

# Community Development Agency



## **MISSION STATEMENT**

The primary mission of the Community Development Agency is to meet the goals of the Agency as defined in the Plans for the Agency's three Project Areas. The original Plan was adopted in 1981 and provides for: 1) a more diverse economic base; 2) improved circulation; 3) improved public facilities; 4) additional housing opportunities; 5) additional employment opportunities; and 6) conservation of the environment.

The Hillsdale/Gull and the Marlin Cove Plans were adopted in January 1999. The goals include: 1) prevention of the spread of blight and deterioration; 2) achievement of architectural and urban design excellence; 3) control of unplanned growth; 4) encouragement of private sector investment; 5) increase supply of housing; 6) encouragement of participation of residents, businesses, and community in redevelopment; 7) replanning and development of stagnant or improperly used areas; and, in the case of the Marlin Cove Project,

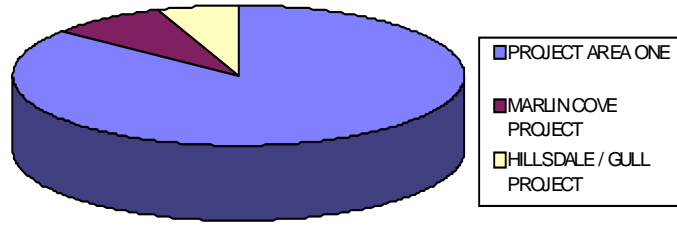
8) retention of businesses through revitalization of the site.

## **PROPOSED OPERATING EXPENDITURES DISTRIBUTION**

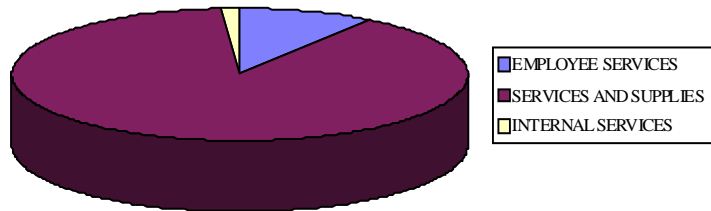
Total Agency Budget:           \$8,343,533

<i>Project Area One</i>	<i>\$7,128,756</i>
<i>Marlin Cove Project</i>	<i>\$717,556</i>
<i>Hillsdale/Gull Project</i>	<i>\$497,221</i>

**Expenditures by Project Area**



**Expenditure by Type**



**AGENCY PERSONNEL SUMMARY Project One**

Position	07-08	08-09	09-10	10-11	11-12	12-13
<b>CITY CLERK</b>						
City Clerk	0.10	0.10	0.10	0.10	-	-
Deputy City Clerk	0.10	0.10	0.10	0.10	-	-
<b>CITY/DISTRICT MANAGER</b>						
City Manager	0.10	0.10	0.10	0.10	-	-
Assistant City Manager	0.10	0.10	0.10	0.10	-	-
Management Analyst	-	-	-	-	-	-
Exec. Asst. to the City Mgr.	0.10	0.10	0.10	0.10	-	-
<b>COMMUNITY DEVELOPMENT</b>						
Community Development Dir.	0.20	0.20	0.20	0.20	-	-
Planning Manager	0.20	0.20	0.20	0.20	-	-
Chief Bldg. Official	0.10	0.10	0.10	0.10	-	-
Management Assistant	0.15	0.15	0.15	0.15	-	-
Building Inspector	0.50	0.50	0.50	0.50	-	-
Office Assistant II	0.25	0.25	0.25	0.25	-	-
<b>FINANCIAL SERVICES</b>						
Finance Director	0.10	0.10	0.10	0.10	-	-
Asst. Finance Director	0.10	0.10	0.10	0.10	-	-
Accountant	0.10	0.10	0.10	0.10	-	-
Management Assistant	0.10	0.10	0.10	0.10	-	-
Accounting Specialist	0.10	0.10	0.10	0.10	-	-
<b>PUBLIC WORKS</b>						
Director of Public Works	0.10	0.10	0.10	0.10	-	-
Senior Civil Engineer	0.25	0.25	0.25	0.25	-	-
Jr/Assist.Engineer (2)	0.25	0.25	0.25	0.25	-	-
Sr. Engineering Tech.	0.10	0.10	0.10	0.10	-	-
Management Assistant	-	0.10	0.10	0.10	-	-
Executive Assistant	0.10	-	-	-	-	-
Office Assistant II	0.15	0.15	0.15	0.15	-	-
<b>Total Employees</b>	<b>3.35</b>	<b>3.35</b>	<b>3.35</b>	<b>3.35</b>	-	-

**AGENCY PERSONNEL SUMMARY Marlin Cove**

Position	07-08	08-09	09-10	10-11	11-12	12-13
<b>CITY CLERK</b>						
City Clerk	0.05	0.05	0.05	0.05	0.05	0.05
Deputy City Clerk	0.05	0.05	0.05	0.05	0.05	0.05
<b>CITY/DISTRICT MANAGER</b>						
City Manager	0.05	0.05	0.05	0.05	0.05	0.05
Assistant City Manager	0.05	0.05	0.05	0.05	0.05	0.05
Management Analyst	-	-	-	-	-	-
Exec. Asst. to the City Mgr.	0.05	0.05	0.05	0.05	0.05	0.05
<b>COMMUNITY DEVELOPMENT</b>						
Community Development Dir.	0.05	0.05	0.05	0.05	0.05	0.05
Planning Manager	0.10	0.10	0.10	0.10	0.10	0.10
Chief Bldg. Official	-	-	-	-	-	-
Management Assistant	0.05	0.05	0.05	0.05	0.05	0.05
Building Inspector	-	-	-	-	-	-
Office Assistant II	0.10	0.10	0.10	0.10	0.10	0.10
<b>FINANCIAL SERVICES</b>						
Finance Director	0.10	0.10	0.10	0.10	0.10	0.10
Asst. Finance Director	0.10	0.10	0.10	0.10	0.10	0.10
Accountant	0.10	0.10	0.10	0.10	0.10	0.10
Management Assistant	0.10	0.10	0.10	0.10	0.10	0.10
Account Clerk II	0.10	0.10	0.10	0.10	0.10	0.10
<b>Total Employees</b>	<b>1.05</b>	<b>1.05</b>	<b>1.05</b>	<b>1.05</b>	<b>1.05</b>	<b>1.05</b>

**AGENCY PERSONNEL SUMMARY Hillsdale/Gull**

Position	07-08	08-09	09-10	10-11	11-12	12-13
<b>CITY CLERK</b>						
City Clerk	0.05	0.05	0.05	0.05	0.05	0.05
Deputy City Clerk	0.05	0.05	0.05	0.05	0.05	0.05
<b>CITY/DISTRICT MANAGER</b>						
City Manager	0.05	0.05	0.05	0.05	0.05	0.05
Assistant City Manager	0.05	0.05	0.05	0.05	0.05	0.05
Management Analyst	-	-	-	-	-	-
Exec. Asst. to the City Mgr.	0.05	0.05	0.05	0.05	0.05	0.05
<b>COMMUNITY DEVELOPMENT</b>						
Community Development Dir.	0.05	0.05	0.05	0.05	0.05	0.05
Planning Manager	0.10	0.10	0.10	0.10	0.10	0.10
Chief Bldg. Official	-	-	-	-	-	-
Management Assistant	0.05	0.05	0.05	0.05	0.05	0.05
Building Inspector	-	-	-	-	-	-
Office Assistant II	0.10	0.10	0.10	0.10	0.10	0.10
<b>FINANCIAL SERVICES</b>						
Finance Director	0.10	0.10	0.10	0.10	0.10	0.10
Asst. Finance Director	0.10	0.10	0.10	0.10	0.10	0.10
Accountant	0.10	0.10	0.10	0.10	0.10	0.10
Management Assistant	0.10	0.10	0.10	0.10	0.10	0.10
Account Clerk II	0.10	0.10	0.10	0.10	0.10	0.10
<b>Total Employees</b>	<b>1.05</b>	<b>1.05</b>	<b>1.05</b>	<b>1.05</b>	<b>1.05</b>	<b>1.05</b>

The Agency develops and implements programs and projects to address the goals of the Agency and project areas:

- Economic Development
- Capital Improvement Projects
- Housing



## **CURRENT ACCOMPLISHMENTS**

The Agency has accomplished the following objectives during the 2007-2008 fiscal year:

### **1. Affordable Housing Strategic Plan — Continued Implementation**

The Affordable Housing Strategic Plan established five programs to address the affordable housing requirements of both the City and the Agency. All of the programs, Existing Unit Purchase, First-Time Homebuyer Assistance, New Project Development, Rental Assistance and the Rehabilitation Loan program are currently being implemented.

### **2. First-Time Homebuyer Assistance Program — On-going Administration**

The program began in August 1998 with a lottery giving all qualified applicants a waiting list number. To-date, 26 loans of \$50,000 to \$75,000 each have been issued and additional applicants have been pre-qualified and are looking for homes to

purchase. Four new loans were issued in FY 2007-08.

### **3. Existing Unit Purchase Program — Ongoing Administration**

The Agency purchased three residential units in 1998, one townhouse in 2005 and one condominium in 2006. The larger units (three or more bedrooms) are rented to very low-income families of five or more people, thus meeting a portion of the Agency's large family affordable housing component. The two-bedroom units are rented to very low-income families of three or four people.

### **4. Transportation Systems Management Program — Continued Implementation**

The Foster City Connections Shuttle began operation in February 2003, replacing the Sunshine Shuttle.



The City secured a 50% matching grant from the City/County Association of Governments as partial funding for the service. The shuttle operates two routes throughout the City, to the Hillsdale Shopping Center and CalTrain station and to Bridgepointe Shopping Center from Monday through Friday (except holidays) from 9:30 a.m. to 3:30 p.m. In April 2005, the Peninsula Traffic Congestion Relief Alliance took over operational management of the Connections Shuttle. The City has continued as the fiscal agent. Average daily ridership on the

Blue Line has increased from 52 in 2006 to 107 in 2007. The average daily ridership on the Red Line has increased from 138 in 2006 to 193 in 2007. These increases caused the Red Line to have to turn people away and to run behind schedule. Effective May 1, 2008, the City Council approved a change to a larger bus than is currently used for the route. The City Council also established an Ad-Hoc Citizens Advisory Committee to study the Connections Shuttle Red Line schedule and ridership issues and to report back within a six-month period.

The City coordinates with the Peninsula Traffic Congestion Relief Alliance (Alliance) to provide the North Foster City (Millbrae) Shuttle and the Lincoln Centre (Hillsdale) Shuttle. Both routes had increased ridership from 2006 to 2007, including an increase in average daily ridership on the Lincoln Centre shuttle from 89 in 2006 to 120 in 2007. The North Foster City Shuttle average daily ridership increased from 54 in 2006 to 75 in 2007. In addition, the average daily ridership on the Mariners Island Shuttle, which serves Foster City, was 147 in 2007.

Staff promotes commute alternative transportation measures through provision of information on public transit and ride-matching to employees, the public and businesses.

**6. Five Year Capital Improvements Program (CDA Resource Availability) — Financial Projections**

Tax increment cash flow projections, and revenue and expenditure projections were prepared and updated to provide the City and Agency with information about the projected future availability and allocation of Community Development Agency funds. The Five Year Financial Plan includes a projected schedule for repayment of the City loan to the Agency.

**7. Sale of Affordable Housing Units — On-Going Implementation**

The affordable housing programs at both Emerald Bay, with six affordable housing units, and Marina Green, with seventeen affordable housing units, require on-going administration. There are periodic re-sales of the units, which require a determination of the new purchase prices to maintain their affordability and verification of buyer income eligibility. The Marina Green affordability covenants started to expire in early 2006.

**8. Statement of Indebtedness and Annual State Report — On-Going**

The Statement of Indebtedness advises the county of the projected amount of Agency debt for the upcoming year, which enables them to calculate the Agency's tax increment allocation for the year. The annual report to the State illustrates the Agency's previous year's activity.

**9. COSTCO Agreement — Administration – On-Going**

There were three separate notes executed between COSTCO and the Agency, which require a review of COSTCO's earning performance each year, and the calculation and disbursement of Agency funds, if appropriate, as stipulated in the three notes.

***PROPOSED SERVICE LEVELS***

The Community Development Agency will continue to provide the services required by state law of a redevelopment agency and by the Agency's existing agreements with the same allocations of staffing as in FY 2007-2008.

***CHANGES IN RESOURCES REQUIRED***

Personnel

- None

Services and Supplies

- Adjustments in Payments and Fees – Adjustments have been made pursuant to contractual agreements and statutory obligations for the payment of fees, payments to other agencies, and payments to developers.

Capital Outlay

- None

**Community Development Agency**  
 Summary of Resources and Requirements by Funds  
 For the Fiscal Year Ended June 30, 2009

Fund	Available July 1, 2008	Estimated Revenues	Transfers In	Transfers Out	Total Available	Operating Expenditures	Capital Expenditures	Loan Repayment to City	Total Requirements	Available June 30, 2009
256 Special Fund <sup>(1)</sup>	\$ 3,568,000	\$ 9,629,000	\$ -	\$ 9,629,000	\$ 3,568,000	\$ -	\$ -	\$ -	\$ -	\$ 3,568,000
257 2001Tax Allocation Refunding Bonds	\$ 2,701,000	\$ 108,000	\$ 3,629,709	\$ -	\$ 6,438,709	\$ 3,665,709	\$ -	\$ -	\$ 3,665,709	\$ 2,773,000
311 General Fund - Project 1	\$ 595,000	\$ 24,000	\$ 5,999,291	\$ -	\$ 6,618,291	\$ 1,791,648	\$ -	\$ 4,826,643	\$ 6,618,291	\$ -
312 Housing Fund - Project 1	\$ 11,136,000	\$ 3,998,000	\$ -	\$ 353,690	\$ 14,780,310	\$ 1,671,399	\$ -	\$ -	\$ 1,671,399	\$ 13,108,911
316 Project Redevelopment Fund -- CIP	\$ 314,000	\$ -	\$ -	\$ -	\$ 314,000	\$ -	\$ -	\$ -	\$ -	\$ 314,000
<b>Total Project 1</b>	<b>\$ 18,314,000</b>	<b>\$ 13,759,000</b>	<b>\$ 9,629,000</b>	<b>\$ 9,982,690</b>	<b>\$ 31,719,310</b>	<b>\$ 7,128,756</b>	<b>\$ -</b>	<b>\$ 4,826,643</b>	<b>\$ 11,955,399</b>	<b>\$ 19,763,911</b>
317 General Fund - Marlin Cove	\$ 191,000	\$ 617,000	\$ -	\$ 349,425	\$ 458,575	\$ 214,131	\$ -	\$ -	\$ 214,131	\$ 244,444
318 Housing Fund - Marlin Cove	\$ -	\$ 154,000	\$ 349,425	\$ -	\$ 503,425	\$ 503,425	\$ -	\$ -	\$ 503,425	\$ -
<b>Total Marlin Cove</b>	<b>\$ 191,000</b>	<b>\$ 771,000</b>	<b>\$ 349,425</b>	<b>\$ 349,425</b>	<b>\$ 962,000</b>	<b>\$ 717,556</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 717,556</b>	<b>\$ 244,444</b>
319 General Fund - Hillsdale/Gull	\$ 168,000	\$ 218,000	\$ -	\$ -	\$ 386,000	\$ 90,531	\$ -	\$ -	\$ 90,531	\$ 295,469
320 Housing Fund - Hillsdale/Gull	\$ -	\$ 53,000	\$ 353,690	\$ -	\$ 406,690	\$ 406,690	\$ -	\$ -	\$ 406,690	\$ -
<b>Total Hillsdale/Gull</b>	<b>\$ 168,000</b>	<b>\$ 271,000</b>	<b>\$ 353,690</b>	<b>\$ -</b>	<b>\$ 792,690</b>	<b>\$ 497,221</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 497,221</b>	<b>\$ 295,469</b>
<b>Totals - All Project Areas</b>		<b>\$ 14,801,000</b>				<b>\$ 8,343,533</b>	<b>\$ -</b>	<b>\$ 4,826,643</b>	<sup>(2)</sup>	

(1) Special Fund - All non-housing tax increment revenue is deposited into Community Development Agency Special Fund annually to the extent necessary to pay indebtedness of the Agency.

(2) Loan Repayment to the City of Foster City includes \$3,662,643 in principal and \$1,164,000 in interest. The interest payment is shown as a City General Fund revenue.

**Community Development Agency**  
**Revenue Report**  
For the Fiscal Year Ended June 30, 2009

Source	Budget Estimate 2007-2008		Budget Estimate 2008-2009	
<b>PROJECT AREA ONE</b>				
<b>Special Fund</b>				
Property Taxes	\$	9,289,000	\$	9,629,000
Investment Earnings - Reserve	\$	108,000	\$	108,000
<b>subtotal</b>	<b>\$</b>	<b>9,397,000</b>	<b>\$</b>	<b>9,737,000</b>
<b>Special Housing Fund</b>				
Property Taxes	\$	-	\$	-
Investment Earnings - Reserve	\$	-	\$	-
<b>subtotal</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>General Fund</b>				
Investment Earnings	\$	24,000	\$	24,000
<b>subtotal</b>	<b>\$</b>	<b>24,000</b>	<b>\$</b>	<b>24,000</b>
<b>Housing Fund</b>				
Property Taxes	\$	3,428,000	\$	3,553,000
Investment Earnings	\$	340,000	\$	445,000
<b>subtotal</b>	<b>\$</b>	<b>3,768,000</b>	<b>\$</b>	<b>3,998,000</b>
<b>Project Redevelopment Fund</b>				
Investment Earnings	\$	118,000	\$	-
<b>subtotal</b>	<b>\$</b>	<b>118,000</b>	<b>\$</b>	<b>-</b>
<b>TOTAL PROJECT AREA ONE</b>		<b>\$ 13,307,000</b>	<b>\$</b>	<b>13,759,000</b>

**Community Development Agency**  
**Revenue Report**  
 For the Fiscal Year Ended June 30, 2009

Source	Budget Estimate 2007-2008	Budget Estimate 2008-2009
<b><i>MARLIN COVE PROJECT AREA</i></b>		
<b>General Fund</b>		
Property Taxes	\$ 599,000	\$ 616,000
Investment Earnings	\$ 1,000	\$ 1,000
subtotal	\$ 600,000	\$ 617,000
<b>Housing Fund</b>		
Property Taxes	\$ 150,000	\$ 154,000
Investment Earnings	\$ -	\$ -
subtotal	\$ 150,000	\$ 154,000
<b>TOTAL MARLIN COVE</b>	<b>\$ 750,000</b>	<b>\$ 771,000</b>
<b><i>HILLSDALE/GULL PROJECT AREA</i></b>		
<b>General Fund</b>		
Property Taxes	\$ 208,000	\$ 213,000
Investment Earnings	\$ 1,000	\$ 5,000
subtotal	\$ 209,000	\$ 218,000
<b>Housing Fund</b>		
Property Taxes	\$ 52,000	\$ 53,000
Investment Earnings	\$ -	\$ -
subtotal	\$ 52,000	\$ 53,000
<b>TOTAL HILLSDALE/GULL PROJECT AREA</b>	<b>\$ 261,000</b>	<b>\$ 271,000</b>

**CDA CAPITAL IMPROVEMENT PROJECT (CIP) PLAN (FISCAL YEAR 2008-2009)**

					<b>Funding Sources</b>
<b>PROJECT NAME</b>	<b>Funding Source*</b>	<b>Total Project Cost</b>	<b>Prior Years' Funding</b>	<b>FY 2007/2008 Funding</b>	<b>CDA Project Redevelopment Fund</b>

NONE

**City of Foster City Community Development Agency**  
 Summary of Bonds Payable  
 Fiscal Year 2008-2009

	Bonds Issued as of June 30, 2008	Outstanding Balance June 30, 2008	Principal Payables FY 2008-2009	Interest Payables FY 2008- 2009	Fiscal Agent/ Other Fees FY 2008- 2009	Total Debt Service FY 2008-2009
<b>Tax Allocation Bonds:</b>						
2001 Foster City Community Development Agency Bonds	\$ 27,010,000	\$ 6,975,000	\$ 3,415,000	\$ 229,209	\$ 21,500	\$ 3,665,709

**City of Foster City Community Development Agency  
Schedule of Fund Balance Transfers  
Fiscal Year 2007-2008**

		<b>Transfers In</b>				
		<i>257 '2001 Tax Allocation Refunding Bonds</i>	<i>311 General Fund - Project 1</i>	<i>318 Housing Fund - Marlin Cove</i>	<i>320 Housing Fund - Hillsdale / Gull</i>	<i>Totals</i>
<b>#</b>	<b>Fund</b>					
<b>1</b>	<b>256</b>	<b>Special Fund</b>				
		3,629,709	5,999,291	-	-	9,629,000
<b>2</b>	<b>312</b>	<b>Housing Fund - Project 1</b>				
		-	-	-	353,690	353,690
<b>3</b>	<b>317</b>	<b>General Fund - Marlin Cove</b>				
		-	-	349,425	-	349,425
		<b>Totals</b>	<b>3,629,709</b>	<b>5,999,291</b>	<b>349,425</b>	<b>353,690</b>
						<b>10,332,115</b>

Footnotes:

- 1 Transfer excess tax increment after debt service to fund Debt Service Reserve and General Fund - Project 1 operations.
- 2 Transfer from Housing Funds - Project 1 to fund Housing Fund operations for the Hillsdale / Gull Project area.
- 3 Transfer from Marlin Cove General Fund to fund Housing Fund operations for the Marlin Cove Project area.

**DEPARTMENT SUMMARY BY DIVISION**  
**Foster City Community Development Agency**  
COMMUNITY DEVELOPMENT  
2001 TAX ALLOCATION REFUNDING BONDS (#257)  
Annual Budget Appropriation for Fiscal Year

	2007-2008		2008-2009
	APPROVED	REVISED	REQUESTED
EMPLOYEES SERVICES	\$ -	\$ -	\$ -
SERVICES AND SUPPLIES	3,667,872	3,667,872	3,665,709
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	3,667,872	3,667,872	3,665,709
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	3,667,872	3,667,872	3,665,709
REALLOCATIONS	-	-	-
<b>TOTAL FOR 2001 TAX ALLOCATION REFUNDING BONDS (#257)</b>	<b>\$ 3,667,872</b>	<b>\$ 3,667,872</b>	<b>\$ 3,665,709</b>

## DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - SPECIAL FUND-PFA  
0833-463

Account: 257-

2001 Tax Allocation Refunding  
Bonds

<b>Services and Supplies</b>		Approved 2007-2008	Requested 2008-2009
257-0833-463-4251	CONSULTANT TO MONITOR ARBITRAGE	\$3,500.00	\$3,500.00
Subtotal		<b>\$3,500.00</b>	<b>\$3,500.00</b>
257-0833-463-4270	PRINCIPAL DUE 9/1/08	\$3,275,000.00	\$3,415,000.00
Subtotal		<b>\$3,275,000.00</b>	<b>\$3,415,000.00</b>
257-0833-463-4271	INTEREST DUE 3/1/09	\$150,889.00	\$78,320.00
257-0833-463-4271	INTEREST DUE 9/1/08	\$220,483.00	\$150,889.00
Subtotal		<b>\$371,372.00</b>	<b>\$229,209.00</b>
257-0833-463-4273	FISCAL AGENT FEES	\$18,000.00	\$18,000.00
Subtotal		<b>\$18,000.00</b>	<b>\$18,000.00</b>
<b>Services and Supplies Total</b>		<b>\$3,667,872.00</b>	<b>\$3,665,709.00</b>
<b>SPECIAL FUND-PFA Total</b>		<b>\$3,667,872.00</b>	<b>\$3,665,709.00</b>

**DEPARTMENT SUMMARY BY DIVISION**  
**Foster City Community Development Agency**  
COMMUNITY DEVELOPMENT  
PROJECT AREA ONE - GENERAL FUND (#311)  
Annual Budget Appropriation for Fiscal Year

	2007-2008		2008-2009
	APPROVED	REVISED	REQUESTED
EMPLOYEES SERVICES	\$ 245,357	\$ 245,357	\$ 257,634
SERVICES AND SUPPLIES	1,571,665	1,571,665	1,408,005
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	1,817,022	1,817,022	1,665,639
INTERNAL SERVICES	129,881	129,881	126,009
Subtotal (Total Department Expenses before Reallocations)	1,946,903	1,946,903	1,791,648
REALLOCATIONS	-	-	-
<b>TOTAL FOR PROJECT AREA ONE - GENERAL FUND (#311)</b>	<b>\$ 1,946,903</b>	<b>\$ 1,946,903</b>	<b>\$ 1,791,648</b>

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## DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - COMMUNITY DEVELOPMENT      Account: 311-0831-463      CDA-GENERAL

<b><i>Employee Services</i></b>		Approved 2007-2008	Requested 2008-2009
311-0831-463-4110	PERMANENT SALARIES	\$187,526.00	\$193,534.00
Subtotal		<b>\$187,526.00</b>	<b>\$193,534.00</b>
311-0831-463-4115	COUNCIL/DIRECTOR & COMM FEES	\$1,300.00	\$1,300.00
Subtotal		<b>\$1,300.00</b>	<b>\$1,300.00</b>
311-0831-463-4120	FRINGE BENEFITS	\$56,531.00	\$62,800.00
Subtotal		<b>\$56,531.00</b>	<b>\$62,800.00</b>
<b>Employee Services Total</b>		<b>\$245,357.00</b>	<b>\$257,634.00</b>
<b><i>Internal Services</i></b>		Approved 2007-2008	Requested 2008-2009
311-0831-463-4557	INFORMATION TECHNOLOGY SERVICES	\$118,466.00	\$114,386.00
Subtotal		<b>\$118,466.00</b>	<b>\$114,386.00</b>
311-0831-463-4569	BUILDING MAINTENANCE	\$11,415.00	\$11,623.00
Subtotal		<b>\$11,415.00</b>	<b>\$11,623.00</b>
<b>Internal Services Total</b>		<b>\$129,881.00</b>	<b>\$126,009.00</b>
<b><i>Services and Supplies</i></b>		Approved 2007-2008	Requested 2008-2009
311-0831-463-4241	COPY EXPENSE	\$2,200.00	\$2,200.00
Subtotal		<b>\$2,200.00</b>	<b>\$2,200.00</b>
311-0831-463-4242	POSTAGE EXPENSE	\$1,000.00	\$1,000.00
Subtotal		<b>\$1,000.00</b>	<b>\$1,000.00</b>
311-0831-463-4243	GENERAL OFFICE SUPPLIES	\$1,000.00	\$1,000.00
Subtotal		<b>\$1,000.00</b>	<b>\$1,000.00</b>

311-0831-463-4249	ADVERTISING	\$1,000.00	\$1,000.00
	Subtotal	<b>\$1,000.00</b>	<b>\$1,000.00</b>
311-0831-463-4251	AUDIT FEES	\$1,325.00	\$1,465.00
311-0831-463-4251	CONSULTANT FEES - 15 ACRE SITE STUDIES	\$50,000.00	\$50,000.00
311-0831-463-4251	COUNTY PROPERTY TAX ADMINISTRATION FEE	\$156,000.00	\$162,000.00
311-0831-463-4251	FINANCIAL CONSULTANT FEES	\$16,000.00	\$16,000.00
311-0831-463-4251	REDEVELOPMENT ATTORNEY FEES	\$30,000.00	\$30,000.00
311-0831-463-4251	TSM COORDINATION AND PROGRAM	\$1,000.00	\$1,000.00
	Subtotal	<b>\$254,325.00</b>	<b>\$260,465.00</b>
311-0831-463-4253	CALIFORNIA REDEVELOPMENT ASSOCIATION	\$7,840.00	\$7,840.00
	Subtotal	<b>\$7,840.00</b>	<b>\$7,840.00</b>
311-0831-463-4254	CRA CONFERENCE & SEMINARS & ECON.DEV.CONFERENCES	\$1,500.00	\$1,500.00
	Subtotal	<b>\$1,500.00</b>	<b>\$1,500.00</b>
311-0831-463-4265	AB 1290 TAX SHARING PAYMENT	\$582,000.00	\$622,000.00
311-0831-463-4265	COSTCO NOTE 1	\$64,000.00	\$64,000.00
311-0831-463-4265	COSTCO NOTE 2	\$217,800.00	\$0.00
311-0831-463-4265	SAN MATEO UNION HIGH SCHOOL DISTRICT PER AGREEMENT	\$439,000.00	\$447,000.00
	Subtotal	<b>\$1,302,800.00</b>	<b>\$1,133,000.00</b>
	<b>Services and Supplies Total</b>	<b>\$1,571,665.00</b>	<b>\$1,408,005.00</b>
	<b>COMMUNITY DEVELOPMENT Total</b>	<b>\$1,946,903.00</b>	<b>\$1,791,648.00</b>

**DEPARTMENT SUMMARY BY DIVISION**  
**Foster City Community Development Agency**  
COMMUNITY DEVELOPMENT  
PROJECT AREA ONE - HOUSING FUND (#312)  
Annual Budget Appropriation for Fiscal Year

	2007-2008		2008-2009
	APPROVED	REVISED	REQUESTED
EMPLOYEES SERVICES	\$ 244,057	\$ 244,057	\$ 256,334
SERVICES AND SUPPLIES	1,401,925	1,401,925	1,415,065
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	1,645,982	1,645,982	1,671,399
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	1,645,982	1,645,982	1,671,399
REALLOCATIONS	-	-	-
<b>TOTAL FOR PROJECT AREA ONE - HOUSING FUND (#312)</b>	<b>\$ 1,645,982</b>	<b>\$ 1,645,982</b>	<b>\$ 1,671,399</b>

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## DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - HOUSING

Account: 312-0832-463

CDA-HOUSING

<b><i>Employee Services</i></b>		Approved 2007-2008	Requested 2008-2009
312-0832-463-4110	PERMANENT SALARIES	\$187,526.00	\$193,534.00
Subtotal		<b>\$187,526.00</b>	<b>\$193,534.00</b>
312-0832-463-4120	FRINGE BENEFITS	\$56,531.00	\$62,800.00
Subtotal		<b>\$56,531.00</b>	<b>\$62,800.00</b>
<b>Employee Services Total</b>		<b>\$244,057.00</b>	<b>\$256,334.00</b>
<b><i>Services and Supplies</i></b>		Approved 2007-2008	Requested 2008-2009
312-0832-463-4251	AUDIT FEE	\$1,325.00	\$1,465.00
312-0832-463-4251	FINANCIAL CONSULTANT FEES	\$4,000.00	\$4,000.00
312-0832-463-4251	HUMAN INVESTMENT PROJECT - HOMESHARE PROGRAM	\$27,000.00	\$27,000.00
312-0832-463-4251	REDEVELOPMENT ATTORNEY FEES - GENERAL ADVICE	\$30,000.00	\$30,000.00
Subtotal		<b>\$62,325.00</b>	<b>\$62,465.00</b>
312-0832-463-4253	SAN MATEO COUNTY HEART DUES	\$12,100.00	\$12,100.00
Subtotal		<b>\$12,100.00</b>	<b>\$12,100.00</b>
312-0832-463-4254	TRAVEL, CONFERENCE, MEETINGS	\$500.00	\$500.00
Subtotal		<b>\$500.00</b>	<b>\$500.00</b>
312-0832-463-4265	EXISTING UNIT PURCHASE PROGRAM	\$1,030,000.00	\$1,036,000.00
312-0832-463-4265	FIRST TIME HOMEBUYERS PROGRAM	\$100,000.00	\$100,000.00
312-0832-463-4265	FOSTER'S LANDING AFFORDABLE HOUSING SUBSIDY	\$137,000.00	\$144,000.00
312-0832-463-4265	REHABILITATION LOAN PROGRAM	\$60,000.00	\$60,000.00
Subtotal		<b>\$1,327,000.00</b>	<b>\$1,340,000.00</b>
<b>Services and Supplies Total</b>		<b>\$1,401,925.00</b>	<b>\$1,415,065.00</b>

**HOUSING Total**  **\$1,645,982.00 \$1,671,399.00**

**DEPARTMENT SUMMARY BY DIVISION**  
**Foster City Community Development Agency**  
COMMUNITY DEVELOPMENT  
MARLIN COVE PROJECT AREA - GENERAL FUND (#317)  
Annual Budget Appropriation for Fiscal Year

	2007-2008		2008-2009
	APPROVED	REVISED	REQUESTED
EMPLOYEES SERVICES	\$ 28,422	\$ 28,422	\$ 29,766
SERVICES AND SUPPLIES	180,225	180,225	184,365
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	208,647	208,647	214,131
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	208,647	208,647	214,131
REALLOCATIONS	-	-	-
<b>TOTAL FOR MARLIN COVE PROJECT AREA - GENERAL FUND (#317)</b>	<b>\$ 208,647</b>	<b>\$ 208,647</b>	<b>\$ 214,131</b>

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## DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - COMMUNITY DEVELOPMENT  
0831-463

Account: 317-

MARLIN COVE  
GENERAL

<b>Employee Services</b>		Approved 2007-2008	Requested 2008-2009
317-0831-463-4110	PERMANENT SALARIES	\$22,198.00	\$22,909.00
Subtotal		<b>\$22,198.00</b>	<b>\$22,909.00</b>
317-0831-463-4120	FRINGE BENEFITS	\$6,224.00	\$6,857.00
Subtotal		<b>\$6,224.00</b>	<b>\$6,857.00</b>
<b>Employee Services Total</b>		<b>\$28,422.00</b>	<b>\$29,766.00</b>
<b>Services and Supplies</b>		Approved 2007-2008	Requested 2008-2009
317-0831-463-4241	COPY EXPENSE	\$400.00	\$400.00
Subtotal		<b>\$400.00</b>	<b>\$400.00</b>
317-0831-463-4242	POSTAGE EXPENSE	\$200.00	\$200.00
Subtotal		<b>\$200.00</b>	<b>\$200.00</b>
317-0831-463-4243	GENERAL OFFICE SUPPLIES	\$200.00	\$200.00
Subtotal		<b>\$200.00</b>	<b>\$200.00</b>
317-0831-463-4251	AB 1290 TAX SHARING PAYMENT	\$150,000.00	\$154,000.00
317-0831-463-4251	AUDIT FEES	\$1,325.00	\$1,465.00
317-0831-463-4251	COUNTY PROPERTY TAX ADMINISTRATION FEE	\$15,000.00	\$15,000.00
317-0831-463-4251	FINANCIAL CONSULTANT FEES	\$3,600.00	\$3,600.00
317-0831-463-4251	REDEVELOPMENT ATTORNEY FEES	\$9,000.00	\$9,000.00
Subtotal		<b>\$178,925.00</b>	<b>\$183,065.00</b>
317-0831-463-4254	CRA CONFERENCE & SEMINARS & ECON.DEV.CONFERENCES	\$500.00	\$500.00
Subtotal		<b>\$500.00</b>	<b>\$500.00</b>
<b>Services and Supplies Total</b>		<b>\$180,225.00</b>	<b>\$184,365.00</b>

<b>COMMUNITY DEVELOPMENT Total</b>	<b>\$208,647.00</b>	<b>\$214,131.00</b>

**DEPARTMENT SUMMARY BY DIVISION**  
**Foster City Community Development Agency**  
COMMUNITY DEVELOPMENT  
MARLIN COVE PROJECT AREA - HOUSING FUND (#318)  
Annual Budget Appropriation for Fiscal Year

	2007-2008		2008-2009
	APPROVED	REVISED	REQUESTED
EMPLOYEES SERVICES	\$ 113,687	\$ 113,687	\$ 119,066
SERVICES AND SUPPLIES	378,219	378,219	384,359
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	491,906	491,906	503,425
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	491,906	491,906	503,425
REALLOCATIONS	-	-	-
<b>TOTAL FOR MARLIN COVE PROJECT AREA - HOUSING FUND (#318)</b>	<b>\$ 491,906</b>	<b>\$ 491,906</b>	<b>\$ 503,425</b>

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## DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - HOUSING

Account: 318-0832-463

MARLIN COVE HOUSING

<b><i>Employee Services</i></b>		Approved 2007-2008	Requested 2008-2009
318-0832-463-4110	PERMANENT SALARIES	\$88,791.00	\$91,638.00
Subtotal		<b>\$88,791.00</b>	<b>\$91,638.00</b>
318-0832-463-4120	FRINGE BENEFITS	\$24,896.00	\$27,428.00
Subtotal		<b>\$24,896.00</b>	<b>\$27,428.00</b>
<b>Employee Services Total</b>		<b>\$113,687.00</b>	<b>\$119,066.00</b>

<b><i>Services and Supplies</i></b>		Approved 2007-2008	Requested 2008-2009
318-0832-463-4241	COPY EXPENSE	\$1,600.00	\$1,600.00
Subtotal		<b>\$1,600.00</b>	<b>\$1,600.00</b>
318-0832-463-4242	POSTAGE EXPENSE	\$800.00	\$800.00
Subtotal		<b>\$800.00</b>	<b>\$800.00</b>
318-0832-463-4243	GENERAL OFFICE SUPPLIES	\$800.00	\$800.00
Subtotal		<b>\$800.00</b>	<b>\$800.00</b>
318-0832-463-4251	AUDIT FEES	\$1,325.00	\$1,465.00
318-0832-463-4251	FINANCIAL CONSULTANT FEES	\$14,400.00	\$14,400.00
318-0832-463-4251	REDEVELOPMENT ATTORNEY FEES - GENERAL ADVICE	\$30,000.00	\$30,000.00
Subtotal		<b>\$45,725.00</b>	<b>\$45,865.00</b>
318-0832-463-4254	TRAVEL, CONFERENCE, MEETINGS	\$500.00	\$500.00
Subtotal		<b>\$500.00</b>	<b>\$500.00</b>
318-0832-463-4265	AFFORDABLE HOUSING SUBSIDY	\$179,000.00	\$184,000.00
318-0832-463-4265	DEVELOPER GRANT PAYMENT	\$109,794.00	\$109,794.00

318-0832-463-4265	UTILITY SUBSIDY	\$40,000.00	\$41,000.00
	Subtotal	<b>\$328,794.00</b>	<b>\$334,794.00</b>
	<b>Services and Supplies Total</b>	<b>\$378,219.00</b>	<b>\$384,359.00</b>
	<b>HOUSING Total</b>	<b>\$491,906.00</b>	<b>\$503,425.00</b>

**DEPARTMENT SUMMARY BY DIVISION**  
**Foster City Community Development Agency**  
COMMUNITY DEVELOPMENT  
HILLSDALE / GULL PROJECT AREA - GENERAL FUND (#319)  
Annual Budget Appropriation for Fiscal Year

	2007-2008		2008-2009
	APPROVED	REVISED	REQUESTED
EMPLOYEES SERVICES	\$ 29,722	\$ 29,722	\$ 31,066
SERVICES AND SUPPLIES	58,325	58,325	59,465
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	88,047	88,047	90,531
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	88,047	88,047	90,531
REALLOCATIONS	-	-	-
<b>TOTAL FOR HILLSDALE / GULL PROJECT AREA - GENERAL FUND (#319)</b>	<b>\$ 88,047</b>	<b>\$ 88,047</b>	<b>\$ 90,531</b>

## DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - COMMUNITY DEVELOPMENT  
0831-463

Account: 319-

HILLSDALE/GULL  
GENERAL

<b><i>Employee Services</i></b>		Approved 2007-2008	Requested 2008-2009
319-0831-463-4110	PERMANENT SALARIES	\$22,198.00	\$22,909.00
Subtotal		<b>\$22,198.00</b>	<b>\$22,909.00</b>
319-0831-463-4115	COUNCIL/DIRECTOR & COMM FEES	\$1,300.00	\$1,300.00
Subtotal		<b>\$1,300.00</b>	<b>\$1,300.00</b>
319-0831-463-4120	FRINGE BENEFITS	\$6,224.00	\$6,857.00
Subtotal		<b>\$6,224.00</b>	<b>\$6,857.00</b>
<b>Employee Services Total</b>		<b>\$29,722.00</b>	<b>\$31,066.00</b>
<b><i>Services and Supplies</i></b>		Approved 2007-2008	Requested 2008-2009
319-0831-463-4251	AB1290 TAX SHARING PAYMENT	\$52,000.00	\$53,000.00
319-0831-463-4251	AUDIT FEE	\$1,325.00	\$1,465.00
319-0831-463-4251	COUNTY PROPERTY TAX ADMINISTRATION FEE	\$5,000.00	\$5,000.00
Subtotal		<b>\$58,325.00</b>	<b>\$59,465.00</b>
<b>Services and Supplies Total</b>		<b>\$58,325.00</b>	<b>\$59,465.00</b>
<b>COMMUNITY DEVELOPMENT Total</b>		<b>\$88,047.00</b>	<b>\$90,531.00</b>

**DEPARTMENT SUMMARY BY DIVISION**  
**Foster City Community Development Agency**  
COMMUNITY DEVELOPMENT  
HILLSDALE / GULL PROJECT AREA - HOUSING FUND (#320)  
Annual Budget Appropriation for Fiscal Year

	2007-2008		2008-2009
	APPROVED	REVISED	REQUESTED
EMPLOYEES SERVICES	\$ 113,687	\$ 113,687	\$ 119,066
SERVICES AND SUPPLIES	287,484	287,484	287,624
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	401,171	401,171	406,690
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	401,171	401,171	406,690
REALLOCATIONS	-	-	-
<b>TOTAL FOR HILLSDALE / GULL PROJECT AREA - HOUSING FUND (#320)</b>	<b>\$ 401,171</b>	<b>\$ 401,171</b>	<b>\$ 406,690</b>

# DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - HOUSING

Account: 320-0832-463

HILLSDALE/GULL HOUSING

<b>Employee Services</b>		Approved 2007-2008	Requested 2008-2009
320-0832-463-4110	PERMANENT SALARIES	\$88,791.00	\$91,638.00
	Subtotal	<b>\$88,791.00</b>	<b>\$91,638.00</b>
320-0832-463-4120	FRINGE BENEFITS	\$24,896.00	\$27,428.00
	Subtotal	<b>\$24,896.00</b>	<b>\$27,428.00</b>
	<b>Employee Services Total</b>	<b>\$113,687.00</b>	<b>\$119,066.00</b>
<b>Services and Supplies</b>		Approved 2007-2008	Requested 2008-2009
320-0832-463-4241	COPY EXPENSE	\$2,000.00	\$2,000.00
	Subtotal	<b>\$2,000.00</b>	<b>\$2,000.00</b>
320-0832-463-4242	POSTAGE EXPENSE	\$1,000.00	\$1,000.00
	Subtotal	<b>\$1,000.00</b>	<b>\$1,000.00</b>
320-0832-463-4243	GENERAL OFFICE SUPPLIES	\$1,000.00	\$1,000.00
	Subtotal	<b>\$1,000.00</b>	<b>\$1,000.00</b>
320-0832-463-4251	AUDIT FEES	\$1,325.00	\$1,465.00
320-0832-463-4251	FINANCIAL CONSULTANT FEES	\$18,000.00	\$18,000.00
320-0832-463-4251	REDEVELOPMENT ATTORNEY FEES - GENERAL ADVICE	\$30,000.00	\$30,000.00
	Subtotal	<b>\$49,325.00</b>	<b>\$49,465.00</b>
320-0832-463-4254	TRAVEL, CONFERENCE, MEETINGS	\$500.00	\$500.00
	Subtotal	<b>\$500.00</b>	<b>\$500.00</b>
320-0832-463-4265	DEVELOPER GRANT PAYMENT	\$233,659.00	\$233,659.00
	Subtotal	<b>\$233,659.00</b>	<b>\$233,659.00</b>
	<b>Services and Supplies Total</b>	<b>\$287,484.00</b>	<b>\$287,624.00</b>
	<b>HOUSING Total</b>	<b>\$401,171.00</b>	<b>\$406,690.00</b>