112,900.00</b>
	<b>Employee Services Total</b>	<b>\$407,500.00</b>	<b>\$430,800.00</b>

**Internal Services**

		Approved 2009-2010	Requested 2010-2011
001-0920-431-4544	VEHICLE REPLACEMENT - UNIT 12	\$11,190.00	\$12,103.00
	Subtotal	<b>\$11,190.00</b>	<b>\$12,103.00</b>
001-0920-431-4556	EQUIPMENT REPLACEMENT	\$59,373.00	\$59,902.00
001-0920-431-4556	EQUIPMENT REPLACEMENT POOLED RADIOS	\$252.00	\$252.00
	Subtotal	<b>\$59,625.00</b>	<b>\$60,154.00</b>
001-0920-431-4557	INFORMATION TECHNOLOGY SERVICES	\$17,872.00	\$18,269.00
	Subtotal	<b>\$17,872.00</b>	<b>\$18,269.00</b>
001-0920-431-4569	BUILDING MAINTENANCE	\$29,434.00	\$29,703.00
	Subtotal	<b>\$29,434.00</b>	<b>\$29,703.00</b>
	<b>Internal Services Total</b>	<b>\$118,121.00</b>	<b>\$120,229.00</b>

**Services and Supplies**

		Approved 2009-2010	Requested 2010-2011
001-0920-431-4240	BOOTS/UNIFORMS/SAFETY GEAR	\$4,500.00	\$4,500.00
001-0920-431-4240	LAGOON MANAGEMENT PRODUCTS	\$83,000.00	\$73,000.00
001-0920-431-4240	SMALL TOOLS	\$1,000.00	\$1,000.00
	Subtotal	<b>\$88,500.00</b>	<b>\$78,500.00</b>
001-0920-431-4246	BOAT MAINTENANCE	\$8,500.00	\$8,500.00
001-0920-431-4246	CRANE MAINTENANCE	\$3,000.00	\$3,000.00
001-0920-431-4246	HYDRAULIC FLUID	\$1,000.00	\$1,000.00
001-0920-431-4246	MAINTENANCE OF LEVEES, INCL. RIP-RAP	\$9,000.00	\$9,000.00
001-0920-431-4246	OIL FOR DIESEL ENGINES	\$1,500.00	\$1,500.00
001-0920-431-4246	REPAIR TO DIESEL ENGINES, PUMPS AND CONTROLS	\$5,000.00	\$5,000.00
	Subtotal	<b>\$28,000.00</b>	<b>\$28,000.00</b>

001-0920-431-4251	CATHODIC INSPECTION OF ALUMINUM BULKHEADS	\$4,000.00	\$4,000.00
001-0920-431-4251	LAB TESTS REQUIRED FOR NPDES	\$5,000.00	\$5,000.00
001-0920-431-4251	LAGOON PUMP ENGINE SERVICE	\$2,000.00	\$2,000.00
001-0920-431-4251	MOSQUITO ABATEMENT PROGRAM	\$42,000.00	\$44,000.00
001-0920-431-4251	NPDES PERMIT FEE	\$25,000.00	\$25,000.00
	Subtotal	<b>\$78,000.00</b>	<b>\$80,000.00</b>
001-0920-431-4253	VARIOUS WATERWAYS MANAGEMENT ASSOCIATIONS	\$350.00	\$350.00
	Subtotal	<b>\$350.00</b>	<b>\$350.00</b>
001-0920-431-4254	TRAVEL, CONFERENCES AND MEETINGS	\$1,000.00	\$750.00
	Subtotal	<b>\$1,000.00</b>	<b>\$750.00</b>
001-0920-431-4255	TRAINING AND CERTIFICATION	\$4,000.00	\$4,000.00
	Subtotal	<b>\$4,000.00</b>	<b>\$4,000.00</b>
	<b>Services and Supplies Total</b>	<b>\$199,850.00</b>	<b>\$191,600.00</b>
	<b>LAGOON &amp; LEVEES Total</b>	<b>\$730,471.00</b>	<b>\$747,629.00</b>

PUBLIC WORKS - STREET Account: 001-0930-431

GENERAL FUND

<b>Employee Services</b>		Approved 2009-2010	Requested 2010-2011
001-0930-431-4110	PERMANENT SALARIES	\$320,000.00	\$312,900.00
	Subtotal	<b>\$320,000.00</b>	<b>\$312,900.00</b>
001-0930-431-4112	4TH OF JULY OVERTIME -- PUBLIC WORKS	\$1,000.00	\$1,000.00
001-0930-431-4112	OVERTIME	\$4,000.00	\$4,000.00
	Subtotal	<b>\$5,000.00</b>	<b>\$5,000.00</b>
001-0930-431-4120	FRINGE BENEFITS	\$119,400.00	\$112,900.00
	Subtotal	<b>\$119,400.00</b>	<b>\$112,900.00</b>

		<b>Employee Services Total</b>	<b>\$444,400.00</b>	<b>\$430,800.00</b>
<b>Internal Services</b>			Approved 2009-2010	Requested 2010-2011
001-0930-431-4544	VEHICLE REPLACEMENT - UNITS # 13,14,15,16,23		\$45,581.00	\$50,761.00
	Subtotal		<b>\$45,581.00</b>	<b>\$50,761.00</b>
001-0930-431-4556	EQUIPMENT REPLACEMENT		\$39,581.00	\$63,872.00
001-0930-431-4556	EQUIPMENT REPLACEMENT POOLED RADIOS		\$252.00	\$252.00
	Subtotal		<b>\$39,833.00</b>	<b>\$64,124.00</b>
001-0930-431-4557	INFORMATION TECHNOLOGY SERVICES		\$17,872.00	\$18,269.00
	Subtotal		<b>\$17,872.00</b>	<b>\$18,269.00</b>
001-0930-431-4558	LONGEVITY RECOGNITION BENEFITS FUND		\$1,960.00	\$0.00
	Subtotal		<b>\$1,960.00</b>	<b>\$0.00</b>
001-0930-431-4569	BUILDING MAINTENANCE		\$29,435.00	\$29,703.00
	Subtotal		<b>\$29,435.00</b>	<b>\$29,703.00</b>
<b>Internal Services Total</b>			<b>\$134,681.00</b>	<b>\$162,857.00</b>
<b>Services and Supplies</b>			Approved 2009-2010	Requested 2010-2011
001-0930-431-4240	BARRICADES AND ACCESSORIES		\$1,500.00	\$1,500.00
001-0930-431-4240	BOOTS/UNIFORMS/SAFETY GEAR		\$6,000.00	\$6,000.00
001-0930-431-4240	CONCRETE SAW BLADES		\$1,500.00	\$1,500.00
001-0930-431-4240	MATERIALS FOR TRAFFIC MARKINGS		\$12,500.00	\$12,500.00
001-0930-431-4240	MISC. SUPPLIES		\$1,500.00	\$1,500.00
001-0930-431-4240	SAND BAGS		\$1,000.00	\$1,000.00
001-0930-431-4240	SAND, ROCK, CEMENT		\$5,000.00	\$5,000.00
001-0930-431-4240	SEALER AND ASPHALT, CUT BACK		\$5,000.00	\$5,000.00
001-0930-431-4240	SIGN MOUNTING HARDWARE		\$2,000.00	\$2,000.00
001-0930-431-4240	SIGN REFURBISHING		\$5,000.00	\$5,000.00
001-0930-431-4240	STORM SEWER CLEANING, REPAIR AND INSTALLATION		\$15,000.00	\$15,000.00
001-0930-431-4240	STORM SEWER POLLUTION PREVENTION PRODUCTS		\$5,000.00	\$5,000.00

		Subtotal	<b>\$61,000.00</b>	<b>\$61,000.00</b>
001-0930-431-4243	MISC. OFFICE SUPPLIES		\$1,000.00	\$1,500.00
		Subtotal	<b>\$1,000.00</b>	<b>\$1,500.00</b>
001-0930-431-4246	LUBRICATING OIL AND GREASE		\$1,200.00	\$1,200.00
001-0930-431-4246	MAINTENANCE OF COPY MACHINE (1/3)		\$1,000.00	\$1,000.00
001-0930-431-4246	SMALL EQUIPMENT MAINTENANCE		\$2,000.00	\$2,000.00
001-0930-431-4246	TRAFFIC MARKING EQUIPMENT AND PARTS		\$2,500.00	\$2,500.00
		Subtotal	<b>\$6,700.00</b>	<b>\$6,700.00</b>
001-0930-431-4247	RENTAL EQUIPMENT		\$1,000.00	\$1,000.00
		Subtotal	<b>\$1,000.00</b>	<b>\$1,000.00</b>
001-0930-431-4248	ELEC. COST FOR 2100 STREET LTS./25 TRAFFIC SIGNALS		\$220,000.00	\$230,000.00
		Subtotal	<b>\$220,000.00</b>	<b>\$230,000.00</b>
001-0930-431-4251	CURB RAMP INSTALLATION / REPLACEMENT		\$25,000.00	\$25,000.00
001-0930-431-4251	MAINTENANCE AND REPAIR OF 2100 STREET LIGHTS		\$60,500.00	\$62,500.00
001-0930-431-4251	MAINTENANCE AND REPAIR OF 25 TRAFFIC SIGNALS		\$53,500.00	\$55,000.00
001-0930-431-4251	RECYCLE AND DISPOSAL OF HAZARDOUS WASTE		\$15,000.00	\$15,000.00
001-0930-431-4251	STREET SWEEPING		\$89,000.00	\$90,000.00
		Subtotal	<b>\$243,000.00</b>	<b>\$247,500.00</b>
001-0930-431-4253	VARIOUS STREET AND TRAFFIC ASSOCIATIONS		\$1,000.00	\$1,000.00
		Subtotal	<b>\$1,000.00</b>	<b>\$1,000.00</b>
001-0930-431-4254	TRAVEL, CONFERENCES AND MEETINGS		\$2,000.00	\$1,500.00
		Subtotal	<b>\$2,000.00</b>	<b>\$1,500.00</b>
001-0930-431-4255	TRAINING AND CERTIFICATION		\$3,000.00	\$3,000.00
		Subtotal	<b>\$3,000.00</b>	<b>\$3,000.00</b>
		<b>Services and Supplies Total</b>	<b>\$538,700.00</b>	<b>\$553,200.00</b>
<b>Reallocation</b>			Approved 2009-2010	Requested 2010-2011
001-0930-431-4498	REALLOCATION TO GAS TAX FUNDS		(\$435,180.00)	(\$558,680.00)

001-0930-431-4498	REALLOCATION TO TRAFFIC SAFETY FUND	(\$103,000.00)	(\$127,000.00)
	Subtotal	<b>(\$538,180.00)</b>	<b>(\$685,680.00)</b>
	<b>Reallocation Total</b>	<b>(\$538,180.00)</b>	<b>(\$685,680.00)</b>
	<b>STREET Total</b>	<b>\$579,601.00</b>	<b>\$461,177.00</b>