

Community Development Agency

DEPARTMENT DESCRIPTION

The Hillsdale/Gull and the Marlin Cove Plans were adopted in January 1999. The goals include: 1) prevention of the spread of blight and deterioration; 2) achievement of architectural and urban design excellence; 3) control of unplanned growth; 4) encouragement of private sector investment; 5) increase supply of housing; 6) encouragement of participation of residents, businesses, and community in redevelopment; 7) replanning and development of stagnant or improperly used areas; and, in the case of the Marlin Cove Project, 8) retention of businesses through revitalization of the site.

Project Area One has a revenue cap of \$170 million. This cap is expected to be reached in FY 2010-11. After the cap is reached, Project Area One will no longer receive tax increment. Funds will be reserved in FY 2009-10 for any continuing financial obligations. The Project One Housing Fund will be able to continue for several years as the fund balance is used for affordable housing programs.

DEPARTMENT PERSONNEL SUMMARY

Project One

Position	08-09	09-10	10-11	11-12	12-13	13-14	14-15
CITY CLERK							
City Clerk	0.10	0.10	0.10	0.05	0.05	0.05	0.05
Deputy City Clerk	0.10	0.10	0.10	0.05	0.05	0.05	0.05
CITY/DISTRICT MANAGER							
City Manager	0.10	0.10	0.10	0.05	0.05	0.05	0.05
Assistant City Manager	0.10	0.10	0.10	0.05	0.05	0.05	0.05
Management Assistant	0.10	0.10	0.10	0.05	0.05	0.05	0.05
COMMUNITY DEVELOPMENT							
Community Development Dir.	0.20	0.20	0.20	0.10	0.10	0.10	0.10
Planning Manager	0.20	0.20	0.20	0.10	0.10	0.10	0.10
Chief Bldg. Official	0.10	0.10	0.10	0.05	0.05	0.05	0.05
Management Assistant	0.15	0.15	0.15	0.08	0.08	0.08	0.08
Building Inspector	0.50	0.50	0.50	0.25	0.25	0.25	0.25
Office Assistant II	0.25	0.25	0.25	0.13	0.13	0.13	0.13
FINANCIAL SERVICES							
Finance Director	0.10	0.10	0.10	0.05	0.05	0.05	0.05
Asst. Finance Director	0.10	0.10	0.10	0.05	0.05	0.05	0.05
Accountant	0.10	0.10	0.10	0.05	0.05	0.05	0.05
Executive Assistant	0.10	0.10	0.10	0.05	0.05	0.05	0.05
Accounting Specialist	0.10	0.10	0.10	0.05	0.05	0.05	0.05
PUBLIC WORKS							
Director of Public Works	0.10	0.10	0.10	-	-	-	-
Senior Civil Engineer	0.25	0.25	0.25	-	-	-	-
Jr/Assist. Engineer	0.25	0.25	0.25	-	-	-	-
Sr. Engineering Tech.	0.10	0.10	-	-	-	-	-
Management Assistant	0.10	0.10	0.10	-	-	-	-
Office Assistant II	0.15	0.15	0.15	-	-	-	-
Total Employees	3.35	3.35	3.25	1.21	1.21	1.21	1.21

Marlin Cove

Position	08-09	09-10	10-11	11-12	12-13	13-14	14-15
CITY CLERK							
City Clerk	0.05	0.05	0.05	0.05	0.05	0.05	0.05
Deputy City Clerk	0.05	0.05	0.05	0.05	0.05	0.05	0.05
CITY/DISTRICT MANAGER							
City Manager	0.05	0.05	0.05	0.05	0.05	0.05	0.05
Assistant City Manager	0.05	0.05	0.05	0.05	0.05	0.05	0.05
Management Assistant	0.05	0.05	0.05	0.05	0.05	0.05	0.05
COMMUNITY DEVELOPMENT							
Community Development Dir.	0.05	0.05	0.05	0.05	0.05	0.05	0.05
Planning Manager	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Management Assistant	0.05	0.05	0.05	0.05	0.05	0.05	0.05
Office Assistant II	0.10	0.10	0.10	0.10	0.10	0.10	0.10
FINANCIAL SERVICES							
Finance Director	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Asst. Finance Director	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Accountant	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Management Assistant	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Accounting Specialist	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Total Employees	1.05	1.05	1.05	1.05	1.05	1.05	1.05

Hillsdale/Gull

Position	08-09	09-10	10-11	11-12	12-13	13-14	14-15
CITY CLERK							
City Clerk	0.05	0.05	0.05	0.05	0.05	0.05	0.05
Deputy City Clerk	0.05	0.05	0.05	0.05	0.05	0.05	0.05
CITY/DISTRICT MANAGER							
City Manager	0.05	0.05	0.05	0.05	0.05	0.05	0.05
Assistant City Manager	0.05	0.05	0.05	0.05	0.05	0.05	0.05
Management Assistant	0.05	0.05	0.05	0.05	0.05	0.05	0.05
COMMUNITY DEVELOPMENT							
Community Development Dir.	0.05	0.05	0.05	0.05	0.05	0.05	0.05
Planning Manager	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Management Assistant	0.05	0.05	0.05	0.05	0.05	0.05	0.05
Office Assistant II	0.10	0.10	0.10	0.10	0.10	0.10	0.10
FINANCIAL SERVICES							
Finance Director	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Asst. Finance Director	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Accountant	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Management Assistant	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Account Clerk II	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Total Employees	1.05	1.05	1.05	1.05	1.05	1.05	1.05

MISSION STATEMENT

The primary mission of the Community Development Agency is to meet the goals of the Agency as defined in the Plans for the Agency's three Project Areas. The original Plan was adopted in 1981 and provides for: 1) a more diverse economic base; 2) improved circulation; 3) improved public facilities; 4) additional housing

opportunities; 5) additional employment opportunities; and 6) conservation of the environment.

FIVE-YEAR STRATEGIC PLAN

The Department has prepared a comprehensive five-year strategic plan with the following components:

1. Maintain existing affordable housing stock in conformance with state regulations.
2. Utilize affordable housing funds to provide affordable housing opportunities.
3. Assist with providing new affordable housing as opportunities arise.
4. Comply with state mandated Redevelopment Agency reporting requirements.
5. Make adjustments in CDA operations in accordance with Project One reaching revenue cap.

KEY INITIATIVES COMPLETED

The Agency has accomplished the following objectives during the 2009-10 fiscal year:

1. Affordable Housing Strategic Plan — Continued Implementation

The Affordable Housing Strategic Plan established five programs to address the affordable housing requirements of both the City and the Agency. All of the programs, Existing Unit Purchase, First-Time Homebuyer Assistance, New Project Development, Rental Assistance and the Rehabilitation Loan program are currently being implemented.

2. First-Time Homebuyer Assistance Program — On-going Administration

The program began in August 1998. To-date, 29 loans of \$50,000 to \$75,000 each have been issued and additional applicants have been pre-qualified and are looking for homes to purchase.

3. Existing Unit Purchase Program — Ongoing Administration

The Agency purchased one single family home and one duplex in 1998, one townhouse in 2005, one condominium in 2006, a duplex in 2008 and a single family home in 2009. The larger units (three or more bedrooms) are rented to very low-income families of

five or more people, thus meeting a portion of the Agency's large family affordable housing component. The two-bedroom units are rented to very low-income families of three or four people.

4. Five Year Capital Improvements Program (CDA Resource Availability) — Financial Projections

Tax increment cash flow projections, and revenue and expenditure projections were prepared and updated to provide the City and Agency with information about the projected future availability and allocation of Community Development Agency funds. No projects are reflected in the Five-Year CIP Plan.

5. Sale of Affordable Housing Units — On-Going Implementation

The affordable housing program at both Emerald Bay, with six affordable housing units requires on-going administration. There are periodic re-sales of the units, which require a determination of the new purchase prices to maintain their affordability and verification of buyer income eligibility.

6. Statement of Indebtedness and Annual State Report — On-Going

The Statement of Indebtedness advises the County of the projected amount of Agency debt for the upcoming year, which enables them to calculate the Agency's tax increment allocation for the year. The annual report to the State illustrates the Agency's previous year's activity.

7. COSTCO Agreement — Administration

There were three separate notes executed between COSTCO and the Agency, which require a review of COSTCO's earning performance each year, and the calculation and disbursement of Agency funds, if appropriate, as stipulated in the three notes. The final note was repaid in FY 2009-10.

INITIATIVES & SERVICE LEVEL EXPECTATIONS FOR FY 2010-2011

The Community Development Agency will continue to provide the services required by state law of a redevelopment agency and by the Agency's existing agreements with the same allocations of staffing as in FY 2009-10.

CHANGES IN FINANCIAL RESOURCES REQUIRED

No significant changes are in financial resources are anticipated to achieve the FY 2010-2011 initiatives other than those indicated below.

- Adjustments in Payments and Fees – Adjustments have been made pursuant to contractual agreements and statutory obligations for the payment of fees, payments to other agencies, and payments to developers.
- New Senior Home Repair Program - A new housing program is proposed to offer assistance to very low-income senior households with minor home repairs. Each household would be eligible for up to \$1,000 in repairs each year. A budget of \$10,000 is proposed to allow assistance to 10 households per year. Examples of the type of work involved include: weather-stripping, repairs to stairs or handrails, broken windows, doors, other security improvements, smoke detectors, water heater replacement, plumbing repairs, gutter work, etc. The Agency would work with local service clubs to perform the work and/or solicit bids from contractors and select one or two to be available throughout the year to perform the needed repairs.
- Housing Compliance Monitoring Software – Purchase of a license to use a web-based program to monitor compliance with affordable housing requirements was approved and implemented in 2009. Property managers submit their required reports via the program. The program flags non-compliance issues for both the property managers and staff. As Agency staffing (and funding) is reduced, this will save staff time in the evaluation of annual reports and obtaining

correction of problems, but more importantly, help property managers to correctly administer their affordable housing to avoid non-compliance issues. One-time set-up fee is \$3,500 was paid in 2009 with a \$4,000 annual license fee.

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Community Development Agency
 Summary of Resources and Requirements by Funds
 For the Fiscal Year Ended June 30, 2011

Fund	Available July 1, 2010	Estimated Revenues	Transfers In	Transfers Out	Total Available	Operating Expenditures	Capital Expenditures	Loan Repayment to City (2)	Total Requirements	Available June 30, 2011
311 General Fund - Project 1 ⁽¹⁾	\$ 3,640,000	\$ 7,359,000	\$ -	\$ 5,639,604	\$ 5,359,396	\$ 1,292,208	\$ -	\$ 1,227,676	\$ 2,519,884	\$ 2,839,512
312 Housing Fund - Project 1	\$ 9,674,000	\$ 2,538,000	\$ 5,639,604	\$ 641,230	\$ 17,210,374	\$ 1,680,820	\$ -	\$ -	\$ 1,680,820	\$ 15,529,554
316 Project Redevelopment Fund -- CIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project 1	\$ 13,314,000	\$ 9,897,000	\$ 5,639,604	\$ 6,280,834	\$ 22,569,770	\$ 2,973,028	\$ -	\$ 1,227,676	\$ 4,200,704	\$ 18,369,066
317 General Fund - Marlin Cove	\$ 1,093,000	\$ 588,000	\$ -	\$ -	\$ 1,681,000	\$ 1,483,180	\$ -	\$ -	\$ 1,483,180	\$ 197,820
318 Housing Fund - Marlin Cove	\$ -	\$ 147,000	\$ 351,812	\$ -	\$ 498,812	\$ 498,812	\$ -	\$ -	\$ 498,812	\$ -
Total Marlin Cove	\$ 1,093,000	\$ 735,000	\$ 351,812	\$ -	\$ 2,179,812	\$ 1,981,992	\$ -	\$ -	\$ 1,981,992	\$ 197,820
319 General Fund - Hillsdale/Gull	\$ 406,000	\$ 150,000	\$ -	\$ -	\$ 556,000	\$ 75,580	\$ -	\$ -	\$ 75,580	\$ 480,420
320 Housing Fund - Hillsdale/Gull	\$ -	\$ 38,000	\$ 289,418	\$ -	\$ 327,418	\$ 327,418	\$ -	\$ -	\$ 327,418	\$ -
Total Hillsdale/Gull	\$ 406,000	\$ 188,000	\$ 289,418	\$ -	\$ 883,418	\$ 402,998	\$ -	\$ -	\$ 402,998	\$ 480,420
Totals - All Project Areas		\$ 10,820,000				\$ 5,358,018	\$ -	\$ 1,227,676		

(1) The General Fund - Project 1 opening fund balance includes \$2,934,000 that is reserved for the repayment of the obligation to the San Mateo Union High School District.

(2) Loan Repayment to the City of Foster City includes \$1,115,676 in principal and \$112,000 in interest. The interest payment is shown as a City General Fund revenue.

With this payment, the loan is fully repaid as of June 30, 2011.

Community Development Agency
 Revenue Report
 For the Fiscal Year Ended June 30, 2011

Source	Budget Estimate 2009-2010	Budget Estimate 2010-2011
PROJECT AREA ONE		
Special Fund		
Property Taxes	\$ 10,146,000	\$ -
Investment Earnings - Reserve	\$ 54,000	\$ -
subtotal	\$ 10,200,000	\$ -
General Fund		
Property Taxes	\$ -	\$ 7,286,000
Investment Earnings	\$ 12,000	\$ 73,000
subtotal	\$ 12,000	\$ 7,359,000
Housing Fund		
Property Taxes	\$ 3,743,000	\$ 2,151,000
Investment Earnings	\$ 587,000	\$ 387,000
subtotal	\$ 4,330,000	\$ 2,538,000
TOTAL PROJECT AREA ONE	\$ 14,542,000	\$ 9,897,000

Community Development Agency
 Revenue Report
 For the Fiscal Year Ended June 30, 2011

Source	Budget Estimate 2009-2010	Budget Estimate 2010-2011
<i>MARLIN COVE PROJECT AREA</i>		
General Fund		
Property Taxes	\$ 623,000	\$ 587,000
Investment Earnings	\$ 1,000	\$ 1,000
subtotal	\$ 624,000	\$ 588,000
Housing Fund		
Property Taxes	\$ 156,000	\$ 147,000
Investment Earnings	\$ -	\$ -
subtotal	\$ 156,000	\$ 147,000
TOTAL MARLIN COVE	\$ 780,000	\$ 735,000
<i>HILLSDALE/GULL PROJECT AREA</i>		
General Fund		
Property Taxes	\$ 218,000	\$ 150,000
Investment Earnings	\$ -	\$ -
subtotal	\$ 218,000	\$ 150,000
Housing Fund		
Property Taxes	\$ 54,000	\$ 38,000
Investment Earnings	\$ -	\$ -
subtotal	\$ 54,000	\$ 38,000
TOTAL HILLSDALE/GULL PROJECT AREA	\$ 272,000	\$ 188,000

CDA CAPITAL IMPROVEMENT PROJECT (CIP) PLAN (FISCAL YEAR 2010-2011)

PROJECT NAME	Funding Source*	Total Project Cost	Prior Years' Funding	FY 2010-2011 Funding	Funding Sources CDA Project Redevelopment Fund
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NONE

City of Foster City Community Development Agency
Schedule of Fund Balance Transfers
 Fiscal Year 2010-2011

		312	318	320		
		<i>Housing Fund - Project 1</i>	<i>Housing Fund - Marlin Cove</i>	<i>Housing Fund - Hillsdale / Gull</i>	Totals	
Transfers Out	# Fund					
	1 311	General Fund - Project 1	5,639,604	-	-	5,639,604
	2 312	Housing Fund - Project 1	-	351,812	289,418	641,230
		Totals	5,639,604	351,812	289,418	6,280,834

Footnotes:

- 1** Repayment of the Loan from Housing Fund - Project 1 relative to the Supplemental ERAF Payment to the State of California in FY 2009-2010.
- 2** Transfer from Housing Funds - Project 1 to fund Housing Fund operations for the Hillsdale / Gull and Marlin Cove Project areas

DEPARTMENT SUMMARY BY DIVISION
Foster City Community Development Agency
 COMMUNITY DEVELOPMENT
 2001 TAX ALLOCATION REFUNDING BONDS (#257)
 Annual Budget Appropriation for Fiscal Year

	2009-2010		2010-2011
	APPROVED	REVISED	REQUESTED
EMPLOYEE SERVICES	\$ -	\$ -	\$ -
SERVICES AND SUPPLIES	3,659,820	3,659,820	-
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	3,659,820	3,659,820	-
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	3,659,820	3,659,820	-
REALLOCATIONS	-	-	-
TOTAL FOR 2001 TAX ALLOCATION REFUNDING BONDS (#257)	\$ 3,659,820	\$ 3,659,820	\$ -

DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - SPECIAL FUND-PFA
0833-463

Account: 257-

2001 Tax Allocation Refunding
Bonds

Services and Supplies		Approved 2009-2010	Requested 2010-2011
257-0833-463-4251	CONSULTANT TO MONITOR ARBITRAGE	\$3,500.00	\$0.00
Subtotal		\$3,500.00	\$0.00
257-0833-463-4270	PRINCIPAL DUE 9/1/09	\$3,560,000.00	\$0.00
Subtotal		\$3,560,000.00	\$0.00
257-0833-463-4271	INTEREST DUE 9/1/09	\$78,320.00	\$0.00
Subtotal		\$78,320.00	\$0.00
257-0833-463-4273	FISCAL AGENT FEES	\$18,000.00	\$0.00
Subtotal		\$18,000.00	\$0.00
Services and Supplies Total		\$3,659,820.00	\$0.00
SPECIAL FUND-PFA Total		\$3,659,820.00	\$0.00

DEPARTMENT SUMMARY BY DIVISION
Foster City Community Development Agency
 COMMUNITY DEVELOPMENT
 PROJECT AREA ONE - GENERAL FUND (#311)
 Annual Budget Appropriation for Fiscal Year

	2009-2010		2010-2011
	APPROVED	REVISED	REQUESTED
EMPLOYEE SERVICES	\$ 259,347	\$ 259,347	\$ 244,120
SERVICES AND SUPPLIES	2,299,664	2,299,664	921,600
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	2,559,011	2,559,011	1,165,720
INTERNAL SERVICES	126,631	126,631	126,488
Subtotal (Total Department Expenses before Reallocations)	2,685,642	2,685,642	1,292,208
REALLOCATIONS	-	-	-
TOTAL FOR PROJECT AREA ONE - GENERAL FUND (#311)	\$ 2,685,642	\$ 2,685,642	\$ 1,292,208

DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - COMMUNITY DEVELOPMENT Account: 311-0831-463 CDA-GENERAL

<i>Employee Services</i>		Approved 2009-2010	Requested 2010-2011
311-0831-463-4110	PERMANENT SALARIES	\$194,734.00	\$196,244.00
Subtotal		\$194,734.00	\$196,244.00
311-0831-463-4115	COUNCIL/DIRECTOR & COMM FEES	\$1,300.00	\$1,300.00
Subtotal		\$1,300.00	\$1,300.00
311-0831-463-4120	FRINGE BENEFITS	\$63,313.00	\$46,576.00
Subtotal		\$63,313.00	\$46,576.00
Employee Services Total		\$259,347.00	\$244,120.00
<i>Internal Services</i>		Approved 2009-2010	Requested 2010-2011
311-0831-463-4557	INFORMATION TECHNOLOGY SERVICES	\$114,642.00	\$113,150.00
Subtotal		\$114,642.00	\$113,150.00
311-0831-463-4569	BUILDING MAINTENANCE	\$11,989.00	\$13,338.00
Subtotal		\$11,989.00	\$13,338.00
Internal Services Total		\$126,631.00	\$126,488.00
<i>Services and Supplies</i>		Approved 2009-2010	Requested 2010-2011
311-0831-463-4241	COPY EXPENSE	\$2,200.00	\$2,200.00
Subtotal		\$2,200.00	\$2,200.00
311-0831-463-4242	POSTAGE EXPENSE	\$1,000.00	\$1,000.00
Subtotal		\$1,000.00	\$1,000.00
311-0831-463-4243	GENERAL OFFICE SUPPLIES	\$1,000.00	\$1,000.00
Subtotal		\$1,000.00	\$1,000.00

311-0831-463-4249	ADVERTISING	\$1,000.00	\$1,000.00
	Subtotal	\$1,000.00	\$1,000.00
311-0831-463-4251	AUDIT FEES	\$1,400.00	\$1,400.00
311-0831-463-4251	CONSULTANT FEES - 15 ACRE SITE STUDIES	\$50,000.00	\$50,000.00
311-0831-463-4251	COUNTY PROPERTY TAX ADMINISTRATION FEE	\$171,000.00	\$174,000.00
311-0831-463-4251	FINANCIAL CONSULTANT FEES	\$16,000.00	\$16,000.00
311-0831-463-4251	REDEVELOPMENT ATTORNEY FEES	\$30,000.00	\$30,000.00
311-0831-463-4251	TSM COORDINATION AND PROGRAM	\$1,000.00	\$1,000.00
	Subtotal	\$269,400.00	\$272,400.00
311-0831-463-4253	CALIFORNIA REDEVELOPMENT ASSOCIATION	\$8,564.00	\$6,500.00
	Subtotal	\$8,564.00	\$6,500.00
311-0831-463-4254	CRA CONFERENCE & SEMINARS & ECON.DEV.CONFERENCES	\$1,500.00	\$1,500.00
	Subtotal	\$1,500.00	\$1,500.00
311-0831-463-4265	AB 1290 TAX SHARING PAYMENT	\$695,000.00	\$169,000.00
311-0831-463-4265	COSTCO NOTE 1	\$864,000.00	\$0.00
311-0831-463-4265	SAN MATEO UNION HIGH SCHOOL DISTRICT PER AGREEMENT	\$456,000.00	\$467,000.00
	Subtotal	\$2,015,000.00	\$636,000.00
	Services and Supplies Total	\$2,299,664.00	\$921,600.00
	COMMUNITY DEVELOPMENT Total	\$2,685,642.00	\$1,292,208.00

DEPARTMENT SUMMARY BY DIVISION
Foster City Community Development Agency
COMMUNITY DEVELOPMENT
PROJECT AREA ONE - HOUSING FUND (#312)
Annual Budget Appropriation for Fiscal Year

	2009-2010		2010-2011
	APPROVED	REVISED	REQUESTED
EMPLOYEE SERVICES	\$ 258,047	\$ 258,047	\$ 242,820
SERVICES AND SUPPLIES	1,441,500	1,441,500	1,438,000
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	1,699,547	1,699,547	1,680,820
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	1,699,547	1,699,547	1,680,820
REALLOCATIONS	-	-	-
TOTAL FOR PROJECT AREA ONE - HOUSING FUND (#312)	\$ 1,699,547	\$ 1,699,547	\$ 1,680,820

DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - HOUSING

Account: 312-0832-463

CDA-HOUSING

Employee Services		Approved 2009-2010	Requested 2010-2011
312-0832-463-4110	PERMANENT SALARIES	\$194,734.00	\$196,244.00
Subtotal		\$194,734.00	\$196,244.00
312-0832-463-4120	FRINGE BENEFITS	\$63,313.00	\$46,576.00
Subtotal		\$63,313.00	\$46,576.00
Employee Services Total		\$258,047.00	\$242,820.00

Services and Supplies		Approved 2009-2010	Requested 2010-2011
312-0832-463-4251	AUDIT FEE	\$1,400.00	\$1,400.00
312-0832-463-4251	FINANCIAL CONSULTANT FEES	\$4,000.00	\$4,000.00
312-0832-463-4251	HUMAN INVESTMENT PROJECT - HOMESHARE PROGRAM	\$27,000.00	\$27,000.00
312-0832-463-4251	REDEVELOPMENT ATTORNEY FEES - GENERAL ADVICE	\$30,000.00	\$30,000.00
Subtotal		\$62,400.00	\$62,400.00
312-0832-463-4253	SAN MATEO COUNTY HEART DUES	\$12,100.00	\$12,100.00
Subtotal		\$12,100.00	\$12,100.00
312-0832-463-4254	TRAVEL, CONFERENCE, MEETINGS	\$500.00	\$500.00
Subtotal		\$500.00	\$500.00
312-0832-463-4265	EXISTING UNIT PURCHASE PROGRAM	\$1,042,000.00	\$1,042,000.00
312-0832-463-4265	FIRST TIME HOMEBUYERS PROGRAM	\$100,000.00	\$100,000.00
312-0832-463-4265	FOSTER'S LANDING AFFORDABLE HOUSING SUBSIDY	\$147,000.00	\$147,000.00
312-0832-463-4265	HOUSING COMPLIANCE MONITORING SOFTWARE	\$7,500.00	\$4,000.00
312-0832-463-4265	REHABILITATION LOAN PROGRAM	\$60,000.00	\$60,000.00
312-0832-463-4265	SENIOR HOME REPAIR PROGRAM	\$10,000.00	\$10,000.00
Subtotal		\$1,366,500.00	\$1,363,000.00
Services and Supplies Total		\$1,441,500.00	\$1,438,000.00

HOUSING Total **\$1,699,547.00** **\$1,680,820.00**

DEPARTMENT SUMMARY BY DIVISION
Foster City Community Development Agency
COMMUNITY DEVELOPMENT
MARLIN COVE PROJECT AREA - GENERAL FUND (#317)
Annual Budget Appropriation for Fiscal Year

	2009-2010		2010-2011
	APPROVED	REVISED	REQUESTED
EMPLOYEE SERVICES	\$ 29,898	\$ 29,898	\$ 30,880
SERVICES AND SUPPLIES	187,300	187,300	1,452,300
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	217,198	217,198	1,483,180
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	217,198	217,198	1,483,180
REALLOCATIONS	-	-	-
TOTAL FOR MARLIN COVE PROJECT AREA - GENERAL FUND (#317)	\$ 217,198	\$ 217,198	\$ 1,483,180

DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - COMMUNITY DEVELOPMENT
0831-463

Account: 317-

MARLIN COVE
GENERAL

Employee Services		Approved 2009-2010	Requested 2010-2011
317-0831-463-4110	PERMANENT SALARIES	\$22,992.00	\$24,596.00
	Subtotal	\$22,992.00	\$24,596.00
317-0831-463-4120	FRINGE BENEFITS	\$6,906.00	\$6,284.00
	Subtotal	\$6,906.00	\$6,284.00
Employee Services Total		\$29,898.00	\$30,880.00
Services and Supplies		Approved 2009-2010	Requested 2010-2011
317-0831-463-4241	COPY EXPENSE	\$400.00	\$400.00
	Subtotal	\$400.00	\$400.00
317-0831-463-4242	POSTAGE EXPENSE	\$200.00	\$200.00
	Subtotal	\$200.00	\$200.00
317-0831-463-4243	GENERAL OFFICE SUPPLIES	\$200.00	\$200.00
	Subtotal	\$200.00	\$200.00
317-0831-463-4251	AB 1290 TAX SHARING PAYMENT	\$156,000.00	\$147,000.00
317-0831-463-4251	AUDIT FEES	\$1,400.00	\$1,400.00
317-0831-463-4251	COUNTY PROPERTY TAX ADMINISTRATION FEE	\$16,000.00	\$15,000.00
317-0831-463-4251	FINANCIAL CONSULTANT FEES	\$3,600.00	\$3,600.00
317-0831-463-4251	REDEVELOPMENT ATTORNEY FEES	\$9,000.00	\$9,000.00
	Subtotal	\$186,000.00	\$176,000.00
317-0831-463-4254	CRA CONFERENCE & SEMINARS & ECON.DEV.CONFERENCES	\$500.00	\$500.00
	Subtotal	\$500.00	\$500.00
317-0831-463-4265	SUPPLEMENTAL ERAF PAYMENT TO STATE	\$0.00	\$1,275,000.00

Subtotal	\$0.00	\$1,275,000.00
Services and Supplies Total	\$187,300.00	\$1,452,300.00
COMMUNITY DEVELOPMENT Total	\$217,198.00	\$1,483,180.00

DEPARTMENT SUMMARY BY DIVISION
Foster City Community Development Agency
COMMUNITY DEVELOPMENT
MARLIN COVE PROJECT AREA - HOUSING FUND (#318)
Annual Budget Appropriation for Fiscal Year

	2009-2010		2010-2011
	APPROVED	REVISED	REQUESTED
EMPLOYEE SERVICES	\$ 119,594	\$ 119,594	\$ 123,518
SERVICES AND SUPPLIES	387,294	387,294	375,294
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	506,888	506,888	498,812
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	506,888	506,888	498,812
REALLOCATIONS	-	-	-
TOTAL FOR MARLIN COVE PROJECT AREA - HOUSING FUND (#318)	\$ 506,888	\$ 506,888	\$ 498,812

DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - HOUSING

Account: 318-0832-463

MARLIN COVE HOUSING

<i>Employee Services</i>		Approved 2009-2010	Requested 2010-2011
318-0832-463-4110	PERMANENT SALARIES	\$91,969.00	\$98,384.00
	Subtotal	\$91,969.00	\$98,384.00
318-0832-463-4120	FRINGE BENEFITS	\$27,625.00	\$25,134.00
	Subtotal	\$27,625.00	\$25,134.00
	Employee Services Total	\$119,594.00	\$123,518.00
<i>Services and Supplies</i>		Approved 2009-2010	Requested 2010-2011
318-0832-463-4241	COPY EXPENSE	\$1,600.00	\$1,600.00
	Subtotal	\$1,600.00	\$1,600.00
318-0832-463-4242	POSTAGE EXPENSE	\$800.00	\$800.00
	Subtotal	\$800.00	\$800.00
318-0832-463-4243	GENERAL OFFICE SUPPLIES	\$800.00	\$800.00
	Subtotal	\$800.00	\$800.00
318-0832-463-4251	AUDIT FEES	\$1,400.00	\$1,400.00
318-0832-463-4251	FINANCIAL CONSULTANT FEES	\$14,400.00	\$14,400.00
318-0832-463-4251	REDEVELOPMENT ATTORNEY FEES - GENERAL ADVICE	\$30,000.00	\$30,000.00
	Subtotal	\$45,800.00	\$45,800.00
318-0832-463-4254	TRAVEL, CONFERENCE, MEETINGS	\$500.00	\$500.00
	Subtotal	\$500.00	\$500.00
318-0832-463-4265	AFFORDABLE HOUSING SUBSIDY	\$186,000.00	\$175,000.00
318-0832-463-4265	DEVELOPER GRANT PAYMENT	\$109,794.00	\$109,794.00
318-0832-463-4265	UTILITY SUBSIDY	\$42,000.00	\$41,000.00

Subtotal	\$337,794.00	\$325,794.00
Services and Supplies Total	\$387,294.00	\$375,294.00
HOUSING Total	\$506,888.00	\$498,812.00

DEPARTMENT SUMMARY BY DIVISION
Foster City Community Development Agency
COMMUNITY DEVELOPMENT
HILLSDALE / GULL PROJECT AREA - GENERAL FUND (#319)
Annual Budget Appropriation for Fiscal Year

	2009-2010		2010-2011
	APPROVED	REVISED	REQUESTED
EMPLOYEE SERVICES	\$ 31,198	\$ 31,198	\$ 32,180
SERVICES AND SUPPLIES	61,400	61,400	43,400
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	92,598	92,598	75,580
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	92,598	92,598	75,580
REALLOCATIONS	-	-	-
TOTAL FOR HILLSDALE / GULL PROJECT AREA - GENERAL FUND (#319)	\$ 92,598	\$ 92,598	\$ 75,580

DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - COMMUNITY DEVELOPMENT
0831-463

Account: 319-

HILLSDALE/GULL
GENERAL

<i>Employee Services</i>		Approved 2009-2010	Requested 2010-2011
319-0831-463-4110	PERMANENT SALARIES	\$22,992.00	\$24,596.00
Subtotal		\$22,992.00	\$24,596.00
319-0831-463-4115	COUNCIL/DIRECTOR & COMM FEES	\$1,300.00	\$1,300.00
Subtotal		\$1,300.00	\$1,300.00
319-0831-463-4120	FRINGE BENEFITS	\$6,906.00	\$6,284.00
Subtotal		\$6,906.00	\$6,284.00
Employee Services Total		\$31,198.00	\$32,180.00
<i>Services and Supplies</i>		Approved 2009-2010	Requested 2010-2011
319-0831-463-4251	AB1290 TAX SHARING PAYMENT	\$54,000.00	\$38,000.00
319-0831-463-4251	AUDIT FEE	\$1,400.00	\$1,400.00
319-0831-463-4251	COUNTY PROPERTY TAX ADMINISTRATION FEE	\$6,000.00	\$4,000.00
Subtotal		\$61,400.00	\$43,400.00
Services and Supplies Total		\$61,400.00	\$43,400.00
COMMUNITY DEVELOPMENT Total		\$92,598.00	\$75,580.00

DEPARTMENT SUMMARY BY DIVISION
Foster City Community Development Agency
COMMUNITY DEVELOPMENT
HILLSDALE / GULL PROJECT AREA - HOUSING FUND (#320)
Annual Budget Appropriation for Fiscal Year

	2009-2010		2010-2011
	APPROVED	REVISED	REQUESTED
EMPLOYEE SERVICES	\$ 119,594	\$ 119,594	\$ 123,518
SERVICES AND SUPPLIES	287,559	287,559	203,900
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	407,153	407,153	327,418
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	407,153	407,153	327,418
REALLOCATIONS	-	-	-
TOTAL FOR HILLSDALE / GULL PROJECT AREA - HOUSING FUND (#320)	\$ 407,153	\$ 407,153	\$ 327,418

DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - HOUSING

Account: 320-0832-463

HILLSDALE/GULL HOUSING

<i>Employee Services</i>		Approved 2009-2010	Requested 2010-2011
320-0832-463-4110	PERMANENT SALARIES	\$91,969.00	\$98,384.00
Subtotal		\$91,969.00	\$98,384.00
320-0832-463-4120	FRINGE BENEFITS	\$27,625.00	\$25,134.00
Subtotal		\$27,625.00	\$25,134.00
Employee Services Total		\$119,594.00	\$123,518.00
<i>Services and Supplies</i>		Approved 2009-2010	Requested 2010-2011
320-0832-463-4241	COPY EXPENSE	\$2,000.00	\$2,000.00
Subtotal		\$2,000.00	\$2,000.00
320-0832-463-4242	POSTAGE EXPENSE	\$1,000.00	\$1,000.00
Subtotal		\$1,000.00	\$1,000.00
320-0832-463-4243	GENERAL OFFICE SUPPLIES	\$1,000.00	\$1,000.00
Subtotal		\$1,000.00	\$1,000.00
320-0832-463-4251	AUDIT FEES	\$1,400.00	\$1,400.00
320-0832-463-4251	FINANCIAL CONSULTANT FEES	\$18,000.00	\$18,000.00
320-0832-463-4251	REDEVELOPMENT ATTORNEY FEES - GENERAL ADVICE	\$30,000.00	\$30,000.00
Subtotal		\$49,400.00	\$49,400.00
320-0832-463-4254	TRAVEL, CONFERENCE, MEETINGS	\$500.00	\$500.00
Subtotal		\$500.00	\$500.00
320-0832-463-4265	DEVELOPER GRANT PAYMENT	\$233,659.00	\$150,000.00
Subtotal		\$233,659.00	\$150,000.00
Services and Supplies Total		\$287,559.00	\$203,900.00

HOUSING Total

\$407,153.00

\$327,418.00