

Water Enterprise Fund

The Estero Municipal Improvement District (EMID) provides water utility services to customers in Foster City and the Mariner's Island area of the City of San Mateo (north of Highway 92 and East of Highway 101). Treated water is purchased exclusively from the San Francisco Water Department, a department of the San Francisco Public Utilities Commission (SFPUC). The water is delivered to EMID via the Hetch Hetchy Reservoir distribution system with approximately 120 pounds per square inch (PSI) of pressure. EMID reduces the pressure to approximately 60 PSI operating pressure for customers. The SFPUC treats and monitors the water quality to meet all drinking water standards. EMID also continually tests the water it distributes with dedicated sampling sites throughout our service area to assure compliance with State health standards.



EMID maintains and operates the distribution system within its boundaries. EMID maintains and operates four (4) water tanks with a total storage of 20 million gallons to provide supply storage in the event of system shutdowns or emergencies. EMID has three (3) natural gas engines with propane backup systems and two (2) electrical powered pumps that pump water from the storage tanks into the distribution system. The water storage tanks and the pumping station are located at the District's corporation yard. EMID also maintains and operates more than 110 miles of water lines, more than 4,800 water valves, over 8,600 Water Meters, more than 1,400 fire hydrants, two water pressure reduction stations, as well as the facilities at the corporation yard.

EMID customers are currently billed bi-monthly for the water services. There are two (2) components of charges in the customer bill. The customers are charged a water availability charge, which is often referred to as a meter charge because the charge is based on the size of the water meter at the property, and a consumption charge for the amount of water consumed. On average, EMID customers consume 5.2 to 5.6 million gallons of water per day (MGD). The Water Supply Assurance from the SFPUC is 5.9 MGD through June 30, 2034¹. Water conservation efforts are underway to ensure that EMID maintains a sufficient amount of water for its customers. Conservation-based water rates and expanded rebated programs were implemented in an effort to provide incentives for customers to conserve. The City is converting to an online utility billing system that will allow customers to view and pay their utility bills online at no additional cost to the customer.

For further information about the EMID Water Enterprise Fund operations, please refer to the Public Works narrative included earlier in this Budget Document.

¹ The Water Supply Agreement has conditional provisions for two (2) five-year extensions through June 30, 2044.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
WATER ENTERPRISE FUND
Annual Budget Appropriation for Fiscal Year

	2010-2011		2011-2012
	APPROVED	REVISED	REQUESTED
EMPLOYEE SERVICES	\$ 1,491,000	\$ 1,491,000	\$ 1,600,000
SERVICES AND SUPPLIES	5,271,221	5,271,221	6,787,663
CAPITAL OUTLAY	5,000	5,000	-
Subtotal (Total Department-Controlled Expenses)	6,767,221	6,767,221	8,387,663
INTERNAL SERVICES	760,528	760,528	803,136
Subtotal (Total Department Expenses before Reallocations)	7,527,749	7,527,749	9,190,799
REALLOCATIONS	843,087	843,087	774,888
TOTAL FOR WATER ENTERPRISE FUND	\$ 8,370,836	\$ 8,370,836	\$ 9,965,687

DETAIL LINE ITEM REPORT

PUBLIC WORKS - WATER Account: 401-0960-461

WATER REVENUE

<i>Employee Services</i>		Approved 2010-2011	Requested 2011-2012
401-0960-461-4110	PERMANENT SALARIES	\$1,080,500.00	\$1,114,200.00
	Subtotal	\$1,080,500.00	\$1,114,200.00
401-0960-461-4111	PUBLIC WORKS INTERNS	\$6,000.00	\$6,000.00
	Subtotal	\$6,000.00	\$6,000.00
401-0960-461-4112	OVERTIME	\$16,000.00	\$16,000.00
	Subtotal	\$16,000.00	\$16,000.00
401-0960-461-4120	FRINGE BENEFITS	\$388,500.00	\$463,800.00
	Subtotal	\$388,500.00	\$463,800.00
Employee Services Total		\$1,491,000.00	\$1,600,000.00
<i>Internal Services</i>		Approved 2010-2011	Requested 2011-2012
401-0960-461-4544	VEHICLE REPLACEMENT - UNITS 17,20,21,22,27,35,36	\$110,414.00	\$120,562.00
	Subtotal	\$110,414.00	\$120,562.00
401-0960-461-4556	EQUIPMENT REPLACEMENT	\$297,820.00	\$400,697.00
401-0960-461-4556	EQUIPMENT REPLACEMENT POOLED RADIOS	\$252.00	\$252.00
	Subtotal	\$298,072.00	\$400,949.00
401-0960-461-4557	INFORMATION TECHNOLOGY SERVICES	\$228,144.00	\$190,313.00
	Subtotal	\$228,144.00	\$190,313.00
401-0960-461-4562	SELF INSURANCE FUND CHARGE	\$64,500.00	\$32,700.00
	Subtotal	\$64,500.00	\$32,700.00
401-0960-461-4569	BUILDING MAINTENANCE	\$59,398.00	\$58,612.00
	Subtotal	\$59,398.00	\$58,612.00

Internal Services Total \$760,528.00 \$803,136.00

Services and Supplies		Approved 2010-2011	Requested 2011-2012
401-0960-461-4240	ANNUAL WATER QUALITY REPORT - PRINTING	\$7,000.00	\$7,000.00
401-0960-461-4240	BOOTS AND UNIFORMS	\$5,300.00	\$5,300.00
401-0960-461-4240	COMPRESSION FITTINGS	\$2,000.00	\$2,000.00
401-0960-461-4240	HYDRANT FITTINGS AND PARTS	\$5,500.00	\$5,500.00
401-0960-461-4240	METER PARTS	\$12,000.00	\$12,000.00
401-0960-461-4240	PAINT FOR HYDRANTS AND MISC. JOBS	\$1,000.00	\$1,000.00
401-0960-461-4240	PIPES, CLAMPS AND PARTS	\$14,000.00	\$14,000.00
401-0960-461-4240	SAFETY GEAR	\$1,500.00	\$1,500.00
401-0960-461-4240	SAW BLADES FOR ASPHALT/CONCRETE CUTTER	\$1,300.00	\$0.00
401-0960-461-4240	SMALL TOOLS	\$1,500.00	\$1,500.00
401-0960-461-4240	STAINLESS STEEL NUTS AND BOLTS	\$1,000.00	\$2,300.00
401-0960-461-4240	TRENCH EXCAVATION MATERIAL	\$6,000.00	\$6,000.00
401-0960-461-4240	VALVES AND METER BOXES AND LIDS	\$16,000.00	\$16,000.00
401-0960-461-4240	WATER VALVES AND OPERATION NUTS	\$3,500.00	\$3,500.00
	Subtotal	\$77,600.00	\$77,600.00
401-0960-461-4241	PRINTING FOR PROP 218 NOTIFICATION - WATER/SEWER	\$700.00	\$2,000.00
	Subtotal	\$700.00	\$2,000.00
401-0960-461-4242	POSTAGE FOR ANNUAL WATER QUALITY REPORT	\$3,000.00	\$3,000.00
401-0960-461-4242	POSTAGE FOR PROP 218 NOTIFICATION - WATER/SEWER	\$1,800.00	\$2,000.00
	Subtotal	\$4,800.00	\$5,000.00
401-0960-461-4243	BOOKS, MANUALS & TAPES	\$1,000.00	\$1,000.00
401-0960-461-4243	MISC. OFFICE SUPPLIES	\$1,500.00	\$1,500.00
	Subtotal	\$2,500.00	\$2,500.00
401-0960-461-4245	PORTABLE FIELD DATA UNITS	\$5,000.00	\$5,000.00
	Subtotal	\$5,000.00	\$5,000.00
401-0960-461-4246	AIR RELIEF VALVE REPAIR AND REPLACEMENT	\$1,000.00	\$1,000.00

401-0960-461-4246	ANNUAL WATER MODEL MAINTENANCE FEE	\$800.00	\$0.00
401-0960-461-4246	MAINTENANCE OF AUTOMATIC METER READING EQUIPMENT	\$3,000.00	\$3,000.00
401-0960-461-4246	MAINTENANCE OF COPY MACHINE (1/3)	\$1,000.00	\$1,000.00
401-0960-461-4246	MAINTENANCE OF PRESSURE REDUCING VALVES	\$3,000.00	\$3,000.00
401-0960-461-4246	MAINTENANCE REPAIR TO WATER PUMPS/ENGINES	\$10,000.00	\$10,000.00
401-0960-461-4246	MAINTENANCE REPAIRS TO 5 PORTABLE PUMPS-HYDR EQUIP	\$1,500.00	\$1,000.00
401-0960-461-4246	REPAIRS/SERVICE CALLS-WATER/ELECTRICAL CONROL SYS	\$4,000.00	\$4,000.00
	Subtotal	\$24,300.00	\$23,000.00
401-0960-461-4247	RENTAL EQUIPMENT	\$2,000.00	\$2,000.00
	Subtotal	\$2,000.00	\$2,000.00
401-0960-461-4248	CA DEPARTMENT OF HEALTH SERVICES	\$13,000.00	\$13,000.00
401-0960-461-4248	ELECTRICITY FOR WATER PUMP PLANT	\$40,000.00	\$42,000.00
401-0960-461-4248	NATURAL GAS FOR WATER PUMP PLANT	\$20,000.00	\$20,000.00
401-0960-461-4248	SFPUC WATER PURCHASE	\$4,800,054.00	\$6,308,046.00
401-0960-461-4248	WATER MANAGEMENT FEE (BAWSCA)	\$100,000.00	\$80,000.00
	Subtotal	\$4,973,054.00	\$6,463,046.00
401-0960-461-4251	ANNUAL WATER QUALITY REPORT - GRAPHICS	\$1,000.00	\$1,000.00
401-0960-461-4251	BACKFLOW PREVENTION FEES, SAN MATEO COUNTY	\$22,000.00	\$25,000.00
401-0960-461-4251	CATHODIC PROTECTION PROGRAM	\$3,000.00	\$26,000.00
401-0960-461-4251	CHLORINATE/INSPECT WATER TANKS	\$0.00	\$5,000.00
401-0960-461-4251	LEAD AND COPPER TESTING	\$0.00	\$5,000.00
401-0960-461-4251	POTABLE WATER LAB TESTS	\$32,000.00	\$28,000.00
401-0960-461-4251	SCADA MODIFICATIONS FOR EMERGENCY PREPAREDNESS	\$10,000.00	\$0.00
401-0960-461-4251	SPECIAL STUDIES	\$25,000.00	\$25,000.00
	Subtotal	\$93,000.00	\$115,000.00
401-0960-461-4253	AWWA DUES	\$1,500.00	\$1,500.00
401-0960-461-4253	BAWSCA DUES AND ASSESSMENT	\$84,767.00	\$84,767.00
	Subtotal	\$86,267.00	\$86,267.00
401-0960-461-4254	TRAVEL, CONFERENCES AND MEETINGS	\$3,000.00	\$2,250.00

		Subtotal	\$3,000.00	\$2,250.00
401-0960-461-4255	TRAINING AND CERTIFICATION		\$4,000.00	\$4,000.00
		Subtotal	\$4,000.00	\$4,000.00
		Services and Supplies Total	\$5,276,221.00	\$6,787,663.00

Reallocation		Approved 2010-2011	Requested 2011-2012	
401-0960-461-4463	DISTRICT BOARD	\$26,198.00	\$27,479.00	
401-0960-461-4463	DISTRICT LEGAL COUNSEL	\$53,825.00	\$59,037.00	
401-0960-461-4463	DISTRICT MANAGER	\$182,570.00	\$167,890.00	
401-0960-461-4463	DISTRICT SECRETARY	\$68,237.00	\$60,651.00	
401-0960-461-4463	FINANCIAL SERVICES	\$367,974.00	\$321,244.00	
401-0960-461-4463	HUMAN RESOURCES	\$87,050.00	\$83,524.00	
401-0960-461-4463	PW ENGINEERING	\$57,233.00	\$55,063.00	
		Subtotal	\$843,087.00	\$774,888.00
		Reallocation Total	\$843,087.00	\$774,888.00
		WATER Total	\$8,370,836.00	\$9,965,687.00

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
WATER EQUIPMENT REPLACEMENT FUND
Annual Budget Appropriation for Fiscal Year

	2010-2011		2011-2012
	APPROVED	REVISED	REQUESTED
EMPLOYEE SERVICES	\$ -	\$ -	\$ -
SERVICES AND SUPPLIES	-	-	-
CAPITAL OUTLAY	442,917	442,917	624,523
Subtotal (Total Department-Controlled Expenses)	442,917	442,917	624,523
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	442,917	442,917	624,523
REALLOCATIONS	-	-	-
TOTAL FOR WATER EQUIPMENT REPLACEMENT FUND	\$ 442,917	\$ 442,917	\$ 624,523

DETAIL LINE ITEM REPORT

PUBLIC WORKS - WATER

Account: 407-0960-461

WATER EQUIPMENT REPLACEMENT FUND

Capital Outlay		Approved 2010-2011	Requested 2011-2012
407-0960-461-4385	EQUIPMENT REPLACEMENT -- WATER FUND	\$442,917.00	\$624,523.00
	Subtotal	\$442,917.00	\$624,523.00
	Capital Outlay Total	\$442,917.00	\$624,523.00
	WATER Total	\$442,917.00	\$624,523.00

Wastewater Collection System Enterprise Funds



The Estero Municipal Improvement District (EMID) collects all wastewater flows within Foster City city limits. Collected wastewater is pumped to the jointly owned Wastewater Treatment Plant (WWTP) in San Mateo for treatment and disposal. The EMID staff with the cooperation of the San Mateo Treatment Plant staff strives to protect the health and safety of Foster City residents and to ensure the protection of the environment by effective treatment and disposal of all wastewater flows from commercial, industrial, and residential users.

Following the recent completion of the WWTP expansion, the San Mateo Treatment Plant staff will be implementing a Stress Test and updated Master Plan for the plant. The Stress Test will be a study of possible failure modes within the WWTP and procedures and back-up equipment necessary to deal with them should they occur. Also as a result of the study, the Master Plan will be updated to identify potential capital improvement projects to be implemented over the next ten years.

EMID operates and maintains more than 63 miles of sewer pipe lines, more than 4.5 miles of sewer force mains, 49 pumping stations, 15 permanent standby generators, and four portable generators located within the collection system. Nearly 3 million gallons of wastewater is generated within Foster City each day and pumped to the EMID/ San Mateo Treatment Plant for treatment and disposal.

EMID customers are currently billed bi-monthly for the sewer services. The City is converting to an online utility billing system that will allow customers to view and pay their utility bills online at no additional cost to the customer. The residential customers are categorized by different classifications (Single Family, Townhouse, Duplex, Apartments). The customers within each classification pay the same flat rate. The commercial customers are charged based on classification and potable water usage. The wastewater rates are reviewed annually and updated accordingly.

Expenditures for the Wastewater Enterprise operations are accounted for in three funds:

- Wastewater Revenue (#451) – This fund accounts for the operating and maintenance expenses associated with providing wastewater collection and treatment.
- Wastewater Capital Investment Account (#455) – This fund accounts for the investment in wastewater collection system infrastructure.
- Wastewater Equipment Replacement Fund (#457) – This fund accounts for the replacement of equipment used in support of wastewater operations.

For further information about the EMID Collection System (Wastewater) Enterprise Fund operations, please refer to the Public Works narrative included earlier in this Budget Document.

DEPARTMENT SUMMARY BY DIVISION
Estero Municipal Improvement District
 PUBLIC WORKS
 WASTEWATER COLLECTION SYSTEM FUND
 Annual Budget Appropriation for Fiscal Year

	2010-2011		2011-2012
	APPROVED	REVISED	REQUESTED
EMPLOYEE SERVICES	\$ 1,446,000	\$ 1,446,000	\$ 1,520,500
SERVICES AND SUPPLIES	2,764,450	2,764,450	2,545,150
CAPITAL OUTLAY	5,000	5,000	-
Subtotal (Total Department-Controlled Expenses)	4,215,450	4,215,450	4,065,650
INTERNAL SERVICES	836,020	836,020	813,645
Subtotal (Total Department Expenses before Reallocations)	5,051,470	5,051,470	4,879,295
REALLOCATIONS	748,189	748,189	697,250
TOTAL FOR WASTEWATER COLLECTION SYSTEM FUND	\$ 5,799,659	\$ 5,799,659	\$ 5,576,545

DETAIL LINE ITEM REPORT

PUBLIC WORKS - WASTEWATER Account: 451-0970-432

WASTEWATER REVENUE

<i>Employee Services</i>		Approved 2010-2011	Requested 2011-2012
451-0970-432-4110	PERMANENT SALARIES	\$1,009,600.00	\$1,027,500.00
Subtotal		\$1,009,600.00	\$1,027,500.00
451-0970-432-4111	PUBLIC WORKS INTERNS	\$6,000.00	\$6,000.00
451-0970-432-4111	SUMMER TEMPORARY WORKER	\$14,400.00	\$14,400.00
Subtotal		\$20,400.00	\$20,400.00
451-0970-432-4112	OVERTIME	\$32,000.00	\$24,000.00
Subtotal		\$32,000.00	\$24,000.00
451-0970-432-4113	STANDBY PAY	\$21,200.00	\$21,200.00
Subtotal		\$21,200.00	\$21,200.00
451-0970-432-4120	FRINGE BENEFITS	\$362,800.00	\$427,400.00
Subtotal		\$362,800.00	\$427,400.00
Employee Services Total		\$1,446,000.00	\$1,520,500.00
<i>Internal Services</i>		Approved 2010-2011	Requested 2011-2012
451-0970-432-4544	VEHICLE REPLACEMENT - 11 Units	\$206,418.00	\$191,284.00
Subtotal		\$206,418.00	\$191,284.00
451-0970-432-4556	EQUIPMENT REPLACEMENT	\$274,008.00	\$336,177.00
451-0970-432-4556	EQUIPMENT REPLACEMENT POOLED RADIOS	\$252.00	\$252.00
Subtotal		\$274,260.00	\$336,429.00
451-0970-432-4557	INFORMATION TECHNOLOGY SERVICES	\$231,444.00	\$194,620.00
Subtotal		\$231,444.00	\$194,620.00
451-0970-432-4562	SELF INSURANCE FUND CHARGE	\$64,500.00	\$32,700.00

		Subtotal	\$64,500.00	\$32,700.00
451-0970-432-4569	BUILDING MAINTENANCE		\$59,398.00	\$58,612.00
		Subtotal	\$59,398.00	\$58,612.00
		Internal Services Total	\$836,020.00	\$813,645.00

Services and Supplies		Approved 2010-2011	Requested 2011-2012	
451-0970-432-4240	BOOTS / UNIFORMS	\$6,400.00	\$6,400.00	
451-0970-432-4240	CABLE/HOSES	\$2,500.00	\$2,500.00	
451-0970-432-4240	COATINGS/EPOXIES	\$2,000.00	\$2,000.00	
451-0970-432-4240	DISPOSAL FEES FOR SANITARY SOLIDS	\$5,000.00	\$2,000.00	
451-0970-432-4240	FIRST AID AND SAFETY SUPPLIES	\$2,500.00	\$2,500.00	
451-0970-432-4240	GREASE REMOVER	\$3,000.00	\$3,000.00	
451-0970-432-4240	HYDROGEN PEROXIDE	\$75,000.00	\$75,000.00	
451-0970-432-4240	L/S, CONTROLS AND PUMP COMPONENTS	\$19,000.00	\$19,000.00	
451-0970-432-4240	MISC. MAINTENANCE SUPPLIES	\$5,500.00	\$5,500.00	
451-0970-432-4240	OIL AND DIESEL FUEL	\$1,500.00	\$1,500.00	
451-0970-432-4240	SEWER JET ACCESSORIES AND SUPPLIES	\$3,000.00	\$3,000.00	
451-0970-432-4240	SMALL TOOLS	\$2,000.00	\$2,000.00	
451-0970-432-4240	STAINLESS STEEL BOLTS/MATERIALS	\$2,000.00	\$2,000.00	
451-0970-432-4240	WASTEWATER SOLIDS DISPOSAL LAB FEES	\$2,000.00	\$2,000.00	
		Subtotal	\$131,400.00	\$128,400.00
451-0970-432-4241	PRINTING FOR PROP 218 NOTIFICATION - WATER/SEWER	\$700.00	\$700.00	
		Subtotal	\$700.00	\$700.00
451-0970-432-4242	POSTAGE FOR PROP 218 NOTIFICATION - WATER/SEWER	\$1,800.00	\$2,000.00	
		Subtotal	\$1,800.00	\$2,000.00
451-0970-432-4243	MISC. OFFICE SUPPLIES	\$2,500.00	\$2,500.00	
		Subtotal	\$2,500.00	\$2,500.00
451-0970-432-4245	PORTABLE FIELD DATA UNITS	\$5,000.00	\$5,000.00	
		Subtotal	\$5,000.00	\$5,000.00

451-0970-432-4246	ELECTRICAL REPAIRS	\$2,000.00	\$2,000.00
451-0970-432-4246	EXTENDED SUPPORT - SCADA SOFTWARE	\$1,300.00	\$1,300.00
451-0970-432-4246	HEAVY EQUIPMENT MAINTENANCE	\$5,000.00	\$5,000.00
451-0970-432-4246	LOAD BANK TESTING (9) UNITS	\$7,000.00	\$7,000.00
451-0970-432-4246	MAINTENANCE OF COPY MACHINE (1/3)	\$500.00	\$500.00
451-0970-432-4246	MAINTENANCE OF LS 59 PUMPS	\$20,000.00	\$20,000.00
451-0970-432-4246	MANHOLES/TRAFFIC STEEL FRAME/PLATE COVERS LS	\$2,000.00	\$2,000.00
451-0970-432-4246	MECHANICAL PARTS	\$8,000.00	\$8,000.00
451-0970-432-4246	REPAIRS TO L/S GENERATORS / ATS(s)	\$27,000.00	\$12,000.00
451-0970-432-4246	REPAIRS/MODIFICATIONS TO WASTEWATER CONVEYANCE SYS	\$10,000.00	\$10,000.00
451-0970-432-4246	SCADA MAINTENANCE	\$10,000.00	\$5,000.00
	Subtotal	\$92,800.00	\$72,800.00
451-0970-432-4247	RENTAL EQUIPMENT	\$1,000.00	\$1,000.00
	Subtotal	\$1,000.00	\$1,000.00
451-0970-432-4248	ENERGY COSTS (ELECTRICITY)	\$235,000.00	\$242,000.00
451-0970-432-4248	MOBILE RADIO MAINTENANCE/SUPPLIES	\$1,000.00	\$1,000.00
	Subtotal	\$236,000.00	\$243,000.00
451-0970-432-4251	ALLOWANCE FOR MAJOR ELECTRICAL REPAIRS	\$12,000.00	\$12,000.00
451-0970-432-4251	ANNUAL SM WWTP CIP PROGRAM	\$400,000.00	\$400,000.00
451-0970-432-4251	BAY AREA AIR QUALITY CONTROL BOARD PERMIT FEES	\$7,000.00	\$0.00
451-0970-432-4251	CONTROL SYSTEM SERVICE CALLS FOR LS	\$10,000.00	\$10,000.00
451-0970-432-4251*	EMID SHARE OF SM WWTP (O & M) - (PC30)	\$1,800,000.00	\$1,600,000.00
451-0970-432-4251	HAZARDOUS MATERIAL DISPOSAL	\$4,000.00	\$4,000.00
451-0970-432-4251	LOAD BANK TESTING (LABOR)	\$7,000.00	\$7,000.00
451-0970-432-4251	MISC. REPAIRS TO L/S GENERATORS (LABOR)	\$10,000.00	\$10,000.00
451-0970-432-4251	SAN MATEO COUNTY HEALTH DEPARTMENT	\$2,500.00	\$2,500.00
451-0970-432-4251	SEWER FLOW METERS	\$4,500.00	\$4,500.00
451-0970-432-4251	SPECIAL STUDIES	\$25,000.00	\$25,000.00
451-0970-432-4251	STATE WATER RESOURCES CONTROL BOARD	\$1,500.00	\$1,500.00

451-0970-432-4251	UST COMPLIANCE -- LS #29	\$750.00	\$750.00
	Subtotal	\$2,284,250.00	\$2,077,250.00
451-0970-432-4253	MEMBERSHIP DUES AND SUBSCRIPTIONS	\$3,000.00	\$3,000.00
	Subtotal	\$3,000.00	\$3,000.00
451-0970-432-4254	TRAVEL, CONFERENCES, MEETINGS & TECHNICAL TRAINING	\$6,000.00	\$4,500.00
	Subtotal	\$6,000.00	\$4,500.00
451-0970-432-4255	TRAINING AND CERTIFICATION	\$5,000.00	\$5,000.00
	Subtotal	\$5,000.00	\$5,000.00
	Services and Supplies Total	\$2,769,450.00	\$2,545,150.00

Reallocation		Approved 2010-2011	Requested 2011-2012
451-0970-432-4463	DISTRICT BOARD	\$26,198.00	\$27,479.00
451-0970-432-4463	DISTRICT LEGAL COUNSEL	\$53,825.00	\$59,037.00
451-0970-432-4463	DISTRICT MANAGER	\$182,570.00	\$167,890.00
451-0970-432-4463	DISTRICT SECRETARY	\$68,237.00	\$60,651.00
451-0970-432-4463	FINANCIAL SERVICES	\$273,076.00	\$243,606.00
451-0970-432-4463	HUMAN RESOURCES	\$87,050.00	\$83,524.00
451-0970-432-4463	PW ENGINEERING	\$57,233.00	\$55,063.00
	Subtotal	\$748,189.00	\$697,250.00
	Reallocation Total	\$748,189.00	\$697,250.00
	WASTEWATER Total	\$5,799,659.00	\$5,576,545.00

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
PUBLIC WORKS
WASTEWATER EQUIPMENT REPLACEMENT FUND
Annual Budget Appropriation for Fiscal Year

	2010-2011		2011-2012
	APPROVED	REVISED	REQUESTED
EMPLOYEE SERVICES	\$ -	\$ -	\$ -
SERVICES AND SUPPLIES	-	-	-
CAPITAL OUTLAY	82,205	82,205	325,500
Subtotal (Total Department-Controlled Expenses)	82,205	82,205	325,500
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	82,205	82,205	325,500
REALLOCATIONS	-	-	-
TOTAL FOR WASTEWATER EQUIPMENT REPLACEMENT FUND	\$ 82,205	\$ 82,205	\$ 325,500

DETAIL LINE ITEM REPORT

PUBLIC WORKS - WASTEWATER Account: 457-0970-432 WASTEWATER EQUIPMENT REPLACEMENT FUND

Capital Outlay		Approved 2010-2011	Requested 2011-2012
457-0970-432-4385	EQUIPMENT REPLACEMENT -- WASTEWATER COLLECTION FD	\$82,205.00	\$325,500.00
	Subtotal	\$82,205.00	\$325,500.00
	Capital Outlay Total	\$82,205.00	\$325,500.00
	WASTEWATER Total	\$82,205.00	\$325,500.00

FOSTER CITY *CONNECTIONS SHUTTLE*



For many years the Connections Shuttle has included two routes: the Blue Line and the Red Line. The Blue Line was a loop route between Bridgepointe Shopping Center, Metro Center, Charter Square, Edgewater Place Shopping Center and Sea Cloud Park. Per Council direction at study sessions in January and March of 2011, the Blue Line has been eliminated effective 7/1/2011 and is not included in the FY 2011-2012 budget.

The Red Line follows the SamTrans Route 251 route, serving Hillsdale Shopping Center, Edgewater Place Shopping Center, Charter Square, Foster City Civic Center, Marlin Cove, Beach Park Plaza, and Bridgepointe Shopping Center. In

Fiscal Year 2010-2011 service on the Red Line was reduced from two buses to one, with stops in the eastbound direction only (riders can “express” westbound to the beginning of the line.)

In April 2005, the City Council approved an Agreement with the Peninsula Traffic Congestion Relief Alliance (Alliance) for the Alliance to manage the Connections Shuttle operation. The Alliance also manages two employer-funded shuttles in Foster City. Operational management includes route adjustments, schedule, coordination with the shuttle operator, grant applications, promotional activities, and responding to inquiries and complaints. The City is the fiscal agent for the shuttle program: maintaining all financial records, being the contracting party for grant funding and with the shuttle operator, receiving grant funds and making payments. The City assists with reporting, grant applications and promotional activities.

The shuttle vendor, Parking Company of America Management, LLC, began work in January 2007. The Agreement with PCAM requires low emission vehicles in conformance with new emission requirements. The City files annual vehicle emission reports with the California Air Resources Board due to regulations that classify the City as a Transit Agency.

The average daily ridership on the Red Line decreased slightly from 202 in Calendar Year 2009 to 191 in Calendar Year 2010. Given the fact that the service was reduced from two buses to one bus mid-year, this ridership dip is reasonable and actually less than expected. For Calendar Year 2010, the average cost per ride for the Red Line was approximately \$3.18.

Beginning June 20, 2011, a \$1 per ride fare will be implemented on the Connections Shuttle Red and Blue Lines. Even with extensive rider notification and education, it is expected that implementation of the fare will have a significant negative impact on ridership. Staff and the Alliance will be closely monitoring both revenue and ridership throughout the FY 2011-2012 in

order to provide information to the City Council and to the granting authorities on key metrics such as average daily ridership and cost per passenger as appropriate.

For many years, the Connections Shuttle has received 50% grant funding from the City/County Association of Governments (CCAG) under the “Local Transportation Services” component of the Countywide Congestion Relief Plan. Beginning in Fiscal Year 2010-2011, the City received a one-year, 25% grant from the City/County Association of Governments and a two-year 25% grant from the San Mateo County Transportation Authority.

The total projected annual cost for FY 2011-2012 is \$235,700, including \$226,600 for contractual services and \$9,100 in advertising and promotion. This compares to a FY 2010-2011 budget of \$216,000. After 50% reimbursement by the C/CAG and TA grants, the total projected annual cost to the City for 2011-2012 is \$119,000. The City Council has authorized the expenditure of \$99,000 from Measure M funding for the shuttle program and it is estimated that fare recovery of \$20,200 will offset remaining costs.

DEPARTMENT SUMMARY BY DIVISION
City of Foster City, California
CITY MANAGER
FOSTER CITY CONNECTIONS SHUTTLE
Annual Budget Appropriation for Fiscal Year

	2010-2011		2011-2012
	APPROVED	REVISED	REQUESTED
EMPLOYEE SERVICES	\$ -	\$ -	\$ -
SERVICES AND SUPPLIES	216,000	216,000	235,700
CAPITAL OUTLAY	-	-	-
Subtotal (Total Department-Controlled Expenses)	216,000	216,000	235,700
INTERNAL SERVICES	-	-	-
Subtotal (Total Department Expenses before Reallocations)	216,000	216,000	235,700
REALLOCATIONS	-	-	-
TOTAL FOR FOSTER CITY CONNECTIONS SHUTTLE	\$ 216,000	\$ 216,000	\$ 235,700

DETAIL LINE ITEM REPORT

COMMUNITY DEVELOPMENT - CONNECTIONS SHUTTLE PROGRAM
0840-463

Account: 499-

SHUTTLE
FUND

Services and Supplies		Approved 2010-2011	Requested 2011-2012
499-0840-463-4249	ADVERTISING AND PROMOTIONS	\$9,100.00	\$9,100.00
	Subtotal	\$9,100.00	\$9,100.00
499-0840-463-4251	CONTRACTUAL SERVICES	\$206,900.00	\$226,600.00
	Subtotal	\$206,900.00	\$226,600.00
	Services and Supplies Total	\$216,000.00	\$235,700.00
CONNECTIONS SHUTTLE PROGRAM Total		\$216,000.00	\$235,700.00
Less Offsetting Revenue			\$136,700.00
CONNECTIONS SHUTTLE PROGRAM Net Operating Costs		\$216,000.00	\$99,000.00