

**CITY OF FOSTER CITY/ESTERO MUNICIPAL IMPROVEMENT DISTRICT/  
FOSTER CITY COMMUNITY DEVELOPMENT AGENCY**

**REGULAR MEETING OF JANUARY 20, 2009**

**MINUTES**

**CALL TO ORDER OF FOSTER CITY COMMUNITY DEVELOPMENT AGENCY BOARD**

The Regular Meeting of January 20, 2009 of the Community Development Agency (CDA) of the City of Foster City was called to order at 7:30 p.m. in the Council Chambers, 620 Foster City Boulevard, Foster City, San Mateo County, California, by Chair Kiramis.

**ROLL CALL**

The Secretary called the roll:

**PRESENT:** Members Pam Frisella, Art Kiesel, Linda Koelling, Rick Wykoff, and Chair John Kiramis.

**ABSENT:** None.

**STAFF PRESENT:** James C. Hardy, Executive Director/Treasurer; Finance Director Ricardo Santiago; Richard Marks, Community Development Director; Leslie Carmichael, Planning Manager; and Therese L. Calic, CDA Secretary.

**CONSENT CALENDAR**

Motion by Member Kiesel, seconded by Vice Chair Wykoff, and carried unanimously, 5-0-0, to adopt the following items on the CDA Consent Calendar:

1. Minutes of the Regular Meeting of January 5, 2009; and
2. CDA Minute Order No. 35, accepting the Year-End Report on Community Development Agency Activities for Fiscal Year 2007-2008.

**RECESS.** The Chair recessed the CDA meeting at 7:32 p.m. and reconvened it at 7:56 p.m.

**RESOLUTIONS FOR ADOPTION**

**REVIEW AND APPROVE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR 2007-2008. CDA RESOLUTION NO. 271.**

Finance Director Santiago presented the staff report.

Motion by Vice Chair Wykoff, seconded by Member Kiesel, and carried unanimously, 5-0-0, to adopt CDA Resolution No. 271, "A Resolution of the Community Development Agency of the City of Foster City Approving Warrant Registers for Fiscal Year 2007-2008 in the Form of an Audited Comprehensive Annual Financial Report."

## **ADJOURNMENT**

Hearing no objection from the CDA Board, Chair Kiramis adjourned the meeting. Meeting adjourned at 8:16 p.m.

## **CALL TO ORDER OF CITY COUNCIL/EMID BOARD OF DIRECTORS**

The Regular Meeting of January 20, 2009 of the City Council of the City of Foster City, sitting as said Council and as ex officio the Board of Directors of the Estero Municipal Improvement District (EMID), was called to order at 7:32 p.m. in the Council Chambers, 620 Foster City Boulevard, Foster City, San Mateo County, California, by Mayor/President John Kiramis.

## **PLEDGE OF ALLEGIANCE**

Daniel Finer of Boy Scout Troop 175 led the Pledge of Allegiance.

## **ROLL CALL**

The City Clerk/District Secretary called the roll:

**PRESENT:** Councilmembers/ex officio Directors Pam Frisella, Art Kiesel, Linda Koelling, Rick Wykoff, and Mayor/President John Kiramis.

**ABSENT:** None.

**STAFF PRESENT:** James C. Hardy, City/District Manager/City Treasurer; Linda Noeske, Deputy City Attorney/District Legal Counsel; Kristi A. Chappelle, Assistant City Manager; Ricardo Santiago, Finance Director; Ramon Towne, Director of Public Works; Kevin Miller, Director of Parks and Recreation; Tom Reaves, Fire Chief; Steve Toler, Administrative Services Director; Jim Scott, Fire Battalion Chief; Lin-Lin Cheng, Assistant Finance Director; Ken Lambrose, Fire Captain; Jennifer Tons, Recreation Superintendent; Tiffany Hall, Youth Recreation Coordinator; Mike Sly, Video Technician; Bridget Carberry, Video Technician; and Therese L. Calic, City Clerk/District Secretary/Recording Secretary.

## **CONSENT CALENDAR**

Motion by Councilmember/Director Frisella, seconded by Councilmember/Director Koelling, and carried unanimously, 5-0-0, to approve the following items on the City/District Consent Calendar:

### City Consent Calendar

1. Minutes of the Regular Meeting of January 5, 2009;
2. City Resolution No. 2009-5, "A Resolution of the City Council of the City of Foster City Awarding an Agreement to Top Grade Construction for Construction of (CIP 602) The Sea Cloud Park and Catamaran Park Synthetic Surface and Park Improvement Project;"
3. City Resolution No. 2009-6, "A Resolution of the City Council of the City of Foster City Approving the Donation of Surplus Fire Equipment to Modesto City Schools Regional Occupation Program;"

### EMID Consent Calendar

4. Minutes of the Regular Meeting of January 5, 2009; and
5. EMID Resolution No. 3062, "A Resolution of the Board of Directors of the Estero Municipal Improvement District Providing Concurrence to the City of San Mateo for Award of Amendment No. 6 to the Agreement with MWH (Montgomery Watson Harza Americas, Inc.) for Construction Management Services for (CIP 730) Wastewater Treatment Plant Dewatering Facility Improvements and Anaerobic Digester Project."

## **NEW BUSINESS**

APPOINTMENTS TO PARKS AND RECREATION COMMITTEE. MINUTE ORDER NO. 1121.

District Secretary Calic presented the staff report.

Motion by Director Frisella, seconded by Director Kiesel, and carried unanimously, 5-0-0, to adopt Minute Order No. 1121, appointing Paul Nieberding and Glen Weisman to unexpired partial terms from January 1, 2009 to December 31, 2011 on the Parks and Recreation Committee.

## **REPORTS**

YOUTH ADVISORY COMMITTEE'S 2008 YEAR END REPORT, REVIEW OF MISSION STATEMENT, AND GOALS FOR 2009. MINUTE ORDER NO. 1122.

Youth Advisory Committee (YAC) Chair Jessica Hardy, Vice Chair Danielle Kenny, and Secretary Allyssa Fong presented the staff report.

Jessica Hardy invited the public to contact Youth Recreation Coordinator Tiffany Hall to purchase tickets for the YAC Spaghetti Feed on February 11, 2009 from 6 p.m. to 8 p.m. in the Lagoon Room at the Recreation Center. Proceeds will benefit the Foster City Youth and Teen Foundation.

Motion by Councilmember Koelling, seconded by Councilmember Frisella, and carried unanimously, 5-0-0, to adopt Minute Order No. 1122, accepting the Youth Advisory Committee's 2008 Year End Report, Mission Statement, and Goals for 2009.

UPDATE ON TEEN CENTER CONSTRUCTION, DEMOLITION OF TEMPORARY TEEN CENTER, AND TRANSITION PLAN. NO ACTION REQUIRED.

Parks and Recreation Director Miller presented the staff report.

No action was required.

AUDIT COMMITTEE'S 2008 YEAR END REPORT, REVIEW OF MISSION STATEMENT, AND GOALS FOR 2009. MINUTE ORDER NO. 1123.

Audit Committee Chair Larry Wayne presented the staff report.

Motion by Vice Mayor Wykoff, seconded by Councilmember Frisella, and carried unanimously, 5-0-0, to adopt Minute Order No. 1123, accepting the Audit Committee's 2008 Year End Report, Mission Statement, and Goals for 2009.

CDA MEETING RECONVENED: The Community Development Agency meeting reconvened at 7:56 p.m.

## **RESOLUTIONS FOR ADOPTION**

REVIEW AND APPROVE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR FISCAL YEAR 2007-2008. CITY RESOLUTION NO. 2009-7 AND EMID RESOLUTION NO. 3063.

Finance Director Santiago presented the staff report.

Discussion ensued.

City/District Manager Hardy thanked Principal Auditor Steve Larson of Caporicci & Larson, staff, and the Audit Committee for a clean audit.

Motion by Vice Mayor/Vice President Wykoff, seconded by Councilmember/Director Kiesel, and carried unanimously, 5-0-0, to adopt:

1. City Resolution No. 2009-7, "A Resolution of the City Council of the City of Foster City Approving Warrant Registers for Fiscal Year 2007-2008 in the Form of an Audited Comprehensive Annual Financial Report;" and
2. EMID Resolution No. 3063, "A Resolution of the Board of Directors of the Estero Municipal Improvement District Approving Warrant Registers for Fiscal Year 2007-2008 in the Form of an Audited Comprehensive Annual Financial Report."

CDA MEETING ADJOURNED: The Community Development Agency meeting adjourned at 8:16 p.m.

## **COMMUNICATIONS**

CITY/DISTRICT WARRANT OF DEMANDS. NO ACTION REQUIRED.

The City/District Warrant of Demands processed and issued December 29, 2008, January 7, 2009 and January 12, 2009 were listed on the agenda for information purposes only. No action was required.

## **COUNCIL/BOARD STATEMENTS AND REQUESTS**

Councilmember Kiesel invited the public to support the annual Spaghetti Feed/ Bingo Night hosted by the Lions Club and Rotary Club on January 30. Proceeds will go to the Police and Fire Departments.

Vice Mayor Wykoff stated that today was a great day to be an American. As part of the Inauguration of President Barack Obama, we heard reaffirmation of the Declaration of Independence, the Preamble to the Constitution, and the Constitution and he hoped that everyone had the opportunity to watch it.

Councilmember Frisella stated that she will be cooking meatballs at the annual Spaghetti Feed/Bingo Night on January 30.

Councilmember Frisella stated that President Obama's speech calls for service to the community and that we all need to serve and help each other. There are going to be difficult decisions that all governments are going to have to make at every level including the City level. We have a tough job ahead of us and need to be careful with our City reserves.

Councilmember Koelling thanked Councilmember Frisella for her comments and reiterated that today was a great day.

Councilmember Koelling requested that in the spirit of continuity, we agendaize extending term limits for City Councilmembers.

Mayor Kiramis thanked Daniel Finer of Boy Scout Troop 175 for leading the pledge of allegiance.

Mayor Kiramis wished the 44th President of the United States Barack Hussein Obama the greatest success possible and Godspeed for the formidable tasks that lie ahead.

## **ADJOURNMENT**

Hearing no objection from the Council/Board, Mayor/President Kiramis adjourned the meeting. Meeting adjourned at 8:21 p.m.