

# Water Enterprise Fund



The Estero Municipal Improvement District (EMID) provides water utility services to customers in Foster City and the Mariner's Island area of the City of San Mateo (north of Highway 92 and East of Highway 101). Treated water is purchased exclusively from the San Francisco Water Department, a department of the San Francisco Public Utilities Commission. The water is delivered to EMID via Hetch Hetchy Reservoir distribution system with approximately 120 pounds per square inch (PSI) of pressure. EMID reduces the pressure to approximately 60 PSI operating pressure for the customers. The SFPUC treats and monitors the water quality to meet all drinking water standards. EMID also continually tests the water it distributes to assure compliance with State health standards.

EMID maintains and operates the distribution system within its boundaries. EMID maintains and operates four (4) water tanks with a total storage of 20 million gallons to provide supply storage in the event of system shutdowns or emergencies. EMID has four (4) natural gas engines with propane backup systems and two (2) electrical powered engines to pump water from the storage tanks into the distribution system. The water storage tanks and the pumping station are located at the District's Corporation Yard. EMID also maintains and operates more than 110 miles of water lines, more than 4,800 water valves, more than 1,400 fire hydrants, two water pressure reduction stations, as well as the facilities at the corporation yard. On the average, EMID customers consumed over 5 million gallons of water per day (MGD).

EMID customers are billed bi-monthly for the water services. There are two (2) components of charges in the customer bill. The customers are charged a water availability charge, which is often referred to as a meter charge because the charge is based on the size of the water meter at the property, and a consumption charge for the amount of water consumed. The water rates are reviewed annually and updated accordingly.

For further information about the EMID Water Enterprise Fund operations, please refer to the Public Works narrative included earlier in this Budget Document.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
**PUBLIC WORKS**  
**WATER ENTERPRISE FUND**  
Annual Budget Appropriation for Fiscal Year

	2007-2008		2008-2009
	APPROVED	REVISED	REQUESTED
EMPLOYEES SERVICES	\$ 1,275,800	\$ 1,275,800	\$ 1,465,500
SERVICES AND SUPPLIES	4,002,299	4,002,299	4,319,642
CAPITAL OUTLAY	17,500	17,500	5,000
Subtotal (Total Department-Controlled Expenses)	5,295,599	5,295,599	5,790,142
INTERNAL SERVICES	1,099,632	1,099,632	980,002
Subtotal (Total Department Expenses before Reallocations)	6,395,231	6,395,231	6,770,144
REALLOCATIONS	825,183	825,183	771,647
<b>TOTAL FOR WATER ENTERPRISE FUND</b>	<b>\$ 7,220,414</b>	<b>\$ 7,220,414</b>	<b>\$ 7,541,791</b>

## DETAIL LINE ITEM REPORT

PUBLIC WORKS - WATER      Account: 401-0960-461

WATER REVENUE

<b>Capital Outlay</b>		Approved 2007-2008	Requested 2008-2009
401-0960-461-4385	PORTABLE FIELD DATA UNITS	\$5,000.00	\$5,000.00
401-0960-461-4385	STORAGE SPACE EXPANSION - CORP YARD RADIO TOWER	\$12,500.00	\$0.00
Subtotal		<b>\$17,500.00</b>	<b>\$5,000.00</b>
<b>Capital Outlay Total</b>		<b>\$17,500.00</b>	<b>\$5,000.00</b>
<b>Employee Services</b>		Approved 2007-2008	Requested 2008-2009
401-0960-461-4110	PERMANENT SALARIES	\$951,000.00	\$1,053,600.00
Subtotal		<b>\$951,000.00</b>	<b>\$1,053,600.00</b>
401-0960-461-4111	PUBLIC WORKS INTERNS	\$4,500.00	\$6,000.00
Subtotal		<b>\$4,500.00</b>	<b>\$6,000.00</b>
401-0960-461-4112	OVERTIME	\$16,000.00	\$16,000.00
Subtotal		<b>\$16,000.00</b>	<b>\$16,000.00</b>
401-0960-461-4120	FRINGE BENEFITS	\$304,300.00	\$389,900.00
Subtotal		<b>\$304,300.00</b>	<b>\$389,900.00</b>
<b>Employee Services Total</b>		<b>\$1,275,800.00</b>	<b>\$1,465,500.00</b>
<b>Internal Services</b>		Approved 2007-2008	Requested 2008-2009
401-0960-461-4544	VEHICLE REPLACEMENT - UNITS 20,21,22,23,26,27,36	\$113,955.00	\$99,863.00
Subtotal		<b>\$113,955.00</b>	<b>\$99,863.00</b>
401-0960-461-4556	EQUIPMENT REPLACEMENT	\$629,763.00	\$551,659.00
401-0960-461-4556	EQUIPMENT REPLACEMENT POOLED RADIOS	\$0.00	\$252.00
Subtotal		<b>\$629,763.00</b>	<b>\$551,911.00</b>

401-0960-461-4557	INFORMATION TECHNOLOGY SERVICES	\$238,132.00	\$229,972.00
	Subtotal	<b>\$238,132.00</b>	<b>\$229,972.00</b>
401-0960-461-4558	LONGEVITY RECOGNITION BENEFITS FUND	\$21,400.00	\$1,231.00
	Subtotal	<b>\$21,400.00</b>	<b>\$1,231.00</b>
401-0960-461-4562	SELF INSURANCE FUND CHARGE	\$40,000.00	\$40,000.00
	Subtotal	<b>\$40,000.00</b>	<b>\$40,000.00</b>
401-0960-461-4569	BUILDING MAINTENANCE	\$56,382.00	\$57,025.00
	Subtotal	<b>\$56,382.00</b>	<b>\$57,025.00</b>
	<b>Internal Services Total</b>	<b>\$1,099,632.00</b>	<b>\$980,002.00</b>

<b>Services and Supplies</b>		Approved 2007-2008	Requested 2008-2009
401-0960-461-4240	ANNUAL WATER QUALITY REPORT - PRINTING	\$7,000.00	\$7,000.00
401-0960-461-4240	BOOTS AND UNIFORMS	\$5,300.00	\$5,300.00
401-0960-461-4240	COMPRESSION FITTINGS	\$2,000.00	\$2,000.00
401-0960-461-4240	HARD HATS, GLOVES AND EYE PROTECTIONS	\$700.00	\$700.00
401-0960-461-4240	HYDRANT FITTINGS AND PARTS	\$6,500.00	\$6,500.00
401-0960-461-4240	METER PARTS	\$12,000.00	\$12,000.00
401-0960-461-4240	PAINT FOR HYDRANTS AND MISC. JOBS	\$1,000.00	\$1,000.00
401-0960-461-4240	PIPES, CLAMPS AND PARTS	\$14,000.00	\$14,000.00
401-0960-461-4240	SAW BLADES FOR ASPHALT/CONCRETE CUTTER	\$1,300.00	\$1,300.00
401-0960-461-4240	SMALL TOOLS	\$500.00	\$500.00
401-0960-461-4240	STAINLESS STEEL NUTS AND BOLTS	\$2,000.00	\$2,000.00
401-0960-461-4240	TRENCH EXCAVATION MATERIAL	\$6,000.00	\$6,000.00
401-0960-461-4240	VALVES AND METER BOXES AND LIDS	\$16,000.00	\$16,000.00
401-0960-461-4240	WATER CHARTS AND MARKER PENS	\$100.00	\$100.00
401-0960-461-4240	WATER VALVES AND OPERATION NUTS	\$3,500.00	\$3,500.00
	Subtotal	<b>\$77,900.00</b>	<b>\$77,900.00</b>
401-0960-461-4241	PROP 218 NOTIFICATIONS FOR WATER/SEWER	\$0.00	\$700.00
	Subtotal	<b>\$0.00</b>	<b>\$700.00</b>

401-0960-461-4242	PROP 218 NOTIFICATIONS FOR WATER/SEWER	\$0.00	\$1,800.00
	Subtotal	<b>\$0.00</b>	<b>\$1,800.00</b>
401-0960-461-4243	BOOKS, MANUALS & TAPES	\$1,000.00	\$1,000.00
401-0960-461-4243	MISC. OFFICE SUPPLIES	\$1,400.00	\$1,400.00
	Subtotal	<b>\$2,400.00</b>	<b>\$2,400.00</b>
401-0960-461-4246	AIR RELIEF VALVE REPAIR AND REPLACEMENT	\$2,500.00	\$2,500.00
401-0960-461-4246	ANNUAL WATER MODEL MAINTENANCE FEE	\$800.00	\$800.00
401-0960-461-4246	MAINTENANCE OF COPY MACHINE (1/3)	\$1,000.00	\$1,000.00
401-0960-461-4246	MAINTENANCE OF METER READING EQUIPMENT	\$0.00	\$1,200.00
401-0960-461-4246	MAINTENANCE OF PRESSURE REDUCING VALVES	\$7,000.00	\$7,000.00
401-0960-461-4246	MAINTENANCE REPAIR TO WATER PUMPS/ENGINES	\$13,000.00	\$13,000.00
401-0960-461-4246	MAINTENANCE REPAIRS TO 5 PORTABLE PUMPS-HYDR EQUIP	\$1,500.00	\$1,500.00
401-0960-461-4246	REPAIRS/SERVICE CALLS-WATER/ELECTRICAL CONROL SYS	\$3,000.00	\$3,000.00
	Subtotal	<b>\$28,800.00</b>	<b>\$30,000.00</b>
401-0960-461-4247	RENTAL OF BOBCAT ATTACHMENTS & SHORING	\$2,000.00	\$2,000.00
	Subtotal	<b>\$2,000.00</b>	<b>\$2,000.00</b>
401-0960-461-4248	CA DEPARTMENT OF HEALTH SERVICES	\$13,000.00	\$13,000.00
401-0960-461-4248	ELECTRICITY FOR WATER PUMP PLANT - NEW	\$20,000.00	\$20,000.00
401-0960-461-4248	NATURAL GAS FOR WATER PUMP PLANT	\$40,000.00	\$40,000.00
401-0960-461-4248	SFPUC WATER PURCHASE	\$3,654,167.00	\$3,956,642.00
	Subtotal	<b>\$3,727,167.00</b>	<b>\$4,029,642.00</b>
401-0960-461-4251	ANNUAL WATER QUALITY REPORT - GRAPHICS	\$3,000.00	\$3,000.00
401-0960-461-4251	BACKFLOW PREVENTION FEES, SAN MATEO COUNTY	\$12,000.00	\$15,000.00
401-0960-461-4251	CATHODIC PROTECTION PROGRAM	\$3,000.00	\$3,000.00
401-0960-461-4251	CHLORINATE/INSPECT WATER TANKS	\$4,000.00	\$5,000.00
401-0960-461-4251	LEAD AND COPPER TESTING	\$5,000.00	\$5,000.00
401-0960-461-4251	POTABLE WATER LAB TESTS	\$20,000.00	\$20,000.00
401-0960-461-4251	SCADA MODIFICATIONS FOR EMERGENCY PREPAREDNESS	\$10,000.00	\$10,000.00
401-0960-461-4251	SPECIAL STUDIES	\$25,000.00	\$25,000.00

401-0960-461-4251	UNDERGROUND SERVICE ALERT/MONEY TALK	\$1,200.00	\$1,200.00
	Subtotal	<b>\$83,200.00</b>	<b>\$87,200.00</b>
401-0960-461-4253	AWWA DUES	\$1,500.00	\$1,500.00
401-0960-461-4253	BAWSCA DUES AND ASSESSMENT	\$71,332.00	\$78,500.00
	Subtotal	<b>\$72,832.00</b>	<b>\$80,000.00</b>
401-0960-461-4254	TRAVEL, CONFERENCES AND MEETINGS	\$4,000.00	\$4,000.00
	Subtotal	<b>\$4,000.00</b>	<b>\$4,000.00</b>
401-0960-461-4255	TRAINING AND CERTIFICATION	\$4,000.00	\$4,000.00
	Subtotal	<b>\$4,000.00</b>	<b>\$4,000.00</b>
<b>Services and Supplies Total</b>		<b>\$4,002,299.00</b>	<b>\$4,319,642.00</b>

### ***Reallocation***

		Approved 2007-2008	Requested 2008-2009
401-0960-461-4463	ADMINISTRATIVE SERVICES	\$99,107.00	\$101,174.00
401-0960-461-4463	DISTRICT BOARD	\$25,760.00	\$27,864.00
401-0960-461-4463	DISTRICT LEGAL COUNSEL	\$35,144.00	\$42,387.00
401-0960-461-4463	DISTRICT MANAGER	\$123,757.00	\$126,899.00
401-0960-461-4463	DISTRICT SECRETARY	\$61,404.00	\$46,791.00
401-0960-461-4463	FINANCIAL SERVICES	\$335,819.00	\$282,601.00
401-0960-461-4463	HUMAN RESOURCES	\$88,013.00	\$88,499.00
401-0960-461-4463	PW ENGINEERING	\$56,179.00	\$55,432.00
	Subtotal	<b>\$825,183.00</b>	<b>\$771,647.00</b>
<b>Reallocation Total</b>		<b>\$825,183.00</b>	<b>\$771,647.00</b>
<b>WATER Total</b>		<b>\$7,220,414.00</b>	<b>\$7,541,791.00</b>

# Wastewater Collection System Enterprise Funds



The Estero Municipal Improvement District (EMID) collects all wastewater flows within Foster City city limits. Collected wastewater is pumped to the jointly owned Wastewater Treatment plant in San Mateo for treatment and disposal. The EMID staff with the cooperation of the San Mateo Treatment plant staff strives to protect the health and safety of Foster City residents and to ensure the protection of the environment by effective treatment and disposal of all wastewater flows from commercial, industrial, and residential users.

EMID operates and maintains more than 63 miles of sewer pipe lines, more than 4.5 miles of sewer force mains, 49 pumping stations, 15 permanent standby generators, and four portable generators located within the collection system. Nearly 3 million gallons of wastewater is generated within Foster City each day and pumped to the EMID/ San Mateo

Treatment Plant for the treatment and disposal.

EMID customers are billed bi-monthly for the sewer services. The residential customers are categorized by different classifications (Single Family, Townhouse, Duplex, Apartments). The customers within each classification pay the same flat rate. The sewer rates are reviewed annually and updated accordingly.

Expenditures for the Sewer Enterprise operations are accounted for in two funds:

- Sewer Revenue (#451) – This fund accounts for the operating and maintenance expenses associated with providing wastewater collection and treatment.
- Sewer Interest & Redemption Funds (#454) – This fund accounts for the payment of principal and interest on sewer bonds issued in 1964 and 1993, which are paid for out of a property tax assessment on parcels within Foster City. These bonds were completely paid off in FY 2007-2008.

For further information about the EMID Collection System (Sewer) Enterprise Fund operations, please refer to the Public Works narrative included earlier in this Budget Document.

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**DEPARTMENT SUMMARY BY DIVISION**  
**Estero Municipal Improvement District**  
 PUBLIC WORKS  
 SEWER FUNDS  
 Annual Budget Appropriation for Fiscal Year

	2007-2008		2008-2009
	APPROVED	REVISED	REQUESTED
SEWER REVENUE FUND (#451)	\$ 5,491,160	\$ 5,491,160	\$ 5,903,660
SEWER INTEREST & REDEMPTION FUND (#454)	285,000	285,000	-
<b>TOTAL FOR SEWER FUNDS</b>	<b>\$ 5,776,160</b>	<b>\$ 5,776,160</b>	<b>\$ 5,903,660</b>

**DEPARTMENT SUMMARY BY DIVISION**  
**Estero Municipal Improvement District**  
 PUBLIC WORKS  
 WASTEWATER COLLECTION SYSTEM FUNDS  
 Annual Budget Appropriation for Fiscal Year

	2007-2008		2008-2009
	APPROVED	REVISED	REQUESTED
EMPLOYEES SERVICES	\$ 1,392,000	\$ 1,392,000	\$ 1,490,800
SERVICES AND SUPPLIES	2,682,500	2,682,500	2,735,000
CAPITAL OUTLAY	23,500	23,500	163,323
Subtotal (Total Department-Controlled Expenses)	4,098,000	4,098,000	4,389,123
INTERNAL SERVICES	958,603	958,603	814,990
Subtotal (Total Department Expenses before Reallocations)	5,056,603	5,056,603	5,204,113
REALLOCATIONS	719,557	719,557	699,547
<b>TOTAL FOR WASTEWATER COLLECTION SYSTEM FUNDS</b>	<b>\$ 5,776,160</b>	<b>\$ 5,776,160</b>	<b>\$ 5,903,660</b>

## DETAIL LINE ITEM REPORT

PUBLIC WORKS - SEWER

Account: 451-0970-432

SEWER REVENUE

<b>Capital Outlay</b>		Approved 2007-2008	Requested 2008-2009
451-0970-432-4385	OVERFLOW EMERGENCY RESPONSE TRAILER	\$6,000.00	\$0.00
451-0970-432-4385	PORTABLE FIELD DATA UNITS	\$5,000.00	\$5,000.00
451-0970-432-4385	RETROFIT THE CCTV UNIT	\$0.00	\$100,323.00
451-0970-432-4385	SMALL HYDRO-FLUSH UNIT AND TRUCK RETROFIT	\$0.00	\$58,000.00
451-0970-432-4385	STORAGE SPACE EXPANSION - CORP YARD RADIO TOWER	\$12,500.00	\$0.00
	Subtotal	<b>\$23,500.00</b>	<b>\$163,323.00</b>
	<b>Capital Outlay Total</b>	<b>\$23,500.00</b>	<b>\$163,323.00</b>
<b>Employee Services</b>		Approved 2007-2008	Requested 2008-2009
451-0970-432-4110	PERMANENT SALARIES	\$1,022,900.00	\$1,046,100.00
	Subtotal	<b>\$1,022,900.00</b>	<b>\$1,046,100.00</b>
451-0970-432-4111	PUBLIC WORKS INTERNS	\$4,500.00	\$6,000.00
451-0970-432-4111	SUMMER TEMPORARY WORKER	\$0.00	\$14,400.00
	Subtotal	<b>\$4,500.00</b>	<b>\$20,400.00</b>
451-0970-432-4112	OVERTIME	\$16,000.00	\$16,000.00
	Subtotal	<b>\$16,000.00</b>	<b>\$16,000.00</b>
451-0970-432-4113	STANDBY PAY	\$21,200.00	\$21,200.00
	Subtotal	<b>\$21,200.00</b>	<b>\$21,200.00</b>
451-0970-432-4120	FRINGE BENEFITS	\$327,400.00	\$387,100.00
	Subtotal	<b>\$327,400.00</b>	<b>\$387,100.00</b>
	<b>Employee Services Total</b>	<b>\$1,392,000.00</b>	<b>\$1,490,800.00</b>
<b>Internal Services</b>		Approved 2007-2008	Requested 2008-2009

451-0970-432-4544	VEHICLE REPLACEMENT - 11 Units	\$134,712.00	\$196,734.00
	Subtotal	<b>\$134,712.00</b>	<b>\$196,734.00</b>
451-0970-432-4556	EQUIPMENT REPLACEMENT	\$463,077.00	\$287,026.00
451-0970-432-4556	EQUIPMENT REPLACEMENT POOLED RADIOS	\$0.00	\$252.00
	Subtotal	<b>\$463,077.00</b>	<b>\$287,278.00</b>
451-0970-432-4557	INFORMATION TECHNOLOGY SERVICES	\$241,432.00	\$233,272.00
	Subtotal	<b>\$241,432.00</b>	<b>\$233,272.00</b>
451-0970-432-4558	LONGEVITY RECOGNITION BENEFITS FUND	\$23,000.00	\$681.00
	Subtotal	<b>\$23,000.00</b>	<b>\$681.00</b>
451-0970-432-4562	SELF INSURANCE FUND CHARGE	\$40,000.00	\$40,000.00
	Subtotal	<b>\$40,000.00</b>	<b>\$40,000.00</b>
451-0970-432-4569	BUILDING MAINTENANCE	\$56,382.00	\$57,025.00
	Subtotal	<b>\$56,382.00</b>	<b>\$57,025.00</b>
	<b>Internal Services Total</b>	<b>\$958,603.00</b>	<b>\$814,990.00</b>

### ***Services and Supplies***

		Approved 2007-2008	Requested 2008-2009
451-0970-432-4240	BOOTS / UNIFORMS	\$6,400.00	\$6,400.00
451-0970-432-4240	CABLE	\$1,000.00	\$1,000.00
451-0970-432-4240	COATINGS	\$1,000.00	\$1,000.00
451-0970-432-4240	DISPOSAL FEES FOR SANITARY SOLIDS	\$12,000.00	\$12,000.00
451-0970-432-4240	FIRST AID AND SAFETY SUPPLIES	\$2,500.00	\$2,500.00
451-0970-432-4240	GREASE REMOVER	\$1,000.00	\$1,000.00
451-0970-432-4240	HYDROGEN PEROXIDE	\$85,500.00	\$85,500.00
451-0970-432-4240	L/S, CONTROLS AND PUMP COMPONENTS	\$19,000.00	\$19,000.00
451-0970-432-4240	MISC. MAINTENANCE SUPPLIES	\$2,500.00	\$2,500.00
451-0970-432-4240	OIL AND DIESEL FUEL	\$1,500.00	\$1,500.00
451-0970-432-4240	SEWER JET ACCESSORIES AND SUPPLIES	\$2,000.00	\$2,000.00
451-0970-432-4240	SMALL TOOLS	\$1,000.00	\$1,000.00
451-0970-432-4240	STAINLESS STEEL BOLTS	\$1,000.00	\$1,000.00

451-0970-432-4240	WASTEWATER SOLIDS DISPOSAL LAB FEES	\$2,000.00	\$2,000.00
	Subtotal	<b>\$138,400.00</b>	<b>\$138,400.00</b>
451-0970-432-4241	PROP 218 NOTIFICATIONS FOR WATER/SEWER	\$0.00	\$700.00
	Subtotal	<b>\$0.00</b>	<b>\$700.00</b>
451-0970-432-4242	PROP 218 NOTIFICATIONS FOR WATER/SEWER	\$0.00	\$1,800.00
	Subtotal	<b>\$0.00</b>	<b>\$1,800.00</b>
451-0970-432-4243	MISC. OFFICE SUPPLIES	\$2,200.00	\$2,200.00
	Subtotal	<b>\$2,200.00</b>	<b>\$2,200.00</b>
451-0970-432-4246	ELECTRICAL REPAIRS	\$2,000.00	\$2,000.00
451-0970-432-4246	EXTENDED SUPPORT - SCADA SOFTWARE	\$1,300.00	\$1,300.00
451-0970-432-4246	LOAD BANK TESTING (9) UNITS	\$7,000.00	\$7,000.00
451-0970-432-4246	LS 59 CRANE MOTOR ASSEMBLY	\$15,000.00	\$0.00
451-0970-432-4246	MAINTENANCE OF COPY MACHINE (1/3)	\$500.00	\$500.00
451-0970-432-4246	MAINTENANCE OF LS 59 PUMPS	\$14,000.00	\$14,000.00
451-0970-432-4246	MANHOLES/TRAFFIC STEEL FRAME/PLATE COVERS LS	\$2,000.00	\$2,000.00
451-0970-432-4246	MECHANICAL PARTS	\$8,000.00	\$8,000.00
451-0970-432-4246	MISC. HEAVY EQUIPMENT MAINTENANCE	\$5,000.00	\$5,000.00
451-0970-432-4246	MISC. REPAIRS TO L/S GENERATORS	\$27,000.00	\$27,000.00
451-0970-432-4246	REPAIRS/MODIFICATIONS TO WASTEWATER CONVEYANCE SYS	\$10,000.00	\$10,000.00
451-0970-432-4246	SCADA MAINTENANCE	\$10,000.00	\$10,000.00
	Subtotal	<b>\$101,800.00</b>	<b>\$86,800.00</b>
451-0970-432-4247	RENTAL OF BOBCAT ATTACHMENTS	\$1,000.00	\$1,000.00
	Subtotal	<b>\$1,000.00</b>	<b>\$1,000.00</b>
451-0970-432-4248	ENERGY COSTS (ELECTRICITY)	\$250,000.00	\$250,000.00
451-0970-432-4248	MOBILE RADIO MAINTENANCE	\$1,000.00	\$1,000.00
	Subtotal	<b>\$251,000.00</b>	<b>\$251,000.00</b>
451-0970-432-4251	ALLOWANCE FOR MAJOR ELECTRICAL REPAIRS	\$12,000.00	\$12,000.00
451-0970-432-4251	ANNUAL SM WWTP CIP PROGRAM	\$250,000.00	\$400,000.00
451-0970-432-4251	BAY AREA AIR QUALITY CONTROL BOARD PERMIT FEES	\$4,000.00	\$4,000.00

451-0970-432-4251	CONTROL SYSTEM SERVICE CALLS FOR LS	\$10,000.00	\$10,000.00
451-0970-432-4251*	EMID SHARE OF SM WWTP (O & M) - (PC30)	\$1,560,000.00	\$1,760,000.00
451-0970-432-4251	HAZARDOUS MATERIAL DISPOSAL	\$4,000.00	\$4,000.00
451-0970-432-4251	LOAD BANK TESTING (LABOR)	\$7,000.00	\$7,000.00
451-0970-432-4251	MISC. REPAIRS TO L/S GENERATORS (LABOR)	\$10,000.00	\$10,000.00
451-0970-432-4251	SAN MATEO COUNTY HEALTH DEPARTMENT	\$2,500.00	\$2,500.00
451-0970-432-4251	SEWER FLOW METERS - INFLUENT & EFFLUENT	\$5,000.00	\$5,000.00
451-0970-432-4251	SPECIAL STUDIES	\$25,000.00	\$25,000.00
451-0970-432-4251	STATE WATER RESOURCES CONTROL BOARD	\$1,000.00	\$1,000.00
451-0970-432-4251	UNDERGROUND SERVICES ALERT/MONEY TALK	\$1,150.00	\$1,150.00
451-0970-432-4251	UST COMPLIANCE -- LS #29	\$750.00	\$750.00
	Subtotal	<b>\$1,892,400.00</b>	<b>\$2,242,400.00</b>
451-0970-432-4253	MEMBERSHIP DUES AND SUBSCRIPTIONS	\$1,700.00	\$1,700.00
	Subtotal	<b>\$1,700.00</b>	<b>\$1,700.00</b>
451-0970-432-4254	TRAVEL, CONFERENCES AND MEETINGS	\$4,000.00	\$4,000.00
	Subtotal	<b>\$4,000.00</b>	<b>\$4,000.00</b>
451-0970-432-4255	TRAINING AND CERTIFICATION	\$5,000.00	\$5,000.00
	Subtotal	<b>\$5,000.00</b>	<b>\$5,000.00</b>
	<b>Services and Supplies Total</b>	<b>\$2,397,500.00</b>	<b>\$2,735,000.00</b>

<b>Reallocation</b>		Approved 2007-2008	Requested 2008-2009
451-0970-432-4463	ADMINISTRATIVE SERVICES	\$99,107.00	\$101,174.00
451-0970-432-4463	DISTRICT BOARD	\$25,760.00	\$27,864.00
451-0970-432-4463	DISTRICT LEGAL COUNSEL	\$35,144.00	\$42,387.00
451-0970-432-4463	DISTRICT MANAGER	\$123,757.00	\$126,899.00
451-0970-432-4463	DISTRICT SECRETARY	\$61,404.00	\$46,791.00
451-0970-432-4463	FINANCIAL SERVICES	\$230,193.00	\$210,501.00
451-0970-432-4463	HUMAN RESOURCES	\$88,013.00	\$88,499.00
451-0970-432-4463	PW ENGINEERING	\$56,179.00	\$55,432.00

Subtotal	\$719,557.00	\$699,547.00
Reallocation Total	\$719,557.00	\$699,547.00
SEWER Total	\$5,491,160.00	\$5,903,660.00

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FINANCIAL SERVICES - GENERAL ACCOUNTING      Account: 454-1120-415      SEWER I & R 1964 & 1993

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<b>Services and Supplies</b>		Approved 2007-2008	Requested 2008-2009
454-1120-415-4270	PRINCIPAL DUE ON 7/1/07 SEWER 1964 & 1993	\$280,000.00	\$0.00
	Subtotal	<b>\$280,000.00</b>	<b>\$0.00</b>
454-1120-415-4273	FIRST TRUST - SEWER 1964 & 1993	\$5,000.00	\$0.00
	Subtotal	<b>\$5,000.00</b>	<b>\$0.00</b>
	<b>Services and Supplies Total</b>	<b>\$285,000.00</b>	<b>\$0.00</b>
	<b>GENERAL ACCOUNTING Total</b>	<b>\$285,000.00</b>	<b>\$0.00</b>

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## **FOSTER CITY** *Connections Shuttle*

The Connections Shuttle replaced the Sunshine Shuttle on February 3, 2003. Pursuant to Council direction as part of the FY 2002-03 budget, the Connections Shuttle was developed to reduce the amount of funds spent on the mid-day shuttles and to provide better coordination with SamTrans service. The Connections Shuttle includes two routes: the Blue Line and the Red Line. The Blue Line is a loop route between Bridgepointe Shopping Center, Metro Center, Charter Square, Edgewater Place Shopping Center and Sea Cloud Park. The Red Line follows the same route as SamTrans Route 251, serving Hillsdale Shopping Center, Edgewater Place Shopping Center, Charter Square, Foster City Civic Center, Marlin Cove, Beach Park Plaza, and Bridgepointe Shopping Center.

In April 2005, the City Council approved an Agreement with the Peninsula Traffic Congestion Relief Alliance (Alliance) for the Alliance to take over operational management of the Connections Shuttle. The Alliance already manages two employer-funded shuttles in Foster City. Operational management includes route adjustments, schedule, coordination with the shuttle operator, grant applications, promotional activities, and responding to the inquiries and complaints. The City has continued to be the fiscal agent for the shuttle program, including maintaining all financial records, being the contracting party for grant funding and with the shuttle operator, receiving grant funds and making payments. The City assists the Alliance with reporting, grant applications and promotional activities.

A new shuttle vendor, PCAM, was selected and began work in January 2007. The new Agreement with PCAM requires low emission vehicles in conformance with new emission requirements. In FY 2006-07, the City filed its initial and first annual vehicle emission report with the California Air Resources Board due to new regulations that now classify the City as a Transit Agency.

Average daily ridership on the Blue Line has increased 52 in 2006 to 107 in 2007. The average daily ridership on the Red Line has increased from 138 in 2006 to 197 in 2007. The total average daily ridership has increased from 190 in 2006 to 307 in 2007. The cost per ride in 2007, including advertising, is \$2.32. This compares to \$4.22 per ride for the previous Sunshine Shuttle.

These ridership increases have caused the Red Line to have to turn people away and to run behind schedule. The City Council approved a change to a larger bus than is currently used on the route to take effect on May 1, 2008. The proposed budget for FY 2008-09 includes the larger bus, as well as the cost increase included in the multi-year contract with the shuttle vendor. In addition, an allowance has been included for fuel surcharges.

At its March 17, 2008 City Council meeting, the Council decided to establish a 9-member Ad Hoc Connections Shuttle Committee and invite one member from each advisory committee and the Planning Commission to serve on this task force. The committee's assignment is to study the Connections Shuttle Red Line schedule and ridership issues and to report back within a six-month period.

The Connections Shuttle has received 50% grant funding from the City/County Association of Governments (CCAG) under the "Local Transportation Services" component of the Countywide Congestion Relief Plan. The total projected annual cost for FY 2008-09 including the larger bus for the Red Line is \$200,000, including \$190,900 for contractual services and \$9,100 in advertising and promotion. This compares to a 2007-08 budget of \$174,100, including \$165,000 in contractual services and \$9,100 in advertising and promotion. After 50% reimbursement by the CCAG grant, the total projected annual cost to the City for 2008-09 is \$100,000.

**DEPARTMENT SUMMARY BY DIVISION**  
**City of Foster City, California**  
COMMUNITY DEVELOPMENT  
FOSTER CITY CONNECTIONS SHUTTLE  
Annual Budget Appropriation for Fiscal Year

	2007-2008		2008-2009
	APPROVED	REVISED	REQUESTED
EMPLOYEES SERVICES	\$ -	\$ -	\$ -
SERVICES AND SUPPLIES	174,100	174,100	200,000
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	174,100	174,100	200,000
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	174,100	174,100	200,000
REALLOCATIONS	-	-	-
<b>TOTAL FOR FOSTER CITY CONNECTIONS SHUTTLE</b>	<b>\$ 174,100</b>	<b>\$ 174,100</b>	<b>\$ 200,000</b>

## DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - CONNECTIONS SHUTTLE PROGRAM  
0840-463

Account: 499-

SHUTTLE  
FUND

<b>Services and Supplies</b>		Approved 2007-2008	Requested 2008-2009
499-0840-463-4249	ADVERTISING AND PROMOTIONS	\$9,100.00	\$9,100.00
Subtotal		<b>\$9,100.00</b>	<b>\$9,100.00</b>
499-0840-463-4251	CONTRACTUAL SERVICES	\$165,000.00	\$190,900.00
Subtotal		<b>\$165,000.00</b>	<b>\$190,900.00</b>
<b>Services and Supplies Total</b>		<b>\$174,100.00</b>	<b>\$200,000.00</b>
<b>CONNECTIONS SHUTTLE PROGRAM Total</b>		<b>\$174,100.00</b>	<b>\$200,000.00</b>